



COUNCIL

**Minutes of the Council Meeting held on Monday, 29 July 2019
from 9.00 am to 5.15 pm in the Council Chamber, Level 2, Hunter Building,
Kelburn Campus**

PRESENT:

Mr John Allen
Ms Robyn Bargh (*from 9.15 am*)
Professor Grant Guilford (Vice-Chancellor)
Associate Professor Kate Hunter
Dr Carwyn Jones (*from 11.40 am*)
Mr Alan Judge
Mr Hugo Lawrence
Ms Isabella Lenihan-Ikin
Mr Neil Paviour-Smith (Chancellor)
Dr Farib Sos
Ms Traci Houpapa (*from 9.10 am to 4.45 pm*)
Dame Therese Walsh (Pro-Chancellor) (*until 5.00 pm*)
Ms Caroline Ward, Secretary to Council

APOLOGIES: Nil

IN ATTENDANCE:

Dr Leon Bakker, Director, Planning and Management Information
Professor Stuart Brock, Vice-Provost (Academic)
Ms Patricia Danver, Executive Director, Development & Foundation
Ms Katherine Edmond, Associate Director, Communications, Marketing & Engagement
Professor Margaret Hyland, Vice-Provost (Research)
Ms Julia Innocente-Jones, Director, Victoria International
Mr Andrew Jackson, Director, Strategic Projects
Mr Simon Johnson, General Counsel
Mr Mark Loveard, Chief Operating Officer
Mr Les Montgomery, Chief Financial Officer
Mr Phil O'Connell, Director, Safety, Risk & Assurance
Mr Nigel Riley, Associate Director, Marketing, Communications, Marketing & Engagement
Ms Madeleine Setchell, Director, Communications, Marketing and Engagement
Professor Ian Williamson, Pro Vice-Chancellor and Dean of Commerce, Victoria Business School
Ms Jane Young, Associate Director, Digital Engagement, Communications, Marketing and Engagement
Jocelyn, Lady Keith (alumni)
Professor Geoff McLay, Faculty of Law
Associate Professor David Capie, Director, Centre for Strategic Studies

19.112

WELCOME / APOLOGIES

Noted:

1 that the Chancellor welcomed Council members, senior leadership and those attending the session of the meeting held in public.

- 2 that there was one apology from Dr Jones for lateness as he had teaching responsibilities from 9.30-11.30 am.

that the apology from Dr Jones for lateness be sustained.

Paviour-Smith/Lenihan-Ikin

Carried

190107

19.113

DECLARATIONS AND DISCLOSURES OF INTERESTS

Noted:

- 1 that there were no disclosures of interest by members of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968.
- 2 that the Disclosures of Interests Register was available at all times on the Resource Centre of Board books and circulated with material for all Council meetings.
- 3 that the Chancellor reminded Council members to advise the Secretary to Council of any disclosures between meetings.

19.114

COUNCIL MINUTES, MEETING HELD ON 10 JUNE 2019

Received:

the public Minutes of the meeting of Council held on 10 June 2019.

Resolved:

that the public Minutes of the meeting of Council held on 10 June 2019 be approved.

Allen/Judge

Carried

190108

19.115

REPORT FROM THE CHANCELLOR

Received:

an oral report from the Chancellor.

Noted:

- 1 activities since the last meeting of Council on 10 June 2019 :
 - awarded six Hunter Fellowships at a Ceremony following the June Council meeting
 - attended the Foundation Board of Trustees meeting
 - attended an event with the Vice-Chancellor, the Mayor and the NZSO Chief Executive to sign the Municipal Office Building lease as part of the National Music Centre joint venture
 - attended the Matariki dinner at Te Herenga waka marae
 - chaired a Victoria Honours Committee meeting
 - chaired a Human Resources Committee meeting
 - attended a Finance Committee meeting
 - attended a special luncheon with the Development office
 - chaired a Nominations Panel meeting
 - met with the Pro-Chancellor
 - met with each Council member
 - met with the Director, Marketing Engagement & Communications
 - met with the Director, Strategic Projects on two occasions
 - met with the Vice-Chancellor and the Secretary to Council

- 2 that the Chancellor highlighted the success of the Matariki dinner held on Te Herenga Waka marae.
- 3 that the Chancellor thanked all Council members for meeting with him individually since the last meeting.

Resolved: that the Chancellor's report be noted.

Lawrence/Sos
Carried
190109

19.116 REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor dated 23 July 2019 (document VUWC 19/73).

Ms Houpapa joined the meeting at 9.10 am

Ms Bargh joined the meeting at 9.15 am

- Noted:**
- 1 that the report was taken as read.
 - 2 that the success of the recent digital exam pilot which involved 563 Law and Commerce students was highlighted. This was an historic occasion for the University, and an initiative that has been very well received by students and exam moderators. The next stage will involve scaling the pilot up to bring digital exams to more of the University's students.
 - 3 that the Bachelor of Midwifery was approved by CUAP.
 - 4 that the University had won an International Green Gown Award for its student leadership programme – the Victoria Plus Programme.
 - 5 that the signing of the Adam Gift Agreement for a \$4 million philanthropic gift for the National Music Centre took place recently. This was attended by Verna Adam along with representatives from the Adam Foundation, the New Zealand School of Music and the New Zealand Symphony orchestra.
 - 6 that the Institute of Electrical and Electronics Engineers 2019 International Congress on Evolutionary Computation was hosted by the University in June.

