

Meeting of Council, Public - Order Paper and Documents (27/03/2023)

Public papers

Table of Contents:

Cover	1
Agenda - Public	2
Karakia	3
Welcome/Apologies	4
Disclosure of Interests	5
Council Minutes and Matters Arising, Meeting held 13 February 2023	9
Report from the Chancellor	18
Report from the Vice-Chancellor	22
Financial report to 28 February 2023	27
Media and Social Media report	31
Forthcoming Events and Next Council meeting	37
VUWSA President report	40
Ngāi Tauira Co-Presidents' report - oral report	52
Committee and Academic Board reports	53
Conferment of Qualifications	62
2022 Annual report	97
School of Science in Society	172
Speakers: AP Christina Barton, Adam Art Gallery / Mr Fergus Barrowman, Te Herenga Waka University Press	174
Resolution to Exclude the Public	175
Governing Documents - Council Manual	177
Appendix: Te Tiriti o Waitangi Statute	231
Appendix: Governing Documents - Council Standing Orders and Code of Conduct	233
Appendix: Governing Documents - Committee Terms of Reference	240



VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

MEETING OF
COUNCIL

ORDER PAPER AND DOCUMENTS

- PUBLIC -

10.30 AM, MONDAY, 27 MARCH 2023
COUNCIL CHAMBER, LEVEL 2,
HUNTER BUILDING

COUNCIL

Order paper for the meeting to be held in the
Council Chamber, Level 2, Hunter Building, Kelburn Campus and/or
via Zoom videoconference
at 10.30 am on Monday, 27 March 2023

PUBLIC BUSINESS

10.30 am	Karakia		<i>Prof Arnold</i>
	1. Welcome and Apologies		<i>Chancellor</i>
	2. Disclosure of Interests		<i>Chancellor</i>
	Procedural item		
10.35 am	3. Council Minutes, meeting held 13 February 2023		<i>Chancellor</i>
	Items for Noting		
10.40 am	4. Report from the Chancellor	VUWC 23/22	<i>Chancellor</i>
	5. Report from the Vice-Chancellor	VUWC 23/23	<i>Vice-Chancellor</i>
	6. Financial report to 28 February 2023	VUWC 23/24	<i>CFO</i>
	7. Media and Social Media report	VUWC 23/25	<i>Vice-Chancellor</i>
	8. Forthcoming Events and next Council meeting	VUWC 23/26	<i>Chancellor</i>
11.00 am	9. VUWSA President report	VUWC 23/27	<i>VUWSA Pres.</i>
	10. Ngāi Tauira Co-Presidents' report	<i>Oral report</i>	<i>Ngāi Tauira Co-Presidents</i>
	11. Committee minutes and Academic Board report		
	• Audit & Risk Committee, 13 March 2023	<i>Oral reports</i>	<i>Committee Chairs</i>
	• Finance Committee, 13 March 2023		
	• Academic Board report, 14 March 2023	VUWC 23/28	<i>Vice-Chancellor</i>
	Items for Approval		
11.25 am	12. Conferment of Qualifications	VUWC 23/29	<i>Chancellor</i>
11.30 am	13. 2022 Annual report	VUWC 23/30	<i>CFO</i>
	14. School of Science in Society in the Faculty of Science	VUWC 23/31	<i>Vice-Chancellor</i>
11.40 am	15. Speakers Tina Barton, Adam Art Gallery Fergus Barrowman, Te Herenga Waka Press	<i>Oral reports</i>	<i>Chancellor</i>
12.10 pm	16. Resolution to Exclude the Public	VUWC 23/32	<i>Chancellor</i>
Attached	Governing Documents Council Manual, Standing Orders/Code of Conduct Te Tiriti o Waitangi Statute Committee Terms of Reference		

Karakia

Agenda Item 1

Welcome/Acknowledgements/Apologies

To:

- a) Welcome
- b) Acknowledge
- c) Note any apologies

To resolve: **that the apologies be sustained.**

Agenda Item 2

Disclosure of Interests

To receive: any declarations and disclosures of interest by members of Council.

To note: that the Disclosure of Interests register is attached.

To consider:

- 1 **declarations and conflicts of interest by Council Members.**
- 2 **whether a conflict of interest exists or is perceived to exist and, if so, how the matter should be managed.**

NAME	ENTITY	POSITION	START DATE (or entry date)	END DATE	UPDATED
John Allen	Be. Accessible Charitable Trust	Chair	June 2012		
	WellingtonNZ	Chief Executive	1 June 2020		
	Koi Tu, Centre for Informed Futures at Auckland University	Board Member	2 May 2020		
	Regional Skills Committee – Ministerial appointee	Member	July 2020		
	Wellington Uni-Professional	Director	August 2020		
	Creative HQ (Holding Co Wellington Regional Economic Development Agency Limited)	Director	June 2020		
	National Music Centre Collaborative Governance Group (CGG)	Non-voting Chair	July 2022		
	Victoria University of Wellington Foundation Board of Trustees	Trustee	January 2022		
Richard Arnold	Tertiary Education Union	Member	2001		
Brigitte Bönisch-Brednich	Nil				
Jaistone Finau	Trusthouse Foundation Porirua Regional Advisory Committee	Member	8/6/21		
	Trusthouse Foundation Porirua Regional Advisory Committee	Chair	7/11/21		
	Trusthouse Foundation	Member	7/11/21		
	Taura Pasifika	National President	1/1/21		
	Ministry of Foreign Affairs and Trade	Employee	28/11/22		
Pania Gray	Kororā Consulting	Managing Director	August 2010	Ongoing	
	New Zealand Qualifications Authority	Deputy Chair	October 2021	Oct 2024	
	New Zealand Film Commission	Board Member	Feb 2020	Oct 2024	
	Education Services Limited	Board Member	July 2014	July 2024	
	Te M āt āwai Audit & Risk Committee	Independent Member	August 2019	Ongoing	
	Ministry of Health Risk & Assurance Committee	Independent Member	Nov 2021	June 2024	
	Te W ānanga o Raukawa	Part-time student	2021	Ongoing	
	Te Herenga Waka, son is a student in 2023		2020	2023	

NAME	ENTITY	POSITION	START DATE (or entry date)	END DATE	UPDATED
Alan Judge	Aquatx Holdings Ltd	Chair/Shareholder	24/12/2008		
	Biotelliga Holdings Ltd	Shareholder	13/7/2017		
	The Dame Malvina Major Foundation	Trustee	28/3/2011		
	Habit Group Holdings Limited	Chair	31/12/18		
	Victoria University of Wellington Foundation Board of Trustees	Trustee	15/2/21		
	Maxwell Fernie Trust	Trustee	21/3/21		
David McLean	Westpac NZ Ltd	Ex-CEO	2014		
	Bibi McLean Trustee Limited	Director	2019		
	Ian McLean Consultancy Services Limited	Shareholder	1999		
	NACEW	Member	2019		
	Kiwi Group Capital Ltd	Chair/Director	23.11.22		
	KiwiRail Holdings Ltd	Chair	1.10.22		
	NZ Railways Corporation	Chair	1.10.22		
Kelly Mitchell	Youth Movement Fund, Aotearoa	Committee member	1.2.22		
	Tertiary Education Union	Member	1.2.22		
	Green Party of Aotearoa New Zealand	Member	1.3.22		
Cath Nesus	Nesus & Associates	Director	Feb 2004		
Nic Smith	Queensland University of Technology	Adjunct Professor	1.9.2022		
	University of Auckland	Visiting Professor	24.3.2020		
	Victoria University of Wellington Foundation Board	Trustee	16.1.2023		
Maryan Street	KiwiRail Holdings Ltd	Director	7.7.22		
James Te Puni	Barnados NZ	Board Chairman	Nov 2015		
	Te Ahuru Mowai*	Kaiwhakahaere	Mar 2020		
		Matua/CEO	Sep 2022		
	<i>*Te Ahuru Mowai is involved in a research partnership with Te Herenga Waka funded by MBIE providing solar energy technology to 20 homes in Porirua"</i>				
	Waikanae Christian Holiday Park	Trustee	March 2021		

NAME	ENTITY	POSITION	START DATE (or entry date)	END DATE	UPDATED
	Titahi Ltd	Director and Shareholder	March 2021		
	Switched On Group	Director	Nov 2021		

Agenda Item 3

Council Minutes, Meeting held on 13 February 2023

To receive: the public Minutes of the Meeting of Council held on 13 February 2023.

To resolve: that the Minutes of the Meeting of Council held on 13 February 2023 be approved.



COUNCIL

**Minutes of the Council Meeting held on Monday, 13 February 2023
in the Council Chamber, Level 2, Hunter Building
from 9.00 am to 1.35 pm**

PRESENT:

Mr John Allen (Chancellor)
Professor Richard Arnold
Professor Brigitte Bönisch-Brednich
Mr Jaistone Finau *from 10.05 am to 12.20 pm*
Mr Alan Judge
Mr David McLean
Ms Kelly Mitchell
Ms Cath Nesus
Professor Nic Smith (Vice-Chancellor)
Hon Maryan Street (Pro-Chancellor)
Mr James Te Puni
Ms Caroline Ward (Secretary to Council)

APOLOGIES:

Nil

IN ATTENDANCE:

Ms Jackie Anderson, Acting General Counsel
Ms Katherine Edmond, Director, Communications
Ms Fabiefara Filo, Acting Manager, Pasifika Student Success Team
Mr Simon Johnson, Acting Chief Operating Officer
Professor Wendy Larner, Provost
Mr Blair McRae, Deputy Vice-Chancellor, Engagement
Professor Markus Melloh, Dean of Faculty of Health
Mr Les Montgomery, Chief Financial Officer
Ms Pelesa Semu, Senior Advisor, Office of the Assistant Vice-Chancellor (Pasifika)

INVITED SPEAKER:

Ms Barbara McKerrow, Chief Executive, Wellington City Council
accompanied by Ms Sehai Orgad, Chief of Staff, Wellington City Council

23.01

WELCOME / ACKNOWLEDGEMENTS / APOLOGIES

Noted:

- 1 that Mr Allen warmly welcomed all to the meeting acknowledging Professor Nic Smith and Ms Kelly Mitchell for whom it was their first formal meeting of Council.
- 2 that those watching the meeting via the livestream were also acknowledged.
- 3 that he congratulated Professor Wendy Larner on her recently announced appointment as Vice-Chancellor of Cardiff University.
- 4 that Ms Mitchell led the Karakia.

23.02 DECLARATIONS AND DISCLOSURE OF INTERESTS

- Received:** declarations and disclosure of interests by members of Council.
- Noted:** that the Interests Register will be updated to add Mr Jaistone Finau's appointment as Chair of the Trusthouse Foundation Porirua Regional Advisory Committee, and subsequent appointment as a member of the overarching body – the Trusthouse Foundation.
- Noted:** that Council members were reminded to advise the Secretary to Council of any changes to their disclosure of interests listing between meetings.

23.03 COUNCIL MINUTES, MEETING HELD ON 28 NOVEMBER 2022

- Received:** the public Minutes of the meeting of Council held on 28 November 2022.
- Resolved:** that the public Minutes of the meeting of Council held on 28 November 2022 be approved.

Arnold/McLean
Carried
230001

23.04 REPORT FROM THE CHANCELLOR

- Received:** a Council paper from the Chancellor, Mr John Allen, dated 7 February 2023 (document VUWC 23/01).
- Noted:**
- 1 that the report was taken as read.
 - 2 that the untimely death of former Vice-Chancellor, Emeritus Professor Stuart McCutcheon, was noted with great sadness. His contribution to this University and the tertiary sector overall was recognised for its impact and significance.
 - 3 that the death of former Director of the Centre for Strategic Studies, Terence O'Brien was recorded. Mr O'Brien was particularly remembered for his contribution to the University as a staff member and subsequently as a strong supporter and friend.
 - 4 that the challenging financial environment remains, with lower-than-expected 2023 student enrolment numbers. Other factors include a strong job market and opportunities for international travel along with the cost of living in Wellington having an impact.
 - 5 that the importance of having staff and students back on campus whilst providing a dynamic, stimulating and enriching in-person experience will be a key strategic focus during the year.
 - 6 that for students the importance of face-to-face lectures and tutorials and participation in the many social and educational opportunities available cannot be underestimated. The University is much more than a content provider, we are educators.
 - 7 that the closure of VicBooks and the impact of this on staff, students and the wider community was acknowledged. Every effort is being made to find a replacement operator to ensure that this important aspect of a full experience on campus can continue.

