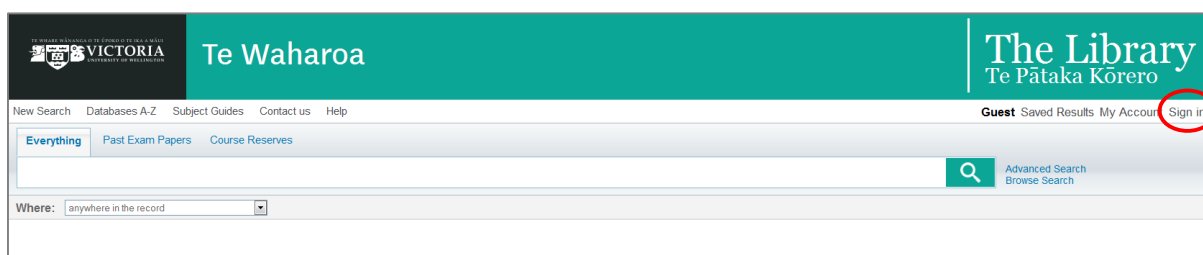


Welcome to [Te Waharoa](#) Journal Search Help. This guide contains an overview on how to effectively search for the journals and articles you need.

- [Sign in](#)
- [Everything Search](#)
- [Advanced Search](#)
- [Browse Search](#)
- [Results List Display](#)
- [Using Database A-Z](#)
- [Using Subject Guides](#)

Sign in

Before you start searching for a journal title, sign in to Te Waharoa to locate comprehensive results and access a variety of features.



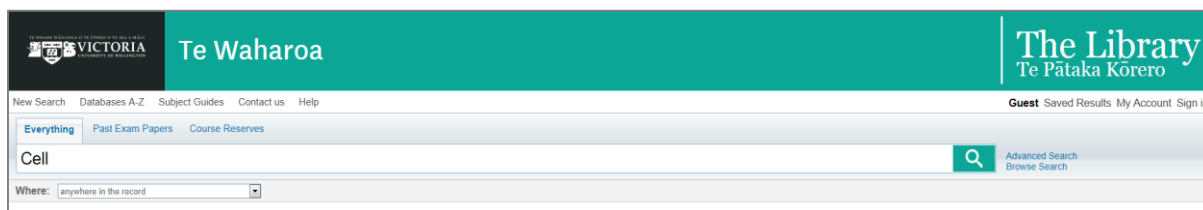
My Account

Sign in to Te Waharoa to:

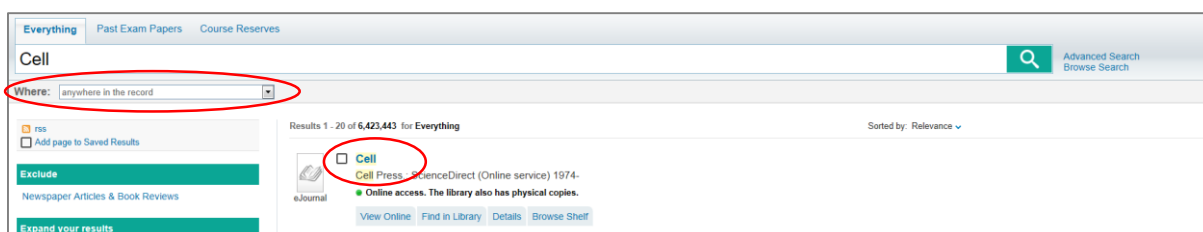
1. Get more comprehensive search results
2. View results you have saved and email the list to yourself
3. Review and run searches you have done in the past
4. Access your My Account to place requests for journal articles from print issues, monitor or cancel your requests, and view and renew your loans.
5. View and pay your library fines

Everything Search

Searching for journal titles is easy in Te Waharoa. Type one or more words from the title into the search box then click the **Search** button. You can also limit to title from the drop-down **Where** box.



An everything search will usually display the relevant journal at the top of the search results list.



Searching for a Journal Title as a Phrase

To search for the journal title as a phrase, type quotation marks around the words. This will find the exact string of words you have typed in your search, in that order.

Searching Using Wildcard Characters

You can include wildcard characters in your journal searches if you're unsure of the title:

? enter a question mark to perform a single character wildcard search.

