



MEETING OF  
COUNCIL

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ORDER PAPER AND DOCUMENTS

- PUBLIC -

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11.00 AM, MONDAY, 9 FEBRUARY 2026  
COUNCIL CHAMBER, LEVEL 2,  
HUNTER BUILDING



## COUNCIL

Order paper for the meeting to be held in  
the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington  
at 11.00 am on Monday, 9 February 2026

### PUBLIC BUSINESS

11.00 am

*All timing approximate*

#### PROCEDURAL ITEMS

- |    |   |                   |
|----|---|-------------------|
| 1. | a) Karakia                                    | <i>Chancellor</i> |
|    | b) Welcome and Apologies                      |                   |
| 2. | Disclosure of Interests                       | <i>Chancellor</i> |
| 3. | Council Minutes, meeting held 1 December 2025 | <i>Chancellor</i> |

#### MATTERs for CONSIDERATION

- |          |   |             |                        |
|----------|---|-------------|------------------------|
| 11.10 am | 4. Report from the Chancellor           | Oral report | <i>Chancellor</i>      |
|          | 5. Report from the Vice-Chancellor      | VUWC 26/01  | <i>Vice-Chancellor</i> |
| 11.20 am | 6. Financial report to 31 December 2025 | VUWC 26/02  | <i>CFO</i>             |

#### ITEMs for APPROVAL

- |          |  |            |                   |
|----------|--|------------|-------------------|
| 11.25 am | 7. Conferment of Qualifications  | VUWC 26/03 | <i>Chancellor</i> |
|          | 8. Appointment of Foundation Trustees  | VUWC 26/04 | <i>Chancellor</i> |
|          | 9. Appointment of Director to US Friends of Victoria University Board of Directors | VUWC 26/05 | <i>Chancellor</i> |

#### ITEMs for NOTING

- |          |   |            |                   |
|----------|---|------------|-------------------|
| 11.30 am | 10. New Year Honours 2026               | VUWC 26/06 | <i>Chancellor</i> |
|          | 11. Forthcoming Events and Next Meeting | VUWC 26/07 | <i>Chancellor</i> |

#### PROCEDURAL ITEM

- |     |                                  |            |                   |
|-----|----------------------------------|------------|-------------------|
| 12. | Resolution to Exclude the Public | VUWC 26/08 | <i>Chancellor</i> |
|-----|----------------------------------|------------|-------------------|

Attached

#### Governing Documents

Council Manual/Standing Orders/Code of Conduct  
Te Tiriti o Waitangi Statute/Committee Terms of Reference

## **Agenda Item 1**

- a. Karakia
- b. Welcome/Acknowledgements/Apologies

**To resolve:           that the apologies be sustained**

**Agenda Item 2**

**Disclosure of Interests**

**To receive:** any declarations and disclosures of interest by members of Council.

**To note:** that the Disclosure of Interests register is attached.

**To consider:**     1     **declarations and conflicts of interest by Council Members.**  
                      2     **whether a conflict of interest exists or is perceived to exist and, if so, how the matter should be managed.**

NAME	ENTITY	POSITION	START DATE (or entry date)	END DATE
Richard Arnold	Tertiary Education Union	Member	2001	
William Bell-Purchas	Parliamentary Services	Employee	28.11.22	
	New Zealand Labour Party	Member	11.02.22	
	E tū Union	Member	19.09.22	
	Living Wage Movement	Volunteer	26.05.22	
	Masons Lane Chambers	Contractor	26.02.25	
	Russell McVeagh (Summer legal clerkship)	Employee	17.11.25	13.2.26
Brigitte Bönisch-Brednich	Nil			
Megan Evans	MinterEllisonRuddWatts	Partner		
Pania Gray	Kororā Consulting	Managing Director	August 2010	Ongoing
	Education Services Limited	Independent Chair	July 2014	Ongoing
	Te Wānanga o Raukawa	Part-time student	2021	Ongoing
	Foundation Board of Trustees	Member	2025	Ongoing
Asifa Hanif	Wairarapa Women Centre Board	Member	1.3.24	
	Carterton Youth Council	Member	1.9.22	
Mei Fern Johnson	Russell McVeagh	Partner		
	Board of Directors at SEADRIF Insurance Company (Southeast Asia Disaster Risk Insurance Facility),	Director	Dec 2025	
Alan Judge	Biotelliga Holdings Ltd	Shareholder	13.7.17	
	Pacific Health Group Limited	Chair	23.9.25	
	Victoria University of Wellington Foundation Board	Trustee	15.2.21	
	Maxwell Fernie Trust	Trustee	21.3.21	

NAME	ENTITY	POSITION	START DATE (or entry date)	END DATE
David McLean	Bibi McLean Trustee Limited	Trustee	17.9.19	
	Kiwi Group Capital Ltd	Chair	23.11.22	
	NACEW	Member	18.11.19	
	NZ War Memoria Trust	Chair	13.2.24	
	Wheel Holdings Pty Ltd	Director	1.9.24	
Nic Smith	Queensland University of Technology	Adjunct Professor	1.9.22	
	University of Auckland	Visiting Professor	24.3.20	
	Victoria University of Wellington Foundation Board	Trustee	16.1.23	
	Business Central	Board member	1.1.25	
	University Strategy Group	Member	1.1.26	
David Smol	Contact Energy	Director	2018	
	Cooperative Bank	Director	2021	
	Earth Sciences New Zealand	Chair	2025	
	NZTA	Board Member	2019	
	MSD Risk and Audit Committee	Chair	2018	
	DIA External Advisory Committee	Chair	2018	
	HUD Strategic Advisory Committee	Chair	2023	
	Rimu Road Consulting Ltd	Director	2017	
	Tait Communications	Director	Sep 2024	
	Various financial investments in funds and companies			
	Consultancy projects for government from time to time			
James Te Puni	Barnados NZ Board	Chair	Nov 2015	
	Te Ahuru Mowai	Kaiwhakahaere Matua/CEO	Mar 2020	
	Waikanae Christian Holiday Park	Trustee	March 2021	
	Titahi Ltd	Director and Shareholder	March 2021	
	Community Housing Aotearoa (CHA)	Council Member	Dec 2024	

### **Agenda Item 3**

#### **Council Minutes, Meeting held 1 December 2025**

**To receive:** the public Minutes of the Meeting of Council held 1 December 2025.

**To resolve:** that the Minutes of the Meeting of Council held 1 December 2025 be approved.



## COUNCIL

Minutes of the Council Meeting held on Monday, 1 December 2025  
in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington  
from 11.00 am to 3.45 pm

- PRESENT:** Mr Alan Judge (Chancellor) (Chair)  
Professor Richard Arnold  
Mr William Bell-Purchas *until 2.50 pm*  
Professor Brigitte Bönisch-Brednich  
Ms Megan Evans  
Ms Pania Gray (Pro-Chancellor)  
Ms Asifa Hanif  
Ms Mei Fern Johnson  
Mr David McLean  
Professor Nic Smith (Vice-Chancellor)  
Mr David Smol  
Mr James Te Puni  
Ms Caroline Ward (Secretary to Council)
- APOLOGIES:** Mr William Bell-Purchas (for early departure)
- IN ATTENDANCE:** Mr Liban Ali, VUWSA President *via Zoom*  
Ms Jackie Anderson, General Counsel  
Dr Logan Bannister, Deputy Vice-Chancellor, Students  
Ms Rachel Bruce, Chief Financial Officer  
Mr Ivan Burton, Project Delivery Manager  
Mr Aidan Donoghue, VUWSA President elect *via Zoom*  
Dr Emma Dunlop-Bennett, Assistant Vice-Chancellor, Pasifika  
Ms Sarah Forster, Content Manager  
Professor Margaret Hyland, Deputy Vice-Chancellor, Research  
Professor Bryony James, Provost  
Professor Robyn Longhurst, Deputy Vice-Chancellor, Academic  
Ms Kirsty McClure, Director, Student Experience and Wellbeing, Acting Director Titoko  
Ms Megan McPherson, Acting Director Communications & Marketing  
Mr Reece Moors, Director, Office of the Vice-Chancellor  
Ms Marianna Nicolau, Associate Director, Financial Operations  
Mrs Rachel Scott, Director, Governance, Risk, and Assurance  
Mr David Stevenson, Director, Property Services  
Ms Kate Tibbitts, Chief People Officer  
Ms Tina Wakefield, Chief Operating Officer

25.187

### WELCOME / ACKNOWLEDGEMENTS / APOLOGIES

- Noted:**
- 1 that Ms Asifa Hanif gave the Karakia.
  - 2 that the Chancellor acknowledged all present and especially welcomed Ms Megan Evans, and Ms Mei Johnson, attending their first formal meeting of



- Council following their appointment by the Minister to a four-year term which commenced on 1 November 2025.
- 3 that the Chancellor acknowledged and thanked Professor Margaret Hyland, Deputy Vice-Chancellor, Research as she attended her final meeting of the University Council prior to leaving Te Herenga Waka at the end of the year.
- 4 that an apology for early departure from the meeting was received from Mr William Bell-Purchas.

**Resolved:** that the apology from Mr William Bell-Purchas for early departure from the meeting be sustained.

Judge/Smith  
Carried  
250174

25.188

#### DECLARATIONS AND DISCLOSURE OF INTERESTS

**Received:** declarations and disclosure of interests by members of Council.

- Noted:**
- 1 that the disclosure of interests listing had been updated to add new Ministerial appointees, Ms Mei Fern Johnson, and Ms Megan Evans.
- 2 that Council members were reminded to advise the Secretary to Council of any changes to their disclosure of interests listing between meetings.
- 3 that for item-specific disclosures, the Chancellor asked that Council members alert him at the time.

*at 11.05 am the Vice-Chancellor assumed the Chair*

25.189

#### ELECTION OF CHANCELLOR AND PRO-CHANCELLOR

**Received:** a Council paper from the Secretary to Council, Ms Caroline Ward dated 20 November 2025 regarding the election of the Chancellor (1.1.26-31.12.26) and the Pro-Chancellor (1.12.25-31.12.26) (document VUWC 25/132).

- Noted:**
- 1 that one nomination was received for each position by the closing date and time of 5 pm on 19 November 2025 - Mr Alan Judge for a second term as Chancellor from 1 January 2026; and Ms Pania Gray for Pro-Chancellor, with a term commencing from 1 December 2025.
- 2 that the earlier commencement of the Pro-Chancellor term was due to the former Pro-Chancellor, Hon Maryan Street, completing her appointment to Council on 31 October 2025.
- 3 that the Vice-Chancellor extended his appreciation on behalf of all Council members to Mr Judge and Ms Gray as they commit to Council leadership roles. He noted that Ms Pania Gray is the second Māori wahine to be elected Pro-Chancellor of the University Council.
- 4 that in congratulating Ms Gray and Mr Judge on their election and re-election, Professor Smith closed with a Whakataukī – *Mā mua ka kite a muri, mā muri ka ora a mua – Those who lead give sight to those who follow, those who follow give life to those who lead.*

**Resolved:** 1 that Mr Alan Judge be declared duly re-elected to the office of Chancellor for the period from 1 January 2026 to 31 December 2026;

Te Puni/McLean  
Carried  
250175

- 2 that Ms Pania Gray be declared duly elected to the office of Pro-Chancellor for the period from 1 December 2025 to 31 December 2026.

Te Puni/McLean

Carried

250176

at 11.10 am the Vice-Chancellor returned the Chair to the Chancellor

25.190

## COUNCIL MINUTES, MEETING HELD 20 OCTOBER 2025

**Received:** the public Minutes of the meeting of Council held 20 October 2025.

**Resolved:** that the public Minutes of the meeting of Council held on 20 October 2025 be approved.

Te Puni/Smol

Carried

250177

25.191

## REPORT FROM THE CHANCELLOR

**Received:** an oral report from the Chancellor, Mr Alan Judge.

**Noted:** 1 that the Chancellor outlined events and activities since his last update to Council as follows:

- attended the 20 October 2025 Finance Committee meeting
- chaired the 29 October 2025 Council meeting
- hosted a farewell for former Pro-Chancellor and member of Council, Hon Maryan Street
- met with the Director of Taranaki Whānui
- met with the CEO of Laidlaw College
- discussed the Pro-Chancellor role with Council member, Ms Pania Gray
- co-hosted the Legacy Club with the Vice-Chancellor
- attended the Chancellors' Workshop
- attended the City Gallery Curator lecture
- met with the University's Chief People Officer, Ms Kate Tibbitts
- attended the 17 November Audit & Risk Committee meeting
- met with Council member Professor Brigitte Bönisch-Brednich regarding the Council annual performance review
- had an introductory meeting with new Ministerial appointees, Ms Megan Evans; and Ms Mei Fern Johnson
- met with the Provost, Professor Bryony James
- met with Professor Martien Lubberink
- attended the Finance Committee Workshop regarding 320 The Terrace
- attended the Te Herenga Waka VUW 2025 Leadership programmes awards
- met regularly with the Vice-Chancellor
- met regularly with the Secretary to Council.

- 2 that the Chancellor commented on two of the above items. First, the City Gallery Curator lecture provided an opportunity to understand the incredible opportunities and powerful connections that will arise from the Civic precinct development; and secondly the Te Herenga Waka Leadership Programmes awards had demonstrated the astonishing range and capability of our students in leadership, and voluntary initiatives. The opening speech from Erin Roxburgh was inspirational and the Chancellor was reminded as to why we do what we do for the University community.

**Resolved:** that the Chancellor's oral report be noted.

**Bell-Purchas/Johnson**  
**Carried**  
**250178**

## 25.192 REPORT FROM THE VICE-CHANCELLOR

**Received:** a report from the Vice-Chancellor, Professor Nic Smith, dated 24 November 2025 (document VUWC 25/133).

**Noted:**

- 1 that the report was taken as read.
- 2 that the Vice-Chancellor reflected on the current environment with the University in a place of changing regulatory frameworks, particularly the research system. He reiterated his earlier comments that Humanities and Social Sciences are a core part of Te Herenga Waka under his leadership and that the removal of humanities from the Marsden Fund is of significant concern.
- 3 that in 2026 Professor Smith will join the Minister's University Strategy Group.
- 4 that the positive sentiment around belonging and diversity, and the nearly double-digit improvement in the overall satisfaction measure in the students' *Have Your Say* survey results were commended by Council.
- 5 that maintaining vigilance on financial sustainability continues especially as the University heads into a challenging set of financial circumstances in 2026.
- 6 that despite the ongoing financial challenges, delivery of several significant projects is set to make 2026 more effective and this will ensure a high-quality experience to students.
- 7 that management is involved in active bargaining with the Union, and it is hoped to resolve negotiations soon to provide certainty to staff.
- 8 that the leadership of this year's VUWSA President, Mr Liban Ali, and the Ngāi Tauira Co-Presidents, Ms Kaea Hudson and Ms Aria Ngarimu was commended.
- 9 that success in the Marsden funding round was applauded.
- 10 that Council was updated on the Vice-Chancellor's recent round-the-world trip which included hosting alumni events in New York and London. The depth, breadth, and commitment of the University's international alumni communities is strong, and allowed positive philanthropic conversations to take place. Professor Smith returned via Beijing, for the opening of the China Annual Conference and Expo for International Education (CACIE), where New Zealand was the country of honour. This gave cause to consider international student recruitment and how it makes sense for New Zealand Universities to collaborate to develop a larger and more diverse market overall, rather than compete with each other.
- 11 that work is underway on Human Capital Management (HCM) and Finance systems with Human Resources and Finance teams working closely together.
- 12 that there is a lot of attention on cybersecurity and the Audit & Risk Committee received a comprehensive briefing at its November meeting.
- 13 that there was discussion on Universities' overall social license in New Zealand which was on the agenda at a recent Vice-Chancellors' meeting. The Vice-Chancellors agreed to develop 3-6 initiatives to take back to the Universities NZ table focussed on how the tertiary sector can increase awareness and engagement. This topic will also be discussed at the Council's first Workshop in the New Year.

**Resolved:** that the report from the Vice-Chancellor be noted.  
Bönisch-Brednich/Arnold  
Carried  
250179

## 25.193 FINANCIAL REPORT TO 31 OCTOBER 2025

**Received:** the Financial report to 30 October 2025 from the Chief Financial Officer, Ms Rachel Bruce (document VUWC 25/134).

**Noted:**

- 1 that the report was taken as read.
- 2 that the University remains on track to meet FY25 budget with a small surplus of approximately \$5m.
- 3 that the \$18m projected surplus in the October report is normal and this will reduce substantially by the end of the year due to significant outlay as project costs materialise, and revenue from halls of residence reduces.
- 4 that the Chancellor thanked the Chief Financial Officer, and her team for their excellent work this year.

**Resolved:** that the Financial report to 31 October 2025 be noted.  
Te Puni/Gray  
Carried  
250180

## 25.194 CONFERMENT OF QUALIFICATIONS

**Received:** the list of degrees, diplomas and certificates granted on 1 December 2025 (document VUWC 25/135).

**Resolved:**

- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 25/135, and that their names be entered on the Roll of Graduates on 1 December 2025.
- 2 that a motion of congratulations to the Graduates be recorded.

Hanif/Bell-Purchas  
Carried  
250181

**Noted:** *Action:*

- 1 that there was discussion on the naming convention previously approved by Council in 2019 to have 'Wellington' in Faculty names.
- 2 that it was agreed to review this in 2026 to test if the time is right to remove Wellington from Faculty names, noting that this would require a Council decision.

## 25.195 APPOINTMENT OF COUNCIL MEMBER FOLLOWING THE STAFF ELECTION

**Received:** a Council paper dated 10 November from the Chancellor, Mr Alan Judge, regarding the appointment of a Council member following the staff election. (document VUWC 25/136).

**Noted:**

- 1 that the Council paper was taken as read.
- 2 that Professor Richard Arnold had won the recent staff election with a strong mandate to continue on Council for a further four-year term. He was

thanked and applauded by Council members as his appointment was confirmed.

**Resolved:** that in accordance with clause 5.1(d) of the Council Membership Statute, Professor Richard Arnold be appointed to Council for a further four-year term from 1 January 2026 to 31 December 2029.

McLean/Smol  
Carried  
250182

## 25.196 2026 COMMITTEE APPOINTMENTS

**Received:** a Council paper dated 24 November 2025 from the Chancellor, Mr Alan Judge, regarding the approach to 2026 Committee appointments (document VUWC 25/137).

**Noted:**

- 1 that the Council paper was taken as read.
- 2 that the Chancellor had decided to delay Committee appointments until after the January 2026 Workshop. At this meeting the overall structure of the Council's Committees will be considered with a view to possibly merging Finance Committee with Audit & Risk. Further, due to the size of mandate this merged Committee would have the possibility of a new Health & Safety Committee which would also include security, both physical and cyber, in its Terms of Reference is open for discussion.
- 3 that the Te Aka Matua Committee will also be included in the overall review of the Council's Committee requirements.
- 4 that Council members were asked to contemplate this, and their availability to serve on Committees, over the break prior to the discussion at the Workshop.
- 5 that in the meantime the current Chairs and Committee members will remain in place.

**Resolved:** that the update on the approach to 2026 Committee appointments be noted.

Judge/Gray  
Carried  
250183

*that Mr Liban Ali, and Mr Aiden Donoghue joined the meeting via Zoom*

## 25.197 STUDENT PRESIDENT REPORTS

**Received:**

- 1 a report from Mr Liban Ali, VUWSA President (document VUWC 25/138a).
- 2 a report from Ms Aria Ngarimu and Ms Kaea Hudson, Ngāi Tauria Co-Presidents (document VUWC 25/138b).

**Noted:**

- 1 VUWSA
- 2 that the report was taken as read.
- 3 that outgoing VUWSA President Mr Liban Ali and incoming President for 2026, Mr Aidan Donoghue joined the meeting via Zoom. Mr Ali reinforced the Vice-Chancellor's earlier comments on how effectively the University and VUWSA had worked together during 2025. He said it had been a rewarding year, and highlighted work on changes to put in place better postgraduate student representation. Mr Donoghue confirmed that he is

already working on initiatives for 2026, including reviewing the overall student representative model.

*Ngāi Tauira*

- 3 that the report was taken as read.
- 4 that the Ngāi Tauira Co-Presidents were unable to attend the meeting, however Council noted the excellent work Ms Aria Ngarimu and Ms Kaea Hudson had led throughout the year and particularly commended their efforts on ensuring Ngā Mokopuna was integrated as far as possible for students.
- 5 that a vote of thanks to all the 2025 Student Presidents was made in recognition of their leadership and contribution. The Chancellor wished them all the very best in their next endeavours.

- Resolved:**
- 1 that the report from the VUWSA President be noted.
  - 2 that the report from the Ngāi Tauira Co-Presidents be noted.
  - 3 that a vote of thanks be recorded to the outgoing Student Presidents.

McLean/Arnold  
Carried  
250184

*Mr Liban Ali, and Mr Aidan Donoghue left the meeting*

## 25.198 PASIFIKA REPORT

**Received:** a Council paper dated 18 November 2025 from the Assistant Vice-Chancellor (Pasifika), Dr Emma Dunlop-Bennett, providing her first report since taking up the role (document VUWC 25/139).

- Noted:**
- 1 that Dr Emma Dunlop-Bennett was warmly welcomed to Council as she presented her first report.
  - 2 that the Council paper was taken as read.
  - 3 that Dr Dunlop-Bennett detailed her background, and explained how she sees the Pasifika strategy developing and her plan to have this ready in six months time.
  - 4 that she outlined a refreshed approach across three pillars: Pasifika identity, Pasifika student success, and Pasifika staff success.
  - 5 that work will take place to consolidate current Pasifika spaces into a malae, providing a one-stop space for Pasifika student and staff support.

**Resolved:** that the Pasifika update report be noted.

Johnson/Gray  
Carried  
250185

## 25.199 FORTHCOMING EVENTS AND NEXT COUNCIL MEETING

**Received:** a Council Paper from the Secretary to Council, Ms Caroline Ward, dated 17 November 2025 regarding Forthcoming Events (document VUWC 25/140).

- Noted:**
- 1 that the Council paper was taken as read.
  - 2 that Council members were encouraged to attend next week's December graduation events which include a Pasifika celebration, three Michael Fowler Ceremonies, two Ngā Mokopuna ceremonies, and a parade.

- 3 that venues for Council meetings in 2026 will include Level 12 Rutherford House, and Ngā Mokopuna. It is also hoped to have a meeting at Old Government Buildings if there is a suitable room. This possibility is being investigated by the Secretary to Council.
- 4 that the next meeting of Council will take place at 11 am on Monday, 9 February 2026 in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington.

**Resolved:** that the Council paper on Forthcoming Events and the date and details of the next Council meeting be noted.

Gray/Bönisch-Brednich  
Carried  
250186

25.200

## COMMITTEE AND ACADEMIC BOARD MINUTES

**Received:** the following Committee and Academic Board minutes:

- Finance Committee, 20 October 2025
- Academic Board, 4 November 2025
- Audit & Risk Committee, 17 November 2025

**Resolved:** that the public Committee and Academic Board minutes be noted.

Smol/Evans  
Carried  
250187

25.201

## RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

**Received:** a recommendation that certain items be taken with the public excluded (document VUWC 25/141).

**Resolved:** 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 16-29).

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter		Ground(s) under section 48(1) for the passing of this resolution
16. Minutes of previous meeting held 20 October 2025	Privacy, commercial prejudice,	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)

	commercial activities.		
<b>17. 2026 Budget – for approval</b>	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>18. 320 The Terrace Demolition business case</b>	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>19. Rent Review for Old Government Buildings</b>	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>20. Insurance Renewal Mandate</b>	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>21. Koha approval beyond VC delegation</b>	Confidential basis.	s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>22. Health, Safety, and Wellbeing Q3 report</b>	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>23. Vice-Chancellor's report</b>	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>24. Financial report to 31 October 2025</b>	Commercial prejudice, commercial activities, Confidential basis	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>25. Have Your Say survey report</b>	Commercial prejudice,	s9(2)(b)(ii),	LGOIMA s48(1)(a)(ii)



	commercial activities, Confidential basis	s9(2)(i),and s9(2)(ba)(i)	
<b>26. Foundation quarterly report</b>	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i),and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>27. Digital roadmap – oral report</b>	Commercial prejudice, commercial activities, Confidential basis	s9(2)(b)(ii), s9(2)(i),and s9(2)(ba)(i)	LGOIMA s48(1)(a)(ii)
<b>28. Committee and Academic Board minutes</b>	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)
<b>29. Council only time</b>	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)

In relation to each of the above items, no public interest consideration has been identified favouring disclosure of the particular information in public proceedings of the meeting that would override the need to withhold the information.

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 29, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Te Puni/Evans  
Carried  
250188

#### **Agenda Item 4**

#### **Report from the Chancellor**

**To receive:** an oral report from the Chancellor, Mr Alan Judge.

**To resolve:** that the oral report from the Chancellor be noted.

## **Agenda Item 5**

### **Report from the Vice-Chancellor**

**To receive:** a report from the Vice-Chancellor, Professor Nic Smith, dated 21 January 2026 (document VUWC 26/01).

**To resolve:** that the report from the Vice-Chancellor be noted.



## COUNCIL PAPER

To	Members of Council
From	Nic Smith, Vice-Chancellor
Author	Nic Smith, Vice-Chancellor
Date	21 January 2026
Subject	<b>Vice-Chancellor's report – public</b>
Document #	VUWC 26/01

### Executive Summary

The Vice-Chancellor reports solid progress across academic and operational priorities. The Transitional Academic Audit Committee accepted the Cycle Six Year Two report, confirming improvements and removing the need for a midcycle audit.

December graduations ran smoothly, with 1,105 graduates, including 98 PhDs, supported by refreshed engagement initiatives and the launch of *Whakanuia*.

Ngā Mokopuna marked its first year, with a larger celebration planned once Living Building certification is achieved. Key end-of-year events concluded the calendar.

The University's first AI Hackathon engaged staff, producing tested prototypes and strengthening capability and cross-University collaboration.

### Cycle Six Academic Audit Year Two report

The Transitional Academic Audit Committee, at its meeting in November 2025, accepted Victoria University of Wellington's Cycle Six Academic Audit Year Two report acknowledging the continuing work being undertaken to close out the remaining items alongside a wider work portfolio. Because of this positive review, a mid-cycle academic audit report will not be required.

## Graduations

December was a busy month for events with five Graduation ceremonies. Just over a thousand graduates crossed the stage at the Michael Fowler Centre, and a further 60 at Te Hui Whakapumau. This graduation saw 98 PhDs graduating. A number of new initiatives were undertaken, including a strong social media and radio presence, the use of repurposed photo boards from Open Day, and *Whakanuia*, a new magazine for graduates.

## Ngā Mokopuna

Ngā Mokopuna celebrated its one-year anniversary with a low-key celebration. We intend to make this a bigger celebration when we achieve full Living Building certification. The DVC Māori & Kaitiakitanga hosted approximately 30 members from the Hunter Club at Ngā Mokopuna for an extensive tour of the building.

## Other Events

In addition to graduation, we celebrated Margaret Hyland at her farewell and held the Vice-Chancellor's Christmas party.

## Successful Hackathon

Our first AI Hackathon brought together staff from across the University to explore how AI could tackle “crunchy” problems and improve the student experience, resulting in student-tested ideas and clickable prototypes presented to the Vice-Chancellor and Te Hīwa. The day-and-a-half programme was highly effective. The event received strong feedback: 80% of participants met their goals, 73% felt more confident using new tools, and—most importantly—80% made valuable connections with colleagues across the University.

## Recommendation:

**That Council note the Vice-Chancellor's public report.**

## **Agenda Item 6**

### **Financial report to 31 December 2025**

**To receive:** the Financial report to 31 December 2025 from the Chief Financial Officer, Ms Rachel Bruce (document VUWC 26/02).

**To resolve:** that the Financial report to 31 December 2025 be noted.



**DECEMBER 2025**

**SUMMARY MONTHLY PUBLIC FINANCIAL REPORT**

## CONSOLIDATED STATEMENT OF FINANCIAL PERFORMANCE

STATEMENT OF FINANCIAL PERFORMANCE	Dec 2025		
	Act	Bud	Var
	\$m		
Government Grants incl. PBRF	207.1	204.1	3.0
Tuition Fees	152.0	158.0	-6.0
Research, Commercial & Other	202.0	190.9	11.1
<b>REVENUE</b>	<b>561.1</b>	<b>553.0</b>	<b>8.1</b>
People	294.5	290.9	-3.6
Occupancy	51.4	51.2	-0.2
Operating	158.5	151.4	-7.2
<b>EXPENDITURE</b>	<b>504.4</b>	<b>493.5</b>	<b>-11.0</b>
<b>EBITDA</b>	<b>56.7</b>	<b>59.6</b>	<b>-2.9</b>
Depreciation & Amortisation	58.1	56.4	-1.7
Interest Expense	2.2	2.7	0.5
<b>UNIVERSITY GROUP SURPLUS/DEFICIT</b>	<b>-3.6</b>	<b>0.4</b>	<b>-4.0</b>
%	-0.6%	0.1%	
<b>CONSOLIDATED GROUP SURPLUS/DEFICIT</b>	<b>9.8</b>	<b>2.4</b>	<b>7.4</b>
%	1.7%	0.4%	

Presentation of figures rounded to nearest \$100k can lead to minor rounding differences in tables.

### YTD overview

- Revenue is favourable to budget by \$8.1m, primarily due to higher research revenue.
- Expenditure is unfavourable to budget by \$11.0m, due to higher spend on operating expenses and people costs, which is partly due to the higher research activity noted above.
- The Consolidated Group Surplus of \$9.8m includes the Foundation Surplus.
- The Foundation Surplus of \$13.4m is favourable to budget by \$11.5m, driven by higher donation revenue and investment gains, and lower funding transfers to the University.



## CONSOLIDATED STATEMENT OF FINANCIAL POSITION

STATEMENT OF FINANCIAL POSITION	As At:	
	Dec-25 Actual	Dec-24 Actual
	\$m	
Cash & Cash Equivalents	67.6	65.0
Investments	114.8	110.0
Accounts Receivable & Accruals	17.8	13.9
Pre-Paid Expenses	19.8	23.0
Other Current Assets	7.9	10.5
<b>TOTAL CURRENT ASSETS</b>	<b>227.9</b>	<b>222.4</b>
Property, Plant and Equipment	1,227.7	1,192.8
Intangibles	9.0	9.3
Investments in Related Parties	8.3	7.6
<b>TOTAL NON-CURRENT ASSETS</b>	<b>1,245.0</b>	<b>1,209.7</b>
<b>TOTAL ASSETS</b>	<b>1,472.9</b>	<b>1,432.1</b>
Accounts Payable & Accruals	71.0	58.6
Revenue in Advance	87.0	86.2
Bank Borrowings – Current	-	-
Employee Entitlements – Current	20.9	19.7
Other Current Liabilities	3.6	8.2
<b>TOTAL CURRENT LIABILITIES</b>	<b>182.6</b>	<b>172.7</b>
Employee Entitlements – Non-current	21.4	19.5
Bank Borrowings – Non-current	70.0	83.0
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>91.4</b>	<b>102.5</b>
<b>TOTAL LIABILITIES</b>	<b>274.0</b>	<b>275.2</b>
<b>NET ASSETS</b>	<b>1,199.0</b>	<b>1,156.8</b>
Accumulated Surplus	501.3	489.8
Current Year Earnings	9.8	13.2
Other Reserves	687.9	653.8
<b>TOTAL COMMUNITY EQUITY</b>	<b>1,199.0</b>	<b>1,156.8</b>
<b>TOTAL LIABILITIES &amp; COMMUNITY EQUITY</b>	<b>1,472.9</b>	<b>1,432.1</b>

*Presentation of figures rounded to nearest \$100k can lead to minor rounding differences in tables.*

## **Agenda Item 7**

### **Conferment of Qualifications**

**To receive:** the list of degrees, diplomas and certificates granted on 9 February 2026 (document VUWC 26/03).

**To resolve:**

- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 26/03 and that their names be entered on the Roll of Graduates on 9 February 2026.
- 2 that a motion of congratulations be recorded.



