



## COUNCIL

**Minutes of the Council Meeting held on Monday, 6 December 2021  
in the Council Chamber, Level 2, Hunter Building and via Zoom Videoconference  
from 9.00 am to 5.20 pm**

**PRESENT:** Mr John Allen *from 10.30 am*  
Professor Brigitte Bönisch-Brednich  
Professor Grant Guilford (Vice-Chancellor)  
Professor Kate Hunter  
Ms Tiana Jakicevich *via Zoom*  
Mr Alan Judge  
Dr Dianne McCarthy (Pro Chancellor)  
Ms Rhianna Morar  
Ms Cath Nesus  
Mr Neil Paviour-Smith (Chancellor)  
Hon Maryan Street  
Mr James Te Puni  
Ms Caroline Ward (Secretary to Council)

**APOLOGIES:** Mr John Allen *for lateness*

**IN ATTENDANCE:** Professor Richard Arnold, staff-elected Council member commencing 1.1.22  
Professor Rawinia Higgins, Deputy Vice-Chancellor, Māori  
Ms Katherine Edmond, Director, Communications  
Mr Simon Johnson, General Counsel  
Professor Wendy Lerner, Provost  
Mr Mark Loveard, Chief Operating Officer  
Mr Les Montgomery, Chief Financial Officer  
Mr Lincoln North, Senior Project Manager, Property Services  
Mr Michael Turnbull, VUWSA President  
Professor Jennifer Windsor, Pro Vice-Chancellor FHSS and Dean Education  
Mr Ralph Zambrano, VUWSA President-elect

**INVITED GUESTS:** Mayor Andy Foster  
Mr Baz Kaufman, WCC Manager, Strategy, Policy and Research

### 21.204 KARAKIA

**Noted:** that Mr James Te Puni led the Karakia.

### 21.205 WELCOME / ACKNOWLEDGEMENTS / APOLOGIES

**Noted:** 1 that the Chancellor welcomed everyone to the meeting which was conducted at 'orange' under the Government's recently introduced traffic

light framework with all conditions met to allow the meeting to proceed safely. The meeting was also live-streamed to meet epidemic notice requirements under the LGOIMA and attendees were reminded to use the microphones to ensure that sound was picked up.

- 2 that today was Mr Paviour Smith's last meeting as Chancellor, however he will return in the new year until the conclusion of his term as at 28 February 2022. A formal farewell for Mr Paviour-Smith to recognise his long service as a Council member since 2013, Pro-Chancellor (2016-2017) and Chancellor (2018-2021) will be confirmed early in the new year.
- 3 that today also marked the final formal meeting of Council for Professor Kate Hunter and Ms Rhianna Morar. The Chancellor acknowledged their service and contribution to the University Council. More words of thanks and appreciation were made at the conclusion of the meeting.
- 4 that Professor Richard Arnold was welcomed to the public session of the meeting as he prepares to take his seat at the Council table in 2022 as the elected and appointed staff member to replace Professor Hunter.
- 5 that Ms Jakicevich was attending the meeting via Zoom from the United Kingdom.
- 6 that an apology had been received from Mr Allen for lateness.

**Resolved:** that the apology for lateness from Mr Allen be sustained.

Paviour-Smith/McCarthy  
Carried  
210189

## 21.206 DECLARATIONS AND DISCLOSURE OF INTERESTS

**Received:** declarations and disclosure of interests by members of Council.

- Noted:**
- 1 that updates to the Disclosures of Interest register for Mr James Te Puni had been made since the last meeting.
  - 2 that Mr Paviour-Smith declared an interest under item 10, Conferment of Qualifications, as his son, Mr Benjamin Paviour-Smith was on the list of graduands. Council deemed this to not be a conflict.
  - 3 that there were no further disclosures relating to items on the agenda.

