



COUNCIL

**Minutes of the Council Meeting held on Monday, 10 June 2019
from 8.30 am to 4.45 pm in the Council Chamber, Level 2, Hunter Building,
Kelburn Campus**

PRESENT: Mr John Allen (until 12.45 pm)
Ms Robyn Bargh
Professor Grant Guilford (Vice-Chancellor)
Associate Professor Kate Hunter
Dr Carwyn Jones
Mr Alan Judge
Mr Hugo Lawrence
Ms Isabella Lenihan-Ikin
Mr Neil Paviour-Smith (Chancellor)
Dr Farib Sos
Ms Traci Houpapa (from 9.15 am to 12.45 pm)
Ms Caroline Ward, Secretary to Council

APOLOGIES: Dame Therese Walsh (Pro-Chancellor)

IN ATTENDANCE: Ms Katherine Edmond, Associate Director, Communications, Marketing & Engagement
Mr Simon Healy, Director, Strategic Projects
Professor Rawinia Higgins, Deputy Vice-Chancellor, Māori
Professor Margaret Hyland, Vice-Provost (Research)
Mr Simon Johnson, General Counsel
Ms Maria Jones, Associate Director, Engagement and Alumni, Communications and Marketing and Engagement
Ms Marie Laking, Strategic Projects Team
Mr Phil O'Connell, Director, Safety, Risk & Assurance
Professor Wendy Lerner, Provost
Mr Mark Loveard, Chief Operating Officer
Mr Les Montgomery, Chief Financial Officer
Mr Nigel Riley, Associate Director, Marketing, Communications, Marketing & Engagement
Ms Madeleine Setchell, Director, Communications, Marketing and Engagement
Mr David Stevenson, Director Property Services
Ms Pam Thorburn, Director, Student Academic Services
Jocelyn, Lady Keith (alumni)

19.84

MIHI

Noted: that Dr Carwyn Jones welcomed all present to the meeting back in the Council Chamber after recent renovation works.

19.85 WELCOME / APOLOGIES

- Noted:**
- 1 that the Chancellor thanked Dr Jones for his Mihi and welcomed Council members, senior leadership and one member of the public to the meeting.
 - 2 that an apology was received from Dame Therese Walsh.
 - 3 that Ms Houpapa had advised the Chancellor prior to the meeting that she would need to leave early at approximately 12.45 pm.
 - 4 that Mr Allen had advised the Chancellor prior to the meeting that he would need to be absent for most of the afternoon session.
 - 5 that a vote of thanks was recorded to Vicki Faint for her work as acting Secretary to Council.

that the apology from Dame Therese Walsh be sustained.

**Paviour-Smith/Sos
Carried
190079**

19.86 DECLARATIONS AND DISCLOSURES OF INTERESTS

- Noted:**
- 1 that there were no disclosures of interest by members of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968.
 - 2 that the Disclosures of Interests Register was available at all times on the Resource Centre of Board books and circulated with material for all Council meetings.
 - 3 that the Chancellor reminded Council members to advise the Secretary to Council of any disclosures between meetings.

19.87 COUNCIL MINUTES, MEETING HELD ON 6 MAY 2019

Received: the public Minutes of the meeting of Council held on 6 May 2019.

Resolved: **that the public Minutes of the meeting of Council held on 6 May 2019 be approved.**

**Lawrence/Hunter
Carried
190080**

19.88 REPORT FROM THE CHANCELLOR

Received: an oral report from the Chancellor.

- Noted:**
- 1 activities since the last meeting of Council on 6 May 2019:
 - addressed the media following the Council decision not to proceed with a name change or pursue a legal strategy
 - attended the University celebration of the PBRF results
 - attended the TEU Annual conference dinner
 - attended a Presidential delegation from the Asia-Pacific Chambers of Commerce and Industry (CACCI)
 - attended the Foundation Board of Trustees meeting
 - hosted an Honorary Doctorate morning tea for Emma Kruse Va'ai
 - presided over six graduation ceremonies at the Michael Fowler Centre and one on Te Herenga Waka Marae

- led the graduation parades with the Vice-Chancellor, the Pro-Chancellor and other members of Council
- attended the Te Aka Matua Committee meeting
- attended the Audit & Risk Committee meeting
- attended the Finance Committee meeting
- attended the 150th Anniversary of Otago University celebration over Queens' Birthday weekend.

2 that the Chancellor and Vice-Chancellor had met with media after the 6 May Council meeting at which the decision was made not to pursue a legal strategy in relation to the Minister's December 2018 decision to decline the University's proposed name change.

3 that the efforts of staff and volunteers at May graduation in making the occasion particularly memorable and special for students and their supporters was acknowledged.