## **DEGREES, DIPLOMAS AND CERTIFICATES TO BE GRANTED ON 9 FEBRUARY 2026**

### **Doctor of Education**

**O'Connor**, Stephen Brent

### **Doctor of Musical Arts**

**Wilson**, Ezzra James, *in Sonic Arts*

### **Doctor of Philosophy**

**Abdeljawad**, Yousef Abdellatif Yousef, *in Economics*

**Bainbridge**, Annette Helen, *in History*

**Basista**, Ronny, *in Political Science*

**Benhalima**, Yacine, *in History*

**Blixt**, Ian Randall, *in Marine Biology*

**Booth**, Tony Joseph, *in Engineering*

**Broadribb Payne**, Manon Nell, *in Marine Biology*

**Campbell**, Angela Suzanne, *in Landscape Architecture*

**Di Bono**, Lorena, *in Economics*

**Heine**, Zoe Jacqueline Marama, *in Science in Society*

**Herubin**, Aimee LaRue, *in Linguistics*

**Jones**, John Davis, *in Religious Studies*

**Milligan**, Richard, *in German*

**Mohammadhossein**, Nastaran, *in Information Systems*

**Monteiro**, Vanessa Caroline, *in Geology*

**Mustafa**, Hassan, *in Information Systems*

**Newton**, Freya Kathryn Dummere, *in Ecology and Biodiversity*

**Sarkodie**, Helena, *in Finance*

**Tickle**, Stephanie Elizabeth, *in Geology*

**Xu**, Jiahan, *in Linguistics*

## **WELLINGTON FACULTY OF ARCHITECTURE AND DESIGN INNOVATION**

### **Master of Architecture (Professional)**

**Kennington**, Hugh Edward

**Rennie**, Breagha Margaret, *with Merit*

### **Master of Design Innovation**

**Chuelita**, Irsyadila, *with Merit*

**Ybancz**, Erika Faith Singson, *with Distinction*

### **Master of Interior Architecture**

**Basabas**, Nikolasa Maria Montes, *with Distinction*

**Master of Urban and Regional Planning**  
**Olivero Bellan, Lucia Elena, *with Merit***

**Bachelor of Architectural Studies**

**Aitcheson, Anna**  
**Anton-Uthayaraj, Gershom**  
**Augustine, Jarnah Louise**  
**Aung, Romana**  
**Baker, Jack Claude**  
**Banks, Laura Jane**  
**Bargh, Ella Grace**  
**Barnett, Isabelle Ruby**  
**Bayne, Miri Timm**  
**Bisset, Emily Ailsa Rose**  
**Blissett, Hazel Eve**  
**Boss, Noah Alexander Simon**  
**Bothwell, Chloe Tung Ji-En**  
**Brown, Sophia Janice**  
**Caballes, Christopher Jay Cabrales**  
**Carlton, Zerlina Rose**  
**Carter, Bayly Rose Belcher**  
**Cavanagh, Ashleigh Marie**  
**Chen, Pin-Yu**  
**Cho, Minhyeok**  
**Choi, Lai Yin**  
**Choi, Sean**  
**Creasy, Laila Zara**  
**Crowley-Gilmore, Jonelle Michelle**  
**Cusiel, Paige**  
**Durga, Priyanka**  
**Engelbrecht, Beau Kenneth**  
**Evans, Henry Samuel**  
**Forbes Moody, Benjamin Stuart**  
**Frost, Nicholas James**  
**Garbutt, Flynn Alexander**  
**Graham, Caitlin Rose**  
**Grainger, Alicia May**  
**Gulati, Saskia**  
**Hamilton, Olivia Rose Vessey**  
**Hamilton, Ryley John Frank Gil**  
**Haycock, Charlotte Rebekah Jane**  
**Hayes, Charlotte**  
**Hinton-Russell, Isabelle Esther**  
**Hoàng, Minh Anh**  
**Hong, Wei-Jy**  
**Hosking, Grace Emily Carol**  
**Jaber, Qais**  
**Johnson, Ava Elizabeth Sampson**  
**Johnson, Kade William**  
**Keating, Alicia Cristine**  
**Khan, Rumaan Ali**  
**Khwaengdaeng, Thanapon**  
**Kinney, George**  
**Lad, Krisha Rajesh**  
**Leighton-McPhee, Jack Levi**  
**Luan, Shuqi**

**Macayan**, John Israel Abando  
**Mackey**, Breyton Ben  
**Marcov**, Kiera Amy  
**Mascariñas**, Luis Gabriel Avena  
**Maunder**, Lucy Rose  
**McCormick**, Danielle Lacovy  
**McDonald**, Leo Samuel  
**McGowan**, Mia Katherine  
**McIntosh**, Lachlan  
**Mead**, Cody Liam  
**Middleton**, Theodore Hone  
**Moen**, Joshua Peter  
**Moles**, Lachlan Cooper  
**North**, Oses Jenna  
**O'Connor**, Emily Jane Middlemore  
**O'Driscoll**, Julia Rose  
**Oliver**, Levi Simon  
**Oliver**, Ruby Elizabeth  
**Orias**, Jodi Kristen  
**Oviedo**, Shain Alex  
**Patel**, Kareena Manojkumar  
**Pyle**, Brooke Ella  
**Ramsay**, Ethan John  
**Rippingale**, Ella Winirangi  
**Roberts**, Tessa Mae  
**Romain**, Emma Lisa  
**Rooney**, Laura Wishart  
**Ryan**, George James Croft  
**Sachs**, Keegan Kyle  
**Sharp**, Elise Marcia  
**Sharplin**, Ellie Elizabeth  
**Shepherd**, Blake Wineti  
**Smyth**, Lydia May  
**Stevenson**, MacLeay Isla  
**Stirling**, Oliver Ian  
**Stratford**, Hazel Jane  
**Stroobant**, Billie Elizabeth  
**Suitha**, Pansy  
**Sutton**, Luke James  
**Tanaka-Avers**, Aisha  
**Tanala**, Endera  
**Taylor**, Giselle Aroha Rose  
**Tong**, Vivienne Anne Nolan  
**Tyrie**, Olivia Millie  
**Walsh**, Charlotte Fraser  
**Waters**, Daisy Isabella  
**White**, Tamara Grace  
**Wilcox**, Sarah Jane  
**Wilkinson**, Briar Jane  
**Williscroft**, Mara Max Rose  
**Winiata**, Kayla Frances  
**Wipatene**, Sean Anthony Kelly  
**Wright**, Jackson  
**Wright**, Ollie Waugh Nicol  
**Yeoman**, Benjamin  
**Yepes Osorio**, Karen Andrea  
**Yiappos**, Fotene Ioanna

**Zawada**, Adelphi Marion

**Zhu**, Anna

**Bachelor of Building Science**

**Adcroft**, Nicholas James Stace

**Barry**, Nathaniel Frank

**Botha**, Elardus Jurie

**Brook**, Charlie James

**Campbell**, Connor

**Dai**, Jacky Jiajun

**Denham**, Ryan James

**Donnelly**, Jack Patrick

**Downs**, Oliver Cameron

**Durga**, Priyanka

**Dyer**, Joshua Zachary

**Eadie**, Finnbar

**Espeleta**, Nisha Mikkell Orellana

**Hankins**, Charlie Ian

**Harvey**, Max Kenneth

**Helu**, 'Iteni

**Horne**, Callum Robson

**Paltingca**, Kaiser Anito

**Samuela**, Anthony Carlner

**Smith**, Leo David

**Souphanthavong**, Wilson Sihavong

**Swift**, Ryan Jamie

**Watson**, Ethan George

**Wills**, Spencer James

**Yee**, Ben Richard

**Bachelor of Design Innovation**

**Bae**, Woori

**Banks**, Renee Sharee

**Barrett**, Amelia Rose

**Beuvink**, Petra Rose

**Bordogna**, Jessica Grace

**Bowater**, Tait Matthew

**Busby**, Cassandra Marama

**Choi**, I Nga Julia

**Cross**, Andrew

**Crossan**, Ruby Sophia Flight

**D'Mello**, Zeus Karl John

**D'Silva**, Kriselle Lourdes

**de Clercq**, Cassidy

**Droutman**, Ryan Paul

**Eagle**, Kristopher Dean

**Emanuel**, Libby Grace

**Evans**, Grace Emma Phyllis

**Fidler**, Ella Ingrid Islay

**Fine**, Pelenaise Pisila

**Gan**, Selena

**Gillies**, Henry James Maze

**Guo**, Qixuan

**Hannah**, Marisa Grace

**Hannan**, Bradley Sean

**Hay**, Annabel Rose

**Hayes**, Tom William

**Hemingway**, Emerson Rose  
**Holmes**, Mitchell Lee  
**Hughan**, Ruby Angel  
**Hulena**, Cole Marc  
**Hunter**, Oscar George  
**Iversen**, Ned Michael Jelas  
**Jackson**, Samuel Robert  
**James**, Hayley Ann  
**Jewell**, Charles James Oliver  
**Jones**, Isla Rose  
**Ketpichai**, Predaporn  
**Knight**, Joshua Allen  
**Koia**, Charlotte Jean  
**Kudoic**, Klara Ana  
**Lineham**, Meg Lucy  
**Lockwood**, Elise Macy  
**Lovegrove**, Eri Ushiki  
**Lush**, Inara Saw May Marion  
**Madill**, Molly Rosa  
**Manson**, Grace Elizabeth  
**Martin**, Patrick  
**McCall**, Jasmyn Ruby  
**McDonald**, Ike  
**McHugh**, Clare Kate  
**McKeown**, Alexander Josef  
**Mei**, Chengxuan  
**Miller**, Amelia Shen-Ai  
**Mudzviti**, Eunice  
**Palmer-Rennie**, Seth Taati  
**Pan**, Jie  
**Patel**, Kajol Jayana  
**Payne**, Charlotte Maree  
**Potogi**, Wesley Seilala  
**Qi**, Wanting  
**Quito**, Patrick Charles  
**Rebolledo**, Rav Nicolai  
**Redgrave**, Ava Bianca  
**Richdale**, Jazzelle Lara  
**Rikys**, Stacey Maree  
**Roadley**, Jessamy Louise  
**Roberts**, Liana Grace  
**Rockell**, Matthew Forrester  
**Ruggiero**, Jenna Louiza  
**Sawyers**, Shannon Katrine Best  
**Scarrow**, Ethan William  
**Scoullar**, Makyla Shelby  
**Snell**, Darcy Patrick  
**Suckling**, Gabriella Emma  
**Taing**, Brandon  
**TeRiele**, Jack Vijay  
**Tungol**, Mari Andrea  
**Viljoen**, Matthew Barrie Bryan  
**Wellington**, Jasmine Gwyneth  
**Wilson**, Bee Solaris  
**Zhang**, Shiqi  
**Zhang**, Ziqian

**Graduate Diploma in Design Innovation**

**Miao, Ke**

**Graduate Diploma in Designed Environments**

**Cantillon, Sarah Isobel Ann**, *in Landscape Architecture*

**Gibu Joseph, Elza**, *in Architecture*

**Grigg, Nicholas John**, *in Architecture*

**Luscombe, Gabriella Rose**, *in Architecture*

**Postgraduate Certificate in Architectural Science**

**Pathrikar, Avneesh Arvind**, *in Sustainable Engineering Systems*

**WELLINGTON SCHOOL OF BUSINESS AND GOVERNMENT**

**Executive Master of Business Administration**

**Richards, Kylie**, *with Merit*

**Master of Commerce**

**Donaldson, Ashleigh Brooke**, *in Management with Distinction*

**Master of Global Business**

**Bulbul**

**Chavan, Prajakta Chandrakant**

**Deeksham, Deepesh**, *with Merit*

**Madsen, Emmalene Anne**, *with Distinction*

**Tong, Xinyi**, *with Merit*

**Zangouropoulos, Alexander Peter**, *with Distinction*

**Master of Information Studies**

**Chak, Li Ling**, *in Archives and Records Management and Library Science with Distinction*

**Jenkin, Hannah Elizabeth**, *with Merit*

**Single, Rylee Jaime**, *in Library Science*

**Master of Professional Accounting**

**Abeygunawardhane Weerasinghe, Gayani Sulochana**, *with Merit*

**Anil David Varghese**

**Ban, Teng**

**Bhula, Bryanna Sascha**

**Celino, Jona**

**Fernando, Wannakuwatta Waduge Nimasha Sanduni**, *with Merit*

**Hamilton, Niall Alexander**

**Jose, Abin**, *with Merit*

**July, May**

**Lord, Shynia Sarah**

**Rathnayaka Mudiyanse, Dilki Udeshi Madushani**, *with Distinction*

**Song, Kippeum**, *with Merit*

**Song, Yan**, *with Merit*

**Stewart, Kathryn Rita**, *with Merit*

**Sun, Ruipeng**

**Thomas, Midhun**

**Varghese, Sanju John**

**Vidhu, ~**

**Yokota, Riku**, *with Merit*

**Master of Professional Business Analysis**

**Castellanos Sabin, Douglas**, *with Merit*



**Mahesh Reddy**, Himaja, *with Merit*  
**Tomar**, Sujay Sanjaybhai  
**Zhang**, Zihao, *with Merit*

**Master of Public Administration (Executive)**

**Bell**, Megan Janine, *with Merit*

**Master of Public Management**

**Ardi**, Rakhmat Sectiono, *with Merit*  
**Chagani**, Batool  
**Pongsawai**, Souksavath, *with Merit*  
**Yue**, Lian Liu, *with Merit*

**Master of Public Policy**

**Dindatami**, Siti Nadya, *with Merit*  
**Geange**, Julie Ann  
**Ginting**, Josegi Machioreno, *with Merit*  
**Sodouangdenh**, Lounny, *with Merit*

**Bachelor of Commerce with Honours**

**Hanna**, Daniel Joseph, *with Second Class Honours (first division) in Economics*  
**Symons-Edwards**, Alice Lauren, *with Second Class Honours (first division) in Accounting*

**Bachelor of Commerce**

**Ali**, Omar Ali Ahmed  
**Allan**, Ruby George Baxter  
**Anderson**, Evan Marshall Latham  
**Araboglos**, Demitra Georgia  
**Arcus**, Jack Dylan  
**Arthur**, Rosie Ellen  
**Askari**, Alexia  
**Atkins**, Regan Eruini Huatahi  
**Austin**, Mollie Kate  
**Ayala**, Princess Aime Cruz  
**Bakhos**, Rachael Aleece  
**Ballantyne**, Jessica Anne  
**Barnes**, Nicholas Christopher Gerry  
**Barton-Ginger**, Bella Rose  
**Beasleigh**, Caleb Megan Sara  
**Bekker**, Ryan  
**Benge**, Blake Robert Charles  
**Bernacchi**, Danielle Jessica  
**Bihon**, Yohanna Michaela Haile  
**Bird**, Barnaby  
**Bou-Saab**, Bryan  
**Brady**, Neve Anne  
**Bridewell**, Courtney Dyllis-Anne Cortez  
**Brittin**, Lily Mae  
**Brown**, Hannah Grace Margaret  
**Brown**, Keenan William  
**Brown**, Nico Tyger Godward  
**Burn**, Sophie Mary Susan  
**Cachemaille**, Molly Ella  
**Calder**, Sophie Crystal  
**Candy**, Grace Elizabeth Ann  
**Carter**, Ryan David Patterson  
**Cater**, Harrison Llewelyn

**Caughey**, Hugo David Alan  
**Cha**, Minju  
**Chamberlain**, Jamie Mercer  
**Chen**, Lingli  
**Chu**, Tiffany Wingyan  
**Clareburt**, Lewis Douglas  
**Cloke**, Amie Ellen  
**Coates**, Harrison James  
**Coates**, Olivia Kim Fenna  
**Cobbum**, Mya  
**Collins**, Harrison Nevin  
**Columbus**, Caitlin Lee  
**Connolly-Bright**, Read  
**Corbett**, Shelby Madison  
**Corney**, Jessica Adele  
**Coyle**, William Mason  
**Cudby**, Joshua Rennick David  
**Dahya**, Neha  
**Dahya**, Sheetal  
**Dalton**, Cody Michael John  
**Davey**, William Joshua  
**Davies**, Zerinity Cynthia  
**Davis Barr**, Freda Matahau  
**de Magdalene**, Mathilde Rose Elise  
**Desai**, Evani  
**Devlin**, Kate Elizabeth  
**Dhakal**, Prakriti  
**Di**, Yikang  
**Ding**, Yibo  
**Đinh**, Thị Thanh Hằng  
**Doan**, Quynh Ngoc Phuong  
**Dolan**, Larni-Mae  
**Dong**, Ruizhe  
**Donkin**, Kate Elizabeth  
**Doran**, Aiden  
**Doyle**, Metiria-Hinekorangi Makareta Tawhirikura  
**Duarte Chinchilla**, Camila Daniela  
**Duncan**, Charlie Rose  
**Elsom**, Isabel  
**Fa'afua**, Jensen Petania Stanley  
**Fair**, Harrison Maxwell  
**Fairbairn**, Rachel Ann  
**Faraj Essahaty**, Zahia  
**Fergus**, Michael Peter  
**Fink**, Yuval  
**Forward**, Liam Crawford Tony  
**Fouvaa**, Lourdes Marina Epi  
**Fowler**, Ruby Adeline  
**Franks**, Leith Michael  
**Frith**, Conor John  
**Gandhi**, Ishaan  
**Giblett**, Geordan Taylor  
**Gibson**, Eloise Sabrina  
**Gibson**, Louis James  
**Gilbert**, Oliver Jack  
**Gilligan**, Zachery  
**Glasgow**, Madison Paige

**Gomes**, Jayden Nathaniel  
**Grant**, Thomas Alexander  
**Grenfell**, Benjamin Tod  
**Gurnsey**, Jessica Louisa Stocker  
**Gutschlag**, Chloe Marilyn  
**Hainsworth**, Amelia Ellen Abbott  
**Hall**, James  
**Hannah**, Lucas Alexander  
**Hardinge**, Zoe Ella  
**Harizi**, Nurdanisha Binti  
**Harnett**, Richard Leo  
**Hay**, Annabel Rose  
**Hay**, Flynn Andrew Eves  
**Heard**, William Matthew  
**Heng**, Kolboth  
**Heward**, Abbi Jane  
**Hey**, Ewan Shuichi  
**Holcroft-Lewer**, Kaden Matthew  
**Hooper**, Thomas Finlay Buchanan  
**Hoskins-Lefevre**, Brooke  
**Howat**, Molly Christine Diane  
**Hughan**, Ruby Angel  
**Ireland**, Sabine Jasmine Ila  
**Isara**, Danielle Kaye  
**Jarvis**, Emma  
**Jarvis**, Oliver Samuel  
**Jobson**, Finn McIntyre  
**John**, Eldhose  
**Joli**, Janaya Ruby May  
**Kain**, Georgia Kelsey  
**Kanaida**, Hana  
**Kaur**, Pawnddeep  
**Kell**, Niki Benjamin  
**Kennedy**, Nicola Catriona  
**Keown**, Madeline Grace  
**Khan**, Wael  
**Kilmister**, Suzy May  
**Kim**, Jisue  
**Kirkaldy**, Finnegan Donald-Thomas  
**Klapf**, Aimee Rebecca  
**Knight**, Jorja Mae  
**Kohrt**, Jaycee  
**Krishnan**, Gayathri  
**Krishnan**, Gowri  
**Kumar**, Risha Shritika  
**La Cruz Quero**, Aaron Andres  
**Lay**, Heng  
**Lay**, Kate Emma  
**Lee**, Jiwon  
**Lei**, James  
**Leonard**, Maxwell David  
**Leong**, Weng Lam  
**Liem**, Daniel Dwiseptian  
**Lim**, Elijah Tobey  
**Limbrick-Jones**, Zackary Sebastian  
**Lin**, Hetong  
**Lind**, Natasha Isabella

**Lusk**, Samantha Gracey Keturah  
**Lusty**, Connor Lennon  
**Lyons**, Beverley-Rae Kathleen Galletly  
**MacDonald**, Archie Alexander  
**Macfarlane**, Angus Duncan James  
**MacGregor**, Sasha Ella Jane  
**MacLeod**, Ruby Isabella Ellis  
**Madigan**, Jacob Nathaniel Pereira  
**Madill**, Molly Rosa  
**Maehl**, Samuel George  
**Mahony**, Joshua Bryan  
**Marsh**, Kai Eoin  
**Masters**, Jack  
**Matthewson-Booth**, Zac MacKenzie  
**Mayernick**, Finnley  
**McKay**, Rory  
**McKenzie**, Jacob Lachlan  
**McKinnon**, Sarah Marie  
**McShane**, Kayla Amy  
**McSweeney**, Grace Lyn  
**Mead**, Daniel William  
**Mehta**, Hrithik Rakesh  
**Menon**, Dhruv Vinod  
**Millar**, Harrison David Leo  
**Minnie**, Kayleigh  
**Moon**, Gavin William  
**Moore**, Alexandra Isabelle  
**Morar**, Kareena  
**Musa**, Sarina  
**Ngan-Boyle**, Caitlin Ashley  
**Nguyễn**, Đặng Mỹ Hà  
**Nguyen**, Hung Quang  
**Nguyen**, Thao Nhi  
**Nicholls**, Alice  
**Ning**, Shuangyu  
**Ninham**, Abigail Jane  
**Nundloll**, Meetranee  
**O'Shea**, Mary Kate  
**Oatasia**, Jane Naokeni  
**Owles**, Rosie Grace  
**Patel**, Rajveer Ravi  
**Patel**, Rheana  
**Patel**, Suneel Kiran  
**Payne**, Renee Elizabeth Alexandra  
**Penrose**, Emily  
**Perez**, Eugenio IV Pantig  
**Perrott**, Logan Connor  
**Pham**, Trong Minh  
**Phillips**, Abby Rae  
**Pickering**, Henry Gowan  
**Pieterse**, Ronelle  
**Plom**, Katherine Joy  
**Podiappuhami Mudiyansele**, Thanusha Laksithum Dissanayake  
**Prasad**, Muskan  
**Prentice**, Melissa Rose  
**Pullar**, Emily Roisin Hine Teumupo  
**Pyatt**, Oliver Robert Radford

**Qiao, Anqi**  
**Quann, Niamh Olivia**  
**Quin, Matthew Charles**  
**Ram, Anushka Shreya**  
**Rania, Simren Narissa**  
**Rawat, Hardik**  
**Rawlinson, Isabella Norma-Marie**  
**Rayner, Natalie**  
**Reddiex, Samuel Oliver**  
**Reiha, Hayley Louise**  
**Renugounder, Mano Murugan**  
**Richards, Tamzin Elizabeth**  
**Robbie, Ava Allison**  
**Roberts, Alyssa Napatson**  
**Robertson, Jorja Dawn**  
**Robinson, Brooke Grace Elizabeth**  
**Roddick, Edward Burton**  
**Rodrigues, Aidan Cosmos**  
**Roebuck, Isabella Mala**  
**Ropeti, Dominic Peter**  
**Ryan, Emily Rose**  
**Sacke, Tara**  
**Saunders, Alexander Gordon**  
**Scott, Kruz Roy**  
**Scott-Jones, Genevieve Michele**  
**Sharp, Latesha Marie**  
**Shen, Yifan**  
**Shepherd, Hannah Alice**  
**Shipman, Charlee**  
**Shiraiwa, Erika Molly**  
**Sibanda, Mhlulisi John**  
**Sidley, Owen John**  
**Simes, Nate George**  
**Simpson, Sinead**  
**Smit, Julian Pieter**  
**Smith, Zachary Jackson**  
**St Just, Olivia**  
**Stevenson, William James**  
**Stowers, Victoria Anne**  
**Stubbs, Alexandra Maragret**  
**Sullivan, Jessie May**  
**Sutherland, Jacob Daniel**  
**Suud, Namira Aisyah Zulkarnain**  
**Tailor, Diya**  
**Tamati, Taitaifono Adam Eti**  
**Tamu, Josifina Rachael**  
**Tapper, John Albert Howard**  
**Taylor, Abigail**  
**Taylor, Jessica Carolyn**  
**Thompson, Stella May**  
**Tiffen, Reilly John**  
**Tihore, Hermiyoni Kathleen Taimana**  
**Tran, Anh Tuan**  
**Try, Jayden Kym Hong**  
**Tuason, Iana Faith**  
**Tulloch, Melissa Dawn**  
**Turvey, Emma Colleen Joyce**

**van Greuning, Zoe**  
**Voong, Wilson San Tian**  
**Votyakov, Nicholas**  
**Walsh, Taylor Dianne**  
**Wang, Bojiang**  
**Ward, Otto Raynier Scholes**  
**Waru, Isaac Terei**  
**Watson, Ciana Wenpei**  
**Watson, Ella Kate**  
**Waudby-Johnston, Tamara Michelle Anahera**  
**Wealleans, Brooke Sophie**  
**Webb, Olga**  
**Welbourn, William Stanley Bleddyn**  
**Whitney, Amie Anne**  
**Williams, Hazel Rose**  
**Williams, Rachel Summer**  
**Wilson, Madeline Louise**  
**Wilson-Ratahi, Abbie Moerangi Hoea**  
**Withers, Noah Aaron**  
**Wong, Caelan**  
**Wong, Keisha Jasmin**  
**Woodward, Jasmine Mary**  
**Xie, Jingwen**  
**Xu, Yiqing**  
**Yan, Yiming**  
**Ye, Leah**  
**Yee, Samantha Mary**  
**Zeng, Qian Tong**  
**Zerafat, Heliya**  
**Zhou, Jackie**

#### **Postgraduate Diploma in Information Studies**

**Croskery, Thomas Lyall Shaw**  
**Dix, Kelly Jane**

#### **Postgraduate Diploma in Public Policy**

**Kubuabola, Isikeli Boginivalu**

#### **Graduate Diploma in Commerce**

**Dumelow, Karl Alan, *in Finance***  
**Gebreamlakh Gebre, Winta, *in Marketing***  
**Heald, Don Micheal,**  
**Reid, Chelsey Courtney, *in Economics***  
**Singsavanh, Athit, *in Economics***  
**Sulit, Alessi Ponty Santa Cruz, *in Information Systems***

#### **Postgraduate Certificate in Public Management**

**Amini, Marium**  
**Balute, Cherry Mae Llasos**  
**Cameron, Jackson James**  
**Coutts, Shirley Atanifa**  
**Hadfield, Alice Ann**  
**Hucker, Phillippa Clare**  
**Lemaau, Lepaga Hana**  
**May, Katherine Emma**  
**Moses, Destiny Danielle**  
**Muir, Taryn Liaan**

**Nilkund**, Shravan  
**Pawson**, David John  
**Quigan**, Sarah May  
**Shaw**, Kayana Brenda Christine  
**te Hau Bowden**, Katharine Ngahiwi Campbell  
**Thomas**, Glen Peter

**Postgraduate Certificate in Public Policy**  
**Yu**, Yingying

**Graduate Certificate in Commerce**  
**Daoud**, Rana Hatem Atieh  
**Majeed**, Masnoon  
**Tey**, Bernadette

## WELLINGTON FACULTY OF EDUCATION

### **Master of Education**

**Cahir**, Fintan William, *with Merit*  
**Murugan**, Madhivadhana, *with Merit*  
**Philipo**, Roselin  
**Potogi**, Aristophane Makerusa  
**Venter**, Clive

### **Master of Educational Psychology**

**Allen**, Haylee Kristen, *with Merit*  
**Almao**, Juliet Constance, *with Merit*  
**Blakeman**, Rayne Myra, *with Distinction*  
**Bornman**, Anrike, *with Distinction*  
**Chisholm**, Kirsten Anne, *with Distinction*  
**Chung**, Jonathan Michael, *with Distinction*  
**Cowan**, Madeleine Jade Marion Aimata, *with Distinction*  
**Doust**, Taliesin Thomas George, *with Merit*  
**Flannery**, Ella Grace, *with Distinction*  
**Hailes**, Tegan Hannah, *with Distinction*  
**Hughes**, Hannah Kate, *with Merit*  
**Irwin-Myrie**, Kiana Grace, *with Distinction*  
**Leeming**, Juliet Marie, *with Distinction*  
**Mosen**, Chelsea Kathleen, *with Distinction*  
**Munn**, William Stuart, *with Merit*  
**Ratcliffe**, Emily Josephine, *with Distinction*

### **Master of Secondary School Leadership**

**Houghton**, Putesiena Bridget

### **Master of Teaching and Learning (Primary)**

**Angus**, Billie Rena  
**Burrell**, Hannah Aroha Watene, *with Merit*  
**Conroy**, Micah Stewart Murray  
**Gotlieb**, Hayley Nicole, *with Merit*  
**Grice**, Frances Rose, *with Distinction*  
**Jensen**, Natalie Ellen, *with Merit*  
**Koller**, Isla Ruby, *with Distinction*  
**Lee**, Phoebe Victoria, *with Distinction*  
**Lee-McGill**, Maia Elizabeth, *with Merit*  
**Macesmith**, Oliver Thomas

**McKee**, Jessie Rose, *with Distinction*  
**McMahon**, India Jayde, *with Merit*  
**Roberts**, Amber Helana, *with Distinction*  
**Rowe**, Hannah Elizabeth, *with Merit*  
**Taufale**, Jayden Uale

**Master of Teaching and Learning (Secondary)**

**Bruce-Prior**, Courtney Meg, *with Distinction*  
**Burke**, Finlay Michael, *with Distinction*  
**Friedel**, Thomas Pierre  
**Gates**, Jacob Ryan, *with Merit*  
**Hughes**, Lucena Anne Martinez, *with Distinction*  
**Klaver**, Susannah Ruby, *with Distinction*  
**Luscombe**, Frazer Tristan, *with Merit*  
**Lyons**, Brooke Juliette Joan, *with Merit*  
**Mangous**, Eden Nicholas, *with Distinction*  
**Marshall**, Samantha Anne, *with Distinction*  
**Mumby**, Jordyn Kate, *with Merit*  
**Murray**, Colleen Rebecca, *with Distinction*  
**Norgrove**, Elysia Joy Adele, *with Merit*  
**Ohlson-O'Callaghan**, Kaleea Marie, *with Merit*  
**Sampson**, Jason Hemi, *with Merit*  
**Turner**, Danielle Morgan, *with Merit*  
**Walter**, Eve Ruby, *with Distinction*

**Bachelor of Education (Teaching) Early Childhood**

**Abdulaziz**, Mardiya Mohamed  
**De Lima**, Julia Sigrid Tadina  
**Fang**, Di  
**Fogg**, Eloise Anne  
**Gollan JNR**, Karl John  
**Harvey**, Lucy  
**Hawley**, Katie Louise  
**Mogg**, Charlotte Ruby-May  
**Othman**, Safa Muslim  
**Reeve**, Mackenzie Olivia  
**Soutar**, Charlotte Louise  
**Winchester Clark**, Daelin

**Postgraduate Diploma in Educational Psychology Practice**

**Blundell**, Erica Louise Lai Chiu  
**Borman**, Karyn Amanda  
**Careless**, Courtney Jade  
**Chatly**, Anmol  
**Cobbum**, Sarah Anne  
**Davies**, Katherine Mary  
**Fanslow**, Geneva Alyce Stewart  
**Gallagher**, Elizabeth  
**Lee**, Elizabeth Donnachie  
**McArdle**, Arabella Jane  
**McGeorge**, Samantha Lucy Elizabeth  
**Rademeyer**, Xanthe  
**Rai**, Angela  
**Richmond**, Ayra Belle Jardinero  
**Saul**, Emma Ruth  
**Tidswell Groot**, Miro Bella Diversa  
**Towers**, Cindy Maureen



**Graduate Diploma of Teaching (Early Childhood Education)**

**Gao**, Yutong  
**Hartley**, Serah Emily Ingman  
**Kavanagh**, Grace Lulu Frances  
**Pickering**, Jane Leanne  
**Randhawa**, Harpreet Kaur  
**Robinson**, Caylie Marie

**Graduate Diploma of Teaching (Primary)**

**Agustin**, Maria Rosario Montenegro  
**Ashcroft**, Jonathan Anthony  
**Ashmore**, Imogen Janet Kate  
**Bamber**, Wendy  
**Banks**, Keira Elizabeth  
**Baxter**, Ashleigh Janet  
**Bole**, Madison Isabelle Francey  
**Bridgeman**, Javin Siloam-Serene Helen  
**Broughton**, Stevie Doreen  
**Browne**, Ciara Eileen  
**Campbell**, Olivia Ellen  
**Carroll**, Jacob Samuel  
**Clarke**, Charlotte Eva  
**Collison**, Maia Terina  
**Compton**, Gwynn Owen  
**Dubba**, Joanna  
**Duffy**, Esther  
**Ellis**, Maxwell Jefferson  
**Enright**, Juliet Gabrielle Mallon  
**Fahey**, Tara Michelle  
**Feringa**, Georgia Phebe  
**Funaki**, Grace-Angela C'Ena Saraimonomono  
**Gadd**, Micah Angelica Pelaco  
**Hayde**, Brittany Maree Makgill  
**Hoffman**, Samantha Lee  
**Horncastle**, Emily Grace  
**Htwe**, Khin Maung  
**Ibrahim**, Asmaa Ibrahim Mohamed  
**Jacobs**, George Andrew  
**Jamieson**, Sarah Louise Dorothy  
**Kuipers**, Hannah Elisabeth  
**Ludeman**, Tracey Kim  
**Mackay**, Eva Margaret  
**Mann**, Owen  
**McKee**, Harry Timothy  
**Nelson**, Kate Jessica  
**Nguyen**, Thi Ly  
**O'Connor**, Madelee Alexis  
**Pateria**, Udit  
**Patterson**, Rachael Alana  
**Pettigrew**, Emily Grace  
**Pile**, Nicholas James  
**Powell**, Rebekah Kate  
**Ranford**, Pauline Rhiannon  
**Redpath**, Shaun  
**Rice**, Samantha Jamie  
**Ropitini**, Kobe Ana

**Sen, Tripti**  
**Shetty, Eeshani Dinesh**  
**Silveira, Brydie Alice**  
**Sok, Sreypich**  
**Taylor, Max Todd**  
**Thompson-Edgeler, Zoe Aisha**  
**Viliamu-Letalu, Stephanie Selagi**  
**Wilkins, Mercy Alexandra Maegan**  
**Wong, Arna Lorraine**  
**Wright, Sophia Beatrice**  
**Yeo, Jinsung**  
**Young, Eloise Gar Yen**

#### **Graduate Diploma of Teaching (Secondary)**

**Albertini, Georgia Rose**  
**Alexander, Baxter Ivan**  
**Attewell, Hadley Joseph James**  
**Barr, Gabriel Grant**  
**Bartley, Scott Colin**  
**Barton, Colin Constantine**  
**Berridge, Vera**  
**Booker, Nicholas William Saharat**  
**Bosshard, Clara Isabel Loader**  
**Bradford, Frankie Renee**  
**Brown, Camryn Victoria**  
**Carey, Charlotte Rose Hope**  
**Chambers, Josephine Hilary**  
**Clarke, Antonia Rinka**  
**Dabel-Moses, Joy Nankyer**  
**Dangi, Divya**  
**Davis, Eva Mae**  
**Derbyshire, Cody**  
**Donaldson, Josh Connor**  
**Doolaub, Eesha Mooneesha**  
**du Chatenier Nieuwland, Rosa Louise**  
**Dusterhoft, Matthew David**  
**Egan, Ciaran Martin**  
**Fallon, Sarah Zillah**  
**Fraser, Neve Isabella**  
**Gaudin, Bailey Samuel**  
**Godsell, Archie Finn**  
**Goguel, Charlotte Louise**  
**Goodyear, Adam John**  
**Guerin, Alexander Bede Hamer**  
**Haynes, Lucy Victoria**  
**Hemi, Lloyd William**  
**Hill, Olivia Ellen**  
**Hodgkinson, Bree-Ann Amber**  
**Hudspith-Gooch, Kate Eveline**  
**Jia, Bo**  
**Karapakula, Sunitha**  
**Keegan, Aaron James**  
**Kelly, Michael James**  
**Lane-Turnbull, Sean**  
**Langley, Thomas Jeffrey**  
**Leitner, Ella Xanthe**  
**Lewis, Jessica Nicole**

**Li, Zoe Caiyi**  
**Liu, Tianli**  
**Luddon-Muir, Solomon Moses**  
**Lundbak, Camilla Elisabeth**  
**Macdonald, Miro Oliver**  
**McArthur, Jenny Rowan**  
**McCallum, Benjamin Thomas Mumbassa**  
**McDonnell, Gabrielle Louise**  
**McGuigan, Daniel Peter**  
**Musgrave, Grant Logan**  
**Niutta, Myles Christian**  
**Parr, Sienna Shirley**  
**Pearce, Zachary Thomas**  
**Pickering, Blake Isaac**  
**Plas, Kelsey Joanne**  
**Poonsamy, Eladia Maree**  
**Reddy, Priya Ann**  
**Reitsma, Albert**  
**Robb, Kathryn Louise**  
**Robinson, Chloe Jasmine**  
**Roff, Abby Rose Helen**  
**Shadbolt, Olivier Thomas**  
**Sharma, Sanjay**  
**Shaw-Williams, Petra Leahy**  
**Shmeltzer, Aya**  
**Simpson, David Jackson Michael**  
**Singh, Simranjit**  
**Southon, Tiarne Sinead**  
**Stewart, Neve McKayla**  
**Stiggers, Ellie Mae**  
**Strydom, Etienne**  
**Summers, Hannah Catherine Shirley**  
**Tran, Quynh Anh**  
**van Loon, Taryn**  
**Yoshino, Taiki**

## WELLINGTON FACULTY OF ENGINEERING

### **Bachelor of Engineering with Honours**

**Beck, Jasmine Ella, with Second Class Honours (first division) in Electrical and Electronic Engineering**  
**Bennett, Nathan William, with Second Class Honours (first division) in Software Engineering**  
**Buller, Max Hubert, with Second Class Honours (first division) in Cybersecurity Engineering**  
**Burkitt, Kahurangi Benjamin, with First Class Honours in Software Engineering**  
**Chamberlain, Nathan Thomas Shaw, with Second Class Honours (first division) in Software Engineering**  
**Foote, Annie Rose, with First Class Honours in Cybersecurity Engineering**  
**Ford, Emily Piper, with First Class Honours in Software Engineering**  
**Green, Thomas Duncan, with First Class Honours in Cybersecurity Engineering**  
**Hindry, Adam James, with Second Class Honours (first division) in Cybersecurity Engineering**  
**John, Abia Maria, with First Class Honours in Cybersecurity Engineering**  
**Jones, Christopher Murray, with First Class Honours in Software Engineering**  
**Jones, Titoki Salabuli, with Second Class Honours (first division) in Electrical and Electronic Engineering**  
**King, Amy Guo Huanjuan, with First Class Honours in Software Engineering**  
**Manning, Alex Tokeley, with First Class Honours in Software Engineering**  
**Martin, Paige Kelsey, with First Class Honours in Cybersecurity Engineering**  
**Morley, Joseph James, with First Class Honours in Cybersecurity Engineering**  
**Ngata, Luka Ngarimu, with First Class Honours in Electrical and Electronic Engineering**

