



COUNCIL

**Minutes of the Council Meeting held on Monday, 20 October 2014
from 2.00 – 5.00 pm in Room 101, Alan MacDiarmid Building**

PRESENT:

- Mr Ian McKinnon (Chancellor)
- Mr Graeme Mitchell (Pro Chancellor)
- Professor Grant Guilford (Vice-Chancellor)
- Mr David Alsop
- Ms Sonya Clark
- Mr Charles Finny (*from 2.55 pm*)
- Ms Victoria Heine
- Ms Dolores Janiewski
- Mr Neville Jordan
- Mr Neil Paviour-Smith
- Ms Brenda Pilott
- Dr Theresa Sawicka
- Ms Helen Sutch
- Mr Roger Taylor
- Emeritus Professor Peter Walls
- Ms Caroline Ward, Secretary to Council

APOLOGIES:

- Professor Charles Daugherty
- Mr Charles Finny (*for lateness*)
- Professor Paul Morris
- Mr John Selby

IN ATTENDANCE:

- Ms Jenny Bentley, Director Campus Services
- Mr Martin Boswell, Senior Academic Quality Advisor
- Ms Annemarie de Castro, Director Human Resources
- Ms Leanne Ivil, Director, Academic Office
- Mr Simon Johnson, General Counsel
- Ms Kerri Kilner, Administration Assistant, Vice-Chancellor's office
- Mr Wayne Morgan, Chief Financial Officer
- Ms Noelle Nelson, University Librarian
- Ms Shelagh Murray, Executive Director, VUW Foundation
- Professor Neil Quigley, Provost
- Ms Madeleine Setchell, Director, Communications and Marketing
- Mr Andrew Simpson, Chief Operating Officer
- Mr Russell Third, Risk and Audit Manager

PART A

14.187 WELCOME / ACKNOWLEDGEMENTS

Noted: that the Chancellor welcomed all present. He advised that Mr Finny had apologised for lateness and would arrive at approximately 3 pm.

Resolved: that the apologies from Professor Daugherty, Professor Morris and Mr Selby, for absence and Mr Finny, for lateness be sustained.

**Carried
140163**

14.188 DISCLOSURES OF INTERESTS

Noted: 1 that there was one disclosure of interest by a member of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968.

2 that Ms Brenda Pilott has undertaken a Professional Services Contract to 19 December 2014 for the University in the area of improving student employability. The Chancellor stated that this was not sufficient to comprise a conflict and asked that the declaration of interest be recorded.

14.189 PARTS B AND D OF THE AGENDA

Noted: 1 that there was one request to move item 35, Governance Committee Minutes (document VUWC 14/154) from Part B to Part A of the Agenda.

2 that there were no requests to move items from Part D to Part C of the Agenda.

14.190 REPORT FROM THE CHANCELLOR

Received: a memorandum from the Chancellor for the period ending 14 October 2014 (document VUWC 14/141).

Noted: 1 that it was proposed that the Hunter Fellowship awarded to Dr Jock Phillips be presented at the end of year refreshments following the 1 December Council meeting. This was supported.

2 that the Council photograph for the 2014 Annual Report will be taken at the 1 December Council meeting. The Council Secretary will provide further detail regarding arrangements for this.

Resolved: that the Chancellor's Report be noted.

**Alsop/Taylor
Carried
140164**

14.191 REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor covering the period since the last meeting of Council on 25 August 2014 (document VUWC 14/142).

Noted:

- 1 that the 29% success rate in the Ministry of Business, Innovation and Employment's 2014 science investment round was an excellent achievement given the fact that over 90% of bids do not make it through.
- 2 that the University achieved some strong results in the QS World University Rankings for 2014, with arts and humanities ranked 60th equal and social sciences and management ranked 67th equal in the world.
- 3 that University Rankings will be a topic at the November Council Workshop.

Resolved: **that the Vice-Chancellor's report be noted.**

**Walls/Clark
Carried
140165**

14.192 CONSOLIDATED FINANCIAL RESULTS FOR AUGUST 2014

Received: the consolidated financial report for the period ending 31 August 2014 (document VUWC 14/143).