Resolved: that the Chancellor's report be noted.

Nesus/Street
Carried
230002

23.05

REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor, Professor Nic Smith, dated 2 February 2023 (document VUWC 23/02).

Noted:

- 1 that the report was taken as read.
- 2 that in Professor Smith's first formal report to Council since starting in the role on 16 January 2023, he highlighted three main themes:
Core strategic goals
How do we re-energise the University community and what does it mean to be a place-based institution? Thinking about the wider context, the devastating loss of Vic Books is an indicator that if we don't see engaged staff and students back on campus there will be further losses of things that enrich the campus experience.
Constraints
The entire tertiary sector is constrained by government financial policy and is also showing the effects of nearly three years of the COVID-19 pandemic. The University's enrolment figures are confronting and there is no question that the pipeline is diminishing. Students are also particularly hard hit by the cost-of-living crisis currently affecting the country. Attributing all of the current difficulties to the new Admissions system is unfair, however it has not helped. The Acting Chief Operating Officer has led a task force to focus entirely on admitting and enrolling as many students as possible. The efforts of staff who have participated above and beyond to maximise enrolment opportunities were acknowledged.
University rankings
These are an anodyne fact of the University landscape allowing measures to be constructed cheaply and at a distance. Despite this, they are an important driver of international student University selection process. As part of considering what is distinctive/valuable about this University the time is right to determine our distinctive strengths and how best to invest in those in a constrained environment.

Resolved: that the report from the Vice-Chancellor be noted.

Judge/Mitchell
Carried
230003

23.06

FINANCIAL REPORT TO 31 DECEMBER 2022

Received: the Financial report to 31 December 2023 from the Chief Financial Officer, Mr Les Montgomery (document VUWC 23/03).

Noted: 1 that the report was taken as read.

- 2 that it had been a difficult end to 2022 with a loss of more than \$15 million driven by weaker revenue and increased costs mostly due to people related items including the outcome of the bargaining rounds late in the year.
- 3 that all of the University's subsidiaries had had a tough financial year in 2022 including Wellington Uni-Professional and Wellington Uni-Ventures.
- 4 that the Chancellor acknowledged that it will be a significant challenge to achieve the Council's goal of breakeven in 2023.

Resolved: that the Financial report to 31 December 2023 be noted.
Judge/Bönisch-Brednich
Carried
230004

23.07 MEDIA AND SOCIAL MEDIA REPORT

Received: a Council paper from the Vice-Chancellor, Professor Nic Smith, dated 1 February 2023, providing a Media and Social media report (document VUWC 23/04).

Noted:

- 1 that the report was taken as read.
- 2 that the world record indoor football match had received a lot of media coverage and Council recorded its congratulations on this achievement.
- 3 that the impressive work of the University's academic community engaging well beyond the walls of the University was commended, for example the articles across the media by Professor James Renwick following the serious flooding as a result of cyclone Hale.

Resolved: that the Media and Social Media report be noted.
Te Puni/Street
Carried
230005

23.08 NEW YEAR HONOURS - 2023

Received: a Council paper from the Secretary to Council dated 7 February 2023 regarding New Year Honours – 2023 (document VUWC 23/05).

Noted: that the Knighthood of Sir Mark Dunajtschik, a strong supporter and significant friend of the University, was highlighted.

Resolved: that Council conveys its congratulations to all Te Herenga Waka - Victoria University of Wellington graduates, friends and stakeholders honoured in the 2023 New Year Honours.

McLean/Arnold
Carried
230006

23.09 FORTHCOMING EVENTS AND NEXT COUNCIL MEETING

Received: a Council paper from the Secretary to Council, Ms Caroline Ward, dated 2 February 2023, listing Forthcoming Events (document VUWC 23/06).

- Noted:**
- 1 that the Council paper was taken as read.
 - 2 that the official welcome for students takes place on Friday, 24 February 2023 as part of Orientation week activities. Council members are welcome and encouraged to attend.
 - 3 that the next meeting of Council will take place on Monday, 27 March 2023, at 10.30 am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington and/or via Zoom.

Resolved: that the Council paper on Forthcoming Events and the date and details of the next Council meeting on Monday, 27 March 2023 be noted.

Mitchell/Bönisch-Brednich
Carried
230007

The agenda was re-ordered to consider the next four items

23.10 CONFERMENT OF QUALIFICATIONS

Received: the list of degrees, diplomas and certificates granted on 13 February 2023 (document VUWC 23/09).

Noted: that the Secretary to Council was congratulated by the Chancellor and Members of Council for completing her Bachelor of Science degree.

- Resolved:**
- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 23/09, and that their names be entered on the Roll of Graduates on 13 February 2023.
 - 2 that a motion of congratulations to the Graduates be recorded.

Bönisch-Brednich/Mitchell
Carried
230008

23.11 APPOINTMENT OF COUNCIL MEMBER – MS PANIA GRAY

Received: a Council paper dated 2 February 2023 from the Chancellor regarding the appointment of a Council member, Ms Pania Gray (document VUWC 23/09).

Resolved: that on the recommendation of the Nominations Panel:

in accordance with clause 6.1 of the Council Membership Statute, Ms Pania Gray be appointed to Council for a four year term from 1 January 2023 to 31 December 2026.

Street/Allen
Carried
230009

23.12 AUDIT & RISK COMMITTEE APPOINTMENT

Received: a Council paper from the Chancellor dated 2 February 2023 regarding the appointment of a Council member to the Audit & Risk Committee (document VUWC 23/10).

Resolved: that on the recommendation of the Chancellor:

Ms Pania Gray be appointed to the Audit & Risk Committee under clause 4.1(b) of its Terms of Reference.

Allen/Street
Carried
230010

23.13

APPOINTMENT OF FOUNDATION TRUSTEES

Received: a Council paper from the Chancellor dated 2 February 2023 regarding the appointment of Foundation Trustees (document VUWC 23/11).

- Resolved:**
- 1 that Mr Alan Judge be re-appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.2 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2023 to 31 December 2023.
 - 2 that Ms Jessica Ye, having been nominated by the Victoria University of Wellington Students' Association, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.3 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2023 to 31 December 2023.

Te Puni/Arnold
Carried
230011

at 9.30 am Ms Fabie Filo and Ms Pelesa Semu joined the meeting

23.14

PASIFIKA QUARTERLY REPORT

Received: a Council paper dated 7 February 2023 from Associate Professor Hon. Luamanuvao Dame Winnie Laban, Assistant Vice-Chancellor (Pasifika) providing a Pasifika update (document VUWC 23/07).

- Noted:**
- 1 that the report was taken as read and Ms Filo spoke to it.
 - 2 that progress in key strategic areas including work to increase Pasifika student numbers, their grade point average and their qualification completion rates was highlighted.
 - 3 that the wider range of student support and engagement work carried out by the Office of the AVC (Pasifika) was detailed.
 - 4 that a heartfelt plea for the University to investigate the provision of more scholarships for Pasifika students was received and acknowledged by the Chancellor.

Resolved: that the Pasifika quarterly report be noted.

Mitchell/Nesus
Carried
230012

at 9.40 am Ms Fabie Filo and Ms Pelesa Semu left the meeting

at 9.40 am Ms Barbara McKerrow and Ms Sehai Orgad joined the meeting

at 10.05 am Mr Jaistone Finau joined the meeting

23.15

SPEAKER: MS BARBARA MCKERROW, CHIEF EXECUTIVE, WELLINGTON CITY COUNCIL

Welcomed

Wellington City Council Chief Executive, Ms Barbara McKerrrow and her Chief of Staff, Ms Sehai Orgad.

Noted:

- 1 that the Chancellor warmly welcomed Ms McKerrrow and Ms Orgad to the meeting and thanked them for making the time to address Council today. He emphasised the longstanding importance of the relationship between the University and the Wellington City Council.
- 2 that ways in which the Council and the University can work together were discussed. Ms McKerrrow detailed the vision of the new Mayor of Wellington, Tory Whanau, of the capital being a 'City of Impact'. She said there are many opportunities for the city and University to work together to promote Wellington as a great place to live, work and study. She also noted a number of existing partnerships between WCC and the University including plans for a National Music Centre and the Pōneke Promise.

at 10.15 am Ms Barbara McKerrrow and Ms Sehai Orgad left the meeting

23.16

RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received:

a recommendation that certain items be taken with the public excluded (document VUWC 23/12).

Resolved:

- 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 17-29.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
17. Minutes of previous meeting held on 28 November 2022	s9(2)(a), s 9(2)(b)(ii), and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
18. Safety, Health & Wellbeing report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA s48(1)(a)(ii)
19. Chancellor's report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA s48(1)(a)(ii)
20. Vice-Chancellor's report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA, s48(1)(a)(ii)

21. Admissions and enrolments report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
22. Financial report to 31 December 2022	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
23. Strategy – standing item	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
24. Naming	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
25. Report on Appeal Committee Hearings	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
26. Pastoral Care Code Annual report	s9(2)(b)(ii) and s9(2)(i)	LGOIMA, s48(1)(a)(ii)
27. Quarterly reports <ul style="list-style-type: none"> • Digital roadmap • Student recruitment and marketing 	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
28. Committee reports <ul style="list-style-type: none"> • Nominations Panel • People & Culture Committee 	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
29. Council only time	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA, s48(1)(a)(ii)

In relation to each of the above items, no public interest consideration has been identified favouring disclosure of the particular information in public proceedings of the meeting that would override the need to withhold the information.

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 29, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Arnold/McLean
Carried
230013

at 10.20 am the meeting adjourned for morning tea / at 10.50 am the meeting reconvened

Agenda Item 4

Report from the Chancellor

To receive: a Council paper from the Chancellor, Mr John Allen, dated 21 March 2023 (document VUWC 23/22).

To resolve: **that the Chancellor's report be noted.**



COUNCIL PAPER

TO	The University Council
FROM	John Allen, Chancellor
DATE	21 March 2023
SUBJECT	Chancellor's report to 27 March 2023 Council meeting
DOCUMENT #	VUWC 23/22

Kia ora tatou,

It was my great pleasure to attend the welcome festivities in the Hub for students as part of Orientation week; and to attend a student leaders' welcome for our new Vice-Chancellor in the Hunter Lounge. I also joined a Legacy Club event for our generous benefactors who have made gifts through their wills. These three occasions have given me the opportunity to mix and meet with people from across the University Community. The themes are well traversed in our papers: pressures on our students, our academics and, of course our finances. There is however a fierce pride in this institution, a recognition of the critical role it plays in our city and our country and a real commitment to work together to ensure its future success.

At today's meeting, Council considers our 2022 Annual report. This sets out clearly the successes and challenges of our last year. There were many positives, quality research, thousands of graduates and of course the celebration of our 125th year. The financial result was not however what we were targeting and weakness in student numbers has impacted 2023 as well. The challenges are significant, and action will be needed to ensure the future sustainability of the University. It is important that any changes reflect our strategy; what we want this University to be, how we will differentiate it, and how we focus on investment to deliver this. The intention is to make changes this year to put us in a position to return to growth and profitability in 2024. Change can be difficult, but we are determined to bring the wider University with us on the journey and to incorporate thinking and ideas from people across our community. The Vice-Chancellor has already engaged widely to make sure everyone understands the context and the scale of the challenge we are facing. We will

continue to communicate actively as our thinking develops. We will be working hard to ensure that capabilities essential to the delivery of our research and teaching mission continue to be invested in and that programmes which help enhance our distinctiveness or reputation are supported. However the current position is unsustainable and action is required. The Vice-Chancellor has Council's full support as we work through this process together.

In regard to a specific area, following the Vice-Chancellor's engagement with staff through a series of forums earlier this month, it has become clear that there is a need to deliver greater autonomy and accountability across the organisation. Professor Smith has committed to setting in place a structure that can provide a framework we can all align to. The day following this Council meeting, the Vice-Chancellor will conduct a further series of staff forums on all three campuses to outline a proposal on the Senior Leadership Team portfolio realignment.

At this Council meeting we welcome our newly appointed Council member, Ms Pania Gray to her first formal meeting. Pania has also been appointed to the Audit & Risk Committee and her governance expertise will serve Council well as we negotiate an increasingly complex environment. I would also like to congratulate Professor Rawinia Higgins on her appointment as Acting Deputy Vice-Chancellor Engagement, following the resignation of Mr Blair McRae. Professor Higgins will take up this role late May in addition to her DVC Māori responsibilities. This is a particularly important role given the need for the University to be engaged with Stakeholders across our region and beyond as we navigate change, and the priority being placed on increasing our student numbers.