**Sawyers**, Patrick Colin Best, *with Second Class Honours (first division) in Software Engineering*  
**Sparrow**, Phillip Stephen, *with First Class Honours in Software Engineering*  
**Syed**, Shuja M, *with Second Class Honours (first division) in Cybersecurity Engineering*  
**Verma**, Dinky, *with First Class Honours in Software Engineering*  
**Werellagama**, Oshadi Arunakumari, *with First Class Honours in Software Engineering*

## **WELLINGTON FACULTY OF HEALTH**

### **Master of Health**

**Barbour-Evans**, Scout River, *in Health Policy, Planning and Service Delivery with Merit*  
**Dsouza**, Clarita Clarence, *in Health Leadership and Management*  
**Jain**, Disha, *in Health Leadership and Management*  
**Li**, Borang, *in Health Promotion*  
**McCaughan**, Inez Kate, *with Merit*  
**Northe**, Rose Annette Gloria, *in Nursing with Merit*  
**Poasa**, Loleseti, *in Health Promotion with Merit*  
**Reedy**, Te Oraiti Kararaina Nicola, *in Health Leadership and Management*  
**Sharona Rose George**  
**Yardley**, Brent Francis, *in Workplace Health and Safety with Merit*

### **Master of Health Psychology**

**Rahayu**, Lintang, *with Merit*

### **Master of Health Research**

**Shah**, Mitali Vipul,

### **Master of Nursing Practice**

**Cai**, Xinhui, *with Merit*  
**Christesen**, Laura Elizabeth, *with Merit*  
**Hall**, Rowan Suzanne, *with Distinction*  
**Harris**, Kate Margaret Straker, *with Distinction*  
**Hunt**, Katie Anna, *with Merit*  
**McKelvie**, Keelin Lane, *with Merit*  
**McQuillan Smith**, Sarah Jane, *with Distinction*  
**Mitchell**, Marlies Amy, *with Merit*  
**Morse**, Carlton Francis,  
**Price**, Alice Mary, *with Merit*  
**Rayner**, Samuel Thomas, *with Distinction*  
**Smith**, Panida, *with Distinction*

### **Master of Nursing Science**

**Billings**, Samantha Jane, *with Distinction*  
**Blanco**, Sheila Jan Choa, *with Merit*  
**Briggs**, Maria, *with Merit*  
**Burnell**, Emma Joanne, *with Distinction*  
**Harpur**, Caitlin Valerie-Jean, *with Merit*  
**Henderson**, Kirsty Nicole, *with Merit*  
**Jose**, Jackson,  
**Liang**, Yingmin,  
**Nally**, Rachel, *with Merit*  
**O'Connor**, Lisa-Maree Hannah, *with Distinction*  
**Piercy**, Michelle Margaret,  
**Prasad**, Sakunthala, *with Merit*  
**Reading**, Emma, *with Merit*  
**Rodgers**, Margaret Olivia, *with Merit*  
**Thomson**, Brogyn Shae D'Lynn,  
**Watts**, Naomi Rose, *with Distinction*

**Master of Physical Activity and Hauora**

**Kouch**, Selina Yumi

**Bachelor of Health**

**Alsaeed**, Fatima

**Andre**, Ruby Jeanette

**Bayley**, Ella Rose

**Burton**, Harriett Tess Sutherland

**Cootes**, Brooke Olive Marie

**Cox**, Rebecca Faith

**Guo**, Shujie

**Harper**, Sarah Joyce

**Hill**, Madeleine Grace

**Im**, Hanita

**Malinao**, Adrienne Joanna Cruz

**McCarron**, Holly Marie

**McIlroy**, Mistry Eraina

**Moli**, Mele Nanuma Paea He Lotu I Wesley

**Piper**, Jemma Victoria

**Reardon Crichton**, Taila Rose

**Tipene-Matua**, Hineiwhakarata Te Uira O Te Rangi

**Vo**, Thanh Hong Phuc

**Watson**, Holly Antalya

**Wildin**, Rosemary Kate

**Bachelor of Midwifery**

**Barnes-Rautangata**, Tukaerea Kahuroa Anabella

**Bell**, Georgina Pamela

**Cropp**, Courtnee May

**Dench**, Abbie Mae

**Edwards**, Alexandra Lea

**Fisher**, Sabine Elizabeth

**Horgan**, Sophie Kate

**Kerr**, Salem Rosemarie Griffin

**Manysy**, Nattaly Sengaroun

**Pearce**, Callan James

**Remmerswaal**, Isabella Maria

**Vorderhake**, Annelies Clare Fitzgerald

**Wright**, Belinda Anne Stobo

**Wright**, Sara Daisy

**Wrightson**, Lucy Grace Mary

**Postgraduate Diploma in Health**

**Mehta**, Chandniben Jayeshbhai

**Munyaradzi**, Gidion

**Newth**, Jennifer Marie

**Nirappath**, Gigeesh

**Pere**, Kylah Angeline Candice

**Pettit**, Lucy Jane

**Vitali**, Natalya Evelyn

**Postgraduate Diploma in Health Psychology**

**Claridge**, Frederick John

**Eatherley**, Monique Lenora

**Elvy**, Isaac Reuben O'Brien

**Hendrikz**, Christopher Frederik Theodorus

**Hickson, Helen Marie**

**Molloy, Finn Joseph**

**Postgraduate Diploma in Nursing Science**

**Abayhon, Bryan Macion**

**Bailey-Rotman, Olivia**

**Binns, Anthony James**

**Bino, Jeena**

**Byers, Courtney Alyce**

**Cardenas, Mary Jane**

**Chonel, Kelly Pascaline**

**Clark, Melissa Michele**

**Goodhue, Isabel Katherine**

**Hodson, Hayley Samantha**

**Hort, Limmeltey**

**Hunt, Eithne Rose**

**Jinwala, Bhavyata Sanjaykumar**

**Kareepadath Harilal, Vineesh**

**Leo Alafao, Leaia Theresa**

**Lugtu, Jeann Corcolon**

**Lui, Selina Wai Ming,**

**Mangalappallil Reghu, Rohini**

**Martinez, Ben-Hur**

**Nilo, Maria Melody Villanueva**

**Palmer, Katherine Elizabeth**

**Reyes, Kia Morray Roblete**

**Sebastian, Babu**

**Sethi, Supreet Singh**

**Swart, Katherine Dene**

**Taylor, Claire Elizabeth**

**Teal, Melissa Jayne**

**Tolo, Jessica Brooke Lanuola**

**Wara, Samantha Marilyn**

**Weko, Whitley Jalisa**

**Wylie, Donna Elizabeth**

**Graduate Diploma in Health**

**Tanimoto, Hirotaka, in *Health Psychology***

**Postgraduate Certificate in Health**

**Aldridge, Cristyn Eleanor**

**Balsley, Michelle Maria Panatahi**

**Breingan, Sharnee**

**Dube, Samantha**

**Hare, Alexandra Helen**

**Jaques, Tracey Lee**

**Pointon, Hannah Grace**

**Roy, Anweshan**

**Van Eeden, Emma Mary**

**Postgraduate Certificate in Midwifery**

**Albertyn, Natalie Cecilia**

**Kilgour, Katherine Joanne**

**Postgraduate Certificate in Nursing Science**

**Boolauky, Kapil Arya**

**Clough, Joanna Robyn**

**David**, Odessa Manliguez  
**Edwin**, Loyis  
**Elfaioumy**, Mohamed Kamal Mohamed Elsayed  
**Fleming**, Kathryn Ellajoy Atkinson  
**Hakim**, Anam  
**Ingold**, Katherine Anne  
**Mendoza**, Mark Francis Arana  
**Moyo**, Joan Tavimbiswa  
**Noval**, Faye Macceline Ragpala  
**Olateju**, Oluwafunmilayo Oluwayomi  
**Steiner Taepa**, Ricki Jade  
**Thomas**, Jade Ashley  
**Ulep**, Mary Jasmine Achondo  
**Uy**, Genesis Nepucpan  
**Varghese**, Seena  
**Weiss**, Angelique  
**Whakatutu-Kunaiti**, Orewa  
**Young**, Amy Maria

## **WELLINGTON FACULTY OF HUMANITIES AND SOCIAL SCIENCES**

### **Master of Applied Linguistics**

**Hawes**, Joanne Denise, *with Merit*

### **Master of Arts**

**Nguyen**, Kim Ha, *in Asian Studies*

### **Master of Criminology**

**Davies**, Megan Elizabeth, *with Distinction*

### **Master of Indigenous Studies**

**Tamepo**, Michael Harold, *with Merit*

### **Master of Intercultural Communication and Applied Translation**

**Alsheyab**, Maha Mahmoud Hamed, *with Distinction*

**Dagamseh**, Mohammed Monther Mohammed, *with Distinction*

**Lau**, Trillion Cheng Rui, *with Distinction*

**Mao**, Jiawen, *with Merit*

**Xiao-Colley**, Sophia Yuhui, *with Merit*

### **Master of Linguistics**

**Marshall**, Sarah Elizabeth, *with Merit*

### **Master of Museum and Heritage Practice**

**Archer**, Cassandra Dale, *with Merit*

**Cullen**, Emma Mary, *with Distinction*

### **Master of Philosophy, Politics and Economics**

**Chitty-Smith**, Brooklyn Jade, *with Merit*

**Dixon**, Liam James, *with Merit*

### **Master of Political Science**

**Taptiklis**, Sophie Alice

**Master of Strategic Studies****Carr**, Alexander James, *with Distinction***Hobbs**, Caleb Joseph Bruce, *with Merit***Master of Teaching English to Speakers of Other Languages****Le**, Duy Hoang**Li**, Xinyi**Bachelor of Arts with Honours****'Unga**, Sophia, *with Second Class Honours (second division) in History***Allen**, George Samuel, *with First Class Honours in Philosophy***Archibald**, Finley Jones, *with First Class Honours in Philosophy***Atkinson**, Justin Ryan, *with First Class Honours in Political Science***Auty**, Angus James Peregrine, *with First Class Honours in Classical Studies***Barker**, Charlotte Wikitoria Lillian, *with First Class Honours in History***Best**, Niklas, *with First Class Honours in Philosophy***Blair**, Sean Ian, *with First Class Honours in History***Bridgman**, Ariel David Matthew, *with First Class Honours in Philosophy***Buck**, Frederick Matthew, *with First Class Honours in History***Buckley**, Connor Gabriel, *with First Class Honours in International Relations***Cachemaille**, Rosa Noël, *with First Class Honours in Art History***Collings**, Mikayla Marie, *with First Class Honours in Cultural Anthropology***Dailey**, Kennedy Catherine, *with First Class Honours in Sociology***Drury**, Gabrielle McGeorge, *with First Class Honours in Cultural Anthropology***Faulalo**, Sinalei Gennaro Lovelace, *with First Class Honours in English***France**, Isobel Ellen, *with First Class Honours in Cultural Anthropology***Hadlow**, Elena May, *with First Class Honours in Art History***Kirkness**, Amelia Jane, *with First Class Honours in English***Koed Chang**, Ari, *with First Class Honours in Philosophy***Legge**, Maevé Bella Matilda, *with First Class Honours in Classical Studies***Lewington**, Jack Finley, *with First Class Honours in International Relations***Lineham**, Kate, *with First Class Honours in Cultural Anthropology***Louverdis**, John-Luca, *with First Class Honours in International Relations***Macey**, Nadezhda, *with First Class Honours in English***Mahoney-Wearne**, Harrison John, *with Second Class Honours (first division) in Sociology***Mansfield**, Caitlin Margaret, *with First Class Honours in History***Masters**, Isobelle Jennifer-Rose, *with Second Class Honours (first division) in Classical Studies***Maylam**, Dani Jane, *with First Class Honours in Cultural Anthropology***McConnell**, Jade Elizabeth, *with Second Class Honours (first division) in English***McGarvie**, Ashton Connor, *with First Class Honours in History***McLean**, Kaitlyn Ruby Rongomaipapa, *with First Class Honours in Sociology***Pelham**, Angela Elizabeth, *with First Class Honours in Theatre***Phillips**, Josey Grace, *with First Class Honours in English***Quilty**, Emily Akiko, *with First Class Honours in International Relations***Rowan**, Katherine Hannah, *with First Class Honours in Art History***Sinclair**, Blair Andrew, *with First Class Honours in English***Srzych**, Lucy, *with First Class Honours in English***Stark**, Hannah Rose, *with Second Class Honours (first division) in Sociology***Swan**, Glenda Marie, *with First Class Honours in Sociology***Tattersall**, Bradley Adam, *with First Class Honours in History***Tieng**, Maia, *with First Class Honours in International Relations***Tiso**, Elena Leo, *with Second Class Honours (first division) in History***Vivera**, Nia Lucy, *with First Class Honours in International Relations***Weedon**, Meg, *with First Class Honours in Media Studies***Wernicki**, Wieslaw, *with First Class Honours in Classical Studies***Wong-Tung**, Tatiana Victoria, *with First Class Honours in Pacific Studies*



**Bachelor of Music with Honours****Baillie**, Abraham James, *with First Class Honours in Jazz Performance***Brown**, Michelle Nancy-Mae, *with First Class Honours in Classical Performance***Chung**, Cadence Bryare, *with First Class Honours in Classical Performance***Dowsett-Farmer**, Ella Grace, *with First Class Honours in Classical Performance***Hitchings-Anstice**, Crispin Thomas, *with First Class Honours in Composition/Sonic Arts***Hotter**, Ethan Pakira, *with First Class Honours in Classical Performance***Laithwaite**, Amy Catherine, *with First Class Honours in Classical Performance***Waiariki**, Mana Jasmine, *with First Class Honours in Classical Performance***Bachelor of Arts****Abdelrahman**, Nora Khaled Gamal Hassan**Abel**, Lachlan Dean**Acton**, Hugh Graeme Stuart**Ah Young-Grace**, Taranaki Leilani Gutua'iloualofa**Allen**, Te Awhi Anne**Anstis**, Olivia Jillian**Armistead**, Maia Kate**Armstrong**, Kairau Te Mana**Aspden**, Toby Max**Babbage**, Finlay Campbell**Babu**, Apurva**Baker**, George Manu**Baker**, Hannah Rose Gifford**Balejko**, Kelly Tira Haere**Barrett**, Flora Alice**Bartley**, Pauline Anastacia**Batistich**, Brittany**Batten Coogan**, Keira Anne**Bayley**, Christopher Jack Rushton**Bentley**, Talia Rachel Hilary**Bhola**, Anaiya**Bibby**, Luca Yvon**Bielski-Cook**, Finn Danzig**Bissett**, Helen Olivia Ngapurea**Black**, Hamish Alan**Blandford**, Rowen Whyte**Bothwell**, Jessica Ann Meihana**Bowles**, Caitlin Sandra-Elizabeth**Breen**, Lauren Paige**Brett**, Ruby Adrienne**Broadley**, Annalise Blakie**Brokenshire**, Madison Grace**Brooks**, Emma Marie**Brown**, Keenan William**Browne**, Leena Rose**Burgess**, Henry Robert Graham**Burt**, Brianna Francis Millar**Calder**, Hugo William**Cameron-Breeds**, Nikita Paige**Capes**, Libby Kathleen**Carter**, Micah Aliyah Potiki**Castell-Bateman**, Charlotte Emily**Cater**, Anthony Ye Cheng**Caves**, Mia Lily**Chan**, Jessica**Chapman**, Arabella Judith Sophie

**Chapman-Vari**, Carys Angharad  
**Charlton**, Frazer  
**Cheetham**, Joseph Judah Perry  
**Chen**, Shi  
**Chisholm**, Emma Kate  
**Chisnall**, Amanda Kate  
**Choi**, Guansug  
**Chong**, Sylvia  
**Choy**, Ryan Cheukhei  
**Clark**, Maia Aroha  
**Clark**, Monique Mary-Rose  
**Clarke**, Theodore James  
**Clay**, Sophie Molly  
**Clayton**, Charlotte Joy  
**Cloutman**, Johanna Janet Ryan  
**Cockburn**, Siena Grace Elizabeth  
**Cole**, Samantha Ellen  
**Collier**, Ashlee  
**Colombick**, Danica Joy  
**Cook**, Aniwaniwa Parewahawaha  
**Cooke**, Gregory Brian  
**Corston**, Julia Therese  
**Cotton**, Hope Amy  
**Cowles**, Laura Alison  
**Cowpland**, Brooke Desiree  
**Coyle**, Sean Paul Robert Danger  
**Cranshaw**, Jonty Samuel Turner  
**Craven**, Hannah Mary  
**Cruz**, Camille Nicole Paloma  
**Cunliffe**, Madeleine Reemah  
**d'Arbois De Jubainville**, Lucas James  
**Dance**, Darin Leonard  
**Dansey-White**, Rangiamohia Te Rina  
**Davies**, Lauren Grace Cara  
**De La Crouse**, Andrea Danielle  
**de Lautour**, Amelia Rose  
**De Ridder**, Eva  
**Doble**, Charlie Joseph  
**Doherty**, Grace Emily  
**Donald**, Aidan Robert Alexander  
**Donald**, Isabel Jean  
**Douglas**, Anna Piata Summer-Rain  
**Doyle**, Anna  
**Dravitzki**, Briar Nicole  
**Duncan**, Jasmine Isabel  
**Dunn**, James Gabriel  
**Duong**, My Anh  
**Eastwood**, Samantha Jane  
**Edmonds**, Antonia Michelle  
**Ellin**, Sui-Alanda Yamaguchi  
**Ellison**, Lilly  
**Elston**, Yasmin Isabella  
**Evans**, Quinn  
**Fa'afua**, Ella Christina Phoenix  
**Fa'amalepe**, Jett  
**Fa'anoi**, Pati Kenneth  
**Fahey**, Holly Rose

**Field, Maya Alice**  
**Fletcher, Abraham**  
**Fletcher, Sophie Imogen Helena Hallmark**  
**Forsyth, Mary Rose Marshall**  
**Forte, Rebecca Judith**  
**Fowler, Mackenzie William**  
**French, Erina Nicole**  
**Friend, Amber Jeanette**  
**Fulop, Kohin Daniel Joseph**  
**Fulton, Lucy Elisabeth**  
**Fyfe, Georgia Mae**  
**Gaging, Kate Jane**  
**Galuvao, Psalms Maraea Tuifao**  
**Gambrill, Emily India Rose**  
**García Ferrari, Lena**  
**Garratt, Emily Rose Mary**  
**Gasson, Philippa Grace**  
**Gatling, Kinsey Tremain**  
**Gaveera, Akeela**  
**Gebbie, Georgia Owen**  
**George, George Sargon**  
**Gibbons, Erica Mary**  
**Gibson, Isabelle Iris Phyllis**  
**Gillespie, Isobel Naera**  
**Gillman, Sara Caitlyn**  
**Gilroy, Lucy Rosa**  
**Gittins, Claudia Kariss**  
**Glavin, Jessica Rose**  
**Gore, Tamlyn Rose**  
**Gounder, Sonia Simran**  
**Gouws, Casey**  
**Grace-Paul, Te Aomania Hally**  
**Grainger, Emma Jane Rose**  
**Green, Anika Meira**  
**Green, Barney Mitchell**  
**Grenside, Tyler Timothy**  
**Guy, Caitlin Merie**  
**Hagan, Jacob Thomas**  
**Hailes, Tegan Hannah**  
**Hall, Aaliyah-Grace Amanda Laulu**  
**Hall, Wade Joesph**  
**Halpin, Ashley Kate Jade**  
**Hancock, Bella Louise**  
**Hancock, Evie Rose**  
**Hancox, Grace Abby**  
**Haniel, Natalia Rose**  
**Hansen, Bonnie Jean Winifred**  
**Harper, Jamie Robert**  
**Harrison, Kaela Karoraina**  
**Hayward, Xavia Mary**  
**He, Helen Ruyi**  
**Heays, Angus Matthew**  
**Heine-Sheldrake, Nicholas Richard**  
**Henderson, Natasha Mia**  
**Hervel, Mika**  
**Hey, Madison Molly**  
**Hines, Alixandra Annie**

**Hinman**, Emma Alyssa Joy  
**Hock**, Benjamin  
**Hodgkiss**, Hannah Nicole  
**Holden**, Seren Elli  
**Holland**, Zoe Rose  
**Hollier**, Zoe Heather  
**Honey**, Jaimee Jennifer  
**Hong**, Roy  
**Hood**, Isabella Rose  
**Hood**, Leah Katherine  
**Hopkinson**, Lara Elizabeth Rice  
**Hopping**, Caitlyn Patricia  
**Horo**, Alisha Maryann Carol  
**Howell**, Laura Elizabeth  
**Hoyles**, Grace Emily  
**Hudson**, Kaea Te Ao Marama  
**Hunt**, Joshua Duncan  
**Idris**, Zaina Nabiha  
**Ineleo**, Aiyana Kimiko  
**Instone**, Chloe Alice  
**Iosua**, Apitaila Zipporah  
**Iputau**, Dorothea Princes Maressa Kalolo  
**Ireland**, Emma Louise  
**Iversen**, Sian Moana McDonald  
**Izzard**, Lili Marden  
**Jackson**, Aimee Margaret  
**Jackson**, Samuel Robert  
**Jerram**, Vita Mary Cecilia Novak  
**Jobson**, Finn McIntyre  
**Johns**, Lachlan Finlay  
**Jonas**, Pablo Guy  
**Jones**, Xavier Francis  
**Jones-Taafuli**, Mya Ellen  
**Kaiklang**, Jirapon  
**Kala**, Neeraj Ronan  
**Keane**, Hemaima Sidney  
**Keast**, Holly Loraine  
**Kelly**, Hannah May  
**Khan**, Dabir  
**Kidd**, Hannah  
**Kim**, Michelle Mirae  
**King**, Maddison Maysie Lillian  
**King**, Violet Travers  
**Kirchner**, Luna Maya Diana  
**Klaui**, Brianna May  
**Knight**, Jessica Leigh  
**Knight**, Morgan Bradley  
**Kopa**, Ruiha Hazel  
**Kruger**, Clarissa  
**Lagera**, Nathaniel Bagallon  
**Lambert**, Benjamin Raymond  
**Lammers**, Kim Rosa  
**Lammie**, Ewan Tyler  
**Lander**, Natalie Jade  
**Lansbury**, Freya Diana  
**Laphorn**, Abigail  
**Larkindale**, Elias Garrett

**Larsen**, Mikayla Grace  
**Leather**, Jordan Briar  
**Leigh**, Victoria Rose  
**Leitupo**, Isabella Seneuefa  
**Leleisiuao**, Kolithajohn  
**Li**, Ruizhe  
**Lightfoot**, Millie Jane  
**Linley**, Indya Ann  
**Linton**, Jorja Mary  
**Lockwood**, jamie Hannah Victoria  
**Lu**, Cindy Bi-Qiao  
**Lukovszki**, Melitta  
**Lynch**, Thomas Henry Millward  
**Macintyre**, Alexandra Katharine  
**Mackay**, Nina Veronica  
**Macleod**, Jodi Jensen  
**MacLeod**, Ruby Isabella Ellis  
**Magness**, Lili Grace  
**Mahaffey**, Brooke Susan  
**Maidment**, Abbi Samantha  
**Malamala**, Meleone O Vei Lisiana Rikamana  
**Manville**, Kyla Brooke  
**March**, Annabelle Julia Caroline  
**Martin**, Maxx Grae  
**Martin**, Samuel Richard  
**Mason**, Abby Grace  
**Masters**, Isobelle Jennifer-Rose  
**Maung**, Kyi Lett Lett Aung  
**McAdie**, Hannah Anne  
**McBride**, Sayuka Collette  
**McCabe**, Anna Cushla Ellen  
**McDowell-Burton**, Karie Ann  
**McDowell-Burton**, Linnia Marlene  
**McGregor**, Benjamin Daniel  
**McIlroy**, Mistry Eraina  
**McIntyre**, Emma Rose  
**McKechnie**, Erin Kate  
**McKee**, Aria Jenner  
**McKee**, Herena Jane  
**Mckie**, Stephanie Michelle  
**McKinnon**, Callum James  
**McLaughlin**, Maigan Elizabeth  
**McLean**, Kaitlyn Ruby Rongomaipapa  
**Metuarau**, Tiana Keita  
**Miller**, Reuben James  
**Milligan**, Lucy Frances  
**Mitchell**, Mahanga John Taka  
**Mohamed**, Abdirizak Sharmarke  
**Moli**, 'Esafe Tano'a  
**Monks-Henderson**, Emma Caitlin  
**Moore**, Mackenzie Grace  
**Moore**, Piper Anka  
**Moore**, Rosemary Huia Cherry  
**Morrison**, Breanna May  
**Morrison**, Karlie Renee  
**Muagututia**, Barbara Losalia  
**Munro**, Laura May

**Murphy**, Gabriel Fynn  
**Murphy**, Sarah Louise Jeanette  
**Nathanson**, Amy Britnell  
**Neilson-Edwards**, Elijah Cariad  
**Nelson**, Edward Albert  
**Ng Lam**, Charlize Anjona Kuinianesa  
**Ngai**, Lily Ngun Bor Chin  
**Nuku**, Jazz Maia  
**O'Leary**, Elena Michaela  
**O'Neill**, Teri Rowan  
**O'Rielly**, Monty Ra  
**O'Sullivan**, Rose Jill Susan  
**Odams**, Danielle  
**Oldershaw**, Rose Elizabeth  
**Oliver**, Madelaine Kate  
**Orchard**, Nathan  
**Owens**, Myles Elliot  
**Paki**, Macy Georgina  
**Pallister**, Bethany  
**Panton**, Aderyn Carol  
**Parker**, Nathan Eric John  
**Parkinson**, Elizabeth Pamela  
**Patrick**, Zora Soubeyran  
**Pearce**, Holly Nicole  
**Pearson**, Kate Micayla  
**Pechey**, Olivia Beth  
**Pedersen**, Benjamin Donald  
**Penwarden**, Basil Kyra Tuhiwai  
**Peploe**, Oliver David  
**Perfect**, Katherine Ruth  
**Phạm**, Bá Trí Dũng  
**Pham**, Sam  
**Pillay**, Stephanie  
**Pinder**, Elise Beth  
**Pohatu-Sydney**, Katarina Te Paea  
**Porteous**, Cedar  
**Potts**, Kate Ashleigh  
**Pownall**, Benjamin Charles  
**Poysden**, Tyler Jesse  
**Quarmby**, Ella Mae  
**Ranby**, Claire Elise  
**Rathod**, Mahima  
**Ravenscroft**, Zia Clement Mercurio  
**Reddish**, Lachlan Ivan  
**Reichelt**, Marie Luise  
**Reid**, Aria Corinne  
**Renshaw**, Mackellar Isabel  
**Revelant**, Elena  
**Richardson**, Hannah Marie  
**Riddle**, Phoebe Victoria  
**Roa**, Shakeel Ururangi Tariq David  
**Roach**, Miriama Janica  
**Roast**, Ky-mani Jordan  
**Robayo Calderon**, Yulieth Daniela  
**Robb**, Joshua Brian  
**Robertson**, Christopher Edward  
**Robinson**, Eden Georgia

**Rodgers, Leigh Margaret**  
**Rodrigues, Denise Feleta**  
**Rogan, Molly Isabella**  
**Rogers-Mott, Sacha Rose**  
**Roigard, Charlie Hayden**  
**Rosario, Andrei Lawrence**  
**Rowan, Rebekah Louise**  
**Royer, Gillian Christine**  
**Ruck, Eberwyn**  
**Russell, Greta Olivia**  
**Ryan, Jessica Alice**  
**Ryan Macadam, Josefina Mercedes**  
**Saili, Josiah Fa'alogoifo Saolo**  
**Saili, Monica Amy**  
**Sandhu, Hannah Kaur**  
**Sapulai, Georgina Kimberly**  
**Sarten, Charlotte Willow**  
**Sasiwimolphon, Phimchanok**  
**Savage, Cree Briarne Erana**  
**Schlup, Melanie Grace**  
**Schmidt, Eli Hitendra**  
**Scott-Bennie, Keisha Brooke**  
**Sefilino, Jotina**  
**Sera Jose, Gerard**  
**Shankar, Sonam Anglene**  
**Sharma, Bhipasha Anuragi**  
**Sharrock, Taylah Sina**  
**Shepherd, Lucy Maree**  
**Shortt, Holly Emma**  
**Siddiqui, Suhana**  
**Simenc Stegu, Neja**  
**Simmons, Andrea Li**  
**Simonds, Holly-Anne Dewi**  
**Skipper, Amy**  
**Smith, Amanda Carolyn Faith**  
**Smith, Erin Olivia**  
**Smith, Lucy Madeleine**  
**Smithson, Kyra**  
**Snow, Tegan Jeanna**  
**Snowling, Benjamin John**  
**Spanton, Leela Natalie**  
**Stanford, Jai Ross James**  
**Staples'Rei, Metapere**  
**Steer, Hannah Rose**  
**Steinmann, Lucy Leonie**  
**Stent-Smith, Jayden Alexander**  
**Stewart, Brylee Summer**  
**Stiles, Isabelle Molly**  
**Stothart, Tyla Joy**  
**Strange, Chelsea**  
**Subritzky, Mattea Lucy Margaret**  
**Swan, Lauren Dorothy**  
**Sykes, Robert James**  
**Taiaroa, Ruben Tawera**  
**Taiata, Edie**  
**Tantrum, Zoe**  
**Tata, Ngarewarewa Tangimere**

**Tavendale**, Grayden Reweti  
**Taylor**, Georgia Reign  
**Taylor**, Tamsin Elizabeth  
**Taylor**, Trent Nathaniel  
**Te Huki**, Taine Renata  
**Thompson**, Bella-Grace Te Aroha  
**Tibble**, Kaea Joseph  
**Tickner**, Will Allan Evans  
**Tobin**, Mahalia  
**Tomlinson**, Lucy Cate  
**Torrington**, Josephine Mai  
**Treadwell**, Charlotte Anna  
**Trotter**, Molly Elizabeth  
**Tui**, Tauavae Sheila  
**Tuifao**, Conner Caleb Milo  
**Tuifao**, Emilee Latafale  
**Tuki**, Kano  
**Turner**, Olivia Jhenna  
**Vailalo**, Mya Antoinette  
**van Delden**, Aaron John  
**Van Der Colk**, Dmitri Daan  
**van der Plas**, Emma Jane  
**Van Heerden**, Dylan  
**Waiariki**, Neihana Percy  
**Walker**, Sarah Elizabeth  
**Walker**, Sebastian Ronan  
**Walsh**, Jordyn Irene  
**Wang**, Yichen  
**Ward**, Jamie Bede  
**Wardley**, Arcadia  
**Weatherly**, Rebecca Olive  
**Weitzel**, Anton John  
**Were**, Ewan Henrey  
**West**, Larissa  
**Westra**, Anneke Hendrika  
**Wheatley**, Poppy Dot  
**Whitter**, Scott James  
**Wikaire**, Matariki O Te Rangi Mary  
**Williams**, Jodie Louisa  
**Williams**, Savannah Zinhle Pienaar  
**Williams-North**, Maia  
**Williams-Ransfield**, Eilensia Kahu Kura  
**Wills**, Katie-Rose Elizabeth  
**Wiparata**, Sonya Whakaawi Te wherowhero  
**Woodmass**, Courtney Jade  
**Xiong**, Yefeng  
**Youkhana Diaz**, Bianca Rosa  
**Zielinski**, Tabitha Rose

#### **Bachelor of Communication**

**Bagnall**, Elliot James  
**Baker**, Sophie Harriet  
**Barnett**, Lucy Jane  
**Baugh**, Madeleine Grace  
**Bowles**, Kayla Mary  
**Breed**, Kaitlin Theresa  
**Broad**, Maria Luisa Tonon



**Crampton**, Sophie Jane  
**Dwyer**, Tala Ruby  
**Edwards**, Annette Lorraine  
**Ellis**, Sofia Marie  
**Ford**, Connie Helen Beatrice  
**Foreman**, Chantelle  
**Galloway**, Sadie May  
**Goodall Smith**, Fergus Murray  
**Grant**, Troy Jacob Patrick  
**Grigson**, India Jade Hinewai  
**Harris**, George Matthew  
**Kohitolu**, Sunia Joseph Samuel  
**Lennox**, Alison Elizabeth  
**Marson**, Eva  
**Masters**, Isobelle Jennifer-Rose  
**McGovern**, Ruby Maya Jewell  
**Pope-Kerr**, Thomas Charles William  
**Powell**, Charlise Emma  
**Sampson**, Lilly Kate  
**Shankar**, Sonam Anglene  
**Siriman**, Charlotte Amber  
**Smith**, Amy Louise  
**Smith**, Otis Lamont  
**Stuthridge**, Leah Ellen Poppy  
**Suess**, Lilli Philana  
**Taufatoutai**, Fine Lauren  
**Thompson**, Bella-Grace Te Aroha  
**Vavricka**, Estella Sophie  
**Ward**, Rebecca Sara  
**Worn**, Sophie Amelia  
**Yu**, Lu

#### **Bachelor of Global Studies**

**Antoine de Joux**, Serena Pearl Cecilia  
**Brook**, Natalie Helen  
**Burns**, Nadia Capri  
**Cook**, Florence Elvie  
**Jakicevich**, Lucy Kathryn May  
**Stranaghan**, Marjolaine Jessie  
**Teraguchi**, Emma Jewell

#### **Bachelor of Music**

**Burns**, Melissa Dallas  
**Chadwick**, May Surat  
**Christie**, Tomos Gabriel  
**Dela Rosa**, Danielle Shana Poblete  
**Edmonds**, Eloise Viola  
**Goodall**, Chloe  
**Gray**, Emilia Maria  
**Henderson-Biss**, Pat Ellen  
**Hitchings-Anstice**, Ferdinand Samuel  
**Hurst**, Jacob Robert  
**Kilworth**, Sophie Leanne  
**Lawrence**, Grace  
**Lee-Sanderson**, Anna  
**Li**, Siyao  
**Liang**, Zhenda

**MacBrayne**, Jessica Ruby Ford  
**Mckee**, Martin Daniel  
**Ng**, Eunice Xiang Ting  
**Old**, Joshua George  
**Paton**, Frank  
**Renner-Allen**, Jasper Michael  
**Sturm**, Kayla Ann  
**Sungsuwan**, Shanita  
**Van Ausdall**, Aidan Quinn  
**van der Bar**, Tai Xray  
**Wakatabe**, Ai

#### **Postgraduate Diploma in Arts**

**Mathias**, Gloria Glenys, *in Media Studies*  
**Taka**, Lauren Isabel, *in Classical Studies*  
**Van Klei**, James Andrew, *in Media Studies*

#### **Postgraduate Diploma in Indigenous Studies**

**Clark**, Miah Lynn

#### **Postgraduate Diploma in International Relations**

**Schrider**, Felix Owen

#### **Postgraduate Diploma in Music**

**Brizzle**, Cameron Paul  
**Xu**, Yue Ling

#### **Graduate Diploma in Arts**

**Appleton**, Caitlin Louise, *in Educational Psychology*  
**Ball**, Luke Michael, *in Religious Studies*  
**Cuttle**, Jessica Mary, *in Public Policy*  
**Finau McKay**, Catriona Margaret, *in Pacific Studies*  
**Haasbroek**, Lisa Marie, *in Greek*  
**Lattimore**, Emma-Louise Jayne, *in Art History*  
**Meehan**, Norman Lawrence, *in History*  
**Patel**, Setal Sangeeta, *in Educational Psychology*  
**Paterson**, Esmond James Marc, *in English Literature*  
**Rodgers-Rowe**, Willem Richard, *in Political Science*  
**Rosario**, Kekona Dion, *in Educational Psychology*  
**Smith**, Aimee Monique, *in Psychology*  
**Townshend**, Mark Richard, *in International Relations*

