



COUNCIL

**Minutes of the Council Meeting held on Wednesday, 27 November 2017
From 12.00 pm to 5.00 pm in the Council Chamber, Level 2, Hunter Building,
Kelburn Campus**

PRESENT: Sir Neville Jordan (Chancellor)
Ms Robyn Bargh
Professor Grant Guilford (Vice-Chancellor)
Ms Jacinta Gulasekharam
Ms Traci Houpapa
Associate Professor Kate Hunter
Dr Carwyn Jones
Ms Alexandria Mark
Mr Neil Paviour-Smith (Pro-Chancellor)
Dr Farib Sos
Mr Roger Taylor
Dame Therese Walsh
Ms Caroline Ward (Secretary to Council)

APOLOGIES: Nil

IN ATTENDANCE: Professor Frazer Allan, Deputy Vice-Chancellor, Engagement
Ms Annemarie de Castro, Director, Human Resources
Mr Stephen Costley, Director, Property Services
Ms Katherine Edmond, Associate Director, Communications and Marketing
Mr Simon Johnson, General Counsel
Professor Wendy Lerner, Provost
Mr Mark Loveard, Chief Operating Officer
Mr Wayne Morgan, Chief Financial Officer
Mr Phil O'Connell, Director, Safety Risk & Assurance
Ms Madeleine Setchell, Director Communications, Marketing and Engagement
Mr Steve Rodgers, Price Waterhouse Coopers

17.244

WELCOME / APOLOGIES

- Noted:**
- 1 that the Chancellor welcomed everyone to the meeting.
 - 2 that this was the final meeting for Chancellor, Sir Neville Jordan who had announced his retirement at the conclusion of the October meeting. Sir Neville served on Council from June 2013 and was elected Chancellor for 2015, 2016 and 2017.
 - 3 that this was the final meeting for Mr Roger Taylor who served on Council for seven years and during this time was Chair of the Finance Committee.
 - 4 that this was also the final meeting for Ms Jacinta Gulasekahram who served for the maximum two years as a student member.
 - 5 that Sir Neville, Mr Taylor and Ms Gulasekahram were warmly thanked and acknowledged for their service on Council.
 - 6 that there were no apologies

17.245 DECLARATIONS AND DISCLOSURES OF INTERESTS

- Noted:**
- 1 that there were no disclosures of interest by a member of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968 were made.
 - 2 that the Disclosures of Interests Register was available at all times on the Resource Centre of Board books.
 - 3 that the Chancellor reminded Council members to advise the Secretary to Council of any disclosures between meetings. The summary disclosures list was circulated with every public board book and the interests register was on the Resource Centre of Board books.

**17.246 MINUTES OF THE COUNCIL MEETING HELD ON
25 OCTOBER 2017**

- Received:** the Minutes of the Meeting of Council held on 25 October 2017.
- Noted:** that there were no matters arising.
- Resolved:** **that the Minutes of the Meeting of Council held on 25 October 2017 be approved.**

**Hunter/Gulasekharam
Carried
170186**

**17.247 ELECTION OF CHANCELLOR AND PRO-CHANCELLOR –
2018**

- Received:** a Council Paper from the Secretary to Council dated 21 November 2017 regarding the election of the Chancellor and the Pro-Chancellor (document VUWC 17/142).
- Noted:**
- 1 that it was confirmed that the process for the election of Chancellor and Pro-Chancellor was followed according to the Council Manual.
 - 2 that there was one nomination for Chancellor – Mr Neil Paviour-Smith.
 - 3 that there was one nomination for Pro-Chancellor – Dame Therese Walsh.

- Resolved:**
- 1 **that Mr Neil Paviour-Smith be declared duly elected to the office of Chancellor for the period 1 January 2018 to 31 December 2018.**

**Houpapa/Gulasekharam
Carried Unanimously
170187**

- 2 **that Dame Therese Walsh be declared duly elected to the office of Pro-Chancellor for the period 1 January 2018 to 31 December 2018.**
- Houpapa/Bargh
Carried Unanimously
170188**

17.248 FINANCIAL REPORT TO 31 OCTOBER 2017

- Received:** the Financial Report to 31 October 2017 (VUWC 17/143).