There have been a lot of discussions recently in the media about academic freedom and its role in our society. Academic freedom is protected by law, it gives academics the ability to test received wisdom and express views that are unpopular or controversial. The freedom to question, test and debate is fundamental to a University and important to informed discussion in our society. I expect academics at this University to express views on issues relevant to their areas of expertise. I am delighted many are doing so, as can be seen in our Council papers. Our public discussion and understanding is richer as a result of their commentary.

Ngā mihi, nā

John Allen
Chancellor

Attached: Appendix 1, Chancellor engagements

Appendix 1

Chancellor engagements – 7 February 2023 to 21 March 2023

Weekly	Meeting with the Vice-Chancellor and Secretary to Council
Weekly	Meeting with the Secretary to Council
13.2.23	Chaired the University Council meeting
16.2.23	Attended the Chancellors' Group meeting
16.2.23	Attended the Chancellors'/Vice-Chancellors' summit meeting
23.2.23	Attended final session of the Victoria University Seminar – 2023 Government Law Year in Review on co-governance
24.2.23	Joined the Welcome Festival for students held in the Hub
27.2.23	Attended the Wellington Uni-Professional Board meeting
27.2.23	Attended the Te Aka Matua Committee planning workshop
7.3.23	Attended the Student Leaders' welcome for the Vice-Chancellor
8.3.23	Joined the Legacy Club and Foundation Trustees at an afternoon tea event
9.3.23	Attended Professor Samantha Owens Inaugural Lecture
13.3.23	Attended the Audit & Risk Committee meeting
13.3.23	Attended the Finance Committee meeting
13.3.23	Attended the Finance Committee workshop
14.3.23	Met with the VUWSA President and Co-Presidents of Nga-Taurira
16.3.23	Met with Professor Sally Jane Norman regarding the National Music Centre
20.3.23	Attended a Stakeholder breakfast to continue introducing new VC to the City
21.3.23	Attended the Foundation Board of Trustees meeting

Agenda Item 5

Report from the Vice-Chancellor

To receive: a report from the Vice-Chancellor, Professor Nic Smith, dated 21 March 2023 (document VUWC 23/23).

To resolve: that the report from the Vice-Chancellor be noted.



COUNCIL PAPER

TO	Members of Council
FROM	Vice-Chancellor, Professor Nic Smith
AUTHOR	Vice-Chancellor, Professor Nic Smith
DATE	16 March 2023
SUBJECT	Vice-Chancellor's Report - Public
REF TO STRAT PLAN	All
DOCUMENT #	VUWC 23/23

Executive Summary

This report notes the priority activities of the various offices, faculties, and service units of the University during the period since the last Council Report was compiled.

Public Report

1. The Learning and Teaching Committee has considered the challenges and opportunities for learning and teaching resulting from artificial intelligence, particularly chat GPT; and learner success, engagement analytics, and course design.
2. The School of Architecture welcomed two Māori professors into the School. Professor Rod Barnett is the new head of school and Professor Derek Kawiti is a professor of Māori designed environments. A pōwhiri was held to welcome them.

3. Negin Imani, a post-doctoral research fellow in the School of Architecture and David Hakaraia, deputy head of school for the School of Design Innovation, are both nominated for Wellingtonian of the Year.
4. Ten students in the School of Architecture were awarded Keystone Trust scholarships, receiving pastoral care and mentoring in addition to the funding.
5. He Waka Taukaea is a pilot initiative being run at Pipitea Campus led by the Pro Vice-Chancellor Mark Hickford, designed to foster a beneficial relationship between Wellington Secondary Schools and the University. The initiative allows for the sharing of knowledge and building a sense of belonging to the University within the region's secondary schools. The pilot aims to enhance equity in achievement by establishing an education hub at the Pipitea Campus where schools and the university can collaborate.
6. Three of WSBG's six schools are moving their location within Rutherford House to share floors with the other schools. This will preserve good individual office space for staff while also creating greater opportunity for collaboration, create a teaching space for the Master of Professional Business Analysis, create a dedicated Faculty space for tutors, and co-locate a number of our partnership Chairs and Centres.
7. A programme of internal engagement by Vice-Chancellor Nic Smith is proving popular with staff. A series titled 'In Conversation with ...', in which Nic interviews a staff member, is receiving positive feedback and a good number of views. Future interviews are scheduled to take place with TEU President Dougal McNeill and Council member James Te Puni.
8. The International Office worked alongside a diverse group of stakeholders, both internal and external, to develop strategies aimed at eliminating barriers to enrolment. This effort has led to a notable surge in enrolment figures.
9. Professor Noam Greenberg was awarded the 2022 New Zealand Mathematical Society research award, to recognise excellence in research carried out by mathematicians in New Zealand. The citation says, "For contributions and significant advances in computability theory, proof theory, set theory, computable structure theory and algorithmic information theory."
10. Professor Dale Carnegie, Dean of Engineering, was appointed to the Engineering NZ Standards Accreditation Board. Engineering NZ is the accrediting body for all New Zealand Engineering degrees.

11. Six programmes of research within Te Tātai Hauora o Hine—National Centre for Women's Health Research Aotearoa (NCWHRA) were awarded over \$9 million in grants from the Health Research Council, Ministry of Health, and the charitable organisation Istar Ltd.
 - The Governor-General Her Excellency The Rt Hon Dame Cindy Kiro has been appointed patron of NCWHRA.
12. At the beginning of March 2023, the Senior Leadership Team made a decision about the future of Te Herenga Waka's hiring freeze and the work of the SLT Appointments Committee. The University's approval delegations are changing aligned with risk, budgets and establishment. The operational processes for hiring managers to recruit remain the same. Staff from Human Resources are working on operationalising the decisions made by SLT that would see a transition moving away from SLT Appointments Committee being the approver to one of oversight of Faculties and CSUs operating within their approved budgets and delegations.
13. Summer Shakespeare celebrated another successful season sponsored by the University. This year's production, *The Tempest* was directed by Dr Megan Evans (School of English, Film, Theatre, Media and Communication, and Art History) and involved many other staff and students from across the Faculty of Humanities and Social Sciences. 2023 marks forty years of the festival.
14. Āwhina hosted the New Māori Student Orientation during the week commencing 20 February 2023. It started with a pōwhiri that was attended by approximately 250 people and then launched into a full week of whakawhanaungatanga, cultural exchanges, a services expo, and various sessions to help tauira Māori "get sorted", not to mention delicious kai! This was an important week for tauira Māori as it signalled the start of their engagement with Āwhina, Ngai Tauira and other student support services.
15. The first two, 12-meter timber T-columns are now up at the Living Pā, marking the beginning of the foundation works connecting with superstructure works.
16. The Office of the Assistant Vice-Chancellor (Pasifika) and the Pasifika Student Success team (PSST) led and coordinated a programme for Pasifika students during Orientation Week in February. This was an opportunity to build relationships between students and staff and welcome the families of our new cohort. At least 100 Pasifika students attended events during each day.
17. Fale Malae Trust continues to progress the work with stakeholders and partners to establish New Zealand's Fale Malae in the heart of our capital city, with regular meetings continuing throughout the year.

18. Professor Rod Badcock from the Robinson Research Institute has been appointed as a Distinguished International Associate by the Royal Society of Engineers in the United Kingdom. This will enable further collaboration with UK partners towards the goal of a low power cryogenic thermal sensing system that can be flown to space.
19. The University submitted 129 expressions of interest to the Marsden Fund. Successful applicants will be invited to submit a full proposal in May.
20. The University will submit 12 Research Programmes to the Endeavour Fund, asking for an average of \$10 million each. Applications include a mix of re-bids, as well as new applicants.
21. An increase in the Wellington Doctoral Scholarship from \$27,500 to \$29,500 per annum took effect on 1 February 2023. This applied to the following, both current and new offers:
 - Wellington Doctoral Scholarship
 - Guaranteed Wellington Doctoral Scholarship
 - Wellington Pasifika Doctoral Scholarship
 - Te Herenga Waka Māori Doctoral Scholarship
 - Guaranteed Māori and Pasifika Doctoral Scholarship
22. The business cases to complete the build and delivery of the new Student Interest and Conflict Resolution and the Academic Integrity system within the new CRM (Customer Relationship Management system) were signed off in March. These new systems will enable staff to confidentially and accurately track and record complaint information, assign cases, note outstanding and resolved situations, and enable targeted and timely support.
23. The University's Disaster Recovery Failover testing was completed, an important task for compliance and resilience reasons.

Agenda Item 6

Financial report to 28 February 2023

To receive: the Financial report to 28 February 2023 from the Chief Financial Officer, Mr Les Montgomery (document VUWC 23/24).

To resolve: that the Financial report to 28 February 2023 be noted.



FEBRUARY 2023

SUMMARY MONTHLY PUBLIC FINANCIAL REPORT

CONSOLIDATED STATEMENT OF FINANCIAL PERFORMANCE

STATEMENT OF FINANCIAL PERFORMANCE	Feb 23 YTD		
	Act	Bud	Var
	\$m		
Government Grants incl PBRF	34.3	34.3	0.0
Tuition Fees	24.2	24.2	0.0
Research, Commercial & Other	19.3	21.6	-2.4
REVENUE	77.7	80.1	-2.4
People	41.1	44.6	3.6
Occupancy	6.6	6.8	0.2
Operating	31.0	26.8	-4.2
EXPENDITURE	78.6	78.2	-0.4
EBITDA	-0.9	1.9	-2.8
Depreciation & Amortisation	8.7	8.7	0.0
Interest Expense	0.6	0.6	0.0
UNIVERSITY GROUP SURPLUS / (DEFICIT)	-10.3	-7.4	-2.8
%	-13.2%	-9.3%	
CONSOLIDATED GROUP SURPLUS / (DEFICIT)	-6.4	-7.0	0.6
%	-7.7%	-8.6%	

Presentation of figures rounded to nearest \$100k can lead to minor rounding differences in tables

Note: EFTS based revenue is booked to budget until Census results are known. Census outcomes will be incorporated into the March year to date result.

YTD Overview

- Research, Commercial and Other revenue is unfavourable to budget by \$2.4m mainly due to timing of receipts.
- The Consolidated Group deficit includes the Foundation. The Foundation has a surplus of \$3.9m, which is favourable to budget by \$3.5m, largely due to investment gains.

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

STATEMENT OF FINANCIAL POSITION	As At:	
	Feb-23 Actual	Feb-22 Actual
	\$m	
Cash & Cash Equivalents	104.1	139.2
Investments	67.2	61.3
Accounts Receivable & Accruals	70.8	69.9
Pre-Paid Expenses	11.3	11.3
Other Current Assets	7.3	4.6
TOTAL CURRENT ASSETS	260.7	286.4
Property, Plant and Equipment	1,248.8	1,057.2
Intangibles	3.9	4.0
Investments in Related Parties	4.7	3.5
TOTAL NON-CURRENT ASSETS	1,257.5	1,064.7
TOTAL ASSETS	1,518.2	1,351.1
Accounts Payable & Accruals	66.5	58.6
Revenue in Advance	202.5	188.7
Employee Entitlements	15.0	15.9
Current Liabilities - Other	2.6	2.9
TOTAL CURRENT LIABILITIES	286.6	266.1
Employee Entitlements	19.9	22.8
Bank Debt	58.0	46.0
TOTAL NON-CURRENT LIABILITIES	77.9	68.8
TOTAL LIABILITIES	364.5	334.9
NET ASSETS	1,153.8	1,016.2
Accumulated Surplus	454.4	479.6
Current Year Earnings	(6.4)	(1.3)
Other Reserves	705.8	537.9
TOTAL COMMUNITY EQUITY	1,153.8	1,016.2
TOTAL LIABILITIES & COMMUNITY EQUITY	1,518.2	1,351.1

Presentation of figures rounded to nearest \$100k can lead to minor rounding differences in tables

Agenda Item 7

Media and Social media report

To receive: a Council paper from the Vice-Chancellor, Professor Nic Smith, dated 17 March 2023, providing a Media and Social media report (document VUWC 23/25).

To resolve: that the Media and Social media report be noted.