#### **Diploma in Māoritanga/Tohu Māoritanga**

**Akshita**  
**Gilgen**, Havelund Mervyn Waikato  
**Hume**, Matthew John  
**Poutu**, Mereaira Hora  
**Vahua**, Kate Uenuku

#### **Diploma in University Studies (Pasifika Pathways)**

**Aberdein-Tapuai**, Tali Shania  
**Faitamai Saolotoga**, Auauna  
**Iati**, Goshen Courage Tofamanino-Akere  
**Kaio**, Celestine Salota  
**Kasiano**, Valavala Etuale  
**Keleni**, Rihanna Elnormalia  
**Pouafe**, Sharomalani Charity

**Were, Ewan Henrey**

**Postgraduate Certificate in Intercultural Communication and Applied Translation**  
**Fan, Hua**

**Postgraduate Certificate in Museum and Heritage Practice**  
**Rerekura, Edward Teuhi**

**Postgraduate Certificate in Teaching English to Speakers of Other Languages**  
**Martins, Kalila Rita**

**Certificate of Proficiency in English**

**Beal, Rose Laurence Marie**

**Chen, Shenbo**

**Hussain, Dilawar**

**Kitamura, Maya**

**Kumamoto, Nanaka**

**Lapuz, Yvonne Venasquez**

**Lin, Ziyue**

**Luan, Zhihan**

**Luo, Chengli**

**Macchi, Agathe**

**Nabeshima, Taiga**

**Nguyen, Phuong Thao**

**Pu, Yu**

**Qian, Wenjun**

**Sodouangdenh, Lounny**

**Wakatabe, Ai**

**Wang, Bojiang**

**Wei, Taiwei**

**Wilson, Alexander Jay Salpura**

**Xiao, Tianyi**

**Zheng, Xiabing**

## **WELLINGTON FACULTY OF LAW**

**Master of Laws**

**Cam, George, *with Merit***

**Sharma, Nilesh**

**Bachelor of Laws with Honours**

**Cole, Samantha Beatrice Jordan, *with Second Class Honours (first division)***

**Dalton, Cody Michael John, *with Second Class Honours (first division)***

**Gobbi, Alexander Karlin, *with First Class Honours***

**Hancox, Grace Abby, *with First Class Honours***

**Harland, Amelia May, *with First Class Honours***

**Harper, Jamie Robert, *with Second Class Honours (first division)***

**Hopkinson, Lara Elizabeth Rice, *with First Class Honours***

**Hopping, Caitlyn Patricia, *with Second Class Honours (first division)***

**Kim, Jisue, *with First Class Honours***

**Knight, Jessica Leigh, *with First Class Honours***

**McKenzie Bethell, Tayla Saran Donna, *with First Class Honours***

**Pope-Kerr, Thomas Charles William, *with First Class Honours***

**Scott-Jones, Genevieve Michele, *with Second Class Honours (first division)***

**Bachelor of Laws**

**Alluad**, Elaida Madona Em Martinez  
**Anderson**, Emily Grace  
**Armistead**, Maia Kate  
**Aspden**, Toby Max  
**Baimba-Rivers**, Koinguma Benjamin Tanyuma  
**Baker**, George Manu  
**Beatson**, Georgia Te Rina Francis  
**Bhola**, Anaiya  
**Bonsey**, Madeline Charlotte  
**Brittin**, Lily Mae  
**Chapman**, Arabella Judith Sophie  
**Chisnall**, Amanda Kate  
**Chong**, Sylvia  
**Choy**, Ryan Cheukhei  
**Clague**, Georgina Jan  
**Cook**, Caylem Antonio  
**Corson**, Rosie Garland  
**Corston**, Julia Therese  
**Craven**, Hannah Mary  
**Crocker**, Robert Sean  
**Crowley**, Ellen Hine  
**d'Arbois De Jubainville**, Lucas James  
**Davies**, Lauren Grace Cara  
**De Chasteigner Dumee**, Daniel Xavier  
**Doyle**, Metiria-Hinekorangi Makareta Tawhirikura  
**Edmonds**, Antonia Michelle  
**Enriquez**, Abigail Gaviola  
**Fa'afua**, Jensen Petania Stanley  
**Fa'anoi**, Pati Kenneth  
**Fyfe**, Georgia Mae  
**Gaveera**, Akeela  
**Green**, Barney Mitchell  
**Groube**, Piers Ralph  
**Hannon**, Emily Kate  
**Hawkins**, Sean Michael  
**Hayward**, Xavia Mary  
**He**, Helen Ruyi  
**Heard**, William Matthew  
**Hervel**, Mika  
**Honey**, Jaimee Jennifer  
**Howat**, Molly Christine Diane  
**Howell**, Laura Elizabeth  
**Hudson**, Kaea Te Ao Marama  
**Izzard**, Lili Marden  
**James**, Jorgia Catherine  
**Jayasuria**, Angelynn Mazel  
**Johns**, Ella Rose  
**Kaur**, Pawnddeep  
**Keown**, Madeline Grace  
**Khan**, Shakira Fraser  
**King**, Jordyn Mereana  
**Lander**, Natalie Jade  
**Limbrick-Jones**, Zackary Sebastian  
**Love**, Jon Epimetheus  
**Mahaffey**, Brooke Susan  
**Malifa**, Evo Anne

**Matthews**, Alexandra Mary  
**McKee**, Herena Jane  
**Nelson**, Edward Albert  
**Oldershaw**, Rose Elizabeth  
**Paki**, Macy Georgina  
**Pieterse**, Menandi  
**Plumridge**, Maddison Paige  
**Pownall**, Benjamin Charles  
**Primrose-Hore**, Georgia Mary  
**Prince**, Benjamin Daniel  
**Qiao**, Anqi  
**Quann**, Niamh Olivia  
**Sandhu**, Hannah Kaur  
**Savage**, Cree Briarne Erana  
**Schulze**, Liezl  
**Scott**, Zachary Benjamin  
**Seyb**, Kiera Veronica  
**Sharrock**, Taylah Sina  
**Shortt**, Holly Emma  
**Sibanda**, Mhlulisi John  
**Simmons**, Andrea Li  
**Suvorova**, Olga  
**Tang**, Joanna Li Chin  
**Tata**, Ngarewarewa Tangimere  
**Taylor**, Jessica Carolyn  
**Te Huki**, Taine Renata  
**Templeton**, Alexandra Dawn  
**Thomason**, Rowan Stuart  
**Tibble**, Kaea Joseph  
**Van Der Colk**, Dmitri Daan  
**Wang**, Min  
**Warnock**, Jamie Margaret  
**Warren**, Rochelle Dale  
**Weitzel**, Anton John  
**Williams**, Savannah Zinhle Pienaar  
**Wyatt**, Molly Kate Keeley  
**Yashika**, ~

**Postgraduate Diploma in International Trade**  
**Meredith**, Penney

## WELLINGTON FACULTY OF SCIENCE

**Master of Artificial Intelligence**  
**Bukhari**, Fahad Mohammed  
**Cardenas Martinez**, Alfonso, *with Merit*  
**Curtis**, Hayden John, *with Merit*  
**Slevin**, Serafina Danielle Zena Valerie, *with Distinction*  
**Walker**, Rowan Jeffrey Kevin, *with Merit*

**Master of Climate Change Science and Policy**  
**Harvey**, Jane Marie, *with Merit*  
**Holdsworth**, Liberty, *with Distinction*  
**McPherson**, Lisa Mary, *with Distinction*

**Master of Computer Science****Chen, Lu**, *with Merit***Chen, Wenyi**, *with Distinction***Gao, Huanbin**, *with Merit***Li, Xiaomei**, *with Merit***Liu, Qi**, *with Merit***Saputhanthrige Don, Nipuna Lakshitha**, *with Merit***Master of Conservation Biology****Wilson, Ella Elizabeth**, *with Distinction***Master of Data Science****Aleterji, Heba Ameen M****Master of Development Studies****Yamabe, Kaya**, *with Merit***Master of Marine Conservation****Isakson, Elizabeth Marie**, *with Merit***Meikle, Oliver Nicholas**, *with Distinction***Roddick, William Burton**, *with Distinction***Turner, Arden Jennifer**, *with Distinction***Master of Science****Dobbie, April Marie**, *in Psychology with Distinction***Forde, Francis Charles**, *with First Class Honours in Cognitive and Behavioural Neuroscience***Howey, Amanda Rose**, *with Second Class Honours (first division) in Ecology and Biodiversity***McGuinness, Erin Elizabeth**, *in Forensic Psychology***Morrison-Deaker, Jordan Oktavia**, *in Psychology***Pawson, Briar Elizabeth**, *with First Class Honours in Physical Geography***Simpson, Bronte Eliza**, *in Psychology with Merit***Stevenson, Lottie Rose**, *with First Class Honours in Physical Geography***Wagner, Jessica Anna**, *with Second Class Honours (first division) in Ecology and Biodiversity***Wyatt Watson, Lewis Jake**, *with First Class Honours in Chemistry***Bachelor of Biomedical Science with Honours****Dunsmuir, Kyle Russell**, *with First Class Honours***O'Connor, Ashley Rose**, *with First Class Honours***Bachelor of Science with Honours****Alexander, Amy Grace**, *with First Class Honours in Biotechnology***Blanchard Crothers, Kelly Rose Ellery**, *with First Class Honours in Physics***Bolton, Logan Ross**, *with First Class Honours in Psychology***Booth, Andrew Michael Shuker**, *with First Class Honours in Mathematics***Carman, Natasha Jane Beryl Rotha**, *with First Class Honours in Psychology***Chen, Kenneth Hao Sen**, *with Second Class Honours (first division) in Physics***Chu-Fong, Katie June**, *with First Class Honours in Biotechnology***De Pledge, Charlotte-Rose Margaret**, *with First Class Honours in Psychology***Emanuel, Jonathan Karo Kehela**, *with First Class Honours in Computer Science***Encarnacion Wilson, Sulma Liliana**, *with First Class Honours in Psychology***Goodwin, Callum David Lyons**, *with First Class Honours in Psychology***Hadlow, Isabella Rose**, *with First Class Honours in Molecular Microbiology***Hiles, Freya Rosie**, *with First Class Honours in Psychology***Hoffman-Butcher, Holly Mary Moana**, *with First Class Honours in Psychology***Leigh, Casey Jasper McGredy**, *with First Class Honours in Psychology***Leota, Eva Caitlin**, *with First Class Honours in Psychology***MacKenzie, Kristy Maree**, *with First Class Honours in Psychology*

**McCormick**, Ella-Rose Marie, *with First Class Honours in Psychology*  
**Menezes**, Jared Joseph, *with First Class Honours in Psychology*  
**Naylor**, Elizabeth Rose, *with First Class Honours in Psychology*  
**Neagle**, Kayel Craig Jacob, *with First Class Honours in Mathematics*  
**Reid**, Caitlin Margaret, *with First Class Honours in Psychology*  
**Robinson**, Lily Judith Sarfati, *with First Class Honours in Psychology*  
**Roulston**, Paul Robert, *with Second Class Honours (first division) in Psychology*  
**Smith**, Benjamin Michael Gellen Mein, *with First Class Honours in Physics*  
**Trybula**, Stefan, *with First Class Honours in Psychology*  
**Vallaman**, Madhuvanthi B M, *with First Class Honours in Psychology*  
**van Campfort**, Zane Allan, *with First Class Honours in Physics*  
**Walker**, Rosalind Clare, *with First Class Honours in Psychology*  
**Watson**, Robert Campbell, *with First Class Honours in Psychology*  
**Zwart**, Ruby May Nankivell, *with First Class Honours in Psychology*

#### **Bachelor of Biomedical Science**

**Allan**, Bridget Margaret  
**Brick**, Lucien Kent Skylar  
**Cameron**, Toni Maree  
**Carroll**, Kiera Leanna  
**Chamberlain**, Sophie  
**Choi**, Seung-Wan  
**Farmer**, William Drew  
**Fordham Duncan**, Beatrice Sophia  
**Galiev**, Kirill  
**Gallagher**, Vanessa Dansoa  
**Homewood**, Cara  
**Hudson**, George Thomas Bodley  
**Ismael**, Yasmin Yemaia  
**Kilmister**, Hayley Ann  
**Kohrt**, Jaycee  
**Love**, Guthrun Anne  
**McCallum**, Louise Odette  
**Mitipelo-Narsi**, Lola  
**Morgan**, Macy Jasmine  
**Naylor**, Joshua Raphael  
**Nepomuceno**, Jeshel  
**Nicholson**, Emma Kate  
**O'Brien**, Drew Cillian Anaru  
**Papistock**, Jordyn Satori  
**Phangphilavong**, Minaphone  
**Putthapipat**, Pakorn  
**Robin**, Caitlin Rose  
**Savill**, Xanthe  
**Singh**, Ayush Nehal  
**Skiffington**, Anna Carol  
**Spurgeon**, Jonathan David  
**Stiggers**, Benjamin Nicholas  
**Warnock**, Connor Jack  
**Watkins**, Jasmine Molly  
**Xu**, Eryi  
**Yock**, Isabella Diana

#### **Bachelor of Science**

**Abbott-Tutaki**, Miya Renee  
**Adam**, Khalid  
**Adams**, Lucia Rose

**Adwani, Sahil Dinesh**  
**Afendoulis, Farah Abdullah**  
**Alcantara, Abigail Abancio**  
**Allen, Laura Christina Emily**  
**Anderson, Eve Elizabeth-Jane**  
**Anderson, George Adam Robert**  
**Ash, Emily**  
**Ashby, Jennifer Alice**  
**Ayele, Daniel Seyoum**  
**Banks, Brianna Maryn**  
**Barbier, Liam Frank Marius**  
**Barpande, Atharva Shekhar**  
**Barton-Ginger, Bella Rose**  
**Bartram, Rachel Timothea**  
**Bassett, Jamie Alexander**  
**Bentley, Samuel James**  
**Bernacchi, Danielle Jessica**  
**Beuvink, Petra Rose**  
**Bhargava, Sumedha**  
**Bissett, Ashlie Eden**  
**Blum, Jordan Markusardottir**  
**Bodley-Davies, Neave Poppy**  
**Borann, May Britney**  
**Boughey, Evita Marnie**  
**Bown, Scarlett Moana**  
**Boyd, Ayden Frances Huckle**  
**Brennan, Ruth Helena**  
**Bright, Fletcher Stewart**  
**Brimblecombe, Sean Robert**  
**Brown, Caitlin Meredith**  
**Brown, Matthew James**  
**Burdess-Cipres, Kai**  
**Bushnell, Luca Caitlyn**  
**Cabauatan, Deion Gerard**  
**Carpenter, Brooke Maia**  
**Castaing, Anushka**  
**Chapman, Henry Theo Boulteris**  
**Charlett, Isabelle Myrna**  
**Chiari, Joseph Ferris**  
**Chong, Wen Ya**  
**Chung, Hohyeon**  
**Chusak, Tanai**  
**Cihla, William Curtis**  
**Collis, Luke Allan Ishan**  
**Concessio, Savio Diego**  
**Cook, Jessica Marion**  
**Cooper, Amelia Johanna van der Werf**  
**Cooper, Declan Alexander Joe**  
**Costello, Saoirse Anne**  
**Crawford, Adia Bennett**  
**Crawford, Taylor Marie Dockery**  
**Cross, Billie Marie**  
**Crowe, Lennox McLeod**  
**Dahya, Sheetal**  
**Dando, Leah beth**  
**Davis, Aspen Jade**  
**Davis, Miriam**



**Daysh, Paige**  
**Derr, Kalen Gabriel Makana**  
**Devlin, Kate Elizabeth**  
**Dey, Sanjukta**  
**Dhanji, Radhika Harshini**  
**Dingle, Aitana Fernandez**  
**Dixon, Marshall**  
**Donovan, Sian Ashling**  
**Douglas, George Louis**  
**Dowse, Alice Gabrielle**  
**Dunn, Samantha Kerry**  
**Durie, Amelia Anne**  
**Duston-Fursman, Eva Mollie**  
**Edwards, Joseph Donald**  
**Edwards, Tesca Ellen McKenzie**  
**Evans, Cameron Blair**  
**Faafia, Victoria Kittie Jocelyn**  
**Fatima Fizzah Abbas**  
**Fitzgerald, Joshua**  
**Frost, Xavier**  
**Gainey, Brieanna Cathryn**  
**George, Zach David**  
**Geris, Luca Leo Jeffcott**  
**Gillies, Benjamin John Charles**  
**Gobbi, Alexander Karlin**  
**Gong, Lixiang**  
**Goss, EllaRose Christine**  
**Gradwell, Oliver William**  
**Graham, Jack**  
**Grainger, Emma Jane Rose**  
**Green, Marie Frances**  
**Green, Patrick John**  
**Griffen, Ira William**  
**Griffiths, Ruby Zae**  
**Grimes, Emily Louise**  
**Grindlay, Christina**  
**Gu, Michelle Shanshan**  
**Hamilton, Holly**  
**Hanlon, Madison Kate**  
**Harris, Alyse Taliyah**  
**Hart, Stirling Gabriel Hawkeye**  
**Hartley, Thomas Daniel Ingman**  
**Hayes, Isaac Campbell**  
**Hazeldine, Christina Simone**  
**Hazelwood-Search, Drea Caterina Lilian**  
**Helbick, Bruno Miles**  
**Henley, Zara Rhiannon**  
**Herbert, Kobe George**  
**Heynekamp, Moab Michiel**  
**Hill, Jessica Rose**  
**Hirczy, Markus Alexander**  
**Hogan, Liam James McNeill**  
**Hori, Emika Jemma**  
**Horn, Maia Moetahi Renata**  
**Howarth, Jacob James**  
**Hughes, Andrew Owen**  
**Hunter, Matthew James**

**Hussein**, Rayhaan Suhayl  
**Ibrahim**, Nadia  
**Intisaar**, Rida  
**James**, Samuel Jacob  
**JasonSmith**, Phyllisophia Marama Matsouka  
**Jia**, Zirui  
**John**, Amaris Faith Jasher  
**Johns**, Lara  
**Jones**, Declan Jack Harrison  
**Joseph**, Merisa Rachel  
**Kain**, Georgia Kelsey  
**Kan**, Patrick Dale Aramis  
**Kannan**, Aarthi Calaiselvi  
**Kedzlie**, Caleb David  
**Kennedy**, Caitlyn Morgan  
**Keys**, Aaliyah Isobel  
**Kingston**, Liam Andrew  
**Lal**, Nikansha Riyanvi  
**Lankow**, Jason Kenneth  
**Lavery**, Daniel Matthew Graham  
**Lazic**, Owan Charles Joseph  
**Lee**, Alexa Jordyn  
**Lee**, Simon Richard  
**Leftly**, Kayden David  
**Lenoir**, Marijn Kofi  
**Li**, Victoria Danming  
**Liang**, Angela Jiahong  
**Lindsey**, Isabelle  
**Liu**, Hengshuo  
**Lowden**, Katherine  
**Lowndes**, Finn Michael  
**Mace**, Athena Marie  
**Maher**, Lewis Mandhla  
**Makinson**, Lucy Rose  
**Malicdem**, James Stephen  
**Marsden**, Jayden Philip Ashley  
**Marshall**, Luke Ashton  
**Martin**, Elijah Jude Hunter  
**Martin**, Sophie Kate  
**Masunga**, Patience Ruvarashe  
**Mathiasen**, Nina Abelone Woodd  
**Mathur**, Pranav  
**McCulloch**, Megan Rose  
**McGrory**, Briarna Kay  
**McKenzie Bethell**, Tayla Saran Donna  
**McKenzie**, Brianna Erin  
**McKinley**, Hannah Isabel  
**McKnight**, Lucy Ellen  
**McLachlan**, Hannah Elizabeth  
**Melhuish**, Evie Frances Vickery  
**Menezes**, Jared Joseph  
**Meynell**, Regan Grant  
**Mohd Faizal**, Muhammad Nabil Hakim  
**Mojicevic**, Marco Keigan  
**Montgomery**, Frances Grace  
**Morgan-Ward**, Kalib Lucas  
**Morris-Lee**, Joe Dakota

**Murphy**, Rylee Elizabeth Rose  
**Mutch**, Stephanie Barbara Rennie  
**Najafi**, Mahdi  
**Nash**, Jameson Michael Gaffney  
**Neave**, Rowan Jeffrey  
**Neilson**, Finley John  
**Neilson**, Isla Jean  
**Newell**, Jack Lloyd  
**Neylan**, Joshua Michael Way  
**Niebla**, Ranz Ethan  
**Nightingale**, Bailey Madison  
**Nugent**, Eleanor Grace Morgan  
**O'Keeffe**, James Arthur Conor  
**Olsen**, Holly Rae  
**Packman**, Tabitha  
**Parinas**, Maria Louisa Carla Galolo  
**Patel**, Krisha  
**Payne**, Tierlina  
**Payne**, Z'Arn  
**Perfect**, Katherine Ruth  
**Pickering**, Kezia Jasmine  
**Puhara**, Danyelle Lianna  
**Qiang**, Xinhe  
**Quintero**, Levi  
**Rais**, John  
**Ralph**, Keiva Catherine  
**Rana**, Aryan Singh  
**Ratana**, Ruby Rahana  
**Reader**, Sebastian Elliot  
**Reffin**, Camille  
**Richards**, Cameron Sean  
**Richards**, Jack Finley  
**Richards**, Tamzin Elizabeth  
**Ringwood**, Emma Angela  
**Road**, Nia  
**Robertshawe**, Maja  
**Robinson**, Jade Phoenix  
**Robson**, Katherine Louise  
**Robson**, Oliver James  
**Rothwell**, Timothy Shaun  
**Rowe-Areai**, Kayleigh Michelle  
**Rudd**, Aralei Louise  
**Rutter**, Sebastian Ropata  
**Ryan**, Maddison-Rose  
**Scott**, Alexander Pelham  
**Scott**, Alicia Grace  
**Scott**, Benjamin Duncan  
**Sea**, Sopanhavan  
**Sharples**, Jodie  
**Shi**, Wangqing  
**Simpson**, Myles James Michael  
**Skipage**, Brea Linda  
**Slovak**, Paul Philip  
**Smith**, Benjamin Michael Gellen Mein  
**Smith**, Letisha Maree  
**Snowsill**, Aria Jade  
**Solly**, Amelia Kate

**Stewart**, Alana Ngaire  
**Stinson**, Connor Olly  
**Stitt**, William James  
**Stratford**, Rosa Ngaere  
**Sun**, Hanzhou  
**Sun**, Jiaxi  
**Sweet**, Defpheny Angelline  
**Swift**, Jesse Mariner  
**Sygrove**, Michael Oliver  
**Symons**, Lorin Kelsi  
**Tatafu**, Malia Koleti  
**Taylor**, Ella Jayne  
**Thom**, Archie Alexander  
**Thompson**, Grace Audrey Louise  
**Tiedemann**, Cameron Jan  
**Timeon**, Nutaake  
**Toon**, Mia Elizabeth  
**Torres**, Althea Esteban  
**Travers**, George Wiremu  
**Treadwell**, Izabellah  
**Uhr**, Riley Wentworth  
**Vaughan**, Naruebet Raymond  
**Viernes**, Terennz Gyver Trinidad  
**Wall**, Róisín Kate  
**Watson**, Amelia Nancy  
**Wattrus**, Keegan  
**Way**, Ethan James Neylan  
**Webb**, Erica Ivy Caitlin  
**Weir**, Zachary William  
**Welsby**, Alexia Marionine  
**White**, Harriet Isabella  
**Whiteman**, Matthew  
**Wilkes**, Luna Amethyst Pearce  
**Willis**, Blake Francis  
**Wong**, Adam  
**Wood**, Julia Elise  
**Wyatt**, Molly Kate Keeley  
**Xalxo**, Nikita Suzane  
**Zawada**, Jet Zimran  
**Zerafat**, Heliya  
**Zhang**, Bowen  
**Zhou**, David

**Postgraduate Diploma in Biomedical Science**

**Darbyshire**, Ashley Rebekah Tevita  
**Kumar**, Neelisha Shanel

**Postgraduate Diploma in Clinical Psychology**

**Morrison-Deaker**, Jordan Oktavia  
**Murray**, Lily Hilda Waiata  
**Rees**, Charmaine  
**Simpson**, Bronte Eliza

**Postgraduate Diploma in Clinical Research**

**Cruywagen**, Caitlin Michelle

**Doyle**, Georgia

**Karim**, Hina Nizar

**Simonetti**, Marta

**Postgraduate Diploma in Meteorology**

**Latu**, Lineni Lavinia Fiefia

**Postgraduate Diploma in Science**

**Clouston**, Samuel David, *in Geophysics*

**Downes**, Texas Faith, *in Ecological Restoration*

**Hiew**, Anna Mei Ping, *in Environmental Science*

**Kowal**, Krzysztof Matua, *in Ecology and Biodiversity*

**Newman**, Zara Kate, *in Molecular Microbiology*

**Wilson**, Alexis Greer, *in Geology*

**Graduate Diploma in Science**

**Al Nader**, Ashwaq, *in Psychology*

**Gordon-Stables**, Nathaniel Oliver, *in Psychology*

**Leung**, Nga Lin, *in Data Science*

**Li**, Yaxing, *in Psychology*

**Mihalek**, Peyton Harper, *in Ecology and Biodiversity*

**Nesbitt**, Felix Robert, *in Psychology*

**O'Grady**, Jaimee Simone, *in Cell and Molecular Bioscience*

**Tremlett**, Christopher, *in Data Science*

**Wang**, Kunyu, *in Psychology*

**Williams**, Matthew Jonathan, *in Psychology*

**Wilson**, Jack, *in Mathematics*

**Windibank**, Andrew Rhys, *in Psychology*

**Wu**, Tong, *in Data Science*

**Zhan**, Yake, *in Data Science*

**Postgraduate Certificate in Science**

**Heitger**, Lars Oliver, *in Psychology*

**Jessil**, Jomin, *in Data Science*

**Loo**, Amy Choi-Fung, *in Computer Science*

**Rajavel**, Dayana, *in Computer Science*

**Graduate Certificate in Science**

**Greenough**, Ashleigh Eve, *in Biotechnology*

**Holmes**, Paul Wakefield, *in Psychology*

**Kulasinghe**, Egoda Hetti Arachchilage Niroshini Udumbara, *in Psychology*

## **Agenda Item 8**

### **Foundation Board of Trustees appointments**

**To receive:** a Council paper dated 28 January 2026 from the Chancellor, Mr Alan Judge, regarding Foundation Board of Trustees appointments (document VUWC 26/04).

- To resolve:**
- 1 that Megan Evans, being a member of the Council, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.2 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2026 to 31 December 2026.
  - 2 that Aidan Donoghue, being a student of the University nominated by the Victoria University of Wellington Students' Association, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.3 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2026 to 31 December 2026.



## COUNCIL PAPER

TO	Members of Council
FROM	Alan Judge, Chancellor
AUTHOR	Sue O'Donnell, Executive Director, Foundation, Development and Alumni
DATE	28 January 2026
SUBJECT	<b>Appointment of Trustees – Victoria University of Wellington Foundation</b>
DOCUMENT #	VUWC 26/04

### Executive Summary

This paper recommends that Megan Evans, being a member of the Council, be appointed as a Trustee of the Foundation for a term of one year, and Aidan Donoghue be appointed as VUWSA Representative on the Foundation for a term of one year.

The positions reserved for a member of Council (Rule 2.2) and a student of the University (Rule 2.3) require Council to confirm appointments at the first meeting of the year. Megan Evans has indicated that she is willing to be appointed under Rule 2.2 and Aidan Donoghue has been nominated by VUWSA under Rule 2.3.

### Appointment of Trustees

Under clause 2 of the First Schedule to the Foundation Trust Deed (the *Foundation*), the Trustees shall comprise:

- 2.1 *the holders for the time being of the following offices within the University (in each case without any requirement of formal proof of appointment):*
  - (a) *the Chancellor; and*
  - (b) *the Vice-Chancellor.*
- 2.2 *one member of the Council who shall be appointed annually by the Council and shall hold office as Trustee for one year but who shall be eligible for reappointment;*

- 2.3 *one student of the University who shall be appointed annually by the Council on the nomination of the Victoria University of Wellington Students' Association and shall hold office for one year; and*
- 2.4 *as many Trustees as may from time to time be appointed by the Council on the recommendation of a majority of the Trustees referred to in Rules 2.1 and 2.2,*

*but so that there shall at all times be not fewer than ten nor more than twenty Trustees.*

See Megan Evans Council profile [here](#)

Brief biographical details follow in Appendix 1 for Aidan Donoghue.

#### **Recommendations:**

- 1. **that Megan Evans, being a member of the Council, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.2 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2026 to 31 December 2026.**
- 2. **that Aidan Donoghue, being a student of the University nominated by the Victoria University of Wellington Students' Association, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.3 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2026 to 31 December 2026.**



## Appendix 1

### Aidan Donoghue – short bio



Aidan is the president of Te Aka Tauira - VUWSA for 2026.

He holds a Bachelor of Commerce from Te Herenga Waka with majors in Taxation and Political Science, and is currently in the midst of completing a Masters in Philosophy, Politics and Economics

He has a strong background in advocacy and advisory, serving as an advisor to the ministry of youth since 2022, and has a myriad of experiences within public and NGO spaces, including parliament, the New Zealand educational institute and the New Zealand council of trade unions.

Aidan is deeply passionate about students' welfare and their experiences while they study at Victoria University of Wellington and aims to ensure that students are uplifted and empowered in all aspects of their lives.

**BOARD OF TRUSTEES**

SURNAME	FIRST NAME	STATUS	START DATE	ANY RENEWAL DATES	DUE FOR RENEWAL	NOTES
Cumming	Souella	Trustee	18 October 2021	30 June 2024	30 April 2027	Acting Chair (March 2025)
McCay	John	Trustee and Chair	1 November 2025		31 October 2028	
Smith	Nic	Trustee - Ex officio	16 January 2023			Vice Chancellor
Judge	Alan	Trustee - Ex Officio	01 January 2021	1 January 2022, 1 January 2023, 1 January 2024		Trustee from Council, Chancellor February 2025
Evans	Megan	Trustee - Council Rep TBC)	01 January 2026			Trustee from Council, Chancellor February 2026 (TBC)
Hilbron	Raphael	Trustee	30 April 2018	30 June 2021, 30 June 2024	30 May 2027	
Pankhurst	Timothy	Trustee	1 November 2023		30 June 2026	
Walbridge	Tricia	Trustee	10 May 2021	June 2024	30 June 2027	
Roberts	Brooke	Trustee	1 March 2024		30 June 2026	
Bell-Purchas	William	VUWSA rep	1 January 2026		1 January 2027	VUWSA Representative

\*All Trustees are appointed by the Victoria University of Wellington Council

## **Agenda Item 9**

### **Appointment of Director to U.S. Friends of Victoria University Board of Directors**

**To receive:** a Council paper dated 9 January 2026 from the Chancellor, Mr Alan Judge, regarding the appointment of a Director to the U.S. Friends of Victoria University of Wellington Board of Directors (document VUWC 26/05).

**To resolve:** that Shivali Gulab be appointed to the Board of Directors of the U.S. Friends of Victoria University of Wellington, Inc. for a term of three years commencing on 1 March 2026.



## COUNCIL PAPER

TO	Members of Council
FROM	Alan Judge, Chancellor
AUTHOR	Sue O'Donnell, Executive Director, Development, Alumni Relations and the Foundation
DATE	9 January 2025
SUBJECT	<b>US Friends of Victoria University of Wellington</b>
REF TO STRAT PLAN	All
DOCUMENT #	VUWC 26/05

### Executive Summary

The U.S. Friends of Victoria University of Wellington, Inc. (a non-stock corporation incorporated in the U.S. State of Delaware) (*“the Corporation”* or *“U.S. Friends”*) operates exclusively for:

- charitable, scientific, literary or education purposes within the meaning of U.S. federal income tax law; and
- the benefit of, to perform certain functions of, and to carry out certain purposes of, Victoria University of Wellington and the Victoria University of Wellington Foundation

The affairs of the U.S. Friends are managed by its Board of Directors who are governed by the Corporation's Certificate of Incorporation and Bylaws. The Corporation is at all times operated, supervised and controlled by Victoria University of Wellington and the Victoria University of Wellington Foundation within the meaning of Section 509(a)(3) of the U.S. Internal Revenue Code of 1986 or the corresponding provisions of any subsequent U.S. federal income tax law.

The Board of Directors is nominated by the Victoria University of Wellington Foundation's Board of Trustees and appointed by the Victoria University of Wellington Council pursuant to Article Seven of the Corporation's Certificate of Incorporation and Article 4.3 of its Bylaws.

The Corporation's Bylaws require the following in relation to its Board of Directors:

- The number of directors must be between three and fifteen (Article 4.2).
- The term of appointment for each director is three years, and directors who serve for two consecutive terms are not eligible for election to an additional term until one year after the expiration of their second term (Article 4.4).
- A director may resign at any time by giving notice to the Corporation's President, and the University Council may at any time remove a director without cause (Article 4.5).
- The Corporation's officers (including the President, Vice President(s), Secretary and Treasurer) are elected by majority vote of its Board of Directors at the annual meeting and, with the exception of the President, officers need not be chosen from among the directors (Article 8.1).
- Each officer holds office for one year and until his/her successor is elected and qualified or until his/her death, resignation or removal (Article 8.2).

The US Friends of Victoria University of Wellington Board of Directors have nominated (for appointment by the Council) Shivali Gulab for appointment as director of U.S. Friends. A brief profile of Shivali Gulab is included in the Body of Document/Supporting Information section of this paper.

#### **Recommendation**

**that Shivali Gulab be appointed to the Board of Directors of the U.S. Friends of Victoria University of Wellington, Inc. for a term of three years commencing on 1 March 2026.**

**Dr Shivali Gulab – short bio**

New York-based, Dr Shivali Gulab completed a PhD in Chemistry at Victoria University and was named NZ Bio's Young Scientist of the Year in 2015.

Following her PhD, she was a Research Scientist at the Ferrier Research Institute, followed by a role as visiting scientist at Albert Einstein College of Medicine, New York where she is currently based as Associate Director of Licensing and Business

Development. She is also a director of her husband's media production company SuvaNova and Auckland cultivated meat biotech, Opo Bio.

She was previously Chief Executive of Avalia Immunotherapies, a company set up to commercialise biotechnology from the Malaghan Institute and the Ferrier Research Institute. Shivali has been a Director on the Board of the US Friends previously from 2017-2023 and has continued to support the Board in her role as Treasurer during her step-down period.

US BOARD OF DIRECTORS

Updated: 10/12/2023

NAME	STATUS	START DATE	ANY RENEWAL DATES	COMPLETION DATE	Comments	Offices
Erica McLean	President	Oct-21	Needs renewal Oct 24	Oct 2027	Step down in 2027	Initial appointment ratified at Council October 2021, President from April 2024
Dr Shivali Gulab	Past Director/Curret Treasurer	Mar-17	Nov-20	November 2023	Step down as Director 2024 remain as Treasurer	Director 2017-2023 Treasurer from 2017
Fleur Knowsley	Director	Mar-20	Mar-23	March 2026	Step down in 2026	Initial appointment ratified at Council March 2020
Peter Bryant	Director	Jun-24	Jun-24		Step down 2030	Proposed June 2024
Monique Davey	Director	Jun-24	Jun-24		Step down 2030	Proposed June 2024
Sue O'Donnell	Secretary	Dec-20				

The By Laws provide for Directors to serve 2 X 3 year terms which may be repeated provided Directors step down for at least one year before each 2 X 3 year period

## **Agenda Item 10**

### **2026 New Year Honours**

**To receive:** a Council paper from the Secretary to Council dated 28 January 2026 regarding New Year Honours (document VUWC 26/06).

