COUNCIL

Minutes of the Council Meeting held on Monday, 26 February 2018
From 12.30 pm to 5.00 pm in the Council Chamber, Level 2, Hunter Building, Kelburn Campus

PRESENT:  
Mr Neil Paviour-Smith (Chancellor)
Mr John Allen
Ms Robyn Bargh
Professor Grant Guilford (Vice-Chancellor)
Ms Traci Houpapa
Associate Professor Kate Hunter
Dr Carwyn Jones
Mr Alan Judge
Ms Lenihan-Ikin
Ms Alexandria Mark
Dr Farib Sos
Dame Therese Walsh (Pro-Chancellor)
Ms Caroline Ward (Secretary to Council)

APOLOGIES:  
Nil

IN ATTENDANCE:  
Ms Annemarie de Castro, Director, Human Resources
Professor Gregor Coster, Dean, Faculty of Health
Ms Katherine Edmond, Associate Director, Communications and Marketing
Professor Rawinia Higgins, Deputy Vice-Chancellor, Māori and Acting Deputy Vice-Chancellor, Engagement
Ms Julia Innocente-Jones, Assistant Vice-Chancellor, International
Mr Simon Johnson, General Counsel
Professor Wendy Larner, Provost
Mr Mark Loveard, Chief Operating Officer
Mr Les Montgomery, Chief Financial Officer
Mr Phil O’Connell, Director, Safety Risk & Assurance
Ms Madeleine Setchell, Director Communications, Marketing and Engagement

18.01 WELCOME / APOLOGIES

Noted:  
1 that the Chancellor welcomed everyone to the meeting especially new Council Members Ms Isabella Lenihan-Ikin, Mr John Allen and Mr Alan Judge.
2 that this was the first meeting for Mr Paviour-Smith as Chancellor and Dame Therese Walsh as Pro-Chancellor.
3 that there were no apologies.

18.02 DECLARATIONS AND DISCLOSURES OF INTERESTS

Noted:  
1 that there were no disclosures of interest by a member of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968.
2 that the Disclosures of Interests Register was available at all times on the Resource Centre of Board books and circulated with material for all Council meetings.
3 that the Chancellor reminded Council members to advise the Secretary to Council of any disclosures between meetings.

18.03 MINUTES OF THE COUNCIL MEETINGS HELD ON 27 NOVEMBER 2017 AND THE SPECIAL MEETING HELD ON 8 DECEMBER 2017

Received: 1 the Minutes of the Meeting of Council held on 27 November 2017.
2 the Minutes of the Special Council Meeting held on 8 December 2017.

Noted: that there were no matters arising.

Resolved: 1 that the Minutes of the Meeting of Council held on 27 November 2017 be approved.

\[\text{Paviour-Smith/Sos} \]
\[\text{Carried} \]
\[180001\]

2 that the Minutes of the Special Meeting of Council held on 8 December 2017 be approved.

\[\text{Paviour-Smith/Sos} \]
\[\text{Carried} \]
\[180002\]

18.04 COUNCIL MANUAL AND GOVERNING DOCUMENTS REVIEW


Noted: 1 that the annual review of the Governing Documents had been conducted by the General Counsel and the Secretary to Council with oversight and input from the Chancellor.
2 that the Committee Terms of Reference would be further considered by the Te Aka Matua Committee and the Honours Committee at their first meetings of the year.

Resolved: that the Council Manual, Standing Orders, Code of Conduct and Committee Terms of Reference be approved.

\[\text{Bargh/Hunter} \]
\[\text{Carried} \]
\[180003\]

18.05 COUNCIL COMMITTEES FOR 2018

Received: a Council Paper from the Chancellor dated 1 February 2018 regarding the appointment of Council Members to Committees for 2018 (document VUWC 18/02).

Noted: that the following Committee Members and Chairs were recommended:
Finance Committee
Mr Alan Judge – Chair
Professor Grant Guilford
Dr Carwyn Jones
Ms Isabella Lenihan-Ikin
Mr Neil Paviour-Smith
Dame Therese Walsh

Audit and Risk Committee
Ms Traci Houpapa – Chair
Mr John Allen
Associate Professor Kate Hunter
Ms Alexandria Mark
Mr Neil Paviour-Smith
Dr Farib Sos
Dame Therese Walsh

Professor Grant Guilford (the VC is not an official member but will attend ARC meetings as required).

Victoria Honours Committee
Mr Neil Paviour-Smith – Chair
Professor Grant Guilford
Ms Robyn Bargh
Dame Therese Walsh

Te Aka Matua Committee
Ms Robyn Bargh – Chair
Professor Grant Guilford
Ms Traci Houpapa
Dr Carwyn Jones
Mr Neil Paviour-Smith
Dame Therese Walsh

Human Resources Committee
Mr Neil Paviour-Smith – Chair
Mr John Allen
Dame Therese Walsh

Resolved: that the recommendations regarding Committee Membership and Chairs for 2018 be approved.

Paviour-Smith/Walsh
Carried
180004

18.06 APPOINTMENT OF FOUNDATION TRUSTEES

Received: a Council Paper from the Chancellor dated 20 February 2018 regarding the appointment of Trustees to the Foundation Board of Trustees (document VUWC 18/09).