COUNCIL PAPER

TO	Members of Council
FROM	Nic Smith, Vice-Chancellor
AUTHOR	Nic Smith, Vice-Chancellor
DATE	17 March 2023
SUBJECT	Media and Social Media Report
DOCUMENT #	VUWC 23/25

Executive Summary

Media report

All media releases issued by the University and much of the commentary published in the media by University academics are [published on our website](#).

The web address to view this information is: <https://www.wgtn.ac.nz/news>

You can also [view commentary from our academics on the 'Ideas Room' section of Newsroom](#) and on the website of [The Conversation](#)

Due to the time that passes between this report being compiled and the Council meeting you may already be aware of much of what is contained in this report and, additionally, there may be some media issues that have had prominence recently that are not covered here.

Below are selected highlights in media coverage related to the University and the tertiary sector.

Research and opinion

Chair in the Economics of Disasters and Climate Change at the Wellington School of Business and Government Professor Ilan Noy gave his opinion on the Tarras Airport proposal to Stuff, saying the project would be a “senseless development”, even if there were no greenhouse gas emissions involved. MSN, Radio New Zealand, and Crux also reported Professor Noy’s comments stating that Christchurch ratepayers will lose regardless of whether the development succeeds.

Chair in Sustainable Energy Systems Professor Alan Brent and Postdoctoral Research Fellow in Sustainable Energy Systems Soheil Mohseni shared their research with The Spinoff, The Conversation, the NZ Herald, and various other media outlets, explaining how microgrids could help keep the power on during extreme weather events. Professor Brent’s research explores how renewables-based microgrids and peer-to-peer (P2P) energy trading can help mitigate weather impacts and increase energy independence and security.

Additional comment related to Cyclone Gabrielle came in a warning (in Stuff) for Wellington, and Shelly Bay in particular, from Professor Rewi Newnham (director of the Centre for Science in Society).

The launch of an iwi-led hub for pregnant māmā designed with support from the University’s Te Tātai Hauora o Hine—National Centre for Women’s Health Research Aotearoa, led by Professor Bev Lawton, was well-covered by media outlets including Stuff, Newshub, Te Karere, RNZ, and Whakaata Māori—Māori TV. The Governor-General Dame Cindy Kiro, as patron of the Centre, was present at the launch.

On The Conversation, Associate Professor of Media Studies Peter Thompson from the University’s School of English, Film, Theatre, Media and Communication, and Art History discussed the failed TVNZ-RNZ merger, after the Government’s decision to abandon the Aotearoa New Zealand Public Media (ANZPM) Bill.

Senior lecturer Dr Julia Talbot-Jones from the Wellington School of Business and Government wrote on The Conversation that it is nearly impossible to obtain good data on water use in New Zealand. With no central database or governing authority that collates information about water demand and supply, Dr Talbot-Jones highlighted the need for improved environmental reporting to help deliver urban water supply security.

NZ Geo, RNZ, 1News, Stuff, and various other media platforms shared Te Herenga Waka scientists’ statements that warming waters in Fiordland could be responsible for the loss of up to 10 percent of one of the most abundant marine sponges in Pātea—Doubtful Sound. Wellington Faculty of Science’s Marine Biology Professor James Bell said the bleaching and sponge deaths may have other flow-on effects on the local marine environment.

Research Fellow in the Wellington School of Business and Government Dr Bryce Edwards provided comment on several issues to the NZ Herald, Democracy Project, and other media outlets during the period. This included: Prime Minister Chris Hipkins' recent Labour policy cull; the Labour Government's competency in a crisis; National's progressive childcare-consultancy switch; the damage caused by forestry slash and vested interests; and Rob Campbell's witch hunt accusations.

And finally, in proof that content about animals always gets attention, research from PhD student Buda Szerelem-Tolnay (Faculty of Health) showing that cats can and do demonstrate attachment behaviours was covered in Stuff.

University updates

Times Higher Education, UK Daily, and Wales Online reported Provost Professor Wendy Lerner's appointment as the new Vice-Chancellor of Cardiff University. Professor Lerner will be the first woman to hold the position in Cardiff University's 140-year history.

RNZ, the NZ Herald, and Te Ao Māori News announced the appointments of two new Māori professors within the Wellington Faculty of Architecture and Design. It is the first time two Māori professors have been appointed at the same time at the University's School of Architecture and Design Innovation. Professor Rod Barnett will head the School and Derek Kawiti will be professor for Māori Designed Environments.

Stuff shared news of the University's 'confronting' student enrolment figures as Te Herenga Waka reported a \$15.7m deficit for 2022. Vice-Chancellor Nic Smith told Stuff that if students did not return to the University—and come back onto campus—these losses could grow.

The Spinoff, Newsroom, and Stuff released the longlist for the Ockham New Zealand Book Awards 2023 during the period. Te Herenga Waka University Press published authors Catherine Chidgey ('*The Axeman's Carnival*') and Joanna Cho ('*People Person*') made the list.

Wellington Faculty of Architecture and Design's Professor Derek Kawiti (Ngāti Hine, Ngāpuhi, Tūhoe, Ngāti Porou) has a new hosting role on the Whakaata Māori show 'The Drawing Board' and this has been widely shared across various outlets including Stuff, the NZ Herald, and Screen Scribe. Modern Māori architecture and the meaning behind certain buildings and structures is the focus of this documentary series.

Air New Zealand reported its work towards replacing its Q300 domestic fleet with a more sustainable option from 2030. The airline has teamed up with Victoria University of Wellington's Robinson Research Institute to help the airline evaluate and validate aircraft propulsion technology as concepts develop and mature. Stuff, the NZ Herald, and smaller travel/aviation websites also reported this news.

Wellington City Council approval is the next hurdle for the planned Fale Malae (backed by the University) on the Wellington waterfront, Stuff reported. Wellington City Council owns the land and is seeking public feedback on the Fale Malae before deciding whether to approve the building.

Tertiary sector issues

Artificial intelligence platforms like ChatGPT are forcing New Zealand universities to rethink tradition assessment submissions in order to prevent cheating. An article by the NZ Herald showed that the new artificial intelligence programme is able to compile university essays.

NewstalkZB discussed the issue of how to get university students back to in-person lectures. The Spinoff, Newshub, RNZ, and the NZ Herald all reported on the issue too, stating the change in attendance has repercussions beyond lecture-attendance with the example that earlier this year, VicBooks announced its closure due to the reduction in foot-traffic.

Student communications

During the reporting period, two issues of Whītiki—the University’s student e-newsletter—were sent to all enrolled students (the newsletter is paused during breaks in the academic year). Each newsletter was opened by between 20 and 30 percent of students.

Social media summary

Below are some highlights from activity on the University’s social media channels for the period from 30 January to 12 March 2023.

Facebook

The drone video piece ‘Nau mai ki tō kainga rua—[Welcome to your second home](#)’ was the top-performing post during the period. Launched as part of the University’s New Student Orientation, the video gained a huge 209 shares. Engagement and reactions were overwhelmingly positive from the University community.

Two other top-performing posts during the period highlighted the University’s academic integrity policy, after commentary in the media around what Chat GPT and other AI tools mean for university assessments.

LinkedIn

The top post on LinkedIn celebrated Professor Maria Bargh (Te Arawa, Ngāti Awa) who recently became the first wāhine Māori professor of Politics and Māori Studies, with an engagement rate of 5.8 percent. A post celebrating our academics for International Womens Day and a post featuring Professor of Architecture Derek Kawiti (Ngāti Hine, Ngāpuhi, Tūhoe, Ngāti Porou) as the new host for Whakaata Māori’s new TV series, The Drawing Board, also performed well.

Instagram

The top three most popular posts featured messaging for those affected by Cyclone Gabrielle, a reminder to students to take part in the census, and a thank you post to all those who volunteered their time during Orientation Week.

TikTok

During the period, the University launched its TikTok channel. The platform's purpose is to engage with students and future students in an entertaining way. Keeping operational messaging to a minimum, the social media team is collaborating with 15 student content creators who produce content for their peers.

Videos are focused on trending audio and pop culture references. The launch video introducing the Vice-Chancellor has reached over 68,000 views and continues to grow. Meanwhile, the first month has seen the channel gain 800 followers and 12.3K likes over all videos.

Recommendation:

that Council note the Media and Social Media report.

Agenda Item 8

Forthcoming Events and next Council meeting

- To receive:** a Council Paper from the Secretary to Council, Ms Caroline Ward, dated 21 March 2023 regarding Forthcoming Events (document VUWC 23/26).
- To note:** that the next meeting of Council will take place on Monday, 15 May 2023 at 9.00 am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington.
- To resolve:** that the Council Paper on Forthcoming Events and the date and details for the next Council meeting on Monday, 15 May 2023 be noted.



COUNCIL PAPER

FROM	Caroline Ward, Secretary to Council
AUTHOR	Engagement and Alumni Team
DATE	21 March 2023
SUBJECT	Forthcoming Events
REF TO STRAT PLAN	All
DOCUMENT #	VUWC 23/26

Executive Summary

Council members are welcome to attend the following events. Formal invitations will be sent for inaugural lectures.

April 2023

Inaugural lecture Professor Stephen Marshall	Tuesday 4 April, 6pm	Hunter Council Chamber	<p>A public university for the 21st century: Generational change and the common good.</p> <p>In this inaugural lecture, Professor Stephen Marshall from the Centre for Academic Development will reflect on possible futures of the university in New Zealand. He will use insights from his research to show how our choices can influence our experience of the potential future context we face in actuality and the nature of the university we sustain for the common good.</p> <p>Invitations to come.</p>
Inaugural lecture Professor Karl Lofgren	Thursday 27 April, 6pm	Rutherford House, Lecture Theatre 2	<p>Karl Lofgren is a Professor of Public Administration. He is also Head of School for the School of Government.</p> <p>Invitations to come.</p>
Inaugural lecture Professor Nick Long	Thursday 4 May, 6pm	TBC	<p>Professor Nick Long is the Director of the Robinson Research Institute.</p>

			Invitations to come.
GRADUATION			
	Date/time	Venue	Further information
PHD Morning Tea	Monday 15 May, 11am	TBC	
Pasifika Celebration	Monday 15 May, evening	The Hub	
Graduation Parade 1	Tuesday 16 May, departs 12 noon	From Law School	
Graduation Ceremony 1	Tuesday 16 May 2pm	Michael Fowler Centre	Ceremony for the Wellington School of Business and Government
Graduation Ceremony 2	Tuesday 16 May 6.30pm	Michael Fowler Centre	Ceremony for the Wellington School of Business and Government and Faculty of Law
Graduation Ceremony 3	Wednesday 17 May 2pm	Michael Fowler Centre	Ceremony for the Wellington Faculty of Architecture and Design Innovation and Wellington Faculty of Health
Graduation Ceremony 4	Wednesday 17 May 6.30pm	Michael Fowler Centre	Ceremony for the Wellington Faculty of Engineering and Wellington Faculty of Science
Graduation Parade 2	Thursday 18 May, departs 12 noon	From Law School	
Graduation Ceremony 5	Thursday 18 May 2pm	Michael Fowler Centre	Ceremony for the Wellington Faculty of Humanities and Social Sciences
Graduation Ceremony 6	Thursday 18 May 6.30pm	Michael Fowler Centre	Ceremony for the Wellington Faculty of Education and Wellington Faculty of Humanities and Social Sciences
Graduation Ceremony 7	Friday 19 May 9.30am	The Hub, Kelburn Campus	Te Hui Whakapūmau

Agenda Item 9

VUWSA President report

To receive: a report from the VUWSA President, Ms Jessica Ye, dated 16 March 2023 (document VUWC 23/27).

To resolve: **that the VUWSA President report be noted.**

2023 VUWSA PRESIDENT UNIVERSITY COUNCIL REPORT

To	Members of University Council
From	Jessica Ye, VUWSA President 2023
Report Number	1
Reporting Period	January 10 – March 16, 2023

Introduction

Tēnā tātou and 大家好 (dà jiā hǎo) members of University Council,

Reflecting on this time last year, students were facing significant and unprecedented disruption from the Omicron outbreak and closure of Pipitea Campus. I feel thankful that VUWSA and tauira have had a relatively smoother start to the year, which has enabled us to plan strategically and act proactively, rather than reactively. We hope that 2023 continues to bring less contingency planning and more opportunities for us to lead in pursuit of fulfilling our vision.