4 that at a morning tea to celebrate her honorary doctorate (DLitt) Dr Emma Kruse Va'ai had presented a gift of a tapa cloth to the University from Samoan writer and academic Letuimanu'asina.

5 that the Chancellor highlighted his attendance at Otago University's 150th celebrations over Queen's birthday weekend as well as the TEU annual conference dinner.

Resolved: that the Chancellor's report be noted.

Allen/Bargh
Carried
190081

19.89

REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor dated 4 June 2019 (document VUWC 19/55).

Noted:

1 that the report was taken as read.

2 that the Vice-Chancellor reinforced the Chancellor's comments regarding the efforts of the events team and volunteers during the seven graduation ceremonies and two parades. He also thanked Council members who made time to attend graduation ceremonies.

3 that screenings of the documentary One Day Ahead, featuring Associate Dean John Randal's Tour de France expedition to promote mental health, had encouraged debate about the topic. Plans are being made to screen the film for students in halls of residence.

4 that the deadline had closed on 31 May for consultation on the Sexual Harassment policy. Feedback was being considered and appropriate education and training to support implementation of the new policy was also under development.
Ms Houpapa joined the meeting at 9.15 am

5 that the 'appreciative advising outreach' approach to all first year Bachelor of Arts and Bachelor of Music students, plus all Māori and Pasifika students (levels 100-300), was further explained noting that it has led to an increased number of students addressing issues early in their studies and improved 'planning ahead' skills.

Resolved: that the Vice-Chancellor's report be noted.

Sos/Lawrence
Carried
190082

19.90

REPORTS FROM COMMITTEE CHAIRS

- Received:** Minutes and oral reports from Committee Chairs:
- Academic Board report, meeting held 16 April 2019
 - Te Aka Matua Committee, 20 May 2019
 - Audit & Risk Committee, 27 May 2019
 - Finance Committee, 27 May 2019

- Noted:**
- 1 that the terrific growth in PhD enrolments was acknowledged.
 - 2 that thinking was underway to develop a co-ordinated approach to intern placements with one point of contact within the University and consistency across Faculties. This would also take into account all aspects of workplace safety in the placement of a student as an intern.
 - 3 that the Provost provided an oral report on the Trimester 3 project which has a short term goal of growing the number of courses available in 2019. A key component of Trimester 3 was the regularisation of the academic year to create three 12-week trimesters thereby allowing full utilisation of facilities over summer, more course offerings and the ability for students to complete their degrees in a shorter time.

- Resolved:** **that the oral reports from Committee Chairs be noted.**
- Allen/Lawrence
Carried
190083**

19.91

FINANCIAL REPORT

- Received:** a Council paper from the Chief Financial Officer dated 30 April 2019 regarding the Financial Report to 31 March 2019 (document VUWC 19/56).

- Noted:**
- 1 that the report was taken as read.
 - 2 that in the recent budget the pattern set by the previous government of funding increases for universities falling short of their cost increases had continued.
 - 3 that funding for the ICT Graduate School was terminated and new applications to the Entrepreneurial Universities initiative had ceased.

- Resolved:** **that the Financial Report to 30 April 2019 be noted.**
- Paviour-Smith/Judge
Carried
190084**

19.92

FORTHCOMING EVENTS AND NEXT MEETING

- Received:** a Council Paper from the Secretary to Council dated 4 June 2019 listing Forthcoming Events (document VUWC 19/57).

- Noted:**
- 1 that the next meeting of Council will take place on Monday, 29 July 2019 at 9.00 am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus.
 - 2 that the Distinguished Alumni Award winners have been announced and the Awards event will take place on 14 November. Previously a 'save the date' request was sent in the hope of having as many Council members able to attend as possible.

Resolved: that the Council Paper on Forthcoming Events and the date and details of the next Council meeting on Monday, 29 July 2019 be noted.

Houpapa/Judge
Carried
190085

19.93 MEDIA REPORT

Received: a Council paper from the Associate Director Communications, Marketing and Engagement dated 4 June 2019 providing a media report (document VUWC 19/58).

Noted: 1 that the report was taken as read.

Action:

2 that the Council requested that future reports also include summary information and analysis on the University's social media activity.

Resolved: that the Media Report be noted.

Bargh/Sos
Carried
190086

19.94 COUNCIL DATES FOR 2020

To receive: a Council paper from the Chancellor dated 5 June 2019 regarding proposed dates for 2020 (document VUWC 19/59).

To note: that Council discussed the proposed dates and agreed that the matter be progressed by the Secretary to Council outside the meeting.

19.95 GRADUATES IN ABSENTIA

Received: the list of degrees, diplomas and certificates granted on 10 June 2019 (document VUWC 19/60).