## 21.207 COUNCIL MINUTES, MEETING HELD ON 18 OCTOBER 2021

**Received:** the public Minutes of the meeting of Council held on 18 October 2021.

**Resolved:** that the public Minutes of the meeting of Council held on 18 October 2021 be approved.

Hunter/Te Puni  
Carried  
210190

## 21.208 REPORT FROM THE CHANCELLOR

**Received:** an oral report from the Chancellor.

**Noted:** that since the last meeting of Council held on 18 October 2021 the Chancellor:

- met / spoke with the Vice-Chancellor on several occasions
- chaired a Human Resources Committee meeting held on

19 October 2021

- attended the Te Aka Matua Committee meeting held on 1 November 2021
- chaired the Victoria Honours Committee meeting held on 1 November 2021
- chaired the Nominations Panel meeting held on 1 November 2021
- attended the Foundation Board of Trustees meeting held on 2 November 2021
- met with Professor Susy Frankel along with the Pro-Chancellor Dianne McCarthy and Audit & Risk Committee Chair John Allen
- attended the NZ Universities Chancellors' Group meeting via Zoom on 9 November 2021
- met with Perrett Laver (VC appointment recruitment agency) via Zoom
- met with Simon Arcus, CEO of Business Central NZ
- attended and briefed the Student Assembly with Chancellor-elect John Allen
- attended the first meeting of the VC appointment Staff Advisory Group chaired by Professor Kate Hunter
- attended the Audit & Risk Committee meeting on 15 November 2021
- attended the Finance Committee meeting on 15 November 2021
- chaired the VC Appointment Committee meeting on 15 November 2021
- attended the Te Aka Matua wānanga on 22 November 2021 held via Zoom
- chaired the VC Appointment Committee meeting held on 30 November 2021 via Zoom
- met / spoke with Chancellor-elect John Allen on several occasions
- in place of the cancelled December graduation ceremonies undertook a day of photo opportunities with graduates and their whanau in the Council Chamber. Pro-Chancellor, Dr Dianne McCarthy, also took part in this opportunity to provide a special memento for graduates.

**Noted:** that appreciation and thanks was recorded to the staff who made the photo opportunity day truly special for graduates and their whanau and, on occasion, their pets. 200 photo sessions took place throughout the day and it was an uplifting and enjoyable experience for all concerned.

**Resolved:** that the Chancellor's report be noted.

**Morar/McCarthy**  
**Carried**  
**210191**

**21.209**

## **REPORT FROM THE VICE-CHANCELLOR**

**Received:** a report from the Vice-Chancellor dated 25 November 2021 (document VUWC 21/138).

**Noted:**

- 1 that the report was taken as read.
- 2 that a range of stellar achievements by the University in the area of research were especially acknowledged by Council, including 12 academics from Te Herenga Waka receiving 2021 Research Honours, the University receiving

- four out of 11 prestigious Rutherford Discovery Fellowships, and 22 projects from the University being awarded more than \$14 million in funding from Te Pūtea Rangahau a Marsden, the Marsden Fund.
- 3 that Council acknowledged the achievement of Professor Wendy Larner as recipient of the Distinguished New Zealand Geographer Medal for 2021 which recognises her scholarship over many years in the discipline.
- 4 that Council congratulated all recipients on their success and acknowledged the efforts of those who support such high levels of achievement.
- 5 that the Hollywood reporter named the University's Film School as one of the top 20 international Film Schools in the world.

**Resolved:** that the report from the Vice-Chancellor be noted.

Street/Morar  
Carried  
210192

## 21.210 FINANCIAL REPORT TO 31 OCTOBER 2021

**Received:** the Financial report to 31 October 2021 (document VUWC 21/139).

- 1 that the report was taken as read.
- 2 that the University continues to remain on track to achieve a strong surplus in 2021 with the same trends of previous months continuing through to 31 October.