This year, VUWSA's vision is to more strongly connect in and engage with the student body and student communities. We need to be more than an office, or student representatives who sit on various committees and boards. Our voter turnout has been decreasing every year since the introduction of Voluntary Student Membership (VSM) in 2011 and the culling of our funding and service provision. The last 2022 election, the voter turnout was under 1000 students, and the presidential position was uncontested for the last two years. It is not sustainable for VUWSA to continue operating as it does - as a democratically-led, grassroots, 'for students by students' organisation, we need to become more accessible and visible to students.

Other student associations or unions have flourished despite the introduction of VSM. This is because other universities saw the value in maintaining funding for their student associations and unions – that student associations are a benefit and investment, not a cost to minimise. These universities recognise that a successful student union is one that has the funding, resources and service allocation to engage well with its student body and that this is ultimately beneficial for the University.

It is a pleasure to prepare and present the first VUWSA report to the University Council on behalf of the 2023 VUWSA Executive and the Association. This report shares VUWSA's key strategic priorities and goals for 2023, critical issues that our tauira face and our current major points of student voice in University governance.

VUWSA Strategic Vision

Ngāi Tauira x VUWSA Annual Plan

This year will be our second implementation of the Ngāi Tauira x VUWSA Annual Plan in accordance with He Whakapūmautanga - our NT x VUWSA Memorandum of Understanding. As tangata Tiriti, it is a privilege to be able to work with Teina and Harris this year to continue strengthening our Te Tiriti partnership and support their leadership in making Te Herenga Waka a better place for tauira Māori. Our strategic goals this year are:

- 1) With the support of VUWSA, Ngāi Tauira will pursue a formalised Te Tiriti partnership with Te Herenga Waka through a Student Levy Agreement that provides funding for the services and student representation that Ngāi Tauira provides.
- 2) Pay parity between the Tumuaki Takirua of Ngāi Tauira and the VUWSA President, funded by the Student Services Levy funding.
- 3) Foster stronger Te Tiriti partnership across all levels of the Ngāi Tauira Komiti and VUWSA Executive.
- 4) Undertake a stocktake of the institutional support for tauira Māori who study degrees based at Te Aro Campus.
- 5) Implement the tikanga and signage of Te Aka Taurā, VUWSA's new Te Reo ingoa.

Renegotiation of our Student Levy Agreement

This year, VUWSA is looking to renegotiate our Student Levy Agreement with the University, which is our funding agreement for the services we provide. We plan to have student consultation as the basis for the services and funding we propose, to ensure that we are providing services that the student community values and are 'by students for students.' We want to

invigorate student life at Te Herenga Waka, connect with our student community and run campaigns or provide more services that make being a student in Wellington more accessible.

Students want to enrol at universities where the student union facilitates vibrant student community, where student voices are listened to, thus students are centered in decision-making. VUWSA needs to be in the community, visible and helpful to all students with the kaupapa, events, and services that we provide. We can only do so with a University that strongly values partnership with us, student voice and student governance and is willing to devolve resources and funding in pursuit of common goals. We hope to have a high-level partnership agreement accompany our Student Levy Agreement, to ensure that work towards strong partnership in 2023 is maintained for future years.

Clubs and Societies

VUWSA is particularly ecstatic this year by the prospect of overseeing the clubs and societies portfolio, which is currently managed by the University. We are positioned to provide more and better-quality services for clubs and societies, with the same quantum of funding that the University currently allocates to this portfolio. We can leverage our strong relationship with another student association to set up a clubs portal for room-booking and sponsorship funding, which would cost us little to nothing. We have pre-existing structures that would benefit clubs, as our receptionist could also support clubs administration. Contrastingly, room-bookings and sponsorship funding are largely manually run at this point. We are in the process of fully fleshing out our proposal for clubs and societies, but the spirit of VUWSA being allocated this service is that 'by students, for students' governance and very 'hands-on' support will provide students a better service and enable clubs to create well-supported and stronger student communities.

Many successful student associations/unions who have strong engagement with their student body are in control of the clubs and societies portfolio at their universities. VUWSA will structure our organisation to center clubs and societies and proactively support them.

A consequence of Voluntary Student Membership in 2011 was the transfer of clubs and societies from VUWSA to the University. However, VUWSA is no longer dealing with the immediate impacts and instability of Voluntary Student Membership and no longer faces the organizational

risk of being dismantled and eliminated. We are in an opportune and favourable position to takeover clubs and societies. We have been in discussions with the Director of Students and Campus Living and Associate Director Sport and Recreation about this and look forward to making progress on our clubs and societies proposal.

VUWSA Initiatives

- VUWSA and Student Representative Trainings and Retreat
- VUWSA O-Week
 - o O-Week Sexual Harm Prevention Campaign alongside VUW Thursdays in Black, Respect Ed and the Pōneke Promise
- Vice Chancellor's Welcome Event from Student Leaders and Student Support Staff
- Whakawhanaungatanga with Student Representative Groups and attending Annual General Meetings
- Clubs Expo Pop-up and Stall
- Student Assembly Training on our University Māori values, University Governance, Structures and Processes and How to be a Student Representative
- VUWSA Initial General Meeting
 - o Constitutional changes: Allowing for VUWSA Co-Presidency
 - o Presenting our Te Reo ingoa - Te Aka Taurā, Te Tiriti Statute and 2023 NT x VUWSA Annual Plan
- Sex Week
- General Election Strategy (Getting students enrolled to vote, student issues and a focus on UEI)

VUWSA Campaign Partnerships

- Free Fares Campaign
- Living Wage Movement
- Universal Education Income – Debt Free Futures

Student Issues

Advisory Committee for the Student Services Levy (ACSSL)

At Te Herenga Waka, our major point of partnership with the University is facilitated through our student levy agreement and ACSSL which is a committee intended to determine service provision and funding/service allocations across the University and VUWSA.

As a co-chair of the ACSSL, VUWSA is deeply concerned about the functionality of the Committee. There is significant ambiguity over the decision-making powers of ACSSL over budgets for student levy-funded services, what pathways there are for ACSSL to escalate issues collectively and as individual members, and pertinently there is no collective strategic direction or long-term fiscal plan for levy-funded services and student associations.

There also appears to be a disconnect between University Finance and the ACSSL. In our first ACSSL hui for 2023, we discovered that University Finance had set student levy-funded budgets set at an 6% increase to meet costs, despite the directive from University Council last year that the student services levy would only increase by 1.5% for 2023. This is an issue in and of itself as it will exacerbate the \$1 million SSL deficit, but additionally, VUWSA's budget was not also increased 6%, it was kept within the 1.5% increase even though VUWSA will face similar cost pressures to the University. However, ACSSL had no decision-making power over this.

We believe that for ACSSL to function successfully, **VUWSA must have co-governance with the University on SSL-funded services and strong student consultation must occur, not just on the amount that the SSL increases or decreases, but on the types of services on offer.** The student voice must shape the basis of what and how services are provided, as SSL funding is students' money – the University is only a steward of SSL funding. Without this strategic process, our ACSSL has a siloed approach that structurally encourages members to only consider their services; this also means that the members of the committee cannot hold each other accountable.

Without sufficient student voice which would inform a strategic direction, we have seen the dysfunctionality of ACSSL lead to our current problematic financial model and methodologies and \$1 million deficit in Student Services Levy. The SSL review aims to rectify our financial model, but it puts consideration of the structures of ACSSL out of scope.

Without co-governance and strong student voice on SSL-funded services, the power imbalances within ACSSL overshadows VUWSA's ability to meaningfully hold the University accountable on SSL expenditure (as per the Ministerial Directive) and shape the trajectory for student services and student associations, before it culminates in an outcome like the current SSL review. An ACSSL with co-governance is paramount to restoring VUWSA's trust and good faith with the University.

Universal Access to Lecture Recordings

In the absence of a central university policy on lecture recordings access, we have seen student confusion and anxiety over the level of recordings access and flexibility that their courses provide. Students had to make decisions to enrol courses based off non-standardised language in their course outlines; for many students their course outlines provided unclear information on recordings access. This scattered approach which allows inconsistencies even within the same schools and faculties is not conducive for student wellbeing, as students need strong and clear guarantees whether their courses will support them to manage the unprecedented pressures on their lives.

Other universities are still offering universal access to lecture recordings, which provides a necessary and foundational level of accessibility to one's study. We are interested in whether it is discoverable whether a lack of online flexibility has meant that students did not return to Te Herenga Waka for study, nor proceed to enrol. The exacerbated cost of living crisis in Wellington, coupled with a lack of online flexibility to manage working and studying may render studying at Te Herenga Waka an unattractive nor feasible option for students.

We are working in good faith with the new Vice-Chancellor Nic Smith to move the kōrero forward on lecture recordings. VUWSA wants to progress university learning and teaching, and for the university community to discontinue conflating lecture attendance with engagement. The large body of evidence on whether student success is improved by watching lecture recordings or attending lectures in person is largely inconclusive. Ultimately, this is because both are passive learning experiences, and therefore recordings make an adequate substitute for in-person attendance. Tutorial attendance is a stronger indication of student success, demonstrating that

it is more about how in-person attendance is used, not maximising in-person attendance. We want to see university learning and teaching rapidly evolve from revolving around the passive learning experience of the lecture, and staff empowered to provide students with stimulating, engaging and student-centered learning opportunities. As a research-led and evidence-based institution, the University needs to review its public stance that in-person lecture attendance is better for student success whilst lecture recordings access has a detrimental impact.

VUWSA is not advocating for Te Herenga Waka to become an online university. In our Learning and Teaching Futures Student Report, we found that 86% of students prefer in-person as their learning mode, if there were no obstacles in the way. Simultaneously, 98.6% of students view lecture recordings as critical to their studies. Students want to engage on campus, to 'be students,' but the pressures on students are the most diversified and intense they have ever been. The University needs to confront the reality of our community and utilise technology to make education accessible.

Admissions and Enrolments System

The failure of the enrolments system has been disruptive to the beginning of trimester one for students. New and returning students have faced significant delays in the processing of their enrolments, due to unstreamlined decision-making processes, and student confusion between the difference in admission and enrolment. The change management for students was not managed well, and returning students struggled significantly to get enrolled. Moreover, VUWSA was not involved at all in the development of this system, not through an oversight or governance group, nor co-design or even user testing. We are unsure of what student involvement there was in this project. A valuable lesson here is to involve students in the oversight of end-user systems like these, like in the Nuku project which is an example of positive system change.

VUWSA was particularly concerned about the impact of late enrolments on the finalising of students' StudyLink applications for tuition fees, living costs and student allowance, particularly for students who live week to week, therefore are reliant on their StudyLink applications being processed in a timely manner. We were advised that between verification of enrolment and StudyLink applications being improved, there is often a 3-4 business day gap. There will have

been vulnerable students who fell through the cracks, and although will be backpaid by StudyLink, may have had a highly stressful start to University if they have not had weekly funds to buy groceries, pay rent and bills. The University has promoted access to the Student Hardship Fund to try capture these students.

However, VUWSA has been attending the taskforce updates, and we appreciate the refreshing accountability and transparency on this issue. We look forward to participating in the Admissions and Enrolment Taskforce in its second phase, to contribute to improving the enrolments system, and to discuss and implement partnerships with the University that form more vibrant student communities, thus attracting students to study at Te Herenga Waka.

Pūaha and Student Success Advisors

In the first two weeks of University, we have seen first-year students struggle with finding their Student Success Advisor. The information on a student's advisor is found in their profile. However, it does not appear very intuitive to students to have to go into their profile to look for someone who can help them. Moreover, some students had not yet been allocated their student success advisor and did not know where to go online or in-person to ask for help otherwise. This information is not on Pūaha but on the University website, and the queues for the general university helpline have been very clogged due to late enrolments. This may also be a fallout of the late enrolments, but it is critical that this does not happen next year as the beginning of University is a key time for first-year students' transition. The very purpose of Titoko advisers was to become one-stop shops for students, but it is also important that they do not become a single point of failure.

VUWSA has asked for a formal student feedback mechanism for Titoko since 2021, as we strongly believe that a system that centres students needs input from student representatives. We wanted to be involved through co-design in its planning stage in 2021, but were denied any governance ability over Titoko. In 2022 and 2023, we have been working with the Director of Titoko to provide an accessible and simple way for students to effectively escalate issues related to user experience.

