



VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

MEETING OF
COUNCIL

ORDER PAPER AND DOCUMENTS

- PUBLIC -

11.00 AM, MONDAY, 9 FEBRUARY 2026
COUNCIL CHAMBER, LEVEL 2,
HUNTER BUILDING



COUNCIL

Order paper for the meeting to be held in
the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington
at 11.00 am on Monday, 9 February 2026

PUBLIC BUSINESS

11.00 am

All timing approximate

PROCEDURAL ITEMS

1.	a) Karakia	<i>Chancellor</i>
	b) Welcome and Apologies	
2.	Disclosure of Interests	<i>Chancellor</i>
3.	Council Minutes, meeting held 1 December 2025	<i>Chancellor</i>

MATTERs for CONSIDERATION

11.10 am	4. Report from the Chancellor	Oral report	<i>Chancellor</i>
	5. Report from the Vice-Chancellor	VUWC 26/01	<i>Vice-Chancellor</i>
11.20 am	6. Financial report to 31 December 2025	VUWC 26/02	<i>CFO</i>

ITEMs for APPROVAL

11.25 am	7. Conferment of Qualifications	VUWC 26/03	<i>Chancellor</i>
	8. Appointment of Foundation Trustees	VUWC 26/04	<i>Chancellor</i>
	9. Appointment of Director to US Friends of Victoria University Board of Directors	VUWC 26/05	<i>Chancellor</i>

ITEMs for NOTING

11.30 am	10. New Year Honours 2026	VUWC 26/06	<i>Chancellor</i>
	11. Forthcoming Events and Next Meeting	VUWC 26/07	<i>Chancellor</i>

PROCEDURAL ITEM

12.	Resolution to Exclude the Public	VUWC 26/08	<i>Chancellor</i>
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Attached

Governing Documents

Council Manual/Standing Orders/Code of Conduct
Te Tiriti o Waitangi Statute/Committee Terms of Reference

Agenda Item 1

- a. Karakia
- b. Welcome/Acknowledgements/Apologies

To resolve: **that the apologies be sustained**

Agenda Item 2

Disclosure of Interests

To receive: any declarations and disclosures of interest by members of Council.

To note: that the Disclosure of Interests register is attached.

To consider:

- 1 declarations and conflicts of interest by Council Members.
- 2 whether a conflict of interest exists or is perceived to exist and, if so, how the matter should be managed.

NAME	ENTITY	POSITION	START DATE (or entry date)	END DATE
Richard Arnold	Tertiary Education Union	Member	2001	
William Bell-Purchas	Parliamentary Services	Employee	28.11.22	
	New Zealand Labour Party	Member	11.02.22	
	E tū Union	Member	19.09.22	
	Living Wage Movement	Volunteer	26.05.22	
	Masons Lane Chambers	Contractor	26.02.25	
	Russell McVeagh (Summer legal clerkship)	Employee	17.11.25	13.2.26
Brigitte Bönisch-Brednich	Nil			
Megan Evans	MinterEllisonRuddWatts	Partner		
Pania Gray	Kororā Consulting	Managing Director	August 2010	Ongoing
	Education Services Limited	Independent Chair	July 2014	Ongoing
	Te Wānanga o Raukawa	Part-time student	2021	Ongoing
	Foundation Board of Trustees	Member	2025	Ongoing
Asifa Hanif	Wairarapa Women Centre Board	Member	1.3.24	
	Carterton Youth Council	Member	1.9.22	
Mei Fern Johnson	Russell McVeagh	Partner		
	Board of Directors at SEADRIF Insurance Company (Southeast Asia Disaster Risk Insurance Facility),	Director	Dec 2025	
Alan Judge	Biotelliga Holdings Ltd	Shareholder	13.7.17	
	Pacific Health Group Limited	Chair	23.9.25	
	Victoria University of Wellington Foundation Board	Trustee	15.2.21	
	Maxwell Fernie Trust	Trustee	21.3.21	

NAME	ENTITY	POSITION	START DATE	END DATE
			(or entry date)	
David McLean	Bibi McLean Trustee Limited	Trustee	17.9.19	
	Kiwi Group Capital Ltd	Chair	23.11.22	
	NACEW	Member	18.11.19	
	NZ War Memoria Trust	Chair	13.2.24	
	Wheel Holdings Pty Ltd	Director	1.9.24	
Nic Smith	Queensland University of Technology	Adjunct Professor	1.9.22	
	University of Auckland	Visiting Professor	24.3.20	
	Victoria University of Wellington Foundation Board	Trustee	16.1.23	
	Business Central	Board member	1.1.25	
	University Strategy Group	Member	1.1.26	
David Smol	Contact Energy	Director	2018	
	Cooperative Bank	Director	2021	
	Earth Sciences New Zealand	Chair	2025	
	NZTA	Board Member	2019	
	MSD Risk and Audit Committee	Chair	2018	
	DIA External Advisory Committee	Chair	2018	
	HUD Strategic Advisory Committee	Chair	2023	
	Rimu Road Consulting Ltd	Director	2017	
	Tait Communications	Director	Sep 2024	
	Various financial investments in funds and companies			
James Te Puni	Consultancy projects for government from time to time			
	Barnados NZ Board	Chair	Nov 2015	
	Te Ahuru Mowai	Kaiwhakahaere	Mar 2020	
	Waikanae Christian Holiday Park	Matua/CEO		
	Titahi Ltd	Trustee	March 2021	
		Director and	March 2021	
	Community Housing Aotearoa (CHA)	Shareholder		
		Council Member	Dec 2024	

Agenda Item 3

Council Minutes, Meeting held 1 December 2025

To receive: the public Minutes of the Meeting of Council held 1 December 2025.

To resolve: **that the Minutes of the Meeting of Council held 1 December 2025 be approved.**



COUNCIL

Minutes of the Council Meeting held on Monday, 1 December 2025
in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington
from 11.00 am to 3.45 pm

PRESENT:	Mr Alan Judge (Chancellor) (Chair) Professor Richard Arnold Mr William Bell-Purchas <i>until 2.50 pm</i> Professor Brigitte Bönisch-Brednich Ms Megan Evans Ms Pania Gray (Pro-Chancellor) Ms Asifa Hanif Ms Mei Fern Johnson Mr David McLean Professor Nic Smith (Vice-Chancellor) Mr David Smol Mr James Te Puni Ms Caroline Ward (Secretary to Council)
APOLOGIES:	Mr William Bell-Purchas (for early departure)
IN ATTENDANCE:	Mr Liban Ali, VUWSA President <i>via Zoom</i> Ms Jackie Anderson, General Counsel Dr Logan Bannister, Deputy Vice-Chancellor, Students Ms Rachel Bruce, Chief Financial Officer Mr Ivan Burton, Project Delivery Manager Mr Aidan Donoghue, VUWSA President elect <i>via Zoom</i> Dr Emma Dunlop-Bennett, Assistant Vice-Chancellor, Pasifika Ms Sarah Forster, Content Manager Professor Margaret Hyland, Deputy Vice-Chancellor, Research Professor Bryony James, Provost Professor Robyn Longhurst, Deputy Vice-Chancellor, Academic Ms Kirsty McClure, Director, Student Experience and Wellbeing, Acting Director Titoko Ms Megan McPherson, Acting Director Communications & Marketing Mr Reece Moors, Director, Office of the Vice-Chancellor Ms Marianna Nicoloau, Associate Director, Financial Operations Mrs Rachel Scott, Director, Governance, Risk, and Assurance Mr David Stevenson, Director, Property Services Ms Kate Tibbitts, Chief People Officer Ms Tina Wakefield, Chief Operating Officer

25.187

WELCOME / ACKNOWLEDGEMENTS / APOLOGIES

Noted:

- 1 that Ms Asifa Hanif gave the Karakia.
- 2 that the Chancellor acknowledged all present and especially welcomed Ms Megan Evans, and Ms Fei Johnson, attending their first formal meeting of

Council following their appointment by the Minister to a four-year term which commenced on 1 November 2025.

- 3 that the Chancellor acknowledged and thanked Professor Margaret Hyland, Deputy Vice-Chancellor, Research as she attended her final meeting of the University Council prior to leaving Te Herenga Waka at the end of the year.
- 4 that an apology for early departure from the meeting was received from Mr William Bell-Purchas.

Resolved: **that the apology from Mr William Bell-Purchas for early departure from the meeting be sustained.**

Judge/Smith
Carried
250174

25.188

DECLARATIONS AND DISCLOSURE OF INTERESTS

Received: declarations and disclosure of interests by members of Council.

Noted:

- 1 that the disclosure of interests listing had been updated to add new Ministerial appointees, Ms Mei Fern Johnson, and Ms Megan Evans.
- 2 that Council members were reminded to advise the Secretary to Council of any changes to their disclosure of interests listing between meetings.
- 3 that for item-specific disclosures, the Chancellor asked that Council members alert him at the time.

at 11.05 am the Vice-Chancellor assumed the Chair

25.189

ELECTION OF CHANCELLOR AND PRO-CHANCELLOR

Received: a Council paper from the Secretary to Council, Ms Caroline Ward dated 20 November 2025 regarding the election of the Chancellor (1.1.26-31.12.26) and the Pro-Chancellor (1.12.25-31.12.26) (document VUWC 25/132).

Noted:

- 1 that one nomination was received for each position by the closing date and time of 5 pm on 19 November 2025 - Mr Alan Judge for a second term as Chancellor from 1 January 2026; and Ms Pania Gray for Pro-Chancellor, with a term commencing from 1 December 2025.
- 2 that the earlier commencement of the Pro-Chancellor term was due to the former Pro-Chancellor, Hon Maryan Street, completing her appointment to Council on 31 October 2025.
- 3 that the Vice-Chancellor extended his appreciation on behalf of all Council members to Mr Judge and Ms Gray as they commit to Council leadership roles. He noted that Ms Pania Gray is the second Māori wahine to be elected Pro-Chancellor of the University Council.
- 4 that in congratulating Ms Gray and Mr Judge on their election and re-election, Professor Smith closed with a Whakataukī - *Mā mua ka kite a muri, mā muri ka ora a mua* - *Those who lead give sight to those who follow, those who follow give life to those who lead*.

Resolved: **1 that Mr Alan Judge be declared duly re-elected to the office of Chancellor for the period from 1 January 2026 to 31 December 2026;**

Te Puni/McLean
Carried
250175

2 that Ms Pania Gray be declared duly elected to the office of Pro-Chancellor for the period from 1 December 2025 to 31 December 2026.

Te Puni/McLean
Carried
250176

at 11.10 am the Vice-Chancellor returned the Chair to the Chancellor

25.190

COUNCIL MINUTES, MEETING HELD 20 OCTOBER 2025

Received:

the public Minutes of the meeting of Council held 20 October 2025.

Resolved:

that the public Minutes of the meeting of Council held on 20 October 2025 be approved.

Te Puni/Smol
Carried
250177

25.191

REPORT FROM THE CHANCELLOR

Received:

an oral report from the Chancellor, Mr Alan Judge.

Noted:

1 that the Chancellor outlined events and activities since his last update to Council as follows:

- attended the 20 October 2025 Finance Committee meeting
- chaired the 29 October 2025 Council meeting
- hosted a farewell for former Pro-Chancellor and member of Council, Hon Maryan Street
- met with the Director of Taranaki Whānui
- met with the CEO of Laidlaw College
- discussed the Pro-Chancellor role with Council member, Ms Pania Gray
- co-hosted the Legacy Club with the Vice-Chancellor
- attended the Chancellors' Workshop
- attended the City Gallery Curator lecture
- met with the University's Chief People Officer, Ms Kate Tibbitts
- attended the 17 November Audit & Risk Committee meeting
- met with Council member Professor Brigitte Bönisch-Bredrich regarding the Council annual performance review
- had an introductory meeting with new Ministerial appointees, Ms Megan Evans; and Ms Mei Fern Johnson
- met with the Provost, Professor Bryony James
- met with Professor Martien Lubberink
- attended the Finance Committee Workshop regarding 320 The Terrace
- attended the Te Herenga Waka VUW 2025 Leadership programmes awards
- met regularly with the Vice-Chancellor
- met regularly with the Secretary to Council.

2 that the Chancellor commented on two of the above items. First, the City Gallery Curator lecture provided an opportunity to understand the incredible opportunities and powerful connections that will arise from the Civic precinct development; and secondly the Te Herenga Waka Leadership Programmes awards had demonstrated the astonishing range and capability of our students in leadership, and voluntary initiatives. The opening speech from Erin Roxburgh was inspirational and the Chancellor was reminded as to why we do what we do for the University community.

Resolved: that the Chancellor's oral report be noted.

Bell-Purchas/Johnson
Carried
250178

25.192

REPORT FROM THE VICE-CHANCELLOR

Received:

a report from the Vice-Chancellor, Professor Nic Smith, dated 24 November 2025 (document VUWC 25/133).

Noted:

- 1 that the report was taken as read.
- 2 that the Vice-Chancellor reflected on the current environment with the University in a place of changing regulatory frameworks, particularly the research system. He reiterated his earlier comments that Humanities and Social Sciences are a core part of Te Herenga Waka under his leadership and that the removal of humanities from the Marsden Fund is of significant concern.
- 3 that in 2026 Professor Smith will join the Minister's University Strategy Group.
- 4 that the positive sentiment around belonging and diversity, and the nearly double-digit improvement in the overall satisfaction measure in the students' *Have Your Say survey* results were commended by Council.
- 5 that maintaining vigilance on financial sustainability continues especially as the University heads into a challenging set of financial circumstances in 2026.
- 6 that despite the ongoing financial challenges, delivery of several significant projects is set to make 2026 more effective and this will ensure a high-quality experience to students.
- 7 that management is involved in active bargaining with the Union, and it is hoped to resolve negotiations soon to provide certainty to staff.
- 8 that the leadership of this year's VUWSA President, Mr Liban Ali, and the Ngāi Taurira Co-Presidents, Ms Kaea Hudson and Ms Aria Ngarimu was commended.
- 9 that success in the Marsden funding round was applauded.
- 10 that Council was updated on the Vice-Chancellor's recent round-the-world trip which included hosting alumni events in New York and London. The depth, breadth, and commitment of the University's international alumni communities is strong, and allowed positive philanthropic conversations to take place. Professor Smith returned via Beijing, for the opening of the China Annual Conference and Expo for International Education (CACIE), where New Zealand was the country of honour. This gave cause to consider international student recruitment and how it makes sense for New Zealand Universities to collaborate to develop a larger and more diverse market overall, rather than compete with each other.
- 11 that work is underway on Human Capital Management (HCM) and Finance systems with Human Resources and Finance teams working closely together.
- 12 that there is a lot of attention on cybersecurity and the Audit & Risk Committee received a comprehensive briefing at its November meeting.
- 13 that there was discussion on Universities' overall social license in New Zealand which was on the agenda at a recent Vice-Chancellors' meeting. The Vice-Chancellors agreed to develop 3-6 initiatives to take back to the Universities NZ table focussed on how the tertiary sector can increase awareness and engagement. This topic will also be discussed at the Council's first Workshop in the New Year.

Resolved: that the report from the Vice-Chancellor be noted.

Bönisch-Brednich/Arnold
Carried
250179

25.193

FINANCIAL REPORT TO 31 OCTOBER 2025

Received: the Financial report to 30 October 2025 from the Chief Financial Officer, Ms Rachel Bruce (document VUWC 25/134).

Noted:

- 1 that the report was taken as read.
- 2 that the University remains on track to meet FY25 budget with a small surplus of approximately \$5m.
- 3 that the \$18m projected surplus in the October report is normal and this will reduce substantially by the end of the year due to significant outlay as project costs materialise, and revenue from halls of residence reduces.
- 4 that the Chancellor thanked the Chief Financial Officer, and her team for their excellent work this year.

Resolved: that the Financial report to 31 October 2025 be noted.

Te Puni/Gray
Carried
250180

25.194

CONFERMENT OF QUALIFICATIONS

Received: the list of degrees, diplomas and certificates granted on 1 December 2025 (document VUWC 25/135).

Resolved:

- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 25/135, and that their names be entered on the Roll of Graduates on 1 December 2025.
- 2 that a motion of congratulations to the Graduates be recorded.

Hanif/Bell-Purchas
Carried
250181

Noted:

Action:

- 1 that there was discussion on the naming convention previously approved by Council in 2019 to have 'Wellington' in Faculty names.
- 2 that it was agreed to review this in 2026 to test if the time is right to remove Wellington from Faculty names, noting that this would require a Council decision.

25.195

APPOINTMENT OF COUNCIL MEMBER FOLLOWING THE STAFF ELECTION

Received: a Council paper dated 10 November from the Chancellor, Mr Alan Judge, regarding the appointment of a Council member following the staff election. (document VUWC 25/136).

Noted:

- 1 that the Council paper was taken as read.
- 2 that Professor Richard Arnold had won the recent staff election with a strong mandate to continue on Council for a further four-year term. He was

thanked and applauded by Council members as his appointment was confirmed.

Resolved:

that in accordance with clause 5.1(d) of the Council Membership Statute, Professor Richard Arnold be appointed to Council for a further four-year term from 1 January 2026 to 31 December 2029.

McLean/Smol
Carried
250182

25.196

2026 COMMITTEE APPOINTMENTS

Received:

a Council paper dated 24 November 2025 from the Chancellor, Mr Alan Judge, regarding the approach to 2026 Committee appointments (document VUWC 25/137).

Noted:

- 1 that the Council paper was taken as read.
- 2 that the Chancellor had decided to delay Committee appointments until after the January 2026 Workshop. At this meeting the overall structure of the Council's Committees will be considered with a view to possibly merging Finance Committee with Audit & Risk. Further, due to the size of mandate this merged Committee would have the possibility of a new Health & Safety Committee which would also include security, both physical and cyber, in its Terms of Reference is open for discussion.
- 3 that the Te Aka Matua Committee will also be included in the overall review of the Council's Committee requirements.
- 4 that Council members were asked to contemplate this, and their availability to serve on Committees, over the break prior to the discussion at the Workshop.
- 5 that in the meantime the current Chairs and Committee members will remain in place.

Resolved:

that the update on the approach to 2026 Committee appointments be noted.

Judge/Gray
Carried
250183

that Mr Liban Ali, and Mr Aiden Donoghue joined the meeting via Zoom

25.197

STUDENT PRESIDENT REPORTS

Received:

- 1 a report from Mr Liban Ali, VUWSA President (document VUWC 25/138a).
- 2 a report from Ms Aria Ngarimu and Ms Kaea Hudson, Ngāi Tauira Co-Presidents (document VUWC 25/138b).

Noted:

VUWSA

- 1 that the report was taken as read.
- 2 that outgoing VUWSA President Mr Liban Ali and incoming President for 2026, Mr Aiden Donoghue joined the meeting via Zoom. Mr Ali reinforced the Vice-Chancellor's earlier comments on how effectively the University and VUWSA had worked together during 2025. He said it had been a rewarding year, and highlighted work on changes to put in place better postgraduate student representation. Mr Donoghue confirmed that he is

already working on initiatives for 2026, including reviewing the overall student representative model.

Ngāi Tauira

- 3 that the report was taken as read.
- 4 that the Ngāi Tauira Co-Presidents were unable to attend the meeting, however Council noted the excellent work Ms Aria Ngarimu and Ms Kaea Hudson had led throughout the year and particularly commended their efforts on ensuring Ngā Mokopuna was integrated as far as possible for students.
- 5 that a vote of thanks to all the 2025 Student Presidents was made in recognition of their leadership and contribution. The Chancellor wished them all the very best in their next endeavours.

Resolved:

- 1 **that the report from the VUWSA President be noted.**
- 2 **that the report from the Ngāi Tauira Co-Presidents be noted.**
- 3 **that a vote of thanks be recorded to the outgoing Student Presidents.**

McLean/Arnold

Carried

250184

Mr Liban Ali, and Mr Aidan Donoghue left the meeting

25.198

PASIFIKA REPORT

Received:

a Council paper dated 18 November 2025 from the Assistant Vice-Chancellor (Pasifika), Dr Emma Dunlop-Bennett, providing her first report since taking up the role (document VUWC 25/139).

Noted:

- 1 that Dr Emma Dunlop-Bennett was warmly welcomed to Council as she presented her first report.
- 2 that the Council paper was taken as read.
- 3 that Dr Dunlop-Bennett detailed her background, and explained how she sees the Pasifika strategy developing and her plan to have this ready in six months time.
- 4 that she outlined a refreshed approach across three pillars: Pasifika identity, Pasifika student success, and Pasifika staff success.
- 5 that work will take place to consolidate current Pasifika spaces into a malae, providing a one-stop space for Pasifika student and staff support.

Resolved:

that the Pasifika update report be noted.

Johnson/Gray

Carried

250185

25.199

FORTHCOMING EVENTS AND NEXT COUNCIL MEETING

Received:

a Council Paper from the Secretary to Council, Ms Caroline Ward, dated 17 November 2025 regarding Forthcoming Events (document VUWC 25/140).

Noted:

- 1 that the Council paper was taken as read.
- 2 that Council members were encouraged to attend next week's December graduation events which include a Pasifika celebration, three Michael Fowler Ceremonies, two Ngā Mokopuna ceremonies, and a parade.

- 3 that venues for Council meetings in 2026 will include Level 12 Rutherford House, and Ngā Mokopuna. It is also hoped to have a meeting at Old Government Buildings if there is a suitable room. This possibility is being investigated by the Secretary to Council.
- 4 that the next meeting of Council will take place at 11 am on Monday, 9 February 2026 in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington.

Resolved:

that the Council paper on Forthcoming Events and the date and details of the next Council meeting be noted.

Gray/Bönisch-Brednich
Carried
250186

25.200

COMMITTEE AND ACADEMIC BOARD MINUTES

Received:

the following Committee and Academic Board minutes:

- Finance Committee, 20 October 2025
- Academic Board, 4 November 2025
- Audit & Risk Committee, 17 November 2025

Resolved:

that the public Committee and Academic Board minutes be noted.

Smol/Evans
Carried
250187

25.201

RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received:

a recommendation that certain items be taken with the public excluded (document VUWC 25/141).

Resolved:

- 1 **that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 16-29).**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
16. Minutes of previous meeting held 20 October 2025	Privacy, commercial prejudice, s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)

	commercial activities.		
17. 2026 Budget – for approval	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
18. 320 The Terrace Demolition business case	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
19. Rent Review for Old Government Buildings	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
20. Insurance Renewal Mandate	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
21. Koha approval beyond VC delegation	Confidential basis.	s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
22. Health, Safety, and Wellbeing Q3 report	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
23. Vice-Chancellor's report	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
24. Financial report to 31 October 2025	Commercial prejudice, commercial activities, Confidential basis	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
25. Have Your Say survey report	Commercial prejudice,	s9(2)(b)(ii),	LGOIMA s48(1)(a)(ii)

	commercial activities, Confidential basis	s9(2)(i),and s9(2)(ba)(i)	
26. Foundation quarterly report	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i),and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
27. Digital roadmap – oral report	Commercial prejudice, commercial activities, Confidential basis	s9(2)(b)(ii), s9(2)(i),and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
28. Committee and Academic Board minutes	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)
29. Council only time	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)

In relation to each of the above items, no public interest consideration has been identified favouring disclosure of the particular information in public proceedings of the meeting that would override the need to withhold the information.

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 29, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Te Puni/Evans
Carried
250188

Agenda Item 4

Report from the Chancellor

To receive: an oral report from the Chancellor, Mr Alan Judge.

To resolve: that the oral report from the Chancellor be noted.

Agenda Item 5

Report from the Vice-Chancellor

To receive: a report from the Vice-Chancellor, Professor Nic Smith, dated 21 January 2026 (document VUWC 26/01).

To resolve: that the report from the Vice-Chancellor be noted.



COUNCIL PAPER

To	Members of Council
From	Nic Smith, Vice-Chancellor
Author	Nic Smith, Vice-Chancellor
Date	21 January 2026
Subject	Vice-Chancellor's report – public
Document #	VUWC 26/01

Executive Summary

The Vice-Chancellor reports solid progress across academic and operational priorities. The Transitional Academic Audit Committee accepted the Cycle Six Year Two report, confirming improvements and removing the need for a midcycle audit.

December graduations ran smoothly, with 1,105 graduates, including 98 PhDs, supported by refreshed engagement initiatives and the launch of *Whakanuia*.

Ngā Mokopuna marked its first year, with a larger celebration planned once Living Building certification is achieved. Key end-of-year events concluded the calendar.

The University's first AI Hackathon engaged staff, producing tested prototypes and strengthening capability and cross-University collaboration.

Cycle Six Academic Audit Year Two report

The Transitional Academic Audit Committee, at its meeting in November 2025, accepted Victoria University of Wellington's Cycle Six Academic Audit Year Two report acknowledging the continuing work being undertaken to close out the remaining items alongside a wider work portfolio. Because of this positive review, a mid-cycle academic audit report will not be required.

Graduations

December was a busy month for events with five Graduation ceremonies. Just over a thousand graduates crossed the stage at the Michael Fowler Centre, and a further 60 at Te Hui Whakapumau. This graduation saw 98 PhDs graduating. A number of new initiatives were undertaken, including a strong social media and radio presence, the use of repurposed photo boards from Open Day, and *Whakanuia*, a new magazine for graduates.

Ngā Mokopuna

Ngā Mokopuna celebrated its one-year anniversary with a low-key celebration. We intend to make this a bigger celebration when we achieve full Living Building certification. The DVC Māori & Kaitiakitanga hosted approximately 30 members from the Hunter Club at Ngā Mokopuna for an extensive tour of the building.

Other Events

In addition to graduation, we celebrated Margaret Hyland at her farewell and held the Vice-Chancellor's Christmas party.

Successful Hackathon

Our first AI Hackathon brought together staff from across the University to explore how AI could tackle “crunchy” problems and improve the student experience, resulting in student-tested ideas and clickable prototypes presented to the Vice-Chancellor and Te Hīwa. The day-and-a-half programme was highly effective. The event received strong feedback: 80% of participants met their goals, 73% felt more confident using new tools, and—most importantly—80% made valuable connections with colleagues across the University.

Recommendation:

That Council note the Vice-Chancellor's public report.

Agenda Item 6

Financial report to 31 December 2025

To receive: the Financial report to 31 December 2025 from the Chief Financial Officer, Ms Rachel Bruce (document VUWC 26/02).

To resolve: that the Financial report to 31 December 2025 be noted.



DECEMBER 2025
SUMMARY MONTHLY PUBLIC FINANCIAL REPORT

CONSOLIDATED STATEMENT OF FINANCIAL PERFORMANCE

STATEMENT OF FINANCIAL PERFORMANCE	Dec 2025		
	Act	Bud	Var
\$m			
Government Grants incl. PBRF	207.1	204.1	3.0
Tuition Fees	152.0	158.0	-6.0
Research, Commercial & Other	202.0	190.9	11.1
REVENUE	561.1	553.0	8.1
People	294.5	290.9	-3.6
Occupancy	51.4	51.2	-0.2
Operating	158.5	151.4	-7.2
EXPENDITURE	504.4	493.5	-11.0
EBITDA	56.7	59.6	-2.9
Depreciation & Amortisation	58.1	56.4	-1.7
Interest Expense	2.2	2.7	0.5
UNIVERSITY GROUP SURPLUS/DEFICIT	-3.6	0.4	-4.0
%	-0.6%	0.1%	
CONSOLIDATED GROUP SURPLUS/DEFICIT	9.8	2.4	7.4
%	1.7%	0.4%	

Presentation of figures rounded to nearest \$100k can lead to minor rounding differences in tables.

YTD overview

- Revenue is favourable to budget by \$8.1m, primarily due to higher research revenue.
- Expenditure is unfavourable to budget by \$11.0m, due to higher spend on operating expenses and people costs, which is partly due to the higher research activity noted above.
- The Consolidated Group Surplus of \$9.8m includes the Foundation Surplus.
- The Foundation Surplus of \$13.4m is favourable to budget by \$11.5m, driven by higher donation revenue and investment gains, and lower funding transfers to the University.

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

STATEMENT OF FINANCIAL POSITION	As At:	
	Dec-25	Dec-24
	Actual	Actual
\$m		
Cash & Cash Equivalents	67.6	65.0
Investments	114.8	110.0
Accounts Receivable & Accruals	17.8	13.9
Pre-Paid Expenses	19.8	23.0
Other Current Assets	7.9	10.5
TOTAL CURRENT ASSETS	227.9	222.4
Property, Plant and Equipment	1,227.7	1,192.8
Intangibles	9.0	9.3
Investments in Related Parties	8.3	7.6
TOTAL NON-CURRENT ASSETS	1,245.0	1,209.7
TOTAL ASSETS	1,472.9	1,432.1
Accounts Payable & Accruals	71.0	58.6
Revenue in Advance	87.0	86.2
Bank Borrowings – Current	-	-
Employee Entitlements – Current	20.9	19.7
Other Current Liabilities	3.6	8.2
TOTAL CURRENT LIABILITIES	182.6	172.7
Employee Entitlements – Non-current	21.4	19.5
Bank Borrowings – Non-current	70.0	83.0
TOTAL NON-CURRENT LIABILITIES	91.4	102.5
TOTAL LIABILITIES	274.0	275.2
NET ASSETS	1,199.0	1,156.8
Accumulated Surplus	501.3	489.8
Current Year Earnings	9.8	13.2
Other Reserves	687.9	653.8
TOTAL COMMUNITY EQUITY	1,199.0	1,156.8
TOTAL LIABILITIES & COMMUNITY EQUITY	1,472.9	1,432.1

Presentation of figures rounded to nearest \$100k can lead to minor rounding differences in tables.

Agenda Item 7

Conferment of Qualifications

To receive: the list of degrees, diplomas and certificates granted on 9 February 2026 (document VUWC 26/03).

To resolve:

- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 26/03 and that their names be entered on the Roll of Graduates on 9 February 2026.
- 2 that a motion of congratulations be recorded.