**Resolved:** that the Financial report to 31 October 2021 be noted.

Judge/Bönisch-Brednich  
Carried  
210193

## 21.211 COMMITTEE REPORTS

**Received:** reports from Committee Chairs:

- Academic Board report, meeting held 9 November 2021
- Te Aka Matua Committee, 1 November 2021
- Audit & Risk Committee, 15 November 2021
- Finance Committee, 15 November 2021

- Noted:**
- 1 that the report of the Academic Board and Committee minutes were taken as read.
- 2 that it was confirmed that although the government has advised that the border will re-open in April 2022, delays in processing student visas until August 2022 will effectively take out Trimester 2 in terms of international student enrolments. This will have a significant impact on both the financials as well as impact on planning to support teaching and learning in 2022.

**Resolved:** that the minutes of the Committee meetings and report from the Academic Board be noted.

Bönisch-Brednich /Allen  
Carried  
210194

## **21.213 MEDIA AND SOCIAL MEDIA REPORT**

**Received:** a Council paper from the Vice-Chancellor dated 25 November 2021 providing a report on Media and Social Media (document VUWC 21/141).

**Noted:**

- 1 that the report was taken as read.
- 2 that staff continue to contribute through many media channels beyond the previously traditional mainstream media.
- 3 that attention was drawn to a typo in the report regarding a possible vaccine mandate in 2023 noting that this should be amended to 2022.

**Resolved:** that the Media and Social Media report be noted.

**Te Puni/Hunter**  
**Carried**  
**210195**

## **21.214 FORTHCOMING EVENT AND NEXT COUNCIL MEETING**

**Received:** a Council paper from the Secretary to Council dated 12 October 2021 listing Forthcoming Events (document VUWC 21/142).

**Noted:**

- 1 that the Council paper was taken as read.
- 2 that all events are under review due to the ongoing COVID-19 pandemic. The events team is keeping up with government advice as the country adapts to the new traffic light system and requirements around various events.
- 3 that the next meeting of Council will take place on Monday, 14 February 2022 at 9.00am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington and/or via Zoom.

**Resolved:** that the Council paper on a Forthcoming Event and the date and details of the next Council meeting on Monday, 22 February 2022 be noted.

**Nesus/Morar**  
**Carried**  
**210196**

## **21.215 CONFERMENT OF QUALIFICATIONS**

**Received:** the list of degrees, diplomas and certificates granted on 6 December 2021 (document VUWC 21/143).

**Noted:** that the Chancellor had declared an interest earlier in the meeting – see minute 21.206(2).

**Resolved:**

- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 21/143 and that their names be entered on the Roll of Graduates on 6 December 2021.
- 2 that a motion of congratulations to the Graduates be recorded.

**Morar/Jakicevich**  
**Carried**  
**210197**

**21.216**

**RE-APPOINTMENT OF COUNCIL MEMBER**

**Received:** a Council paper from the Chancellor dated 9 November 2021 regarding the re-appointment of Council member, Mr Alan Judge (document VUWC 21/144).

**Noted:**

- 1 that the Nominations Panel was unanimously supportive of the re-appointment of Mr Judge to a further four-year term acknowledging his outstanding work as chair of the Finance Committee and his contribution to Council overall. Council members also expressed unanimous support for this re-appointment.
- 2 that Mr Judge acknowledged the support from Council members during his first term and stated that he looks forward, in his next term, to finalising and delivering all the major projects that have been on the agenda.

**Resolved:** on the recommendation of the Nominations Panel:

that in accordance with clause 6.1 of the Council membership Statute, Mr Alan Judge be re-appointed to Council for a four-year term from 1 January 2022 to 31 December 2025.

McCarthy/Hunter  
Carried  
210198

**21.217**

**2022 COUNCIL COMMITTEES**

**Received:** a Council paper from the Chancellor-elect dated 29 November 2021 regarding the appointment of 2022 Committee chairs and members (document VUWC 21/145).

**Noted:**

- 1 that the Council paper was taken as read and members were unanimously supportive of its recommendations.
- 2 that it was agreed that the Chancellor-elect speak with elected student Mr Jaistone Finau to arrange for him to share the VC Appointment Committee workload with the other student member of Council, Ms Tiana Jakicevich.
- 3 that Mr Paviour-Smith had agreed to continue on various committees until the conclusion of his final term on Council either as at 25 February 2022 or when the Ministerial appointee to replace him is confirmed.
- 4 that the Vice-Chancellor's place on Committees will be assumed by the Acting Vice-Chancellor following Professor Guilford's departure from the University as at 4 March 2022.