Other student issues:

- SSL Review
- Cost of living crisis and accommodation
- Cyclone Gabrielle

Student Voice and Engagement with the University

Remuneration for Student Leaders

University governance has increasingly embedded student voice in boards and committees, projects and initiatives, regular feedback loops, and in consultations on various academic, service or otherwise issues. As Te Herenga Waka continues to place demands on our student leaders and representatives to become more involved in university processes, as the University greatly benefits from hearing student perspectives, we have seen a parallel, albeit slower trend of student leaders being remunerated for their time. However, the onus of asking for remuneration has fallen on student leaders, and there is a lot of inconsistent practice across the University.

This year, Ngāi Tauira, with the support of VUWSA, will be pursuing formalised recognition and remuneration of the representation and community work that they undertake for the University. Te Herenga Waka has a far-reaching Te Tiriti Statute, and He Whakapūmāutanga (VUWSA and Ngāi Tauira Memorandum of Understanding) also emphasises Ngāi Tauira tino rangatiratanga; that VUWSA does not represent tauira Māori, therefore the University cannot only partner and consult with VUWSA. Both documents require the University to fulfil its Tiriti obligations to Ngāi Tauira.

Our other student equity representative groups, particularly Pasifika Students Council, will also be pursuing remuneration. We are in the process of figuring out what these representative groups' needs are for remuneration, funding or resources. Ultimately, our student groups are uniquely positioned to foster student community and thus attract students to campus and enrolment at Te Herenga Waka. We have attended several events so far, and these student groups, notably Victoria University of Wellington International Students Association, Pasifika Students Council and Ngāi Tauira have been overwhelmed with high attendance at their events.

Students want to engage with their communities, but their community leaders need more resources to meet higher demands.

The University needs to move away from a paradigm of relying on unpaid student work, and towards a paradigm of remuneration and investment into these student groups, as such partnerships can bring compounded benefits for student communities and the vibrancy of campus.

ChatGPT

We have had a roundtable hui with the New Zealand Union of Student Associations (NZUSA) to discuss with other student associations and national partner associations what student perspectives are on ChatGPT. We invited Professor Simon McCallum – an academic at Te Herenga Waka to attend and get a gauge on student opinion and support our kōrero with answers to technical questions. Our VUWSA Academic Team is also engaged in this University's decision-making around the use of artificial intelligence.

From the national roundtable, we found that the student perspective is that ChatGPT has irreversibly transformed university education and our world, therefore it should be perceived and taught as a tool. We want students to be empowered to use ChatGPT in a way that still encourages critical thinking and believe that if it is not taught and assessment returns to pen and paper, then our students are not being well-prepared for life after university. Students will use ChatGPT regardless, so it is better to teach it as a tool rather than let students fall into an uncritical overreliance on it, which is more harmful. Return to pen and paper assessment also disproportionately disadvantages disabled students.

Student Learning and Teaching Futures Project/ F*ck The Bare Minimum

This project began in 2022 with the intention of harnessing the student voice around key learning and teaching issues that would guide the evolution of learning and teaching at this University. Various ways of gathering qualitative and quantitative data were undertaken last year, and VUWSA's academic team is currently in the process of finishing this report. The key themes of

this report are engagement, assessment, modes of learning, Mātauranga Māori, and cultural competency.

Other Engagements with the University:

- Pastoral Care Code Championing - educating students on the Code
- Student Voice Australasia Network
- Student Engagement Framework and the 2023 Student Agreement
- Anti-Racism Initiative

保重 (bǎo zhòng) | Ngā manaakitanga

Jessica Ye

VUWSA - Te Aka Taurā President 2023

Agenda Item 10

Ngāi Tauira Co-Presidents' report

To receive: an oral report from the Ngāi Tauira Co-Presidents' Ms Teina Ngaia and Mr Harris Devon.

To resolve: that the oral report from the Ngāi Tauira Co-Presidents be noted.

Agenda Item 11

Committee minutes and Academic Board report

- To receive:** Reports from Committee Chairs and the Academic Board Chair:
- Audit & Risk Committee, 13 March 2023
 - Finance Committee, 13 March 2023
 - Academic Board report, 14 March 2023 (document VUWC 23/28).
- To resolve:** **that the reports from Committee Chairs and the report of the Academic Board Chair be noted.**



AUDIT AND RISK COMMITTEE
(a Committee of Council)

Minutes of the meeting of the Audit and Risk Committee held
from 10.00 am to 1.00 pm on Monday, 13 March 2023
in the Council Chamber, Level 2, Hunter Building and via Zoom

PRESENT:	Hon Maryan Street, Chair and Pro-Chancellor Mr John Allen, Chancellor Professor Brigitte Bönisch-Brednich, Council Member Mr Jaistone Finau, Council Member <i>until 12.15 pm</i> Ms Pania Gray, Council Member
IN ATTENDANCE COUNCIL MEMBER:	Professor Nic Smith, Vice-Chancellor
APOLOGIES:	Nil
IN ATTENDANCE STAFF:	Mr Mark Daldorf, Director, People & Capability Ms Susan Hockley, Group Financial Controller Mr Simon Johnson, Acting Chief Operating Officer Professor Wendy Larner, Provost Ms Kirsty McClure, Director, Student Experience and Wellbeing Mr Les Montgomery, Chief Financial Officer Ms Emma Mossman, Manager, Student Interest and Conflict Resolution Mr Phil O'Connell, Director, Safety Risk Assurance Mr David Stevenson, Director Property Services Ms Caroline Ward, Secretary to Council
AUDITOR:	Mr James Rees-Thomas, PwC <i>via Zoom</i>
CONSULTANTS:	Mr Chris Alderson, CEO, Construction Health & Safety NZ <i>via Zoom</i> Mr Cameron McDermott, Beca Mr Henry Tatham, Beca

23.01 WELCOME and APOLOGIES

- Noted:**
- 1 that Hon Maryan Street led the Karakia.
 - 2 that the Chair welcomed everyone to the meeting and acknowledged the new Vice-Chancellor, Professor Nic Smith, who had commenced in mid-January.
 - 3 that Hon Street also welcomed new Committee members, Ms Pania Gray, appointed to Council as of 1 January this year,

and Mr Jaistone Finau who had moved from the Finance Committee to the Audit & Risk Committee in his second and final year as a student representative on Council.

23.02 DISCLOSURE OF INTERESTS

- Received:** the Council disclosure of interests register which had been updated to include new Council members Professor Nic Smith and Ms Pania Gray.
- Noted:** that there were no further disclosures of interests since the release of the meeting documentation.
- Resolved:** that the Disclosure of Interests register be noted.
Finau/Gray
Carried

23.03 MINUTES OF THE MEETING HELD ON 14 NOVEMBER 2022

- Noted:** that there were no matters arising from the public session of the meeting held on 14 November 2022.
- Confirmed:** the Minutes of the meeting held on 14 November 2022 (Minutes 22.38-22.41).
Allen/Bönisch-Brednich
Carried

23.04 RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

- Resolved:** 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 5 to 17.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
	The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	
5. Minutes of previous meeting	s9(2)(b)(ii) and s9(2)(i)	LGOIMA s48(1)(a)(ii)

held on 14 November 2022		
6. Property Dashboard, MBIE Guidance, and new standards update	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
7. Student Recruitment and Retention	s9(2)(b)(ii), and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
8. Student Success Programme (SSP)	s9(2)(b)(ii), and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
9. Pastoral Care Code standing report	s9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
10. Annual report 2022	s9(2)(h) and s 9(2)(b)(ii)	LGOIMA s48(1)(a)(ii)
11. 2023 Insurance placement – status update	s9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
12. Strategic Risks review	s9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
13. Health and Safety – internal audit report, and Hub incident report	s9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
14. Staff Recruitment and Retention trends	s 9(2)(b)(ii), s 9(2)(i) and s 9(2)(k)	LGOIMA s48(1)(a)(ii)
15. Gender Pay Gaps – update	s9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
16. ITS Security and Cyber Risk	s9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
17. Auditor/ Committee time	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Committee Chair and the Acting Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Gray/Finau
Carried



FINANCE COMMITTEE
(A committee of Council)

Minutes of the Finance Committee meeting
held on Monday, 13 March 2023 from 1.30 pm to 3.05 pm
in the Council Chamber, Level 2, Hunter Building and
via Zoom Videoconference

MINUTES

PRESENT:

Mr Alan Judge, Chair
Mr John Allen, Chancellor
Professor Richard Arnold, Council Member
Mr David McLean, Council Member *via Zoom*
Ms Kelly Mitchell, Council Member
Professor Nic Smith, Vice-Chancellor
Hon Maryan Street, Pro-Chancellor
Mr James Te Puni, Chancellor

APOLOGIES: Nil

IN ATTENDANCE:

Ms Susan Hockley, Group Financial Controller
Mr Clinton Jenkins, A/Dir, Planning and Performance Management
Mr Simon Johnson, Acting Chief Operating Officer
Professor Sarah Leggott, Acting Pro Vice-Chancellor, FHSS
Mr Les Montgomery, Chief Financial Officer
Ms Marianna Nicolaou, Associate Director, Financial Operations
Mr Lincoln North, Project Manager
Ms Caroline Ward, Secretary to Council

23.01 WELCOME AND APOLOGIES

Noted: that the Chair welcomed everyone to the meeting and acknowledged the three new members of the Committee - Ms Kelly Mitchell, Professor Nic Smith and Mr James Te Puni.

23.02 DISCLOSURE OF INTERESTS

Noted: 1 that the Disclosure of interests register had been circulated with the meeting documentation and there were no additional disclosures of interest by members of the Committee since the documentation had been circulated.

- 2 that the new members of Council, Ms Kelly Mitchell and Professor Nic Smith had had their disclosures added to the register.

23.03 MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 14 NOVEMBER 2022

Resolved: that the public Minutes of the Finance Committee meeting held on 14 November 2022 be confirmed (Minutes 22.55-22.58).

Allen/Arnold
Carried

23.04 RESOLUTION CONCERNING EXCLUSION OF THE PUBLIC

Resolved: 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 5 to 12.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
	The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	
5. Minutes of the previous meeting held 14 November 2022	s9(2)(a), s 9(2)(b)(ii), and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
6. Chief Financial Officer's Report	s9(2)(b)(ii) and s9(2)(i)	LGOIMA, s48(1)(a)(ii)
7. Financial update	s9(2)(b)(ii) and s9(2)(i)	LGOIMA, s48(1)(a)(ii)
8. Consent to Borrow – status update	s9(2)(b)(ii) and s9(2)(i)	LGOIMA, s48(1)(a)(ii)
9. National Music Centre – status update and budget approval request	s9(2)(b)(ii) and s9(2)(i)	LGOIMA, s48(1)(a)(ii)

10. International Full Fee recommendations	s9(2)(b)(ii) and s9(2)(i)	LGOIMA, s48(1)(a)(ii)
11. Treasury report	s9(2)(b)(ii) and s9(2)(i)	LGOIMA, s48(1)(a)(ii)
12. Finance Committee Workplan	s9(2)(b)(ii) and s9(2)(i)	LGOIMA, s48(1)(a)(ii)

In relation to each of the above items, no public interest consideration has been identified favouring disclosure of the particular information in public proceedings of the meeting that would override the need to withhold the information.

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Committee Chair and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Street/Mitchell
Carried



COUNCIL PAPER

TO	Members of Council
FROM	Wendy Larner, Provost
AUTHOR	Claire Williams, Executive Officer, Academic Board
DATE	16 March 2023
SUBJECT	Report of the Academic Board meeting held 14 March 2023
REF TO STRAT PLAN	All
DOCUMENT #	VUWC 23/28

Executive summary

This memorandum is to advise the Council on the substantive items discussed at the 14 March 2023 Academic Board meeting (the minutes have been provided separately).

Agenda refresh

The Vice-Chancellor has had various interactions with Professors and across the University indicating that a refresh of the Academic Board agenda was required to facilitate broader dialogue on strategic topics.

Board members voted on a list of strategic discussion topics to prioritise four that would be included at the next four Academic Board meetings. They were:

- What we want to be as an institution - our uniqueness or differentiation - the philosophy of a university versus the growing emphasis on business.
- Values of the University – speaking truth to power – critical thinking. How discussions of these matters permeate through the University to students. Reframing respectful discussions – values, virtues, and culture change.
- Reinvigorating intellectual energy and curiosity.
- Mechanisms to support our obligations to Te Tiriti.

Further strategic discussion topics will be prioritised for later meetings.