Noted: that the consolidated surplus for the period ended 31 August was \$10.8m compared with a budgeted surplus of \$8.7m.

Resolved: **that the consolidated financial report for August 2014 be approved.**

**Taylor/Mitchell
Carried
140166**

14.193 REPORT OF THE ACADEMIC BOARD

Received: a memorandum from the Provost dated 29 September 2014 providing a report on the business of the Academic Board (document VUWC 14/144).

Noted:

- 1 that the Academic Board had endorsed the nomination of Professor Penny Boumelha (recently retired) for the title of Emeritus Professor.
- 2 that the Provost explained the rationale for changes to completion funding for PhD students, assuring Council that this was being looked after on an individual PhD student basis by Sue O'Donnell, Manager Scholarships & PhD Admissions, Faculty of Graduate Research.
- 3 that Mr Boswell explained further regarding the proposal to change the definition of 'specialisation' in the Personal Courses of Study Statute (currently with Faculties for consultation). Specialisations are currently at undergraduate level, effectively large majors. The proposal would define specialisations as a subset within a major.

Resolved: **that the report on the business of the Academic Board from the Provost be noted.**

**Alsop/Clark
Carried
140167**

14.194

LIBRARY DEVELOPMENTS REPORT

Received: a report from the University Librarian dated 14 October 2014 providing an update on Library Developments (document VUWC 14/145).

Noted:

- 1 that improvement in student satisfaction with the library services over the last few years has moved from 86% to 91% for taught students and from 86% to 93% for research students.
- 2 that a new website had been implemented with more services and areas specifically designed for undergraduates, postgraduates and researchers/staff.
- 3 that planning was underway for future campus library developments at Rutherford House and Te Aro by evaluating collections and working on more flexible designs for library services.
- 4 that the collection had been further developed with access to more than 280,000 eBooks. The Library uses a Demand Driven Acquisition model which means eBooks are only purchased when used.
- 5 that there was a discussion on Black Board and how this interfaces with Library Services.

Resolved: **that the report from the University Librarian providing an update on Library Developments be noted.**

Sutch/Walls
Carried
140168

Mr Finny joined the meeting at 2.55 pm

14.195

REPORTS FROM COMMITTEE CHAIRS

Received: oral reports from Committee Chairs on items of significance to Council Members.

Noted:

- 1 that there was no Part A report from the Chairs of the Finance, Governance, Audit & Risk and Campus Development Committees.
- 2 that the Chair of the Honorary Degrees and Hunter Fellowships Committee advised that a meeting of the Committee would be set in the near future.

14.196

RESPONSE TO COUNCIL WORKSHOP – 29.09.14

Received: an oral report from the Chair on the Council Workshop held on 29.09.14.

Noted: that at the September Workshop the Vice-Chancellor had expressed his initial views on taking the new Strategic Plan to the Key Performance Indicators (KPIs) and implementation phase. (Note: the KPIs are for confirmation by Council; the implementation plan is simply for noting).

Resolved: **that the oral report from the Chair on the Council Workshop held on 29.09.14 be noted.**

Sutch/McKinnon
Carried
140169

14.197 FORTHCOMING EVENTS FOR 2014

Received: a memorandum from the Secretary to Council dated 14 October 2014 (document VUWC 14/146) listing events of significance for Council members for the remainder of 2014.

Noted:

- 1 that the Chancellor was unable to attend the opening of the ST Lee Antarctic Reading Room in the Library on Wednesday, 29 October but recommended this event to Council Members.
- 2 that the Hunter Fellowship presentation had been re-scheduled to follow the 1 December Council meeting.

Resolved: that the memorandum from the Secretary to Council on Forthcoming Events for the remainder of 2014 be noted.

McKinnon/Alsop
Carried
140170

14.198 GOVERNANCE COMMITTEE MINUTES

Received: the Minutes of a meeting of the Governance Committee held on 4 August 2014 (document VUWC 14/154).