*Finance Committee*

Mr Alan Judge – Chair  
Mr John Allen  
Professor Richard Arnold  
Mr Jaistone Finau  
Professor Grant Guilford  
Dr Dianne McCarthy  
Mr Neil Paviour-Smith

*Audit and Risk Committee*

Mr John Allen – Chair  
Professor Bönisch-Brednich  
Ms Tiana Jakicevich

Dr Dianne McCarthy  
Mr Neil Paviour-Smith  
Hon Maryan Street  
Mr James Te Puni  
(the VC is not an official member but will attend ARC meetings as required).

***Victoria Honours Committee***

Mr John Allen – Chair  
Professor Grant Guilford  
Dr Dianne McCarthy  
Ms Cath Nesus

***Te Aka Matua Committee***

Ms Cath Nesus – Chair  
Mr John Allen  
Professor Grant Guilford  
Ms Tiana Jakicevich  
Dr Dianne McCarthy

***Human Resources Committee***

Mr John Allen - Chair  
Dr Dianne McCarthy  
Mr Neil Paviour-Smith  
Hon Maryan Street

***VC Appointment Committee***

Mr John Allen – Chair  
Professor Brigitte Bönisch-Brednich  
Mr Jaistone Finau\*  
Ms Tiana Jakicevich\*  
Dr Dianne McCarthy  
Ms Cath Nesus  
Mr Neil Paviour-Smith

*\*student place on Committee to be shared on the basis that students will keep each other well-briefed to ensure continuity.*

**Resolved:** **that the Chairs and Members, as set out above, for 2022 Committees of Council be approved.**

Paviour-Smith/Street  
Carried  
210199

**21.218 APPOINTMENTS TO VICTORIA HONOURS COMMITTEE**

**Received:** a Council paper from the Chancellor dated 9 November 2021 regarding an appointment and a re-appointment to the Victoria Honours Committee (document VUWC 21/146).

**Noted:** that recommendation 1 was unanimously supported by the Academic Board and recommendation 2 unanimously supported by the Victoria Honours Committee.

**Resolved:** **1 that on the recommendation of the Academic Board:**  
  
**Professor Nicole Moreham be appointed to the Victoria Honours Committee under clause 4.1(f) of the Terms of Reference for a term of**

four years commencing on 1 January 2022 and concluding on 31 December 2025.

Morar/Hunter  
Carried  
210200

2 that on the recommendation of the Chancellor:

Professor Phil Lester be re-appointed to the Victoria Honours Committee under clause 4.1(e) of the Terms of Reference for a term of four years commencing on 1 January 2022 and concluding on 31 December 2025.

Paviour-Smith/Bönisch-Brednich  
Carried  
210201

3 a vote of thanks be recorded to Professor Judy Brown for her service on the Victoria Honours Committee over the past four years.

Hunter/Bönisch-Brednich  
Carried  
210202

21.219

**FOUNDATION:  
APPOINTMENT OF TRUSTEE  
APPOINTMENT OF US FRIEND TO BOARD OF DIRECTORS**

**Received:**

- 1 a Council paper from the Chancellor dated 9 November 2021 regarding the appointment of a Foundation Trustee (document VUWC 21/147).
- 2 a Council paper from the Chancellor dated 19 November 2021 regarding an appointment to the US Friends Board of Directors (document VUWC 21/148).

**Noted:**

- 1 that the two Council papers were taken as read and all recommendations unanimously supported.
- 2 that with the appointment of Gregor Coster and the departure of several long serving members, the composition of the Board of Trustees will be close to equal numbers of women and men following a focused effort to increase the diversity of the board.