Oral Report from the Vice-Chancellor

The Vice-Chancellor updated the Board on the EFTS and the financial deficit for 2023. He noted that various strategies to reduce costs and increase enrolments have been identified and will be discussed at staff forums in more detail. A 'back to campus strategy' was discussed and an update on Vic Books was given. Members supported an emphasis of a vibrant campus that utilised the benefits of a multi-faceted approach.

Provost's Forum: Academic Promotions Process Review 2023

Professor Larner introduced some proposed changes to streamline and simplify the academic promotions process for 2023, noting that a fuller review would take place for 2024. Overall, members supported the initiatives and offered further suggestions for review. Some suggestions included reducing the number of bars, reducing documentation requirements, ensuring equity and fairness, increasing the use of Elements, and clarifying the 'exceptional merit' criteria.

Establishment of School of Science in Society

Academic Board members briefly discussed the proposal asking for clarity of the criteria that warrants a change from a centre to a school.

After discussion, Academic Board resolved to recommend that Council approve the disestablishment of the Centre for Science in Society and approve the establishment of the School of Science in Society, in the Faculty of Science.

Other matters

The 8 November minutes were brought forward for an amendment and the Academic Year Dates were discussed regarding the possibilities of an earlier review. The minutes were confirmed subject to the amendment, and the Academic Year Dates were noted.

The following items, not having been brought forward —

1. The 3 non-CUAP proposals were approved.
2. The other items approved/discussed by the Academic Programmes Committee at its 22 November 2022 and 21 February 2023 meetings were noted.
3. The decision to continue the qualifications that went through Graduating Year Reviews in 2022 was noted.

Attendance

73 members attended the 14 March 2023 meeting, and 12 non-members were in attendance. Membership is 247 at present.

Agenda Item 12

Conferment of Qualifications

To receive: the list of degrees, diplomas and certificates granted on 27 March 2023 (document VUWC 23/29).

To resolve:

- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 23/29 and that their names be entered on the Roll of Graduates on 27 March 2023;
- 2 that a motion of congratulations be recorded.



DEGREES, DIPLOMAS AND CERTIFICATES TO BE GRANTED ON 27 MARCH 2023

Doctor of Philosophy

Anasseriyl Viswambaran, Ramya, *in Computer Science*
Ball, Christopher Phillip, *in Taxation*
Bird, Georgina Kathryn, *in Clinical Research*
Brett, Matthew Wilson, *in Chemistry*
Corran, Rachel Mary, *in Geology*
Cox, Peter Ralph, *in Creative Writing*
Devese, Samuel Thomas, *in Physics*
Do, Ngoc Phuong Anh, *in Education*
Duncan, Alison Fay, *in Marine Biology*
Hammond, Natalie, *in Biomedical Science*
Isadora, Alison Jean Wallace, *in Music*
Kamal, Shabana, *in Finance*
Lewe, Natascha, *in Ecology and Biodiversity*
Meijlink, Michael Alan, *in Chemistry*
Michael, Emmanuel Edache, *in Accounting*
Nguyen, Thi Thu Huyen, *in Finance*
Prang, Udam, *in Accounting*
Sun, Yueming, *in Engineering*
Tabassum, Tanjila, *in Economics*
Thompson, Kadin Jonah, *in Physics*

WELLINGTON FACULTY OF ARCHITECTURE AND DESIGN INNOVATION

Master of Architecture (Professional)

Cook, Ashleigh Jane, *with Merit*
Parker, Hannah Jane Sutton, *with Distinction*
Pollard, Alexandra Hope

Master of Design Innovation

Dey, Leanna Starr, *with Merit*
Kingi, Elijah Hamiora Trident

Master of Design Technology

Bao, Jianing, *in Animation with Merit*
Bugas, Ehnel Ealso, *in Animation with Merit*
Carey, Marcus Austin Terrance, *with Merit*
Fernandez, Kristen Marie, *in Animation with Merit*
Geng, Zihan, *in Animation with Merit*
Guo, Zhijun, *in Animation and Lighting and Rendering with Merit*

Smith, Alisha Narisara, *in Animation with Merit*

Watson, Callum Edward, *in Animation and Lighting and Rendering with Merit*

Zhang, Yingyi, *with Merit*

Master of Landscape Architecture

Ngatai, Akiwa Te Kakati, *with Merit*

Patel, Shivani Gulab, *with Merit*

Bachelor of Architectural Studies

Abbott-Cash, Alyssa Danielle

Aldridge, Joseph William

Allan, Emily Liesl

Amofo, Boatemaa Yaa

Appleton, Kate Louise

Arbuckle, Thomas James

Ashton, Sam Ryan

Baines, Jack Stuart

Beattie, Jack Robert

Bell, James David

Benson, Lars Henry-Simon

Bookless, Irene Anne Ngakora

Bronlund, Jamie Jaward

Bruce, Adam John

Bui, Nguyen Mai Khue

Burdess Cipres, Asha

Burns, Logan Francis

Callagher, Arden Jean

Campbell, Luke Joseph

Carter, Caitlin Rose

Chang, SeYoung

Chhaya, Dhairya Parth

Chiele Paz Feijo, Gabriela

Chittock, Lucy Myra

Clark, Molly Rose

Clarke, Noah Ronald

Cobham, Harriet Louise

Coleman, Stellar Mae

Colenso, Joshua

Colman-Savage, Mason Arahi

Cooper, Logan Eric

Copland, Miah Robina

Coppell-Lenfert, Katie Eleanor

Cornere, Jenna Margaret

Coyle, Alida Rose

Cressey, Stella Rose Alyssa

D'Urban-Burgess, George Richard

Delany, Caleb James

Desbonnets, Olive Frances

Dheda, Joshua Kieran

Dickie, Amelia Margaret

Duncan, Kattia Teresina Ellen

Ely, Zara Elizabeth

Fahey, Caitlin Maria

Fitch, Ronan Neville-John

Flaunty, Hannah Brooke

Frazer, Fiona Marie

Gates, Zephan James

Gullery, Sarah Jane
Harach, Claudia Maria
Harrison, Kiana Michelle
Hattaway, Emma Mary Williams
Hausmann, Amber Holly Abolins
Hay, Neal Angus
Hetherington, Joshua
Higham, Emily Rose
Hill, Matthew James
Jamieson, Morgan-Skye
Johnson, Mitchell Oliver
Kan, Sabrina Delphine Allegra
Kaur, Prabhjot
Kim, Sunwoong
Kitamura, Miyuki
Kneale, Rebecca May
Kyzyl-ool, Marina Aydarovna
Lauridsen, Sara Peace Jaquier
Lee, Lucy Maisy
Li, Qiuyang
Liu, Xiaoran
Liu, Yangchen
Lorimer, Jak James
Loughnan, Alexander Charles
Maddren, Ella Georgia
Marshall, Sophia May
Masitabua, Kaline Cagi
Matthews, Sasha Rose Webb
Mayo, Jack Gabriel
McConchie, Angus Stewart
McCrindle, Hayley Sylvia
McIntyre, Caitlin Isabella
Mendonca, Isabella Louise
Meyer, Flynn Frederick
Michie, Callum John Barrie
Monaghan, Quentin Frederik
Mould, Fraser Barwick
Murphy, Zane Donald
Newcombe, Oliver Charles
Nin, Jaquan Rongokahira
O'Malley, Ellen Rose
Parbhu, Avi
Peirce, Emma Marie
Peseta, Faith Joselle
Petersen, Nicole Jenna
Plaisted, Hagan John Lewis
Platje, Amelia Sadie Ann
Poff, Finlay Michael
Priest, Ava Majella
Pu, Hongru
Ritchie, Harry Alexander Grant
Robinson, Zoe Amelia
Rurehe, Te-Heke Zaid
Sanoria, Joshua Dixon Santos
Scholtz, Megan
Shafe, Dawit Geytom
Siesicki, Benjamin Adam

Spath, Hugo Sigmund
Spooner, Robert Bruce
Sullivan, Monica Joyce
Tan, Alexander Stewart
Thompson, Tyler Amy
Tiddy, Locryne Bruce
Tiltman, Miki Stephanie
Tomlinson, Cilla Rose Potter
Turner, Brandon Jason
Tyson, Abbie Rose
van den Bogaert, Brennan John
Vong, Hui Ling
Voong, Maximilian San Long
Walker, Janelle Shirley
Walker, Kiani Jade
Walters, Matthew Michael
Wang, Lihua
Ward, Caitlin-Amy
Wells, Sayaka Susan
Whitehead, Lucy
Wilkinson, Amelia Hillary
Wilson, Joshua George Wild
Winiata, Whatarangi
Wood, Isabella Ruth
Wood, Zarrie Sutherland
Wood, Zoe Jade
Wootton, Mayville Deguit
Wylie, Jessica Grace
Wyllie, Adam Richard
Yang, Matthew Yuekun
Yardley, James Cameron
Yi, Xianan
Yoon, Yeogeun
Zhang, Yu

Bachelor of Building Science

Akeli, Magnolia Sifaole Shannabelle
Ash, Jasper Rob
Boyce, Dylan Michael
Brock, Ella Rose
Cole, James Karl-Erik
Deere, Connor Michael
Deng, Yang
Grenfell, Benjamin Hunter
Hitchcock, Taylor Grace
Holmes, Charlotte Victoria
Horan, Toby Edward
Kelly, Jessica Lynn
Miller, Sophie Marie
Olphert, Bridget Anne
O'Sullivan, Xavier Theodore Octavius
Rama, Anish Sanjay
Riley, Gemma Theresa
Saranj, Amir Emad
Smith, Lauren Mary
Wrigglesworth, Caius Roger Allan
Wu, Jianming

Bachelor of Design Innovation

Ashton, Lawrence Graeme
Bradley, Samuel William John
Bridger, Jaimee Margaret
Busch, Joshua Michael
Candy, Lewis Vaughan
Chan, Newton Samuel
Cho, Emma
Clark, Grace Olivia
Clark, Jessica Violet McClymont
Croad, Alina Jane
Dacre, Quinn Paul
Dailey, Erin MacKenzie
Davis, Cole Ethan
de Groen, Caitlyn Lila Darrah
Dijkstra, Sophie Amelia
Dixon, Sarah Natalie
Duffy, Svenya Louise
Edwards, Katelyn Jade
Ermenyi, Matias Nicolas
Evans, Edward Andrew
Fraser, Nikita Erin
Frogley, Charlotte Kathleen
Gatehouse, Jennifer Seren
Grocott, Christie Anne
Handa-Oakley, Briah Moe
Henshaw, Jeremy Baden
Herrick, Nushka Pepica
Hess, Tomas Jack
Hickson, Grace Kathryn Margaret
Holgate, Lana Jean
Howard, Kierdre Kalani
Ibrahim, Ronia
Jenkins, Mark Joshua
Jeromson, Rebecca Grace
Jiang, Nan
Jones, Genevieve Mary Fiona
Josey-Kerr, Christopher Patrick
Juriss, Madison
Kennedy, Elise Marianne
Kim, Jun
Kirtikar, Myah Rose
Kneebone, Sarah Juliette Spanjaard
Leong, Tahlia Eve Ming Yu
Liu, Yuchen
Long, Peijia
Lu, Pei-Chi
MacDonald, Abby Kerry
Mar, Max Sing Yuen
Marshall, Jordan Sandra Ruth
McNally, Georgia Kate
McQueen, Marsha Jessica
Newth, Caprice Alyssa
Ngan-Sue, Jacob Colin
Nicholls, Hunter Kane
Ong, Dorothy Villegas

Palmer, Jenna Nicole
Petersen, Otis William John
Petry, Bayley James
Philip, Francesca Anna
Powell, Elliot William
Pretty, Lauren Olivia
Rapley-Jones, Ella Grace
Rathgen, Mya Isabella
Reyes, Racel Andrea Guce
Schnabel, Marco Lorenzo
Scott, Annalise Emma
Shah, Danisha Jigneshkumar
Shanahan, Conor Hagan
Sheaf-Morrison, Ethan Peter Kaye
Sinnema, Charlotte Esme
Smith, Jacob Patrick
Speer, Lara Christine
Spierings, Caleb Timothy Zhen-Yang
St Cartmail, Imogen Anya Constantine
Styles, Zoe Miriam
Swale, Jaime Rose
Taylor, Haley Kaia-Mae
Teneza, Chantal Lucero
Teneza, Charlotte Lucero
Thomas, Ella Madeleine
Unwin, Joshua William
Usherwood, Brayden John
Vailahi, Vailahi
Vithal, Khallum
Watts, Sophie Jeanine
Wendt, Christopher Terry
West, Tayla Alice
Wilde, Meg Amy-Jane
Wilkins, Molly Rose
Willacy, MacGregor Morton
Wirepa, Rachel Halialaulani
Woolcock, Amber Rose
Woolnough, Nikita Rose
Workman, Katie Alice Frances
Wu, Zhaolin
Yang, Mellisa Zi Jun
Yang, Yu Qian
Zheng, Yuxin

