



COUNCIL

**Minutes of the Council Meeting held on Monday, 27 July 2020
from 9.00 am to 5.00 pm in the Council Chamber, Level 2, Hunter Building
Kelburn Campus**

PRESENT: Mr John Allen
Professor Brigitte Bönisch-Brednich
Professor Grant Guilford (Vice-Chancellor)
Professor Kate Hunter
Mr Alan Judge
Mr Hugo Lawrence
Dr Dianne McCarthy
Ms Rhianna Morar
Mr Neil Paviour-Smith (Chancellor)
Ms Cath Nesus
Dr Farib Sos
Dame Therese Walsh (Pro-Chancellor)
Ms Caroline Ward (Secretary to Council)

APOLOGIES Nil

IN ATTENDANCE: Ms Annemarie de Castro, Director, Human Resources
Ms Katherine Edmond, Associate Director Communications
Professor Rawinia Higgins, Deputy Vice-Chancellor Māori
Professor Margaret Hyland, Vice-Provost (Research)
Mr Andrew Jackson, Director, Strategic Projects
Mr Simon Johnson, General Counsel
Professor Wendy Lerner, Provost
Mr Mark Loveard, Chief Operating Officer
Mr Les Montgomery, Chief Financial Officer
Mr Phil O'Connell, Director, Safety, Risk Assurance
Ms Madeleine Setchell, Director, Communications, Marketing and Engagement
Mr Andy Foster, Mayor of Wellington
Ms Barbara McKerrow, Chief Executive, Wellington City Council
Ms Sarah Owen, Chief of Staff, Mayor's Office
Mr John Bullock, Media Advisor, Mayor's Office

20.117 KARAKIA

Noted: that Ms Nesus led the Karakia.

20.118 WELCOME / ACKNOWLEDGEMENTS / APOLOGIES

- Noted:**
- 1 that the Chancellor welcomed everyone to the Council Chamber.
 - 2 that the Chancellor thanked Cath Nesus for her Karakia and acknowledged that this was her first in-person meeting following previous attendance via Zoom.
 - 3 that an apology for lateness from Ms Morar was received due to a compulsory post-graduate seminar she had to attend.
 - 4 that the Chancellor reminded Council members that the Mayor, Andy Foster and WCC Chief Executive, Barbara McKerrow will join the University Council at the conclusion of today's meeting for afternoon tea and a roundtable discussion.
 - 5 that Council members had been invited to attend the Staff Excellence Awards in the Hub which immediately follow the session with the Mayor.

Resolved: that the apology for lateness from Ms Morar be sustained.

Paviour-Smith/Walsh
Carried
200102

20.119 DECLARATIONS AND DISCLOSURES OF INTERESTS

- Noted:**
- 1 that there was one declaration and disclosure of interest by a member of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968. Mr Allen advised that he had been appointed by the Minister of Employment to the Regional Skills Committee. The interest was noted and will be added to the register. It was not deemed to be a conflict in terms of today's meeting.
 - 2 that the Disclosures of Interests Register was available at all times on the Resource Centre of Board books and circulated with material for all Council meetings.
 - 3 that the Chancellor reminded Council members to advise the Secretary to Council of any disclosures between meetings.

20.120 COUNCIL MINUTES, MEETING HELD ON 12 JUNE 2020

Received: the public Minutes of the meeting of Council held on 12 June 2020.

Resolved: that the public Minutes of the meeting of Council held on 12 June 2020 be approved.

Sos/Hunter
Carried
200103

20.121 REPORT FROM THE CHANCELLOR

Received: an oral report from the Chancellor.

- Noted:**
- 1 that since the last meeting of Council held on 12 June 2020 the Chancellor:
 - attended the Finance Committee meeting on 13 July 2020
 - attended a Crown Entities Workshop for board chairs at which the Minister of Finance and the Minister of Education presented.
 - attended a reception to celebrate significant support of the Grace Memorial Trust for the Diana Unwin Chair in Restorative Justice

- met with new Council Member Dr Dianne McCarthy
 - met with the Vice-Chancellor
 - met with the Finance Committee Chair and the Chief Financial Officer
 - attended the rescheduled Living Pā Pā-rty and Matariki celebration.
- 2 that the meeting with the Ministers of Education and Finance had confirmed that the return of international students was dependent upon border capacity and that it was unlikely there would be any progress on this matter until later this year.
- 3 that the Chancellor congratulated the team on a successful Living Pā event which had been combined with Matariki celebrations. It had provided an excellent opportunity to promote the Living Pā proposal.

