

Faculty of Law
Te Kauhanganui Tatai Ture
A Committee of the Academic Board

Person

Responsible: Vice-Chancellor.

Convenor: Dean.

Related

Committees: Toihuarewa.
Senior Management Team.
Academic Committee.
Research Committee.

Purpose: To advise the Academic Board, the Vice-Chancellor and the committees of the Academic Board on all aspects of the academic qualifications, academic programmes and research matters for which the Faculty has responsibility and on any other academic matters which may be referred to it.

Scope:

- (1) To consider and refer to Toihuarewa, Academic Development Committee and Academic Committee proposals to initiate new programmes and courses and to delete or change existing programmes and courses referred to it.
- (2) To advance and maintain the quality of academic programmes and to monitor school procedures for the review of programmes and courses.
- (3) To monitor the implementation of the University's academic statutes and policies relating to individual students enrolled in the academic programmes for which it has responsibility, and in particular matters relating to:
 - the curriculum, teaching and assessment of courses.
 - the admission of students to programmes and courses.
- (4) To undertake the following research responsibilities:
 - The development of Faculty-specific research policy, including policy on student research.
- (5) To consider and report on any matters referred to it by the Vice-Chancellor, Academic Board or other committees of the Academic Board.
- (6) To meet at least three times per year and report to the Academic Board following each meeting.

Committees

of the Faculty:

- (1) Curriculum Committee.
- (2) Leave Committee.
- (3) Law Research and Postgraduate Committee.
- (4) Law Management Group.
- (5) Law Library Liaison Committee.
- (6) Visitors and Events Committee.
- (7) Workloads Committee.
- (8) Law Learning and Teaching Committee.

- (9) Other Committees as determined by the Faculty from time to time.

- Constitution:**
- (1) Dean/Head of School (Convenor).
 - (2) Deputy Dean/Deputy Head of School.
 - (3) Associate Dean (Research)
 - (4) All other academic staff members¹ whose teaching and research contributes to the academic programmes for which the Faculty has responsibility.
 - (5) All Directors of research institutes and centres whose research contributes to the academic programmes for which the Faculty has responsibility and who are not members of the academic staff.
 - (6) A member of Toihuarewa.
 - (7) Students currently enrolled in an academic programme for which the Faculty is responsible, appointed by the Convenor on the nomination of the VUWLSS².
 - (8) Student Administration Manager.³
 - (9) School Manager.⁴
 - (10) A nominee of the University Librarian.
 - (11) External members to be determined by the Faculty.
 - (12) Adjuncts teaching two or more courses over the three trimesters or their equivalent.

- In Attendance:**
- (12) General Staff.
 - (13) Māori and Pasifika Law Students' Co-ordinators.
 - (14) Visitors teaching in the Faculty.

- Executive Officer:**
- (15) Executive Assistant.

- Comments:**
- (16) The Pro Vice-Chancellor (Māori), the Assistant Vice-Chancellors (Academic), (Research), and (Pasifika), the Director of the Centre for Academic Development, and the Manager of Student Recruitment, Admission and Orientation, receive papers and attend by invitation.
 - (17) Quorum is 10 with a minimum of 8 permanent academic staff in attendance.

Academic Board <>

¹ For the purposes of membership of the Faculty, academic staff shall include all staff with appointments of at least six months regardless of fraction who undertake teaching, administration and research in the Faculty. This definition excludes tutors and research assistants.

² This shall consist of two representatives from the Law Students' Society, one representative from Nga Rangahautira, one representative from the Pasifika Law Students' Society, and one representative from the Postgraduate Law Students. Those organisations have one vote each (including the Law Students' Society, regardless of the number of representatives; ie not one vote per representative).

³ The Student Administration Manager and the School Manager have one vote between them; not one vote each. If the Student Administration Manager and the School Manager agree on how that vote will be cast, they may cast it. If they disagree, neither will vote.

⁴ Ibid.