Noted:

- 1 that the Minutes of the Meeting had been brought forward from Part B to Part A by the Convenor of the Governance Committee, Ms Sutch.
- 2 that she recommended Minute 14.12 as it covered contingency planning for possible change in Council governance arrangements, now highly likely given the re-election of the National government.
- 3 that under Minute 14.11 *Implications at the Governance Level of the University's Treaty of Waitangi Statute*, the Convenor asked if the minutes should be amended to include the Deputy Vice-Chancellor (Maori) in the review of the Council's Treaty of Waitangi Statute.
- 4 that the Chancellor stated that it was self-evident that a review involving the Vice-Chancellor would naturally involve relevant senior staff at the correct time and that the minutes should stand as a true and correct record. The Vice-Chancellor endorsed this.

Resolved: that the Minutes of the Governance Committee held on 4 August 2014 be approved as a true and correct record.

Sutch/Alsop
Carried
140171

14.199 RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received: a recommendation that certain items be taken with the public excluded (document VUWC 14/147).

Resolved: that the public be excluded from the meeting for the discussion of items 24-35 for the reasons and duration outlined in the recommendation, with the exception of such members of the Management Team as the Chancellor and the Vice-Chancellor may request to remain for the

public excluded part of the agenda as they have knowledge relevant to particular issues to be discussed.

McKinnon/Mitchell
Carried
140172

PART B

14.200 MINUTES OF THE COUNCIL MEETING HELD ON 25 AUGUST 2014

Received: the Minutes of the Meeting of Council held on 25 August 2014 with the public present (document VUWC 14/148).

Resolved: that the Minutes of the Meeting of Council held on 25 August 2014 with the public present be approved.

**Carried
140173**

14.201 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 15 SEPTEMBER 2014

Received: the Minutes of the Special Meeting of Council held on 15 September 2014 with the public present (document VUWC 14/149).

Resolved: that the Minutes of the Special Meeting of Council held on 15 September 2014 with the public present be approved.

**Carried
140174**

14.202 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 29 SEPTEMBER 2014

Received: the Minutes of the Special Meeting of Council held on 29 September 2014 with the public present (document VUWC 14/150).

Resolved: that the Minutes of the Special Meeting of Council held on 29 September 2014 with the public present be approved.

**Carried
140175**

14.203 MINUTES OF THE ACADEMIC BOARD

Received: the confirmed Minutes of the Academic Board meeting held on 7 August 2014 (document VUWC 14/151) and the unconfirmed Minutes of the Academic Board Meeting held on 18 September 2014 (document VUWC 14/167).

Resolved: that the Minutes of the Meetings of the Academic Board held on 7 August 2014 and 18 September 2014 with the public present be noted.

**Carried
140176**

14.204 MINUTES OF THE FINANCE COMMITTEE

Received: the confirmed Minutes of a meeting of the Finance Committee held on 1 September 2014 (document VUWC 14/152) and the unconfirmed Minutes of a meeting of the Finance Committee held on 6 October 2014 (document VUWC 14/153) with the public present.

Resolved: that the Minutes of a meeting of the Finance Committee held on 1 September 2014 and the unconfirmed Minutes of a meeting of the held on 6 October 2014 with the public present be noted.

Carried
140177

14.205 UNIVERSITY COMMON SEAL

Received: a memorandum from the Secretary to Council dated 14 October 2014 regarding entries in the Seal Register (document VUWC 14/155) advising that there were no entries in the Seal Register for the period 19 August 2014 to 14 October 2014.

Resolved: that the memorandum from the Secretary to Council regarding entries in the Seal Register be noted.

Carried
140178

14.206 DEGREES TO BE GRANTED

Received: the list of degrees, diplomas and certificates granted on 20 October 2014 (document VUWC 14/156).

Resolved: that Council grants the degrees, diploma and certificates in this University on those persons listed in the document VUWC 14/156, and that their names be entered on the Roll of Graduates on 20 October 2014.

Carried
140179

14.207 FORTHCOMING MEETINGS

Noted: that the next meeting of Council will be the Council Workshop to be held at 2.00 pm on Monday, 17 November at Rutherford House.