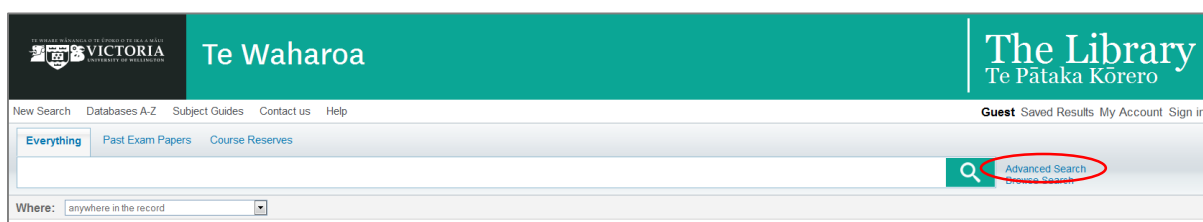
For example, type wom?n to search for records that contain the strings woman, women, and so on.

* enter an asterisk to perform a multiple character wildcard search.

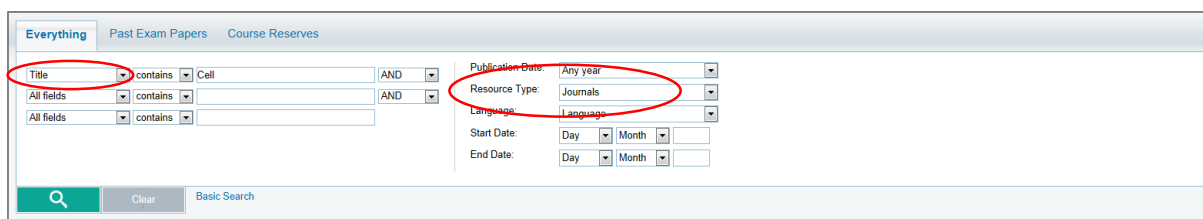
For example, type cultur* to search for records that contain words that begin with the string, such as culture, cultural, and culturally. Wildcard characters placed at the beginning of keywords are ignored.

Advanced Search

Advanced Search allows you to locate items using words appearing in particular fields such as title. You can also refine your results to resource type – in this case journals.



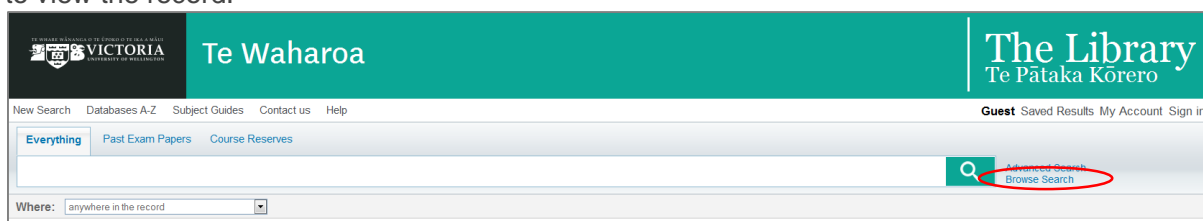
The screenshot shows the top navigation bar of the Te Waharoa library website. The search bar is located in the center, and the 'Advanced Search' link is circled in red. The search bar contains the text 'Where: anywhere in the record'.



The screenshot shows the advanced search form. The 'Title' field is circled in red, and the 'Resource Type' dropdown is set to 'Journals'. The form includes fields for 'Publication Date', 'Language', 'Start Date', and 'End Date'.

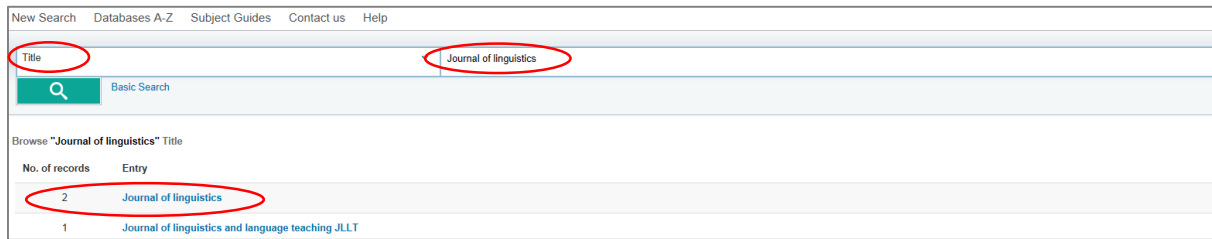
Browse Search

Browse search allows you to find journals by title. Browse through the list and click on a heading to view the record.



The screenshot shows the top navigation bar of the Te Waharoa library website. The search bar is located in the center, and the 'Browse Search' link is circled in red. The search bar contains the text 'Where: anywhere in the record'.

You can browse forward and back through the list to look at the range of results and see similar titles. Note the results list will include a range of formats – not only journal titles.