**DEGREES, DIPLOMAS AND CERTIFICATES
TO BE GRANTED ON 9 FEBRUARY 2026**

Doctor of Education

O'Connor, Stephen Brent

Doctor of Musical Arts

Wilson, Ezzra James, in Sonic Arts

Doctor of Philosophy

Abdeljawad, Yousef Abdellatif Yousef, in Economics

Bainbridge, Annette Helen, in History

Basista, Ronny, in Political Science

Benhalima, Yacine, in History

Blixt, Ian Randall, in Marine Biology

Booth, Tony Joseph, in Engineering

Broadribb Payne, Manon Nell, in Marine Biology

Campbell, Angela Suzanne, in Landscape Architecture

Di Bono, Lorena, in Economics

Heine, Zoe Jacqueline Marama, in Science in Society

Herubin, Aimee LaRue, in Linguistics

Jones, John Davis, in Religious Studies

Milligan, Richard, in German

Mohammadhosseini, Nastaran, in Information Systems

Monteiro, Vanessa Caroline, in Geology

Mustafa, Hassan, in Information Systems

Newton, Freya Kathryn Dummere, in Ecology and Biodiversity

Sarkodie, Helena, in Finance

Tickle, Stephanie Elizabeth, in Geology

Xu, Jiahua, in Linguistics

**WELLINGTON FACULTY OF ARCHITECTURE AND
DESIGN INNOVATION**

Master of Architecture (Professional)

Kennington, Hugh Edward

Rennie, Breagh Margaret, with Merit

Master of Design Innovation

Chuelita, Irsyadila, with Merit

Ybanez, Erika Faith Singson, with Distinction

Master of Interior Architecture

Basabas, Nikolasa Maria Montes, with Distinction

Master of Urban and Regional Planning
Olivero Bellan, Lucia Elena, with Merit

Bachelor of Architectural Studies

Aitcheson, Anna
Anton-Uthayaraj, Gershom
Augustine, Jarnah Louise
Aung, Romana
Baker, Jack Claude
Banks, Laura Jane
Bargh, Ella Grace
Barnett, Isabelle Ruby
Bayne, Miri Timm
Bisset, Emily Ailsa Rose
Blissett, Hazel Eve
Boss, Noah Alexander Simon
Bothwell, Chloe Tung Ji-En
Brown, Sophia Janice
Caballes, Christopher Jay Cabrales
Carlton, Zerlina Rose
Carter, Bayly Rose Belcher
Cavanagh, Ashleigh Marie
Chen, Pin-Yu
Cho, Minhyeok
Choi, Lai Yin
Choi, Sean
Creasy, Laila Zara
Crowley-Gilmore, Jonelle Michelle
Cusiel, Paige
Durga, Priyanka
Engelbrecht, Beau Kenneth
Evans, Henry Samuel
Forbes Moody, Benjamin Stuart
Frost, Nicholas James
Garbutt, Flynn Alexander
Graham, Caitlin Rose
Grainger, Alicia May
Gulati, Saskia
Hamilton, Olivia Rose Vessey
Hamilton, Ryley John Frank Gil
Haycock, Charlotte Rebekah Jane
Hayes, Charlotte
Hinton-Russell, Isabelle Esther
Hoàng, Minh Anh
Hong, Wei-Jy
Hosking, Grace Emily Carol
Jaber, Qais
Johnson, Ava Elizabeth Sampson
Johnson, Kade William
Keating, Alicia Cristine
Khan, Rumaan Ali
Khwaengdaeng, Thanapon
Kinney, George
Lad, Krisha Rajesh
Leighton-McPhee, Jack Levi
Luan, Shuqi

Macayan, John Israel Abando
Mackey, Breyton Ben
Marcov, Kiera Amy
Mascariñas, Luis Gabriel Avena
Maunder, Lucy Rose
McCormick, Danielle Lacovy
McDonald, Leo Samuel
McGowan, Mia Katherine
McIntosh, Lachlan
Mead, Cody Liam
Middleton, Theodore Hone
Moen, Joshua Peter
Moles, Lachlan Cooper
North, Oses Jenna
O'Connor, Emily Jane Middlemore
O'Driscoll, Julia Rose
Oliver, Levi Simon
Oliver, Ruby Elizabeth
Orias, Jodi Kristen
Oviedo, Shain Alex
Patel, Kareena Manojkumar
Pyle, Brooke Ella
Ramsay, Ethan John
Rippingale, Ella Winirangi
Roberts, Tessa Mae
Romain, Emma Lisa
Rooney, Laura Wishart
Ryan, George James Croft
Sachs, Keegan Kyle
Sharp, Elise Marcia
Sharplin, Ellie Elizabeth
Shepherd, Blake Wineti
Smyth, Lydia May
Stevenson, MacLeay Isla
Stirling, Oliver Ian
Stratford, Hazel Jane
Stroobant, Billie Elizabeth
Suitha, Pansy
Sutton, Luke James
Tanaka-Avers, Aisha
Tanala, Endera
Taylor, Giselle Aroha Rose
Tong, Vivienne Anne Nolan
Tyrie, Olivia Millie
Walsh, Charlotte Fraser
Waters, Daisy Isabella
White, Tamara Grace
Wilcox, Sarah Jane
Wilkinson, Briar Jane
Williscroft, Mara Max Rose
Winiata, Kayla Frances
Wipatene, Sean Anthony Kelly
Wright, Jackson
Wright, Ollie Waugh Nicol
Yeoman, Benjamin
Yepes Osorio, Karen Andrea
Yiappos, Fotene Ioanna

Zawada, Adelphi Marion
Zhu, Anna

Bachelor of Building Science

Adcroft, Nicholas James Stace
Barry, Nathaniel Frank
Botha, Elardus Jurie
Brook, Charlie James
Campbell, Connor
Dai, Jacky Jiajun
Denham, Ryan James
Donnelly, Jack Patrick
Downs, Oliver Cameron
Durga, Priyanka
Dyer, Joshua Zachary
Eadie, Finnbar
Espeleta, Nisha Mikkel Orellana
Hankins, Charlie Ian
Harvey, Max Kenneth
Helu, 'Iteni
Horne, Callum Robson
Paltingca, Kaiser Anito
Samuela, Anthony Carlnier
Smith, Leo David
Souphanthavong, Wilson Sihavong
Swift, Ryan Jamie
Watson, Ethan George
Wills, Spencer James
Yee, Ben Richard

Bachelor of Design Innovation

Bae, Woori
Banks, Renee Sharee
Barrett, Amelia Rose
Beuvink, Petra Rose
Bordogna, Jessica Grace
Bowater, Tait Matthew
Busby, Cassandra Marama
Choi, I Nga Julia
Cross, Andrew
Crossan, Ruby Sophia Flight
D'Mello, Zeus Karl John
D'Silva, Kriselle Lourdes
de Clercq, Cassidy
Droutmann, Ryan Paul
Eagle, Kristopher Dean
Emanuel, Libby Grace
Evans, Grace Emma Phyllis
Fidler, Ella Ingrid Islay
Fine, Pelenaise Pisila
Gan, Selena
Gillies, Henry James Maze
Guo, Qixuan
Hannah, Marisa Grace
Hannan, Bradley Sean
Hay, Annabel Rose
Hayes, Tom William

Hemingway, Emerson Rose
Holmes, Mitchell Lee
Hughan, Ruby Angel
Hulena, Cole Marc
Hunter, Oscar George
Iversen, Ned Michael Jelas
Jackson, Samuel Robert
James, Hayley Ann
Jewell, Charles James Oliver
Jones, Isla Rose
Ketpitchai, Predaporn
Knight, Joshua Allen
Koia, Charlotte Jean
Kudoic, Klara Ana
Lineham, Meg Lucy
Lockwood, Elise Macy
Lovegrove, Eri Ushiki
Lush, Inara Saw May Marion
Madill, Molly Rosa
Manson, Grace Elizabeth
Martin, Patrick
McCall, Jasmyn Ruby
McDonald, Ike
McHugh, Clare Kate
McKeown, Alexander Josef
Mei, Chengxuan
Miller, Amelia Shen-Ai
Mudzviti, Eunice
Palmer-Rennie, Seth Taati
Pan, Jie
Patel, Kajol Jayana
Payne, Charlotte Maree
Potogi, Wesley Seilala
Qi, Wanting
Quito, Patrick Charles
Rebolledo, Rav Nicolai
Redgrave, Ava Bianca
Richdale, Jazzelle Lara
Rikys, Stacey Maree
Roadley, Jessamy Louise
Roberts, Liana Grace
Rockell, Matthew Forrester
Ruggiero, Jenna Louiza
Sawyers, Shannon Katrine Best
Scarrows, Ethan William
Scoullar, Makyla Shelby
Snell, Darcy Patrick
Suckling, Gabriella Emma
Taing, Brandon
TeRiele, Jack Vijay
Tungol, Mari Andrea
Viljoen, Matthew Barrie Bryan
Wellington, Jasmine Gwyneth
Wilson, Bee Solaris
Zhang, Shiqi
Zhang, Ziqian

Graduate Diploma in Design Innovation
Miao, Ke

Graduate Diploma in Designed Environments
Cantillon, Sarah Isobel Ann, in Landscape Architecture
Gibu Joseph, Elza, in Architecture
Grigg, Nicholas John, in Architecture
Luscombe, Gabriella Rose, in Architecture

Postgraduate Certificate in Architectural Science
Pathrikar, Avneesh Arvind, in Sustainable Engineering Systems

WELLINGTON SCHOOL OF BUSINESS AND GOVERNMENT

Executive Master of Business Administration
Richards, Kylie, with Merit

Master of Commerce
Donaldson, Ashleigh Brooke, in Management with Distinction

Master of Global Business
Bulbul
Chavan, Prajakta Chandrakant
Deeksham, Deepesh, with Merit
Madsen, Emmalene Anne, with Distinction
Tong, Xinyi, with Merit
Zangouropoulos, Alexander Peter, with Distinction

Master of Information Studies
Chak, Li Ling, in Archives and Records Management and Library Science with Distinction
Jenkin, Hannah Elizabeth, with Merit
Single, Rylee Jaime, in Library Science

Master of Professional Accounting
Abeygunawardhane Weerasinghe, Gayani Sulochana, with Merit
Anil David Varghese
Ban, Teng
Bhula, Bryanna Sascha
Celino, Jona
Fernando, Wannakuwatta Waduge Nimasha Sanduni, with Merit
Hamilton, Niall Alexander
Jose, Abin, with Merit
July, May
Lord, Shynia Sarah
Rathnayaka Mudiyanselage, Dilki Udeshi Madushani, with Distinction
Song, Kippeum, with Merit
Song, Yan, with Merit
Stewart, Kathryn Rita, with Merit
Sun, Ruipeng
Thomas, Midhun
Varghese, Sanju John
Vidhu, ~
Yokota, Riku, with Merit

Master of Professional Business Analysis
Castellanos Sabin, Douglas, with Merit

Mahesh Reddy, Himaja, *with Merit*
Tomar, Sujay Sanjaybhai
Zhang, Zihao, *with Merit*

Master of Public Administration (Executive)
Bell, Megan Janine, *with Merit*

Master of Public Management
Ardi, Rakhmat Sectiono, *with Merit*
Chagani, Batool
Pongsawai, Souksavath, *with Merit*
Yue, Lian Liu, *with Merit*

Master of Public Policy
Dindatami, Siti Nadya, *with Merit*
Geange, Julie Ann
Ginting, Josegi Machioreno, *with Merit*
Sodouangdenh, Lounny, *with Merit*

Bachelor of Commerce with Honours
Hanna, Daniel Joseph, *with Second Class Honours (first division) in Economics*
Symons-Edwards, Alice Lauren, *with Second Class Honours (first division) in Accounting*

Bachelor of Commerce
Ali, Omar Ali Ahmed
Allan, Ruby George Baxter
Anderson, Evan Marshall Latham
Araboglos, Demitra Georgia
Arcus, Jack Dylan
Arthur, Rosie Ellen
Askari, Alexia
Atkins, Regan Eruini Huatahi
Austin, Mollie Kate
Ayala, Princess Aime Cruz
Bakhos, Rachael Aleece
Ballantyne, Jessica Anne
Barnes, Nicholas Christopher Gerry
Barton-Ginger, Bella Rose
Beasleigh, Caleb Megan Sara
Bekker, Ryan
Benge, Blake Robert Charles
Bernacchi, Danielle Jessica
Bihon, Yohanna Michaela Haile
Bird, Barnaby
Bou-Saab, Bryan
Brady, Neve Anne
Bridewell, Courtney Dyllis-Anne Cortez
Brittin, Lily Mae
Brown, Hannah Grace Margaret
Brown, Keenan William
Brown, Nico Tyger Godward
Burn, Sophie Mary Susan
Cachemaille, Molly Ella
Calder, Sophie Crystal
Candy, Grace Elizabeth Ann
Carter, Ryan David Patterson
Cater, Harrison Llewelyn

Caughey, Hugo David Alan
Cha, Minju
Chamberlain, Jamie Mercer
Chen, Lingli
Chu, Tiffany Wingyan
Clareburt, Lewis Douglas
Cloke, Amie Ellen
Coates, Harrison James
Coates, Olivia Kim Fenna
Cobbum, Mya
Collins, Harrison Nevin
Columbus, Caitlin Lee
Connolly-Bright, Read
Corbett, Shelby Madison
Corney, Jessica Adele
Coyle, William Mason
Cudby, Joshua Rennick David
Dahya, Neha
Dahya, Sheetal
Dalton, Cody Michael John
Davey, William Joshua
Davies, Zerinity Cynthia
Davis Barr, Freda Matahau
de Magdalene, Mathilde Rose Elise
Desai, Evani
Devlin, Kate Elizabeth
Dhakal, Prakriti
Di, Yikang
Ding, Yibo
Đinh, Thị Thanh Hàng
Doan, Quynh Ngoc Phuong
Dolan, Larni-Mae
Dong, Ruizhe
Donkin, Kate Elizabeth
Doran, Aiden
Doyle, Metiria-Hinekorangi Makareta Tawhirikura
Duarte Chinchilla, Camila Daniela
Duncan, Charlie Rose
Elsom, Isabel
Fa'afua, Jensen Petania Stanley
Fair, Harrison Maxwell
Fairbairn, Rachel Ann
Faraj Essahaty, Zahia
Fergus, Michael Peter
Fink, Yuval
Forward, Liam Crawford Tony
Fouvaaa, Lourdes Marina Epi
Fowler, Ruby Adeline
Franks, Leith Michael
Frith, Conor John
Gandhi, Ishaan
Giblett, Geordan Taylor
Gibson, Eloise Sabrina
Gibson, Louis James
Gilbert, Oliver Jack
Gilligan, Zachery
Glasgow, Madison Paige

Gomes, Jayden Nathaniel
Grant, Thomas Alexander
Grenfell, Benjamin Tod
Gurnsey, Jessica Louisa Stocker
Gutschlag, Chloe Marilyn
Hainsworth, Amelia Ellen Abbott
Hall, James
Hannah, Lucas Alexander
Hardinge, Zoe Ella
Harizi, Nurdanisha Binti
Harnett, Richard Leo
Hay, Annabel Rose
Hay, Flynn Andrew Eves
Heard, William Matthew
Heng, Kolboth
Heward, Abbi Jane
Hey, Ewan Shuichi
Holcroft-Lewer, Kaden Matthew
Hooper, Thomas Finlay Buchanan
Hoskins-Lefevre, Brooke
Howat, Molly Christine Diane
Hughan, Ruby Angel
Ireland, Sabine Jasmine Ila
Isara, Danielle Kaye
Jarvis, Emma
Jarvis, Oliver Samuel
Jobson, Finn McIntyre
John, Eldhose
Joli, Janaya Ruby May
Kain, Georgia Kelsey
Kanaida, Hana
Kaur, Pawndeep
Kell, Niki Benjamin
Kennedy, Nicola Catriona
Keown, Madeline Grace
Khan, Wael
Kilmister, Suzy May
Kim, Jisue
Kirkaldy, Finnegan Donald-Thomas
Klapf, Aimee Rebecca
Knight, Jorja Mae
Kohrt, Jaycee
Krishnan, Gayathri
Krishnan, Gowri
Kumar, Risha Shritika
La Cruz Quero, Aaron Andres
Lay, Heng
Lay, Kate Emma
Lee, Jiwon
Lei, James
Leonard, Maxwell David
Leong, Weng Lam
Liem, Daniel Dwiseptian
Lim, Elijah Tobey
Limbrick-Jones, Zackary Sebastian
Lin, Hetong
Lind, Natasha Isabella

Lusk, Samantha Gracey Keturah
Lusty, Connor Lennon
Lyons, Beverley-Rae Kathleen Galletly
MacDonald, Archie Alexander
Macfarlane, Angus Duncan James
MacGregor, Sasha Ella Jane
MacLeod, Ruby Isabella Ellis
Madigan, Jacob Nathaniel Pereira
Madill, Molly Rosa
Maehl, Samuel George
Mahony, Joshua Bryan
Marsh, Kai Eoin
Masters, Jack
Matthewson-Booth, Zac MacKenzie
Mayernick, Finnley
McKay, Rory
McKenzie, Jacob Lachlan
McKinnon, Sarah Marie
McShane, Kayla Amy
McSweeny, Grace Lyn
Mead, Daniel William
Mehta, Hrithik Rakesh
Menon, Dhruv Vinod
Millar, Harrison David Leo
Minnie, Kayleigh
Moon, Gavin William
Moore, Alexandra Isabelle
Morar, Kareena
Musa, Sarina
Ngan-Boyle, Caitlin Ashley
Nguyễn, Đặng Mỹ Hà
Nguyen, Hung Quang
Nguyen, Thao Nhi
Nicholls, Alice
Ning, Shuangyu
Ninham, Abigail Jane
Nundloll, Meetranee
O'Shea, Mary Kate
Oatasia, Jane Naokeni
Owles, Rosie Grace
Patel, Rajveer Ravi
Patel, Rheana
Patel, Suneel Kiran
Payne, Renee Elizabeth Alexandra
Penrose, Emily
Perez, Eugenio IV Pantig
Perrott, Logan Connor
Pham, Trong Minh
Phillips, Abby Rae
Pickering, Henry Gowan
Pieterse, Ronelle
Plom, Katherine Joy
Podiappuhami Mudiyanse, Thanusha Laksithum Dissanayake
Prasad, Muskan
Prentice, Melissa Rose
Pullar, Emily Roisin Hine Teumupo
Pyatt, Oliver Robert Radford

Qiao, Anqi
Quann, Niamh Olivia
Quin, Matthew Charles
Ram, Anushka Shreya
Rania, Simren Narissa
Rawat, Hardik
Rawlinson, Isabella Norma-Marie
Rayner, Natalie
Reddiex, Samuel Oliver
Reiha, Hayley Louise
Renugounder, Mano Murugan
Richards, Tamzin Elizabeth
Robbie, Ava Allison
Roberts, Alyssa Napatson
Robertson, Jorja Dawn
Robinson, Brooke Grace Elizabeth
Roddick, Edward Burton
Rodrigues, Aidan Cosmos
Roebuck, Isabella Mala
Ropeti, Dominic Peter
Ryan, Emily Rose
Sacke, Tara
Saunders, Alexander Gordon
Scott, Kruz Roy
Scott-Jones, Genevieve Michele
Sharp, Latesha Marie
Shen, Yifan
Shepherd, Hannah Alice
Shipman, Charlee
Shiraiwa, Erika Molly
Sibanda, Mhlulisi John
Sidley, Owen John
Simes, Nate George
Simpson, Sinead
Smit, Julian Pieter
Smith, Zachary Jackson
St Just, Olivia
Stevenson, William James
Stowers, Victoria Anne
Stubbs, Alexandra Maragret
Sullivan, Jessie May
Sutherland, Jacob Daniel
Suud, Namira Aisyah Zulkarnain
Tailor, Diya
Tamati, Taitaifono Adam Eti
Tamu, Josifina Rachael
Tapper, John Albert Howard
Taylor, Abigail
Taylor, Jessica Carolyn
Thompson, Stella May
Tiffen, Reilly John
Tihore, Hermyoni Kathleen Taimana
Tran, Anh Tuan
Try, Jayden Kym Hong
Tuason, Iana Faith
Tulloch, Melissa Dawn
Turvey, Emma Colleen Joyce

van Greuning, Zoe
Voong, Wilson San Tian
Votyakov, Nicholas
Walsh, Taylor Dianne
Wang, Bojiang
Ward, Otto Raynier Scholes
Waru, Isaac Terei
Watson, Ciana Wenpei
Watson, Ella Kate
Waudby-Johnston, Tamara Michelle Anahera
Wealleans, Brooke Sophie
Webb, Olga
Welbourn, William Stanley Bleddyn
Whitney, Amie Anne
Williams, Hazel Rose
Williams, Rachel Summer
Wilson, Madeline Louise
Wilson-Ratahi, Abbie Moerangi Hoea
Withers, Noah Aaron
Wong, Caelan
Wong, Keisha Jasmin
Woodward, Jasmine Mary
Xie, Jingwen
Xu, Yiqing
Yan, Yiming
Ye, Leah
Yee, Samantha Mary
Zeng, Qian Tong
Zerafat, Heliya
Zhou, Jackie

Postgraduate Diploma in Information Studies

Croskery, Thomas Lyall Shaw
Dix, Kelly Jane

Postgraduate Diploma in Public Policy

Kubuabola, Isikeli Boginivalu

Graduate Diploma in Commerce

Dumelow, Karl Alan, *in Finance*
Gebreamlakh Gebre, Winta, *in Marketing*
Heald, Don Micheal,
Reid, Chelsey Courtney, *in Economics*
Singsavanh, Athit, *in Economics*
Sulit, Alessi Ponty Santa Cruz, *in Information Systems*

Postgraduate Certificate in Public Management

Amini, Marium
Balute, Cherry Mae Llasos
Cameron, Jackson James
Coutts, Shirley Atanifa
Hadfield, Alice Ann
Hucker, Phillipa Clare
Lemaua, Lepaga Hana
May, Katherine Emma
Moses, Destiny Danielle
Muir, Taryn Liaan

Nilkund, Shravan
Pawson, David John
Quigan, Sarah May
Shaw, Kayana Brenda Christine
te Hau Bowden, Katharine Ngahiwi Campbell
Thomas, Glen Peter

Postgraduate Certificate in Public Policy
Yu, Yingying

Graduate Certificate in Commerce

Daoud, Rana Hatem Atieh
Majeed, Masnoon
Tey, Bernadette

WELLINGTON FACULTY OF EDUCATION

Master of Education

Cahir, Fintan William, *with Merit*
Murugan, Madhivadhana, *with Merit*
Philipo, Roselin
Potogi, Aristophane Makerusa
Venter, Clive

Master of Educational Psychology

Allen, Haylee Kristen, *with Merit*
Almao, Juliet Constance, *with Merit*
Blakeman, Rayne Myra, *with Distinction*
Bornman, Anrike, *with Distinction*
Chisholm, Kirsten Anne, *with Distinction*
Chung, Jonathan Michael, *with Distinction*
Cowan, Madeleine Jade Marion Aimata, *with Distinction*
Doust, Taliesin Thomas George, *with Merit*
Flannery, Ella Grace, *with Distinction*
Hailes, Tegan Hannah, *with Distinction*
Hughes, Hannah Kate, *with Merit*
Irwin-Myrie, Kiana Grace, *with Distinction*
Leeming, Juliet Marie, *with Distinction*
Mosen, Chelsea Kathleen, *with Distinction*
Munn, William Stuart, *with Merit*
Ratcliffe, Emily Josephine, *with Distinction*

Master of Secondary School Leadership

Houghton, Putesiena Bridget

Master of Teaching and Learning (Primary)

Angus, Billie Rena
Burrell, Hannah Aroha Watene, *with Merit*
Conroy, Micah Stewart Murray
Gotlieb, Hayley Nicole, *with Merit*
Grice, Frances Rose, *with Distinction*
Jensen, Natalie Ellen, *with Merit*
Koller, Isla Ruby, *with Distinction*
Lee, Phoebe Victoria, *with Distinction*
Lee-McGill, Maia Elizabeth, *with Merit*
Macesmith, Oliver Thomas

McKee, Jessie Rose, *with Distinction*
McMahon, India Jayde, *with Merit*
Roberts, Amber Helana, *with Distinction*
Rowe, Hannah Elizabeth, *with Merit*
Taufale, Jayden Uale

Master of Teaching and Learning (Secondary)
Bruce-Prior, Courtney Meg, *with Distinction*
Burke, Finlay Michael, *with Distinction*
Friedel, Thomas Pierre
Gates, Jacob Ryan, *with Merit*
Hughes, Lucena Anne Martinez, *with Distinction*
Klaver, Susannah Ruby, *with Distinction*
Luscombe, Frazer Tristan, *with Merit*
Lyons, Brooke Juliette Joan, *with Merit*
Mangous, Eden Nicholas, *with Distinction*
Marshall, Samantha Anne, *with Distinction*
Mumby, Jordyn Kate, *with Merit*
Murray, Colleen Rebecca, *with Distinction*
Norgrove, Elysia Joy Adele, *with Merit*
Ohlson-O'Callaghan, Kaleea Marie, *with Merit*
Sampson, Jason Hemi, *with Merit*
Turner, Danielle Morgan, *with Merit*
Walter, Eve Ruby, *with Distinction*

Bachelor of Education (Teaching) Early Childhood

Abdulaziz, Mardiya Mohamed
De Lima, Julia Sigrid Tadina
Fang, Di
Fogg, Eloise Anne
Gollan JNR, Karl John
Harvey, Lucy
Hawley, Katie Louise
Mogg, Charlotte Ruby-May
Othman, Safa Muslim
Reeve, Mackenzie Olivia
Soutar, Charlotte Louise
Winchester Clark, Daelin

Postgraduate Diploma in Educational Psychology Practice

Blundell, Erica Louise Lai Chiu
Borman, Karyn Amanda
Careless, Courtney Jade
Chatly, Anmol
Cobbum, Sarah Anne
Davies, Katherine Mary
Fanslow, Geneva Alyce Stewart
Gallagher, Elizabeth
Lee, Elizabeth Donnachie
McArdle, Arabella Jane
McGeorge, Samantha Lucy Elizabeth
Rademeyer, Xanthe
Rai, Angela
Richmond, Ayra Belle Jardinero
Saul, Emma Ruth
Tidswell Groot, Miro Bella Divera
Towers, Cindy Maureen

Graduate Diploma of Teaching (Early Childhood Education)

Gao, Yutong
Hartley, Serah Emily Ingman
Kavanagh, Grace Lulu Frances
Pickering, Jane Leanne
Randhawa, Harpreet Kaur
Robinson, Caylie Marie

Graduate Diploma of Teaching (Primary)

Agustin, Maria Rosario Montenegro
Ashcroft, Jonathan Anthony
Ashmore, Imogen Janet Kate
Bamber, Wendy
Banks, Keira Elizabeth
Baxter, Ashleigh Janet
Bole, Madison Isabelle Francey
Bridgeman, Javin Siloam-Serene Helen
Broughton, Stevie Doreen
Browne, Ciara Eileen
Campbell, Olivia Ellen
Carroll, Jacob Samuel
Clarke, Charlotte Eva
Collison, Maia Terina
Compton, Gwynn Owen
Dubba, Joanna
Duffy, Esther
Ellis, Maxwell Jefferson
Enright, Juliet Gabrielle Mallon
Fahey, Tara Michelle
Feringa, Georgia Phebe
Funaki, Grace-Angela C'Ena Saraimonomono
Gadd, Micah Angelica Pelaco
Hayde, Brittany Maree Makgill
Hoffman, Samantha Lee
Horncastle, Emily Grace
Htwe, Khin Maung
Ibrahim, Asmaa Ibrahim Mohamed
Jacobs, George Andrew
Jamieson, Sarah Louise Dorothy
Kuipers, Hannah Elisabeth
Ludeman, Tracey Kim
Mackay, Eva Margaret
Mann, Owen
McKee, Harry Timothy
Nelson, Kate Jessica
Nguyen, Thi Ly
O'Connor, Madelee Alexis
Pateria, Udita
Patterson, Rachael Alana
Pettigrew, Emily Grace
Pile, Nicholas James
Powell, Rebekah Kate
Ranford, Pauline Rhiannon
Redpath, Shaun
Rice, Samantha Jamie
Ropitini, Kobe Ana

Sen, Tripti
Shetty, Eeshani Dinesh
Silveira, Brydie Alice
Sok, Sreypich
Taylor, Max Todd
Thompson-Edgeler, Zoe Aisha
Viliamu-Letalu, Stephanie Selagi
Wilkins, Mercy Alexandra Maegan
Wong, Arna Lorraine
Wright, Sophia Beatrice
Yeo, Jinsung
Young, Eloise Gar Yen

Graduate Diploma of Teaching (Secondary)

Albertini, Georgia Rose
Alexander, Baxter Ivan
Attewell, Hadley Joseph James
Barr, Gabriel Grant
Bartley, Scott Colin
Barton, Colin Constantine
Berridge, Vera
Booker, Nicholas William Saharat
Bosshard, Clara Isabel Loader
Bradford, Frankie Renee
Brown, Camryn Victoria
Carey, Charlotte Rose Hope
Chambers, Josephine Hilary
Clarke, Antonia Rinka
Dabel-Moses, Joy Nankyer
Dangi, Divya
Davis, Eva Mae
Derbyshire, Cody
Donaldson, Josh Connor
Doolaub, Eesha Mooneesha
du Chatenier Nieuwland, Rosa Louise
Dusterhoft, Matthew David
Egan, Ciaran Martin
Fallon, Sarah Zillah
Fraser, Neve Isabella
Gaudin, Bailey Samuel
Godsell, Archie Finn
Goguel, Charlotte Louise
Goodyear, Adam John
Guerin, Alexander Bede Hamer
Haynes, Lucy Victoria
Hemi, Lloyd William
Hill, Olivia Ellen
Hodgkinson, Bree-Ann Amber
Hudspith-Gooch, Kate Eveline
Jia, Bo
Karapakula, Sunitha
Keegan, Aaron James
Kelly, Michael James
Lane-Turnbull, Sean
Langley, Thomas Jeffrey
Leitner, Ella Xanthe
Lewis, Jessica Nicole

Li, Zoe Caiyi
Liu, Tianli
Luddon-Muir, Solomon Moses
Lundbak, Camilla Elisabeth
Macdonald, Miro Oliver
McArthur, Jenny Rowan
McCallum, Benjamin Thomas Mumbassa
McDonnell, Gabrielle Louise
McGuigan, Daniel Peter
Musgrave, Grant Logan
Niutta, Myles Christian
Parr, Sienna Shirley
Pearce, Zachary Thomas
Pickering, Blake Isaac
Plas, Kelsey Joanne
Poonsamy, Eladia Maree
Reddy, Priya Ann
Reitsma, Albert
Robb, Kathryn Louise
Robinson, Chloe Jasmine
Roff, Abby Rose Helen
Shadbolt, Olivier Thomas
Sharma, Sanjay
Shaw-Williams, Petra Leahy
Shmeltzer, Aya
Simpson, David Jackson Michael
Singh, Simranjit
Southon, Tiarne Sinead
Stewart, Neve McKayla
Stiggers, Ellie Mae
Strydom, Etienne
Summers, Hannah Catherine Shirley
Tran, Quynh Anh
van Loon, Taryn
Yoshino, Taiki

WELLINGTON FACULTY OF ENGINEERING

Bachelor of Engineering with Honours

Beck, Jasmine Ella, with Second Class Honours (first division) in Electrical and Electronic Engineering
Bennett, Nathan William, with Second Class Honours (first division) in Software Engineering
Buller, Max Hubert, with Second Class Honours (first division) in Cybersecurity Engineering
Burkitt, Kahurangi Benjamin, with First Class Honours in Software Engineering
Chamberlain, Nathan Thomas Shaw, with Second Class Honours (first division) in Software Engineering
Foote, Annie Rose, with First Class Honours in Cybersecurity Engineering
Ford, Emily Piper, with First Class Honours in Software Engineering
Green, Thomas Duncan, with First Class Honours in Cybersecurity Engineering
Hindry, Adam James, with Second Class Honours (first division) in Cybersecurity Engineering
John, Abia Maria, with First Class Honours in Cybersecurity Engineering
Jones, Christopher Murray, with First Class Honours in Software Engineering
Jones, Titoki Salabuli, with Second Class Honours (first division) in Electrical and Electronic Engineering
King, Amy Guo Huanjuan, with First Class Honours in Software Engineering
Manning, Alex Tokeley, with First Class Honours in Software Engineering
Martin, Paige Kelsey, with First Class Honours in Cybersecurity Engineering
Morley, Joseph James, with First Class Honours in Cybersecurity Engineering
Ngata, Luka Ngarimu, with First Class Honours in Electrical and Electronic Engineering

Sawyers, Patrick Colin Best, *with Second Class Honours (first division) in Software Engineering*

Sparrow, Phillip Stephen, *with First Class Honours in Software Engineering*

Syed, Shuja M, *with Second Class Honours (first division) in Cybersecurity Engineering*

Verma, Dinky, *with First Class Honours in Software Engineering*

Werellagama, Oshadi Arunakumari, *with First Class Honours in Software Engineering*

WELLINGTON FACULTY OF HEALTH

Master of Health

Barbour-Evans, Scout River, *in Health Policy, Planning and Service Delivery with Merit*

Dsouza, Clarita Clarence, *in Health Leadership and Management*

Jain, Disha, *in Health Leadership and Management*

Li, Borang, *in Health Promotion*

McCaughan, Inez Kate, *with Merit*

Northe, Rose Annette Gloria, *in Nursing with Merit*

Poasa, Loleseti, *in Health Promotion with Merit*

Reedy, Te Oraiti Kararaina Nicola, *in Health Leadership and Management*

Sharona Rose George

Yardley, Brent Francis, *in Workplace Health and Safety with Merit*

Master of Health Psychology

Rahayu, Lintang, *with Merit*

Master of Health Research

Shah, Mitali Vipul,

Master of Nursing Practice

Cai, Xinhui, *with Merit*

Christesen, Laura Elizabeth, *with Merit*

Hall, Rowan Suzanne, *with Distinction*

Harris, Kate Margaret Straker, *with Distinction*

Hunt, Katie Anna, *with Merit*

McKelvie, Keelin Lane, *with Merit*

McQuillan Smith, Sarah Jane, *with Distinction*

Mitchell, Marlies Amy, *with Merit*

Morse, Carlton Francis,

Price, Alice Mary, *with Merit*

Rayner, Samuel Thomas, *with Distinction*

Smith, Panida, *with Distinction*

Master of Nursing Science

Billings, Samantha Jane, *with Distinction*

Blanco, Sheila Jan Choa, *with Merit*

Briggs, Maria, *with Merit*

Burnell, Emma Joanne, *with Distinction*

Harpur, Caitlin Valerie-Jean, *with Merit*

Henderson, Kirsty Nicole, *with Merit*

Jose, Jackson,

Liang, Yingmin,

Nally, Rachel, *with Merit*

O'Connor, Lisa-Maree Hannah, *with Distinction*

Piercy, Michelle Margaret,

Prasad, Sakunthala, *with Merit*

Reading, Emma, *with Merit*

Rodgers, Margaret Olivia, *with Merit*

Thomson, Brogyn Shae D'Lynn,

Watts, Naomi Rose, *with Distinction*

Master of Physical Activity and Hauora
Kouch, Selina Yumi

Bachelor of Health

Alsaed, Fatima
Andre, Ruby Jeanette
Bayley, Ella Rose
Burton, Harriett Tess Sutherland
Cootes, Brooke Olive Marie
Cox, Rebecca Faith
Guo, Shujie
Harper, Sarah Joyce
Hill, Madeleine Grace
Im, Hanita
Malinao, Adrienne Joanna Cruz
McCarron, Holly Marie
McIlroy, Mistry Eraina
Moli, Mele Nanuma Paea He Lotu I Wesley
Piper, Jemma Victoria
Reardon Crichton, Taila Rose
Tipene-Matua, Hineiwhakarata Te Uira O Te Rangi
Vo, Thanh Hong Phuc
Watson, Holly Antalya
Wildin, Rosemary Kate

