



COUNCIL

**Minutes of the Council Meeting held on Monday, 9 September 2019
from 9.00 am to 4.30 pm in the Council Chamber, Level 2, Hunter Building,
Kelburn Campus**

PRESENT:

- Mr John Allen
- Ms Robyn Bargh
- Professor Grant Guilford (Vice-Chancellor)
- Associate Professor Kate Hunter
- Dr Carwyn Jones
- Mr Alan Judge
- Mr Hugo Lawrence
- Ms Isabella Lenihan-Ikin
- Mr Neil Paviour-Smith (Chancellor)
- Dr Farib Sos
- Dame Therese Walsh (Pro-Chancellor)
- Ms Caroline Ward, Secretary to Council

APOLOGIES: Ms Traci Houpapa

IN ATTENDANCE:

- Ms Katherine Edmond, Associate Director, Communications, Marketing & Engagement
- Professor Margaret Hyland, Vice-Provost (Research)
- Mr Andrew Jackson, Director, Strategic Projects
- Mr Clinton Jenkins, Associate Director, Planning and Performance Management
- Mr Simon Johnson, General Counsel
- Professor Wendy Lerner, Provost
- Mr Mark Loveard, Chief Operating Officer
- Ms Maria Jones Associate Director, Communications, Marketing and Engagement
- Mr Blair McRae, Deputy Vice-Chancellor, Engagement
- Professor Jennifer Windsor, Pro Vice-Chancellor, FHSS and Faculty of Education
- Ms Tamatha Paul, VUWSA President
- Mr Michael Turnbull, VUWSA, Acting Welfare Vice-President
- Jocelyn, Lady Keith (alumni)

19.140 **KARAKIA**

Noted: that the Chancellor led a Karakia in Te Reo translated as “seeking that spirits awaken and we be bold together”.

19.141 **WELCOME / APOLOGIES**

Noted: 1 that the Chancellor welcomed Council members, senior leadership and those attending the session of the meeting held in public. He extended a special acknowledgement to Jocelyn, Lady Keith.

- 2 that the Chancellor advised that the meeting would adjourn at 11.45 am so that Council members could attend the opening of the new office accommodation building – *Maru*.
- 3 that there was one apology from Ms Houpapa.

that the apology from Ms Houpapa be sustained.

Paviour-Smith/Lenihan-Ikin

Carried

190140

19.142 DECLARATIONS AND DISCLOSURES OF INTERESTS

- Noted:**
- 1 that there were no disclosures of interest by members of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968.
- 2 that the Disclosures of Interests Register was available at all times on the Resource Centre of Board books and circulated with material for all Council meetings.
- 3 that the Chancellor reminded Council members to advise the Secretary to Council of any disclosures between meetings.

19.143 COUNCIL MINUTES, MEETING HELD ON 29 JULY 2019

Received: the public Minutes of the meeting of Council held on 29 July 2019.

Noted: that the Council paper on visual identity was not yet released as per the action item in the minutes of the July meeting. It was confirmed that this would take place in the next fortnight.

Resolved: **that the public Minutes of the meeting of Council held on 29 July 2019 be approved.**

Allen/Hunter

Carried

190141

19.144 REPORT FROM THE CHANCELLOR

Received: an oral report from the Chancellor.

- Noted:**
- 1 activities since the last meeting of Council on 29 July 2019:
- hosted a black-tie dinner in the Council Chamber in support of the National Music Centre
 - attended and presented at an SSC/Crown Entities conference
 - attended the Te Aka Matua Committee meeting
 - attended an event marking the 70th anniversary of the 1949 Geneva conventions at Parliament
 - chaired a Nominations Panel teleconference
 - attended the Chancellors' meeting and subsequently the combined Chancellors' and Vice-Chancellors' meeting at Universities New Zealand
 - attended the Chancellors' and Vice-Chancellors' dinner
 - attended the Foundation Board of Trustees meeting
- 2 that the Chancellor highlighted the success of the black-tie dinner in support of the National Music Centre and especially commended the

inspiring and moving speech from Wellington entrepreneur and philanthropist Chris Parkin who announced his intention to give a \$1 million gift. There was a pleasing sense of momentum around the project with over half of the \$30m philanthropy target achieved.