Resolved: 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 19/60 and that their names be entered on the Roll of Graduates on 10 June 2019.

2 that a motion of congratulations to the Graduates in Absentia was recorded.

Lawrence/Lenihan-Ikin
Carried
190087

19.96 GUARANTEED ENTRY SCORES (GES) FOR ADMISSION OF DOMESTIC UNDERGRADUATE STUDENTS IN 2020

Received: a Council paper from the Provost dated 17 May 2019 regarding Guaranteed Entry Scores (GES) for Admission of Domestic Undergraduates Students in 2020 (document VUWC 19/61).

Resolved: 1 that Council confirm the Guaranteed Entry Score remains at 150 for all undergraduate degrees with the exception of Architecture and Design;

- 2 that Council confirm the Guaranteed Entry Score for the BAS and BBSc qualifications within the Faculty of Architecture and Design remains at 180.

Allen/Hunter
Carried
190088

19.97 APPOINTMENT OF MEMBER TO COUNCIL NOMINATIONS PANEL

Received: a Council paper from the Chancellor dated 4 June 2019 regarding the appointment of a Member to the Council Nominations Panel (document VUWC 19/62).

- Noted:**
- 1 that the appointment was to replace the late Miriama Evans.
 - 2 that the General Counsel had confirmed that the appointment of a further staff member to the Panel was acceptable under its current Terms of Reference.

Resolved: on the recommendation of the Te Aka Matua Committee:

that Professor Rawinia Higgins be appointed to the Nominations Panel as the Te Aka Matua member under clause 3.1(e) of the Nominations Panel Terms of Reference for a term of four years from 6 May 2019 to 5 May 2023.

Paviour-Smith/Sos
Carried
190089

19.98 REAPPOINTMENT OF FOUNDATION TRUSTEES

Received: a Council paper from the Chancellor dated 5 June 2019 regarding the reappointment of Foundation Trustees (document VUWC 19/63).

- Noted:**
- 1 that both Mr Stevens, the current Chair of the Board of Trustees, and Mr Christie had confirmed their willingness and availability to be reappointed to a further term.
 - 2 that Ms Bernadette Courtenay had tendered her resignation from the Board of Trustees. Council recorded a note of thanks for her contribution.
 - 3 that the Foundation Chair was working with management to identify suitable additional appointees to the Foundation Trust Board to ensure diversity as well as people who understand philanthropy from a donor's point of view.
Action:
 - 4 that the Secretary to Council was asked to circulate the current membership and terms of the Foundation Board of Trustees.

Resolved:

- 1 that Mr Craig Stevens be reappointed as a Trustee of the Victoria University of Wellington Foundation under rules 2.4 and 7.2 of the First Schedule to the Trust Deed for a term of office of three years from 1 July 2019 to 30 June 2022.

Paviour-Smith/Lawrence
Carried
190090

- 2 that Mr Rick Christie be reappointed as a Trustee of the Victoria University of Wellington Foundation under rules 2.4 and 7.2 of the First

Schedule to the Trust Deed for a term of office of three years from 1 July 2019 to 30 June 2022.

**Paviour-Smith/Lawrence
Carried
190091**

19.99 TREASURY STATUTE

Received: a Council paper from the Chief Financial Officer dated 4 June 2019 regarding the Treasury Statute (document VUWC 19/64).

Noted that the Finance Committee had considered the statute in detail and provided feedback and suggestions at its meeting on 27 May.

Resolved: **that on the recommendation of the Finance Committee: the revised Treasury Statute be approved.**

**Judge/Sos
Carried
190092**

19.100 RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received: a recommendation that certain items be taken with the public excluded (document VUWC 19/65).

Resolved: **that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 17-28. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	Ground(s) under section 48(1) for the passing of this resolution
Minutes of previous meeting held on 6 May 2019	s 9(2)(b)(ii)	LGOIMA s48(1)(a)(ii)
Committee reports	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Safety, Health and Wellbeing report to 30.4.19	s 9(2)(a) and s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Financial report to 30.4.19	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)

Forecast report	S 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Quarterly reports: - Property portfolio update	s 9(2)(b)(ii), s9(2)(l) and s9(2)(j)	LGOIMA, s48(1)(a)(ii)
Chancellor's report	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Vice-Chancellor's report	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Strategic Plan refresh progress report	s 9(2)(b)(ii)	LGOIMA, s48(1)(a)(ii)
Amendments to the Education Act 1989 Council composition requirements	s9(2)(h)	LGOIMA, s48(1)(a)(ii)
Speaker from the Hardship Committee	s9(2)(a)	LGOIMA, s48(1)(a)(ii)
Council only time	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

I also move that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 28, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Paviour-Smith/Bargh
Carried
190093