Bachelor of Midwifery

Barnes-Rautangata, Tukaerea Kahuroa Anabella
Bell, Georgina Pamela
Cropp, Courtnee May
Dench, Abbie Mae
Edwards, Alexandra Lea
Fisher, Sabine Elizabeth
Horgan, Sophie Kate
Kerr, Salem Rosemarie Griffin
Manysy, Nattaly Sengaroun
Pearce, Callan James
Remmerswaal, Isabella Maria
Vorderhake, Annelies Clare Fitzgerald
Wright, Belinda Anne Stobo
Wright, Sara Daisy
Wrightson, Lucy Grace Mary

Postgraduate Diploma in Health

Mehta, Chandniben Jayeshbhai
Munyaradzi, Gidion
Newth, Jennifer Marie
Nirappath, Gigeesh
Pere, Kylah Angeline Candice
Pettit, Lucy Jane
Vitali, Natalya Evelyn

Postgraduate Diploma in Health Psychology

Claridge, Frederick John
Eatherley, Monique Lenora
Elvy, Isaac Reuben O'Brien
Hendrikz, Christopher Frederik Theodorus

Hickson, Helen Marie
Molloy, Finn Joseph

Postgraduate Diploma in Nursing Science

Abayhon, Bryan Macion
Bailey-Rotman, Olivia
Binns, Anthony James
Bino, Jeena
Byers, Courtney Alyce
Cardenas, Mary Jane
Chonel, Kelly Pascaline
Clark, Melissa Michele
Goodhue, Isabel Katherine
Hodson, Hayley Samantha
Hort, Limmaltey
Hunt, Eithne Rose
Jinwala, Bhavyata Sanjaykumar
Kareepadath Harilal, Vineesh
Leo Alafaio, Leaia Theresa
Lugtu, Jeann Corcolon
Lui, Selina Wai Ming,
Mangalappallil Reghu, Rohini
Martinez, Ben-Hur
Nilo, Maria Melody Villanueva
Palmer, Katherine Elizabeth
Reyes, Kia Morray Roblete
Sebastian, Babu
Sethi, Supreet Singh
Swart, Katherine Dene
Taylor, Claire Elizabeth
Teal, Melissa Jayne
Tolo, Jessica Brooke Lanuola
Wara, Samantha Marilyn
Weko, Whitley Jalisa
Wylie, Donna Elizabeth

Graduate Diploma in Health

Tanimoto, Hirotaka, *in Health Psychology*

Postgraduate Certificate in Health

Aldridge, Cristyn Eleanor
Balsley, Michelle Maria Panatahi
Breingan, Sharnee
Dube, Samantha
Hare, Alexandra Helen
Jaques, Tracey Lee
Pointon, Hannah Grace
Roy, Anweshan
Van Eeden, Emma Mary

Postgraduate Certificate in Midwifery

Albertyn, Natalie Cecilia
Kilgour, Katherine Joanne

Postgraduate Certificate in Nursing Science

Boolauky, Kapil Arya
Clough, Joanna Robyn

David, Odessa Manliguez
Edwin, Loyis
Elfaioumy, Mohamed Kamal Mohamed Elsayed
Fleming, Kathryn Ellajoy Atkinson
Hakim, Anam
Ingold, Katherine Anne
Mendoza, Mark Francis Arana
Moyo, Joan Tavimbiswa
Noval, Faye Maeceline Raggala
Olateju, Oluwafunmilayo Oluwayomi
Steiner Taepa, Ricki Jade
Thomas, Jade Ashley
Ulep, Mary Jasmine Achondo
Uy, Genesis Nepucpan
Varghese, Seena
Weiss, Angelique
Whakatutu-Kunaiti, Orewa
Young, Amy Maria

WELLINGTON FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Master of Applied Linguistics
Hawes, Joanne Denise, *with Merit*

Master of Arts
Nguyen, Kim Ha, *in Asian Studies*

Master of Criminology
Davies, Megan Elizabeth, *with Distinction*

Master of Indigenous Studies
Tamepo, Michael Harold, *with Merit*

Master of Intercultural Communication and Applied Translation
Alsheyab, Maha Mahmoud Hamed, *with Distinction*
Dagamseh, Mohammed Monther Mohammed, *with Distinction*
Lau, Trillion Cheng Rui, *with Distinction*
Mao, Jiawen, *with Merit*
Xiao-Colley, Sophia Yuhui, *with Merit*

Master of Linguistics
Marshall, Sarah Elizabeth, *with Merit*

Master of Museum and Heritage Practice
Archer, Cassandra Dale, *with Merit*
Cullen, Emma Mary, *with Distinction*

Master of Philosophy, Politics and Economics
Chitty-Smith, Brooklyn Jade, *with Merit*
Dixon, Liam James, *with Merit*

Master of Political Science
Taptiklis, Sophie Alice

Master of Strategic Studies

Carr, Alexander James, *with Distinction*
Hobbs, Caleb Joseph Bruce, *with Merit*

Master of Teaching English to Speakers of Other Languages

Le, Duy Hoang
Li, Xinyi

Bachelor of Arts with Honours

'Unga, Sophia, *with Second Class Honours (second division) in History*
Allen, George Samuel, *with First Class Honours in Philosophy*
Archibald, Finley Jones, *with First Class Honours in Philosophy*
Atkinson, Justin Ryan, *with First Class Honours in Political Science*
Auty, Angus James Peregrine, *with First Class Honours in Classical Studies*
Barker, Charlotte Wikitoria Lillian, *with First Class Honours in History*
Best, Niklas, *with First Class Honours in Philosophy*
Blair, Sean Ian, *with First Class Honours in History*
Bridgman, Ariel David Matthew, *with First Class Honours in Philosophy*
Buck, Frederick Matthew, *with First Class Honours in History*
Buckley, Connor Gabriel, *with First Class Honours in International Relations*
Cachemaille, Rosa Noël, *with First Class Honours in Art History*
Collings, Mikayla Marie, *with First Class Honours in Cultural Anthropology*
Dailey, Kennedy Catherine, *with First Class Honours in Sociology*
Drury, Gabrielle McGeorge, *with First Class Honours in Cultural Anthropology*
Faulalo, Sinalei Gennaro Lovelace, *with First Class Honours in English*
France, Isobel Ellen, *with First Class Honours in Cultural Anthropology*
Hadlow, Elena May, *with First Class Honours in Art History*
Kirkness, Amelia Jane, *with First Class Honours in English*
Koed Chang, Ari, *with First Class Honours in Philosophy*
Legge, Maeve Bella Matilda, *with First Class Honours in Classical Studies*
Lewington, Jack Finley, *with First Class Honours in International Relations*
Lineham, Kate, *with First Class Honours in Cultural Anthropology*
Louverdis, John-Luca, *with First Class Honours in International Relations*
Macey, Nadezhda, *with First Class Honours in English*
Mahoney-Wearne, Harrison John, *with Second Class Honours (first division) in Sociology*
Mansfield, Caitlin Margaret, *with First Class Honours in History*
Masters, Isobelle Jennifer-Rose, *with Second Class Honours (first division) in Classical Studies*
Maylam, Dani Jane, *with First Class Honours in Cultural Anthropology*
McConnell, Jade Elizabeth, *with Second Class Honours (first division) in English*
McGarvie, Ashton Connor, *with First Class Honours in History*
McLean, Kaitlyn Ruby Rongomaipapa, *with First Class Honours in Sociology*
Pelham, Angela Elizabeth, *with First Class Honours in Theatre*
Phillips, Josey Grace, *with First Class Honours in English*
Quilty, Emily Akiko, *with First Class Honours in International Relations*
Rowan, Katherine Hannah, *with First Class Honours in Art History*
Sinclair, Blair Andrew, *with First Class Honours in English*
Srzich, Lucy, *with First Class Honours in English*
Stark, Hannah Rose, *with Second Class Honours (first division) in Sociology*
Swan, Glenda Marie, *with First Class Honours in Sociology*
Tattersall, Bradley Adam, *with First Class Honours in History*
Tieng, Maia, *with First Class Honours in International Relations*
Tiso, Elena Leo, *with Second Class Honours (first division) in History*
Vivera, Nia Lucy, *with First Class Honours in International Relations*
Weedon, Meg, *with First Class Honours in Media Studies*
Wernicki, Wieslaw, *with First Class Honours in Classical Studies*
Wong-Tung, Tatiana Victoria, *with First Class Honours in Pacific Studies*

Bachelor of Music with Honours

Baillie, Abraham James, *with First Class Honours in Jazz Performance*
Brown, Michelle Nancy-Mae, *with First Class Honours in Classical Performance*
Chung, Cadence Bryare, *with First Class Honours in Classical Performance*
Dowsett-Farmer, Ella Grace, *with First Class Honours in Classical Performance*
Hitchings-Anstice, Crispin Thomas, *with First Class Honours in Composition/Sonic Arts*
Hotter, Ethan Pakira, *with First Class Honours in Classical Performance*
Laithwaite, Amy Catherine, *with First Class Honours in Classical Performance*
Waiariki, Mana Jasmine, *with First Class Honours in Classical Performance*

Bachelor of Arts

Abdelrahman, Nora Khaled Gamal Hassan
Abel, Lachlan Dean
Acton, Hugh Graeme Stuart
Ah Young-Grace, Taranaki Leilani Gutua'iloualofa
Allen, Te Awhi Anne
Anstis, Olivia Jillian
Armistead, Maia Kate
Armstrong, Kairau Te Mana
Aspden, Toby Max
Babbage, Finlay Campbell
Babu, Apurva
Baker, George Manu
Baker, Hannah Rose Gifford
Balejko, Kelly Tira Haere
Barrett, Flora Alice
Bartley, Pauline Anastacia
Batistich, Brittany
Batten Coogan, Keira Anne
Bayley, Christopher Jack Rushton
Bentley, Talia Rachel Hilary
Bhola, Anaiya
Bibby, Luca Yvon
Bielski-Cook, Finn Danzig
Bissett, Helen Olivia Ngapurea
Black, Hamish Alan
Blandford, Rowen Whyte
Bothwell, Jessica Ann Meihana
Bowles, Caitlin Sandra-Elizabeth
Breen, Lauren Paige
Brett, Ruby Adrienne
Broadley, Annalise Blakie
Brokenshire, Madison Grace
Brooks, Emma Marie
Brown, Keenan William
Browne, Leena Rose
Burgess, Henry Robert Graham
Burt, Brianna Francis Millar
Calder, Hugo William
Cameron-Breeds, Nikita Paige
Capes, Libby Kathleen
Carter, Micah Aliyah Potiki
Castell-Bateman, Charlotte Emily
Cater, Anthony Ye Cheng
Caves, Mia Lily
Chan, Jessica
Chapman, Arabella Judith Sophie

Chapman-Vari, Carys Angharad
Charlton, Frazer
Cheetham, Joseph Judah Perry
Chen, Shi
Chisholm, Emma Kate
Chisnall, Amanda Kate
Choi, Guansug
Chong, Sylvia
Choy, Ryan Cheukhei
Clark, Maia Aroha
Clark, Monique Mary-Rose
Clarke, Theodore James
Clay, Sophie Molly
Clayton, Charlotte Joy
Cloutman, Johanna Janet Ryan
Cockburn, Siena Grace Elizabeth
Cole, Samantha Ellen
Collier, Ashlee
Colombick, Danica Joy
Cook, Aniwaniwa Parewahawaha
Cooke, Gregory Brian
Corston, Julia Therese
Cotton, Hope Amy
Cowles, Laura Alison
Cowpland, Brooke Desiree
Coyle, Sean Paul Robert Danger
Cranshaw, Jonty Samuel Turner
Craven, Hannah Mary
Cruz, Camille Nicole Paloma
Cunliffe, Madeleine Reemah
d'Arbois De Jubainville, Lucas James
Dance, Darin Leonard
Dansey-White, Rangiamohia Te Rina
Davies, Lauren Grace Cara
De La Crouse, Andrea Danielle
de Lautour, Amelia Rose
De Ridder, Eva
Doble, Charlie Joseph
Doherty, Grace Emily
Donald, Aidan Robert Alexander
Donald, Isabel Jean
Douglas, Anna Piata Summer-Rain
Doyle, Anna
Dravitzki, Briar Nicole
Duncan, Jasmine Isabel
Dunn, James Gabriel
Duong, My Anh
Eastwood, Samantha Jane
Edmonds, Antonia Michelle
Ellin, Sui-Alanda Yamaguchi
Ellison, Lilly
Elston, Yasmin Isabella
Evans, Quinn
Fa'afua, Ella Christina Phoenix
Fa'amalepe, Jett
Fa'anoi, Pati Kenneth
Fahey, Holly Rose

Field, Maya Alice
Fletcher, Abraham
Fletcher, Sophie Imogen Helena Hallmark
Forsyth, Mary Rose Marshall
Forte, Rebecca Judith
Fowler, Mackenzie William
French, Erina Nicole
Friend, Amber Jeanette
Fulop, Kohin Daniel Joseph
Fulton, Lucy Elisabeth
Fyfe, Georgia Mae
Gaging, Kate Jane
Galuvao, Psalms Maraea Tuifao
Gambrill, Emily India Rose
García Ferrari, Lena
Garratt, Emily Rose Mary
Gasson, Philippa Grace
Gatling, Kinsey Tremain
Gaveera, Akeela
Gebbie, Georgia Owen
George, George Sargon
Gibbons, Erica Mary
Gibson, Isabelle Iris Phyllis
Gillespie, Isobel Naera
Gillman, Sara Caitlyn
Gilroy, Lucy Rosa
Gittins, Claudia Kariss
Glavin, Jessica Rose
Gore, Tamlyn Rose
Gounder, Sonia Simran
Gouws, Casey
Grace-Paul, Te Aomania Hally
Grainger, Emma Jane Rose
Green, Anika Meira
Green, Barney Mitchell
Grenside, Tyler Timothy
Guy, Caitlin Merie
Hagan, Jacob Thomas
Hailes, Tegan Hannah
Hall, Aaliyah-Grace Amanda Laulu
Hall, Wade Joesph
Halpin, Ashley Kate Jade
Hancock, Bella Louise
Hancock, Evie Rose
Hancox, Grace Abby
Haniel, Natalia Rose
Hansen, Bonnie Jean Winifred
Harper, Jamie Robert
Harrison, Kaela Karoraina
Hayward, Xavia Mary
He, Helen Ruyi
Heays, Angus Matthew
Heine-Sheldrake, Nicholas Richard
Henderson, Natasha Mia
Hervel, Mika
Hey, Madison Molly
Hines, Alixandra Annie

Hinman, Emma Alyssa Joy
Hock, Benjamin
Hodgkiss, Hannah Nicole
Holden, Seren Elli
Holland, Zoe Rose
Hollier, Zoe Heather
Honey, Jaimee Jennifer
Hong, Roy
Hood, Isabella Rose
Hood, Leah Katherine
Hopkinson, Lara Elizabeth Rice
Hopping, Caitlyn Patricia
Horo, Alisha Maryann Carol
Howell, Laura Elizabeth
Hoyles, Grace Emily
Hudson, Kaea Te Ao Marama
Hunt, Joshua Duncan
Idris, Zaina Nabiha
Ineleo, Aiyana Kimiko
Instone, Chloe Alice
Iosua, Apitaila Zipporah
Iputau, Dorothea Princes Maressa Kalolo
Ireland, Emma Louise
Iversen, Sian Moana Mcdonald
Izzard, Lili Marden
Jackson, Aimee Margaret
Jackson, Samuel Robert
Jerram, Vita Mary Cecilia Novak
Jobson, Finn McIntyre
Johns, Lachlan Finlay
Jonas, Pablo Guy
Jones, Xavier Francis
Jones-Taafuli, Mya Ellen
Kaiklang, Jirapon
Kala, Neeraj Ronan
Keane, Hemaima Sidney
Keast, Holly Loraine
Kelly, Hannah May
Khan, Dabir
Kidd, Hannah
Kim, Michelle Mirae
King, Maddison Maysie Lillian
King, Violet Travers
Kirchner, Luna Maya Diana
Klaui, Brianna May
Knight, Jessica Leigh
Knight, Morgan Bradley
Kopa, Ruiha Hazel
Kruger, Clarissa
Lagera, Nathaniel Bagallon
Lambert, Benjamin Raymond
Lammers, Kim Rosa
Lammie, Ewan Tyler
Lander, Natalie Jade
Lansbury, Freya Diana
Lapthorn, Abigail
Larkindale, Elias Garrett

Larsen, Mikayla Grace
Leather, Jordan Briar
Leigh, Victoria Rose
Leitupo, Isabella Seneuefa
Leleisiuao, Kolithajohn
Li, Ruizhe
Lightfoot, Millie Jane
Linley, Indya Ann
Linton, Jorja Mary
Lockwood, jamie Hannah Victoria
Lu, Cindy Bi-Qiao
Lukovszki, Melitta
Lynch, Thomas Henry Millward
Macintyre, Alexandra Katharine
Mackay, Nina Veronica
Macleod, Jodi Jensen
MacLeod, Ruby Isabella Ellis
Magness, Lili Grace
Mahaffey, Brooke Susan
Maidment, Abbi Samantha
Malamala, Meleone O Vei Lisiana Rikamana
Manville, Kyla Brooke
March, Annabelle Julia Caroline
Martin, Maxx Grae
Martin, Samuel Richard
Mason, Abby Grace
Masters, Isobelle Jennifer-Rose
Maung, Kyi Lett Lett Aung
McAdie, Hannah Anne
McBride, Sayuka Collette
McCabe, Anna Cushla Ellen
McDowell-Burton, Karie Ann
McDowell-Burton, Linnia Marlene
McGregor, Benjamin Daniel
McIlroy, Mistry Eraina
McIntyre, Emma Rose
McKechnie, Erin Kate
McKee, Aria Jenner
McKee, Herena Jane
Mckie, Stephanie Michelle
McKinnon, Callum James
McLaughlin, Maigan Elizabeth
McLean, Kaitlyn Ruby Rongomaipapa
Metuarau, Tiana Keita
Miller, Reuben James
Milligan, Lucy Frances
Mitchell, Mahanga John Taka
Mohamed, Abdirizak Sharmarke
Moli, 'Esafe Tano'a
Monks-Henderson, Emma Caitlin
Moore, Mackenzie Grace
Moore, Piper Anka
Moore, Rosemary Huia Cherry
Morrison, Breanna May
Morrison, Karlie Renee
Muagututia, Barbara Losalia
Munro, Laura May

Murphy, Gabriel Fynn
Murphy, Sarah Louise Jeanette
Nathanson, Amy Britnell
Neilson-Edwards, Elijah Cariad
Nelson, Edward Albert
Ng Lam, Charlize Anjona Kuinianesa
Ngai, Lily Ngun Bor Chin
Nuku, Jazz Maia
O'Leary, Elena Michaela
O'Neill, Teri Rowan
O'Rielly, Monty Ra
O'Sullivan, Rose Jill Susan
Odams, Danielle
Oldershaw, Rose Elizabeth
Oliver, Madelaine Kate
Orchard, Nathan
Owens, Myles Elliot
Paki, Macy Georgina
Pallister, Bethany
Panton, Aderyn Carol
Parker, Nathan Eric John
Parkinson, Elizabeth Pamela
Patrick, Zora Soubeyran
Pearce, Holly Nicole
Pearson, Kate Micayla
Pechey, Olivia Beth
Pedersen, Benjamin Donald
Penwarden, Basil Kyra Tuhiwai
Peploe, Oliver David
Perfect, Katherine Ruth
Phạm, Bá Trí Dũng
Pham, Sam
Pillay, Stephanie
Pinder, Elise Beth
Pohatu-Sydney, Katarina Te Paea
Porteous, Cedar
Potts, Kate Ashleigh
Pownall, Benjamin Charles
Poysden, Tyler Jesse
Quarmby, Ella Mae
Ranby, Claire Elise
Rathod, Mahima
Ravenscroft, Zia Clement Mercutio
Reddish, Lachlan Ivan
Reichelt, Marie Luise
Reid, Aria Corinne
Renshaw, Mackellar Isabel
Revelant, Elena
Richardson, Hannah Marie
Riddle, Phoebe Victoria
Roa, Shakeel Ururangi Tariq David
Roach, Miriama Janica
Roast, Ky-mani Jordan
Robayo Calderon, Yulieth Daniela
Robb, Joshua Brian
Robertson, Christopher Edward
Robinson, Eden Georgia

Rodgers, Leigh Margaret
Rodrigues, Denise Feleta
Rogan, Molly Isabella
Rogers-Mott, Sacha Rose
Roigard, Charlie Hayden
Rosario, Andrei Lawrence
Rowan, Rebekah Louise
Royer, Gillian Christine
Ruck, Eberwyn
Russell, Greta Olivia
Ryan, Jessica Alice
Ryan Macadam, Josefina Mercedes
Saili, Josiah Fa'alogoifo Saolo
Saili, Monica Amy
Sandhu, Hannah Kaur
Sapulai, Georgina Kimberly
Sarten, Charlotte Willow
Sasiwimolphan, Phimchanok
Savage, Cree Briarne Erana
Schlup, Melanie Grace
Schmidt, Eli Hitendra
Scott-Bennie, Keisha Brooke
Sefilino, Jotina
Sera Jose, Gerard
Shankar, Sonam Anglene
Sharma, Bhipasha Anuragi
Sharrock, Taylah Sina
Shepherd, Lucy Maree
Shortt, Holly Emma
Siddiqui, Suhana
Šimenc Stegu, Neja
Simmons, Andrea Li
Simonds, Holly-Anne Dewi
Skipper, Amy
Smith, Amanda Carolyn Faith
Smith, Erin Olivia
Smith, Lucy Madeleine
Smithson, Kyra
Snow, Tegan Jeanna
Snowling, Benjamin John
Spanton, Leela Natalie
Stanford, Jai Ross James
Staples'Rei, Metapere
Steer, Hannah Rose
Steinmann, Lucy Leonie
Stent-Smith, Jayden Alexander
Stewart, Brylee Summer
Stiles, Isabelle Molly
Stothart, Tyla Joy
Strange, Chelsea
Subritzky, Mattea Lucy Margaret
Swan, Lauren Dorothy
Sykes, Robert James
Taiaroa, Ruben Tawera
Taiata, Edie
Tantrum, Zoe
Tata, Ngarewarewa Tangimere

Tavendale, Grayden Reweti
Taylor, Georgia Reign
Taylor, Tamsin Elizabeth
Taylor, Trent Nathaniel
Te Huki, Taine Renata
Thompson, Bella-Grace Te Aroha
Tibble, Kaea Joseph
Tickner, Will Allan Evans
Tobin, Mahalia
Tomlinson, Lucy Cate
Torrington, Josephine Mai
Treadwell, Charlotte Anna
Trotter, Molly Elizabeth
Tui, Tauavae Sheila
Tuifao, Conner Caleb Milo
Tuifao, Emilee Latafale
Tuki, Kano
Turner, Olivia Jhenna
Vailalo, Mya Antoinette
van Delden, Aaron John
Van Der Colk, Dmitri Daan
van der Plas, Emma Jane
Van Heerden, Dylan
Waiariki, Neihana Percy
Walker, Sarah Elizabeth
Walker, Sebastian Ronan
Walsh, Jordyn Irene
Wang, Yichen
Ward, Jamie Bede
Wardley, Arcadia
Weatherly, Rebecca Olive
Weitzel, Anton John
Were, Ewan Henrey
West, Larissa
Westra, Anneke Hendrika
Wheatley, Poppy Dot
Whitter, Scott James
Wikaire, Matariki O Te Rangi Mary
Williams, Jodie Louisa
Williams, Savannah Zinhle Pienaar
Williams-North, Maia
Williams-Ransfield, Eilensia Kahu Kura
Wills, Katie-Rose Elizabeth
Wiparata, Sonya Whakaawi Te wherowhero
Woodmass, Courtney Jade
Xiong, Yefeng
Youkhana Diaz, Bianca Rosa
Zielinski, Tabitha Rose

Bachelor of Communication
Bagnall, Elliot James
Baker, Sophie Harriet
Barnett, Lucy Jane
Baugh, Madeleine Grace
Bowles, Kayla Mary
Breed, Kaitlin Theresa
Broad, Maria Luisa Tonon

Crampton, Sophie Jane
Dwyer, Tala Ruby
Edwards, Annette Lorraine
Ellis, Sofia Marie
Ford, Connie Helen Beatrice
Foreman, Chantelle
Galloway, Sadie May
Goodall Smith, Fergus Murray
Grant, Troy Jacob Patrick
Grigson, India Jade Hinewai
Harris, George Matthew
Kohitolu, Sunia Joseph Samuel
Lennox, Alison Elizabeth
Marson, Eva
Masters, Isobelle Jennifer-Rose
McGovern, Ruby Maya Jewell
Pope-Kerr, Thomas Charles William
Powell, Charlise Emma
Sampson, Lilly Kate
Shankar, Sonam Anglene
Siriman, Charlotte Amber
Smith, Amy Louise
Smith, Otis Lamont
Stuthridge, Leah Ellen Poppy
Suess, Lilli Philana
Taufatoutai, Fine Lauren
Thompson, Bella-Grace Te Aroha
Vavricka, Estella Sophie
Ward, Rebecca Sara
Worn, Sophie Amelia
Yu, Lu

Bachelor of Global Studies
Antoine de Joux, Serena Pearl Cecilia
Brook, Natalie Helen
Burns, Nadia Capri
Cook, Florence Elvie
Jakicevich, Lucy Kathryn May
Stranaghan, Marjolaine Jessie
Teraguchi, Emma Jewell

Bachelor of Music
Burns, Melissa Dallas
Chadwick, May Surat
Christie, Tomos Gabriel
Dela Rosa, Danielle Shana Poblete
Edmonds, Eloise Viola
Goodall, Chloe
Gray, Emilia Maria
Henderson-Biss, Pat Ellen
Hitchings-Anstice, Ferdinand Samuel
Hurst, Jacob Robert
Kilworth, Sophie Leanne
Lawrence, Grace
Lee-Sanderson, Anna
Li, Siyao
Liang, Zhenda

MacBrayne, Jessica Ruby Ford
McKee, Martin Daniel
Ng, Eunice Xiang Ting
Old, Joshua George
Paton, Frank
Renner-Allen, Jasper Michael
Sturm, Kayla Ann
Sungsuwan, Shanita
Van Ausdall, Aidan Quinn
van der Bar, Tai Xray
Wakatabe, Ai

Postgraduate Diploma in Arts

Mathias, Gloria Glenys, *in Media Studies*
Taka, Lauren Isabel, *in Classical Studies*
Van Klei, James Andrew, *in Media Studies*

Postgraduate Diploma in Indigenous Studies

Clark, Miah Lynn

Postgraduate Diploma in International Relations

Schrider, Felix Owen

Postgraduate Diploma in Music

Brizzle, Cameron Paul
Xu, Yue Ling

Graduate Diploma in Arts

Appleton, Caitlin Louise, *in Educational Psychology*
Ball, Luke Michael, *in Religious Studies*
Cuttle, Jessica Mary, *in Public Policy*
Finau McKay, Catriona Margaret, *in Pacific Studies*
Haasbroek, Lisa Marie, *in Greek*
Lattimore, Emma-Louise Jayne, *in Art History*
Meehan, Norman Lawrence, *in History*
Patel, Setal Sangeeta, *in Educational Psychology*
Paterson, Esmond James Marc, *in English Literature*
Rodgers-Rowe, Willem Richard, *in Political Science*
Rosario, Kekona Dion, *in Educational Psychology*
Smith, Aimee Monique, *in Psychology*
Townshend, Mark Richard, *in International Relations*

Diploma in Māoritanga/Tohu Māoritanga

Akshita
Gilgen, Havelund Mervyn Waikato
Hume, Matthew John
Poutu, Mereaira Hora
Vahua, Kate Uenuku

Diploma in University Studies (Pasifika Pathways)

Aberdein-Tapuai, Tali Shania
Faitamai Saolotoga, Auauna
Iati, Goshen Courage Tofamanino-Akerei
Kaio, Celestine Salota
Kasiano, Valavalava Etuale
Keleni, Rihanna Elnormalia
Pouafe, Sharomalani Charity

Were, Ewan Henrey

Postgraduate Certificate in Intercultural Communication and Applied Translation
Fan, Hua

Postgraduate Certificate in Museum and Heritage Practice
Rerekura, Edward Teuhi

Postgraduate Certificate in Teaching English to Speakers of Other Languages
Martins, Kalila Rita

Certificate of Proficiency in English

Beal, Rose Laurence Marie

Chen, Shenbo

Hussain, Dilawar

Kitamura, Maya

Kumamoto, Nanaka

Lapuz, Yvonne Venasquez

Lin, Ziyue

Luan, Zhihan

Luo, Chengli

Macchi, Agathe

Nabeshima, Taiga

Nguyen, Phuong Thao

Pu, Yu

Qian, Wenjun

Sodouangdenh, Lounny

Wakatabe, Ai

Wang, Bojiang

Wei, Taiwei

Wilson, Alexander Jay Salpura

Xiao, Tianyi

Zheng, Xiabing

WELLINGTON FACULTY OF LAW

Master of Laws

Cam, George, *with Merit*

Sharma, Nilesh

Bachelor of Laws with Honours

Cole, Samantha Beatrice Jordan, *with Second Class Honours (first division)*

Dalton, Cody Michael John, *with Second Class Honours (first division)*

Gobbi, Alexander Karlin, *with First Class Honours*

Hancox, Grace Abby, *with First Class Honours*

Harland, Amelia May, *with First Class Honours*

Harper, Jamie Robert, *with Second Class Honours (first division)*

Hopkinson, Lara Elizabeth Rice, *with First Class Honours*

Hopping, Caitlyn Patricia, *with Second Class Honours (first division)*

Kim, Jisue, *with First Class Honours*

Knight, Jessica Leigh, *with First Class Honours*

McKenzie Bethell, Tayla Saran Donna, *with First Class Honours*

Pope-Kerr, Thomas Charles William, *with First Class Honours*

Scott-Jones, Genevieve Michele, *with Second Class Honours (first division)*

Bachelor of Laws

Alluad, Elaida Madona Em Martinez
Anderson, Emily Grace
Armistead, Maia Kate
Aspden, Toby Max
Baimba-Rivers, Koinguma Benjamin Tanyuma
Baker, George Manu
Beatson, Georgia Te Rina Francis
Bhola, Anaiya
Bonsey, Madeline Charlotte
Brittin, Lily Mae
Chapman, Arabella Judith Sophie
Chisnall, Amanda Kate
Chong, Sylvia
Choy, Ryan Cheukhei
Clague, Georgina Jan
Cook, Caylem Antonio
Corson, Rosie Garland
Corston, Julia Therese
Craven, Hannah Mary
Croker, Robert Sean
Crowley, Ellen Hine
d'Arbois De Jubainville, Lucas James
Davies, Lauren Grace Cara
De Chasteigner Dume, Daniel Xavier
Doyle, Metiria-Hinekorangi Makareta Tawhirikura
Edmonds, Antonia Michelle
Enriquez, Abigail Gaviola
Fa'afua, Jensen Petania Stanley
Fa'anoi, Pati Kenneth
Fyfe, Georgia Mae
Gaveera, Akeela
Green, Barney Mitchell
Groube, Piers Ralph
Hannon, Emily Kate
Hawkins, Sean Michael
Hayward, Xavia Mary
He, Helen Ruyi
Heard, William Matthew
Hervel, Mika
Honey, Jaimee Jennifer
Howat, Molly Christine Diane
Howell, Laura Elizabeth
Hudson, Kaea Te Ao Marama
Izzard, Lili Marden
James, Jorgia Catherine
Jayasuria, Angelynn Mazel
Johns, Ella Rose
Kaur, Pawndep
Keown, Madeline Grace
Khan, Shakira Fraser
King, Jordyn Mereana
Lander, Natalie Jade
Limbrick-Jones, Zackary Sebastian
Love, Jon Epimetheus
Mahaffey, Brooke Susan
Malifa, Evo Anne

Matthews, Alexandra Mary
McKee, Herena Jane
Nelson, Edward Albert
Oldershaw, Rose Elizabeth
Paki, Macy Georgina
Pieterse, Menandi
Plumridge, Maddison Paige
Pownall, Benjamin Charles
Primrose-Hore, Georgia Mary
Prince, Benjamin Daniel
Qiao, Anqi
Quann, Niamh Olivia
Sandhu, Hannah Kaur
Savage, Cree Briarne Erana
Schulze, Liezl
Scott, Zachary Benjamin
Seyb, Kiera Veronica
Sharrock, Taylah Sina
Shortt, Holly Emma
Sibanda, Mhlulisi John
Simmons, Andrea Li
Suvorova, Olga
Tang, Joanna Li Chin
Tata, Ngarewarewa Tangimere
Taylor, Jessica Carolyn
Te Huki, Taine Renata
Templeton, Alexandra Dawn
Thomason, Rowan Stuart
Tibble, Kaea Joseph
Van Der Colk, Dmitri Daan
Wang, Min
Warnock, Jamie Margaret
Warren, Rochelle Dale
Weitzel, Anton John
Williams, Savannah Zinhle Pienaar
Wyatt, Molly Kate Keeley
Yashika, ~