3 that the Chancellors' and Vice-Chancellors' meetings had confirmed that all New Zealand universities are facing similar challenges including pressure on student numbers, funding issues and increasing costs to maintain building stock.

4 that Universities NZ was completing work to:

- understand the sector balance sheet and its true costs;
- raise the public's awareness of Universities and why high-quality teaching and research was critical;
- ensure that they have more contact with the student body and its representatives to jointly message the government about these funding concerns.

Resolved: that the Chancellor's report be noted.

Sos/Lenihan-Ikin
Carried
190142

19.145 REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor dated 3 September 2019 (document VUWC 19/96).

Noted:

1 that the report was taken as read.

2 that the success of Master's student Cynthia Hunefield in receiving the 2019 KiwiNet Research Momentum Student Entrepreneur Award for her business HerbScience, a company specialising in evidence-based nutraceuticals, was commended.

3 that 70 submissions on the draft Sexual Harassment Prevention Policy and Procedure had been received. Once the feedback was worked through and in order to ensure the most effective implementation of the new policy, it was intended to finalise it by the end of the year and formally launch it at the beginning of 2020, alongside an amended Student Conduct Statute.

4 that an appointment to the new part time role – Director of U.S. Engagement was made recently.

Resolved: that the Vice-Chancellor's report be noted.

Lawrence/Judge
Carried
190143

19.146 REPORTS FROM COMMITTEE CHAIRS

Received: Minutes and oral reports from Committee Chairs:

- Academic Board report, meeting held 20 August 2019
- Te Aka Matua Committee, 5 August 2019
- Audit & Risk Committee, 26 August 2019
- Finance Committee, 26 August 2019

Noted:

1 that the reports and minutes were taken as read.
Academic Board – Provost Forum

2 that the visit and discussion with Tim Renwick of Georgia State University was highlighted.

Audit & Risk Committee

- 3 that the Committee received a detailed report on seismic issues especially in relation to earthquake standards and how they can be expected to move and evolve over time.

Resolved: that the reports from Committee Chairs be noted.

**Paviour-Smith/Sos
Carried
190144**

19.147 FINANCIAL REPORT

Received: the Financial report to 31 July 2019 (document VUWC 19/97).

- Noted:**
- 1 that the report was taken as read.
 - 2 that strong returns from the Foundation had continued since the last report.

Resolved: that the Financial Report to 31 July 2019 be noted.

**Judge/Jones
Carried
190145**

19.148 FORTHCOMING EVENTS AND NEXT MEETING

Received: a Council Paper from the Secretary to Council dated 3 September 2019 listing Forthcoming Events (document VUWC 19/98).

- Noted:**
- 1 that the Council paper was taken as read.
 - 2 that the next meeting of Council will take place on Monday, 14 October 2019 at 9.00 am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus.

Resolved: that the Council Paper on Forthcoming Events and the date and details of the next Council meeting on Monday, 14 October 2019 be noted.

**Paviour-Smith/Lawrence
Carried
190146**

19.149 MEDIA REPORT

Received: a Council paper from the Associate Director Communications, Marketing and Engagement dated 3 September 2019 providing a media report (document VUWC 19/99).

- Noted:**
- 1 that the report was taken as read.
 - 2 that Council was informed by the Vice-Chancellor that the forced swim test, which had received a lot of recent media attention, had not been used at the University for several years. Whether the test will be used in the future is decided on a case-by-case basis by the Animal Ethics Committee.

Resolved: that the Media Report be noted.

**Bargh/Lawrence
Carried
190147**

19.150 GRADUATES IN ABSENTIA

Received: the list of degrees, diplomas and certificates granted on 9 September 2019 (document VUWC 19/100).

Noted: that a revised approach to conferral of degrees was under consideration to avoid the length of time some graduates wait in order to attend a May or December graduation ceremony. A paper outlining alternative approaches will be provided to a future Council meeting.

Resolved:

- 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 19/100 and that their names be entered on the Roll of Graduates on 9 September 2019.
- 2 that a motion of congratulations to the Graduates in Absentia was recorded.

Lawrence/Lenihan-Ikin
Carried
190148

19.151 DOMESTIC TUITION FEES

Received: a Council paper from the Chief Financial Officer dated 4 September 2019 regarding Domestic Tuition Fees for 2020 (VUWC 19/101).