**To resolve:** that Council conveys its congratulations to all Te Herenga Waka - Victoria University of Wellington graduates, staff and stakeholders honoured in the 2026 New Year Honours.





## COUNCIL PAPER

TO	Members of Council
FROM	Caroline Ward, Secretary to Council
DATE	28 January 2026
SUBJECT	<b>Te Herenga Waka – Victoria University of Wellington graduates honoured in the 2026 New Year honours</b>
DOCUMENT #	VUWC 26/06

Council members please note the following list of Te Herenga Waka - Victoria University of Wellington graduates, stakeholders, current and former staff honoured in the 2026 New Year Honours.

## The King's New Year Honours List 2026

### Victoria University of Wellington graduates, staff, and stakeholders

#### To be Dames Companion of the said Order (DNZM):

Ms Dorothy Spotswood  
**STAKEHOLDER**  
 For services to philanthropy.

#### To be Knights Companion of the said Order (KNZM):

Mr Rodney Kenneth Drury (Ngāi Tahu)  
 BCA 1998  
 For services to business, the technology industry and philanthropy.

Professor Graham Stephen Le Gros, CNZM  
**STAFF**  
 For services to medical science.

Mr Christopher Wilton Parkin, CNZM  
BSC 1972  
BCA 1974  
MSC 1976  
For services to philanthropy and the arts.

**To be Companions of the said Order (CNZM):**

Professor Beverley-Anne Lawton, ONZM (Ngāti Porou)  
*STAFF*  
For services to women's health.

Professor Thomas Charles Roa, JP (Ngāti Maniapoto, Waikato, Ngāti Apakura)  
BA 1974  
DTESL 1983  
For services to Māori language and education.

Ms Rachel Emere Taulelei, MNZM (Ngāti Raukawa ki te Tonga, Ngāti Huia ki Katihiku, Ngāti Rāua)  
LLB 1998  
For services to business, Māori and governance.

**To be Officers of the said Order (ONZM):**

Mrs Christina Cowan (Ngāti Kahungunu, Rangitāne, Ngāti Porou)  
CMBUS 2003  
For services to Māori, particularly blind and low vision people.

Mr Anthony Richard Egan  
BA 1990  
For services to the agricultural industry and the community.

Mr Richard Michael Arthur Harman  
MIR 1998  
For services to journalism and broadcasting.

Mr Jack Edward Hodder, KC  
BA 1975  
LLBHONS 1976  
For services to the law.

**To be Members of the said Order (MNZM):**

Mr Peter John Cullen  
LLB 1975  
For services to law, governance and youth.

Ms Rosemary Helen Dixon  
BA 1976  
BAHONS 1977  
LLBHON 1995  
For services to schools debating.

Mr Roger Bruce Douglas Drummond  
LLB 1976  
BCA 1976  
DIPACC 1981  
For services to rugby and Māori.

Ms Kāren Eirene Johansen, JP (Rongowhakaata, Te Aitanga a Mahāki, Ngāi Tāmanuhiri)  
BA 1966  
For services to education and human rights.

Dr Murray Alexander King  
BA 1968  
BAHONS 1969  
PHD 1972  
LLB 2005  
LLM 2016  
For services to transport, logistics and railway heritage.

Professor Andrew Peter Stockley  
BA 1988  
LLB 1989  
For services to schools debating

Senior Constable Grant William Watts  
CERTCP 2009  
For services to the New Zealand Police and youth.

**Recommendation:**  
**that Council conveys its congratulations to all Te Herenga Waka - Victoria University of Wellington graduates, staff, and stakeholders, honoured in the 2026 New Year Honours.**

## **Agenda Item 13**

### **Forthcoming Events and next Council meeting**

- To receive:** a Council Paper from the Secretary to Council, Ms Caroline Ward, dated 17 November 2025 regarding Forthcoming Events (document VUWC 25/140).
- To note:** that the next meeting of Council will take place on Monday, 9 February 2026, in the Council Chamber, Level 2, Hunter Building.
- To resolve:** that the Council Paper on Forthcoming Events and the date and details for the next Council meeting on Monday, 9 February 2026 be noted.



## COUNCIL PAPER

TO	Members of Council
FROM	Caroline Ward, Secretary to Council
AUTHOR	Events Team
DATE	14 January 2026
SUBJECT	<b>Forthcoming Events for February and March 2026</b>
REF TO STRAT PLAN	All
DOCUMENT #	VUWC 26/07

### Executive Summary

Council members are welcome to attend the following events.

### February

Mahi ki te whare wananga – Working at Te Herenga Waka	Wednesday 4 February 11am-1pm	The Hub, Kelburn Campus	<p>A fantastic opportunity for Council members to connect with areas of the University and learn what services are provided. This expo style event is for all staff.</p> <p>Registrations are not required, stop in for a short while and mingle with stall holders.</p>
Taiawa Wellington Tech Hub Event	Tuesday 10 February 5.30pm – 7.30pm	Rutherford House, Mezzanine Level	<p>This event celebrates Taiawa Wellington Tech Hub. In the first hour there will be an opportunity to hear from the Taiawa residents, a diverse array of Wellington-based businesses that have innovation and technology at their core.</p> <p>Afterwards will be time to network and hear from Sir Stephen Tindall and Mayor of Wellington, Andrew Little.</p> <p><a href="#">Register now.</a></p>

Blessing of Waiteata Apartments	Thursday 12 February 7.30am – 8.15am	15 Waiteata Road, Wellington	Join us for a blessing for these newly refurbished blocks for student accommodation. Blessing followed by refreshments.
Orientation Week New Student Welcome	Monday 16 February – 11am – 12noon	The Hub, Kelburn Campus.	Council members are invited to watch this official welcome for our new students for 2026. The welcome includes speeches from the Vice-Chancellor, Mayor of Wellington City and the VUWSA President.  Registrations are not required.
National Music Centre – One year till completion celebration and update.	Friday 20 February – 4.30pm – 6.30pm	Rutherford House, Level 12, Pipitea Campus	This event will be an update for donors and stakeholders and will be held in conjunction with WCC and NZSO.  Calendar invite sent by Caroline Ward. Official invitations to come.

### **March**

Te Pātaka Toi Adam Art Gallery event for Alumni and Donors	Monday 2 March, 5pm – 7pm	Te Pātaka Toi Adam Art Gallery, Kelburn Campus	Join Wellington alumni and donors at the Adam Art Gallery to enjoy the exhibition – <a href="#">Whai Wahi</a> .  Invitations to come.
Inaugural lecture by Professor Gina Grimshaw	Thursday 5 March, 5.30pm – 6.30pm	Hunter Council Chamber, Kelburn Campus	Gina Grimshaw is a Professor in the School of Psychological Sciences and leads the Cognitive and Affective Neuroscience Lab at Victoria University.  Invitations to come.
Sir Owen Woodhouse Memorial Lecture in Law	Wednesday 11 March – 6pm -7pm	Government Buildings, Lecture Theatre 1, Pipitea Campus	This lecture will be given by Professor Michelle Mello from Stanford Law School and Stanford School of Medicine. Professor Mello is a global authority on medical liability and public health law.  Drawing on her deep expertise and past research in New Zealand, Professor Mello will examine the evolution of ACC's treatment injury cover and compare it with developments in medical and vaccine liability law in the United States.  Invitations to come.
Miramar Creative Centre Graduate Showcase	Wednesday 18 March, 6.30pm till 9pm	Roxy Cinema, 5 Park Road, Miramar	This screening exhibits the work of the 2025 Master of Fine Arts (Creative Practice) and Master of Design Technology programmes.  Invitations to come.

Inaugural lecture by Professor Pamela Bell	Thursday 19 March – 5.30pm – 6.30pm	Lecture Theatre 1, Vivian Street, Te Aro Campus	Pamela Bell is a newly appointed Professor in the School of Architecture.  Invitations to come.
Alumni at the Zoo	Saturday 21 March, 5pm – 7.30pm	Wellington Zoo, Newtown	At this event alumni have the exclusive opportunity to visit the zoo after hours, and hear animal talks from the zoo as well as special talks from University researchers.  Invitations to come.
Ki te Pae Staff Excellence Awards	Thursday 26 March – 5pm-6.30pm	TBC	Join us to celebrate staff for their outstanding contributions from 2025. Recipients have made an impact in teaching and research, equity, diversity and inclusion, health and safety, engagement, sustainability and professional staff excellence.  Invitations to come.

## Agenda Item 12

### Resolution to exclude the public

**To receive:** a recommendation that certain items be taken with the public excluded (document VUWC 26/08).

**To resolve:** 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 13-22.  
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
13. Minutes of previous meeting held 1 December 2025	Privacy, commercial prejudice, commercial activities, confidential basis	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
14. Health, Safety, and Wellbeing Q4 report	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
15. Vice-Chancellor's report	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
16. Financial report to 31 December 2025	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
17. 2027 International (full fee) tuition recommendations	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)
18. Digital Roadmap Q3 report, and end of	Commercial prejudice, commercial	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)



<b>year 2025 status report</b>	activities, confidential basis.		
<b>19. Report on Appeal Committee hearings</b>	Privacy	s9(2)(a)	LGOIMA, s48(1)(a)(ii)
<b>20. National Music Centre update</b>	Commercial prejudice, commercial activities, confidential basis.	s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)
<b>21. Committee update</b>	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)
<b>22. Council only time</b>	Privacy, commercial prejudice, commercial activities, confidential basis.	s9(2)(a), s9(2)(b)(ii), s9(2)(i), and s9(2)(ba)(i)	LGOIMA, s48(1)(a)(ii)

In relation to each of the above items, no public interest consideration has been identified favouring disclosure of the particular information in public proceedings of the meeting that would override the need to withhold the information.

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 22 because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Te Herenga Waka  
Victoria University of Wellington



VICTORIA UNIVERSITY OF  
**WELLINGTON**  
TE HERENGA WAKA

# Council Manual

**CAPITAL THINKING.  
GLOBALLY MINDED.**  
MAI I TE IHO KI TE PAE





## EXECUTIVE SUMMARY

### ***Te Herenga Waka Victoria University of Wellington***

Te Herenga Waka - Victoria University of Wellington (the University) was established in 1897 for the advancement of knowledge and the dissemination and maintenance of this knowledge by teaching and research. It is one of the major universities in New Zealand, and is engaged in a wide range of national and global programmes.

### ***Strategic Plan***

The Strategic Plan was refreshed and approved by Council on 9 September 2024. The Vision is *The university for a better world*, the Mission *We draw on our whakapapa, knowledge and space to shape a better future together*.

Our values, vision and strategic priorities are set out in more detail in Appendix A.

### ***Role of Council***

The role of Council is to be the governing body of the University. The functions, powers and duties of Council are set out in the Education and Training Act 2020 and can be summarised as follows:

#### ***Functions of Council (section 280)***

1. Appointing a Vice-Chancellor (and monitoring and evaluating his or her performance);
2. Preparing and submitting a proposed investment plan;
3. Ensuring the University is managed in accordance with, and determining policies to implement, the investment plan;
4. Determining policies in relation to the management of the University's affairs; and
5. Undertaking planning relating to the University's long-term strategic direction.

#### ***Powers of Council (section 283)***

Council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively. Many of these powers are delegated to the Vice-Chancellor as Chief Executive.

#### ***Duties of Council (section 281)***

1. Strive to ensure that the University attains the highest standards of excellence in education, training and research;
2. Acknowledge the principles of the Treaty of Waitangi;
3. Encourage the greatest possible participation by the communities served by the University so as to maximise the educational potential of all members of those communities with particular emphasis on those groups in those communities that are under-represented among the University's students;
4. Ensure that the University does not discriminate unfairly against any person;
5. Ensure that the University operates in a financially responsible manner that ensures the efficient use of resources and maintains the University's long-term viability; and
6. Ensure that proper standards of integrity, conduct and concern for the public interest and the wellbeing of students attending the University are maintained.

### ***Management of the University***

The Vice-Chancellor is responsible and accountable for the management of the University.

### ***Council composition and mix***

The composition of Council is determined by the Education and Training Act 2020, Council's Constitution and the Council Membership Statute.

Council consists of 12 members, each of whom may serve a maximum of three terms of up to four years each. The Vice-Chancellor is appointed *ex officio* for the term of appointment or reappointment.

The Minister for Universities appoints four Council members and Council appoints eight (including the Vice-Chancellor). The Nominations Panel oversees the appointments process of the three external members. The Returning Officer and Secretary to Council conducts elections to determine two staff representatives and two student representatives.

### ***Chancellor and Pro-Chancellor***

Each year Council elects from among the lay members (i.e. those who are not staff or students) a Chancellor and Pro-Chancellor. The Pro-Chancellor deputises for the Chancellor in his or her absence or at his or her request.

### ***Secretary to Council***

The Secretary to Council is responsible for ensuring that Council procedures are followed, that the applicable rules and regulations for the conduct of the affairs of Council are complied with and that Council is efficiently managed.

All Council members have access to the advice and services of the Secretary to Council.

### ***Vice-Chancellor***

The Vice-Chancellor is the link that connects the University's governance (Council) and management functions. All Council authority conferred on management is delegated through the Vice-Chancellor so that the authority and accountability of management is considered to be the authority and accountability of the Vice-Chancellor.

Between Council meetings the Chancellor maintains communication between Council and the Vice-Chancellor, expects to be kept informed by the Vice-Chancellor on all important matters, and is available to the Vice-Chancellor to provide counsel and advice where appropriate.

### ***Council procedures***

Council takes a disciplined approach to performing its role, with emphasis on strategic issues and stewardship. Council members must always act within any limitations imposed by Council on its activities.

Council and committee meetings are conducted in accordance with Council's Standing Orders. Council members are expected to perform their individual duties under Schedule 11 section 10 of the Act and comply with Council's Code of Conduct.

**Council has sole authority over its agenda and exercises this through the Chancellor. Any person may, through the Chancellor, request the addition of an item to the agenda.**

Council meetings are held at approximately 6-weekly intervals from approximately 9am to 5pm. The length of the meetings allows time for in-depth discussion on specific topics. Additional meetings may be scheduled as the occasion requires.

### ***Council committees***

Council committees are formed to facilitate efficient decision-making and provision of advice. Council committees operate under approved terms of reference and observe the same rules of conduct and procedure as Council unless Council determines otherwise. Council committees only speak or act for Council when authorised. The authority conferred on a Council committee does not derogate from the authority delegated to the Vice-Chancellor.

Council has four standing committees, namely the Audit and Risk, Finance, Te Aka Matua (Māori Advisory), and People and Culture committees. Three additional committees, the Victoria Honours Committee, the Nominations Panel, and the Vice-Chancellor appointment Committee meet as and when required. Additional committees or sub-committees of standing committees may be formed for specific purposes and disbanded as required.

### ***Council and member evaluations***

Each year Council critically evaluates its own performance including its processes and procedures. From time to time the performance of individual members is also evaluated by self-assessment.

### ***Induction of new members***

An induction programme is run for all new Council members, to ensure that all Council members have a good understanding of the University and the environment in which it operates. As part of the programme, members receive essential Council and University information, meet key management and visit the University's facilities.

***Members' remuneration***

Council members will be paid fees in accordance with Schedule 11 section C of the Education and Training Act 2020. Actual out of pocket expenses (such as travel costs) may also be claimed.

<b>Executive summary .....</b>	<b>3</b>
<b>1 Introduction to this manual.....</b>	<b>7</b>
1.1 Context .....	7
1.2 Purpose of this manual .....	7
1.3 Manual ownership .....	7
1.4 Distribution .....	8
<b>2 TE HERENGA WAKA Victoria University of Wellington.....</b>	<b>9</b>
History and current operations.....	9
2.1 University, subsidiaries and controlled enterprises .....	9
<b>3 Council overview.....</b>	<b>10</b>
3.1 Treaty of Waitangi commitments.....	10
3.2 Council's role and responsibilities .....	10
3.3 Strategy .....	13
3.4 Legislation .....	14
3.5 Other key governance material .....	14
<b>4 Council organisation .....</b>	<b>16</b>
4.1 Council composition .....	16
4.2 The Nominations Panel oversees the appointments process for the three positions appointed directly by Council. ....	17
4.3 The Secretary to Council and Returning Officer conducts the elections for the two staff representatives and the two student representatives. The successful candidates are appointed at the next available Council meeting. ....	17
4.4 The Vice-Chancellor is appointed <i>ex officio</i> for the length of his/her employment contract. ....	17
4.5 Chancellor and Pro-Chancellor (Chair and Deputy Chair).....	17
4.6 Officers of Council.....	18
4.7 Council committees.....	18
4.8 Academic Board .....	21
4.9 Vice-Chancellor .....	21
4.10 Secretary to Council.....	21
4.11 General Counsel .....	22
<b>5 Council processes and procedures .....</b>	<b>23</b>
5.1 Annual work programme .....	23
5.2 Items for Council consideration.....	24
5.3 Interactions with University staff.....	24
5.4 Dealing with disruptions by members of the public.....	24
<b>6 Other guidance for Council members.....</b>	<b>25</b>
6.1 Induction .....	25
6.2 Individual roles and responsibilities .....	25
6.3 Fees, allowances and travel costs .....	25
6.4 Insurance.....	25
6.5 Independent professional advice .....	26
6.6 Information access and technology .....	26
6.7 Physical security on campus.....	27
6.8 Self-evaluation.....	27
6.9 Training and development.....	27
6.10 Declarations .....	27
6.11 Where to get more information.....	27
<b>Appendices – Appendix A – Strategy – 2024-2028.....</b>	<b>28</b>
Appendix B – Other relevant publications and information .....	30
Appendix C – Additional papers provided to Council members only ..	<b>Error! Bookmark not defined.</b>
Appendix D – Karakia (on board books) .....	31

## 1 INTRODUCTION TO THIS MANUAL

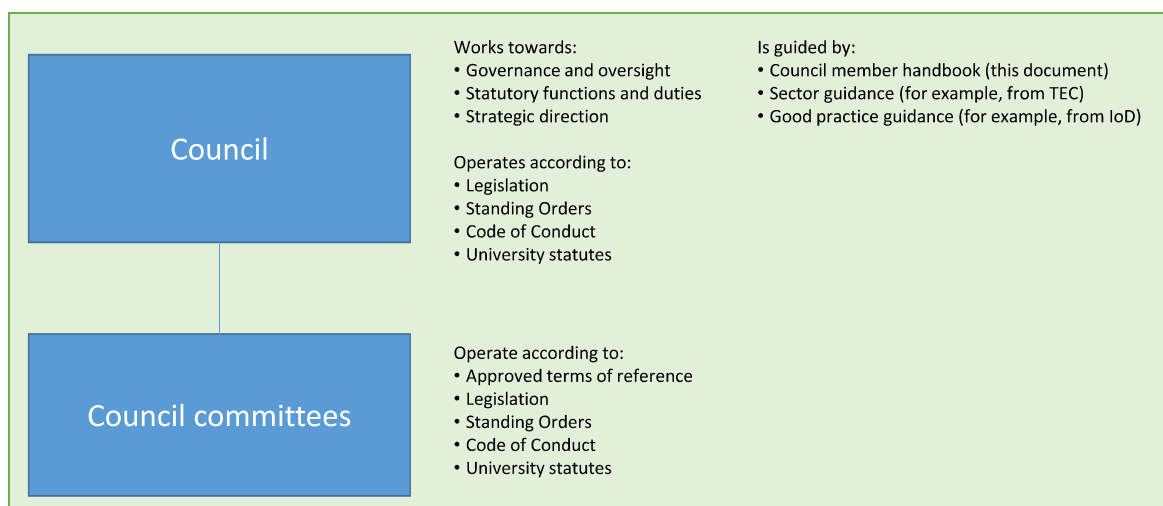
*This section provides a brief introduction to this manual.*

### 1.1 Context

It is Council's intention to be a high-performing governance team. This manual is one element in the set of governance resources provided to support Council to operate effectively and efficiently.

Other key governance resources include:

- Standing Orders;
- Code of Conduct;
- Terms of reference for Council committees;
- Tertiary Education Commission's (TEC) *"Governance Guide for Council Members of Tertiary Education Institutions"* (a generic guide applicable to all tertiary education institutions in New Zealand);
- Institute of Directors (IoD): corporate membership, *"Four Pillars"* Governance Best Practice guide (a generic guide applicable to all types of organisations) and related training; and
- The University's Strategic Plan, Investment Plan, Annual Budget and Annual Report.



### 1.2 Purpose of this manual

This manual is intended to be:

- A standard reference for Council members;
- High-level and explanatory in nature – with information about where to get more detail when required;
- Publicly available to other people interested in how the University's Council works; and
- Relatively static (i.e. not contain rapidly changing data such as contact details in the main document).

### 1.3 Manual ownership

The owner of this manual is the Secretary to Council.

Updated 17 June 2025



## 1.4 Distribution

This manual is expected to be made available to:

- Council and Te Hiwa (the Senior Leadership Team), as a Board book (and in hardcopy if required);
- Other senior leadership electronically and/or on the University website with the public documentation.

## 2 TE HERENGA WAKA VICTORIA UNIVERSITY OF WELLINGTON

*This section sets out the context of the University's operations and the Council's scope of governance responsibilities.*

### History and current operations

Victoria University of Wellington was established in 1897 for the advancement of knowledge and the dissemination and maintenance of this knowledge by teaching and research.

It is one of the major universities in New Zealand. It operates across three campuses in Wellington (Kelburn, Pipitea, and Te Aro). It also has operations in Auckland, Miramar (Miramar Creative Centre), Gracefield (Ferrier and Robinson Institutes), and Island Bay (Coastal Ecology Laboratory). It is engaged in a wide range of national and global programmes.

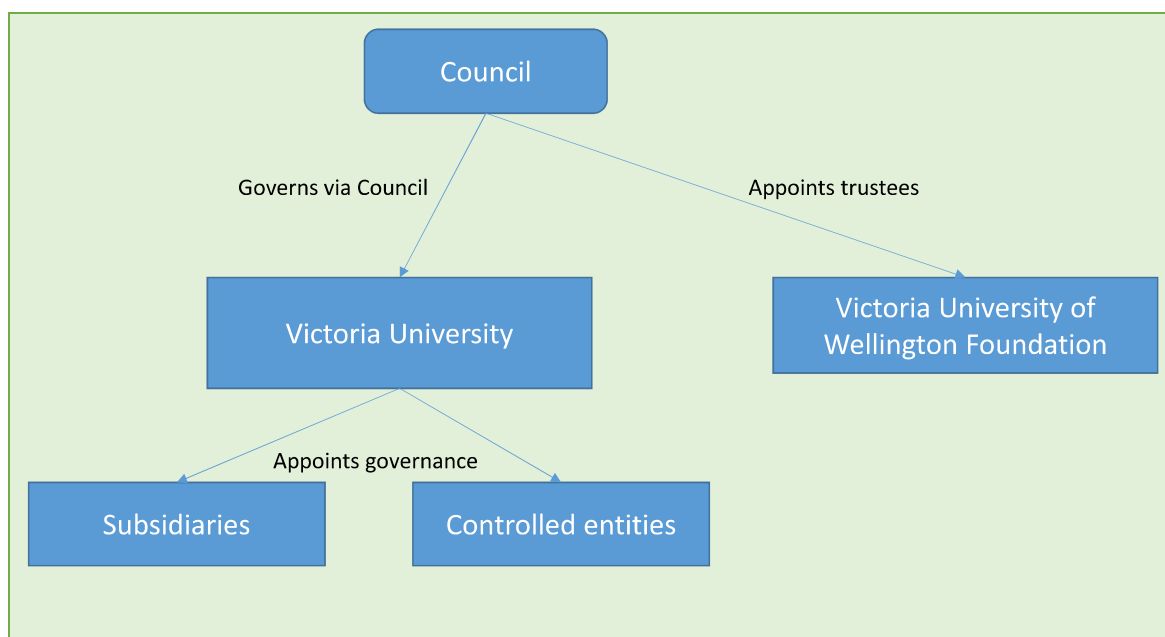
### 2.1 University, subsidiaries and controlled enterprises

Victoria University of Wellington is a registered charity (CC47181) with its main sector of operation recorded as education, training and research.

As well as having responsibility for the University's governance, Council members need to be aware of the governance relationship between Council, the Victoria University of Wellington Foundation (the Foundation) and subsidiaries and other entities that the University controls.

Council governs the University through the approval of the Strategic Plan, the direction it gives the Vice-Chancellor, approval of University statutes and consideration of the information it receives. It governs the Foundation indirectly through appointing the trustees.

Council does not directly govern other University subsidiaries and controlled entities. Directors and Trustees of these are appointed by the Vice-Chancellor (in consultation with the Chancellor) who is ultimately responsible to Council for their operation and performance.



Updated 17 June 2025

### 3 COUNCIL OVERVIEW

*This section sets out the purpose of Council and explains how it obtains its authority. It also identifies the key legislation and governance documents that are relevant to Council in directing the University towards its strategic goals.*

#### 3.1 Treaty of Waitangi commitments

The Te Tiriti o Waitangi Statute is the formal expression of the University's commitment to Māori as tangata whenua and Treaty partners.

The University values te Tiriti o Waitangi, rangatiratanga (leadership), manaakitanga (the generous fostering of knowledge), kaitiakitanga (responsibility for, and guardianship of, knowledge), whai mātauranga (intellectual curiosity), whanaungatanga (collaboration and collectiveness) and akoranga (collective responsibility for learning).

#### 3.2 Council's role and responsibilities

Council is the governing body of Victoria University of Wellington. The functions, powers and duties of Council are defined in the Education and Training Act 2020 as set out below.

##### 3.2.1 Functions of Council (section 280)

Council's functions are:

##### **280 Functions of councils**

*The functions of an institution's council are—*

- (a) to appoint a chief executive in accordance with the [\[Public Service Act 2020\]](#), and to monitor and evaluate the chief executive's performance:*
- (b) to prepare and submit a proposed plan if the institution is seeking funding under a funding mechanism that provides for funding via plans:*
- (c) if the institution has a plan,—*
  - (i) to ensure that the institution is managed in accordance with that plan; and*
  - (ii) to determine policies to implement that plan:*
- (d) to determine, subject to the [\[Public Service Act 2020\]](#), the policies of the institution in relation to the management of its affairs:*
- (e) to undertake planning relating to the institution's long-term strategic direction.*

### 3.2.2 Powers (283)

Council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively. Many of the powers in section 283 have been delegated to management through the Vice-Chancellor. The Reserved Powers of Council are found in Appendix 3 to the Delegations Statute.

#### 283 Powers of councils

- (1) *An institution's council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively.*
- (2) *Except where they are exercised by delegation under this Act, the following powers of an institution may be exercised only by its council:*
  - (a) *to provide courses of study or training, admit students (including by discretion and ad eundem statum) and grant awards:*
  - (b) *to grant fellowships, scholarships, bursaries, or prizes:*
  - (c) *to authorise the making of grants or loans out of the money of the institution to the chief executive, to members of the staff or students of the institution, or to any association of staff or students, on the terms and conditions that the council thinks fit and guarantee loans made by other persons to the chief executive or members of the staff of the institution for housing purposes:*
  - (d) *to accept gifts, devises, and bequests made to the institution, whether on trust or otherwise:*
  - (e) *to agree to the disestablishment of the institution and its incorporation in another institution of the same class or a different class:*
  - (f) *to agree to the incorporation in the institution of another institution or other institutions, whether of the same class as itself or a different class from itself:*
  - (g) *to arrange for the manufacture of, and distribution of (whether by way of sale or otherwise), any article or thing bearing a mark, symbol, or writing that is associated with the institution:*
  - (h) *to arrange for the provision of (whether by sale or otherwise) goods and services to staff or students of the institution or other persons using, or otherwise attending at, facilities of the institution:*
  - (i) *to prescribe fees payable by students of the institution or any of them:*
  - (j) *to establish bodies within the institution to give advice to the council:*
  - (k) *to do anything incidental to the exercise of any of the preceding powers.*
- (3) *Subsection (2)(e) and (f) does not apply to [Te Pūkenga—New Zealand Institute of Skills and Technology's] council.*
- (4) *An institution's council has the power to appoint committees consisting of the persons, whether or not members of the council, that the council determines to exercise the powers that are delegated to them under section 285 and the powers that are conferred on them by statutes made by the council, and to alter, discharge, and reconstitute committees so appointed.*

#### Reserved Powers of Council

Govern the University	<i>in accordance with relevant legislation and the Investment Plan and Strategic Plan</i>
Approve the University's long-term strategic direction, Strategic Plan, Mission, Values and Vision	
Approve the budget	<i>on the recommendation of the Finance Committee</i>
Approve the Annual Report	<i>on the recommendation of the Audit and Risk Committee</i>
Appoint, reappoint (and remove) a Vice-Chancellor	
Monitor and evaluate the Vice-Chancellor's performance	<i>on the recommendation of the HR Committee</i>
Appoint (and remove) an acting Vice-Chancellor	
Authorise other people to execute documents on behalf of the University	
Oversee and monitor the assessment and management of risk across the University and its controlled entities	
Approve the internal audit charter	<i>on the recommendation of the Audit and Risk Committee</i>
Approve statutes	
Agree to the disestablishment of the University and its incorporation in another institution of the same class or a different class	
Agree to the incorporation in the University of another institution or other institutions, whether of the same class as itself or a different class from itself	
Grant honorary degrees and Hunter Fellowships	<i>on the recommendation of the Victoria Honours Committee</i>

Updated 17 June 2025

Approve naming rights	on the recommendation of the Victoria Honours Committee
Determine objective criteria for consideration of Council members	
Appoint as a member of Council the Vice-Chancellor and up to 7 other people	taking into account the recommendations of the Nominations Panel
Elect (and remove) a Chancellor and Pro-Chancellor	
Determine rates of payment for members of Council (other than the Vice-Chancellor)	
Dismiss or suspend a member of Council or recommend to the Minister that a member be removed from office	
Initiate action against a member of Council for breach of any individual duty	
Recommend to the Minister that the Constitution of the Council be amended	
Determine Council's annual work plan and anything necessary to support the business of Council	
Determine procedures for meetings of Council and Committees of Council	
Manage disclosures of interest from Members of Council	
Assess the performance of Council	
Appoint, alter, discharge and reconstitute committees of Council, other committees to exercise delegated powers and boards or other bodies within the University to give advice to Council	
Delegate or revoke any of Council's powers to the Vice-Chancellor or to a committee (including the Academic Board)	
Decide how to fill casual vacancies on Council	Includes deciding not to fill a vacancy that occurs within 3 months of the end of Council member's term of office
Appoint trustees of the Victoria University of Wellington Foundation	
Approve any new subsidiary or controlled entity of the University or the disestablishment of any existing entity	
<b>Academic</b>	
Establish an Academic Board and consider any advice from the Academic Board	
Determine the composition of the Academic Board	
Grant (and revoke) qualifications and awards	
Decide on grievance about an action of the Academic Board	in accordance with section 4.3(c) of the Academic Board statute
Establish targeted admissions schemes for students from equity groups	
Determine minimum entry requirements	
Determine wording on Qualification Certificate	
Approve amendment of already issued Qualification Certificate	
<b>Finance and Contracts</b>	
Approve any matter requiring a "Level 0" approval in the Financial Delegated Authority Limits set out in Appendix 2	
Determine tuition fees and student services levies	taking into account the recommendations of the Finance Committee
Approve limits on treasury financial transactions and financial authorities (as set out in the Treasury Statute)	taking into account the recommendations of the Finance Committee
Authorise grants or loans to the Vice-Chancellor, members of staff, students, or to any association of staff or students, and guarantee loans to the Vice-Chancellor or members of staff for housing purposes	
Approve the level of insurance coverage	
Authorise the common seal to be affixed to any document	Common seal must be countersigned by two people (other than for qualification certificates), one of whom must be a member of Council.
Enter into agreements which, if made by a private person, must be by deed.	Requires common seal to be affixed and countersigned by two people with delegated authority (at least one of whom must be a member of Council).

Updated 17 June 2025

### 3.2.3 Duties (section 281)

The duties of Council are:

#### **281 Duties of councils**

- (1) *It is the duty of an institution's council, in performing its functions and exercising its powers,—*
- (a) *to strive to ensure that the institution attains the highest standards of excellence in education, training, and research:*
  - (b) *to acknowledge the principles of Te Tiriti o Waitangi:*
  - (c) *to encourage the greatest possible participation by the communities served by the institution so as to maximise the educational potential of all members of those communities, with particular emphasis on groups in those communities that are under-represented among the students of the institution:*
  - (d) *to ensure that the institution does not discriminate unfairly against any person:*
  - (e) *to ensure that the institution operates in a financially responsible manner that ensures the efficient use of resources and maintains the institution's long-term viability:*
  - (f) *to ensure that proper standards of integrity, conduct, and concern for the public interest and the well-being of students attending the institution are maintained.*
- (2) *In addition, NZIST's council must comply with section 97 of the Crown Entities Act 2004 in respect of its subsidiaries.*

Under the Health and Safety at Work Act 2015, Council members have a duty as officers of the University to exercise “due diligence” to ensure that the University complies with its duties and obligations under that Act.

Due diligence is defined (in section 44(4)) as including taking reasonable steps to:

- (a) *to acquire, and keep up to date, knowledge of work health and safety matters; and*
- (b) *to gain an understanding of the nature of the operations of the business or undertaking of the PCBU and generally of the hazards and risks associated with those operations; and*
- (c) *to ensure that the PCBU has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of the business or undertaking; and*
- (d) *to ensure that the PCBU has appropriate processes for receiving and considering information regarding incidents, hazards, and risks and for responding in a timely way to that information; and*
- (e) *to ensure that the PCBU has, and implements, processes for complying with any duty or obligation of the PCBU under this Act; and*
- (f) *to verify the provision and use of the resources and processes referred to in paragraphs (c) to (e).*

(PCBU = a person conducting a business or undertaking (section 17(1)). In this context, the relevant PCBU is Victoria University of Wellington.

This duty essentially directs that the University's health and safety culture be controlled and managed by those in governance (and senior management) roles.

## 3.3 Strategy

### 3.3.1 Strategic Plan

Council is responsible for setting the University's strategic direction and for monitoring progress toward attaining the strategic goals. It does this by approving the Strategic Plan which sets out the University's:

- Vision;
- Mission
- Values
- Strategic Priorities

The 2024-2028 Strategic Plan was approved by Council on 9 September 2024. It is available at Appendix A to this document.

Updated 17 June 2025

### 3.3.2 The Statement of National Education and Learning Priorities (NELP) and the Tertiary Education Strategy

The Statement of National Education and Learning Priorities (NELP) and the Tertiary Education Strategy (TES) are issued under the Education and Training Act 2020. The TES sets out the Government's long-term strategic direction for tertiary education, including economic, social, and environmental goals and the development aspirations of Māori and other population groups

The full Tertiary Education Strategy (TES) can be found at this link:

[The Tertiary Education Strategy | Tertiary Education Commission \(tec.govt.nz\)](https://tec.govt.nz)

## 3.4 Legislation

A further consideration in governing Victoria University of Wellington is the application of relevant legislation.