Postgraduate Diploma in International Trade
Meredith, Penney

WELLINGTON FACULTY OF SCIENCE

Master of Artificial Intelligence
Bukhari, Fahad Mohammed
Cardenas Martinez, Alfonso, *with Merit*
Curtis, Hayden John, *with Merit*
Slevin, Serafina Danielle Zena Valerie, *with Distinction*
Walker, Rowan Jeffrey Kevin, *with Merit*

Master of Climate Change Science and Policy
Harvey, Jane Marie, *with Merit*
Holdsworth, Liberty, *with Distinction*
McPherson, Lisa Mary, *with Distinction*

Master of Computer Science

Chen, Lu, with Merit
Chen, Wenyi, with Distinction
Gao, Huanbin, with Merit
Li, Xiaomei, with Merit
Liu, Qi, with Merit
Saputhanthrige Don, Nipuna Lakshitha, with Merit

Master of Conservation Biology

Wilson, Ella Elizabeth, with Distinction

Master of Data Science

Aleterji, Heba Ameen M

Master of Development Studies

Yamabe, Kaya, with Merit

Master of Marine Conservation

Isakson, Elizabeth Marie, with Merit
Meikle, Oliver Nicholas, with Distinction
Roddick, William Burton, with Distinction
Turner, Arden Jennifer, with Distinction

Master of Science

Dobbie, April Marie, in Psychology with Distinction
Forde, Francis Charles, with First Class Honours in Cognitive and Behavioural Neuroscience
Howey, Amanda Rose, with Second Class Honours (first division) in Ecology and Biodiversity
McGuinness, Erin Elizabeth, in Forensic Psychology
Morrison-Deaker, Jordan Oktavia, in Psychology
Pawson, Briar Elizabeth, with First Class Honours in Physical Geography
Simpson, Bronte Eliza, in Psychology with Merit
Stevenson, Lottie Rose, with First Class Honours in Physical Geography
Wagner, Jessica Anna, with Second Class Honours (first division) in Ecology and Biodiversity
Wyatt Watson, Lewis Jake, with First Class Honours in Chemistry

Bachelor of Biomedical Science with Honours

Dunsmuir, Kyle Russell, with First Class Honours
O'Connor, Ashley Rose, with First Class Honours

Bachelor of Science with Honours

Alexander, Amy Grace, with First Class Honours in Biotechnology
Blanchard Crothers, Kelly Rose Ellery, with First Class Honours in Physics
Bolton, Logan Ross, with First Class Honours in Psychology
Booth, Andrew Michael Shuker, with First Class Honours in Mathematics
Carman, Natasha Jane Beryl Rotha, with First Class Honours in Psychology
Chen, Kenneth Hao Sen, with Second Class Honours (first division) in Physics
Chu-Fong, Katie June, with First Class Honours in Biotechnology
De Pledge, Charlotte-Rose Margaret, with First Class Honours in Psychology
Emanuel, Jonathan Karo Kehela, with First Class Honours in Computer Science
Encarnacion Wilson, Sulma Liliana, with First Class Honours in Psychology
Goodwin, Callum David Lyons, with First Class Honours in Psychology
Hadlow, Isabella Rose, with First Class Honours in Molecular Microbiology
Hiles, Freya Rosie, with First Class Honours in Psychology
Hoffman-Butcher, Holly Mary Moana, with First Class Honours in Psychology
Leigh, Casey Jasper McGredy, with First Class Honours in Psychology
Leota, Eva Caitlin, with First Class Honours in Psychology
MacKenzie, Kristy Maree, with First Class Honours in Psychology

McCormick, Ella-Rose Marie, *with First Class Honours in Psychology*
Menezes, Jared Joseph, *with First Class Honours in Psychology*
Naylor, Elizabeth Rose, *with First Class Honours in Psychology*
Neagle, Kayel Craig Jacob, *with First Class Honours in Mathematics*
Reid, Caitlin Margaret, *with First Class Honours in Psychology*
Robinson, Lily Judith Sarfati, *with First Class Honours in Psychology*
Roulston, Paul Robert, *with Second Class Honours (first division) in Psychology*
Smith, Benjamin Michael Gellen Mein, *with First Class Honours in Physics*
Trybula, Stefan, *with First Class Honours in Psychology*
Vallaman, Madhuvanthi B M, *with First Class Honours in Psychology*
van Campfort, Zane Allan, *with First Class Honours in Physics*
Walker, Rosalind Clare, *with First Class Honours in Psychology*
Watson, Robert Campbell, *with First Class Honours in Psychology*
Zwart, Ruby May Nankivell, *with First Class Honours in Psychology*

Bachelor of Biomedical Science

Allan, Bridget Margaret
Brick, Lucien Kent Skylar
Cameron, Toni Maree
Carroll, Kiera Leanna
Chamberlain, Sophie
Choi, Seung-Wan
Farmer, William Drew
Fordham Duncan, Beatrice Sophia
Galiev, Kirill
Gallagher, Vanessa Dansoa
Homewood, Cara
Hudson, George Thomas Bodley
Ismael, Yasmin Yemaia
Kilmister, Hayley Ann
Kohrt, Jaycee
Love, Guthrun Anne
McCallum, Louise Odette
Mitipelo-Narsi, Lola
Morgan, Macy Jasmine
Naylor, Joshua Raphael
Nepomuceno, Jeshel
Nicholson, Emma Kate
O'Brien, Drew Cillian Anaru
Papistock, Jordyn Satori
Phangphilavong, Minaphone
Putthapipat, Pakorn
Robin, Caitlin Rose
Savill, Xanthe
Singh, Ayush Nehal
Skiffington, Anna Carol
Spurgeon, Jonathan David
Stiggers, Benjamin Nicholas
Warnock, Connor Jack
Watkins, Jasmine Molly
Xu, Eryi
Yock, Isabella Diana

Bachelor of Science

Abbott-Tutaki, Miya Renee
Adam, Khalid
Adams, Lucia Rose

Adwani, Sahil Dinesh
Afendoulis, Farah Abdullah
Alcantara, Abigail Abancio
Allen, Laura Christina Emily
Anderson, Eve Elizabeth-Jane
Anderson, George Adam Robert
Ash, Emily
Ashby, Jennifer Alice
Ayele, Daniel Seyoum
Banks, Brianna Maryn
Barbier, Liam Frank Marius
Barpande, Atharva Shekhar
Barton-Ginger, Bella Rose
Bartram, Rachel Timothea
Bassett, Jamie Alexander
Bentley, Samuel James
Bernacchi, Danielle Jessica
Beuvink, Petra Rose
Bhargava, Sumedha
Bissett, Ashlie Eden
Blum, Jordan Markusardottir
Bodley-Davies, Neave Poppy
Borann, May Britney
Boughey, Evita Marnie
Bown, Scarlett Moana
Boyd, Ayden Frances Huckle
Brennan, Ruth Helena
Bright, Fletcher Stewart
Brimblecombe, Sean Robert
Brown, Caitlin Meredith
Brown, Matthew James
Burdess-Cipres, Kai
Bushnell, Luca Caitlyn
Cabauatan, Deion Gerard
Carpenter, Brooke Maia
Castaing, Anushka
Chapman, Henry Theo Boulieris
Charlett, Isabelle Myrna
Chiari, Joseph Ferris
Chong, Wen Ya
Chung, Hohyeon
Chusak, Tanai
Cihla, William Curtis
Collis, Luke Allan Ishan
Concessio, Savio Diego
Cook, Jessica Marion
Cooper, Amelia Johanna van der Werf
Cooper, Declan Alexander Joe
Costello, Saoirse Anne
Crawford, Adia Bennett
Crawford, Taylor Marie Dockery
Cross, Billie Marie
Crowe, Lennox McLeod
Dahya, Sheetal
Dando, Leah beth
Davis, Aspen Jade
Davis, Miriam

Daysh, Paige
Derr, Kalen Gabriel Makana
Devlin, Kate Elizabeth
Dey, Sanjukta
Dhanji, Radhika Harshini
Dingle, Aitana Fernandez
Dixon, Marshall
Donovan, Sian Ashling
Douglas, George Louis
Dowse, Alice Gabrielle
Dunn, Samantha Kerry
Durie, Amelia Anne
Duston-Fursman, Eva Mollie
Edwards, Joseph Donald
Edwards, Tesca Ellen McKenzie
Evans, Cameron Blair
Faafia, Victoria Kittie Jocelyn
Fatima Fizzah Abbas
Fitzgerald, Joshua
Frost, Xavier
Gainey, Brieanna Cathryn
George, Zach David
Geris, Luca Leo Jeffcott
Gillies, Benjamin John Charles
Gobbi, Alexander Karlin
Gong, Lixiang
Goss, EllaRose Christine
Gradwell, Oliver William
Graham, Jack
Grainger, Emma Jane Rose
Green, Marie Frances
Green, Patrick John
Griffen, Ira William
Griffiths, Ruby Zae
Grimes, Emily Louise
Grindlay, Christina
Gu, Michelle Shanshan
Hamilton, Holly
Hanlon, Madison Kate
Harris, Alyse Taliyah
Hart, Stirling Gabriel Hawkeye
Hartley, Thomas Daniel Ingman
Hayes, Isaac Campbell
Hazeldine, Christina Simone
Hazelwood-Search, Drea Caterina Lilian
Helbick, Bruno Miles
Henley, Zara Rhiannon
Herbert, Kobe George
Heynekamp, Moab Michiel
Hill, Jessica Rose
Hirczy, Markus Alexander
Hogan, Liam James McNeill
Hori, Emika Jemma
Horn, Maia Moetahi Renata
Howarth, Jacob James
Hughes, Andrew Owen
Hunter, Matthew James

Hussein, Rayhaan Suhayl
Ibrahim, Nadia
Intisaar, Rida
James, Samuel Jacob
JasonSmith, Phyllisophia Marama Matsouka
Jia, Zirui
John, Amaris Faith Jasher
Johns, Lara
Jones, Declan Jack Harrison
Joseph, Merisa Rachel
Kain, Georgia Kelsey
Kan, Patrick Dale Aramis
Kannan, Aarthi Calaiselvi
Kedzlie, Caleb David
Kennedy, Caitlyn Morgan
Keys, Aaliyah Isobel
Kingston, Liam Andrew
Lal, Nikansha Riyani
Lankow, Jason Kenneth
Lavery, Daniel Matthew Graham
Lazic, Owan Charles Joseph
Lee, Alexa Jordyn
Lee, Simon Richard
Leftly, Kayden David
Lenoir, Marijn Kofi
Li, Victoria Danming
Liang, Angela Jiahong
Lindsey, Isabelle
Liu, Hengshuo
Lowden, Katherine
Lowndes, Finn Michael
Mace, Athena Marie
Maher, Lewis Mandhla
Makinson, Lucy Rose
Malicdem, James Stephen
Marsden, Jayden Philip Ashley
Marshall, Luke Ashton
Martin, Elijah Jude Hunter
Martin, Sophie Kate
Masunga, Patience Ruvarashe
Mathiasen, Nina Abelone Woodd
Mathur, Pranav
McCulloch, Megan Rose
McGrory, Briarna Kay
McKenzie Bethell, Tayla Saran Donna
McKenzie, Brianna Erin
McKinley, Hannah Isabel
McKnight, Lucy Ellen
McLachlan, Hannah Elizabeth
Melhuish, Evie Frances Vickery
Menezes, Jared Joseph
Meynell, Regan Grant
Mohd Faizal, Muhammad Nabil Hakim
Mojicevic, Marco Keigan
Montgomery, Frances Grace
Morgan-Ward, Kalib Lucas
Morris-Lee, Joe Dakota

Murphy, Rylee Elizabeth Rose
Mutch, Stephanie Barbara Rennie
Najafi, Mahdi
Nash, Jameson Michael Gaffney
Neave, Rowan Jeffrey
Neilson, Finley John
Neilson, Isla Jean
Newell, Jack Lloyd
Neylan, Joshua Michael Way
Niebla, Ranz Ethan
Nightingale, Bailey Madison
Nugent, Eleanor Grace Morgan
O'Keeffe, James Arthur Conor
Olsen, Holly Rae
Packman, Tabitha
Parinas, Maria Louisa Carla Galolo
Patel, Krisha
Payne, Tierlina
Payne, Z'Arn
Perfect, Katherine Ruth
Pickering, Kezia Jasmine
Puhara, Danyelle Lianna
Qiang, Xinhe
Quintero, Levi
Rais, John
Ralph, Keiva Catherine
Rana, Aryan Singh
Ratana, Ruby Rahana
Reader, Sebastian Elliot
Reffin, Camille
Richards, Cameron Sean
Richards, Jack Finley
Richards, Tamzin Elizabeth
Ringwood, Emma Angela
Road, Nia
Robertshawe, Maja
Robinson, Jade Phoenix
Robson, Katherine Louise
Robson, Oliver James
Rothwell, Timothy Shaun
Rowe-Arai, Kayleigh Michelle
Rudd, Araley Louise
Rutter, Sebastian Ropata
Ryan, Maddison-Rose
Scott, Alexander Pelham
Scott, Alicia Grace
Scott, Benjamin Duncan
Sea, Sopanhavan
Sharples, Jodie
Shi, Wangqing
Simpson, Myles James Michael
Skipage, Brea Linda
Slovak, Paul Philip
Smith, Benjamin Michael Gellen Mein
Smith, Letisha Maree
Snowsill, Aria Jade
Solly, Amelia Kate

Stewart, Alana Ngaire
Stinson, Connor Olly
Stitt, William James
Stratford, Rosa Ngaere
Sun, Hanzhou
Sun, Jiaxi
Sweet, Defpheny Angelline
Swift, Jesse Mariner
Sygrove, Michael Oliver
Symons, Lorin Kelsi
Tatafu, Malia Koleti
Taylor, Ella Jayne
Thom, Archie Alexander
Thompson, Grace Audrey Louise
Tiedemann, Cameron Jan
Timeon, Nutaake
Toon, Mia Elizabeth
Torres, Althea Esteban
Travers, George Wiremu
Treadwell, Izabellah
Uhr, Riley Wentworth
Vaughan, Naruebet Raymond
Viernes, Terennz Gyver Trinidad
Wall, Róisín Kate
Watson, Amelia Nancy
Wattrus, Keegan
Way, Ethan James Neylan
Webb, Erica Ivy Caitlin
Weir, Zachary William
Welsby, Alexia Marionine
White, Harriet Isabella
Whiteman, Matthew
Wilkes, Luna Amethyst Pearce
Willis, Blake Francis
Wong, Adam
Wood, Julia Elise
Wyatt, Molly Kate Keeley
Xalxo, Nikita Suzane
Zawada, Jet Zimran
Zerafat, Heliya
Zhang, Bowen
Zhou, David

Postgraduate Diploma in Biomedical Science
Darbyshire, Ashley Rebekah Tevita
Kumar, Neelisha Shanel

Postgraduate Diploma in Clinical Psychology
Morrison-Deaker, Jordan Oktavia
Murray, Lily Hilda Waiata
Rees, Charmaine
Simpson, Bronte Eliza

Postgraduate Diploma in Clinical Research

Cruywagen, Caitlin Michelle

Doyle, Georgia

Karim, Hina Nizar

Simonetti, Marta

Postgraduate Diploma in Meteorology

Latu, Lineni Lavinia Fiefia

Postgraduate Diploma in Science

Clouston, Samuel David, *in Geophysics*

Downes, Texas Faith, *in Ecological Restoration*

Hiew, Anna Mei Ping, *in Environmental Science*

Kowal, Krzysztof Matua, *in Ecology and Biodiversity*

Newman, Zara Kate, *in Molecular Microbiology*

Wilson, Alexis Greer, *in Geology*

Graduate Diploma in Science

Al Nader, Ashwaq, *in Psychology*

Gordon-Stables, Nathaniel Oliver, *in Psychology*

Leung, Nga Lin, *in Data Science*

Li, Yaxing, *in Psychology*

Mihalek, Peyton Harper, *in Ecology and Biodiversity*

Nesbitt, Felix Robert, *in Psychology*

O'Grady, Jaimee Simone, *in Cell and Molecular Bioscience*

Tremlett, Christopher, *in Data Science*

Wang, Kunyu, *in Psychology*

Williams, Matthew Jonathan, *in Psychology*

Wilson, Jack, *in Mathematics*

Windibank, Andrew Rhys, *in Psychology*

Wu, Tong, *in Data Science*

Zhan, Yake, *in Data Science*

Postgraduate Certificate in Science

Heitger, Lars Oliver, *in Psychology*

Jessil, Jomin, *in Data Science*

Loo, Amy Choi-Fung, *in Computer Science*

Rajavel, Dayana, *in Computer Science*

Graduate Certificate in Science

Greenough, Ashleigh Eve, *in Biotechnology*

Holmes, Paul Wakefield, *in Psychology*

Kulasinghe, Egoda Hetti Arachchilage Niroshini Udumbara, *in Psychology*

Agenda Item 8

Foundation Board of Trustees appointments

To receive: a Council paper dated 28 January 2026 from the Chancellor, Mr Alan Judge, regarding Foundation Board of Trustees appointments (document VUWC 26/04).

To resolve:

- 1 that Megan Evans, being a member of the Council, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.2 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2026 to 31 December 2026.
- 2 that Aidan Donoghue, being a student of the University nominated by the Victoria University of Wellington Students' Association, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.3 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2026 to 31 December 2026.



COUNCIL PAPER

TO	Members of Council
FROM	Alan Judge, Chancellor
AUTHOR	Sue O'Donnell, Executive Director, Foundation, Development and Alumni
DATE	28 January 2026
SUBJECT	Appointment of Trustees – Victoria University of Wellington Foundation
DOCUMENT #	VUWC 26/04

Executive Summary

This paper recommends that Megan Evans, being a member of the Council, be appointed as a Trustee of the Foundation for a term of one year, and Aidan Donoghue be appointed as VUWSA Representative on the Foundation for a term of one year.

The positions reserved for a member of Council (Rule 2.2) and a student of the University (Rule 2.3) require Council to confirm appointments at the first meeting of the year. Megan Evans has indicated that she is willing to be appointed under Rule 2.2 and Aidan Donoghue has been nominated by VUWSA under Rule 2.3.

Appointment of Trustees

Under clause 2 of the First Schedule to the Foundation Trust Deed (the *Foundation*), the Trustees shall comprise:

- 2.1 *the holders for the time being of the following offices within the University (in each case without any requirement of formal proof of appointment):*
 - (a) *the Chancellor; and*
 - (b) *the Vice-Chancellor.*
- 2.2 *one member of the Council who shall be appointed annually by the Council and shall hold office as Trustee for one year but who shall be eligible for reappointment;*

- 2.3 *one student of the University who shall be appointed annually by the Council on the nomination of the Victoria University of Wellington Students' Association and shall hold office for one year; and*
- 2.4 *as many Trustees as may from time to time be appointed by the Council on the recommendation of a majority of the Trustees referred to in Rules 2.1 and 2.2,*

but so that there shall at all times be not fewer than ten nor more than twenty Trustees.

See Megan Evans Council profile [here](#)

Brief biographical details follow in Appendix 1 for Aidan Donoghue.

Recommendations:

1. **that Megan Evans, being a member of the Council, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.2 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2026 to 31 December 2026.**
2. **that Aidan Donoghue, being a student of the University nominated by the Victoria University of Wellington Students' Association, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.3 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2026 to 31 December 2026.**

Appendix 1

Aidan Donoghue – short bio



Aidan is the president of Te Aka Tauira - VUWSA for 2026.

He holds a Bachelor of Commerce from Te Herenga Waka with majors in Taxation and Political Science, and is currently in the midst of completing a Masters in Philosophy, Politics and Economics

He has a strong background in advocacy and advisory, serving as an advisor to the ministry of youth since 2022, and has a myriad of experiences within public and NGO spaces, including parliament, the New Zealand educational institute and the New Zealand council of trade unions.

Aidan is deeply passionate about students' welfare and their experiences while they study at Victoria University of Wellington and aims to ensure that students are uplifted and empowered in all aspects of their lives.



BOARD OF TRUSTEES

SURNAME	FIRST NAME	STATUS	START DATE	ANY RENEWAL DATES	DUEDATE FOR RENEWAL	NOTES
Cumming	Souella	Trustee	18 October 2021	30 June 2024	30 April 2027	Acting Chair (March 2025)
McCay	John	Trustee and Chair	1 November 2025		31 October 2028	
Smith	Nic	Trustee - Ex officio	16 January 2023			Vice Chancellor
Judge	Alan	Trustee - Ex Officio	01 January 2021	1 January 2022, 1 January 2023, 1 January 2024		Trustee from Council, Chancellor February 2025
Evans	Megan	Trustee - Council Rep TBC)	01 January 2026			Trustee from Council, Chancellor February 2026 (TBC)
Hilbron	Raphael	Trustee	30 April 2018	30 June 2021, 30 June 2024	30 May 2027	
Pankhurst	Timothy	Trustee	1 November 2023		30 June 2026	
Walbridge	Tricia	Trustee	10 May 2021	June 2024	30 June 2027	
Roberts	Brooke	Trustee	1 March 2024		30 June 2026	
Bell-Purchas	William	VUWSA rep	1 January 2026		1 January 2027	VUWSA Representative

*All Trustees are appointed by the Victoria University of Wellington Council

Agenda Item 9

Appointment of Director to U.S. Friends of Victoria University Board of Directors

To receive: a Council paper dated 9 January 2026 from the Chancellor, Mr Alan Judge, regarding the appointment of a Director to the U.S. Friends of Victoria University of Wellington Board of Directors (document VUWC 26/05).

To resolve: that Shivali Gulab be appointed to the Board of Directors of the U.S. Friends of Victoria University of Wellington, Inc. for a term of three years commencing on 1 March 2026.



COUNCIL PAPER

TO	Members of Council
FROM	Alan Judge, Chancellor
AUTHOR	Sue O'Donnell, Executive Director, Development, Alumni Relations and the Foundation
DATE	9 January 2025
SUBJECT	US Friends of Victoria University of Wellington
REF TO STRAT PLAN	All
DOCUMENT #	VUWC 26/05

Executive Summary

The U.S. Friends of Victoria University of Wellington, Inc. (a non-stock corporation incorporated in the U.S. State of Delaware) ("the Corporation" or "U.S. Friends") operates exclusively for:

- charitable, scientific, literary or education purposes within the meaning of U.S. federal income tax law; and
- the benefit of, to perform certain functions of, and to carry out certain purposes of, Victoria University of Wellington and the Victoria University of Wellington Foundation

The affairs of the U.S. Friends are managed by its Board of Directors who are governed by the Corporation's Certificate of Incorporation and Bylaws. The Corporation is at all times operated, supervised and controlled by Victoria University of Wellington and the Victoria University of Wellington Foundation within the meaning of Section 509(a)(3) of the U.S. Internal Revenue Code of 1986 or the corresponding provisions of any subsequent U.S. federal income tax law.

The Board of Directors is nominated by the Victoria University of Wellington Foundation's Board of Trustees and appointed by the Victoria University of Wellington Council pursuant to Article Seven of the Corporation's Certificate of Incorporation and Article 4.3 of its Bylaws.

The Corporation's Bylaws require the following in relation to its Board of Directors:

- The number of directors must be between three and fifteen (Article 4.2).
- The term of appointment for each director is three years, and directors who serve for two consecutive terms are not eligible for election to an additional term until one year after the expiration of their second term (Article 4.4).
- A director may resign at any time by giving notice to the Corporation's President, and the University Council may at any time remove a director without cause (Article 4.5).
- The Corporation's officers (including the President, Vice President(s), Secretary and Treasurer) are elected by majority vote of its Board of Directors at the annual meeting and, with the exception of the President, officers need not be chosen from among the directors (Article 8.1).
- Each officer holds office for one year and until his/her successor is elected and qualified or until his/her death, resignation or removal (Article 8.2).

The US Friends of Victoria University of Wellington Board of Directors have nominated (for appointment by the Council) Shivali Gulab for appointment as director of U.S. Friends. A brief profile of Shivali Gulab is included in the Body of Document/Supporting Information section of this paper.

Recommendation

that Shivali Gulab be appointed to the Board of Directors of the U.S. Friends of Victoria University of Wellington, Inc. for a term of three years commencing on 1 March 2026.

Dr Shivali Gulab – short bio



New York-based, Dr Shivali Gulab completed a PhD in Chemistry at Victoria University and was named NZ Bio's Young Scientist of the Year in 2015. Following her PhD, she was a Research Scientist at the Ferrier Research Institute, followed by a role as visiting scientist at Albert Einstein College of Medicine, New York where she is currently based as Associate Director of Licensing and Business

Development. She is also a director of her husband's media production company SuvaNova and Auckland cultivated meat biotech, Opo Bio.

She was previously Chief Executive of Avalia Immunotherapies, a company set up to commercialise biotechnology from the Malaghan Institute and the Ferrier Research Institute. Shivali has been a Director on the Board of the US Friends previously from 2017-2023 and has continued to support the Board in her role as Treasurer during her step-down period.

US BOARD OF DIRECTORS

Updated: 10/12/2023

NAME	STATUS	START DATE	ANY RENEWAL DATES	COMPLETION DATE	Comments	Offices
Erica McLean	President	Oct-21	Needs renewal Oct 24	Oct 2027	Step down in 2027	Initial appointment ratified at Council October 2021, President from April 2024
Dr Shivali Gulab	Past Director/Current Treasurer	Mar-17	Nov-20	November 2023	Step down as Director 2024 remain as Treasurer	Director 2017-2023 Treasurer from 2017
Fleur Knowsley	Director	Mar-20	Mar-23	March 2026	Step down in 2026	Initial appointment ratified at Council March 2020
Peter Bryant	Director	Jun-24	Jun-24		Step down 2030	Proposed June 2024
Monique Davey	Director	Jun-24	Jun-24		Step down 2030	Proposed June 2024
Sue O'Donnell	Secretary	Dec-20				

The By Laws provide for Directors to serve 2 X 3 year terms which may be repeated provided Directors step down for at least one year before each 2 X 3 year period

Agenda Item 10

2026 New Year Honours

To receive: a Council paper from the Secretary to Council dated 28 January 2026 regarding New Year Honours (document VUWC 26/06).

To resolve: that Council conveys its congratulations to all Te Herenga Waka - Victoria University of Wellington graduates, staff and stakeholders honoured in the 2026 New Year Honours.



COUNCIL PAPER

TO	Members of Council
FROM	Caroline Ward, Secretary to Council
DATE	28 January 2026
SUBJECT	Te Herenga Waka – Victoria University of Wellington graduates honoured in the 2026 New Year honours
DOCUMENT #	VUWC 26/06

Council members please note the following list of Te Herenga Waka - Victoria University of Wellington graduates, stakeholders, current and former staff honoured in the 2026 New Year Honours.

The King's New Year Honours List 2026

Victoria University of Wellington graduates, staff, and stakeholders

To be Dames Companion of the said Order (DNZM):

Ms Dorothy Spotswood
STAKEHOLDER
 For services to philanthropy.

To be Knights Companion of the said Order (KNZM):

Mr Rodney Kenneth Drury (Ngāi Tahu)
 BCA 1998
 For services to business, the technology industry and philanthropy.

Professor Graham Stephen Le Gros, CNZM
STAFF
 For services to medical science.

Mr Christopher Wilton Parkin, CNZM
BSC 1972
BCA 1974
MSC 1976
For services to philanthropy and the arts.

To be Companions of the said Order (CNZM):

Professor Beverley-Anne Lawton, ONZM (Ngāti Porou)
STAFF
For services to women's health.

Professor Thomas Charles Roa, JP (Ngāti Maniapoto, Waikato, Ngāti Apakura)
BA 1974
DTESL 1983
For services to Māori language and education.

Ms Rachel Emere Taulelei, MNZM (Ngāti Raukawa ki te Tonga, Ngāti Huia ki Katihiku, Ngāti Rārua)
LLB 1998
For services to business, Māori and governance.

To be Officers of the said Order (ONZM):

Mrs Christina Cowan (Ngāti Kahungunu, Rangitāne, Ngāti Porou)
CMBUS 2003
For services to Māori, particularly blind and low vision people.

Mr Anthony Richard Egan
BA 1990
For services to the agricultural industry and the community.

Mr Richard Michael Arthur Harman
MIR 1998
For services to journalism and broadcasting.

Mr Jack Edward Hodder, KC
BA 1975
LLBHONS 1976
For services to the law.

To be Members of the said Order (MNZM):

Mr Peter John Cullen
LLB 1975
For services to law, governance and youth.

Ms Rosemary Helen Dixon
BA 1976
BAHONS 1977
LLBHON 1995
For services to schools debating.

Mr Roger Bruce Douglas Drummond
LLB 1976
BCA 1976
DIPACC 1981
For services to rugby and Māori.

Ms Kāren Eirene Johansen, JP (Rongowhakaata, Te Aitanga a Mahāki, Ngāi Tāmanuhiri)
BA 1966
For services to education and human rights.

Dr Murray Alexander King
BA 1968
BAHONS 1969
PHD 1972
LLB 2005
LLM 2016
For services to transport, logistics and railway heritage.

Professor Andrew Peter Stockley
BA 1988
LLB 1989
For services to schools debating

Senior Constable Grant William Watts
CERTCP 2009
For services to the New Zealand Police and youth.

Recommendation:

that Council conveys its congratulations to all Te Herenga Waka - Victoria University of Wellington graduates, staff, and stakeholders, honoured in the 2026 New Year Honours.

Agenda Item 13

Forthcoming Events and next Council meeting

To receive: a Council Paper from the Secretary to Council, Ms Caroline Ward, dated 17 November 2025 regarding Forthcoming Events (document VUWC 25/140).

To note: that the next meeting of Council will take place on Monday, 9 February 2026, in the Council Chamber, Level 2, Hunter Building.

To resolve: that the Council Paper on Forthcoming Events and the date and details for the next Council meeting on Monday, 9 February 2026 be noted.



COUNCIL PAPER

TO	Members of Council
FROM	Caroline Ward, Secretary to Council
AUTHOR	Events Team
DATE	14 January 2026
SUBJECT	Forthcoming Events for February and March 2026
REF TO STRAT PLAN	All
DOCUMENT #	VUWC 26/07

Executive Summary

Council members are welcome to attend the following events.

February

Mahi ki te whare wananga – Working at Te Herenga Waka	Wednesday 4 February 11am-1pm	The Hub, Kelburn Campus	<p>A fantastic opportunity for Council members to connect with areas of the University and learn what services are provided. This expo style event is for all staff.</p> <p>Registrations are not required, stop in for a short while and mingle with stall holders.</p>
Taiawa Wellington Tech Hub Event	Tuesday 10 February 5.30pm – 7.30pm	Rutherford House, Mezzanine Level	<p>This event celebrates Taiawa Wellington Tech Hub. In the first hour there will be an opportunity to hear from the Taiawa residents, a diverse array of Wellington-based businesses that have innovation and technology at their core.</p> <p>Afterwards will be time to network and hear from Sir Stephen Tindall and Mayor of Wellington, Andrew Little.</p> <p>Register now.</p>

Blessing of Waiteata Apartments	Thursday 12 February 7.30am – 8.15am	15 Waiteata Road, Wellington	Join us for a blessing for these newly refurbished blocks for student accommodation. Blessing followed by refreshments.
Orientation Week New Student Welcome	Monday 16 February – 11am – 12noon	The Hub, Kelburn Campus.	Council members are invited to watch this official welcome for our new students for 2026. The welcome includes speeches from the Vice-Chancellor, Mayor of Wellington City and the VUWSA President. Registrations are not required.
National Music Centre – One year till completion celebration and update.	Friday 20 February – 4.30pm – 6.30pm	Rutherford House, Level 12, Pipitea Campus	This event will be an update for donors and stakeholders and will be held in conjunction with WCC and NZSO. Calendar invite sent by Caroline Ward. Official invitations to come.

March

Te Pātaka Toi Adam Art Gallery event for Alumni and Donors	Monday 2 March, 5pm – 7pm	Te Pātaka Toi Adam Art Gallery, Kelburn Campus	Join Wellington alumni and donors at the Adam Art Gallery to enjoy the exhibition – Whai Wāhi . Invitations to come.
Inaugural lecture by Professor Gina Grimshaw	Thursday 5 March, 5.30pm – 6.30pm	Hunter Council Chamber, Kelburn Campus	Gina Grimshaw is a Professor in the School of Psychological Sciences and leads the Cognitive and Affective Neuroscience Lab at Victoria University. Invitations to come.
Sir Owen Woodhouse Memorial Lecture in Law	Wednesday 11 March – 6pm -7pm	Government Buildings, Lecture Theatre 1, Pipitea Campus	This lecture will be given by Professor Michelle Mello from Stanford Law School and Stanford School of Medicine. Professor Mello is a global authority on medical liability and public health law. Drawing on her deep expertise and past research in New Zealand, Professor Mello will examine the evolution of ACC's treatment injury cover and compare it with developments in medical and vaccine liability law in the United States. Invitations to come.
Miramar Creative Centre Graduate Showcase	Wednesday 18 March, 6.30pm till 9pm	Roxy Cinema, 5 Park Road, Miramar	This screening exhibits the work of the 2025 Master of Fine Arts (Creative Practice) and Master of Design Technology programmes. Invitations to come.