**Resolved:**

that on the recommendation of the Chancellor

- 1 that Emeritus Professor Gregor Coster be appointed as a Trustee of the Victoria University of Wellington Foundation under rules 2.4 and 7.2 of the First Schedule to the Trust Deed for a term office commencing on 1 October 2021 and concluding on 30 June 2024.

Street/Judge  
Carried  
210203

- 2 that Ms Shivali Gulab be appointed to the Board of Directors of the US Friends of Victoria University of Wellington, Inc. for a term of three years commencing on 1 November 2021.

McCarthy/Street  
Carried  
210204



21.220

## 2022 FEES POLICY

**Received:** a Council paper from the Chief Financial Officer dated 24 November 2021 regarding the 2022 Fees Policy (document VUWC 21/149).

**Noted:**

- 1 that the Finance Committee considered this item in detail at its meeting held on 15 November 2021.
- 2 that Council asked that the University's legal name be used properly and consistently in policy documentation.

**Resolved:** on the recommendation of the Finance Committee, Council approve:

- 1 changes to the 2022 Fees Policy as detailed in document VUWC 21/149 (page 4);
- 2 the change of approval agency for the Fees Policy to the Vice-Chancellor with effect from 1 January 2022 as detailed in document VUWC 21/149 (page 5).

Judge/Street  
Carried  
2101205

21.221

## PROFESSOR KATE HUNTER

**Received:** comments for the record from Professor Kate Hunter at her final meeting as a Council member after 6 years.

**Noted:** that Professor Hunter paid tribute to the 2015 consultation process led by Chancellor Sir Neville Jordan and Pro-Chancellor (at that time) Neil Paviour-Smith in which there was an insistence on staff input to how the new Council (reducing from 20 members to 12) would be constituted. This had led to a Council membership statute with cornerstone agreements - one in which the Council must comprise at least two elected students and two elected staff as well as at least two members who are Māori and at least five members who are women. In reflecting back on the 2015 20-member Council to what we see today the decisions made at that time have stood the test of time and served the University well as the reconstituted Council governed the strategic direction of Victoria.

Kate acknowledged her appreciation for professional staff making special mention of the teams led by Mark Loveard and Les Montgomery. In looking back on this time the 'bucket index' has significantly improved and she can finish her term on Council safe in the knowledge of a warmer, drier and safer University!

In closing Professor Hunter acknowledged her Council colleagues recognising that it was not always a fun role and at times a difficult one. But there was always a strong sense of collegiality and constructive discussion and warmth. Kate made special mention of previous staff members of Council, Professor Maryan Garry and Associate Professor Carwyn Jones and current staff representative Professor Brigitte Bonich-Brednich.

21.222

**RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC**

**Received:** a recommendation that certain items be taken with the public excluded (document VUWC 21/150).

**Resolved:** 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 17-36.  
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	Ground(s) under section 48(1) for the passing of this resolution
17. Minutes of the meeting held on 18 October 2021	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
18. Council only time	s 9(2)(a)	LGOIMA s48(1)(a)(ii)
19. Mayor of Wellington	s 9(2)(a) and s 9(2)(b)(ii)	LGOIMA s48(1)(a)(ii)
20. Safety, Health & Wellbeing report	s 9(2)(a) and s 9(2)(b)(ii)	LGOIMA s48(1)(a)(ii)
21. Chancellor's report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
22. Vice-Chancellor's report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
23. Your Voice survey	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
24. Creative Fields update	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
25. Honorary degree recommendation	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
26. Hunter Fellowship recommendations	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
27. Insurance mandate	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
28. 2022 Budget for approval and AMP for noting	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
29. National Music Centre Business case	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
30. Living Pā	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)

31. Weir Precinct student accommodation	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
32. Pastoral Care Code	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
33. Financial report to 31 October 2021	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
34. Foundation quarterly report to 30 September 2021	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
35. VUWSA President report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
36. Reports from Committee Chairs	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 20, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Paviour-Smith/McCarthy  
Carried  
210206

*Professor Richard Arnold left the meeting at 9.50 am*