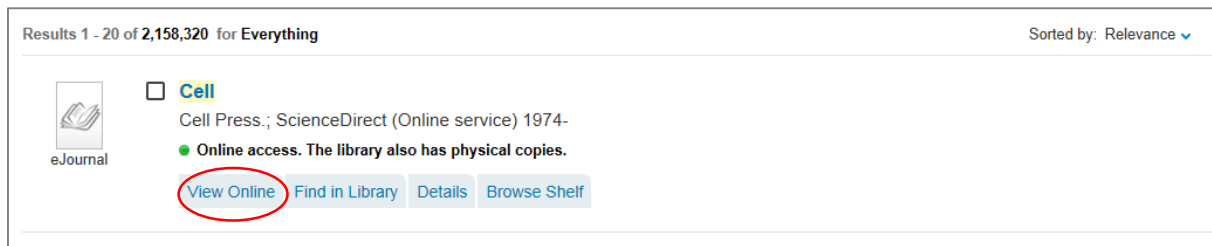


Results List Display

Your results list displays the brief records of all the items that match your search query. You can view more information on any item by selecting different tabs beneath each item.

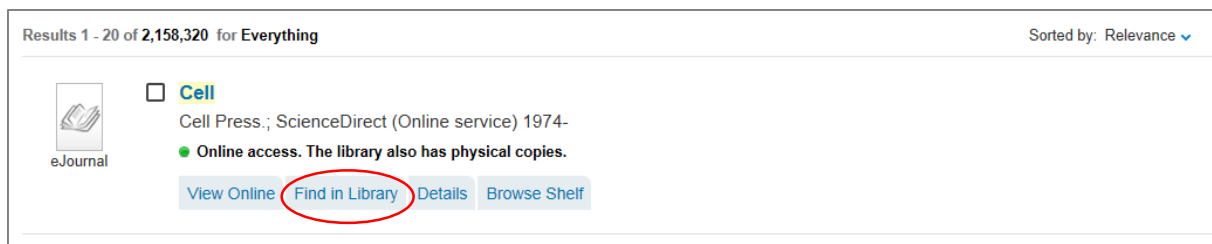
View Online

The View Online tab displays if a journal title is available full-text online.



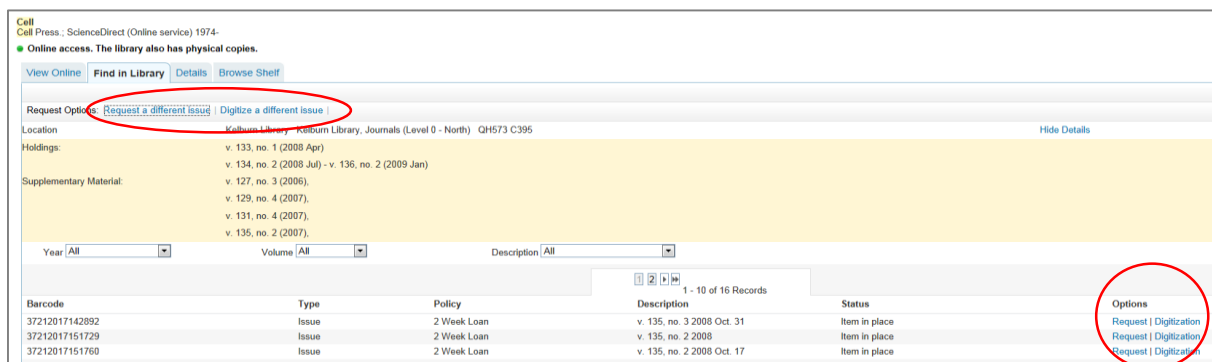
Find in Library

The Find in Library tab displays if a journal title is held in print. The tab lists all of the locations that hold the item.



Journal Request Options

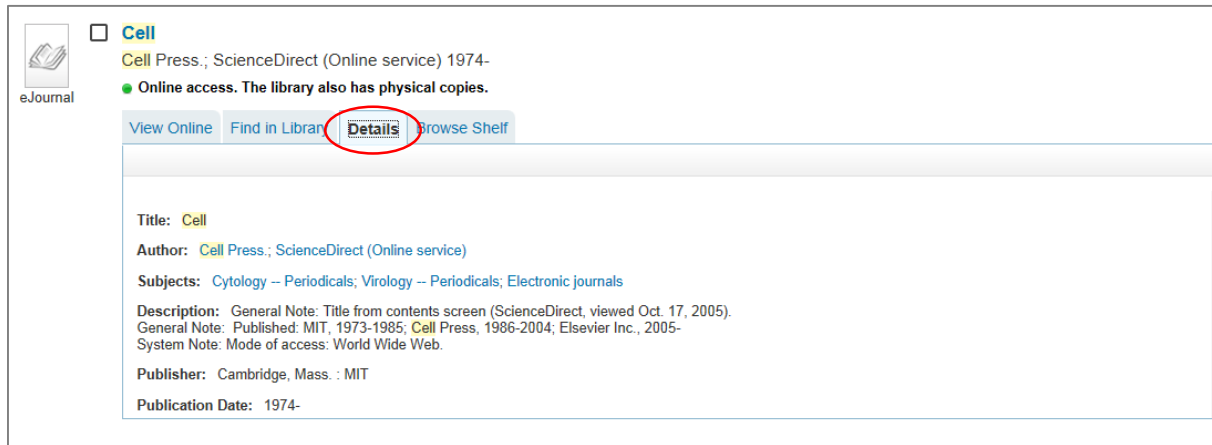
Request to get a print journal issue on loan or use Digitization to request an article copy.