- Noted:**
- 1 that the report was taken as read.
 - 2 that the October University Group year to date result (excluding the VUW Foundation) at \$11.8m was \$2.7m favourable to budget.
 - 3 that Council acknowledged and thanked retiring Chief Financial Officer, Mr Wayne Morgan.

Resolved: that the Financial report to 31 October 2017 be noted and approved.

Walsh/Houpapa
Carried
170189

17.249 GRADUATES IN ABSENTIA – DEGREES TO BE GRANTED

Received: the list of degrees, diplomas and certificates granted on 27 November 2017 (document VUWC 17/144).

Noted: *Action:*
that the Vice-Chancellor will confirm by email the status of those who are granted retrospective NZSM degrees.

Resolved:

- 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 17/144 and that their names be entered on the Roll of Graduates on 27 November 2017.
- 2 that a motion of congratulations to the Graduates in Absentia was recorded.

Jordan/Guilford
Carried
170190

17.250 REPORT FROM THE CHANCELLOR

Received: an oral report from the Chancellor.

- Noted:**
- 1 that since the last meeting of Council on 25 October the Chancellor:
 - Attended an Engineering NZ Event
 - Chaired the Human Resources Committee
 - Attended the Audit & Risk Committee meeting
 - Hosted the 2017 Distinguished Alumni Awards
 - Attended the Legacy Club function and presentation
 - Attended the Finance Committee meeting
 - Met with the Vice-Chancellor
 - Met with the Pro-Chancellor, Vice-Chancellor, and Secretary to Council
 - Attended the ASEAN 50th anniversary event.
 - 2 that the Chancellor acknowledged the outstanding success of the Distinguished Alumni Awards held on 14 November at TSB Arena.
Action:
 - 3 that a letter be sent to Maria Jones and her team to acknowledge the quality of and success of the event.

Resolved: that the Chancellor's report be noted.

Sos/Houpapa
Carried
170191

17.251 REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor dated 21 November 2017 (document VUWC 17/145).

Noted:

- 1 that the report was taken as read.
- 2 that the Vice-Chancellor highlighted the following key achievements:
 - the awarding of 17 Marsden Fund grants, representing a total of \$9.2 million, to Victoria researchers.
 - the success of Dr Ocean Mercier from Te Kawa a Māui on receiving the 2017 New Zealand Scientists Association Cranwell Medal.
 - confirmation of Victoria's new Professors - Karen Salmon, Ronald Fischer, David Ackerley, Heidi Thomson, Daniel Brown, Alberto Costi, John Macalister and Andrew Mackintosh.

Resolved: that the Vice-Chancellor's report be noted.

Sos/Paviour-Smith
Carried
170192

17.252 REPORTS FROM COMMITTEE CHAIRS

Received and noted: the Minutes from the following meetings:

- *Audit & Risk Committee, 13 November 2017*
- *Academic Board, 14 November 2017*
- *Finance Committee, 20 November 2017*

Resolved: that the Minutes be noted.

Taylor/Hunter
Carried
170193

17.253 FORTHCOMING EVENTS AND NEXT MEETING

Received: a Council Paper from the Secretary to Council dated 21 November 2017 listing Forthcoming Events (document VUWC 17/146).

Noted:

- 1 that the next meeting of Council will take place on Monday, 26 February 2018 starting at 12.00 noon with a light lunch in the Hunter Common Room.
- 2 that the Strategy and Orientation Days will take place on 13 and 14 February 2018.

Resolved: that the Council Paper on Forthcoming Events and the date and details for the next Council meeting on Monday, 26 February 2018 be noted.

Sos/Paviour-Smith
Carried
170194

17.254 ENTRIES IN THE SEAL REGISTER

Received: a Council Paper from the Secretary to Council dated 20 November 2017 listing entries in the Seal Register for the period 27 April 2017 to 20 November 2017 (document VUWC 17/147).

Resolved: that entries in the Seal Register for the period 27 April to 20 November 2017 be noted.

**Paviour-Smith/Walsh
Carried
170195**

17.255 RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received: a recommendation that certain items be taken with the public excluded (document VUWC 17/148).

Resolved: that the public be excluded from the meeting for the discussion of items 13-27 for the reasons and duration outlined in the recommendation, with the exception of such members of the management team as the Chancellor and the Vice-Chancellor may request to remain for the public excluded part of the agenda as they have knowledge relevant to particular issues to be discussed.

**Houpapa/Mark
Carried
170196**