The primary items of legislation directing the University are:

- Education and Training Act 2020 (parts 5 and in particular part 4 subpart 3— Administration of tertiary institutions);
- Victoria University of Wellington Act 1961. Most of the original elements of this Act have now been repealed and replaced by equivalent elements in the Education Act. The provisions that remain include:
  - Section 3 – defines what the University consists of
  - Section 20 – gives Council power to award certificates, fellowships, scholarships, bursaries, and prizes, and to make other awards.
  - Section 21 – gives Council power to provide lectures and instruction to members of the public and award certificates for this;
- Crown Entities Act 2004. The University is a Crown Entity. Only the provisions listed in Schedule 4 apply to Tertiary Education Institutions; and
- Public Finance Act 1989. Only certain provisions of the Act apply, particularly the restrictions on investment in section 65I of that Act.

Governance and management of the University must also comply with other legislation.

The General Counsel conducts an annual legislative compliance survey and the results of this are reported to the Audit and Risk Committee and then Council.

## 3.5 Other key governance material

Council members also need to be familiar with the following key governance material:

### 3.5.1 Standing Orders

Standing Orders set out Council's rules for meetings of Council and its committees. They incorporate and extend the rules set out in Schedule 11 sections 15 and 16 of the Education and Training Act 2020. They also incorporate key requirements of Part 7 of the Local Government Official Information and Meetings Act 1987 which apply to Council and its committees. The standing orders are circulated with each set of public Council documentation.

### 3.5.2 Council Code of Conduct

The Council Code of Conduct sets out expected standards of behaviour for Council members. It should be read in conjunction with applicable legislative requirements. The Code of Conduct is circulated with each set of public Council documentation.

### 3.5.3 Investment Plan

The Investment Plan is submitted to the TEC to seek government funding for domestic students.

To meet TEC's requirements, the Investment Plan must describe:

Updated 17 June 2025

- How the University will achieve government priorities set out in the TES;
- The University's mission and role in the tertiary sector;
- All the tertiary education programmes and activities run or undertaken by the University; and
- The outcomes proposed by the University, including performance indicators.

Under changes to the University's delegations' statute approval of the Investment Plan is delegated to the Vice-Chancellor.

#### **3.5.4 Annual Budget**

The Annual Budget identifies the projected revenue and operating and capital expenditures required to achieve the University's fiscal targets, the targets specified in the Investment Plan and agreed initiatives to support the Strategic Plan in each calendar year. Council approves the Annual Budget.

#### **3.5.5 Annual Report**

The Annual Report includes the University's audited financial statements and the Statement of Service Performance (SSP) which reports against performance measures specified in the Investment Plan. Council approves the Annual Report.

#### **3.5.6 Council statutes**

Section 284 of the Education and Training Act 2020 gives Council the authority to make statutes. University statutes are the highest level component of the University's policy framework.

Where a statute has academic implications, Council must take advice from the Academic Board. Statutes are permanent in nature although subject to periodic review. Compliance with statutes is mandatory and non-compliance is actionable through appropriate conduct policy documents.

Other components of the University's policy framework include policies, regulations, procedures and guidelines. These are published in a standard format on the website.

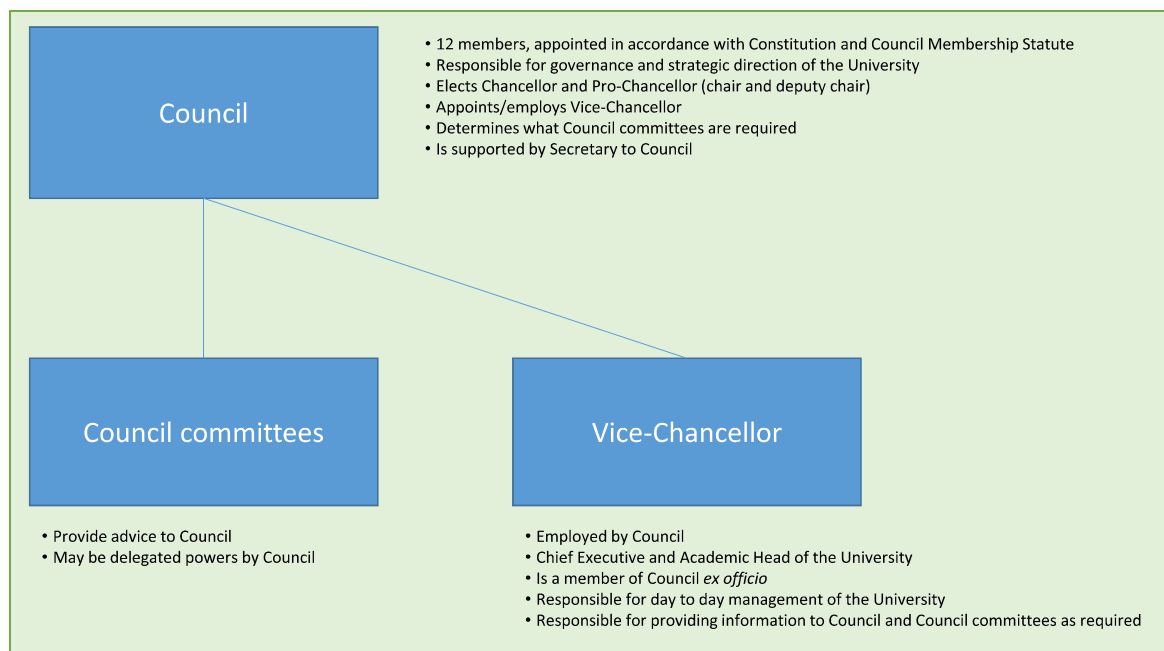
#### **3.5.7 Delegations**

Delegations are the formal mechanism by which Council authorises committees and the Vice-Chancellor to exercise the power of Council. The Delegations Statute sets out all the decision-making authorities across the University (including those sub-delegated by the Vice-Chancellor). More information can be found at this link - <https://www.wgtn.ac.nz/about/governance/delegations>.



## 4 COUNCIL ORGANISATION

*This section sets out how Council organises itself.*



### 4.1 Council composition

The composition of Council is determined by the Education and Training Act 2020, Council's Constitution (gazetted on 24 September 2015 <https://gazette.govt.nz/notice/id/2015-au5554>) and the Council Membership Statute <https://www.wgtn.ac.nz/documents/policy/governance/council-membership-statute.pdf> ).

The Constitution is a short document that essentially states that the University's Council must comprise 12 members, of whom:

- Four are appointed by the Minister for Universities; and
- Eight are appointed by Council in accordance with its statutes.

The Constitution also specifies that the maximum number of occasions on which a person may be appointed as a Council member is three, although Council's expectation is that no Council member would be appointed on more than two occasions.

The detail of the composition of Council is set out in the Council Membership Statute, which also sets out the basis on which the eight members appointed by Council are elected or selected.

- 4.2 The Nominations Panel oversees the appointments process for the three positions appointed directly by Council.**
- 4.3 The Secretary to Council who is also the Returning Officer conducts elections for the two staff representatives (once every two years) and the two student representatives (once each year). The successful candidates are appointed at the next available Council meeting with staff reps serving a four year term, and student reps a two year term.**
- 4.4 The Vice-Chancellor is appointed *ex officio* for the length of his/her employment contract.**
- 4.5 Chancellor and Pro-Chancellor (Chair and Deputy Chair)**

Council has two specific positions that are determined by election within Council each year.

#### **4.5.1 Chancellor**

The Chancellor is elected by Council as chairperson and is eligible for re-election to this office. This is traditionally for a one year term.

The Chancellor chairs Council and is responsible for providing leadership to Council in the execution and review of its governance responsibilities. The Chancellor represents Council at meetings concerned with governance issues across the sector (for example, Chancellors' meetings, meetings with representatives of government etc.) and provides advice and support to the Vice-Chancellor. The Chancellor is also typically the spokesperson for Council and the University on governance issues.

The Chancellor:

- Convenes Council meetings;
- Is a member *ex officio* of all committees of Council;
- Convenes or is a member of working parties of Council as deemed appropriate;
- Attends meetings of the NZ Chancellors;
- Is a Trustee of the Victoria University of Wellington Foundation (*ex officio*);
- Presides at the University's Graduation Ceremonies; and
- Represents the University at corporate and cultural functions.

#### **4.5.2 Pro-Chancellor**

The Pro-Chancellor is elected by Council as deputy chairperson and is eligible for re-election to this office. This is traditionally for a one year term.

The Pro-Chancellor is the Chancellor's deputy in governance and ceremonial roles and, on occasion as required, acts on the Chancellor's behalf.

If the Chancellor is not present at a meeting of Council or if there is no Chancellor, the Pro-Chancellor presides at the meeting and has all the powers and functions of the Chancellor for the purpose of the meeting.

The Pro-Chancellor:

- Deputises for the Chancellor as the leader of Council and as the Ceremonial Head of the University ;
- Is a member *ex officio* of all committees of Council except the Nominations Panel; and
- Represents the University at corporate and cultural functions.

#### **4.5.3 Election process**

Schedule 11 section 15 of the Education and Training Act 2020 sets out general guidance, including the constraint that Council members who are the Vice-Chancellor, members of staff or students are not eligible for election to be Chancellor or Pro-Chancellor.

The election process will be supervised by the Secretary to Council, who will provide formal notice of the date of the election, receive nominations and, if there are two or more nominations for one office, conduct a secret ballot.

The election process normally followed is:

1. The election will be held at the last meeting of Council in each calendar year.
2. The Secretary to Council will call for nominations at least two weeks before the final Council meeting of the year.
3. Nominations (proposed and seconded) must be received in writing by the Secretary to Council by the date specified in the call for nominations.
4. Nominations will only be accepted from the floor if no written nominations have been received.
5. If there are two or more nominations for one office, a secret ballot will be conducted.
6. If the ballot results in a tie, a second ballot will be held. If the second ballot results in a tie, then the Secretary to Council will supervise the determination of the outcome by lot.

## 4.6 Officers of Council

The “Officers of Council” are the Chancellor, the Pro-Chancellor, the Vice-Chancellor and the Chair of the Finance Committee.

## 4.7 Council committees

Council committees are formed to facilitate efficient decision-making and provision of advice. Council has the power to form committees under section 283(4) of the Education and Training Act 2020 as required. Standing Orders require committees to operate under approved terms of reference and observe the same rules of conduct and procedure as Council unless Council determines otherwise. Council committees only speak or act for Council when authorised. The authority conferred on a Council committee does not derogate from the authority delegated to the Vice-Chancellor.

The committee structure is as follows:

### **Permanent committees**

- Finance Committee;
- Audit and Risk Committee;
- Te Aka Matua (Māori Advisory Committee); and
- People and Culture Committee

### **Special purpose committees**

- Victoria Honours Committee
- Nominations Panel
- Vice-Chancellor appointment Committee

Membership of each committee is determined by Council at the start of each year, and on other occasions as the need arises.

Each committee operates with agreed terms of reference, which set out:

- The scope, purpose, responsibilities and authority of the committee;
- Membership and attendance;
- Meetings;
- Information and reporting; and
- Review requirements.

The Secretary to Council has a template for the creation of terms of reference for new committees or advisory groups when required.

Committee	Purpose	Meeting frequency	Members
<b>Finance</b>	Assists Council in relation to financial planning, capital management and financial performance.	8 times per year before each Council meeting	Chancellor and/or Pro-Chancellor Vice-Chancellor Up to five other Council Members
<b>Audit and Risk</b>	Assists Council in relation to oversight of strategic, financial and operational risk management, health and safety management, internal and external audit, statutory financial reporting and legislative compliance.	Quarterly (or as required)	Chancellor and/or Pro-Chancellor Up to five other Council Members
<b>Te Aka Matua – Māori Advisory committee</b>	The purpose of Te Aka Matua is to assist Council discharge its governance responsibilities in relation to Māori and Te Tiriti o Waitangi	Four times per year	Chancellor Up to three other members of Council, two of whom should be on an annual rotation to build all Council members' understanding of Te Tiriti o Waitangi, mātauranga Māori, te reo Māori and tikanga Māori Up to three external Māori members – one member each from Taranaki Whānui and Ngāti Toa, appointed by Council on the nomination of the relevant mana whenua Iwi and one co-opted member appointed by Council based on an agreed identified skill-set. No member shall be Council members and may be appointed for up to a four-year term; One Māori student appointed by Council on the nomination of Ngā Tauira
<b>People and Culture Committee</b>	Assists Council to meet its responsibility to monitor and evaluate the Vice-Chancellor's performance and undertake the Vice-Chancellor's annual remuneration review. Develop a culture at the University which supports the delivery of its strategic priorities as they relate to people and culture;	As required	Chancellor Pro-Chancellor up to two other lay members of Council

Updated 17 June 2025

<b>Victoria Honours committee</b>	Makes recommendations to Council regarding the criteria, conferment or award for/of an honorary degree, Hunter Fellowship, naming rights, or any other honorary award which Council may wish to bestow.	As required	Chancellor Pro-Chancellor Vice-Chancellor two other Council members President of the PGSA Academic staff as per TOR
<b>Nominations Panel</b>	Ensures Council has the skills, knowledge, diversity and experience for the University to meet the challenges ahead and to achieve its strategic goals. It also oversees the selection and recommendation process of three Council members.	As required	Chancellor Vice-Chancellor Academic Board nominee member of Professional Staff VUWSA President or nominee Te Aka Matua nominee two external members
<b>VC Appointment Committee</b>	To assist Council in appointing a Vice-Chancellor as defined by the Terms of Reference	As and when required	Chancellor Pro Chancellor Chair of Te Aka Matua Committee Student Member of Council Staff Member of Council

## 4.8 Academic Board

Schedule 11 section 18(2) of the Education and Training Act 2020 requires Council to establish an academic board to advise Council on matters relating to courses of study or training, awards, and other academic matters.

The Academic Board may exercise powers delegated to it by Council and the Vice-Chancellor under sections 285 and 295 of the Education and Training Act 2020.

The Academic Board is not a committee of Council, although for convenience it is deemed to be one for the purposes of receiving and exercising delegated authority from Council.

The Academic Board is chaired by the Vice-Chancellor (*ex officio*). The membership, functions and powers of the Board are defined in the Academic Board statute and the Delegations Statute.

## 4.9 Vice-Chancellor

The Vice-Chancellor is the University's Chief Executive and as such is responsible for managing the academic and administrative affairs of the University. The Vice-Chancellor is the employer of all University staff. The Vice-Chancellor is *ex officio* a member of Council and of all committees of Council except the Human Resources committees.

One of the key functions of Council is to appoint, and then monitor the performance of, the Vice-Chancellor.

The Vice-Chancellor is the link that connects the University's governance (Council) and management functions. All Council authority conferred on management is delegated through the Vice-Chancellor so that the authority and accountability of management is considered to be the authority and accountability of the Vice-Chancellor so far as Council is concerned.

Between Council meetings the Chancellor maintains communication between Council and the Vice-Chancellor, expects to be kept informed by the Vice-Chancellor on all important matters, and is available to the Vice-Chancellor to provide counsel and advice where appropriate. Only decisions of Council acting as a body are binding on the Vice-Chancellor. Individual Council members, officers or committees should not give decisions or instructions to the Vice-Chancellor except in those instances where specific authorisation is given by Council.

### **Accountability of Vice-Chancellor to Council**

The Vice-Chancellor is accountable to Council for management of the University. At each of its normal monthly meetings Council expects to receive from or through the Vice-Chancellor:

- Operational and other reports and proposals; and
- Such other information and assurances as Council considers necessary.

## 4.10 Secretary to Council

The Secretary to Council is responsible for managing all Council matters and ensuring that correct procedures are in place and that all applicable rules and regulations for the conduct of the affairs of Council are complied with.

All Council members have access to the advice and services of the Secretary's office.

The role of the Secretary includes:

- Managing the Council's work programme and related meetings in consultation with the Chancellor and Vice-Chancellor  
Preparing, publishing and distributing Council and Council committee papers including agendas and minutes;
- Maintaining Council's register of interests and conflicts of interest;
- Preparing the Council section of the Annual Report;
- Ensuring Council related information on the University's website is current;
- Administering Council fees and expenses;

Updated 17 June 2025

- Organising continuing professional development for Council;
- Managing elections and external appointments of Council members;
- Providing executive advice and support to the Chancellor (including for graduation, key events, communication, and other logistics);
- Liaising with TEC and the Minister's office on behalf of Council;
- Keeping pace with the changing technological requirements of the role, particularly post-pandemic
- Managing information requests from Council members to University staff through the Vice-Chancellor; and
- Being the key contact point for all matters relating to Council and to provide advice to senior staff when interacting with Council.

#### 4.11 General Counsel

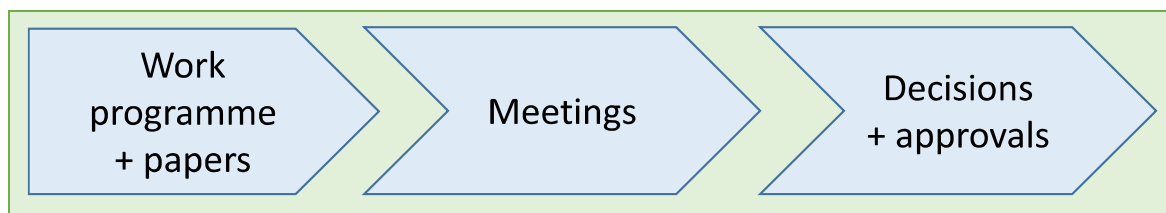
General Counsel is responsible for the provision of constitutional and legal advice. In relation to Council business this may include:

- Advice on interpretation and application of relevant legislation;
- Advice on appropriate procedure;
- Advice on the creation, interpretation and application of Council's own procedural documents including Standing Orders, Code of Conduct and Terms of Reference for committees, boards and advisory bodies; and
- Engaging external legal services when required.

Any request for, and provision of, legal advice should be directed through the Chancellor or, in relation to a committee, the chair of that committee.

## 5 COUNCIL PROCESSES AND PROCEDURES

*This section sets out how Council operates.*



Council takes a disciplined approach to performing its role, with emphasis on strategic issues and policy. Council members must always act within any limitations imposed by Council on its activities.

### 5.1 Annual work programme

Council works to a set timetable throughout the year. Council accomplishes its work through a series of Council meetings and Council committee meetings.

#### 5.1.1 Council meetings

Council normally holds formal meetings at six-weekly intervals during standard business hours from approximately 11 am to 4.00 pm. From May 2025, the Council meeting will be preceded by the Finance Committee. Council may also hold additional special meetings if required.

Formal Council meetings and Council committee meetings are conducted in accordance with Council's Standing Orders. These may be amended from time to time by Council as Council sees fit, and they are also reviewed by the Secretary to Council and General Counsel on an annual basis to ensure that they remain current and relevant.

Members are expected to use their best endeavours to attend all Council meetings and to prepare thoroughly. Members are expected to participate fully, frankly and constructively in Council discussions and other activities and to bring the benefit of their particular knowledge, skills and experience to the Council table.

Council discussions are expected to be open and constructive, recognising that genuinely-held differences of opinion can, in such circumstances, bring greater clarity and lead to better decisions. The chair of the meeting will endeavour to seek a consensus in Council but may, if necessary, call for a vote.

Minutes are prepared for all formal Council and Committee meetings. These summarise the items considered and the decisions made.

Meetings open and close with Karakia.

#### 5.1.2 Council committee meetings

Council committee meetings are held in accordance with the agreed timetable and the terms of reference for each specific committee. Meetings of standing committees are publicly notified on the website. Minutes of committee meetings are reported back to Council by inclusion in the agenda for the next Council meeting.

#### 5.1.3 Council workshops

From time to time Council holds a workshop to look at particular topics in more detail. Workshops are not formal meetings of Council and are therefore not open to the public. The chair of the workshop decides the extent to which the proceedings of workshops are recorded and reported back to Council.

Updated 17 June 2025



#### **5.1.4 Council performance evaluation**

Council will assess its performance on an annual basis. This process may include obtaining input from external parties.

### **5.2 Items for Council consideration**

#### **5.2.1 Agenda**

Council has sole authority over its agenda, and the Chancellor is responsible, in consultation with the Vice-Chancellor and the Secretary to Council, for determining the agenda for each Council meeting. This is generally determined based on the annual work programme, matters arising from previous Council meetings and Council committees, and on new items put forward for consideration.

Any person may, through the Chancellor, request the addition of an item to the agenda.

At each ordinary meeting the interests register is updated as necessary and Council considers:

- A report from the Chancellor;
- Reports from Council committee chairs;
- A report from the Vice-Chancellor;
- A performance report (including financials and major projects)
- A Health and Safety report; and
- Reports on activities from other areas of the University's activities as appropriate.

The sequencing and the allocation of time to items is determined based on the strategic importance of the item and the range of other items that need to be considered at each meeting.

Each Council meeting has a public session and a public-excluded session. This is a critical part of agenda planning.

#### **5.2.2 Council papers**

Council papers (including formal notice of meeting and agenda) are distributed to Council members using Diligent Board books. Council papers are usually made available at least three calendar days before meetings. Late papers are only accepted where this has been agreed in advance by the Chancellor.

Papers are expected to use the standard template for Council and Committee papers. This template is available from the Secretary to Council.

### **5.3 Interactions with University staff**

It is expected that from time to time Council members will need to interact with members of staff. While this is generally encouraged, as it enables Council collectively to obtain a broader understanding of how the University is operating, it is also important for Council members to understand that they do not have authority to direct staff to provide information or undertake other activities unless specifically authorised to do so by the Chancellor or Vice-Chancellor.

It is expected that all interactions between Council members and University staff will be conducted in an open and transparent manner to ensure there are no surprises. The Secretary to Council can facilitate interactions between Council and the appropriate University staff, keeping the Chancellor and Vice-Chancellor informed.

If University staff are approached directly by Council members, they are expected to advise their manager, who in turn may redirect the request to the Vice-Chancellor's Office.

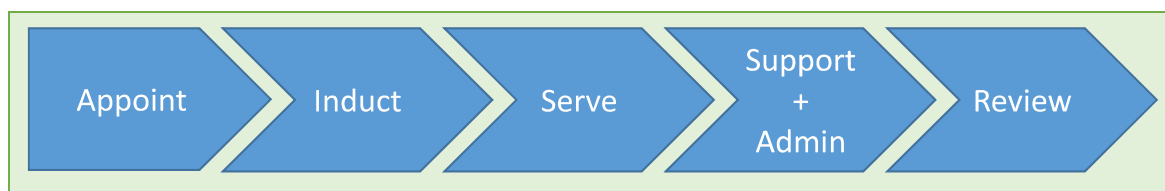
### **5.4 Dealing with disruptions by members of the public**

If a Council meeting is disrupted by members of the public during the public section of a meeting (to the extent that reasonable debate by Council is prevented, or Council members feel threatened harassed or intimidated) then Council will manage the situation in accordance with the provisions of section 50 of the Local Government Official Information and Meetings Act 1987.

Updated 17 June 2025

## 6 OTHER GUIDANCE FOR COUNCIL MEMBERS

*This section addresses other topics relevant to Council members.*



### 6.1 Induction

At the start of each year, and on any occasion when a new person joins Council, an induction programme is run for all new Council members. This is intended to ensure that all Council members have a good (and consistent) understanding of the University and the environment and markets in which it operates. As part of the programme, members receive essential Council and University information and meet key members of the management team.

Having a good understanding of the context, purpose, organisation and processes of Council and the University is vital for Council to be able to operate as a high-performing team.

The induction programme ensures that:

- New Council members are brought up to speed;
- Council as a whole understands the work programme for the year ahead; and
- Council understands its current mix of knowledge, skills, experience and diversity.

### 6.2 Individual roles and responsibilities

As well as attending all Council meetings and workshops, Council members are also expected to serve on one or more Council committees.

Council members are expected to keep themselves abreast of changes and trends in the University's environment and markets and in the economic, political, social and legal climate generally.

Council members are welcome and encouraged to attend graduation celebrations usually held in May and December.

Council members are expected to perform their individual duties under Schedule 11 section 10 of the Act in accordance with Council's Code of Conduct and in accordance with all relevant University statutes (such as the Conflicts of Interest Statute).

Council members must not act as spokesperson for, or make any public comment on behalf of, Council or the University unless specifically authorised to do so by the Chancellor or Vice-Chancellor.

Council members, as officers of the University, must also ensure that they exercise due diligence to ensure that the University complies with its duties and obligations under the Health and Safety at Work Act 2015.

### 6.3 Fees, allowances and travel costs

Council members may be paid fees in accordance with Schedule 11 section 17 of the Education and Training Act 2020. Actual out of pocket expenses (such as travel costs) may also be claimed.

Where travel on Council business is required, the University will make the travel arrangements and cover the cost. Travel must be approved in advance by the Chancellor.

### 6.4 Insurance

The University maintains a comprehensive portfolio of insurance policies. This section provides an overview of the main insurance policies relevant to Council members.

Updated 17 June 2025

#### **6.4.1 Directors & Officers**

This policy covers both individual Council members as well as the University itself for claims made against Council members for wrongful acts in the discharge of their University duties. The policy covers both defence costs and settlements of claims.

#### **6.4.2 Statutory Liability**

This policy covers both individual Council members as well as the University itself for claims alleging unintentional breaches of New Zealand statutes. The policy covers both defence costs and penalties awarded against an insured (although there are some exceptions; for instance, fines following breaches of Health and Safety legislation cannot be insured).

#### **6.4.3 Trustees Liability**

This policy covers claims made against trustees in the discharge of their duties on behalf of a Trust (or fund). The policy covers defence costs, damages and judgements against trustees.

#### **6.4.4 General requirements**

Council members are required to complete a very brief declaration annually for the purposes of the renewal of the University's liability policies. The declaration typically asks whether the Council member has been involved in any companies that have been in receivership or liquidation and whether there has ever been a claim against him or her in the capacity as a Council member or a director, officer or senior employee of any entity.

All policies also require prompt notification of any circumstance which could give rise to a claim. A failure to do so may void the insurance cover. Such notifications are to be made in the first instance to Secretary to Council.

### **6.5 Independent professional advice**

Any Council member is entitled to obtain independent professional advice relating to his or her responsibilities as a member. If a member considers such advice is necessary the member is expected to first discuss it with the Chancellor.

### **6.6 Information access and technology**

#### **6.6.1 Information access**

Council members are given digital access to all Council papers and related material via Diligent Board books which ensures timely, effective and secure provision of Council information. This is the only University provided system that Council members are required to access as a Council member.

Council members are allowed access to the University's library.

Council members (with the exception of the Chancellor) do not require (and are not provided with) University identity or access cards.

Council members who do not have access to suitable technology may make arrangements to borrow the necessary equipment for the duration of their term. Free WiFi is available on all University campuses.

#### **6.6.2 Information security**

Council members are expected to keep all information relating to Council and the University secure. If Council members have reason to believe that there may have been any loss of, or inappropriate access to, University information in their care, they should advise Secretary to Council as soon as possible.

## 6.7 Physical security on campus

Campus security can be contacted on 0800 842 8888

## 6.8 Self-evaluation

As part of Council's goal to be a high-performing Council, Council members are expected to periodically self-evaluate their performance, and to take any appropriate steps in response to the outcome of this evaluation.

## 6.9 Training and development

Council has a "BoardWide" corporate membership of the IoD which provides all Council members full IoD membership benefits (except voting rights). Council expects that all Council members will attend basic governance training.

## 6.10 Declarations

After becoming a member of Council, and whenever circumstances change after that, Council members are required to complete a number of formal declarations. These include:

- Details for Register of Interests. These interests will be published in the Annual Report;
- Insurance declaration; and
- A declaration to confirm that:
  - The person is not disqualified from appointment under section 277 of the Education and Training Act 2020 or section 16 of the Charities Act 2005 (for example as an undischarged bankrupt); and
  - The person agrees to comply with Council's Standing Orders and Code of Conduct.

The Secretary to Council arranges the completion of these declarations.

## 6.11 Where to get more information

More information may be obtained from:

- Chancellor, Pro-Chancellor and Vice-Chancellor;
- Secretary to Council
- General Counsel; and
- The University's website and other websites (such as TEC, [legislation.govt.nz](http://legislation.govt.nz), Ministry of Education, etc.)

## Appendices – Appendix A – Strategy – 2024-2028

### **Te Herenga Waka, He Herenga Tāngata, He Herenga Kaupapa—the university for a better world.**

#### **Te koromakinga—Our mission**

We draw on our whakapapa, knowledge, and place to shape a better future together.

#### **Ngā whanonga pono—Our values**

Kaitiakitanga—we have a duty as guardians to protect and nurture the environment and people entrusted to our care.

Manaakitanga—we are welcoming and generous, and operate in ways that enhance the mana of our staff and students.

Whanaungatanga—we grow meaningful and long-lasting relationships that benefit our University communities and wider society.

Akoranga—we value the experience that students and staff bring to the University and recognise that greater understanding grows out of shared learning.

Whai mātauranga—we nurture intellectual curiosity that pushes the boundaries of knowledge and integrates diverse viewpoints to enhance the world around us.

#### **Te whakakitenga—Our vision: Ki te pae!**

The University's excellence is defined by inspirational teaching, outstanding research, and deep engagement, that mobilises understanding and action for a better world.

We are bold and creative, with tolerance for high-risk, high-reward activities with respect to academic investigations and discussion. A high trust culture across the University is pivotal for freeing time and resources to enable all members of our community to focus on whai mātauranga.

We may contribute as individuals but we succeed together, by investing in opportunities that have the potential to create distinctive long-term value for the University and our wider community.

We are responsible kaitiaki for our society and our environment, leading courageous, evidence-based discussion on critical civic and global issues with manaakitanga.

We cherish and care for our students and staff, who experience akoranga that celebrates their diverse identities, provides development connected to employment opportunities, and allows them to enjoy whanaungatanga that supports their success and life-long learning.

We manaaki all of our staff in ways that support their wellbeing and acknowledge their own aspirations for themselves, their families and the University.

We are a civic university with our community defining why we are here and who we serve. We are globally excellent by being locally relevant for the remarkable capital city of Wellington. This

Updated 17 June 2025

connection is evidenced by people's motivation to join with our university. Our collaborations advance our reputation nationally, in the Pacific region, and internationally.

## **Ngā whāinga matua—Our strategic priorities**

### **Connection**

We value and understand our diversity. We prioritise:

- our commitment to Te Tiriti o Waitangi and our connection to place to give meaning and influence to the marae at our heart, and support our global distinctiveness
- aspirations that empower, focus, and connect the distinctive strengths of individuals and groups within the University
- learning that excites and supports our diverse students to enable them to confidently contribute to kaupapa that challenges and extends their thinking
- the connection of ideas across academic disciplines to address pressing challenges and transformational opportunities.
- Read more about the initiatives that enhance our connection.

### **Collaboration**

We value and use our strengths together. We prioritise:

- returning time to staff to pursue opportunities by improving economies of scale and consistency in our processes
- enhancing internal processes that transparently encourage resource sharing and collaboration across the University
- trusting our staff to innovate and work in the best interests of the University with a focus on reviewing outcomes rather than requiring prior approvals
- learning from and working with partners nationally and internationally to advance shared kaupapa.
- Read more about the initiatives that enhance our collaboration.

### **Community**

We create value for our whole society. We prioritise:

- embracing our critic and conscience role in ways that allow current challenges, conflicts, and opportunities to be scrutinised with evidence and respectfully discussed
- engagement activities that enhance knowledge and understanding for all our external communities
- connecting aspiration to opportunity through pathways for Māori and Pasifika success
- empowering students to pursue professional and entrepreneurial experiences that connect ambition with possibility
- ecological thinking that contributes to a sustainable, resilient, and better world.

## Appendix B – Other relevant publications and information

Document name	Publisher	Link
<b>Resources for TEI councils</b>	TEC	<a href="https://www.tec.govt.nz/teo/working-with-teos/tei/governance/resources-for-councils/">https://www.tec.govt.nz/teo/working-with-teos/tei/governance/resources-for-councils/</a>
<b>Investment Plan</b>	The University	<a href="https://www.wgtn.ac.nz/about/governance/university-publications/investment-plan2/investment-plan.pdf">https://www.wgtn.ac.nz/about/governance/university-publications/investment-plan2/investment-plan.pdf</a>
<b>Annual Budget</b>	The University	On board books resource centre
<b>Annual Report</b>	The University	<a href="https://www.wgtn.ac.nz/about/governance/university-publications/annual-report">https://www.wgtn.ac.nz/about/governance/university-publications/annual-report</a>
<b>Strategies, Statutes and Policies</b>	The University	<a href="https://www.wgtn.ac.nz/about/governance/strategy">https://www.wgtn.ac.nz/about/governance/strategy</a>
<b>Detailed legislation</b>	Parliamentary Counsel Office	<a href="http://www.legislation.govt.nz/">http://www.legislation.govt.nz/</a>

## Appendix C – Karakia (on board books)

**CAPITAL THINKING.  
GLOBALLY MINDED.**  
MAI I TE IHO KI TE PAE



VICTORIA UNIVERSITY OF  
**WELLINGTON**  
TE HERENGA WAKA

Updated 17 June 2025



# TIKANGA MĀORI AT VICTORIA

NGĀ TIKANGA MĀORI KI TE WHARE  
WĀNANGA O TE ŪPOKO O TE IKA A MĀUI  
**MĀORI CUSTOMARY CONCEPTS AT  
VICTORIA UNIVERSITY OF WELLINGTON**

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# INTRODUCTION

Kei ngā hoa mahi o Te Whare Wānanga o Te Ūpoko o te Ika a Māui, tēnā koutou katoa. Tēnā tātou e whai whakaaro ana ki ngā tikanga Māori i roto i ētahi āhuatanga o ā tātou mahi. Ahakoa he tīmatanga noa, he iti noa, he pounamu kē hai whakatairanga i ngā tikanga a kui mā, a koro mā.

Welcome to the *Tikanga Māori at Victoria* booklet. This text was compiled to help staff and other members of Victoria University of Wellington's community incorporate more tikanga Māori (Māori customs and protocols) into our university environment and culture.

While we have taken care to be as accurate as possible with the information contained in this booklet, it is only a starting point. There may be finer details or different protocols necessary for a range of Māori events and contexts not covered here. However, by engaging with the material in this booklet, you can be confident that you will be more prepared and informed to support Māori students, staff, events and activities on campus.

## ACKNOWLEDGEMENTS

A number of people have contributed to the compilation of this booklet. In particular, we would like to thank Meremoana Potiki for her initial research, Te Ripowai Higgins for her insights and the team in Victoria's Communications and Marketing group for their work in editing, formatting and printing the booklets. Ngā mihi nunui ki a koutou.

## WHY YOU SHOULD KNOW ABOUT TIKANGA MĀORI AT VICTORIA

There are many reasons for a booklet like this, from the cultural, to the political to the practical. Overall, however, the University's Vision Statement has affirmed that "Victoria will be imbued with distinctive qualities through its values and through the Treaty of Waitangi, mātauranga Māori and te reo Māori" (*Victoria University of Wellington Strategic Plan*, page 7).

The values referred to in that statement are *akoranga*, *whanaungatanga*, *whai mātauranga*, *kaitiakitanga*, *manaakitanga* and *rangatiratanga*. Each of these concepts requires an understanding and commitment to *tikanga* Māori.

*Akoranga* means teaching and place of learning. It is derived from the root word *ako*, which means both to teach and to learn, and recognises the reciprocal relationship of both processes.

*Whanaungatanga* is based on the root word *whānau* (extended family). It acknowledges the familial and close relationships and bonds that are formed through collective experiences that provide a sense of belonging.