Inaugural lecture by Professor Pamela Bell	Thursday 19 March – 5.30pm – 6.30pm	Lecture Theatre 1, Vivian Street, Te Aro Campus	Pamela Bell is a newly appointed Professor in the School of Architecture. Invitations to come.
Alumni at the Zoo	Saturday 21 March, 5pm – 7.30pm	Wellington Zoo, Newtown	At this event alumni have the exclusive opportunity to visit the zoo after hours, and hear animal talks from the zoo as well as special talks from University researchers. Invitations to come.
Ki te Pae Staff Excellence Awards	Thursday 26 March – 5pm-6.30pm	TBC	Join us to celebrate staff for their outstanding contributions from 2025. Recipients have made an impact in teaching and research, equity, diversity and inclusion, health and safety, engagement, sustainability and professional staff excellence. Invitations to come.

Agenda Item 12

Resolution to exclude the public

To receive: a recommendation that certain items be taken with the public excluded (document VUWC 26/08).

To resolve: 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 13-22.
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
13. Minutes of previous meeting held 1 December 2025	Privacy, commercial prejudice, commercial activities, confidential basis	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
14. Health, Safety, and Wellbeing Q4 report	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
15. Vice-Chancellor's report	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
16. Financial report to 31 December 2025	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
17. 2027 International (full fee) tuition recommendations	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
18. Digital Roadmap Q3 report, and end of	Commercial prejudice, commercial	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)

year 2025 status report	activities, confidential basis.		
19. Report on Appeal Committee hearings	Privacy	s9(2)(a)	LGOIMA, s48(1)(a)(ii)
20. National Music Centre update	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)
21. Committee update	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)
22. Council only time	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)

In relation to each of the above items, no public interest consideration has been identified favouring disclosure of the particular information in public proceedings of the meeting that would override the need to withhold the information.

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 22 because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Te Herenga Waka
Victoria University of Wellington



VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

Council Manual

**CAPITAL THINKING.
GLOBALLY MINDED.**
MAI I TE IHO KI TE PAE

EXECUTIVE SUMMARY

Te Herenga Waka Victoria University of Wellington

Te Herenga Waka - Victoria University of Wellington (the University) was established in 1897 for the advancement of knowledge and the dissemination and maintenance of this knowledge by teaching and research. It is one of the major universities in New Zealand, and is engaged in a wide range of national and global programmes.

Strategic Plan

The Strategic Plan was refreshed and approved by Council on 9 September 2024. The Vision is *The university for a better world*, the Mission *We draw on our whakapapa, knowledge and space to shape a better future together*.

Our values, vision and strategic priorities are set out in more detail in Appendix A.

Role of Council

The role of Council is to be the governing body of the University. The functions, powers and duties of Council are set out in the Education and Training Act 2020 and can be summarised as follows:

Functions of Council (section 280)

1. Appointing a Vice-Chancellor (and monitoring and evaluating his or her performance);
2. Preparing and submitting a proposed investment plan;
3. Ensuring the University is managed in accordance with, and determining policies to implement, the investment plan;
4. Determining policies in relation to the management of the University's affairs; and
5. Undertaking planning relating to the University's long-term strategic direction.

Powers of Council (section 283)

Council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively. Many of these powers are delegated to the Vice-Chancellor as Chief Executive.

Duties of Council (section 281)

1. Strive to ensure that the University attains the highest standards of excellence in education, training and research;
2. Acknowledge the principles of the Treaty of Waitangi;
3. Encourage the greatest possible participation by the communities served by the University so as to maximise the educational potential of all members of those communities with particular emphasis on those groups in those communities that are under-represented among the University's students;
4. Ensure that the University does not discriminate unfairly against any person;
5. Ensure that the University operates in a financially responsible manner that ensures the efficient use of resources and maintains the University's long-term viability; and
6. Ensure that proper standards of integrity, conduct and concern for the public interest and the wellbeing of students attending the University are maintained.

Management of the University

The Vice-Chancellor is responsible and accountable for the management of the University.

Council composition and mix

The composition of Council is determined by the Education and Training Act 2020, Council's Constitution and the Council Membership Statute.

Council consists of 12 members, each of whom may serve a maximum of three terms of up to four years each. The Vice-Chancellor is appointed *ex officio* for the term of appointment or reappointment.

The Minister for Universities appoints four Council members and Council appoints eight (including the Vice-Chancellor). The Nominations Panel oversees the appointments process of the three external members. The Returning Officer and Secretary to Council conducts elections to determine two staff representatives and two student representatives.

Chancellor and Pro-Chancellor

Each year Council elects from among the lay members (i.e. those who are not staff or students) a Chancellor and Pro-Chancellor. The Pro-Chancellor deputises for the Chancellor in his or her absence or at his or her request.

Secretary to Council

The Secretary to Council is responsible for ensuring that Council procedures are followed, that the applicable rules and regulations for the conduct of the affairs of Council are complied with and that Council is efficiently managed.

All Council members have access to the advice and services of the Secretary to Council.

Vice-Chancellor

The Vice-Chancellor is the link that connects the University's governance (Council) and management functions. All Council authority conferred on management is delegated through the Vice-Chancellor so that the authority and accountability of management is considered to be the authority and accountability of the Vice-Chancellor.

Between Council meetings the Chancellor maintains communication between Council and the Vice-Chancellor, expects to be kept informed by the Vice-Chancellor on all important matters, and is available to the Vice-Chancellor to provide counsel and advice where appropriate.

Council procedures

Council takes a disciplined approach to performing its role, with emphasis on strategic issues and stewardship. Council members must always act within any limitations imposed by Council on its activities.

Council and committee meetings are conducted in accordance with Council's Standing Orders. Council members are expected to perform their individual duties under Schedule 11 section 10 of the Act and comply with Council's Code of Conduct.

Council has sole authority over its agenda and exercises this through the Chancellor. Any person may, through the Chancellor, request the addition of an item to the agenda.

Council meetings are held at approximately 6-weekly intervals from approximately 9am to 5pm. The length of the meetings allows time for in-depth discussion on specific topics. Additional meetings may be scheduled as the occasion requires.

Council committees

Council committees are formed to facilitate efficient decision-making and provision of advice. Council committees operate under approved terms of reference and observe the same rules of conduct and procedure as Council unless Council determines otherwise. Council committees only speak or act for Council when authorised. The authority conferred on a Council committee does not derogate from the authority delegated to the Vice-Chancellor.

Council has four standing committees, namely the Audit and Risk, Finance, Te Aka Matua (Māori Advisory), and People and Culture committees. Three additional committees, the Victoria Honours Committee, the Nominations Panel, and the Vice-Chancellor appointment Committee meet as and when required. Additional committees or sub-committees of standing committees may be formed for specific purposes and disbanded as required.

Council and member evaluations

Each year Council critically evaluates its own performance including its processes and procedures. From time to time the performance of individual members is also evaluated by self-assessment.

Induction of new members

An induction programme is run for all new Council members, to ensure that all Council members have a good understanding of the University and the environment in which it operates. As part of the programme, members receive essential Council and University information, meet key management and visit the University's facilities.

Members' remuneration

Council members will be paid fees in accordance with Schedule 11 section C of the Education and Training Act 2020. Actual out of pocket expenses (such as travel costs) may also be claimed.

Executive summary	3
1 Introduction to this manual.....	7
1.1 Context	7
1.2 Purpose of this manual	7
1.3 Manual ownership	7
1.4 Distribution	8
2 TE HERENGA WAKA Victoria University of Wellington.....	9
History and current operations	9
2.1 University, subsidiaries and controlled enterprises	9
3 Council overview.....	10
3.1 Treaty of Waitangi commitments.....	10
3.2 Council's role and responsibilities	10
3.3 Strategy	13
3.4 Legislation	14
3.5 Other key governance material	14
4 Council organisation	16
4.1 Council composition	16
4.2 The Nominations Panel oversees the appointments process for the three positions appointed directly by Council	17
4.3 The Secretary to Council and Returning Officer conducts the elections for the two staff representatives and the two student representatives. The successful candidates are appointed at the next available Council meeting.	17
4.4 The Vice-Chancellor is appointed <i>ex officio</i> for the length of his/her employment contract.	17
4.5 Chancellor and Pro-Chancellor (Chair and Deputy Chair).....	17
4.6 Officers of Council.....	18
4.7 Council committees.....	18
4.8 Academic Board	21
4.9 Vice-Chancellor	21
4.10 Secretary to Council	21
4.11 General Counsel	22
5 Council processes and procedures	23
5.1 Annual work programme	23
5.2 Items for Council consideration	24
5.3 Interactions with University staff.....	24
5.4 Dealing with disruptions by members of the public	24
6 Other guidance for Council members.....	25
6.1 Induction	25
6.2 Individual roles and responsibilities	25
6.3 Fees, allowances and travel costs	25
6.4 Insurance.....	25
6.5 Independent professional advice	26
6.6 Information access and technology	26
6.7 Physical security on campus.....	27
6.8 Self-evaluation.....	27
6.9 Training and development.....	27
6.10 Declarations	27
6.11 Where to get more information.....	27
Appendices – Appendix A – Strategy – 2024-2028.....	28
Appendix B – Other relevant publications and information	30
Appendix C – Additional papers provided to Council members only .. Error! Bookmark not defined.	
Appendix D – Karakia (on board books)	31

1 INTRODUCTION TO THIS MANUAL

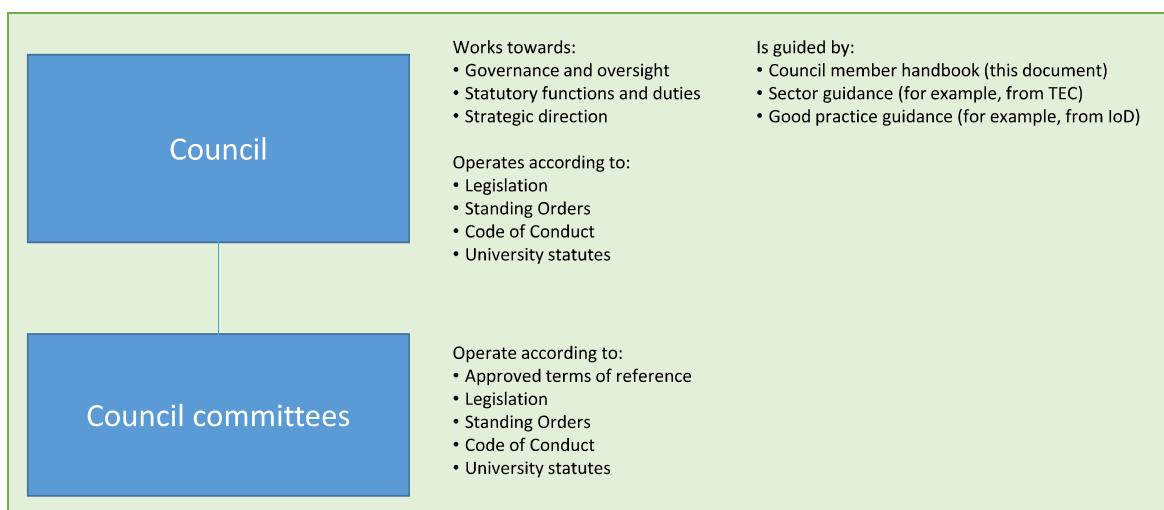
This section provides a brief introduction to this manual.

1.1 Context

It is Council's intention to be a high-performing governance team. This manual is one element in the set of governance resources provided to support Council to operate effectively and efficiently.

Other key governance resources include:

- Standing Orders;
- Code of Conduct;
- Terms of reference for Council committees;
- Tertiary Education Commission's (TEC) *“Governance Guide for Council Members of Tertiary Education Institutions”* (a generic guide applicable to all tertiary education institutions in New Zealand);
- Institute of Directors (IoD): corporate membership, *“Four Pillars” Governance Best Practice* guide (a generic guide applicable to all types of organisations) and related training; and
- The University's Strategic Plan, Investment Plan, Annual Budget and Annual Report.



1.2 Purpose of this manual

This manual is intended to be:

- A standard reference for Council members;
- High-level and explanatory in nature – with information about where to get more detail when required;
- Publicly available to other people interested in how the University's Council works; and
- Relatively static (i.e. not contain rapidly changing data such as contact details in the main document).

1.3 Manual ownership

The owner of this manual is the Secretary to Council.

1.4 Distribution

This manual is expected to be made available to:

- Council and Te Hiwa (the Senior Leadership Team), as a Board book (and in hardcopy if required);
- Other senior leadership electronically and/or on the University website with the public documentation.

2 TE HERENGA WAKA VICTORIA UNIVERSITY OF WELLINGTON

This section sets out the context of the University's operations and the Council's scope of governance responsibilities.

History and current operations

Victoria University of Wellington was established in 1897 for the advancement of knowledge and the dissemination and maintenance of this knowledge by teaching and research.

It is one of the major universities in New Zealand. It operates across three campuses in Wellington (Kelburn, Pipitea, and Te Aro). It also has operations in Auckland, Miramar (Miramar Creative Centre), Gracefield (Ferrier and Robinson Institutes), and Island Bay (Coastal Ecology Laboratory). It is engaged in a wide range of national and global programmes.

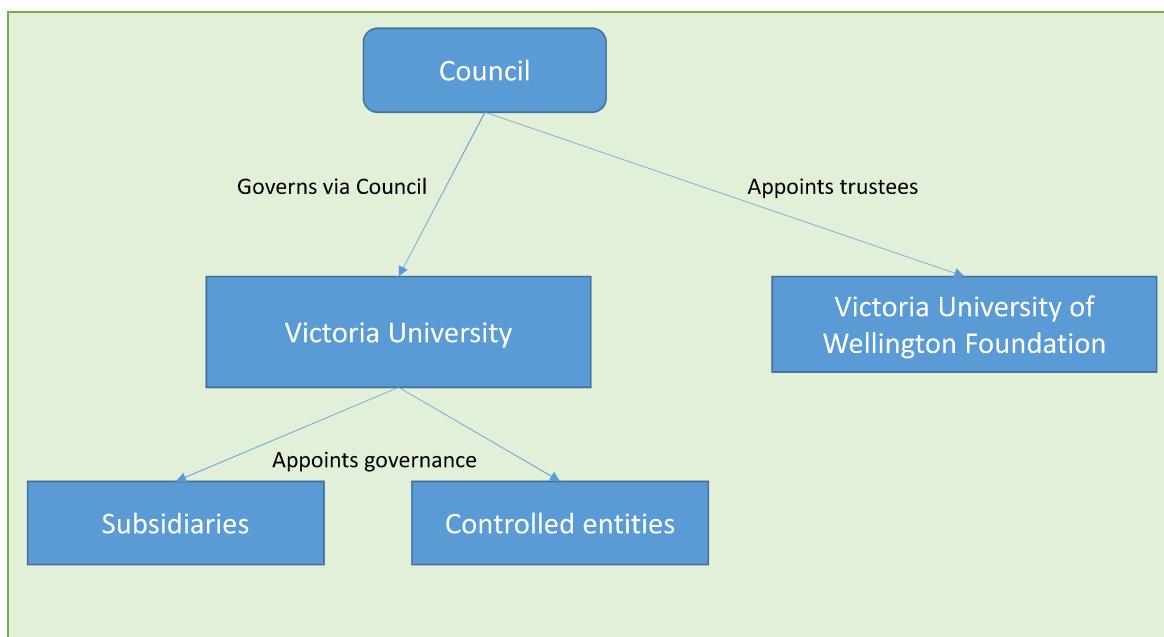
2.1 University, subsidiaries and controlled enterprises

Victoria University of Wellington is a registered charity (CC47181) with its main sector of operation recorded as education, training and research.

As well as having responsibility for the University's governance, Council members need to be aware of the governance relationship between Council, the Victoria University of Wellington Foundation (the Foundation) and subsidiaries and other entities that the University controls.

Council governs the University through the approval of the Strategic Plan, the direction it gives the Vice-Chancellor, approval of University statutes and consideration of the information it receives. It governs the Foundation indirectly through appointing the trustees.

Council does not directly govern other University subsidiaries and controlled entities. Directors and Trustees of these are appointed by the Vice-Chancellor (in consultation with the Chancellor) who is ultimately responsible to Council for their operation and performance.



3 COUNCIL OVERVIEW

This section sets out the purpose of Council and explains how it obtains its authority. It also identifies the key legislation and governance documents that are relevant to Council in directing the University towards its strategic goals.

3.1 Treaty of Waitangi commitments

The Te Tiriti o Waitangi Statute is the formal expression of the University's commitment to Māori as tangata whenua and Treaty partners.

The University values te Tiriti o Waitangi, rangatiratanga (leadership), manaakitanga (the generous fostering of knowledge), kaitiakitanga (responsibility for, and guardianship of, knowledge), whai mātauranga (intellectual curiosity), whanaungatanga (collaboration and collectiveness) and akoranga (collective responsibility for learning).

3.2 Council's role and responsibilities

Council is the governing body of Victoria University of Wellington. The functions, powers and duties of Council are defined in the Education and Training Act 2020 as set out below.

3.2.1 Functions of Council (section 280)

Council's functions are:

280 Functions of councils

The functions of an institution's council are—

- (a) *to appoint a chief executive in accordance with the [\[Public Service Act 2020\]](#), and to monitor and evaluate the chief executive's performance;*
- (b) *to prepare and submit a proposed plan if the institution is seeking funding under a funding mechanism that provides for funding via plans;*
- (c) *if the institution has a plan,—*
 - (i) *to ensure that the institution is managed in accordance with that plan; and*
 - (ii) *to determine policies to implement that plan;*
- (d) *to determine, subject to the [\[Public Service Act 2020\]](#), the policies of the institution in relation to the management of its affairs;*
- (e) *to undertake planning relating to the institution's long-term strategic direction.*

3.2.2 Powers (283)

Council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively. Many of the powers in section 283 have been delegated to management through the Vice-Chancellor. The Reserved Powers of Council are found in Appendix 3 to the Delegations Statute.

283 Powers of councils

- (1) An institution's council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively.
- (2) Except where they are exercised by delegation under this Act, the following powers of an institution may be exercised only by its council:
 - (a) to provide courses of study or training, admit students (including by discretion and *ad eundem statum*) and grant awards;
 - (b) to grant fellowships, scholarships, bursaries, or prizes;
 - (c) to authorise the making of grants or loans out of the money of the institution to the chief executive, to members of the staff or students of the institution, or to any association of staff or students, on the terms and conditions that the council thinks fit and guarantee loans made by other persons to the chief executive or members of the staff of the institution for housing purposes;
 - (d) to accept gifts, devises, and bequests made to the institution, whether on trust or otherwise;
 - (e) to agree to the disestablishment of the institution and its incorporation in another institution of the same class or a different class;
 - (f) to agree to the incorporation in the institution of another institution or other institutions, whether of the same class as itself or a different class from itself;
 - (g) to arrange for the manufacture of, and distribution of (whether by way of sale or otherwise), any article or thing bearing a mark, symbol, or writing that is associated with the institution;
 - (h) to arrange for the provision of (whether by sale or otherwise) goods and services to staff or students of the institution or other persons using, or otherwise attending at, facilities of the institution;
 - (i) to prescribe fees payable by students of the institution or any of them;
 - (j) to establish bodies within the institution to give advice to the council;
 - (k) to do anything incidental to the exercise of any of the preceding powers.
- (3) Subsection (2)(e) and (f) does not apply to [Te Pūkenga—New Zealand Institute of Skills and Technology's] council.
- (4) An institution's council has the power to appoint committees consisting of the persons, whether or not members of the council, that the council determines to exercise the powers that are delegated to them under section 285 and the powers that are conferred on them by statutes made by the council, and to alter, discharge, and reconstitute committees so appointed.

Reserved Powers of Council

Govern the University	<i>in accordance with relevant legislation and the Investment Plan and Strategic Plan</i>
Approve the University's long-term strategic direction, Strategic Plan, Mission, Values and Vision	
Approve the budget	<i>on the recommendation of the Finance Committee</i>
Approve the Annual Report	<i>on the recommendation of the Audit and Risk Committee</i>
Appoint, reappoint (and remove) a Vice-Chancellor	
Monitor and evaluate the Vice-Chancellor's performance	<i>on the recommendation of the HR Committee</i>
Appoint (and remove) an acting Vice-Chancellor	
Authorise other people to execute documents on behalf of the University	
Oversee and monitor the assessment and management of risk across the University and its controlled entities	
Approve the internal audit charter	<i>on the recommendation of the Audit and Risk Committee</i>
Approve statutes	
Agree to the disestablishment of the University and its incorporation in another institution of the same class or a different class	
Agree to the incorporation in the University of another institution or other institutions, whether of the same class as itself or a different class from itself	
Grant honorary degrees and Hunter Fellowships	<i>on the recommendation of the Victoria Honours Committee</i>

Updated 17 June 2025

<i>Approve naming rights</i>	<i>on the recommendation of the Victoria Honours Committee</i>
<i>Determine objective criteria for consideration of Council members</i>	
<i>Appoint as a member of Council the Vice-Chancellor and up to 7 other people</i>	<i>taking into account the recommendations of the Nominations Panel</i>
<i>Elect (and remove) a Chancellor and Pro-Chancellor</i>	
<i>Determine rates of payment for members of Council (other than the Vice-Chancellor)</i>	
<i>Dismiss or suspend a member of Council or recommend to the Minister that a member be removed from office</i>	
<i>Initiate action against a member of Council for breach of any individual duty</i>	
<i>Recommend to the Minister that the Constitution of the Council be amended</i>	
<i>Determine Council's annual work plan and anything necessary to support the business of Council</i>	
<i>Determine procedures for meetings of Council and Committees of Council</i>	
<i>Manage disclosures of interest from Members of Council</i>	
<i>Assess the performance of Council</i>	
<i>Appoint, alter, discharge and reconstitute committees of Council, other committees to exercise delegated powers and boards or other bodies within the University to give advice to Council</i>	
<i>Delegate or revoke any of Council's powers to the Vice-Chancellor or to a committee (including the Academic Board)</i>	
<i>Decide how to fill casual vacancies on Council</i>	<i>Includes deciding not to fill a vacancy that occurs within 3 months of the end of Council member's term of office</i>
<i>Appoint trustees of the Victoria University of Wellington Foundation</i>	
<i>Approve any new subsidiary or controlled entity of the University or the disestablishment of any existing entity</i>	
Academic	
<i>Establish an Academic Board and consider any advice from the Academic Board</i>	
<i>Determine the composition of the Academic Board</i>	
<i>Grant (and revoke) qualifications and awards</i>	
<i>Decide on grievance about an action of the Academic Board</i>	<i>in accordance with section 4.3(c) of the Academic Board statute</i>
<i>Establish targeted admissions schemes for students from equity groups</i>	
<i>Determine minimum entry requirements</i>	
<i>Determine wording on Qualification Certificate</i>	
<i>Approve amendment of already issued Qualification Certificate</i>	
Finance and Contracts	
<i>Approve any matter requiring a "Level 0" approval in the Financial Delegated Authority Limits set out in Appendix 2</i>	
<i>Determine tuition fees and student services levies</i>	<i>taking into account the recommendations of the Finance Committee</i>
<i>Approve limits on treasury financial transactions and financial authorities (as set out in the Treasury Statute)</i>	<i>taking into account the recommendations of the Finance Committee</i>
<i>Authorise grants or loans to the Vice-Chancellor, members of staff, students, or to any association of staff or students, and guarantee loans to the Vice-Chancellor or members of staff for housing purposes</i>	
<i>Approve the level of insurance coverage</i>	
<i>Authorise the common seal to be affixed to any document</i>	<i>Common seal must be countersigned by two people (other than for qualification certificates), one of whom must be a member of Council.</i>
<i>Enter into agreements which, if made by a private person, must be by deed.</i>	<i>Requires common seal to be affixed and countersigned by two people with delegated authority (at least one of whom must be a member of Council).</i>

3.2.3 Duties (section 281)

The duties of Council are:

281 Duties of councils

(1) *It is the duty of an institution's council, in performing its functions and exercising its powers,—*

- (a) *to strive to ensure that the institution attains the highest standards of excellence in education, training, and research;*
- (b) *to acknowledge the principles of Te Tiriti o Waitangi;*
- (c) *to encourage the greatest possible participation by the communities served by the institution so as to maximise the educational potential of all members of those communities, with particular emphasis on groups in those communities that are under-represented among the students of the institution;*
- (d) *to ensure that the institution does not discriminate unfairly against any person;*
- (e) *to ensure that the institution operates in a financially responsible manner that ensures the efficient use of resources and maintains the institution's long-term viability;*
- (f) *to ensure that proper standards of integrity, conduct, and concern for the public interest and the well-being of students attending the institution are maintained.*

(2) *In addition, NZIST's council must comply with section [97](#) of the Crown Entities Act 2004 in respect of its subsidiaries.*

Under the Health and Safety at Work Act 2015, Council members have a duty as officers of the University to exercise “due diligence” to ensure that the University complies with its duties and obligations under that Act.

Due diligence is defined (in section 44(4)) as including taking reasonable steps to:

- (a) *to acquire, and keep up to date, knowledge of work health and safety matters; and*
- (b) *to gain an understanding of the nature of the operations of the business or undertaking of the PCBU and generally of the hazards and risks associated with those operations; and*
- (c) *to ensure that the PCBU has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of the business or undertaking; and*
- (d) *to ensure that the PCBU has appropriate processes for receiving and considering information regarding incidents, hazards, and risks and for responding in a timely way to that information; and*
- (e) *to ensure that the PCBU has, and implements, processes for complying with any duty or obligation of the PCBU under this Act; and*
- (f) *to verify the provision and use of the resources and processes referred to in paragraphs (c) to (e).*

(PCBU = a person conducting a business or undertaking (section 17(1)). In this context, the relevant PCBU is Victoria University of Wellington.

This duty essentially directs that the University's health and safety culture be controlled and managed by those in governance (and senior management) roles.

3.3 Strategy

3.3.1 Strategic Plan

Council is responsible for setting the University's strategic direction and for monitoring progress toward attaining the strategic goals. It does this by approving the Strategic Plan which sets out the University's:

- Vision;
- Mission
- Values
- Strategic Priorities

The 2024-2028 Strategic Plan was approved by Council on 9 September 2024. It is available at Appendix A to this document.

3.3.2 The Statement of National Education and Learning Priorities (NELP) and the Tertiary Education Strategy

The Statement of National Education and Learning Priorities (NELP) and the Tertiary Education Strategy (TES) are issued under the Education and Training Act 2020. The TES sets out the Government's long-term strategic direction for tertiary education, including economic, social, and environmental goals and the development aspirations of Māori and other population groups

The full Tertiary Education Strategy (TES) can be found at this link:

[The Tertiary Education Strategy | Tertiary Education Commission \(tec.govt.nz\)](https://www.tec.govt.nz/tertiary-education-strategy)

3.4 Legislation

A further consideration in governing Victoria University of Wellington is the application of relevant legislation.

The primary items of legislation directing the University are:

- Education and Training Act 2020 (parts 5 and in particular part 4 subpart 3– Administration of tertiary institutions);
- Victoria University of Wellington Act 1961. Most of the original elements of this Act have now been repealed and replaced by equivalent elements in the Education Act. The provisions that remain include:
 - Section 3 – defines what the University consists of
 - Section 20 – gives Council power to award certificates, fellowships, scholarships, bursaries, and prizes, and to make other awards.
 - Section 21 – gives Council power to provide lectures and instruction to members of the public and award certificates for this;
- Crown Entities Act 2004. The University is a Crown Entity. Only the provisions listed in Schedule 4 apply to Tertiary Education Institutions; and
- Public Finance Act 1989. Only certain provisions of the Act apply, particularly the restrictions on investment in section 65I of that Act.

Governance and management of the University must also comply with other legislation.

The General Counsel conducts an annual legislative compliance survey and the results of this are reported to the Audit and Risk Committee and then Council.

3.5 Other key governance material

Council members also need to be familiar with the following key governance material:

3.5.1 Standing Orders

Standing Orders set out Council's rules for meetings of Council and its committees. They incorporate and extend the rules set out in Schedule 11 sections 15 and 16 of the Education and Training Act 2020. They also incorporate key requirements of Part 7 of the Local Government Official Information and Meetings Act 1987 which apply to Council and its committees. The standing orders are circulated with each set of public Council documentation.

3.5.2 Council Code of Conduct

The Council Code of Conduct sets out expected standards of behaviour for Council members. It should be read in conjunction with applicable legislative requirements. The Code of Conduct is circulated with each set of public Council documentation.

3.5.3 Investment Plan

The Investment Plan is submitted to the TEC to seek government funding for domestic students.

To meet TEC's requirements, the Investment Plan must describe:

Updated 17 June 2025

- How the University will achieve government priorities set out in the TES;
- The University's mission and role in the tertiary sector;
- All the tertiary education programmes and activities run or undertaken by the University; and
- The outcomes proposed by the University, including performance indicators.

Under changes to the University's delegations' statute approval of the Investment Plan is delegated to the Vice-Chancellor.

3.5.4 Annual Budget

The Annual Budget identifies the projected revenue and operating and capital expenditures required to achieve the University's fiscal targets, the targets specified in the Investment Plan and agreed initiatives to support the Strategic Plan in each calendar year. Council approves the Annual Budget.

3.5.5 Annual Report

The Annual Report includes the University's audited financial statements and the Statement of Service Performance (SSP) which reports against performance measures specified in the Investment Plan. Council approves the Annual Report.

3.5.6 Council statutes

Section 284 of the Education and Training Act 2020 gives Council the authority to make statutes. University statutes are the highest level component of the University's policy framework.

Where a statute has academic implications, Council must take advice from the Academic Board. Statutes are permanent in nature although subject to periodic review. Compliance with statutes is mandatory and non-compliance is actionable through appropriate conduct policy documents.

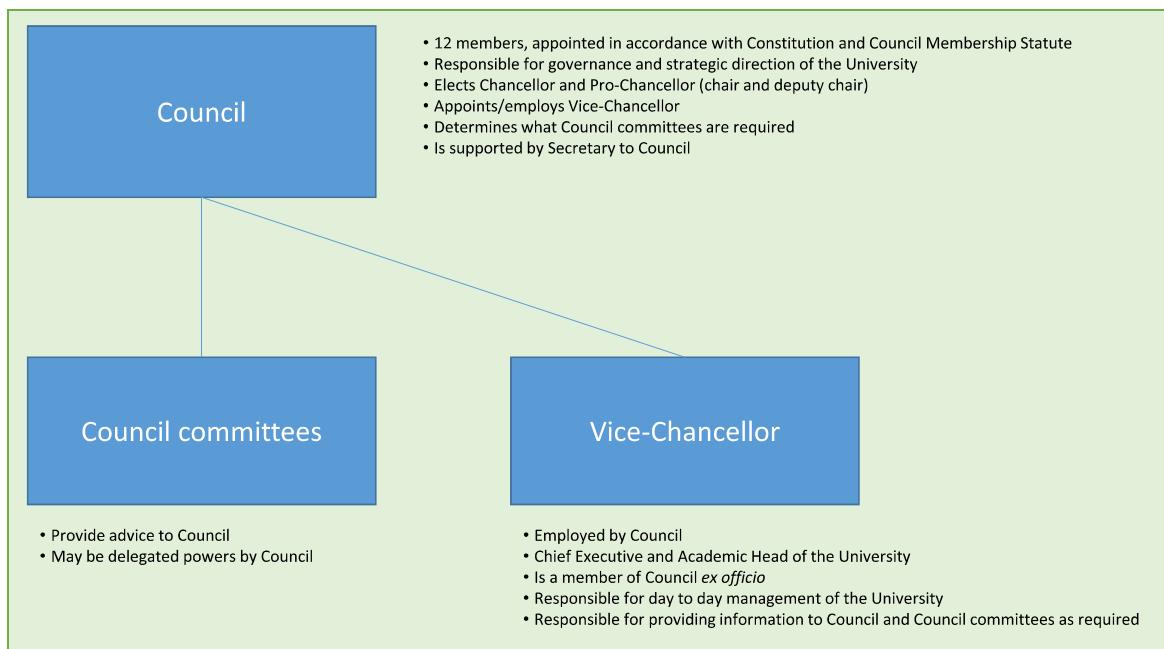
Other components of the University's policy framework include policies, regulations, procedures and guidelines. These are published in a standard format on the website.

3.5.7 Delegations

Delegations are the formal mechanism by which Council authorises committees and the Vice-Chancellor to exercise the power of Council. The Delegations Statute sets out all the decision-making authorities across the University (including those sub-delegated by the Vice-Chancellor). More information can be found at this link - <https://www.wgtn.ac.nz/about/governance/delegations>.

4 COUNCIL ORGANISATION

This section sets out how Council organises itself.



4.1 Council composition

The composition of Council is determined by the Education and Training Act 2020, Council's Constitution (gazetted on 24 September 2015 <https://gazette.govt.nz/notice/id/2015-au554>) and the Council Membership Statute <https://www.wgtn.ac.nz/documents/policy/governance/council-membership-statute.pdf>).

The Constitution is a short document that essentially states that the University's Council must comprise 12 members, of whom:

- Four are appointed by the Minister for Universities; and
- Eight are appointed by Council in accordance with its statutes.