Note a digitised article can't be requested from a print journal held at the campus you're on. You'll need to collect it from the journal shelves.

Details

The Details tab displays the journal title's full record.

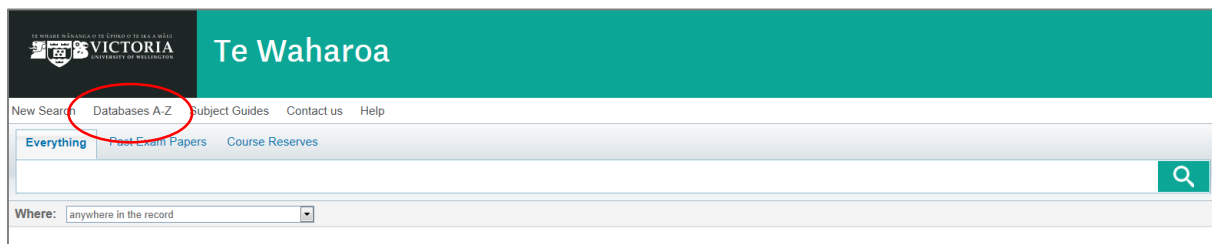


The screenshot shows the 'Cell' journal record page. At the top left, there is an 'eJournal' icon and a checkbox. The title 'Cell' is displayed in green. Below the title, it says 'Cell Press.; ScienceDirect (Online service) 1974-'. A green dot indicates 'Online access. The library also has physical copies.' There are four tabs: 'View Online', 'Find in Library', 'Details' (highlighted with a red circle), and 'Browse Shelf'. The main content area contains the following information:

- Title:** Cell
- Author:** Cell Press.; ScienceDirect (Online service)
- Subjects:** Cytology -- Periodicals; Virology -- Periodicals; Electronic journals
- Description:** General Note: Title from contents screen (ScienceDirect, viewed Oct. 17, 2005). General Note: Published: MIT, 1973-1985; Cell Press, 1986-2004; Elsevier Inc., 2005- System Note: Mode of access: World Wide Web.
- Publisher:** Cambridge, Mass. : MIT
- Publication Date:** 1974-

Using Database A-Z

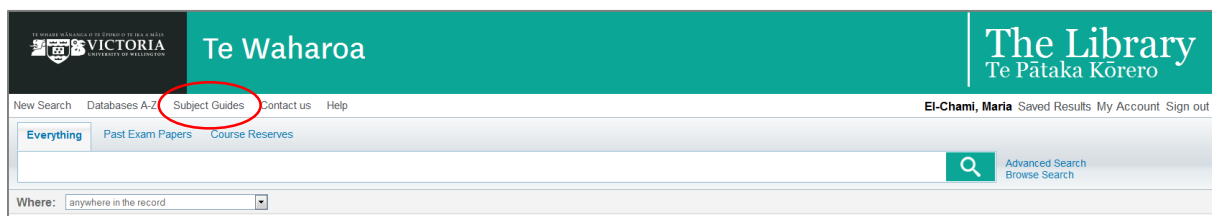
Use Databases A-Z to help you search for specific databases containing many journal titles. You can browse by title or subject. Researchers may prefer to go directly to databases to access specialised features.



The screenshot shows the Te Waharoa website header. The navigation menu includes 'New Search', 'Databases A-Z' (highlighted with a red circle), 'Subject Guides', 'Contact us', and 'Help'. Below the navigation menu, there are tabs for 'Everything', 'Past Exam Papers', and 'Course Reserves'. A search bar is visible on the right side of the page.

Using Subject Guides

The Subject Guides provide links to key journal titles and databases specific to a particular subject.



The screenshot shows the Te Waharoa website header. The navigation menu includes 'New Search', 'Databases A-Z', 'Subject Guides' (highlighted with a red circle), 'Contact us', and 'Help'. On the right side of the header, there is a logo for 'The Library Te Pātaka Kōrero'. Below the navigation menu, there are tabs for 'Everything', 'Past Exam Papers', and 'Course Reserves'. A search bar is visible on the right side of the page, with options for 'Advanced Search' and 'Browse Search'.