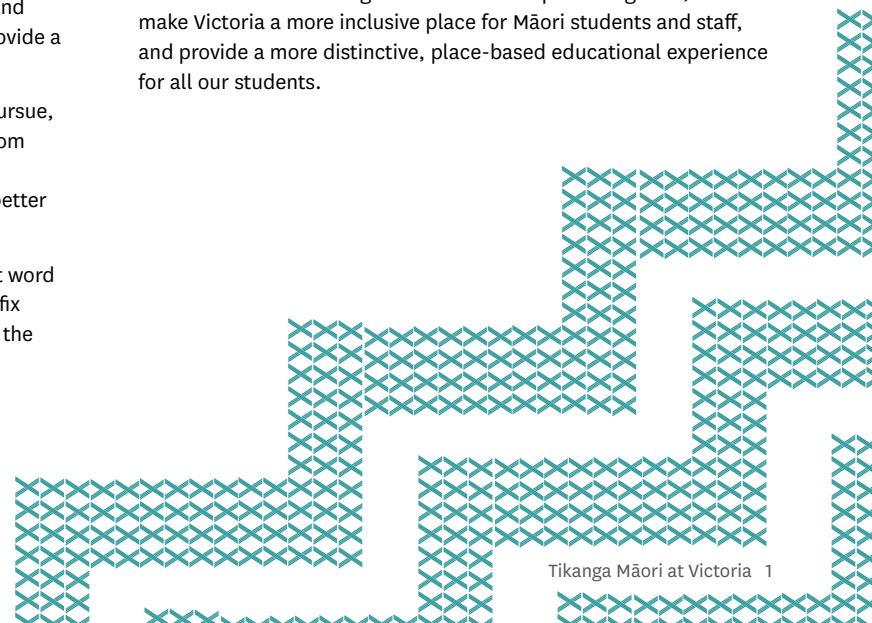
*Whai mātauranga* comprises two words—*whai*, meaning to pursue, search or aim at, and *mātauranga*, meaning knowledge, wisdom and understanding. Together, they express a commitment to investigating and exploring ideas in order to create new and better understandings of old knowledge.

*Kaitiakitanga* is commonly translated as guardianship. Its root word is *tiaki*, which means to guard, care for and conserve. The prefix *kai* indicates 'the person who does the action' and, therefore, the meaning of *kaitiaki* becomes guardian or trustee.

*Manaakitanga* conveys notions of hospitality, based on the compound word *manaaki*, which means to support and respect. It also encapsulates the root word *mana*, which translates as reputation, influence and authority. Thus, in Māori tradition, a person could enhance her or his *mana* by being generous and sharing with others.

*Rangatiratanga* is based on the root word *rangatira*, which means to be noble or chiefly. With the added 'tanga' suffix, it alludes to such English language concepts as sovereignty, autonomy and leadership.

By incorporating *tikanga* Māori into your academic practices, not only will you be helping to invoke each of these university values, but you will also be giving effect to Victoria's Treaty of Waitangi Statute ([www.victoria.ac.nz/policy](http://www.victoria.ac.nz/policy)) along with many of our institution's other strategic documents and plans. Together, we can make Victoria a more inclusive place for Māori students and staff, and provide a more distinctive, place-based educational experience for all our students.



Tikanga Māori at Victoria 1





# TE HERENGA WAKA MARAE

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In 1980, Victoria established the first marae (Māori meeting house/place) at a university. Te Herenga Waka marae was in a refurbished building on Kelburn Parade. A few years later, Professor Hirini Moko Mead, along with Dr Wiremu Parker and tohunga (cultural expert), Te Rangiāhuta Ruka Broughton, were instrumental in the construction of a newly carved meeting house, Te Tumu Herenga Waka, which was opened on 6 December 1986. Located next to the meeting house at 46 Kelburn Parade is the wharekai (dining room and kitchen) called Ngā Mokopuna.

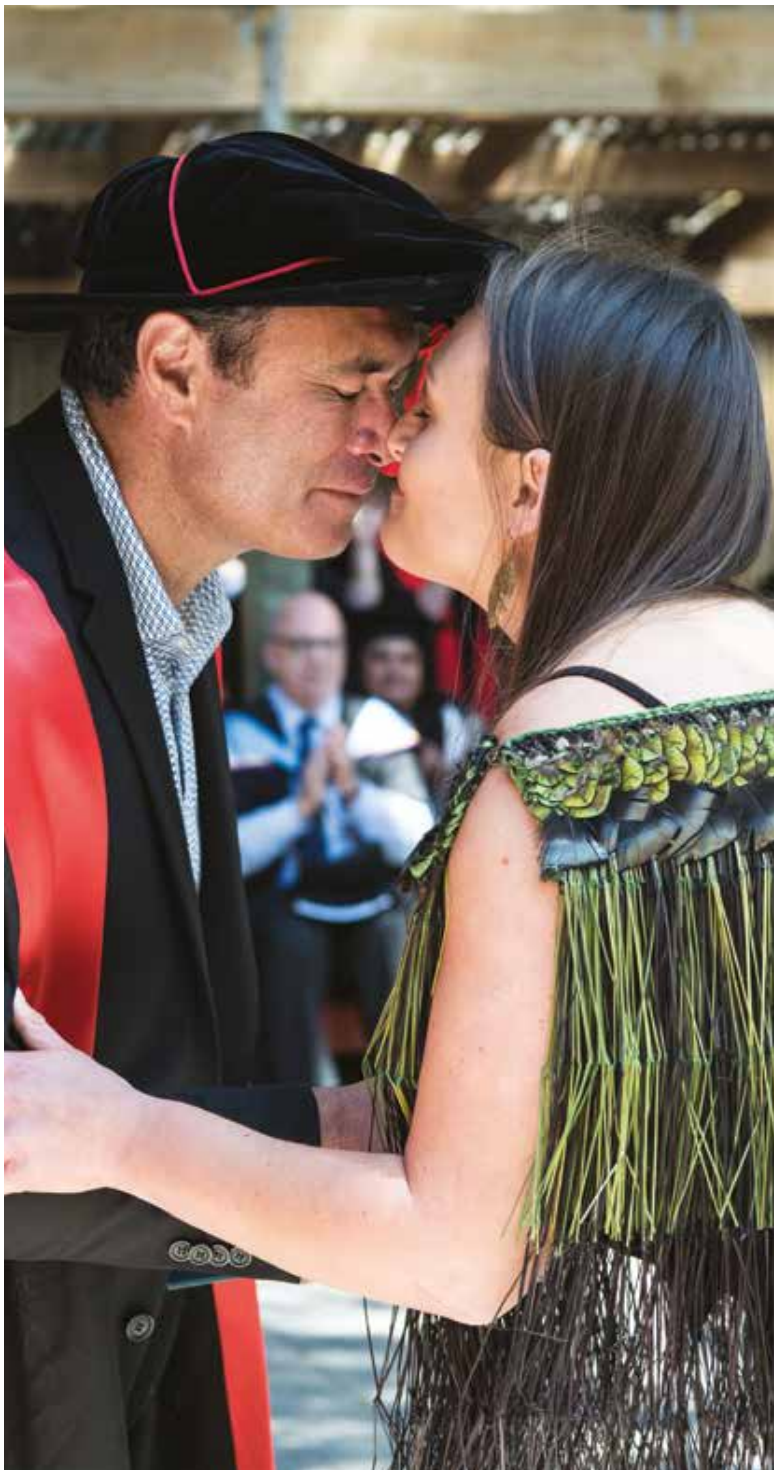
Since that time, the marae complex has been well utilised for a range of Māori activities and events. Its primary purpose is to serve the learning and teaching needs of Victoria's students and staff. It is used for lectures, tutorials, noho marae (marae stay overs), assessments, orientations, meetings, wānanga (seminars and forums), conferences and debates. It is also used for a range of social and cultural gatherings such as kapa haka practices, student association gatherings, weddings, christenings and tangihanga (funerals). Highlights of the marae calendar are the hosting of Te Hui Whakapūmau, a Māori graduation celebration held in May, and a graduation ceremony held in December.

For more information about Te Herenga Waka marae or to contact marae staff, go to [www.victoria.ac.nz/marae](http://www.victoria.ac.nz/marae)

## FURTHER READING

Department of Māori Studies, 1986. *A Short History of Te Herenga Waka Marae: Te whakatuwheratanga o Te Tumu Herenga Waka*. Wellington: Victoria University of Wellington.





# PŌHIRI

## MĀORI RITUAL OF WELCOME

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In traditional (pre-European) times, Māori developed a process to receive visitors that was designed to protect the hosts from attack and set an appropriate tone for the gathering. In contemporary times, the risk of confrontation has waned but Māori still take time to welcome guests formally and establish the purpose of their visit. This ritual, known as a pōhiri (or pōwhiri in some dialects), is routinely performed at the beginning of Māori events, meetings and celebrations. At Victoria, pōhiri are often held to welcome students and staff at the start of the academic year, to welcome new staff into senior leadership roles, to welcome international visitors, at the start of conferences held on campus and as part of graduation celebrations.

In the pōhiri, men and women have different, but complementary, roles. The pōhiri is performed outside, in front of the wharenui (meeting house) in the realm of the Māori atua (god) called Tūmataurangi. The stages of the welcome are prescribed to ensure the physical and spiritual safety of the participants. Despite a number of tribal and regional variations, the basic flow of the pōhiri is as on the following pages.



## PREPARATION FOR THE PŌHIRI

As the manuhiri (visitors) assemble at the entrance of the marae (Māori community space), they should gather their thoughts for the pōhiri ahead. The speaker and/or leader of the group may recite a waerea (incantation) to prepare and protect the group. The group should arrange themselves to walk on the marae together, with their female elders towards the front, the remaining women and children gathered behind them and the men flanking the group and bringing up the rear.

At Te Herenga Waka marae, all formal pōhiri procedures are conducted entirely in te reo Māori (the Māori language). After the Māori cultural formalities are over, however, visitors may be invited to give speeches in other languages.

## KARANGA

The first voices heard as part of the pōhiri are usually those of Māori women. First, a woman from the tangata whenua (host group) will call words of welcome (karanga), in the Māori language, to the visiting group. In reply, a woman from the manuhiri will reply. They will continue in their exchange of calls as the visiting group, led by the kaikaranga (female caller), enters the grounds of the marae and makes their way to the paepae (visitor seating area).

Generally, the karanga will include an exchange of greetings between the groups, the paying of respects to people, connected to either group, who have recently passed away and an acknowledgement of the purpose of the gathering. The karanga exchange will continue until the manuhiri have arrived at their seating area.

At Te Herenga Waka marae, the front row of the paepae is reserved for the male speakers and other male leaders within the group. For their protection, women and children in the group must sit behind the front row.

## WHAIKŌRERO

The next phase of the pōhiri is an exchange of whaikōrero (speeches), delivered by men in each group. Traditionally, these speeches greet the other group, emphasise their shared relationships and acknowledge the purpose of the gathering. The order in which these speeches are delivered depends on the kawa (sacred protocols) observed by the marae. The two different types of speech-making kawa are pāeke and tāuutuutu. Pāeke refers to an exchange where the tangata whenua speakers deliver their speeches first and then the manuhiri deliver theirs. In contrast, tāuutuutu refers to a speaking order where the two sides alternate their speakers, starting and ending with a speaker from the tangata whenua.

The kawa of Te Herenga Waka is pāeke. In pāeke, all speakers from the tangata whenua speak before the manuhiri during whaikōrero. The first speaker is seated closest to the house, and the speaking order continues away from the house until all speakers have finished. The order then crosses to the manuhiri side. Here, the order is reversed, with the first speaker seated furthestmost from the house, and the last speaker situated closest to the marae. Done in this way, the mauri (life force) of the ceremony begins with, and is restored, to the wharenui at completion (Mead, 2003, page 16).

Whatever the kawa, holding the pōhiri outside means that it is in the realm of Tūmatauenga (the Māori god of war), speakers are welcome to use traditional Māori weapons and other adornments (such as tokotoko (walking sticks) and patu (clubs)) to enhance their oratory.

## WAIATA

After each speaker, their group performs a waiata (song). This indicates the support of the group for the speaker and his speech. Different iwi (tribes) will often sing particular songs from their area. Groups should stand near their speaker to sing their waiata and then return to their seats as soon as it finishes.

## KOHA

When the final speech from the manuhiri has finished, the speaker may place on the ground in front of him a koha (gift) for the hosts. In pre-European times, the koha would have been produce or treasures specific to the manuhiri. Today, the koha is more likely to be in the form of cash. Koha is a practical response to sharing the cost of coming together, so people should consider what they bring as their contribution. Usually, the costs of events at Te Herenga Waka marae that involve Victoria University staff and/or students are covered by the University but it would be appropriate to give koha on some occasions, such as tangihanga (funerals).

## HONGI

The next stage is for the two groups to come together for the hongi. This involves the manuhiri lining up and, one-by-one, pressing their noses together with the tangata whenua to symbolise the unity of the group. Today, this usually includes a handshake and often a kiss on the cheek too.

It is usually appropriate for everyone in the visiting group to be involved in the hongi. However, there are a number of situations when this might not be appropriate:

- If a visiting group is really large and it would take too long to hongi everyone, the people nearest the speakers may be called forward to hongi on behalf of their group.
- If any of the visitors are sick, it is best for them to stay seated rather than pass on any illness.
- If it is against the cultural or religious beliefs of any of the visitors to be in such close proximity with another person, it is best for the specific members of the visiting group to remain in their seats during the hongi. No offence will be taken.

## KAI

A shared kai (food) marks the final formal stage of the pōhiri. Māori believe that the participants in a pōhiri move into a heightened state of tapu (sacredness) and that this sacred state is removed by eating food. Food is not eaten inside the wharenuī. Instead, the people move into the wharekai (dining room) next to the wharenuī for the meal.



## VARIATIONS AND ADDITIONAL ELEMENTS

There are other stages or variations that may occur as part of the pōhiri:

- For particularly auspicious pōhiri, a wero (challenge) may be performed. This involves one or more Māori males approaching the manuhiri at the beginning of the pōhiri with a taki (dart) or something similar. The idea is to test the visiting group to see if they come in peace, or not.
- Some iwi (tribes) conduct their pōhiri in a different order. For example, the Te Atiawa and Taranaki people will hongī with their visitors before the speeches begin. This links to the passive resistance movement that evolved in Parihaka, a Taranaki settlement, in the late 1800s, and acknowledges the philosophy of their charismatic leaders, Te Whiti o Rongomai and Tohu Kākahi.
- Some tribes have a tradition of women delivering whaikōrero as part of the pōhiri. However, when Te Herenga Waka marae's protocols were established, it was decided to emulate the more common practice of women performing the karanga and men performing the whaikōrero.

## MIHI WHAKATAU

Sometimes, the manuhiri may be welcomed inside the whareniui. This is generally called a mihi whakatau.

The rules of a mihi whakatau are slightly different from an outdoor pōhiri. For example, it begins with a karakia (prayer) to set the tone. Also, speakers are not allowed to use ceremonial weapons inside the house as it is considered to be the realm of Rongomātāne (the Māori god of peace). In addition, the places for the manuhiri and tangata whenua to sit are reversed from their outside locations.

Mihi whakatau can also be conducted in places other than a marae. For example, government departments, schools and community groups may decide it is more appropriate to host a mihi whakatau to welcome visitors.

At Te Herenga Waka marae, a mihi whakatau is sometimes held instead of a pōhiri. This means that the manuhiri sit inside, on the right-hand side of the whareniui. The kawa of the marae is still followed though, and the formalities are still conducted in te reo Māori.

### FURTHER READING

Higgins, R., & Moorfield, J., 2003. 'Ngā Tikanga o te Marae'. In Ka'ai, T., Reilly, M., Moorfield, J., & Moseley, S., *Ki te Whaiao: Introduction to Māori society and culture*. Auckland: Pearson Longman, pp. 73–84.

Mead, H.M., 2003. *Tikanga Māori: Living by Māori values*. Wellington: Huia Publishers.

Roa, T., & Tuaupiki, J.T., 2005. Tikanga Tainui: Tikanga whare wananga. *He Puna Kōrero: Journal of Māori and Pacific Development*, 6(2), p. 3.

Salmond, A., 2009. *Hui: A story of Māori ceremonial gatherings*. 3rd edition. North Shore: Raupo.

Tauroa, H., & Tauroa, P., 1986. *Te Marae: A guide to customs and protocol*. Auckland: Reed Methuen.



# KARAKIA AND WAIATA

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## FURTHER READING

For lyrics and sound files of popular Māori songs, go to [www.folksong.org.nz/waiata.html](http://www.folksong.org.nz/waiata.html)

For more about Māori spiritual beliefs, go to [www.nzetc.victoria.ac.nz/tm/scholarly/tei-corpus-ElsdonBest.html](http://www.nzetc.victoria.ac.nz/tm/scholarly/tei-corpus-ElsdonBest.html)

## KARAKIA

There are many situations at Victoria where it may be appropriate to conduct a short karakia (prayer). A karakia can be said at the beginning or end of a meeting or gathering.

The karakia listed on the following pages are short, quite simple and suitable for most occasions.

This karakia was composed by Professor Rawinia Higgins and Dr Mike Ross. It can be used to start or close a meeting or event. It has no religious connotations so is suitable for any gathering.

Mauri oho  
Mauri tū  
Mauri ora ki a tātou  
Haumi e, hui e, tāiki e!

*Awaken the spirit  
Engage the spirit  
The spirit of life amongst us  
Be united in purpose!*

This is a more traditional karakia that calls on the elements to focus the people and ensure a successful gathering. It can be said at the beginning of an event or meeting.

Whakataka te hau ki te uru  
Whakataka te hau ki te tonga  
Kia mākinakina ki uta  
Kia mātaratara ki tai  
Kia hī ake ana te atakura  
He tio, he huka, he hau hū  
Tīhei mauri ora!

*Cease the winds from the west  
Cease the winds from the south  
Let the breeze blow over the land  
Let the breeze blow over the ocean  
Let the red-tipped dawn come with a sharpened air  
A touch of frost, a promise of a glorious day  
Let there be life!*

This is another traditional Māori karakia but it is said at the end of an event to draw the gathering to a close.

Unuhia, unuhia,  
Unuhia ki te uru tapu nui  
Kia wātea, kia māmā te ngākau,  
te tinana, te wairua i te ara takatā  
Koia rā e Rongo, whakairia ake ki runga  
Kia tina! Tina! Hui e! Tāiki e!

*Draw on, draw on,  
Draw on the supreme sacredness  
To clear, to free the heart,  
the body and the spirit of mankind  
Rongo, high above us  
Draw together! Affirm!*

It is common Māori practice to say karakia before eating meals. The following is a karakia for kai that draws on Christian tradition.

E te Atua  
Whakapainga ēnei kai  
Hei oranga mō ō mātou tinana  
Whāngaia hoki ō mātou wairua  
ki te taro o te ora  
Ko Ihu Karaiti tō mātou Ariki  
Ake, ake, ake  
Amine

*Lord God  
Bless this food  
For the goodness of our bodies  
Feeding our spiritual needs  
also with the bread of life  
Jesus Christ, our Lord  
Forever and ever  
Amen*

**This karakia is another that can be used to bless food before eating. It is more traditional in style and has no Christian connotations.**

Nau mai e ngā hua

o te wao

o te ngākina

o te wai tai

o te wai Māori

Nā Tāne

Nā Rongo

Nā Tangaroa

Nā Maru

Ko Ranginui e tū iho nei

Ko Papatūānuku e takoto nei

Tūturu whakamaua

Kia tina! Tina! Hui e! Tāiki e!

*Welcome the gifts of food*

*from the sacred forests*

*from the cultivated gardens*

*from the sea*

*from the fresh waters*

*The food of Tāne*

*of Rongo*

*of Tangaroa*

*of Maru*

*I acknowledge Ranginui who is above me*

*Papatuanuku who lies beneath me*

*Let this be my commitment to all!*

*Draw together! Affirm!*

## WAIATA

There are many situations where it may be appropriate to perform a waiata (song). A waiata may be sung in support of a speaker or to create a sense of group unity.

These three waiata are short, simple and suitable for most occasions. Sound recordings of all three are available online.

### Māku rā pea

Māku rā pea

*I will perhaps*

Māku rā pea

*I will perhaps*

Māku koe e awhi e

*I will help you*

Ki te ara, ara tupu

*Upon the pathway, of progress*

Māku koe e awhi e

*I will indeed help you*

### E tū kahikatea—Nā Hirini Melbourne

E tū kahikatea

*Stand like the kahikatea [tree]*

Hei whakapae ururoa

*To brave the storms*

Awhi mai, awhi atu

*Embrace and receive*

Tātou, tātou e

*We are one together*

### Mā wai ra—Nā Henare Te Owai

Mā wai ra

*Who will stand*

e taurima

*to deliver*

te marae i waho nei?

*on the marae now?*

Mā te tika

*Let it be justice*

Mā te pono

*Let it be truth*

me te aroha e

*and let it be love*

This waiata was composed by Te Rangiāhuta Ruka Broughton shortly before his passing in 1986, just a few months before Te Tumu Herenga Waka was opened. The waiata is about his ill health, which is said to have been the utu (sacrifice) for the building of the wharenui. The waiata urges students and staff members who enter the wharenui to uplift each other, to think critically and to engage in higher learning. This waiata is performed by the tangata whenua during most pōhiri at Te Herenga Waka marae. It is important to note that this waiata is sung only by the tangata whenua of the marae, and is not appropriate for anyone coming on to Te Herenga Waka as manuhiri.

A recording of this waiata is available from the Language Learning Centre at Victoria. Victoria staff, students or alumni who would like an electronic copy of the sound recording can email [ako@vuw.ac.nz](mailto:ako@vuw.ac.nz) and it will be emailed.

### Kāore taku raru—Nā Te Rangiāhuta Ruka Broughton

Kāore taku raru te āta mōhiotia  
i ngā rau rangi nei.  
Ko ngā ngaru kai waka  
i te au a Tāne.  
Pākia mai rā  
e ngā pōtiki a Rakamamao  
e hūhū rā he hiku taniwha pea ngē  
kei te aukume,  
kei te auna,  
kei te aukaha  
te tau a Whiro.  
E tū e hine mā, e tama mā,  
whakaarahia ake ngā poupou  
o tō whare  
o Te Herenga Waka  
me tōna tāhuhu.  
Ko te pātaka kai iringa hoki  
o te kupu o te kōrero  
a te kāhui kāhika  
o ngā rā ki tua.  
Kia toka ia nei  
te paepae tapu  
kei ngā waha kākā nui a Tāne,  
kei ngā manu tioriori  
pari karangaranga o Rongomaraeroa.  
Pūkana whakarunga  
Pūkana whakararo  
Ko Poutūterangi tonu  
kei ngā huihuinga a Matariki  
hei rāhiri mai i te ngahue tangata  
Ka huri au ki te whare  
mōwai rokiroki hai!

*My sickness is unresolved  
these many days past.  
It afflicts me like the canoe-eating waves  
raging against Tāne.  
Slapped  
by the winds of Rakamamao,  
that swishes like the tail of the taniwha  
and creates a whirlpool,  
an ever-deepening whirlpool,  
that gathers strength  
and causes Whiro to sing.  
Arise young men and women,  
raise the posts  
of your house  
Te Herenga Waka  
and its ridgepole.  
The storehouse from which suspends the world and history  
of the towering assemblage  
of past times.  
Make strong  
the sacred benches  
of the speakers of Tāne,  
of the singing birds  
that reverberate  
on the marae.  
Stare fiercely above,  
stare fiercely downwards.  
'Tis Poutūterangi  
of the gathering of Matariki  
that welcomes the multitudes.  
Thus I turn to the house  
of infinite calm!*





# GENERAL TIKANGA TIPS

Generally speaking, tikanga are Māori customary practices or behaviour. The concept is derived from the Māori word tika, which means 'right' or 'correct', so, in Māori terms, to act in accordance with tikanga is to behave in a way that is culturally proper or appropriate. The relationship Māori have with the different atua (gods) is reflected in the customs and rituals that make up tikanga Māori (Ka'ai et. al., 2004, page 13).

The basic principles underpinning the tikanga noted below are common throughout New Zealand. However, different iwi, hapū (sub-tribes) and marae often have their own variations. These guidelines relate to practices endorsed by Te Kawa a Māui / School of Māori Studies and are modelled at the University's Te Herenga Waka marae. They can be reflected and upheld on any Victoria University premises and in other situations.

## HEAD (MĀHUNGA)

Māori regard the head as the most tapu (sacred) part of a person (Mead, 2003) and you should avoid touching someone's head unless invited.

## FOOD (KAI)

There are many Māori rituals and practices relating to food. In a teaching and learning context, it is common for Māori to share food as a means of welcoming people, removing tapu, celebrating and further building rapport. However, when dealing with food, ensure it is not passed over anyone's head and that it is kept well away from hats and pillows. Food is not to be brought into classes held in the whareniui.

## TABLES (TĒPU)

Avoid sitting on tables, particularly any with food on them or tables that are likely to have food on them at some point.

## BAGS (PĒKE)

Avoid placing bags on tables. Instead, place them on a chair or on the floor.

## PILLOWS (PERA)

Linked with the idea that heads are tapu, anything that relates to heads, like pillows, should be treated carefully. Do not sit on pillows or cushions.

## HATS (PŌTAE)

Similarly, hats need to be handled carefully. Do not place hats on tables and, if possible, avoid wearing a hat during karakia.

## SPEAKING (KŌRERO)

In a Māori context, it is considered rude for a person to enter and cross a room, or speak, while someone is addressing an audience. To avoid offence, either wait quietly by the door until a break in the dialogue or, when that is not appropriate, enter as discreetly as possible. Try to avoid walking directly in front of the speaker and, if you cannot avoid this, crouch down as you pass as a sign of respect.

## FURTHER READING

Barlow, C., 1991. *Tikanga Whakaaro: Key concepts in Māori culture*. Auckland: Oxford University Press.

Mead, H.M., 2003. *Tikanga Māori: Living by Māori values*. Wellington: Huia Publishers.





# TIKANGA AND RESEARCH

Increasingly in New Zealand, research activities and funding applications are expected to include a Māori dimension. If you are engaging in research, in whatever field or topic, it may help you to be aware of the following tikanga.

## ETHICS

Any research conducted by Victoria's staff and students that involves human participants or human tissue or affects people's privacy, rights and freedoms, is subject to the Human Ethics Policy. The Human Ethics application process requires applicants to consider the following question: How does your research conform to the University's Treaty of Waitangi Statute? This question requires a full and thoughtful response. The Human Ethics Committee is not usually swayed by statements that the Treaty of Waitangi is 'not applicable' or 'not relevant' to the research project. In fact, the provision of such a response is likely to slow down the approval process of an application.

The Human Ethics application form also asks if you are specifically recruiting from particular groups. If you select 'Māori' from the list of options, you will need to explain the consultation you have undertaken with Māori. This can be challenging for researchers who have not formed research relationships with Māori groups before submitting their application. Researchers are strongly encouraged to engage with Māori groups as early as possible to establish relationships (and achieve the required ethical approval).

For further help in developing relationships with Māori people and groups, or for conducting Māori-related research, contact the Office of the Deputy Vice-Chancellor (Māori).

For more information about the Human Ethics application process, go to [www.victoria.ac.nz/human-ethics](http://www.victoria.ac.nz/human-ethics)

## VISION MĀTAURANGA

Vision Mātauranga is a government policy designed to encourage research that draws on Māori knowledge, resources and people.

Since 2010, the goals of Vision Mātauranga have been integrated across all of the Ministry of Business, Innovation and Employment (MBIE) investment-priority areas. This means that in order to, for example, apply to the Endeavour Fund, you will need to demonstrate how your research will give effect to Vision Mātauranga. The Vision Mātauranga framework is even applied beyond MBIE. For example, the Marsden Fund, which is administered by the Royal Society of New Zealand, also requires applicants to consider the Vision Mātauranga policy in the development of their proposals.

For more information about Māori research at Victoria, go to [www.victoria.ac.nz/maori-research](http://www.victoria.ac.nz/maori-research)

## FURTHER READING

Health Research Council of New Zealand, 2010. *Guidelines for Researchers on Health Research Involving Māori*. Available at [www.hrc.govt.nz](http://www.hrc.govt.nz)

Ministry of Research Science and Technology, 2007. *Vision Mātauranga*. Available at [www.mbie.govt.nz/info-services/science-innovation/pdf-library/vm-booklet.pdf](http://www.mbie.govt.nz/info-services/science-innovation/pdf-library/vm-booklet.pdf)

Pihama, L., Cram, F., & Walker, S., 2002. Creating methodological space: A literature review of kaupapa Māori research. *Canadian Journal of Native Education*, 26(1), p. 30.

# TIKANGA AND TEACHING

There are many ways to incorporate tikanga Māori into the classroom. The key to the effective use of Māori content is the way that the content is delivered. We know from ample research that the demeanour and enthusiasm of the lecturer affects the way students engage with a course. Similarly, it stands to reason that the way lecturers and tutors approach the delivery of Māori course content will impact on how positively the students receive it.

If you are new to teaching with, or about, Māori cultural practices, you could start by inviting a Māori guest lecturer into your course, or co-teaching with them. Another useful way to introduce Māori ideas is by engaging in comparative analysis, either in a lecture, tutorial or an assignment.

Another example is to model the concept of manaakitanga (hospitality). You could do this not just as a topic of study but as a means to acknowledge the contribution of others; for example, in the way that guest lecturers are greeted and thanked by the class or how you demonstrate your gratitude for student contributions.

Other tikanga Māori that you could model or advocate in your courses include such things as sharing kai, not sitting on tables, having mihihi (introductions) at the beginning of the course and ending the course with a poroporoaki (an opportunity for students to farewell and thank each other).



# MĀORI REPRESENTATION AND SUPPORT

There are a number of Māori entities at Victoria as well as support for people interested in developing their Māori cultural competence.

## OFFICE OF THE DEPUTY VICE-CHANCELLOR (MĀORI)

The Office of the Deputy Vice-Chancellor (Māori) is responsible for leadership and oversight of all things Māori at Victoria. It is led by Professor Rawinia Higgins (Ngāi Tūhoe), who was appointed to the role of Te Tumu Ahurei / Deputy Vice-Chancellor (Māori) in July 2016. Professor Higgins is ably backed by an administrative team that provides her with policy, strategy, liaison and operational support.

A key priority of the Office is the realisation of its strategic outcomes framework, *Mai i te Iho ki te Pae* (go to [www.victoria.ac.nz/outcomes-framework](http://www.victoria.ac.nz/outcomes-framework)). This document aims to more effectively link Victoria's Māori-related activities with our Māori-related outcomes. Every staff member at Victoria is encouraged to engage with this document and contribute to the fulfilment of its goals.

## TOIHUAREWA

Toihuarewa is a subcommittee of the Academic Board and a vehicle for Māori academic issues at Victoria. Toihuarewa is also a tangible form of the University's commitment to the Treaty of Waitangi. The Deputy Vice-Chancellor (Māori) is the convener of Toihuarewa.

Toihuarewa members provide Māori representation on a number of university committees, including the:

- Academic Board
- Academic Committee
- Equity and Diversity Committee
- Faculty of Graduate Research
- Human Ethics Committee
- Learning and Teaching Committee / Te Maruako
- Research Evaluation Committee
- Student Experience Committee
- University Research Committee.

In addition, Toihuarewa members are regular participants in university reviews, academic audits, faculty committees, school committees and programme committees.

Toihuarewa meets monthly. To be part of a Toihuarewa meeting, for example, to discuss a Māori-related project or issue, contact the Office of the Deputy Vice-Chancellor (Māori).

To talk to a Toihuarewa representative about learning and teaching or research matters, contact the Assistant Vice-Chancellor (Mātauranga Māori) via [ako@vuw.ac.nz](mailto:ako@vuw.ac.nz) or the Office of the Deputy Vice-Chancellor (Māori) at [tumu.ahurei@vuw.ac.nz](mailto:tumu.ahurei@vuw.ac.nz)



## TE HAUHIKU

Te Hauhiku is the representative body for Māori professional staff at Victoria. The group has evolved somewhat organically; however, its purpose is to support Māori professional staff and engage with issues that relate to Māori professional staff activities.

Te Hauhiku meets monthly. To be part of a Te Hauhiku meeting, for example, to discuss a Māori professional staff-related project or issue, contact the Office of the Deputy Vice-Chancellor (Māori).

## TE HĀPAI PROGRAMME

Te Hāpai is a staff development programme designed to increase the understanding, and use of, Māori culture, language and the Treaty of Waitangi within the University.

The courses are coordinated by Victoria's Human Resources team, with the support of the Office of the Deputy Vice-Chancellor (Māori). Courses include an introduction to te reo Māori, an introduction to tikanga Māori and an introduction to the Treaty of Waitangi. All three courses are designed specifically for the Victoria context and include discussion and experiential learning.

To find out more about the programme and to enrol, go to [www.victoria.ac.nz/te-hapai](http://www.victoria.ac.nz/te-hapai)

## FEEDBACK ON COURSE OR QUALIFICATION PROPOSALS

At Victoria, most proposals for new or amended courses or qualifications require a statement about how they will demonstrate the University's commitment to the principles of the Treaty of Waitangi. It is an opportunity to reflect on how well the course or qualification can create meaningful outcomes for Māori students. Proposers should refer to the *Māori Strategic Outcomes Framework / Mai i te Iho ki te Pae* ([www.victoria.ac.nz/outcomes-framework](http://www.victoria.ac.nz/outcomes-framework)) and indicate how the proposal will align with the Framework. For example, how will Māori concepts and examples be taught? Are Māori staff likely to be involved in an advisory, teaching or research capacity, and if so, who will they be? What opportunities are there for Māori research associated with the proposal?

For advice on incorporating Māori research, tikanga, perspectives and examples into courses and programmes and to find out about the *Māori Strategic Outcomes Framework / Mai i te Iho ki te Pae*, contact the Office of the Deputy Vice-Chancellor (Māori) or email [ako@vuw.ac.nz](mailto:ako@vuw.ac.nz) or [tumu.ahurei@vuw.ac.nz](mailto:tumu.ahurei@vuw.ac.nz)

# FREQUENTLY ASKED QUESTIONS

This booklet is a basic introduction to tikanga Māori at Victoria, so will not address every question readers may have. Below are a few common and/or important questions that are often asked and have not been addressed earlier in this booklet.

## **Q When can I come to a marae?**

**A** The first time you visit a marae you should be welcomed at a pōhiri. When this is over, you are considered part of the marae community and you can generally return to the marae at your leisure.

At Victoria University of Wellington, we host a mass pōhiri at the start of each year to welcome new students and staff. This means that, even if you did not attend the pōhiri in person, you were symbolically welcomed and so you are able to attend classes and other events at the marae without the need for another pōhiri.

## **Q Why are the women seated behind the men at the pōhiri?**

**A** When a man conducts his whaikōrero on the marae ātea (the outside area in front of the marae) he is entering into the spiritual realm of Tūmataunga. As women are revered in Māori society for their ability to give life, Māori are conscious not to expose women to threats that might be made on the marae and may affect subsequent generations (Ka'ai et al., 2004).

## **Q I am not cisgendered, so where should I sit during the pōhiri?**

**A** The overall point of the pōhiri at Te Herenga Waka marae is to welcome people so that they can become part of the community and have a positive and successful learning experience. The practice at Te Herenga Waka marae is for people to participate in the pōhiri in a way that is appropriate for their personal identity, without overtly transgressing the kawa of the marae. So, for example, a person who was born a biological male but who identifies as female can sit with the women during the pōhiri. Similarly, a person who was born a biological female but who identifies as male can sit with the men.