Resolved: 1 that Dr Farib Sos be reappointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.2 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2018 to 31 December 2018.
that Mr Marlon Drake, having been nominated by the Victoria University of Wellington Students’ Association, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.3 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2018 to 31 December 2018.

Lenihan-Ikin/Judge
Carried
180005

18.07 FINANCIAL REPORT TO 31 DECEMBER 2017

Received: the Financial Report to 31 December 2017 (VUWC 18/04).

Noted: 1 that Council welcomed new Chief Financial Officer, Mr Les Montgomery.
2 that the report was taken as read.
3 that the draft unaudited result for the University Group excluding the Foundation for the year ended 31 December 2017 was a surplus of $6.4m, $5.0m unfavourable to budget. Including the Foundation the result was $13.5m, $3.0m unfavourable to budget.

Resolved: that the Financial report to 31 December 2017 be noted and approved.
Judge/Walsh
Carried
180006

18.08 GRADUATES IN ABSENTIA – DEGREES TO BE GRANTED

Received: 1 the list of degrees, diplomas and certificates granted on 26 February (document VUWC 18/05).
2 a Council Memorandum from the Vice-Provost (Academic and Equity) dated 16 February 2018 providing further information regarding the first Faculty of Health graduates (document VUWC 18/06).

Resolved: 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 18/06 and that their names be entered on the Roll of Graduates on 26 February 2018.
2 that a motion of congratulations to the Graduates in Absentia was recorded.
3 that Council note the Memorandum providing further information regarding the first Faculty of Health graduates.

Mark/Lenihan-Ikin
Carried
180007

18.09 REPORT FROM THE CHANCELLOR

Received: an oral report from the Chancellor.

Noted: 1 that during the period 1 January 2018 to 26 February 2018 the Chancellor:
   • met with all Members of Council to discuss Committee appointments
   • met with Joan Foster of the State Services Commission regarding government and SSC expectations of public sector CEO remuneration
• met with PwC on the Health and Safety review
• attended the State of the Nation lunch address by Leader of the Opposition, Bill English
• met with the Vice-Chancellor for a briefing prior to the Chancellors’ and Vice-Chancellors’ meeting
• attended the Chancellors’ and Vice-Chancellors’ February meetings and dinner
• met with the Secretary to Council
• hosted the Council Strategy Day at Te Papa
• chaired the Council Induction Day
• attended the Finance Committee
• attended and spoke at the opening of Te Toki a Rata by the Prime Minister
• attended the Foundation Board of Trustees Meeting
• attended the Pacific Climate Change Conference organised by VUW
• met with Kerry Prendergast and Development Office staff to discuss Civic Music Hub fundraising
• attended the First Foundation Wellington Awards hosted at VUW.

2 that the Chancellor acknowledged the success of the Te Toki a Rata opening and asked that Council’s thanks be conveyed to all involved.

Resolved: that the Chancellor’s report be noted. Sos/Bargh

18.10 REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor dated 20 February 2018 (document VUWC 18/07).

Noted: 1 that the report was taken as read.
2 that the Vice-Chancellor highlighted the following:
  • the Centre for Strategic Studies being named as the third best think tank in South East Asia and the Pacific
  • the Head of the School of Government, Professor Girol Karacaoglu, appointment as a member of the Independent Expert Advisory Panel for Phase 1 of the review of the Reserve Bank Act 1989.
  • Dr Paul Woolfam’s appointment as Director of the Miramar Creative Centre.

Resolved: that the Vice-Chancellor’s report be noted. Paviour-Smith/Jones

18.11 REPORTS FROM COMMITTEE CHAIRS

Received and noted: the Minutes from the following meetings:
  • Special Finance Committee Meeting, 4 December 2017
  • Finance Committee Meeting, 14 February 2018
Resolved: that the Minutes be noted.  
Judge/Paviour-Smith  
Carried  
180010

18.12 NEW YEAR HONOURS 2018

Received: the list of graduates, friends and associates of the University who have received awards in the 2018 New Year Honours (document VUWC 18/08). 

Noted: that a former Chancellor of Victoria, the Honourable Douglas White QC, was knighted for services to the judiciary. 

Resolved: that Council conveys its congratulations to all Victoria University of Wellington graduates, friends and associates honoured in the 2018 New Year Honours.  
Paviour-Smith/Sos  
Carried  
180011

18.13 FORTHCOMING EVENTS AND NEXT MEETING

Received: a Council Paper from the Secretary to Council dated 19 February 2018 listing Forthcoming Events (document VUWC 18/09). 

Noted: that the next meeting of Council will take place on Monday, 26 March 2018 starting at 12.00 noon with a light lunch in the Hunter Common Room. The formal meeting will commence at 12.30 pm in the Hunter Council Chamber. 

Resolved: that the Council Paper on Forthcoming Events and the date and details for the next Council meeting on Monday, 26 March 2018 be noted.  
Sos/Allen  
Carried  
180012

18.14 RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received: a recommendation that certain items be taken with the public excluded (document VUWC 18/10). 

Resolved: that the public be excluded from the meeting for the discussion of items 16-32 for the reasons and duration outlined in the recommendation, with the exception of such members of the management team as the Chancellor and the Vice-Chancellor may request to remain for the public excluded part of the agenda as they have knowledge relevant to particular issues to be discussed.  
Paviour-Smith/Houpapa  
Carried  
180013