Noted:

- 1 that the VUWSA President, Ms Tamatha Paul and the VUWSA Acting Vice-President Welfare, Mr Andrew Turnbull spoke to the meeting in opposition to the proposed fees increase.
- 2 that Council member Ms Isabella Lenihan-Ikin spoke against the fees increase but acknowledged the fact that the same government funding process had been in place for over 30 years. She highlighted the need to hold public fora, write op/eds and initiate public discussion to develop understanding around the under-funding of universities. She noted that the New Zealand Union of Student Associations was doing work in this space and stressed the obligation of universities to contribute in a way that drives public discourse.
- 3 that Council member Mr Lawrence agreed with Ms Lenihan-Ikin regarding the funding issues and acknowledged the really difficult time students are facing due to the high cost of living. He stressed the need to ensure that the university did not become a place that was only for affluent students. He signalled his support for the fee increase given the realities of the current funding model.
- 4 that the process for setting the Student Services Levy was praised as it had ensured that there was support for the proposed increase from students. It was confirmed that the specific details around the Student Services Levy would be made public in the interests of greater transparency.

Resolved: that on the recommendation of the Finance Committee Council approves:

- 1 domestic (Government funded) tuition fees for all undergraduate and postgraduate subject areas be increased by 2%.

Paviour-Smith/Walsh
Carried
190149
Against: Lenihan-Ikin

- 2 exceptions to the above as set out in document VUWC 19/101 (Appendix 3) paying particular attention to the new Bachelor of Communication qualification.

Paviour-Smith/Hunter
Carried
190150

- 3 full-fee international tuition fees for new programmes that had not been included in the Full-Fee 2020 recommendation paper (VUWC18-164, approved in November 2018).

Paviour-Smith/Bargh
Carried
190151

- 4 the 2020 Student Services Levy be set at \$822 for students studying 25 points or more and \$411 for students studying less than 25 points.

Paviour-Smith/Lenihan-Ikin
Carried
190152

- 5 the 2020 Student Assistance Levy be set at \$27.60.

Paviour-Smith/Lawrence
Carried
190153

- 6 the proposed 2020 Student Fee Statute, with updates as set out in Appendix 5.

Paviour-Smith/Sos
Carried
190154

at 10.40 am the meeting adjourned for morning tea / at 11.00 am the meeting reconvened

19.152 2020 STRATEGIC PLAN

Received: a Council paper from the Vice-Chancellor dated 4 September 2019 regarding the 2020 Strategic Plan (VUWC 19/102).

Noted:

1 that the 2020 Strategic Plan was taken as read and it was acknowledged that it was the culmination of a great deal of work throughout the year.

2 that consultation had taken place with students, staff and other key stakeholders as the Plan was developed.

3 that the detailed roadmap to underpin the Plan as well as metrics against which to measure its achievement are under development.

4 that notes on suggested minor wording and layout changes are held on the file for this meeting.

5 that Council agreed that subject to a final draft being circulated incorporating minor editing the Plan was ready for approval.

6 that the Chancellor thanked management and the Vice-Chancellor for their work over a long period of time on the Strategic Plan. He also acknowledged the input of the student body and staff across the University who have engaged in the process.

7 that Council thanked the team on a clear and readable document.

Resolved: that subject to point 5 the 2020 Strategic Plan be approved.

Paviour-Smith/Walsh
Carried
190155

19.153 RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received: a recommendation that certain items be taken with the public excluded (document VUWC 19/103).

Resolved: 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 14-25.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
	The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	
Minutes of previous meeting held on 29 July 2019	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Committee reports	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Chancellor's report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Vice-Chancellor's report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Strategic Plan roadmap	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Financial planning update - draft annual management plan and 2020 budget	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Honorary degree recommendation	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
Quarterly reports <ul style="list-style-type: none"> • Foundation • National Music Centre • Digital roadmap 	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Safety, Health and Wellbeing reports to 31.8.19	s 9(2)(a) and s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Financial report to 31.7.19	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
VUWSA President report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)

Council only time	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
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This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

Resolved: 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 25, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Paviour-Smith/Judge
Carried
190156

The meeting adjourned at 11.45 am for Council members to attend the opening of Maru (previously known as K-Pod)