

Uni Exchange Aotearoa Recommendation Form

Te Herenga Waka—Victoria University of Wellington



1. For the Student

Please fill out your contact details before submitting this form to your referee. An appropriate referee would be an academic lecturer or programme director who has taught you within the last two years. Please remember that academics are busy people and to make sure that they have plenty of time to return this form to the VUW Uni Exchange Aotearoa office by the deadline.

Name	
Student ID #	
Degree(s)	
Major(s)	
Host university requested	<div><div>AUT</div><div>University of Otago</div><div>No preference</div></div>
Exchange trimester	Trimester 2, 2026

2. For the Referee

The student above has applied to participate in Uni Exchange Aotearoa (UEA), which involves full time study at another NZ university—either AUT or University of Otago. To fully benefit and be prepared for an exchange, a student must be emotionally mature, flexible, and able to adapt easily, as well as communicate well with people from different backgrounds. The student should be highly motivated and have qualities that demonstrate they are a good ambassador for Te Herenga Waka.

We appreciate your thoughtful and candid appraisal of the applicant as their application will not be considered until this form has been received. This form is confidential. The applicant will not review the form. The form should be emailed to

UniExchangeAotearoa@vuw.ac.nz by **11.59pm, Thursday 2 April 2026.**

Referee's name	
Faculty	
Title/Occupation	
Daytime phone number	
Email address	

In what capacity have you known the applicant, and for how long?

Please give us your appraisal of the applicant in terms of the qualities listed below.

	Poor	Below average	Average	Above average	Excellent	N/A
Academic achievement						
Commitment to study						
Communication skills						
Problem solving						
Takes initiative						
Teamwork ability						
Meets deadlines						
Flexibility						
Emotional maturity						

Please make any additional relevant statements about the applicant.

This may include their record, potential, or personal qualities which you believe would be helpful in considering the student’s application for exchange. Would this student be a good ambassador for Te Herenga Waka while elsewhere in Aotearoa?

Overall recommendation:

	I highly recommend this student.
	I recommend this student.
	I do not recommend this student.

Signature	
Date	

Please email this form to UniExchangeAotearoa@vuw.ac.nz