Resolved: that the Chancellor's report be noted.

Judge/McCarthy
Carried
200104

20.122

REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor dated 21 July 2020 (document VUWC 20/85).

Noted:

1 that the report was taken as read.

2 that Wellington UniVentures and Avalia Immunotherapies were both successful in securing funding from MBIE for COVID-19 related research.

3 that the 2019 Prime Minister's Science Prize was awarded to the University's Antarctic Research Centre in partnership with GNS Science and NIWA. The winning team, 'Melting Ice & Rising Seas', was led by Professor Tim Naish. Council recorded a vote of congratulations to Professor Naish and his team on this prestigious achievement.

4 that the University was ranked by QS in the top 100 for its 12th subject, Geology.

5 that Professor Hyland and the Research Office were acknowledged for their achievement in launching the new academic staff profile pages on the University's website. This increases the visibility of citations per staff member and ensures that academic work is more accessible.

6 that the \$9 million Space-Fusion Catalyst contract negotiated between MBIE and the Robinson Research Institute was highlighted.

7 that the lack of positive coverage of University news in the Dominion Post was noted, especially in relation to the University's success in winning the Prime Minister's Science Prize. It was suggested that key Dominion Post staff be invited to the University to discuss and showcase its many achievements.

Resolved: that the Vice-Chancellor's report be noted.

Bönisch-Brednich /McCarthy
Carried
200105

20.123

FINANCIAL REPORT TO 30 JUNE 2020

Received: the Financial report to 30 June 2020 (document VUWC 20/86).

Noted: that the report was taken as read and there were no questions.

Resolved: that the Financial Report to 30 June 2020 be noted.

Judge/Allen
Carried
200106

20.124 COMMITTEE REPORTS

Received: Minutes of the following meetings:

- Report of the Academic Board, meeting held on 23 June 2020 (document VUWC 20/87)
- Finance Committee, 13 July 2020

Noted: that the impact on Post-graduate students of Covid-19 was especially acknowledged in terms of effect on their research. The work undertaken by Professor Hyland to seek feedback on this was of critical importance.

Resolved: that the reports from Committee Chairs be noted.

Allen/Sos
Carried
200107

20.125 MEDIA AND SOCIAL MEDIA REPORT

Received: a Council paper from the Vice-Chancellor dated 21 July 2020 providing a Media and Social Media report (document VUWC 20/88).

Noted:

- 1 that the report was taken as read.
- 2 that media coverage of an Otago student cheating during on-line testing raised questions about the University's safeguards around this. It was confirmed that all students read and sign up to an integrity statement before online tests and all assignments were submitted through Turnitin which could detect plagiarism. There was a general view that there were no concerns at this University.
- 3 that on-line and in-person teaching was now underway in trimester 2 and overall there was a high satisfaction level from students who studied online in trimester 1.
Action:
- 4 that on the theme of surveys Council requested that the key points from the recent staff check-in survey be emailed when available.

Resolved: 1 that the Chancellor moved a vote of thanks to all staff for their efforts during lockdown and for ongoing efforts to deliver both online and in-person teaching in Trimester 2 due to the impacts of the Covid-19 pandemic.

Paviour-Smith/McCarthy
Carried
200108

2 that the Media and Social Media report be noted.

Paviour-Smith/ Bönisch-Brednich
Carried
200109

20.126

STUDENT COMMUNICATION

Received: a Council Paper dated 21 July 2020 from the Provost regarding Student Communication (document VUWC 20/89).

Noted:

- 1 that the report was taken as read.
- 2 that the University was committed to effective communication and engagement with students, acknowledging the principle of 'Students as Partners' in the University's Strategic Plan.
- 3 that a wide-ranging discussion was held on how the University communicates and engages with students and how both groups can work together on further improvements.
Action:
- 4 that key University staff will work with representatives from the Student Assembly and Victoria University of Wellington Students' Association (VUWSA) to formalise key principles around communication and engagement and report back to the 5 October Council meeting.

Resolved: **that the report on Student Communication and next steps be noted.**
Paviour-Smith/ Bönisch-Brednich
Carried
200110

20.127

QUEEN'S BIRTHDAY HONOURS

Received: a Council paper dated 26 June 2020 from the Secretary to Council regarding the 2020 Queen's Birthday Honours (document VUWC 20/90).