## **Q Why do we take off our shoes before entering the wharenuī?**

**A** The wharenuī is considered to symbolically represent a Māori ancestor. It is a mark of respect for people to remove their shoes before entering the metaphorical body of the tipuna (ancestor). Others believe that dust and dirt from the marae ātea being the realm of Tūmataunga, should not be brought inside the wharenuī. Whatever the case, you should assume that you will need to remove your shoes when visiting a marae.

## **Q Can I eat food in the wharenuī?**

**A** Generally speaking, food cannot be consumed inside the wharenuī at Te Herenga Waka marae. The only exceptions are water, which can be drunk to avoid dehydration, and medicine, which can be taken as required.

### Q What is said in the whaikōrero?

A The structure of a whaikōrero is determined by the speaker but generally follows a set format:

- Whakaaraara  
Tauparapara/tau  
Mihi ki te marae and whare tipuna  
Mihi mate  
Mihi ora  
Take
- Mōteatea, waiata and /or haka
- Forms of karakia
- Acknowledging the marae  
Acknowledging ancestors  
Acknowledging the living  
Acknowledging the purpose of the meeting/pōhiri  
Singing a traditional chant or waiata

### REFERENCES

Ka'ai, T.M., Moorfield, J. C., Reilly, M.P.J., & Mosley, S. (Eds.), 2004. *Ki te Whaiao: An introduction to Māori culture and society*. Auckland: Pearson Education New Zealand Limited.

Mead, H.M., 2003. *Tikanga Māori, Living by Māori values*. Wellington: Huia Publishers.

Victoria University of Wellington, 2015. *Victoria University of Wellington Strategic Plan*. Available at [www.victoria.ac.nz/strategic-plan](http://www.victoria.ac.nz/strategic-plan)



Capital thinking. Globally minded.



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## Te Tiriti o Waitangi Statute

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### 1. Purpose

- a) The purpose of this Statute is to outline the principles adopted by Council to enact the University's obligations that derive from section 281(b) of the Education and Training Act 2020.
- b) As a university, we embrace the Treaty of Waitangi as one of our distinctive qualities. The principles, as articulated in this Statute, enable Victoria University of Wellington to realise opportunities under Te Tiriti o Waitangi/Treaty of Waitangi to further advance the University and contribute to the betterment of New Zealand society.

### 2. Application of Statute

- a) This Statute applies to staff members, students, and Council members of the University.

### Statute Content

### 3. Principles

- a) The following principles have been drawn from Te Tiriti o Waitangi, New Zealand case law, Waitangi Tribunal reports, Crown policy documents, the University's governance documents, and mātauranga Māori.
- b) The principle of Kāwanatanga stems from Article One of Te Tiriti o Waitangi, which used Kāwanatanga to mean governance. In the context of the University, this means that the Council has an obligation to provide good governance for the University as a whole and to act reasonably and in good faith, including with its Māori staff, students and stakeholders.
- c) The principle of Rangatiratanga recognises Māori autonomy and self-determination, as guaranteed in Article Two of Te Tiriti o Waitangi. In the context of the University, it means encouraging senior Māori leadership roles and entities, spaces and events where tikanga Māori prevails, and engagement with and rights over te reo and mātauranga Māori.
- d) The principle of Options (Kōwhiringa) acknowledges Māori rights to pursue their own personal direction, whether that be in accordance with tikanga Māori or not. In the context of the University, this means that Māori staff and students have a choice about whether or not to access Māori specific processes, services or support within the University environment.
- e) The principle of Partnership (Mahi tahi) requires Māori and the Crown to work together for mutually beneficial outcomes. In the context of the University, this Principle underpins the integrity of the relationships formed between the University and its Māori stakeholders.
- f) The principle of Kaitiakitanga (Protection) ensures Māori rights and interests are actively protected through honourable conduct, fair processes, robust consultation and good decision-making. In the context of the University, this means actively protecting Māori student, staff and stakeholder rights and interests in relation to University activities.
- g) The principle of Participation (Whai wāhi) ensures that Māori are fully involved in all parts of New Zealand society. In the context of the University, it requires the University to ensure Māori

representation in key decision-making bodies and the involvement of Māori across all parts of the University.

- h) The principle of Equality (Rite tahi) focuses on providing an environment that supports equitable Māori outcomes. In the context of the University, it means actively working towards achieving equitable outcomes for Māori students and staff.
- i) The principle of Redress (Whakaoranga) provides for the effective resolution of Māori grievances. In the context of the University, this means actively addressing any inequities for Māori across the institution.

### **Related Documents and Information**

#### **4. Related Documents**

[Education and Training Act 2020](#)

[Treaty of Waitangi](#)

#### **5. Document Management and Control**

Approver	Council
Approval Date	11 February 2019
Effective Date	11 February 2019
Last Modified	
Review Date	
Sponsor	Deputy Vice-Chancellor (Māori)
Contact Person	Deputy Vice-Chancellor (Māori) Ext: 5303

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## Standing Orders of Council

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### Introduction

These Standing Orders set out rules for meetings of Council and its committees. They incorporate and extend the rules set out in Schedule 11 sections 15 and 16 of the Education and Training Act 2020. They also incorporate key requirements of Part 7 of the Local Government Official Information and Meetings Act 1987 which apply to Council and its committees.

### Interpretation

The Chancellor (or other member presiding) is responsible for ruling on any question about the interpretation or application of these Standing Orders and for deciding cases not otherwise covered.

### Definitions

In these Standing Orders:

**Chancellor** means the Chairperson of Council

**Council** means the Council of the University

**EA** means the Education and Training Act 2020

**LGOIMA** means the Local Government Official Information and Meetings Act 1987

**member presiding** means the Chancellor, Pro-Chancellor or whoever is presiding at a meeting

**Pro-Chancellor** means the Deputy Chairperson of Council

**Secretary** means the Secretary to Council

**University** means Victoria University of Wellington

**Vice-Chancellor** means the Chief Executive of the University

### Meetings

1. Ordinary meetings of Council will be held at such places and times as the Chancellor determines are necessary for the efficient performance of the functions of Council (EA Schedule 11 sections 15(1) and (2)).
2. The Chancellor may at any time of his/her own motion call a special meeting of Council.
3. If requested by written notice by at least three members of Council, the Chancellor must convene a special meeting (EA Schedule 11 section 16(3)).
4. If there is no Chancellor, or for any reason the Chancellor is not available, the Pro-Chancellor has the powers and duties of the Chancellor under orders 1, 2 and 3 (EA Schedule 11 section 16(4)).

### Quorum

5. No business may be transacted at a Council meeting unless a majority of Council members are present (EA Schedule 11 section 16(7)). Business can be progressed by email between meetings but must be ratified at the next Council meeting.

### Notice of meeting

6. Notice of every Council meeting must be sent to each member at a contact address they have provided (which may be an email address). The notice must be sent at least five or, in the case of email or other electronic format, three calendar days before the date of the meeting and must specify the business to be transacted.

7. If the Chancellor or a majority of Council believes that an urgent meeting is required, he or she or they may call a meeting on such period of notice as he or she determines (which may, in cases of emergency, be less than 24 hours). Notice of an urgent meeting may be given or sent by any form of communication (including telephone or email) to contact details held for the relevant Council member. In the absence or unavailability of the Chancellor, the Pro-Chancellor may exercise the Chancellor's powers under this clause.
8. Failure to send or receive a notice of meeting does not invalidate proceedings at that meeting.

### **Chancellor and Pro-Chancellor**

9. The Council must elect one of its members to be the Chancellor, and another of its members to be the Pro-Chancellor (EA Schedule 11 section 15(1)). The election must be for a stated period, not exceeding the elected member's unexpired term of office as a member of Council (EA Schedule 11 section 15(3)).
10. A member of Council who is the Vice-Chancellor, a member of staff or a student enrolled at the University is not eligible for election as the Chancellor or Pro-Chancellor (EA Schedule 11 section 15(4)).
11. The Chancellor and Pro-Chancellor hold office for the period for which they are elected, but are eligible for re-election (EA Schedule 11 section 15(5)). If the term of office of the Chancellor or Pro-Chancellor expires before a successor is elected, he or she continues in office until a successor is elected (EA Schedule 11 section 15(6)).
12. The election process will be supervised by the Secretary, who will provide formal notice of the date of the election, receive nominations and, if there are two or more nominations for one office, conduct a secret ballot.
13. The Chancellor will preside at every Council meeting at which he or she is present (EA Schedule 11 section 16(8)).
14. If the Chancellor is not present at a Council meeting but the Pro-Chancellor is present, the Pro-Chancellor will preside (EA Schedule 11 section 16(9)).
15. If neither the Chancellor nor the Pro-Chancellor is present at a meeting, the members present will appoint one of their number to preside (EA Schedule 11 section 16(10)).
16. At any time during the meeting the member presiding may request any member present to take the chair temporarily as acting member presiding.

### **Attendance**

17. A meeting of Council may be held either:
  - a) by a number of members who constitute a quorum being assembled together at the place, date, and time appointed for the meeting; or
  - b) where approved by the Chancellor (or Pro-Chancellor in the Chancellor's absence) by means of audio, or audio and visual, communication by which all members participating and constituting a quorum can simultaneously hear each other throughout the meeting.

### **Conflicts of interest**

18. A member of Council who has an interest in a matter being considered or about to be considered, must, as soon as possible after the relevant facts have come to the member's knowledge, disclose the nature of the interest at a meeting of Council (EA Schedule 11 section 8(1)).
19. A disclosure under order 18 must be recorded in the minutes of the meeting and the member must not, unless Council decides otherwise:
  - (a) be present during any deliberation with respect to that matter; or
  - (b) take part in any decision with respect to that matter (EA Schedule 11 section 8(2)).

20. For the purposes of orders 18 and 19, a person has an interest in a matter if, and only if, the matter relates to the conditions of service of the person as Vice-Chancellor or a member of the staff of the University or the person has any other direct or indirect pecuniary interest in the matter (EA Schedule 11 section 8(3)).
21. The University's Conflict of Interest Statute (and any associated procedures) will apply to the identification, disclosure and management of a conflict of interest of a Council member to the extent consistent with these Standing Orders.

## **Voting**

22. Every question before Council at a meeting will be decided by a majority of the votes cast on it by the members present (EA Schedule 11 section 16(11)).
23. At any meeting of Council the member presiding has a deliberative vote on every question and, on any question where the deliberative votes for and against are equal, also has a casting vote (EA Schedule 11 section 16(12)).
24. Voting will be by voices and the member presiding will declare the result of the voting. Unless a show of hands or secret ballot is called for, his/her declaration of the result will be final.
25. At any time before the member presiding declares the result of a vote, any member may request voting to be by show of hands or secret ballot.
  - (a) If a show of hands is requested, the member presiding will call for a show of hands and will declare the result.
  - (b) If a secret ballot is requested, the Secretary will conduct a secret ballot and will declare the result.
26. When a question is decided by a show of hands, any member may request each member's vote be recorded in the minutes. Unless any three members object, the Secretary will ensure they are recorded.
27. A member who has voted against a resolution, or has abstained from voting, may request that this fact be recorded in the minutes and, if requested, the Secretary must ensure it is recorded.

## **Business**

28. The Chancellor, in conjunction with the Vice-Chancellor and Secretary, will decide the agenda for each Council meeting.
29. Matters put forward to Council should be appropriate for Council to consider in accordance with its statutory role.
30. Members of the University community or other persons who wish to put forward items for inclusion on the agenda of a Council meeting must notify the Secretary in writing at least two weeks prior to the meeting of Council. The decision on whether or not to include such items on the agenda will be made in accordance with order 28, having regard to order 29.
31. An item of business that is not on the agenda for a meeting of Council may be discussed at the meeting if it is a minor matter relating to the general business of Council. The member presiding must explain at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed. No resolution, decision or recommendation may be made in respect of such an item except to refer it to a subsequent meeting for further discussion (LGOIMA section 46A(7A)).
32. An item of business that is not on the agenda for a meeting of Council may be dealt with at the meeting if Council so resolves. The member presiding must explain at the meeting, at a time when it is open to the public, the reason why the item is not on the agenda and why discussion of the item cannot be delayed until a subsequent meeting (LGOIMA section 46A(7)).
33. At any special meeting of Council no business may be transacted other than the business specified in the notice of the meeting and reasonably incidental matters.

## Procedures

34. The member presiding will have general control over the procedure to be followed at a meeting, and power to make binding rulings on the procedure to be followed.
35. Without limiting order 34, the member presiding may in his/her discretion at any stage of the meeting:
  - (a) impose speaking time limits on each member speaking on a matter; or
  - (b) rule that no member may speak more than once on a matter.

## Admission of media and public

36. Media representatives and other members of the public may be admitted to Council meetings in accordance with the provisions of the Local Government Official Information and Meetings Act 1987 and may also be excluded from Council meetings in accordance with the provisions of that Act (LGOIMA sections 48 and 50).
37. A person who is not a Council member may be invited to speak at a Council meeting at the discretion of the member presiding.

## Committees and delegation of powers

38. The Council may establish boards or other bodies within the University to give advice to Council (EA section 283(2)(j)).
39. The Council may appoint committees consisting of such persons, whether or not members of Council, as Council determines to exercise delegated powers under EA section 285 and 286 and such powers as are conferred on them by statutes made by Council. The Council may alter, discharge and reconstitute committees so appointed (EA section 238(4)).
40. The quorum of a board, advisory body or committee to which Council has delegated power will be a majority of the members unless the Terms of Reference for that board, advisory body or committee state otherwise.
41. The chairs of Council committees will be appointed annually by Council, on the recommendation of the Chancellor. This does not apply to the Academic Board or where otherwise provided in University statutes or law.
42. Boards, advisory bodies and committees of Council must operate under terms of reference approved by Council and in accordance with these Standing Orders, which will apply to them with all necessary changes. In the event of conflict between any terms of reference and these Standing Orders, the terms of reference will prevail, unless the Standing Orders reflect legal requirements.

## Minutes

43. Accurate minutes must be kept of the proceedings of meetings of Council, and of any board, advisory body or committee. Minutes will be reasonably promptly circulated following the meeting to all members of the Council or relevant Committee. The next appropriate meeting will formally approve the minutes when they have been accepted as a true and correct record of proceedings.

## Alteration of Standing Orders

44. Except where these Standing Orders embody statutory provisions, they may be amended by ordinary resolution passed at any meeting of Council. Notice of intention to propose an alteration of Standing Orders and of the terms of the proposed alteration must be included in the relevant notice of the meeting.

## Suspension of Standing Orders

45. Standing Orders may be suspended, with the unanimous consent of the meeting, in regard to any item of business. The suspension will not apply to Standing Orders which reflect legal requirements.

### **Review of Standing Orders**

46. Standing Orders will be reviewed on an annual basis.

# Code of Conduct

## Council of Victoria University of Wellington

### Purpose of the Code

This Code sets out expected standards of conduct for Council members. It should be read in conjunction with applicable legislative requirements.

### Code of Conduct for Council Members

When acting as a Council member in any circumstance, Council members must:

1. behave in a way that reflects and upholds the values of Victoria University as contained in the Strategic Plan;
2. comply with the individual duties in Schedule 11 section 10 of the Education and Training Act 2020 (set out below);
3. accept and support all Council decisions once made. Council operates under the principle of collective responsibility;
4. accept and, together with other Council members, ensure that Council can undertake its statutory responsibilities, duties and functions;
5. uphold the principles of being a good employer;
6. avoid, to the extent possible, any conflicts of interest. Where an interest in a matter being considered or about to be considered by Council arises, promptly disclose that interest in accordance with the Standing Orders;
7. not direct the actions of or raise concerns with individual members of University staff unless authorised to do so by the Chancellor or Vice-Chancellor.
8. not act as spokesperson for, or make any public comment on behalf of, Council or the University unless specifically authorised to do so by the Chancellor (in consultation with the Vice-Chancellor, where appropriate); and
9. be familiar with the operations of the University and the environment in which it operates.

### Breach of Duties or the Code

A breach of any of the individual duties in Schedule 11 section 10 of the Education and Training Act 2020, or this Code of Conduct, may result in removal from office under sections 12 and 13 of the Act.

#### Schedule 11

##### 10 Individual duties of council members

(1) A council member, when acting as a council member in any circumstances,—

(a) must—

- (i) act with honesty and integrity; and
- (ii) act in the interests of the institution as a whole; and
- (iii) act in a manner that promotes the performance of the functions characteristic of an institution of the kind to which the member belongs, and the duties of the council; and
- (iv) act in good faith, and not pursue the member's own interests at the expense of the council's interests; and

(b) must exercise the care, diligence, and skill that a reasonable person would exercise in the same circumstances, taking into account—

- (i) the nature of the institution; and
- (ii) the nature of the action; and
- (iii) the position of the person as a council member, and the nature of the responsibilities undertaken by the council member; and

(c) may not disclose any information to which subclause (3) applies to any person, or make use of, or act on, that information, except—

- (i) in the performance of the council's functions; or
- (ii) as required or permitted by law; or
- (iii) if the member has earlier been authorised to do so by the council; or
- (iv) if disclosing, making use of, or acting on it does not, or is unlikely to, prejudice the council or the institution; or
- (v) in complying with requirements for members to disclose interests.

(2) The fact that a council member was appointed by the council in accordance with a statute providing for the appointment of a member (or 2 or more members) to represent the interests of a stated institution or of people or institutions of a stated description does not limit or affect the council member's duty under subclause (1)(a)(ii) to act in the interests of the institution as a whole.

(3) This subclause applies to information that—

- (a) a council member has in their capacity as a council member; and
- (b) would not otherwise be available to the member.



*(4) This clause does not apply to a member of [Te Pūkenga—New Zealand Institute of Skills and Technology's] council.*

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## **Audit and Risk Committee**

### **Terms of Reference**

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#### **1 Introduction**

The Audit and Risk Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, The Health and Safety at Work Act 2015 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

#### **2 Purpose**

The purpose of the Committee is to assist Council to discharge its governance responsibilities in relation to oversight of strategic and operational risk management, health, safety and wellbeing management, internal and external audit, statutory financial reporting, and legislative compliance.

#### **3 Membership**

3.1 Unless Council decides otherwise the membership of the Committee will be as follows:

- (a) The Chancellor and the Pro-Chancellor;
- (b) Up to five other members of Council appointed by the Council each year on the recommendation of the Chancellor;
- (c) All Council members can attend Committee meetings.

3.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Chancellor, Vice-Chancellor and any staff or student members of the Committee will not be eligible for appointment as Committee Chair.

#### **4 Meetings**

4.1 The Committee will meet at least four times a year as determined by the Chair or as otherwise requested by Council.

4.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor, Pro Chancellor or Committee Chair.

4.3 Meetings will be chaired by the Chair, or in their absence by another member of the Committee as decided by the members of the Committee present at the meeting.

4.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.

4.5 The Committee Chair will appoint a Secretary to the Committee in conjunction with the Secretary to Council to ensure minutes of all meetings are kept.

4.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

## **5 Information and reporting**

- 5.1 The Committee will maintain direct lines of communication with the Vice-Chancellor, the Director, Governance, Risk & Assurance (who oversees the work of the internal auditors), the General Counsel and the external auditors.
- 5.2 The Director, Governance, Risk & Assurance, the internal and external auditors are encouraged to meet with the Chair of the Committee independent of university management.
- 5.3 Auditors' only time is reserved at the end of each meeting of the Audit and Risk Committee to provide the opportunity for the Auditors to share any pertinent information as required and for the Audit and Risk Committee to ask any relevant questions of the Auditors in this private session. Auditors in attendance will be the External Audit Partner, the Director, Governance, Risk and Assurance as the functional leader of the internal audit service provider and the internal audit service provider, as required.
- 5.4 The Committee may receive advice from external parties who have relevant expertise and experience.
- 5.5 In addition to provision of scheduled information and reports, the Vice-Chancellor, COO, and CFO are responsible for drawing to the Committee's attention any material matter that appears likely to create a significant risk for the University in relation to audit and risk matters.
- 5.6 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.
- 5.7 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor, CFO, COO, General Counsel, the Director, Governance, Risk & Assurance, the external auditors and to any other people as Council and the Vice-Chancellor direct after notifying the Committee Chair.

## **6 Responsibilities**

The responsibilities of the Committee are as follows:

- (a) liaise with the internal and external auditors and act as an independent reporting channel for any matters of concern
- (b) review the annual external audit plan with the external auditors
- (c) assess the performance of financial management
- (d) review the annual report, including financial statements, (which are also reviewed by the Finance Committee) and related audit findings
- (e) clear the public release of the Annual Report
- (f) review accounting policies as necessary
- (g) oversee compliance of statutory responsibilities relating to financial and other requirements
- (h) review the appointment of external auditors and their fees, including any non-audit services and fees, and make appropriate recommendation to Council recognising the OAG determines the auditor and influences the level of fees
- (i) review frequency and significance of transactions between the University and related parties
- (j) review the independence of the external auditors and the appropriateness of any non-audit services they perform recognising the OAG determines the auditor
- (k) review the internal auditors and their activities

- (l) approve the annual internal audit plan
- (m) ensure recommendations highlighted in internal audit reports are actioned by management or otherwise justified and explained where there is a conscious management decision not to implement a recommendation.
- (n) monitor strategic risk assessments and ensure a process exists for management overseeing operational risks and related internal controls
- (o) recommend the Council approve the risk appetite statement agreed between the Committee and management
- (p) monitoring the adequacy of the University's insurance programme and making appropriate recommendations to Council
- (q) oversee the annual legislative compliance programme and recommend as appropriate to Council
- (r) oversee the adequacy of health, safety and wellbeing policy and management processes and systems
- (s) supervise special investigations as requested by the Council
- (t) any other duties and responsibilities which have been assigned to the committee from time to time by the Council

## **7 Authority**

- 7.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference. The Committee will make recommendations to the Council on all matters requiring a decision. The Committee does not have the authority or power to make a decision in the Council's name or on its behalf.
- 7.2 The Committee, through the Chair, is authorised by Council to investigate any activity within its terms of reference. All staff members will be directed to cooperate with any reasonable request.
- 7.3 The Committee, through the Chair, is authorised by Council to obtain outside legal or other independent professional advice and to arrange for the attendance of outside parties with relevant experience and expertise at meetings. The Director, Governance, Risk and Assurance and General Counsel will be consulted before obtaining outside professional and legal advice. These services will be funded from the Council cost centre. If the resulting expenditure will exceed the approved budget, then the Committee will need to consult with Council and obtain its approval, generally at the next Council meeting.
- 7.4 Nothing in these terms of reference limits the responsibility and authority of the Vice-Chancellor to commission internal audits and reviews to be undertaken at any time. The Committee will be consulted or informed of any such audits as appropriate.

## **8 Review**

The Committee will undertake a periodic self-review of its responsibilities and objectives, and of its charter and report to Council on that review.

## **9 Delegation by Council**

In accordance with sections 285(1) and 286(1) of the Education and Training Act 2020, Council delegates to the Audit and Risk Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: 

Professor Nic Smith, Vice Chancellor

Date: 26-6-25

Signed: 

Alan Judge, Chancellor

Date: 24-6-25

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## Finance Committee

### Terms of reference

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#### 1 Introduction

The Finance Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

#### 2 Purpose and responsibilities

2.1 The purpose of the Committee is to assist Council to discharge its governance responsibilities in relation to financial planning, capital management and financial performance.

2.2 The Committee will review the areas listed below, provide feedback to management and to Council.

##### 2.3 Financial planning

- a) Long term financial and capital plans to support the Strategic Plan.
- b) The business plan, budget and statutory Investment Plan.
- c) Business cases for major investments.

##### 2.4 Capital management

- a) Treasury policy
- b) Funding strategy
- c) New funding facilities and/or transactions outside the Vice-Chancellor's delegated authority

##### 2.5 Financial performance

- a) Periodic review of business performance<sup>1</sup> versus approved business plan
- b) Review of quarterly Treasury report

Note: The Audit & Risk Committee is responsible for reviewing the Annual Report and Financial Statements

#### 3 Authority

3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

#### 4 Membership

4.1 Unless Council decides otherwise the membership of the Committee will be as follows:

- a) The Chancellor and/or the Pro-Chancellor;
- b) The Vice-Chancellor; and
- c) Up to five other members of Council appointed by Council each year on the recommendation of the Chancellor.

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<sup>1</sup> Includes performance versus budget

- 4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Vice-Chancellor and any staff or student members of the Committee will not be eligible for appointment as Committee Chair.

## **5 Meetings**

- 5.1 The Committee will meet at least four times a year as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor, Pro-Chancellor or Committee Chair.
- 5.3 Meetings will be chaired by the Chair, or in his or her absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

## **6 Information and reporting**

- 6.1 In addition to provision of scheduled information and reports, the Vice-Chancellor is responsible for drawing to the Committee's attention any material matter that appears likely to create a significant risk for the University in relation to financial matters.
- 6.2 After each meeting of the Committee the Chair will report the Committee's findings and conclusions to Council.
- 6.3 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

## **7 Review**

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

## **8 Key dates**

These terms of reference were approved on:	21 March 2016 by Council
These terms of reference take effect from:	21 March 2016
These terms of reference were amended on:	12 December 2016 by Council
	27 February 2017 by Council
	26 February 2018 by Council

## **9 Delegation by Council**

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Finance Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.



Signed: \_\_\_\_\_  
Council member

Full name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signed: \_\_\_\_\_  
Council member

Full name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



## Te Aka Matua Kōmiti – Māori Advisory Committee

### Terms of reference

#### 1 Introduction

The Te Aka Matua Kōmiti – Māori Advisory Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

#### 2 Purpose and responsibilities

- 2.1 The purpose of Te Aka Matua is to assist Council discharge its governance responsibilities in relation to Māori and Te Tiriti o Waitangi.
- 2.2 In fulfilling this purpose, Te Aka Matua will provide **advice** to Council on:
  - a. Understanding and applying Te Tiriti o Waitangi to support Council decisions, business and processes;
  - b. The strategic direction of the University and its implications, opportunities and connections with Māori, including mana whenua;
  - c. Building and maintaining positive external relationships with iwi, and other Māori organisations and entities; and
  - d. Any other matters consistent with the above responsibilities as requested from time to time by Council.

#### 3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

#### 4 Membership

- 4.1 Unless Council decides otherwise the core membership of the Committee will be as follows:
  - a. The Chancellor;
  - b. Up to three other members of Council, two of whom should be on an annual rotation to build all Council members' understanding of Te Tiriti o Waitangi, mātauranga Māori, te reo Māori and tikanga Māori;
  - c. Up to three external Māori members – one member each from mana whenua iwi, Taranaki Whānui and Ngāti Toa, appointed by Council on the nomination of the relevant mana whenua iwi and one co-opted member appointed by Council based on an agreed identified skill-set. No member shall be Council members and may be appointed for up to a four-year term;

- d. One Māori student appointed by Council on the nomination of Ngāi Tauira<sup>1</sup>.
- 4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. No external member, staff or student members of the Committee shall be eligible for appointment as Committee Chair.

## 5 Meetings

- 5.1 The Committee is expected to meet four times a year as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be a majority of the members of the Committee one of whom must be the Chancellor or Committee Chair.
- 5.3 Meetings will be chaired by the Chair, or in their absence by another Council member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information, explanations and who bring diverse perspectives and insights to inform its views and advice.
- 5.5 The Committee Chair will appoint a secretary to the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

## 6 Information and reporting

- 6.1 The Chair-approved draft or if available, the confirmed minutes of a Committee meeting will be circulated to members of Council at the next Council meeting. The confirmed minutes shall be made available to the Vice-Chancellor and any other people as Council and the Vice-Chancellor direct.

## 7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

## 8 Key dates

These terms of reference were approved on:	7 June 2016
These terms of reference take effect from:	7 June 2016
These terms of reference were amended by Council on:	26 February 2018
These terms of reference were amended by Council on:	26 March 2018
These terms of reference were amended by Council on:	29 October 2018
These terms of reference were amended by Council on:	10 October 2022
These terms of reference were amended by Council on:	16 June 2025

## 9. Delegation by Council

- 9.1 In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Te Aka Matua Kōmiti – Māori Advisory Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

<sup>1</sup> Council may wish to give consideration to attendance being shared by the Co-Presidents of Ngāi Tauira.

Signed:

Alan Judge  
Council member

Full name:

Alan Judge, Chancellor

Date:

24/6/25

Signed:

Nic Smith  
Council member

Full name:

Nic Smith, Vice-Chancellor

Date:

26/6/25

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## Victoria Honours Committee

### Terms of reference

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## 1 Introduction

The Victoria Honours Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

## 2 Purpose and responsibilities

### 2.1 The purpose of the Committee is to:

- a) Recommend to Council, from time to time, criteria to be considered when proposing Honorary Degrees, Hunter Fellowships and Distinguished Alumni Awards;
- b) Recommend to the Academic Board and to Council the names of persons considered to be worthy of the conferment of an honorary degree, a Hunter Fellowship or a Distinguished Alumni Award, and the reasons for such recommendations in the context of the Honorary Degrees and Hunter Fellowships Statute and the Committee's current guidelines for such honours;
- c) Recommend to Council naming in accordance with the Victoria Naming Statute;
- d) Oversee the Chancellor's Lecture and the Chancellor's Dinner; and
- e) Recommend to Council, from time to time, the establishment of, and criteria for, any other honorary awards which the Council may wish to bestow.

## 3 Authority

### 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

## 4 Membership

### 4.1 Unless Council decides otherwise the membership of the Committee will be as follows:

- a) The Chancellor;
- b) The Pro-Chancellor;
- c) The Vice-Chancellor;
- d) Two members of Council who are not members of the Academic Board;
- e) Two senior members of the academic staff appointed by Council on the nomination of the Chancellor for an initial term of four years, renewable once for a further four year term;
- f) Three members of the academic staff of different faculties appointed by Council on the nomination of the Academic Board for an initial term of four years, renewable once for a further four year term;
- g) One member, being a graduate, nominated by the Post Graduate Students' Association and appointed by Council for a term of two years.

### 4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee.

## **5 Meetings**

- 5.1 The Committee will meet as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be a majority of the members of the Committee.
- 5.3 Meetings will be chaired by the Chair, or in his or her absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Secretary to Council will also be the Secretary of the Committee.
- 5.6 All proceedings under the Honorary Degrees and Hunter Fellowships Statute are confidential and taken in committee. A resolution of Council conferring an honorary degree or a Hunter fellowship is also taken in committee and remains confidential until the award is accepted.
- 5.7 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

## **6 Information and reporting**

- 6.1 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.
- 6.2 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

## **7 Review**

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

## **8 Key dates**

These terms of reference were approved on: 25 July 2016 by Council

These terms of reference were amended by Council on: 26 February 2018

## **9 Delegation by Council**

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Victoria Honours Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: \_\_\_\_\_  
Council member

Full name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signed: \_\_\_\_\_  
Council member

Full name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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## Council People and Culture Committee

### Terms of reference

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#### 1 Introduction

The People and Culture Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council.

#### 2 Purpose and responsibilities

The Committee shall assist Council to meet its responsibilities to:

- establish key performance objectives for the Vice-Chancellor, evaluate the Vice-Chancellor's performance and undertake the Vice-Chancellor's annual remuneration review;
- review and support personal development priorities and programs for the Vice-Chancellor;
- develop a culture at the University which supports the delivery of its strategic priorities as they relate to people and culture;
- ensure the wellbeing, health and safety of staff and students;
- ensure the Vice-Chancellor, as the employer of staff, is discharging their responsibilities effectively and is building organisational performance and culture;
- provide advice and guidance in relation to key staff-related strategies, policies and priorities;
- review the approach to and feedback from formal staff engagement exercises;
- provide an environment in which staff and students can achieve to their full potential;
- ensure that equity, diversity and inclusion practices and priorities are being achieved;
- ensure there are effective succession plans in place for key personnel; and
- such other matters as may be referred to it by Council from time to time.

#### 3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.
- 3.2 The Committee, through the Chair, is authorised by Council to investigate any activity within its terms of reference.

#### 4 Membership

- 4.1 The membership of the Committee will be as follows:
  - a) The Chancellor (Chair)
  - b) The Pro-Chancellor



c) Up to two lay members of Council

- 4.2 The Committee Chair will be the Chancellor or such other member of the Committee appointed as Chair by the Council.

## **5 Meetings**

- 5.1 The Committee will meet as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be two Members, one of whom must be the Chancellor or Pro-Chancellor.
- 5.3 Meetings will be chaired by the Chair or in their absence by another member of the Committee.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

## **6 Information and reporting**

- 6.1 The Committee will maintain direct lines of communication with the Council.

## **7 Review**

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

## **8 Key Dates**

- 8.1 These terms of reference were approved on: 14 February 2022 by Council
- These terms of reference take effect from: 14 February 2022

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## Council People and Culture Committee

### Terms of reference

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#### 9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the People and Culture Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: \_\_\_\_\_  
Council member

Full name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signed: \_\_\_\_\_  
Council member

Full name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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## Nominations Panel

### Terms of reference

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#### 1 Introduction

The Nominations Panel is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council.

#### 2 Purpose and responsibilities

- 2.1 The purpose of the Committee is to make recommendations to Council on its membership in accordance with the Council Membership Statute.
- 2.2 In particular, the Nominations Panel is responsible for:
- a) identifying and recommending to Council suitable candidates to fill Council vacancies as and when they arise;
  - b) ensuring that there is an appropriate mix of knowledge, skills, experience and diversity on Council so as to ensure the Council is capable of undertaking its responsibilities, duties and function; and
  - c) considering any other matters referred to the Panel by Council.

#### 3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

#### 4 Membership

- 4.1 The membership of the Committee will be as follows:
- a) The Chancellor (or the Pro-Chancellor where the person holding office as Chancellor is being considered for recommendation)
  - b) a senior member (Professor or Associate Professor) of the University's academic staff appointed by Council on the nomination of the Academic Board for a term of up to four years
  - c) a member of the University's professional staff appointed by Council for a term of up to four years
  - d) the President of the Victoria University of Wellington Students' Association (or nominee);
  - e) a person appointed by Council on the nomination of Te Aka Matua for a term of up to four years
  - f) the Vice-Chancellor;
  - g) up to 2 external members appointed by the Council for a term of up to four years
- 4.2 The Panel will be chaired by the Chancellor (or Pro-Chancellor if the person holding office as Chancellor is being considered for recommendation)

- 4.3 At least two members of the Panel must be graduates of the University.
- 4.4 None of the members of the Nominations Panel, other than the Chancellor (or Pro-Chancellor) and Vice Chancellor, may be members of Council.

## **5 Meetings**

- 5.1 The Panel will meet when convened by the Chair or as requested by the Council.
- 5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor (or Pro-Chancellor).
- 5.3 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.4 The Chair will appoint a Secretary of the Panel in conjunction with the Secretary to Council.
- 5.5 The Standing Orders of Council will apply to any meetings of the Panel except to the extent inconsistent with these Terms of Reference.

## **6 Information and reporting**

- 6.1 The Committee will maintain direct lines of communication with the Council.

## **7 Review**

- 7.1 The Panel will undertake a periodic review of its responsibilities and activities and report to Council on that review.

## **8 Key dates**

These terms of reference were approved on: 29 July 2019 by Council

These terms of reference take effect from: 29 July 2019

These terms of reference were amended and  
approved by Council on: 23 March 2020

These terms of reference take effect from: 23 March 2020

## **9 Delegation by Council**

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Nominations Panel all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: \_\_\_\_\_  
Council member

Full name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signed: \_\_\_\_\_  
Council member

Full name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_