The Constitution also specifies that the maximum number of occasions on which a person may be appointed as a Council member is three, although Council's expectation is that no Council member would be appointed on more than two occasions.

The detail of the composition of Council is set out in the Council Membership Statute, which also sets out the basis on which the eight members appointed by Council are elected or selected.

- 4.2 The Nominations Panel oversees the appointments process for the three positions appointed directly by Council.
- 4.3 The Secretary to Council who is also the Returning Officer conducts elections for the two staff representatives (once every two years) and the two student representatives (once each year). The successful candidates are appointed at the next available Council meeting with staff reps serving a four year term, and student reps a two year term.
- 4.4 The Vice-Chancellor is appointed *ex officio* for the length of his/her employment contract.

4.5 Chancellor and Pro-Chancellor (Chair and Deputy Chair)

Council has two specific positions that are determined by election within Council each year.

4.5.1 Chancellor

The Chancellor is elected by Council as chairperson and is eligible for re-election to this office. This is traditionally for a one year term.

The Chancellor chairs Council and is responsible for providing leadership to Council in the execution and review of its governance responsibilities. The Chancellor represents Council at meetings concerned with governance issues across the sector (for example, Chancellors' meetings, meetings with representatives of government etc.) and provides advice and support to the Vice-Chancellor. The Chancellor is also typically the spokesperson for Council and the University on governance issues.

The Chancellor:

- Convenes Council meetings;
- Is a member *ex officio* of all committees of Council;
- Convenes or is a member of working parties of Council as deemed appropriate;
- Attends meetings of the NZ Chancellors;
- Is a Trustee of the Victoria University of Wellington Foundation (*ex officio*);
- Presides at the University's Graduation Ceremonies; and
- Represents the University at corporate and cultural functions.

4.5.2 Pro-Chancellor

The Pro-Chancellor is elected by Council as deputy chairperson and is eligible for re-election to this office. This is traditionally for a one year term.

The Pro-Chancellor is the Chancellor's deputy in governance and ceremonial roles and, on occasion as required, acts on the Chancellor's behalf.

If the Chancellor is not present at a meeting of Council or if there is no Chancellor, the Pro-Chancellor presides at the meeting and has all the powers and functions of the Chancellor for the purpose of the meeting.

The Pro-Chancellor:

- Deputises for the Chancellor as the leader of Council and as the Ceremonial Head of the University ;
- Is a member *ex officio* of all committees of Council except the Nominations Panel; and
- Represents the University at corporate and cultural functions.

4.5.3 Election process

Schedule 11 section 15 of the Education and Training Act 2020 sets out general guidance, including the constraint that Council members who are the Vice-Chancellor, members of staff or students are not eligible for election to be Chancellor or Pro-Chancellor.

The election process will be supervised by the Secretary to Council, who will provide formal notice of the date of the election, receive nominations and, if there are two or more nominations for one office, conduct a secret ballot.

The election process normally followed is:

1. The election will be held at the last meeting of Council in each calendar year.
2. The Secretary to Council will call for nominations at least two weeks before the final Council meeting of the year.
3. Nominations (proposed and seconded) must be received in writing by the Secretary to Council by the date specified in the call for nominations.
4. Nominations will only be accepted from the floor if no written nominations have been received.
5. If there are two or more nominations for one office, a secret ballot will be conducted.
6. If the ballot results in a tie, a second ballot will be held. If the second ballot results in a tie, then the Secretary to Council will supervise the determination of the outcome by lot.

4.6 Officers of Council

The “Officers of Council” are the Chancellor, the Pro-Chancellor, the Vice-Chancellor and the Chair of the Finance Committee.

4.7 Council committees

Council committees are formed to facilitate efficient decision-making and provision of advice. Council has the power to form committees under section 283(4) of the Education and Training Act 2020 as required. Standing Orders require committees to operate under approved terms of reference and observe the same rules of conduct and procedure as Council unless Council determines otherwise. Council committees only speak or act for Council when authorised. The authority conferred on a Council committee does not derogate from the authority delegated to the Vice-Chancellor.

The committee structure is as follows:

Permanent committees

- Finance Committee;
- Audit and Risk Committee;
- Te Aka Matua (Māori Advisory Committee); and
- People and Culture Committee

Special purpose committees

- Victoria Honours Committee
- Nominations Panel
- Vice-Chancellor appointment Committee

Membership of each committee is determined by Council at the start of each year, and on other occasions as the need arises.

Each committee operates with agreed terms of reference, which set out:

- The scope, purpose, responsibilities and authority of the committee;
- Membership and attendance;
- Meetings;
- Information and reporting; and
- Review requirements.

The Secretary to Council has a template for the creation of terms of reference for new committees or advisory groups when required.

Committee	Purpose	Meeting frequency	Members
Finance	Assists Council in relation to financial planning, capital management and financial performance.	8 times per year before each Council meeting	Chancellor and/or Pro-Chancellor Vice-Chancellor Up to five other Council Members
Audit and Risk	Assists Council in relation to oversight of strategic, financial and operational risk management, health and safety management, internal and external audit, statutory financial reporting and legislative compliance.	Quarterly (or as required)	Chancellor and/or Pro-Chancellor Up to five other Council Members
Te Aka Matua – Māori Advisory committee	The purpose of Te Aka Matua is to assist Council discharge its governance responsibilities in relation to Māori and Te Tiriti o Waitangi	Four times per year	Chancellor Up to three other members of Council, two of whom should be on an annual rotation to build all Council members' understanding of Te Tiriti o Waitangi, mātauranga Māori, te reo Māori and tikanga Māori Up to three external Māori members – one member each from Taranaki Whānui and Ngāti Toa, appointed by Council on the nomination of the relevant mana whenua iwi and one co-opted member appointed by Council based on an agreed identified skill-set. No member shall be Council members and may be appointed for up to a four-year term; One Māori student appointed by Council on the nomination of Ngā Tauira
People and Culture Committee	Assists Council to meet its responsibility to monitor and evaluate the Vice-Chancellor's performance and undertake the Vice-Chancellor's annual remuneration review. Develop a culture at the University which supports the delivery of its strategic priorities as they relate to people and culture;	As required	Chancellor Pro-Chancellor up to two other lay members of Council

Updated 17 June 2025

Victoria Honours committee	Makes recommendations to Council regarding the criteria, conferment or award for/of an honorary degree, Hunter Fellowship, naming rights, or any other honorary award which Council may wish to bestow.	As required	Chancellor Pro-Chancellor Vice-Chancellor two other Council members President of the PGSA Academic staff as per TOR
Nominations Panel	Ensures Council has the skills, knowledge, diversity and experience for the University to meet the challenges ahead and to achieve its strategic goals. It also oversees the selection and recommendation process of three Council members.	As required	Chancellor Vice-Chancellor Academic Board nominee member of Professional Staff VUWSA President or nominee Te Aka Matua nominee two external members
VC Appointment Committee	To assist Council in appointing a Vice-Chancellor as defined by the Terms of Reference	As and when required	Chancellor Pro Chancellor Chair of Te Aka Matua Committee Student Member of Council Staff Member of Council

4.8 Academic Board

Schedule 11 section 18(2) of the Education and Training Act 2020 requires Council to establish an academic board to advise Council on matters relating to courses of study or training, awards, and other academic matters.

The Academic Board may exercise powers delegated to it by Council and the Vice-Chancellor under sections 285 and 295 of the Education and Training Act 2020.

The Academic Board is not a committee of Council, although for convenience it is deemed to be one for the purposes of receiving and exercising delegated authority from Council.

The Academic Board is chaired by the Vice-Chancellor (*ex officio*). The membership, functions and powers of the Board are defined in the Academic Board statute and the Delegations Statute.

4.9 Vice-Chancellor

The Vice-Chancellor is the University's Chief Executive and as such is responsible for managing the academic and administrative affairs of the University. The Vice-Chancellor is the employer of all University staff. The Vice-Chancellor is *ex officio* a member of Council and of all committees of Council except the Human Resources committees.

One of the key functions of Council is to appoint, and then monitor the performance of, the Vice-Chancellor.

The Vice-Chancellor is the link that connects the University's governance (Council) and management functions. All Council authority conferred on management is delegated through the Vice-Chancellor so that the authority and accountability of management is considered to be the authority and accountability of the Vice-Chancellor so far as Council is concerned.

Between Council meetings the Chancellor maintains communication between Council and the Vice-Chancellor, expects to be kept informed by the Vice-Chancellor on all important matters, and is available to the Vice-Chancellor to provide counsel and advice where appropriate. Only decisions of Council acting as a body are binding on the Vice-Chancellor. Individual Council members, officers or committees should not give decisions or instructions to the Vice-Chancellor except in those instances where specific authorisation is given by Council.

Accountability of Vice-Chancellor to Council

The Vice-Chancellor is accountable to Council for management of the University. At each of its normal monthly meetings Council expects to receive from or through the Vice-Chancellor:

- Operational and other reports and proposals; and
- Such other information and assurances as Council considers necessary.

4.10 Secretary to Council

The Secretary to Council is responsible for managing all Council matters and ensuring that correct procedures are in place and that all applicable rules and regulations for the conduct of the affairs of Council are complied with.

All Council members have access to the advice and services of the Secretary's office.

The role of the Secretary includes:

- Managing the Council's work programme and related meetings in consultation with the Chancellor and Vice-Chancellor
Preparing, publishing and distributing Council and Council committee papers including agendas and minutes;
- Maintaining Council's register of interests and conflicts of interest;
- Preparing the Council section of the Annual Report;
- Ensuring Council related information on the University's website is current;
- Administering Council fees and expenses;

Updated 17 June 2025

- Organising continuing professional development for Council;
- Managing elections and external appointments of Council members;
- Providing executive advice and support to the Chancellor (including for graduation, key events, communication, and other logistics);
- Liaising with TEC and the Minister's office on behalf of Council;
- Keeping pace with the changing technological requirements of the role, particularly post-pandemic
- Managing information requests from Council members to University staff through the Vice-Chancellor; and
- Being the key contact point for all matters relating to Council and to provide advice to senior staff when interacting with Council.

4.11 General Counsel

General Counsel is responsible for the provision of constitutional and legal advice. In relation to Council business this may include:

- Advice on interpretation and application of relevant legislation;
- Advice on appropriate procedure;
- Advice on the creation, interpretation and application of Council's own procedural documents including Standing Orders, Code of Conduct and Terms of Reference for committees, boards and advisory bodies; and
- Engaging external legal services when required.

Any request for, and provision of, legal advice should be directed through the Chancellor or, in relation to a committee, the chair of that committee.

5 COUNCIL PROCESSES AND PROCEDURES

This section sets out how Council operates.



Council takes a disciplined approach to performing its role, with emphasis on strategic issues and policy. Council members must always act within any limitations imposed by Council on its activities.

5.1 Annual work programme

Council works to a set timetable throughout the year. Council accomplishes its work through a series of Council meetings and Council committee meetings.

5.1.1 Council meetings

Council normally holds formal meetings at six-weekly intervals during standard business hours from approximately 11 am to 4.00 pm. From May 2025, the Council meeting will be preceded by the Finance Committee. Council may also hold additional special meetings if required.

Formal Council meetings and Council committee meetings are conducted in accordance with Council's Standing Orders. These may be amended from time to time by Council as Council sees fit, and they are also reviewed by the Secretary to Council and General Counsel on an annual basis to ensure that they remain current and relevant.

Members are expected to use their best endeavours to attend all Council meetings and to prepare thoroughly. Members are expected to participate fully, frankly and constructively in Council discussions and other activities and to bring the benefit of their particular knowledge, skills and experience to the Council table.

Council discussions are expected to be open and constructive, recognising that genuinely-held differences of opinion can, in such circumstances, bring greater clarity and lead to better decisions. The chair of the meeting will endeavour to seek a consensus in Council but may, if necessary, call for a vote.

Minutes are prepared for all formal Council and Committee meetings. These summarise the items considered and the decisions made.

Meetings open and close with Karakia.

5.1.2 Council committee meetings

Council committee meetings are held in accordance with the agreed timetable and the terms of reference for each specific committee. Meetings of standing committees are publicly notified on the website. Minutes of committee meetings are reported back to Council by inclusion in the agenda for the next Council meeting.

5.1.3 Council workshops

From time to time Council holds a workshop to look at particular topics in more detail. Workshops are not formal meetings of Council and are therefore not open to the public. The chair of the workshop decides the extent to which the proceedings of workshops are recorded and reported back to Council.

5.1.4 Council performance evaluation

Council will assess its performance on an annual basis. This process may include obtaining input from external parties.

5.2 Items for Council consideration

5.2.1 Agenda

Council has sole authority over its agenda, and the Chancellor is responsible, in consultation with the Vice-Chancellor and the Secretary to Council, for determining the agenda for each Council meeting. This is generally determined based on the annual work programme, matters arising from previous Council meetings and Council committees, and on new items put forward for consideration.

Any person may, through the Chancellor, request the addition of an item to the agenda.

At each ordinary meeting the interests register is updated as necessary and Council considers:

- A report from the Chancellor;
- Reports from Council committee chairs;
- A report from the Vice-Chancellor;
- A performance report (including financials and major projects)
- A Health and Safety report; and
- Reports on activities from other areas of the University's activities as appropriate.

The sequencing and the allocation of time to items is determined based on the strategic importance of the item and the range of other items that need to be considered at each meeting.

Each Council meeting has a public session and a public-excluded session. This is a critical part of agenda planning.

5.2.2 Council papers

Council papers (including formal notice of meeting and agenda) are distributed to Council members using Diligent Board books. Council papers are usually made available at least three calendar days before meetings. Late papers are only accepted where this has been agreed in advance by the Chancellor.

Papers are expected to use the standard template for Council and Committee papers. This template is available from the Secretary to Council.

5.3 Interactions with University staff

It is expected that from time to time Council members will need to interact with members of staff. While this is generally encouraged, as it enables Council collectively to obtain a broader understanding of how the University is operating, it is also important for Council members to understand that they do not have authority to direct staff to provide information or undertake other activities unless specifically authorised to do so by the Chancellor or Vice-Chancellor.

It is expected that all interactions between Council members and University staff will be conducted in an open and transparent manner to ensure there are no surprises. The Secretary to Council can facilitate interactions between Council and the appropriate University staff, keeping the Chancellor and Vice-Chancellor informed.

If University staff are approached directly by Council members, they are expected to advise their manager, who in turn may redirect the request to the Vice-Chancellor's Office.

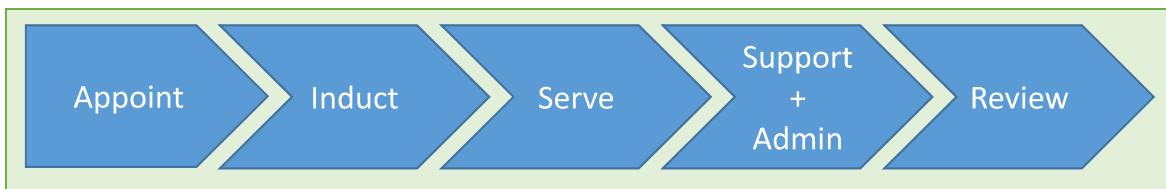
5.4 Dealing with disruptions by members of the public

If a Council meeting is disrupted by members of the public during the public section of a meeting (to the extent that reasonable debate by Council is prevented, or Council members feel threatened harassed or intimidated) then Council will manage the situation in accordance with the provisions of section 50 of the Local Government Official Information and Meetings Act 1987.

Updated 17 June 2025

6 OTHER GUIDANCE FOR COUNCIL MEMBERS

This section addresses other topics relevant to Council members.



6.1 Induction

At the start of each year, and on any occasion when a new person joins Council, an induction programme is run for all new Council members. This is intended to ensure that all Council members have a good (and consistent) understanding of the University and the environment and markets in which it operates. As part of the programme, members receive essential Council and University information and meet key members of the management team.

Having a good understanding of the context, purpose, organisation and processes of Council and the University is vital for Council to be able to operate as a high-performing team.

The induction programme ensures that:

- New Council members are brought up to speed;
- Council as a whole understands the work programme for the year ahead; and
- Council understands its current mix of knowledge, skills, experience and diversity.

6.2 Individual roles and responsibilities

As well as attending all Council meetings and workshops, Council members are also expected to serve on one or more Council committees.

Council members are expected to keep themselves abreast of changes and trends in the University's environment and markets and in the economic, political, social and legal climate generally.

Council members are welcome and encouraged to attend graduation celebrations usually held in May and December.

Council members are expected to perform their individual duties under Schedule 11 section 10 of the Act in accordance with Council's Code of Conduct and in accordance with all relevant University statutes (such as the Conflicts of Interest Statute).

Council members must not act as spokesperson for, or make any public comment on behalf of, Council or the University unless specifically authorised to do so by the Chancellor or Vice-Chancellor.

Council members, as officers of the University, must also ensure that they exercise due diligence to ensure that the University complies with its duties and obligations under the Health and Safety at Work Act 2015.

6.3 Fees, allowances and travel costs

Council members may be paid fees in accordance with Schedule 11 section 17 of the Education and Training Act 2020. Actual out of pocket expenses (such as travel costs) may also be claimed.

Where travel on Council business is required, the University will make the travel arrangements and cover the cost. Travel must be approved in advance by the Chancellor.

6.4 Insurance

The University maintains a comprehensive portfolio of insurance policies. This section provides an overview of the main insurance policies relevant to Council members.

Updated 17 June 2025

6.4.1 Directors & Officers

This policy covers both individual Council members as well as the University itself for claims made against Council members for wrongful acts in the discharge of their University duties. The policy covers both defence costs and settlements of claims.

6.4.2 Statutory Liability

This policy covers both individual Council members as well as the University itself for claims alleging unintentional breaches of New Zealand statutes. The policy covers both defence costs and penalties awarded against an insured (although there are some exceptions; for instance, fines following breaches of Health and Safety legislation cannot be insured).

6.4.3 Trustees Liability

This policy covers claims made against trustees in the discharge of their duties on behalf of a Trust (or fund). The policy covers defence costs, damages and judgements against trustees.

6.4.4 General requirements

Council members are required to complete a very brief declaration annually for the purposes of the renewal of the University's liability policies. The declaration typically asks whether the Council member has been involved in any companies that have been in receivership or liquidation and whether there has ever been a claim against him or her in the capacity as a Council member or a director, officer or senior employee of any entity.

All policies also require prompt notification of any circumstance which could give rise to a claim. A failure to do so may void the insurance cover. Such notifications are to be made in the first instance to Secretary to Council.

6.5 Independent professional advice

Any Council member is entitled to obtain independent professional advice relating to his or her responsibilities as a member. If a member considers such advice is necessary the member is expected to first discuss it with the Chancellor.

6.6 Information access and technology

6.6.1 Information access

Council members are given digital access to all Council papers and related material via Diligent Board books which ensures timely, effective and secure provision of Council information. This is the only University provided system that Council members are required to access as a Council member.

Council members are allowed access to the University's library.

Council members (with the exception of the Chancellor) do not require (and are not provided with) University identity or access cards.

Council members who do not have access to suitable technology may make arrangements to borrow the necessary equipment for the duration of their term. Free WiFi is available on all University campuses.

6.6.2 Information security

Council members are expected to keep all information relating to Council and the University secure. If Council members have reason to believe that there may have been any loss of, or inappropriate access to, University information in their care, they should advise Secretary to Council as soon as possible.

6.7 Physical security on campus

Campus security can be contacted on 0800 842 8888

6.8 Self-evaluation

As part of Council's goal to be a high-performing Council, Council members are expected to periodically self-evaluate their performance, and to take any appropriate steps in response to the outcome of this evaluation.

6.9 Training and development

Council has a "BoardWide" corporate membership of the IoD which provides all Council members full IoD membership benefits (except voting rights). Council expects that all Council members will attend basic governance training.

6.10 Declarations

After becoming a member of Council, and whenever circumstances change after that, Council members are required to complete a number of formal declarations. These include:

- Details for Register of Interests. These interests will be published in the Annual Report;
- Insurance declaration; and
- A declaration to confirm that:
 - The person is not disqualified from appointment under section 277 of the Education and Training Act 2020 or section 16 of the Charities Act 2005 (for example as an undischarged bankrupt); and
 - The person agrees to comply with Council's Standing Orders and Code of Conduct.

The Secretary to Council arranges the completion of these declarations.

6.11 Where to get more information

More information may be obtained from:

- Chancellor, Pro-Chancellor and Vice-Chancellor;
- Secretary to Council
- General Counsel; and
- The University's website and other websites (such as TEC, legislation.govt.nz, Ministry of Education, etc.)

Appendices – Appendix A – Strategy – 2024-2028

Te Herenga Waka, He Herenga Tāngata, He Herenga Kaupapa—the university for a better world.

Te koromakinga—Our mission

We draw on our whakapapa, knowledge, and place to shape a better future together.

Ngā whanonga pono—Our values

Kaitiakitanga—we have a duty as guardians to protect and nurture the environment and people entrusted to our care.

Manaakitanga—we are welcoming and generous, and operate in ways that enhance the mana of our staff and students.

Whanaungatanga—we grow meaningful and long-lasting relationships that benefit our University communities and wider society.

Akoranga—we value the experience that students and staff bring to the University and recognise that greater understanding grows out of shared learning.

Whai mātauranga—we nurture intellectual curiosity that pushes the boundaries of knowledge and integrates diverse viewpoints to enhance the world around us.

Te whakakitenga—Our vision: Ki te pae!

The University's excellence is defined by inspirational teaching, outstanding research, and deep engagement, that mobilises understanding and action for a better world.

We are bold and creative, with tolerance for high-risk, high-reward activities with respect to academic investigations and discussion. A high trust culture across the University is pivotal for freeing time and resources to enable all members of our community to focus on whai mātauranga.

We may contribute as individuals but we succeed together, by investing in opportunities that have the potential to create distinctive long-term value for the University and our wider community.

We are responsible kaitiaki for our society and our environment, leading courageous, evidence-based discussion on critical civic and global issues with manaakitanga.

We cherish and care for our students and staff, who experience akoranga that celebrates their diverse identities, provides development connected to employment opportunities, and allows them to enjoy whanaungatanga that supports their success and life-long learning.

We manaaki all of our staff in ways that support their wellbeing and acknowledge their own aspirations for themselves, their families and the University.

We are a civic university with our community defining why we are here and who we serve. We are globally excellent by being locally relevant for the remarkable capital city of Wellington. This

connection is evidenced by people's motivation to join with our university. Our collaborations advance our reputation nationally, in the Pacific region, and internationally.

Ngā whāinga matua—Our strategic priorities

Connection

We value and understand our diversity. We prioritise:

- our commitment to Te Tiriti o Waitangi and our connection to place to give meaning and influence to the marae at our heart, and support our global distinctiveness
- aspirations that empower, focus, and connect the distinctive strengths of individuals and groups within the University
- learning that excites and supports our diverse students to enable them to confidently contribute to kaupapa that challenges and extends their thinking
- the connection of ideas across academic disciplines to address pressing challenges and transformational opportunities.
- Read more about the initiatives that enhance our connection.

Collaboration

We value and use our strengths together. We prioritise:

- returning time to staff to pursue opportunities by improving economies of scale and consistency in our processes
- enhancing internal processes that transparently encourage resource sharing and collaboration across the University
- trusting our staff to innovate and work in the best interests of the University with a focus on reviewing outcomes rather than requiring prior approvals
- learning from and working with partners nationally and internationally to advance shared kaupapa.
- Read more about the initiatives that enhance our collaboration.

Community

We create value for our whole society. We prioritise:

- embracing our critic and conscience role in ways that allow current challenges, conflicts, and opportunities to be scrutinised with evidence and respectfully discussed
- engagement activities that enhance knowledge and understanding for all our external communities
- connecting aspiration to opportunity through pathways for Māori and Pasifika success
- empowering students to pursue professional and entrepreneurial experiences that connect ambition with possibility
- ecological thinking that contributes to a sustainable, resilient, and better world.

Appendix B – Other relevant publications and information

Document name	Publisher	Link
Resources for TEI councils	TEC	https://www.tec.govt.nz/teo/working-with-teos/tei/governance/resources-for-councils/
Investment Plan	The University	https://www.wgtn.ac.nz/about/governance/university-publications/investment-plan2/investment-plan.pdf
Annual Budget	The University	On board books resource centre
Annual Report	The University	https://www.wgtn.ac.nz/about/governance/university-publications/annual-report
Strategies, Statutes and Policies	The University	https://www.wgtn.ac.nz/about/governance/strategy
Detailed legislation	Parliamentary Counsel Office	http://www.legislation.govt.nz/

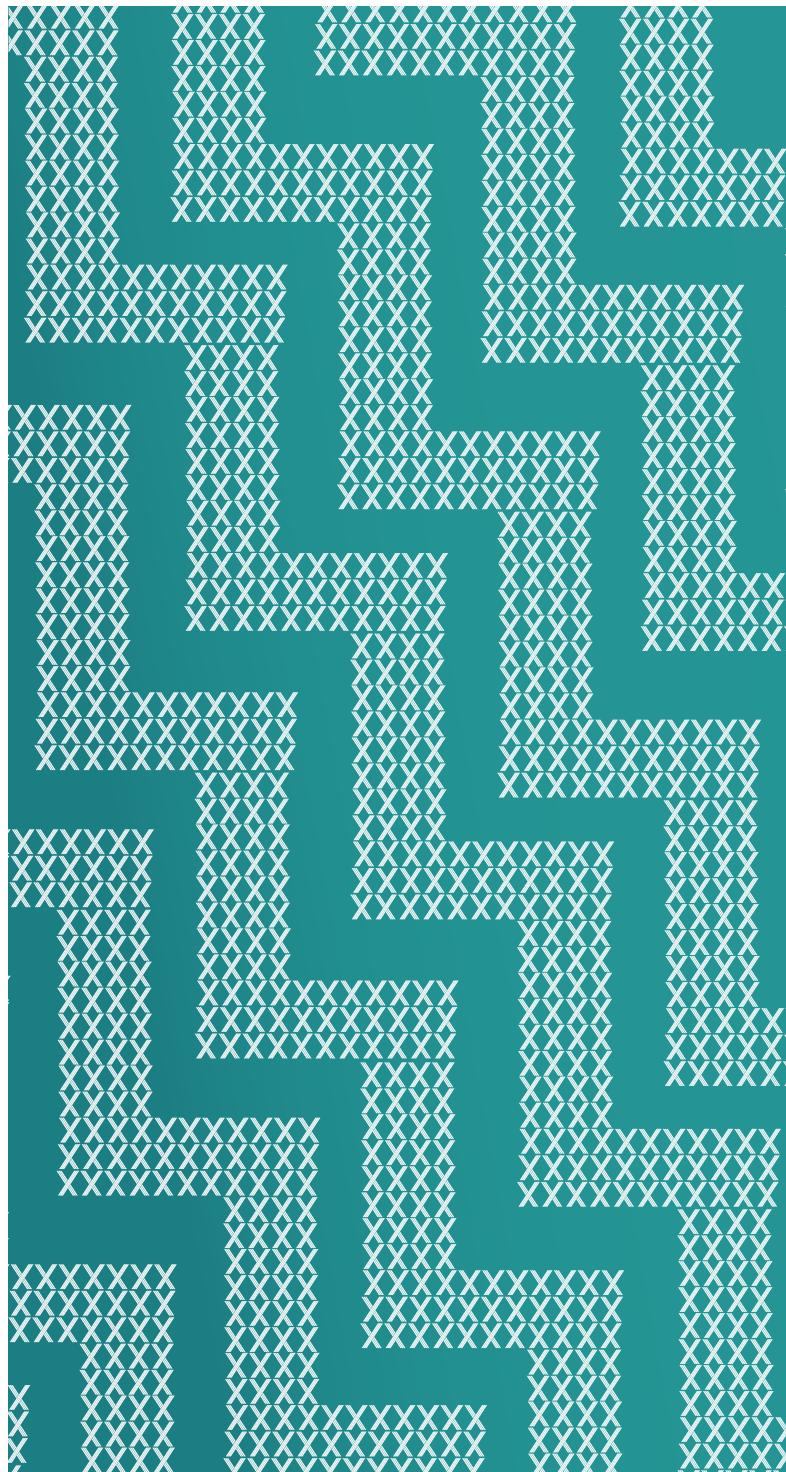
Appendix C – Karakia (on board books)



Updated 17 June 2025

TIKANGA MĀORI AT VICTORIA

NGĀ TIKANGA MĀORI KI TE WHARE
WĀNANGA O TE ŪPOKO O TE IKA A MĀUI
MĀORI CUSTOMARY CONCEPTS AT
VICTORIA UNIVERSITY OF WELLINGTON



INTRODUCTION

Kei ngā hoa mahi o Te Whare Wānanga o Te Īpoko o te Ika a Māui, tēnā koutou katoa. Tēnā tātou e whai whakaaro ana ki ngā tikanga Māori i roto i ētahi āhuatanga o ā tātou mahi. Ahakoa he tīmatanga noa, he iti noa, he pounamu kē hai whakatairanga i ngā tikanga a kui mā, a koro mā.

Welcome to the *Tikanga Māori at Victoria* booklet. This text was compiled to help staff and other members of Victoria University of Wellington's community incorporate more tikanga Māori (Māori customs and protocols) into our university environment and culture.

While we have taken care to be as accurate as possible with the information contained in this booklet, it is only a starting point. There may be finer details or different protocols necessary for a range of Māori events and contexts not covered here. However, by engaging with the material in this booklet, you can be confident that you will be more prepared and informed to support Māori students, staff, events and activities on campus.

ACKNOWLEDGEMENTS

A number of people have contributed to the compilation of this booklet. In particular, we would like to thank Meremoana Potiki for her initial research, Te Ripowai Higgins for her insights and the team in Victoria's Communications and Marketing group for their work in editing, formatting and printing the booklets. Ngā mihi nunui ki a koutou.

WHY YOU SHOULD KNOW ABOUT TIKANGA MĀORI AT VICTORIA

There are many reasons for a booklet like this, from the cultural, to the political to the practical. Overall, however, the University's Vision Statement has affirmed that "Victoria will be imbued with distinctive qualities through its values and through the Treaty of Waitangi, mātauranga Māori and te reo Māori" (*Victoria University of Wellington Strategic Plan*, page 7).

The values referred to in that statement are akoranga, whanaungatanga, whai mātauranga, kaitiakitanga, manaakitanga and rangatiratanga. Each of these concepts requires an understanding and commitment to tikanga Māori.

Akoranga means teaching and place of learning. It is derived from the root word *ako*, which means both to teach and to learn, and recognises the reciprocal relationship of both processes.

Whanaungatanga is based on the root word *whānau* (extended family). It acknowledges the familial and close relationships and bonds that are formed through collective experiences that provide a sense of belonging.

Whai mātauranga comprises two words—*whai*, meaning to pursue, search or aim at, and *mātauranga*, meaning knowledge, wisdom and understanding. Together, they express a commitment to investigating and exploring ideas in order to create new and better understandings of old knowledge.

Kaitiakitanga is commonly translated as guardianship. Its root word is *tiaki*, which means to guard, care for and conserve. The prefix *kai* indicates 'the person who does the action' and, therefore, the meaning of *kaitiaki* becomes guardian or trustee.

Manaakitanga conveys notions of hospitality, based on the compound word *manaaki*, which means to support and respect. It also encapsulates the root word *mana*, which translates as reputation, influence and authority. Thus, in Māori tradition, a person could enhance her or his *mana* by being generous and sharing with others.

Rangatiratanga is based on the root word *rangatira*, which means to be noble or chiefly. With the added 'tanga' suffix, it alludes to such English language concepts as sovereignty, autonomy and leadership.

By incorporating tikanga Māori into your academic practices, not only will you be helping to invoke each of these university values, but you will also be giving effect to Victoria's Treaty of Waitangi Statute (www.victoria.ac.nz/policy) along with many of our institution's other strategic documents and plans. Together, we can make Victoria a more inclusive place for Māori students and staff, and provide a more distinctive, place-based educational experience for all our students.





TE HERENGA WAKA MARAE

In 1980, Victoria established the first marae (Māori meeting house/place) at a university. Te Herenga Waka marae was in a refurbished building on Kelburn Parade. A few years later, Professor Hirini Moko Mead, along with Dr Wiremu Parker and tohunga (cultural expert), Te Rangiāhuta Ruka Broughton, were instrumental in the construction of a newly carved meeting house, Te Tumu Herenga Waka, which was opened on 6 December 1986. Located next to the meeting house at 46 Kelburn Parade is the wharekai (dining room and kitchen) called Ngā Mokopuna.

Since that time, the marae complex has been well utilised for a range of Māori activities and events. Its primary purpose is to serve the learning and teaching needs of Victoria's students and staff. It is used for lectures, tutorials, noho marae (marae stay overs), assessments, orientations, meetings, wānanga (seminars and forums), conferences and debates. It is also used for a range of social and cultural gatherings such as kapa haka practices, student association gatherings, weddings, christenings and tangihanga (funerals). Highlights of the marae calendar are the hosting of Te Hui Whakapūmau, a Māori graduation celebration held in May, and a graduation ceremony held in December.