Noted: that the outstanding action item regarding how the University might further recognise recipients of government honours was work in progress however a small gift was included in the Queen's Birthday Honours letters of congratulations sent from the Vice-Chancellor's Office.

Resolved: **that Council conveys its congratulations to all Victoria University of Wellington graduates, friends and stakeholders honoured in the 2020 Queen's Birthday Honours.**
Allen/Hunter
Carried
200111

20.128

FORTHCOMING EVENTS AND NEXT COUNCIL MEETING

Received: a Council paper from the Secretary to Council dated 13 July 2020 listing Forthcoming Events (document VUWC 20/91).

Noted: that the next meeting of Council will take place on Monday, 31 August 2020 at 9.00 am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington.

Resolved: **that the Council paper on Forthcoming Events and the date and details for the next Council meeting on Monday, 31 August 2020 be noted.**
Paviour-Smith/ Bönisch-Brednich
Carried
200112

20.129 GRADUATES IN ABSENTIA

Received: the list of degrees, diplomas and certificates granted on 27 July 2020 (document VUWC 20/92).

Resolved:

- 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 20/92 and that their names be entered on the Roll of Graduates on 27 July 2020.
- 2 that a motion of congratulations to the Graduates in Absentia was recorded.

Lawrence/Hunter
Carried
200113

20.130 APPOINTMENT OF FOUNDATION TRUSTEE

Received: a Council Paper from the Chancellor dated 21 July 2020 regarding the appointment of a Foundation Trustee (document VUWC 20/93).

Resolved: that Mr Ralph Zambrano be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.4 of the First Schedule to the Trust Deed for a term of office of five months until 31 December 2020 (being the remainder of Mr Geo Robrigado's one year term of office).

Walsh/Lawrence
Carried
200114

20.131 APPOINTMENT OF NOMINATIONS PANEL MEMBERS

Received: a Council Paper from the Chancellor dated 21 July 2020 regarding the appointment of Nominations Panel members (document VUWC 20/94).

Resolved:

- 1 that Ms Robyn Bargh be appointed by Council as an external member of the Nominations Panel under clause 4.1(g) for a term of four years from 27 July 2020 to 26 July 2024.
- 2 that Professor Carmen Dalli be appointed by Council as the Academic Board member of the Nominations Panel under clause 4.1(b) for a term of four years from 27 July 2020 to 26 July 2024.
- 3 that a vote of thanks be recorded for the exemplary service of Dr Dianne McCarthy and Professor Nicola Nelson to acknowledge their contribution to the Council's Nominations Panel since its formation in September 2015.
Terms of appointment
- 4 that Ms Madeleine Setchell be appointed by Council as the professional staff member of the Nominations Panel under clause 4.1(c) for a further four-year term from 26 September 2019 until 25 September 2023.
- 5 that Ms Brenda Pilott's term, as an external member of the Nominations Panel under clause 4.1(g) be confirmed as a four-year term from 26 September 2017 concluding on 25 September 2021.

Paviour-Smith/Sos
Carried
200115

20.132

RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

To receive: a recommendation that certain items be taken with the public excluded (document VUWC 20/95).

To resolve: 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 16-29.
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
16. Minutes of previous meeting held on 12 June 2020	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
17. Chancellor's report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
18. Vice-Chancellor's report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
19. Progress report against Strategic Plan Roadmap and Te Herenga Waka Resilience programme	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
20. Financial report to 30.6.20	s 9(2)(b)(ii), s 9(2)(i) and s 9(2)(k)	LGOIMA, s48(1)(a)(ii)
21. Covid-19 report	s 9(2)(b)(ii), s 9(2)(i), s 9(2)(j), and s 9(2)(k)	LGOIMA, s48(1)(a)(ii)
22. Rescinding of Qualification conferred	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
23. Establishment of a Restorative Justice Centre	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
24. CSU Building Seismic upgrade and Malaghan Expansion preliminary business case	s 9(2)(b)(ii), s 9(2)(i) and s 9(2)(j)	LGOIMA, s48(1)(a)(ii)
25. Non Degree teaching business case	s 9(2)(b)(ii), s 9(2)(i) and s 9(2)(j)	LGOIMA, s48(1)(a)(ii)

26. Post Humous Award under delegated authority	S 9(2)(a)	LGOIMA, s48(1)(a)(ii)
27. Reports from Committee Chairs	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
28. Safety, Health & Wellbeing report	s 9(2)(a) and s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
29. Council only time	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 29, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Paviour-Smith/Lawrence
Carried
200116