Resolved: that the Vice-Chancellor's report be noted.

Allen/Hunter
Carried
190110

19.117 REPORTS FROM COMMITTEE CHAIRS

Received: Minutes and oral reports from Committee Chairs:

- Academic Board report, meeting held 25 June 2019
- Finance Committee, 15 July 2019

Noted: that the reports and minutes were taken as read.

Resolved: that the reports from Committee Chairs be noted.

Paviour-Smith/Sos
Carried
190111

19.118 FINANCIAL REPORT

Received: a Council paper from the Chief Financial Officer dated 23 July 2019 regarding the Financial Report to 30 June 2019 (document VUWC 19/74).

- Noted:**
- 1 that the report was taken as read.
 - 2 that strong Foundation returns continue to offset to some degree the challenges around core funding.

Resolved: that the Financial Report to 30 June 2019 be noted.

**Judge/Walsh
Carried
190112**

19.119

FORTHCOMING EVENTS AND NEXT MEETING

Received: a Council Paper from the Secretary to Council dated 23 July 2019 listing Forthcoming Events (document VUWC 19/75).

- Noted:**
- 1 that the Council paper was taken as read.
 - 2 that the next meeting of Council will take place on Monday, 9 September 2019 at 9.00 am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus.

Resolved: that the Council Paper on Forthcoming Events and the date and details of the next Council meeting on Monday, 9 September be noted.

**Paviour-Smith/Walsh
Carried
190113**

19.120

MEDIA REPORT

Received: a Council paper from the Associate Director Communications, Marketing and Engagement dated 23 July 2019 providing a media report (document VUWC 19/76).

- Noted:**
- 1 that the report was taken as read.
 - 2 that Council was appreciative of the report's additional commentary on social media.
 - 3 that regarding the visual identity refresh it was noted there had been some responses to the University posting on social media channels as well as responses following this information being included in the alumni newsletter.
 - 4 that it was confirmed that all communications sent to Council via the Chancellor, Vice-Chancellor or Secretary to Council had been circulated to all Council members.

Resolved: that the Media Report be noted.

**Paviour-Smith/Allen
Carried
190114**

19.121

QUEEN'S BIRTHDAY HONOURS

To receive: the list of graduates, friends and associates of the University who received awards in the 2019 Queen's Birthday Honours (document VUWC 19/77).

To resolve: that Council conveys its congratulations to all Victoria University of Wellington graduates friends and associates honoured in the 2019 Queen's birthday honours.

Hunter/Lenihan-Ikin
Carried
190115

19.122 GRADUATES IN ABSENTIA

Received: the list of degrees, diplomas and certificates granted on 29 July 2019 (document VUWC 19/78).

Resolved:

- 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 19/78 and that their names be entered on the Roll of Graduates on 29 July 2019.
- 2 that a motion of congratulations to the Graduates in Absentia was recorded.

Lawrence/Lenihan-Ikin
Carried
190116

19.123 RE-APPOINTMENT OF MEMBER TO VICTORIA HONOURS' COMMITTEE

Received: a Council paper from the Chancellor dated 23 July 2019 regarding the re-appointment of a Member to the Victoria Honours Committee (document VUWC 19/79).

Noted: that Council agreed unanimously by email circulation on 12 June 2019 that Professor Judy Brown be reappointed to the Victoria Honours' Committee.

Resolved: that Professor Brown be re-appointed to the Victoria Honours Committee under clause 4.1 (f) of the Victoria Honours' Committee Terms of Reference for a further term from 1 July 2019 to 31 June 2023.

Paviour-Smith/Bargh
Carried
190117

19.124 RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received: a recommendation that certain items be taken with the public excluded (document VUWC 19/65).

Noted:

- 1 that due to public interest in agenda item 14 on Visual Identity, the Chancellor had discussed the inclusion of this item in the public-excluded session of the meeting with the Vice-Chancellor and the General Counsel. He commented that the University needs to consider and seek advice, including appropriate brand protection mechanisms, as a rationale for considering this item in the confidential session of the meeting.
- 2 that in order to be open and transparent about this matter, without prejudicing its commercial position, the University will publicly release the Council paper as soon as possible following the meeting once the commercial matters referred to have been resolved.
- 3 that the Chancellor was strongly supportive of a move to include more agenda items in the public part of the meeting and that Council members were always

welcome to suggest agenda items that should be considered for inclusion in the public meeting agenda.

Resolved:

1

that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 14-28.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	Ground(s) under section 48(1) for the passing of this resolution
Strategic Plan refresh	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Minutes of previous meeting held on 10 June 2019	s 9(2)(b)(ii)	LGOIMA s48(1)(a)(ii)
Committee reports	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Chancellor's report	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Vice-Chancellor's report	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Visual identity	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Honorary degree recommendations	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
Council constitution governing documents	s9(2)(h)	LGOIMA, s48(1)(a)(ii)
TEC Investment Plan	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Carbon Zero by 2030	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Safety, Health and Wellbeing report to 30.6.19	s 9(2)(a) and s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Financial report to 30.6.19	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
2019 Q2 Financial forecast report	S 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Speaker from the Development office	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
Council only time	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 28, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Paviour-Smith/Judge
Carried
190118