For more information about Te Herenga Waka marae or to contact marae staff, go to www.victoria.ac.nz/marae

FURTHER READING

Department of Māori Studies, 1986. *A Short History of Te Herenga Waka Marae: Te whakatuwheratanga o Te Tumu Herenga Waka*. Wellington: Victoria University of Wellington.

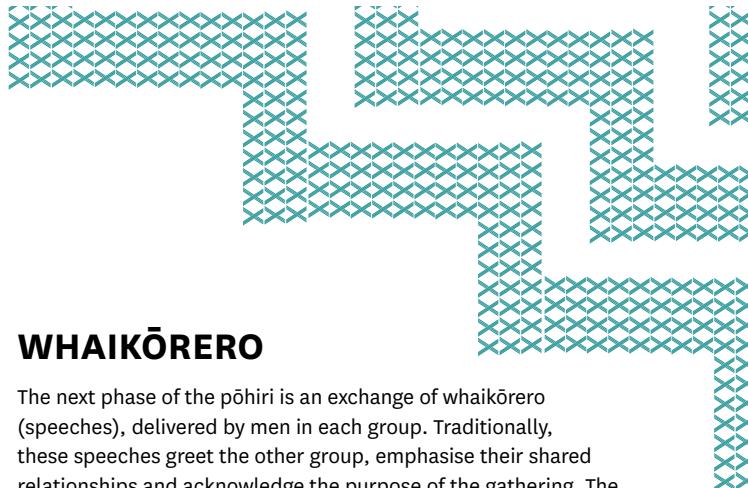


PŌHIRI

MĀORI RITUAL OF WELCOME

In traditional (pre-European) times, Māori developed a process to receive visitors that was designed to protect the hosts from attack and set an appropriate tone for the gathering. In contemporary times, the risk of confrontation has waned but Māori still take time to welcome guests formally and establish the purpose of their visit. This ritual, known as a pōhiri (or pōwhiri in some dialects), is routinely performed at the beginning of Māori events, meetings and celebrations. At Victoria, pōhiri are often held to welcome students and staff at the start of the academic year, to welcome new staff into senior leadership roles, to welcome international visitors, at the start of conferences held on campus and as part of graduation celebrations.

In the pōhiri, men and women have different, but complementary, roles. The pōhiri is performed outside, in front of the wharenui (meeting house) in the realm of the Māori atua (god) called Tūmatauenga. The stages of the welcome are prescribed to ensure the physical and spiritual safety of the participants. Despite a number of tribal and regional variations, the basic flow of the pōhiri is as on the following pages.



PREPARATION FOR THE PŌHIRI

As the manuhiri (visitors) assemble at the entrance of the marae (Māori community space), they should gather their thoughts for the pōhiri ahead. The speaker and/or leader of the group may recite a waarea (incantation) to prepare and protect the group. The group should arrange themselves to walk on the marae together, with their female elders towards the front, the remaining women and children gathered behind them and the men flanking the group and bringing up the rear.

At Te Herenga Waka marae, all formal pōhiri procedures are conducted entirely in te reo Māori (the Māori language). After the Māori cultural formalities are over, however, visitors may be invited to give speeches in other languages.

KARANGA

The first voices heard as part of the pōhiri are usually those of Māori women. First, a woman from the tangata whenua (host group) will call words of welcome (karanga), in the Māori language, to the visiting group. In reply, a woman from the manuhiri will reply. They will continue in their exchange of calls as the visiting group, led by the kaikaranga (female caller), enters the grounds of the marae and makes their way to the paepae (visitor seating area).

Generally, the karanga will include an exchange of greetings between the groups, the paying of respects to people, connected to either group, who have recently passed away and an acknowledgement of the purpose of the gathering. The karanga exchange will continue until the manuhiri have arrived at their seating area.

At Te Herenga Waka marae, the front row of the paepae is reserved for the male speakers and other male leaders within the group. For their protection, women and children in the group must sit behind the front row.

WHAIKŌRERO

The next phase of the pōhiri is an exchange of whaikōrero (speeches), delivered by men in each group. Traditionally, these speeches greet the other group, emphasise their shared relationships and acknowledge the purpose of the gathering. The order in which these speeches are delivered depends on the kawa (sacred protocols) observed by the marae. The two different types of speech-making kawa are pāeke and tāuutuutu. Pāeke refers to an exchange where the tangata whenua speakers deliver their speeches first and then the manuhiri deliver theirs. In contrast, tāuutuutu refers to a speaking order where the two sides alternate their speakers, starting and ending with a speaker from the tangata whenua.

The kawa of Te Herenga Waka is pāeke. In pāeke, all speakers from the tangata whenua speak before the manuhiri during whaikōrero. The first speaker is seated closest to the house, and the speaking order continues away from the house until all speakers have finished. The order then crosses to the manuhiri side. Here, the order is reversed, with the first speaker seated furthermost from the house, and the last speaker situated closest to the marae. Done in this way, the mauri (life force) of the ceremony begins with, and is restored, to the wharenu i at completion (Mead, 2003, page 16).

Whatever the kawa, holding the pōhiri outside means that it is in the realm of Tūmatauenga (the Māori god of war), speakers are welcome to use traditional Māori weapons and other adornments (such as tokotoko (walking sticks) and patu (clubs)) to enhance their oratory.

WAIATA

After each speaker, their group performs a waiata (song). This indicates the support of the group for the speaker and his speech. Different iwi (tribes) will often sing particular songs from their area. Groups should stand near their speaker to sing their waiata and then return to their seats as soon as it finishes.

KOHA

When the final speech from the manuhiri has finished, the speaker may place on the ground in front of him a koha (gift) for the hosts. In pre-European times, the koha would have been produce or treasures specific to the manuhiri. Today, the koha is more likely to be in the form of cash. Koha is a practical response to sharing the cost of coming together, so people should consider what they bring as their contribution. Usually, the costs of events at Te Herenga Waka marae that involve Victoria University staff and/or students are covered by the University but it would be appropriate to give koha on some occasions, such as tangihanga (funerals).

HONGI

The next stage is for the two groups to come together for the hongi. This involves the manuhiri lining up and, one-by-one, pressing their noses together with the tangata whenua to symbolise the unity of the group. Today, this usually includes a handshake and often a kiss on the cheek too.

It is usually appropriate for everyone in the visiting group to be involved in the hongi. However, there are a number of situations when this might not be appropriate:

- If a visiting group is really large and it would take too long to hongi everyone, the people nearest the speakers may be called forward to hongi on behalf of their group.
- If any of the visitors are sick, it is best for them to stay seated rather than pass on any illness.
- If it is against the cultural or religious beliefs of any of the visitors to be in such close proximity with another person, it is best for the specific members of the visiting group to remain in their seats during the hongi. No offence will be taken.

KAI

A shared kai (food) marks the final formal stage of the pōhiri. Māori believe that the participants in a pōhiri move into a heightened state of tapu (sacredness) and that this sacred state is removed by eating food. Food is not eaten inside the wharenuai. Instead, the people move into the wharekai (dining room) next to the wharenuai for the meal.

VARIATIONS AND ADDITIONAL ELEMENTS

There are other stages or variations that may occur as part of the pōhiri:

- For particularly auspicious pōhiri, a wero (challenge) may be performed. This involves one or more Māori males approaching the manuhiri at the beginning of the pōhiri with a taki (dart) or something similar. The idea is to test the visiting group to see if they come in peace, or not.
- Some iwi (tribes) conduct their pōhiri in a different order. For example, the Te Atiawa and Taranaki people will hongi with their visitors before the speeches begin. This links to the passive resistance movement that evolved in Parihaka, a Taranaki settlement, in the late 1800s, and acknowledges the philosophy of their charismatic leaders, Te Whiti o Rongomai and Tohu Kākahi.
- Some tribes have a tradition of women delivering whaikōrero as part of the pōhiri. However, when Te Herenga Waka marae's protocols were established, it was decided to emulate the more common practice of women performing the karanga and men performing the whaikōrero.

MIHI WHAKATAU

Sometimes, the manuhiri may be welcomed inside the wharenu. This is generally called a mihi whakatau.

The rules of a mihi whakatau are slightly different from an outdoor pōhiri. For example, it begins with a karakia (prayer) to set the tone. Also, speakers are not allowed to use ceremonial weapons inside the house as it is considered to be the realm of Rongomātāne (the Māori god of peace). In addition, the places for the manuhiri and tangata whenua to sit are reversed from their outside locations.

Mihi whakatau can also be conducted in places other than a marae. For example, government departments, schools and community groups may decide it is more appropriate to host a mihi whakatau to welcome visitors.

At Te Herenga Waka marae, a mihi whakatau is sometimes held instead of a pōhiri. This means that the manuhiri sit inside, on the right-hand side of the wharenu. The kawa of the marae is still followed though, and the formalities are still conducted in te reo Māori.

FURTHER READING

Higgins, R., & Moorfield, J., 2003. 'Ngā Tikanga o te Marae'. In Ka'ai, T., Reilly, M., Moorfield, J., & Moseley, S., *Ki te Whaiao: Introduction to Māori society and culture*. Auckland: Pearson Longman, pp. 73-84.

Mead, H.M., 2003. *Tikanga Māori: Living by Māori values*. Wellington: Huia Publishers.

Roa, T., & Tuaupiki, J.T., 2005. Tikanga Tainui: Tikanga whare wananga. *He Puna Kōrero: Journal of Māori and Pacific Development*, 6(2), p. 3.

Salmond, A., 2009. *Hui: A story of Māori ceremonial gatherings*. 3rd edition. North Shore: Raupo.

Tauroa, H., & Tauroa, P., 1986. *Te Marae: A guide to customs and protocol*. Auckland: Reed Methuen.



KARAKIA AND WAIATA

FURTHER READING

For lyrics and sound files of popular Māori songs, go to www.folksong.org.nz/waiata.html

For more about Māori spiritual beliefs, go to www.nzetc.victoria.ac.nz/tm/scholarly/tei-corpus-ElsdonBest.html

KARAKIA

There are many situations at Victoria where it may be appropriate to conduct a short karakia (prayer). A karakia can be said at the beginning or end of a meeting or gathering.

The karakia listed on the following pages are short, quite simple and suitable for most occasions.

This karakia was composed by Professor Rawinia Higgins and Dr Mike Ross. It can be used to start or close a meeting or event. It has no religious connotations so is suitable for any gathering.

Mauri oho	<i>Awaken the spirit</i>
Mauri tū	<i>Engage the spirit</i>
Mauri ora ki a tātou	<i>The spirit of life amongst us</i>
Haumi e, hui e, tāiki e!	<i>Be united in purpose!</i>

This is a more traditional karakia that calls on the elements to focus the people and ensure a successful gathering. It can be said at the beginning of an event or meeting.

Whakataka te hau ki te uru	<i>Cease the winds from the west</i>
Whakataka te hau ki te tonga	<i>Cease the winds from the south</i>
Kia mākinakina ki uta	<i>Let the breeze blow over the land</i>
Kia mātaratara ki tai	<i>Let the breeze blow over the ocean</i>
Kia hī ake ana te atakura	<i>Let the red-tipped dawn come with a sharpened air</i>
He tio, he huka, he hau hū	<i>A touch of frost, a promise of a glorious day</i>
Tīhei mauri ora!	<i>Let there be life!</i>

This is another traditional Māori karakia but it is said at the end of an event to draw the gathering to a close.

Unuhia, unuhia,	<i>Draw on, draw on,</i>
Unuhia ki te uru tapu nui	<i>Draw on the supreme sacredness</i>
Kia wātea, kia māmā te ngākau, te tinana, te wairua i te ara takatā	<i>To clear, to free the heart, the body and the spirit of mankind</i>
Koia rā e Rongo, whakairia ake ki runga	<i>Rongo, high above us</i>
Kia tina! Tina! Hui e! Tāiki e!	<i>Draw together! Affirm!</i>

It is common Māori practice to say karakia before eating meals. The following is a karakia for kai that draws on Christian tradition.

E te Atua	<i>Lord God</i>
Whakapainga ēnei kai	<i>Bless this food</i>
Hei oranga mō ō mātou tinana	<i>For the goodness of our bodies</i>
Whāngai a hoki ō mātou wairua ki te taro o te ora	<i>Feeding our spiritual needs also with the bread of life</i>
Ko Ihu Karaiti tō mātou Ariki	<i>Jesus Christ, our Lord</i>
Ake, ake, ake	<i>Forever and ever</i>
Amine	<i>Amen</i>

This karakia is another that can be used to bless food before eating. It is more traditional in style and has no Christian connotations.

Nau mai e ngā hua	<i>Welcome the gifts of food</i>
o te wao	<i>from the sacred forests</i>
o te ngākina	<i>from the cultivated gardens</i>
o te wai tai	<i>from the sea</i>
o te wai Māori	<i>from the fresh waters</i>
Nā Tāne	<i>The food of Tāne</i>
Nā Rongo	<i>of Rongo</i>
Nā Tangaroa	<i>of Tangaroa</i>
Nā Maru	<i>of Maru</i>
Ko Ranginui e tū iho nei	<i>I acknowledge Ranginui who is above me</i>
Ko Papatūānuku e takoto nei	<i>Papatuanuku who lies beneath me</i>
Tūturu whakamaua	<i>Let this be my commitment to all!</i>
Kia tina! Tina! Hui e! Tāiki e!	<i>Draw together! Affirm!</i>

WAIATA

There are many situations where it may be appropriate to perform a waiata (song). A waiata may be sung in support of a speaker or to create a sense of group unity.

These three waiata are short, simple and suitable for most occasions. Sound recordings of all three are available online.

Māku rā pea

Māku rā pea	<i>I will perhaps</i>
Māku rā pea	<i>I will perhaps</i>
Māku koe e awhi e	<i>I will help you</i>
Ki te ara, ara tupu	<i>Upon the pathway, of progress</i>
Māku koe e awhi e	<i>I will indeed help you</i>

E tū kahikatea—Nā Hirini Melbourne

E tū kahikatea	<i>Stand like the kahikatea [tree]</i>
Hei whakapae ururoa	<i>To brave the storms</i>
Awhi mai, awhi atu	<i>Embrace and receive</i>
Tātou, tātou e	<i>We are one together</i>

Mā wai ra—Nā Henare Te Owai

Mā wai ra	<i>Who will stand</i>
e taurima	<i>to deliver</i>
te marae i waho nei?	<i>on the marae now?</i>
Mā te tika	<i>Let it be justice</i>
Mā te pono	<i>Let it be truth</i>
me te aroha e	<i>and let it be love</i>

This waiata was composed by Te Rangiāhuta Ruka Broughton shortly before his passing in 1986, just a few months before Te Tumu Herenga Waka was opened. The waiata is about his ill health, which is said to have been the utu (sacrifice) for the building of the wharenui. The waiata urges students and staff members who enter the wharenui to uplift each other, to think critically and to engage in higher learning. This waiata is performed by the tangata whenua during most pōhiri at Te Herenga Waka marae. It is important to note that this waiata is sung only by the tangata whenua of the marae, and is not appropriate for anyone coming on to Te Herenga Waka as manuhiri.

A recording of this waiata is available from the Language Learning Centre at Victoria. Victoria staff, students or alumni who would like an electronic copy of the sound recording can email ako@vuw.ac.nz and it will be emailed.

Kāore taku raru—Nā Te Rangiāhuta Ruka Broughton

Kāore taku raru te āta mōhiotia
i ngā rau rangi nei.
Ko ngā ngaru kai waka
i te au a Tāne.
Pākia mai rā
e ngā pōtiki a Rakamamao
e hūhū rā he hiku taniwha pea ngē
kei te aukume,
kei te aurona,
kei te aukaha
te tau a Whiro.
E tū e hine mā, e tama mā,
whakaarahia ake ngā poupou
o tō whare
o Te Herenga Waka
me tōna tāhuhu.
Ko te pātaka kai iringa hoki
o te kupu o te kōrero
a te kāhui kāhika
o ngā rā ki tua.
Kia toka ia nei
te paepae tapu
kei ngā waha kākā nui a Tāne,
kei ngā manu tīoriori
pari karangaranga o Rongomaraeroa.
Pūkana whakarunga
Pūkana whakararo
Ko Poutūterangi tonu
kei ngā huihuinga a Matariki
hei rāhiri mai i te ngahue tangata
Ka huri au ki te whare
mōwai rokiroki hai!

*My sickness is unresolved
these many days past.
It afflicts me like the canoe-eating waves
raging against Tāne.
Slapped
by the winds of Rakamamao,
that swishes like the tail of the taniwha
and creates a whirlpool,
an ever-deepening whirlpool,
that gathers strength
and causes Whiro to sing.
Arise young men and women,
raise the posts
of your house
Te Herenga Waka
and its ridgepole.*

*The storehouse from which suspends the world and history
of the towering assemblage
of past times.
Make strong
the sacred benches
of the speakers of Tāne,
of the singing birds
that reverberate
on the marae.
Stare fiercely above,
stare fiercely downwards.
'Tis Poutūterangi
of the gathering of Matariki
that welcomes the multitudes.
Thus I turn to the house
of infinite calm!*



GENERAL TIKANGA TIPS

Generally speaking, tikanga are Māori customary practices or behaviour. The concept is derived from the Māori word tika, which means 'right' or 'correct', so, in Māori terms, to act in accordance with tikanga is to behave in a way that is culturally proper or appropriate. The relationship Māori have with the different atua (gods) is reflected in the customs and rituals that make up tikanga Māori (Ka'ai et. al., 2004, page 13).

The basic principles underpinning the tikanga noted below are common throughout New Zealand. However, different iwi, hapū (sub-tribes) and marae often have their own variations. These guidelines relate to practices endorsed by Te Kawa a Māui / School of Māori Studies and are modelled at the University's Te Herenga Waka marae. They can be reflected and upheld on any Victoria University premises and in other situations.

HEAD (MĀHUNGA)

Māori regard the head as the most tapu (sacred) part of a person (Mead, 2003) and you should avoid touching someone's head unless invited.

FOOD (KAI)

There are many Māori rituals and practices relating to food. In a teaching and learning context, it is common for Māori to share food as a means of welcoming people, removing tapu, celebrating and further building rapport. However, when dealing with food, ensure it is not passed over anyone's head and that it is kept well away from hats and pillows. Food is not to be brought into classes held in the wharenui.

TABLES (TĒPU)

Avoid sitting on tables, particularly any with food on them or tables that are likely to have food on them at some point.

BAGS (PĒKE)

Avoid placing bags on tables. Instead, place them on a chair or on the floor.

PILLOWS (PERA)

Linked with the idea that heads are tapu, anything that relates to heads, like pillows, should be treated carefully. Do not sit on pillows or cushions.

HATS (PŌTAE)

Similarly, hats need to be handled carefully. Do not place hats on tables and, if possible, avoid wearing a hat during karakia.

SPEAKING (KŌRERO)

In a Māori context, it is considered rude for a person to enter and cross a room, or speak, while someone is addressing an audience. To avoid offence, either wait quietly by the door until a break in the dialogue or, when that is not appropriate, enter as discreetly as possible. Try to avoid walking directly in front of the speaker and, if you cannot avoid this, crouch down as you pass as a sign of respect.

FURTHER READING

Barlow, C., 1991. *Tikanga Whakaaro: Key concepts in Māori culture*. Auckland: Oxford University Press.

Mead, H.M., 2003. *Tikanga Māori: Living by Māori values*. Wellington: Huia Publishers.



TIKANGA AND RESEARCH

Increasingly in New Zealand, research activities and funding applications are expected to include a Māori dimension. If you are engaging in research, in whatever field or topic, it may help you to be aware of the following tikanga.

ETHICS

Any research conducted by Victoria's staff and students that involves human participants or human tissue or affects people's privacy, rights and freedoms, is subject to the Human Ethics Policy. The Human Ethics application process requires applicants to consider the following question: How does your research conform to the University's Treaty of Waitangi Statute? This question requires a full and thoughtful response. The Human Ethics Committee is not usually swayed by statements that the Treaty of Waitangi is 'not applicable' or 'not relevant' to the research project. In fact, the provision of such a response is likely to slow down the approval process of an application.

The Human Ethics application form also asks if you are specifically recruiting from particular groups. If you select 'Māori' from the list of options, you will need to explain the consultation you have undertaken with Māori. This can be challenging for researchers who have not formed research relationships with Māori groups before submitting their application. Researchers are strongly encouraged to engage with Māori groups as early as possible to establish relationships (and achieve the required ethical approval).

For further help in developing relationships with Māori people and groups, or for conducting Māori-related research, contact the Office of the Deputy Vice-Chancellor (Māori).

For more information about the Human Ethics application process, go to www.victoria.ac.nz/human-ethics

VISION MĀTAURANGA

Vision Mātauranga is a government policy designed to encourage research that draws on Māori knowledge, resources and people.

Since 2010, the goals of Vision Mātauranga have been integrated across all of the Ministry of Business, Innovation and Employment (MBIE) investment-priority areas. This means that in order to, for example, apply to the Endeavour Fund, you will need to demonstrate how your research will give effect to Vision Mātauranga. The Vision Mātauranga framework is even applied beyond MBIE. For example, the Marsden Fund, which is administered by the Royal Society of New Zealand, also requires applicants to consider the Vision Mātauranga policy in the development of their proposals.

For more information about Māori research at Victoria, go to www.victoria.ac.nz/maori-research

FURTHER READING

Health Research Council of New Zealand, 2010. *Guidelines for Researchers on Health Research Involving Māori*. Available at www.hrc.govt.nz

Ministry of Research Science and Technology, 2007. *Vision Mātauranga*. Available at www.mbie.govt.nz/info-services/science-innovation/pdf-library/vm-booklet.pdf

Pihama, L., Cram, F., & Walker, S., 2002. Creating methodological space: A literature review of kaupapa Māori research. *Canadian Journal of Native Education*, 26(1), p. 30.

TIKANGA AND TEACHING

There are many ways to incorporate tikanga Māori into the classroom. The key to the effective use of Māori content is the way that the content is delivered. We know from ample research that the demeanour and enthusiasm of the lecturer affects the way students engage with a course. Similarly, it stands to reason that the way lecturers and tutors approach the delivery of Māori course content will impact on how positively the students receive it.

If you are new to teaching with, or about, Māori cultural practices, you could start by inviting a Māori guest lecturer into your course, or co-teaching with them. Another useful way to introduce Māori ideas is by engaging in comparative analysis, either in a lecture, tutorial or an assignment.

Another example is to model the concept of manaakitanga (hospitality). You could do this not just as a topic of study but as a means to acknowledge the contribution of others; for example, in the way that guest lecturers are greeted and thanked by the class or how you demonstrate your gratitude for student contributions.

Other tikanga Māori that you could model or advocate in your courses include such things as sharing kai, not sitting on tables, having mihi mihi (introductions) at the beginning of the course and ending the course with a poroporoaki (an opportunity for students to farewell and thank each other).



MĀORI REPRESENTATION AND SUPPORT

There are a number of Māori entities at Victoria as well as support for people interested in developing their Māori cultural competence.

OFFICE OF THE DEPUTY VICE-CHANCELLOR (MĀORI)

The Office of the Deputy Vice-Chancellor (Māori) is responsible for leadership and oversight of all things Māori at Victoria. It is led by Professor Rawinia Higgins (Ngāi Tūhoe), who was appointed to the role of Te Tumu Ahurei / Deputy Vice-Chancellor (Māori) in July 2016. Professor Higgins is ably backed by an administrative team that provides her with policy, strategy, liaison and operational support.

A key priority of the Office is the realisation of its strategic outcomes framework, *Mai i te Iho ki te Pae* (go to www.victoria.ac.nz/outcomes-framework). This document aims to more effectively link Victoria's Māori-related activities with our Māori-related outcomes. Every staff member at Victoria is encouraged to engage with this document and contribute to the fulfilment of its goals.

TOIHUAREWA

Toihuarewa is a subcommittee of the Academic Board and a vehicle for Māori academic issues at Victoria. Toihuarewa is also a tangible form of the University's commitment to the Treaty of Waitangi. The Deputy Vice-Chancellor (Māori) is the convener of Toihuarewa.

Toihuarewa members provide Māori representation on a number of university committees, including the:

- Academic Board
- Academic Committee
- Equity and Diversity Committee
- Faculty of Graduate Research
- Human Ethics Committee
- Learning and Teaching Committee / Te Maruako
- Research Evaluation Committee
- Student Experience Committee
- University Research Committee.

In addition, Toihuarewa members are regular participants in university reviews, academic audits, faculty committees, school committees and programme committees.

Toihuarewa meets monthly. To be part of a Toihuarewa meeting, for example, to discuss a Māori-related project or issue, contact the Office of the Deputy Vice-Chancellor (Māori).

To talk to a Toihuarewa representative about learning and teaching or research matters, contact the Assistant Vice-Chancellor (Mātauranga Māori) via ako@vuw.ac.nz or the Office of the Deputy Vice-Chancellor (Māori) at tumu.ahurei@vuw.ac.nz

TE HAUHIKU

Te Hauhiku is the representative body for Māori professional staff at Victoria. The group has evolved somewhat organically; however, its purpose is to support Māori professional staff and engage with issues that relate to Māori professional staff activities.

Te Hauhiku meets monthly. To be part of a Te Hauhiku meeting, for example, to discuss a Māori professional staff-related project or issue, contact the Office of the Deputy Vice-Chancellor (Māori).

TE HĀPAI PROGRAMME

Te Hāpai is a staff development programme designed to increase the understanding, and use of, Māori culture, language and the Treaty of Waitangi within the University.

The courses are coordinated by Victoria's Human Resources team, with the support of the Office of the Deputy Vice-Chancellor (Māori). Courses include an introduction to te reo Māori, an introduction to tikanga Māori and an introduction to the Treaty of Waitangi. All three courses are designed specifically for the Victoria context and include discussion and experiential learning.

To find out more about the programme and to enrol, go to www.victoria.ac.nz/te-hapai

FEEDBACK ON COURSE OR QUALIFICATION PROPOSALS

At Victoria, most proposals for new or amended courses or qualifications require a statement about how they will demonstrate the University's commitment to the principles of the Treaty of Waitangi. It is an opportunity to reflect on how well the course or qualification can create meaningful outcomes for Māori students. Proposers should refer to the *Māori Strategic Outcomes Framework / Mai i te Iho ki te Pae* (www.victoria.ac.nz/outcomes-framework) and indicate how the proposal will align with the Framework. For example, how will Māori concepts and examples be taught? Are Māori staff likely to be involved in an advisory, teaching or research capacity, and if so, who will they be? What opportunities are there for Māori research associated with the proposal?

For advice on incorporating Māori research, tikanga, perspectives and examples into courses and programmes and to find out about the *Māori Strategic Outcomes Framework / Mai i te Iho ki te Pae*, contact the Office of the Deputy Vice-Chancellor (Māori) or email ako@vuw.ac.nz or tumu.ahurei@vuw.ac.nz

FREQUENTLY ASKED QUESTIONS

This booklet is a basic introduction to tikanga Māori at Victoria, so will not address every question readers may have. Below are a few common and/or important questions that are often asked and have not been addressed earlier in this booklet.

Q When can I come to a marae?

A The first time you visit a marae you should be welcomed at a pōhiri. When this is over, you are considered part of the marae community and you can generally return to the marae at your leisure.

At Victoria University of Wellington, we host a mass pōhiri at the start of each year to welcome new students and staff. This means that, even if you did not attend the pōhiri in person, you were symbolically welcomed and so you are able to attend classes and other events at the marae without the need for another pōhiri.

Q Why are the women seated behind the men at the pōhiri?

A When a man conducts his whaikōrero on the marae ātea (the outside area in front of the marae) he is entering into the spiritual realm of Tūmatauenga. As women are revered in Māori society for their ability to give life, Māori are conscious not to expose women to threats that might be made on the marae and may affect subsequent generations (Ka'ai et al., 2004).

Q I am not cisgendered, so where should I sit during the pōhiri?

A The overall point of the pōhiri at Te Herenga Waka marae is to welcome people so that they can become part of the community and have a positive and successful learning experience. The practice at Te Herenga Waka marae is for people to participate in the pōhiri in a way that is appropriate for their personal identity, without overtly transgressing the kawa of the marae. So, for example, a person who was born a biological male but who identifies as female can sit with the women during the pōhiri. Similarly, a person who was born a biological female but who identifies as male can sit with the men.

Q Why do we take off our shoes before entering the wharenu?

A The wharenu is considered to symbolically represent a Māori ancestor. It is a mark of respect for people to remove their shoes before entering the metaphorical body of the tipuna (ancestor). Others believe that dust and dirt from the marae ātea being the realm of Tūmatauenga, should not be brought inside the wharenu. Whatever the case, you should assume that you will need to remove your shoes when visiting a marae.

Q Can I eat food in the wharenu?

A Generally speaking, food cannot be consumed inside the wharenu at Te Herenga Waka marae. The only exceptions are water, which can be drunk to avoid dehydration, and medicine, which can be taken as required.

Q What is said in the whaikōrero?

A The structure of a whaikōrero is determined by the speaker but generally follows a set format:

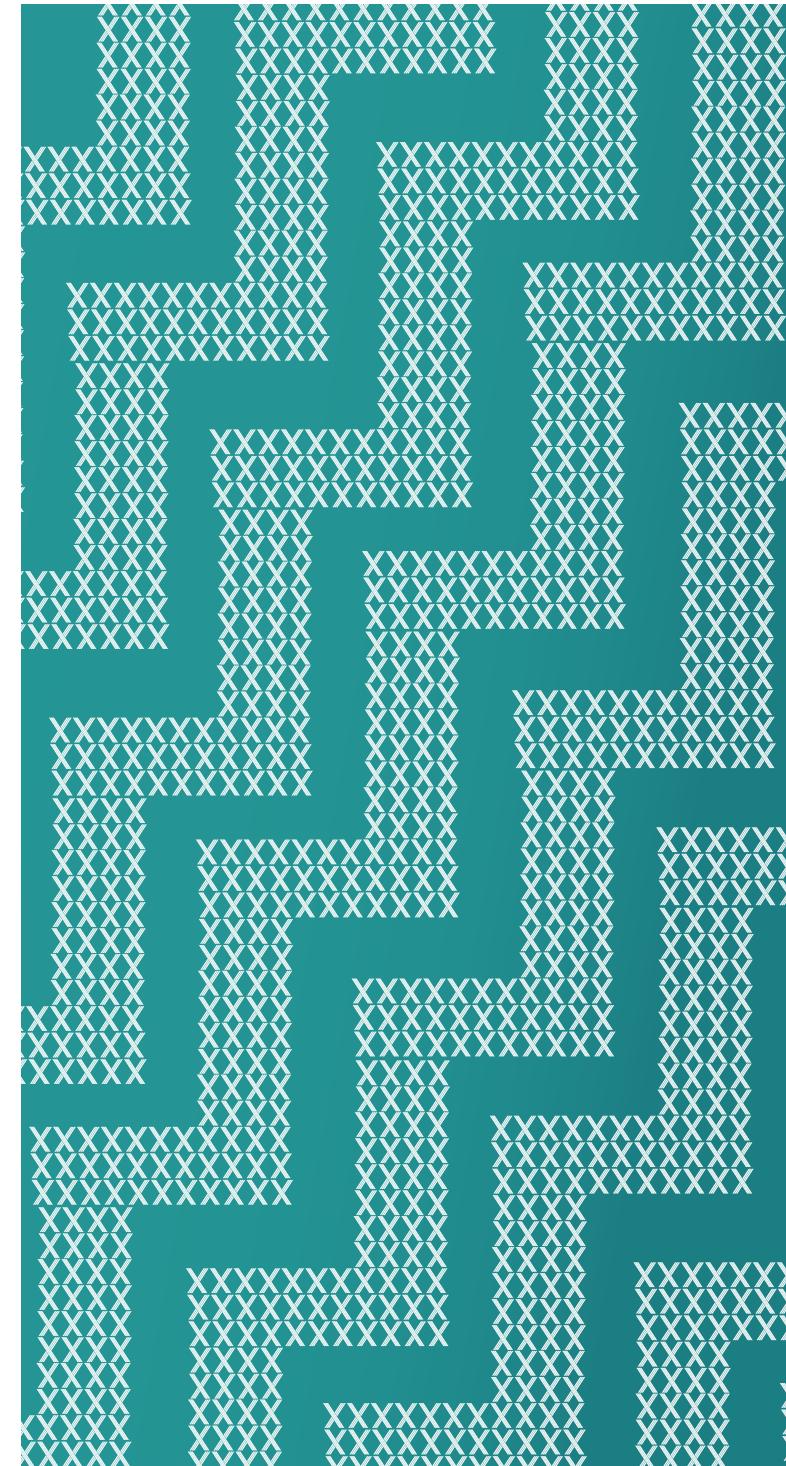
- Whakaaraara
- Tauparapara/tau
- Mihi ki te marae and whare tipuna
- Mihi mate
- Mihi ora
- Take
- Mōteatea, waiata and /or haka
- Forms of karakia
- Acknowledging the marae
- Acknowledging ancestors
- Acknowledging the living
- Acknowledging the purpose of the meeting/pōhiri
- Singing a traditional chant or waiata

REFERENCES

Ka'ai, T.M., Moorfield, J. C, Reilly, M.P.J., & Mosley, S. (Eds.), 2004. *Ki te Whaiao: An introduction to Māori culture and society*. Auckland: Pearson Education New Zealand Limited.

Mead, H.M., 2003. *Tikanga Māori, Living by Māori values*. Wellington: Huia Publishers.

Victoria University of Wellington, 2015. *Victoria University of Wellington Strategic Plan*. Available at www.victoria.ac.nz/strategic-plan





Capital thinking. Globally minded.

Cap0011

Te Tiriti o Waitangi Statute

1. Purpose

- a) The purpose of this Statute is to outline the principles adopted by Council to enact the University's obligations that derive from section 281(b) of the Education and Training Act 2020.
- b) As a university, we embrace the Treaty of Waitangi as one of our distinctive qualities. The principles, as articulated in this Statute, enable Victoria University of Wellington to realise opportunities under Te Tiriti o Waitangi/Treaty of Waitangi to further advance the University and contribute to the betterment of New Zealand society.

2. Application of Statute

- a) This Statute applies to staff members, students, and Council members of the University.

Statute Content

3. Principles

- a) The following principles have been drawn from Te Tiriti o Waitangi, New Zealand case law, Waitangi Tribunal reports, Crown policy documents, the University's governance documents, and mātauranga Māori.
- b) The principle of Kāwanatanga stems from Article One of Te Tiriti o Waitangi, which used Kāwanatanga to mean governance. In the context of the University, this means that the Council has an obligation to provide good governance for the University as a whole and to act reasonably and in good faith, including with its Māori staff, students and stakeholders.
- c) The principle of Rangatiratanga recognises Māori autonomy and self-determination, as guaranteed in Article Two of Te Tiriti o Waitangi. In the context of the University, it means encouraging senior Māori leadership roles and entities, spaces and events where tikanga Māori prevails, and engagement with and rights over te reo and mātauranga Māori.
- d) The principle of Options (Kōwhiringa) acknowledges Māori rights to pursue their own personal direction, whether that be in accordance with tikanga Māori or not. In the context of the University, this means that Māori staff and students have a choice about whether or not to access Māori specific processes, services or support within the University environment.
- e) The principle of Partnership (Mahi tahi) requires Māori and the Crown to work together for mutually beneficial outcomes. In the context of the University, this Principle underpins the integrity of the relationships formed between the University and its Māori stakeholders.
- f) The principle of Kaitiakitanga (Protection) ensures Māori rights and interests are actively protected through honourable conduct, fair processes, robust consultation and good decision-making. In the context of the University, this means actively protecting Māori student, staff and stakeholder rights and interests in relation to University activities.
- g) The principle of Participation (Whai wāhi) ensures that Māori are fully involved in all parts of New Zealand society. In the context of the University, it requires the University to ensure Māori

representation in key decision-making bodies and the involvement of Māori across all parts of the University.

- h) The principle of Equality (Rite tahi) focuses on providing an environment that supports equitable Māori outcomes. In the context of the University, it means actively working towards achieving equitable outcomes for Māori students and staff.
- i) The principle of Redress (Whakaoranga) provides for the effective resolution of Māori grievances. In the context of the University, this means actively addressing any inequities for Māori across the institution.

Related Documents and Information

4. Related Documents

- [Education and Training Act 2020](#)
- [Treaty of Waitangi](#)

5. Document Management and Control

Approver	Council
Approval Date	11 February 2019
Effective Date	11 February 2019
Last Modified	
Review Date	
Sponsor	Deputy Vice-Chancellor (Māori)
Contact Person	Deputy Vice-Chancellor (Māori) Ext: 5303

Standing Orders of Council

Introduction

These Standing Orders set out rules for meetings of Council and its committees. They incorporate and extend the rules set out in Schedule 11 sections 15 and 16 of the Education and Training Act 2020. They also incorporate key requirements of Part 7 of the Local Government Official Information and Meetings Act 1987 which apply to Council and its committees.

Interpretation

The Chancellor (or other member presiding) is responsible for ruling on any question about the interpretation or application of these Standing Orders and for deciding cases not otherwise covered.

Definitions

In these Standing Orders:

Chancellor means the Chairperson of Council

Council means the Council of the University

EA means the Education and Training Act 2020

LGOIMA means the Local Government Official Information and Meetings Act 1987

member presiding means the Chancellor, Pro-Chancellor or whoever is presiding at a meeting

Pro-Chancellor means the Deputy Chairperson of Council

Secretary means the Secretary to Council

University means Victoria University of Wellington

Vice-Chancellor means the Chief Executive of the University

Meetings

1. Ordinary meetings of Council will be held at such places and times as the Chancellor determines are necessary for the efficient performance of the functions of Council (EA Schedule 11 sections 15(1) and (2)).
2. The Chancellor may at any time of his/her own motion call a special meeting of Council.
3. If requested by written notice by at least three members of Council, the Chancellor must convene a special meeting (EA Schedule 11 section 16(3)).
4. If there is no Chancellor, or for any reason the Chancellor is not available, the Pro-Chancellor has the powers and duties of the Chancellor under orders 1, 2 and 3 (EA Schedule 11 section 16(4)).

Quorum

5. No business may be transacted at a Council meeting unless a majority of Council members are present (EA Schedule 11 section 16(7)). Business can be progressed by email between meetings but must be ratified at the next Council meeting.

Notice of meeting

6. Notice of every Council meeting must be sent to each member at a contact address they have provided (which may be an email address). The notice must be sent at least five or, in the case of email or other electronic format, three calendar days before the date of the meeting and must specify the business to be transacted.

7. If the Chancellor or a majority of Council believes that an urgent meeting is required, he or she or they may call a meeting on such period of notice as he or she determines (which may, in cases of emergency, be less than 24 hours). Notice of an urgent meeting may be given or sent by any form of communication (including telephone or email) to contact details held for the relevant Council member. In the absence or unavailability of the Chancellor, the Pro-Chancellor may exercise the Chancellor's powers under this clause.
8. Failure to send or receive a notice of meeting does not invalidate proceedings at that meeting.

Chancellor and Pro-Chancellor

9. The Council must elect one of its members to be the Chancellor, and another of its members to be the Pro-Chancellor (EA Schedule 11 section 15(1)). The election must be for a stated period, not exceeding the elected member's unexpired term of office as a member of Council (EA Schedule 11 section 15(3)).
10. A member of Council who is the Vice-Chancellor, a member of staff or a student enrolled at the University is not eligible for election as the Chancellor or Pro-Chancellor (EA Schedule 11 section 15(4)).
11. The Chancellor and Pro-Chancellor hold office for the period for which they are elected, but are eligible for re-election (EA Schedule 11 section 15(5)). If the term of office of the Chancellor or Pro-Chancellor expires before a successor is elected, he or she continues in office until a successor is elected (EA Schedule 11 section 15(6)).
12. The election process will be supervised by the Secretary, who will provide formal notice of the date of the election, receive nominations and, if there are two or more nominations for one office, conduct a secret ballot.
13. The Chancellor will preside at every Council meeting at which he or she is present (EA Schedule 11 section 16(8)).
14. If the Chancellor is not present at a Council meeting but the Pro-Chancellor is present, the Pro-Chancellor will preside (EA Schedule 11 section 16(9)).
15. If neither the Chancellor nor the Pro-Chancellor is present at a meeting, the members present will appoint one of their number to preside (EA Schedule 11 section 16(10)).
16. At any time during the meeting the member presiding may request any member present to take the chair temporarily as acting member presiding.

Attendance

17. A meeting of Council may be held either:
 - a) by a number of members who constitute a quorum being assembled together at the place, date, and time appointed for the meeting; or
 - b) where approved by the Chancellor (or Pro-Chancellor in the Chancellor's absence) by means of audio, or audio and visual, communication by which all members participating and constituting a quorum can simultaneously hear each other throughout the meeting.

Conflicts of interest

18. A member of Council who has an interest in a matter being considered or about to be considered, must, as soon as possible after the relevant facts have come to the member's knowledge, disclose the nature of the interest at a meeting of Council (EA Schedule 11 section 8(1)).
19. A disclosure under order 18 must be recorded in the minutes of the meeting and the member must not, unless Council decides otherwise:
 - (a) be present during any deliberation with respect to that matter; or
 - (b) take part in any decision with respect to that matter (EA Schedule 11 section 8(2)).

20. For the purposes of orders 18 and 19, a person has an interest in a matter if, and only if, the matter relates to the conditions of service of the person as Vice-Chancellor or a member of the staff of the University or the person has any other direct or indirect pecuniary interest in the matter (EA Schedule 11 section 8(3)).
21. The University's Conflict of Interest Statute (and any associated procedures) will apply to the identification, disclosure and management of a conflict of interest of a Council member to the extent consistent with these Standing Orders.

Voting

22. Every question before Council at a meeting will be decided by a majority of the votes cast on it by the members present (EA Schedule 11 section 16(11)).
23. At any meeting of Council the member presiding has a deliberative vote on every question and, on any question where the deliberative votes for and against are equal, also has a casting vote (EA Schedule 11 section 16(12)).
24. Voting will be by voices and the member presiding will declare the result of the voting. Unless a show of hands or secret ballot is called for, his/her declaration of the result will be final.
25. At any time before the member presiding declares the result of a vote, any member may request voting to be by show of hands or secret ballot.
 - (a) If a show of hands is requested, the member presiding will call for a show of hands and will declare the result.
 - (b) If a secret ballot is requested, the Secretary will conduct a secret ballot and will declare the result.
26. When a question is decided by a show of hands, any member may request each member's vote be recorded in the minutes. Unless any three members object, the Secretary will ensure they are recorded.
27. A member who has voted against a resolution, or has abstained from voting, may request that this fact be recorded in the minutes and, if requested, the Secretary must ensure it is recorded.

Business

28. The Chancellor, in conjunction with the Vice-Chancellor and Secretary, will decide the agenda for each Council meeting.
29. Matters put forward to Council should be appropriate for Council to consider in accordance with its statutory role.
30. Members of the University community or other persons who wish to put forward items for inclusion on the agenda of a Council meeting must notify the Secretary in writing at least two weeks prior to the meeting of Council. The decision on whether or not to include such items on the agenda will be made in accordance with order 28, having regard to order 29.
31. An item of business that is not on the agenda for a meeting of Council may be discussed at the meeting if it is a minor matter relating to the general business of Council. The member presiding must explain at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed. No resolution, decision or recommendation may be made in respect of such an item except to refer it to a subsequent meeting for further discussion (LGOIMA section 46A(7A)).
32. An item of business that is not on the agenda for a meeting of Council may be dealt with at the meeting if Council so resolves. The member presiding must explain at the meeting, at a time when it is open to the public, the reason why the item is not on the agenda and why discussion of the item cannot be delayed until a subsequent meeting (LGOIMA section 46A(7)).
33. At any special meeting of Council no business may be transacted other than the business specified in the notice of the meeting and reasonably incidental matters.

Procedures

34. The member presiding will have general control over the procedure to be followed at a meeting, and power to make binding rulings on the procedure to be followed.
35. Without limiting order 34, the member presiding may in his/her discretion at any stage of the meeting:
 - (a) impose speaking time limits on each member speaking on a matter; or
 - (b) rule that no member may speak more than once on a matter.

Admission of media and public

36. Media representatives and other members of the public may be admitted to Council meetings in accordance with the provisions of the Local Government Official Information and Meetings Act 1987 and may also be excluded from Council meetings in accordance with the provisions of that Act (LGOIMA sections 48 and 50).
37. A person who is not a Council member may be invited to speak at a Council meeting at the discretion of the member presiding.

Committees and delegation of powers

38. The Council may establish boards or other bodies within the University to give advice to Council (EA section 283(2)(j)).
39. The Council may appoint committees consisting of such persons, whether or not members of Council, as Council determines to exercise delegated powers under EA section 285 and 286 and such powers as are conferred on them by statutes made by Council. The Council may alter, discharge and reconstitute committees so appointed (EA section 238(4)).
40. The quorum of a board, advisory body or committee to which Council has delegated power will be a majority of the members unless the Terms of Reference for that board, advisory body or committee state otherwise.
41. The chairs of Council committees will be appointed annually by Council, on the recommendation of the Chancellor. This does not apply to the Academic Board or where otherwise provided in University statutes or law.
42. Boards, advisory bodies and committees of Council must operate under terms of reference approved by Council and in accordance with these Standing Orders, which will apply to them with all necessary changes. In the event of conflict between any terms of reference and these Standing Orders, the terms of reference will prevail, unless the Standing Orders reflect legal requirements.

Minutes

43. Accurate minutes must be kept of the proceedings of meetings of Council, and of any board, advisory body or committee. Minutes will be reasonably promptly circulated following the meeting to all members of the Council or relevant Committee. The next appropriate meeting will formally approve the minutes when they have been accepted as a true and correct record of proceedings.

Alteration of Standing Orders

44. Except where these Standing Orders embody statutory provisions, they may be amended by ordinary resolution passed at any meeting of Council. Notice of intention to propose an alteration of Standing Orders and of the terms of the proposed alteration must be included in the relevant notice of the meeting.

Suspension of Standing Orders

45. Standing Orders may be suspended, with the unanimous consent of the meeting, in regard to any item of business. The suspension will not apply to Standing Orders which reflect legal requirements.

Review of Standing Orders

46. Standing Orders will be reviewed on an annual basis.

Code of Conduct

Council of Victoria University of Wellington

Purpose of the Code

This Code sets out expected standards of conduct for Council members. It should be read in conjunction with applicable legislative requirements.

Code of Conduct for Council Members

When acting as a Council member in any circumstance, Council members must:

1. behave in a way that reflects and upholds the values of Victoria University as contained in the Strategic Plan;
2. comply with the individual duties in Schedule 11 section 10 of the Education and Training Act 2020 (set out below);
3. accept and support all Council decisions once made. Council operates under the principle of collective responsibility;
4. accept and, together with other Council members, ensure that Council can undertake its statutory responsibilities, duties and functions;
5. uphold the principles of being a good employer;
6. avoid, to the extent possible, any conflicts of interest. Where an interest in a matter being considered or about to be considered by Council arises, promptly disclose that interest in accordance with the Standing Orders;
7. not direct the actions of or raise concerns with individual members of University staff unless authorised to do so by the Chancellor or Vice-Chancellor.
8. not act as spokesperson for, or make any public comment on behalf of, Council or the University unless specifically authorised to do so by the Chancellor (in consultation with the Vice-Chancellor, where appropriate); and
9. be familiar with the operations of the University and the environment in which it operates.

Breach of Duties or the Code

A breach of any of the individual duties in Schedule 11 section 10 of the Education and Training Act 2020, or this Code of Conduct, may result in removal from office under sections 12 and 13 of the Act.

Schedule 11

10 Individual duties of council members

(1) A council member, when acting as a council member in any circumstances,—

(a) must—

- (i) act with honesty and integrity; and
- (ii) act in the interests of the institution as a whole; and
- (iii) act in a manner that promotes the performance of the functions characteristic of an institution of the kind to which the member belongs, and the duties of the council; and
- (iv) act in good faith, and not pursue the member's own interests at the expense of the council's interests; and

(b) must exercise the care, diligence, and skill that a reasonable person would exercise in the same circumstances, taking into account—

- (i) the nature of the institution; and
- (ii) the nature of the action; and
- (iii) the position of the person as a council member, and the nature of the responsibilities undertaken by the council member; and

(c) may not disclose any information to which subclause (3) applies to any person, or make use of, or act on, that information, except—

- (i) in the performance of the council's functions; or
- (ii) as required or permitted by law; or
- (iii) if the member has earlier been authorised to do so by the council; or
- (iv) if disclosing, making use of, or acting on it does not, or is unlikely to, prejudice the council or the institution; or
- (v) in complying with requirements for members to disclose interests.

(2) The fact that a council member was appointed by the council in accordance with a statute providing for the appointment of a member (or 2 or more members) to represent the interests of a stated institution or of people or institutions of a stated description does not limit or affect the council member's duty under subclause (1)(a)(ii) to act in the interests of the institution as a whole.

(3) This subclause applies to information that—

- (a) a council member has in their capacity as a council member; and
- (b) would not otherwise be available to the member.

(4) This clause does not apply to a member of [Te Pūkenga—New Zealand Institute of Skills and Technology's] council.

Audit and Risk Committee

Terms of Reference

1 Introduction

The Audit and Risk Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, The Health and Safety at Work Act 2015 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose

The purpose of the Committee is to assist Council to discharge its governance responsibilities in relation to oversight of strategic and operational risk management, health, safety and wellbeing management, internal and external audit, statutory financial reporting, and legislative compliance.

3 Membership

- 3.1 Unless Council decides otherwise the membership of the Committee will be as follows:
 - (a) The Chancellor and the Pro-Chancellor;
 - (b) Up to five other members of Council appointed by the Council each year on the recommendation of the Chancellor;
 - (c) All Council members can attend Committee meetings.
- 3.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Chancellor, Vice-Chancellor and any staff or student members of the Committee will not be eligible for appointment as Committee Chair.

4 Meetings

- 4.1 The Committee will meet at least four times a year as determined by the Chair or as otherwise requested by Council.
- 4.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor, Pro Chancellor or Committee Chair.
- 4.3 Meetings will be chaired by the Chair, or in their absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 4.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 4.5 The Committee Chair will appoint a Secretary to the Committee in conjunction with the Secretary to Council to ensure minutes of all meetings are kept.
- 4.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

5 Information and reporting

- 5.1 The Committee will maintain direct lines of communication with the Vice-Chancellor, the Director, Governance, Risk & Assurance (who oversees the work of the internal auditors), the General Counsel and the external auditors.
- 5.2 The Director, Governance, Risk & Assurance, the internal and external auditors are encouraged to meet with the Chair of the Committee independent of university management.
- 5.3 Auditors' only time is reserved at the end of each meeting of the Audit and Risk Committee to provide the opportunity for the Auditors to share any pertinent information as required and for the Audit and Risk Committee to ask any relevant questions of the Auditors in this private session. Auditors in attendance will be the External Audit Partner, the Director, Governance, Risk and Assurance as the functional leader of the internal audit service provider and the internal audit service provider, as required.
- 5.4 The Committee may receive advice from external parties who have relevant expertise and experience.
- 5.5 In addition to provision of scheduled information and reports, the Vice-Chancellor, COO, and CFO are responsible for drawing to the Committee's attention any material matter that appears likely to create a significant risk for the University in relation to audit and risk matters.
- 5.6 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.
- 5.7 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor, CFO, COO, General Counsel, the Director, Governance, Risk & Assurance, the external auditors and to any other people as Council and the Vice-Chancellor direct after notifying the Committee Chair.

6 Responsibilities

The responsibilities of the Committee are as follows:

- (a) liaise with the internal and external auditors and act as an independent reporting channel for any matters of concern
- (b) review the annual external audit plan with the external auditors
- (c) assess the performance of financial management
- (d) review the annual report, including financial statements, (which are also reviewed by the Finance Committee) and related audit findings
- (e) clear the public release of the Annual Report
- (f) review accounting policies as necessary
- (g) oversee compliance of statutory responsibilities relating to financial and other requirements
- (h) review the appointment of external auditors and their fees, including any non-audit services and fees, and make appropriate recommendation to Council recognising the OAG determines the auditor and influences the level of fees
- (i) review frequency and significance of transactions between the University and related parties
- (j) review the independence of the external auditors and the appropriateness of any non-audit services they perform recognising the OAG determines the auditor
- (k) review the internal auditors and their activities

- (l) approve the annual internal audit plan
- (m) ensure recommendations highlighted in internal audit reports are actioned by management or otherwise justified and explained where there is a conscious management decision not to implement a recommendation.
- (n) monitor strategic risk assessments and ensure a process exists for management overseeing operational risks and related internal controls
- (o) recommend the Council approve the risk appetite statement agreed between the Committee and management
- (p) monitoring the adequacy of the University's insurance programme and making appropriate recommendations to Council
- (q) oversee the annual legislative compliance programme and recommend as appropriate to Council
- (r) oversee the adequacy of health, safety and wellbeing policy and management processes and systems
- (s) supervise special investigations as requested by the Council
- (t) any other duties and responsibilities which have been assigned to the committee from time to time by the Council

7 Authority

- 7.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference. The Committee will make recommendations to the Council on all matters requiring a decision. The Committee does not have the authority or power to make a decision in the Council's name or on its behalf.
- 7.2 The Committee, through the Chair, is authorised by Council to investigate any activity within its terms of reference. All staff members will be directed to cooperate with any reasonable request.
- 7.3 The Committee, through the Chair, is authorised by Council to obtain outside legal or other independent professional advice and to arrange for the attendance of outside parties with relevant experience and expertise at meetings. The Director, Governance, Risk and Assurance and General Counsel will be consulted before obtaining outside professional and legal advice. These services will be funded from the Council cost centre. If the resulting expenditure will exceed the approved budget, then the Committee will need to consult with Council and obtain its approval, generally at the next Council meeting.
- 7.4 Nothing in these terms of reference limits the responsibility and authority of the Vice-Chancellor to commission internal audits and reviews to be undertaken at any time. The Committee will be consulted or informed of any such audits as appropriate.

8 Review

The Committee will undertake a periodic self-review of its responsibilities and objectives, and of its charter and report to Council on that review.

9 Delegation by Council

In accordance with sections 285(1) and 286(1) of the Education and Training Act 2020, Council delegates to the Audit and Risk Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed:



Professor Nic Smith, Vice Chancellor

Date:

26-6-25

Signed:



Alan Judge, Chancellor

Date:

24-6-25

Finance Committee

Terms of reference

1 Introduction

The Finance Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

- 2.1 The purpose of the Committee is to assist Council to discharge its governance responsibilities in relation to financial planning, capital management and financial performance.
- 2.2 The Committee will review the areas listed below, provide feedback to management and to Council.
- 2.3 **Financial planning**
 - a) Long term financial and capital plans to support the Strategic Plan.
 - b) The business plan, budget and statutory Investment Plan.
 - c) Business cases for major investments.
- 2.4 **Capital management**
 - a) Treasury policy
 - b) Funding strategy
 - c) New funding facilities and/or transactions outside the Vice-Chancellor's delegated authority
- 2.5 **Financial performance**
 - a) Periodic review of business performance¹ versus approved business plan
 - b) Review of quarterly Treasury report

Note: The Audit & Risk Committee is responsible for reviewing the Annual Report and Financial Statements

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

- 4.1 Unless Council decides otherwise the membership of the Committee will be as follows:
 - a) The Chancellor and/or the Pro-Chancellor;
 - b) The Vice-Chancellor; and
 - c) Up to five other members of Council appointed by Council each year on the recommendation of the Chancellor.

¹ Includes performance versus budget

4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Vice-Chancellor and any staff or student members of the Committee will not be eligible for appointment as Committee Chair.

5 Meetings

5.1 The Committee will meet at least four times a year as determined by the Chair or as otherwise requested by Council.

5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor, Pro-Chancellor or Committee Chair.

5.3 Meetings will be chaired by the Chair, or in his or her absence by another member of the Committee as decided by the members of the Committee present at the meeting.

5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.

5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.

5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

6.1 In addition to provision of scheduled information and reports, the Vice-Chancellor is responsible for drawing to the Committee's attention any material matter that appears likely to create a significant risk for the University in relation to financial matters.

6.2 After each meeting of the Committee the Chair will report the Committee's findings and conclusions to Council.

6.3 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on: 21 March 2016 by Council

These terms of reference take effect from: 21 March 2016

These terms of reference were amended on: 12 December 2016 by Council
27 February 2017 by Council
26 February 2018 by Council

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Finance Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____ / ____ / ____

Signed: _____
Council member

Full name: _____

Date: ____ / ____ / ____



Te Aka Matua Kōmiti – Māori Advisory Committee

Terms of reference

1 Introduction

The Te Aka Matua Kōmiti – Māori Advisory Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

- 2.1 The purpose of Te Aka Matua is to assist Council discharge its governance responsibilities in relation to Māori and Te Tiriti o Waitangi.
- 2.2 In fulfilling this purpose, Te Aka Matua will provide **advice** to Council on:
 - a. Understanding and applying Te Tiriti o Waitangi to support Council decisions, business and processes;
 - b. The strategic direction of the University and its implications, opportunities and connections with Māori, including mana whenua;
 - c. Building and maintaining positive external relationships with iwi, and other Māori organisations and entities; and
 - d. Any other matters consistent with the above responsibilities as requested from time to time by Council.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

- 4.1 Unless Council decides otherwise the core membership of the Committee will be as follows:
 - a. The Chancellor;
 - b. Up to three other members of Council, two of whom should be on an annual rotation to build all Council members' understanding of Te Tiriti o Waitangi, mātauranga Māori, te reo Māori and tikanga Māori;
 - c. Up to three external Māori members – one member each from mana whenua iwi, Taranaki Whānui and Ngāti Toa, appointed by Council on the nomination of the relevant mana whenua iwi and one co-opted member appointed by Council based on an agreed identified skill-set. No member shall be Council members and may be appointed for up to a four-year term;

d. One Māori student appointed by Council on the nomination of Ngāi Tauira¹.

4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. No external member, staff or student members of the Committee shall be eligible for appointment as Committee Chair.

5 Meetings

5.1 The Committee is expected to meet four times a year as determined by the Chair or as otherwise requested by Council.

5.2 A quorum at meetings of the Committee will be a majority of the members of the Committee one of whom must be the Chancellor or Committee Chair.

5.3 Meetings will be chaired by the Chair, or in their absence by another Council member of the Committee as decided by the members of the Committee present at the meeting.

5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information, explanations and who bring diverse perspectives and insights to inform its views and advice.

5.5 The Committee Chair will appoint a secretary to the Committee in conjunction with the Secretary to Council.

5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

6.1 The Chair-approved draft or if available, the confirmed minutes of a Committee meeting will be circulated to members of Council at the next Council meeting. The confirmed minutes shall be made available to the Vice-Chancellor and any other people as Council and the Vice-Chancellor direct.

7 Review

7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on:	7 June 2016
These terms of reference take effect from:	7 June 2016
These terms of reference were amended by Council on:	26 February 2018
These terms of reference were amended by Council on:	26 March 2018
These terms of reference were amended by Council on:	29 October 2018
These terms of reference were amended by Council on:	10 October 2022
These terms of reference were amended by Council on:	16 June 2025

9. Delegation by Council

9.1 In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Te Aka Matua Kōmiti – Māori Advisory Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

¹ Council may wish to give consideration to attendance being shared by the Co-Presidents of Ngāi Tauira.

Signed:

Alan Judge

Council member

Full name:

Alan Judge, Chancellor

Date:

24/6/25

Signed:

Nic Smith

Council member

Full name:

Nic Smith, Vice-Chancellor

Date:

26/6/25

Victoria Honours Committee

Terms of reference

1 Introduction

The Victoria Honours Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

2.1 The purpose of the Committee is to:

- Recommend to Council, from time to time, criteria to be considered when proposing Honorary Degrees, Hunter Fellowships and Distinguished Alumni Awards;
- Recommend to the Academic Board and to Council the names of persons considered to be worthy of the conferment of an honorary degree, a Hunter Fellowship or a Distinguished Alumni Award, and the reasons for such recommendations in the context of the Honorary Degrees and Hunter Fellowships Statute and the Committee's current guidelines for such honours;
- Recommend to Council naming in accordance with the Victoria Naming Statute;
- Oversee the Chancellor's Lecture and the Chancellor's Dinner; and
- Recommend to Council, from time to time, the establishment of, and criteria for, any other honorary awards which the Council may wish to bestow.

3 Authority

3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

4.1 Unless Council decides otherwise the membership of the Committee will be as follows:

- The Chancellor;
- The Pro-Chancellor;
- The Vice-Chancellor;
- Two members of Council who are not members of the Academic Board;
- Two senior members of the academic staff appointed by Council on the nomination of the Chancellor for an initial term of four years, renewable once for a further four year term;
- Three members of the academic staff of different faculties appointed by Council on the nomination of the Academic Board for an initial term of four years, renewable once for a further four year term;
- One member, being a graduate, nominated by the Post Graduate Students' Association and appointed by Council for a term of two years.

4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee.

5 Meetings

- 5.1 The Committee will meet as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be a majority of the members of the Committee.
- 5.3 Meetings will be chaired by the Chair, or in his or her absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Secretary to Council will also be the Secretary of the Committee.
- 5.6 All proceedings under the Honorary Degrees and Hunter Fellowships Statute are confidential and taken in committee. A resolution of Council conferring an honorary degree or a Hunter fellowship is also taken in committee and remains confidential until the award is accepted.
- 5.7 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.
- 6.2 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on: 25 July 2016 by Council

These terms of reference were amended by Council on: 26 February 2018

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Victoria Honours Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____ / ____ / ____

Signed: _____
Council member

Full name: _____

Date: ____ / ____ / ____

Council People and Culture Committee

Terms of reference

1 Introduction

The People and Culture Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council.

2 Purpose and responsibilities

The Committee shall assist Council to meet its responsibilities to:

- establish key performance objectives for the Vice-Chancellor, evaluate the Vice-Chancellor's performance and undertake the Vice-Chancellor's annual remuneration review;
- review and support personal development priorities and programs for the Vice-Chancellor;
- develop a culture at the University which supports the delivery of its strategic priorities as they relate to people and culture;
- ensure the wellbeing, health and safety of staff and students;
- ensure the Vice-Chancellor, as the employer of staff, is discharging their responsibilities effectively and is building organisational performance and culture;
- provide advice and guidance in relation to key staff-related strategies, policies and priorities;
- review the approach to and feedback from formal staff engagement exercises;
- provide an environment in which staff and students can achieve to their full potential;
- ensure that equity, diversity and inclusion practices and priorities are being achieved;
- ensure there are effective succession plans in place for key personnel; and
- such other matters as may be referred to it by Council from time to time.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.
- 3.2 The Committee, through the Chair, is authorised by Council to investigate any activity within its terms of reference.

4 Membership

- 4.1 The membership of the Committee will be as follows:
 - a) The Chancellor (Chair)
 - b) The Pro-Chancellor

c) Up to two lay members of Council

4.2 The Committee Chair will be the Chancellor or such other member of the Committee appointed as Chair by the Council.

5 Meetings

5.1 The Committee will meet as determined by the Chair or as otherwise requested by Council.

5.2 A quorum at meetings of the Committee will be two Members, one of whom must be the Chancellor or Pro-Chancellor.

5.3 Meetings will be chaired by the Chair or in their absence by another member of the Committee.

5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.

5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.

5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

6.1 The Committee will maintain direct lines of communication with the Council.

7 Review

7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key Dates

8.1 These terms of reference were approved on: 14 February 2022 by Council
These terms of reference take effect from: 14 February 2022

Council People and Culture Committee

Terms of reference

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the People and Culture Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____ / ____ / ____

Signed: _____
Council member

Full name: _____

Date: ____ / ____ / ____

Nominations Panel

Terms of reference

1 Introduction

The Nominations Panel is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council.

2 Purpose and responsibilities

- 2.1 The purpose of the Committee is to make recommendations to Council on its membership in accordance with the Council Membership Statute.
- 2.2 In particular, the Nominations Panel is responsible for:
 - a) identifying and recommending to Council suitable candidates to fill Council vacancies as and when they arise;
 - b) ensuring that there is an appropriate mix of knowledge, skills, experience and diversity on Council so as to ensure the Council is capable of undertaking its responsibilities, duties and function; and
 - c) considering any other matters referred to the Panel by Council.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

- 4.1 The membership of the Committee will be as follows:
 - a) The Chancellor (or the Pro-Chancellor where the person holding office as Chancellor is being considered for recommendation)
 - b) a senior member (Professor or Associate Professor) of the University's academic staff appointed by Council on the nomination of the Academic Board for a term of up to four years
 - c) a member of the University's professional staff appointed by Council for a term of up to four years
 - d) the President of the Victoria University of Wellington Students' Association (or nominee);
 - e) a person appointed by Council on the nomination of Te Aka Matua for a term of up to four years
 - f) the Vice-Chancellor;
 - g) up to 2 external members appointed by the Council for a term of up to four years
- 4.2 The Panel will be chaired by the Chancellor (or Pro-Chancellor if the person holding office as Chancellor is being considered for recommendation)

- 4.3 At least two members of the Panel must be graduates of the University.
- 4.4 None of the members of the Nominations Panel, other than the Chancellor (or Pro-Chancellor) and Vice Chancellor, may be members of Council.

5 Meetings

- 5.1 The Panel will meet when convened by the Chair or as requested by the Council.
- 5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor (or Pro-Chancellor).
- 5.3 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.4 The Chair will appoint a Secretary of the Panel in conjunction with the Secretary to Council.
- 5.5 The Standing Orders of Council will apply to any meetings of the Panel except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 The Committee will maintain direct lines of communication with the Council.

7 Review

- 7.1 The Panel will undertake a periodic review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on: 29 July 2019 by Council
These terms of reference take effect from: 29 July 2019

These terms of reference were amended and
approved by Council on: 23 March 2020
These terms of reference take effect from: 23 March 2020

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Nominations Panel all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____ / ____ / ____

Signed: _____
Council member

Full name: _____

Date: ____ / ____ / ____