Postgraduate Diploma in Designed Environments

Limos, Nicole Ericka, *in Interior Architecture*

Graduate Diploma in Designed Environments

Chenery, India Bechet, *in Architecture*
Cross, Frederick Oliver Hugo, *in Architecture*
Dadrah, Sachan, *in Architecture*
Gu, Jingyan, *in Architecture*
Joe, Angela Sharon, *in Landscape Architecture*
Patel, Shivani Gulab, *in Architecture*
Rennie, Breagha Margaret, *in Landscape Architecture*
Thomas, Caroline Ann, *in Architecture*

Postgraduate Certificate in Design Innovation

Balina, Vincent Jonathan Balagtas,

Graduate Certificate in Designed Environments

Newcombe, Oliver Charles, *in Project Management*

Wells, Sienna Ryeane, *in Architecture*

WELLINGTON SCHOOL OF BUSINESS AND GOVERNMENT

Executive Master of Business Administration

Geer, Allen Eugene, *with Distinction*

Jones, Christopher Andrew Frederick, *with Distinction*

Mamea-Crawford, Marie Fesilafai, *with Merit*

Moran, Cormac Brendan, *with Merit*

Shahrulzaman, Merissa, *with Distinction*

Stigley, Nicola Jane Mandeno, *with Distinction*

Verano, Juvenal Paulino Juvy Mijares, *with Merit*

Whelan, Sophie Ella, *with Distinction*

Master of Business Administration

Ricketts, Hayden John

Master of Business (Professional)

Bredenkamp, Andre Peter, *with Distinction*

Gatward, Darryl Brian Markham

McGuire, Alexander William John, *with Distinction*

Zhang, Yining

Master of Commerce

Hou, Yijie, *in Finance*

Master of Global Business

Chaymaytakul, Sirapob

Han, Kunying

Robbins, Alec Joseph, *with Merit*

Song, Yu

Master of Information Studies

Boyd, Sara Noelle, *in Library Science with Distinction*

Logan, Mathew Allan, *in Library Science with Distinction*

Mobbs, Kimberley Louise, *in Archives and Records Management and Library Science with Distinction*

Robinson, Karlie Jean, *with Merit*

Master of Professional Accounting

Adipudi, Ajith Sandilya

Ampornachariya, Chanistha

Boylan Caffery, Bria-Rose Te Paeru Pirimai

Boylan Caffery, Naomi Ann Ruth

Chen, Wan

Chirume, Tapiwa Prosper

Ding, Yuchen

Du Plessis, Etienne

Gao, Kuang

Handayati, Dwi

Ho, Chau Bao

Inayat, Khadijah Chaudhry

Keegan, Christopher Jia-Le
Kelly, Louise Alison
O'Connor, Sarah Jean
Qiu, Lily Yu Ying, *with Distinction*
Theresa, Cory
Wang, Bingzheng, *with Merit*
Yao, Kuan

Master of Professional Business Analysis

Jiang, Shan, *with Distinction*
Kershaw, Connor James, *with Merit*
Sahu, Manit Kumar, *with Merit*
Schuller, Conner Brian
Wedage, Rashmi Rangana Silva, *with Merit*
Yang, Renzhong

Master of Public Administration (Executive)

Cook, Geoffrey Albert, *with Merit*
Hickling, Joanne Elizabeth, *with Merit*
Law, Christy Sonia, *with Distinction*
McKibben, Duane Thomas, *with Distinction*
Russell, Jayne Elizabeth, *with Merit*
Walmsley, Andrew Keith, *with Merit*

Master of Public Management

Hau, Mele Victory
Henderson, Miriama Elaine, *with Merit*
Herbert-Johnson, Rauwai Lillian Ararangi
Robinson, Felicity Irene, *with Merit*
Rowan, Joel Thomas Scanlan, *with Distinction*
Scanlon, Luse Elizabeth

Master of Public Policy

Baiteke, Ann
Ferrao, Bernsten Nazareth
Hinkley, Amanda Marie, *with Merit*
Thorpe, Antonia Gabrielle, *with Merit*

Bachelor of Commerce with Honours

Carruthers, Lia, *with First Class Honours in Marketing*
Elgar, Isabella Jan, *with Second Class Honours (first division) in International Business*
Hewitt, Piper Rose, *with First Class Honours in Marketing*
McCullough, Bridie May Bulfin, *with First Class Honours in Management*
Phillips, Amy Collette, *with First Class Honours in Marketing*
Simson, Alexander David, *with First Class Honours in Economics*
Whittaker, Matthew Thomas, *with First Class Honours in Finance*
Wiley, Kaitlin Maree, *with First Class Honours in Information Systems*

Bachelor of Commerce

Adipudi, Lakshmi Manasa
Algar, Zoe Lauretta Janet
Ali, Faiz Zain
Allen, Bradley John
Amani-Lee, Paris Heather Tumau
Anderson, Nikki Jayne
Andrews, Lydia Mae
Applegate, Justin Grahame

Arias Cortes, Santiago
Arthur, Emily Rose
Balasingham, James Dillon
Balmadrid, Raewyn Antoinette
Bates, Corey Jack
Bentley, Allan Gene
Beresford, Sean Aidan
Bladinieres, Lucie Marie Angele
Boyes, Edyn Karaitiana Kathryn
Brandwood, Ruby Grace
Bridges, Ruby Jessica
Brown, Kirsten Moana Marie
Burns, Macy
Burrell, Jack Cameron
Butawski, Damian George
Cai, Jiaying
Carline, Samuel Bailey
Chandrakumaran, Bonny Zephrene
Chhiba, Elayna Bhani
Chin, Chelsea Jade Rui Juan
Chrisp, Alice Rose Griffen
Coates, Holly Ann
Cohen, Ethan Shale
Collins, Sophia Audrey
Cooper, Gabriel Joe
D'Mello, Taihli Ann
de Bruin, Amy Louise
de San Miguel, Jasfer de la Torre
Deans, Henry John
Dias, Saama Natassia
Dickson, Harry Hayward
Dodds, Thomas Matthew Jack
Dorton Brand, Heinrich Albert
Douglas Skyner, Erica Sophie-Claire
Duffy, Cameron Howard
Dunn, Natasha Katrina
Elliston, Jamie Andrew
Elston, Clare Grace
Enoka-Gerrard, Jade
Fang, Xin
Fastier, Lucy Theresa Mary
Ferigo, Louie Dante
Fitzgerald, Jade Ashley
Fletcher, Catherine Ruth
Flores, Vincent Matthew Flores
Fortes, Samuel Ryan Karepa
Franken, Kane Hendrik
Fraser, Hamish Robert Cronquest
French, Chloe Seaton
Frogley, Charlotte Kathleen
Gage, Zhana McKenzie
Gandhi, Baahul
Gard, Sarah Rose
Gardiner, Emily Jane
Gauld, Seraphina Lucy Peacocke
George, Ruby Rose Josephine
Gerrard, Grace Isabella

Gibbs, Levi Ernest
Gilbertson, Matthew Jackson
Gleye, Bronson Tenneil
Goodman, Thomas Anquetil
Greenwood, Sophie Angel Hannah
Grocott, Christie Anne
Groufsky, Thomas Aleid John
Hakiwai, Rebekah Margaret
Hall, William Samuel
Halligan, Luke Roger
Hancock, Thomas Dean
Hao, Ruiyao
Hassall, Timothy Ryan Keetley
Hatton, Thomas Alexander
Haye, Naomi Hannah
Helson, Felix Jeremy
Hewitt, Jessica-Anne Veronica
Hitchcock, Taylor Grace
Hoare, Tama Denzel
Holding VIII, John Quest
Houghton-Lamb, Mackenzie
Howard, Kierdre Kalani
Hu, Ziwen
Huang, Chengyu
Hutchings, Louis Lagaluga
Hutley, Joshua Andre
Ioffik, Michael
Isaia, Leah Rose Tinonui
Jelley, Charlize Sepalika
Joe-Mcindoe, Thomas Andrew
Jones, Elle Jordan
Jones, Genevieve Mary Fiona
Jones, Harrison Lance
Jones, Lucy Maria Wah
Juriss, Peter Alan
Kelsen, Bailey Brittni Myra
Keogh, Te Rina Jane
Khan, Mahin Afzal
Kibble, Morgan Louise
Kilbride, Ella Lee
Kim, Kyoungchan
Kimpton, Rebecca Jessie Ellen
Kjestrup, Everett James
Kneebone, Sarah Juliette Spanjaard
Knight, George Henry John
La, Ruijie
Laidlow, Emma Charlotte
Lambert, Zara Ann
Lawson, Anna Rose
Lee, Aidan Christopher Peter
Lee, Catharina Jie Ying
Lee, Kristy
Lenssen, Ryan Heath
Leslie, Ethan Phillip
Leslie, Stuart James
Li, Zhaoxin
Lia Avapalu, Masina

Liang, Yuan
Liao, Lingsha
Licul, Luka Marco
Lim, Jared Fei
Lin, Jingyi
Lind, Lucca Mathew
Lovelock, Toby
Lowndes, William Peter
Luke-Miny, Merlin Leon
Lunn, Jamie Conor
Luo, Mixin
Luo, Shiyinan
MacLeod, Isaac Rawiri
Malavong, Thipkesone
Mann, Grace Mary
Mar, Max Sing Yuen
Martinovich, Jared Grant
McCabe, Finn George Wood
McCarthy, Diarmaid Conor
McGuire, Jacob Gavin Joseph
McGuire, Samuel Patrick
Mercer, Luca Hirst
Middleton, Madeleine Jae
Millar, Emma Kate Blumenthal
Miller, Amy Louise
Mody, Aaron Pravesh
Mohammed, Fraz
Murkin, Joel Ryan
Murphy, Keith Henry Phanupong
Naik, Priya Hitesh
Nel, Jason
Nethercott-Sim, Dominic
Northcott, Louis Marc Rutherford
O'Connor, Tara Maree
Ogle, Jack Thomas
Oum, Dennysei
Owen, Isabelle Holly
Patel, Mita Simran
Pawson, Hugh Laurence George
Pearson, Jodie Lane
Pendleton, Leah Monica
Peng, Sally Hui Miao
Perks, Jessica Fiona
Pettefar, Kyle Terence
Pierson, Millicent Rose
Piper, Amelia Kate
Pocock, Nate Joshua George
Pover, Erin Anne
Rahi, Manraj Singh
Ramirez, Matthew
Ramji, Tanisha Nicole
Reece, Josh Cotter
Restieaux, Joel Peter
Ritchie, Jack Bevan
Robot, Anderson Yehezkiel
Robson, William Beck
Rowe Smith, Vita Bea

Salahudin Amir, Nurul Fatihah
Satyaji, Ignas Tosan
Schollum, Niko Andrew
Scholten, Jordyn
Schuler, Sergio Francis
Shamsuddin, Nur Saniah Damia Binti
Shaw, Devon Ainsley Taylor
Shimazu, Maki
Singh, Pranay
Son, Heelim
Stapleton Stevens, Oliver Gilbert
Stephens, Isabella Hinemoa Duffin
Stewart, Matthew James
Sulaiman, Nur Farhanis Binti
Swap, Madison Geraldine
Sy, Stephen Edrick
Tahere, Melissa Jade
Takahashi, Erika Hill
Tang, Jiaxin
Tang, Xiaoyu
Taylor, Abbey Maree
Taylor, Ella Beth
Teviotdale, Ben Frank Hunter
Thompson, Henry James
Thompson, Joseph Alejandro
Thuraisingham, Roshan Joshua
Tu'inukuafe, Max Sioape
Tynkkynen, Leena Johanna
Ung, Hollie Mary
van Vuuren, Jarred
van Zonneveld, Zahn Robert
Verdonk, Anne
Wadnerkar, Aniket Vishram
Wai, Hannah Therese
Wang, Lujia
Wang, Yiming
Wanoa, Taine Jordan
Watene-Jones, Ahren Tarahina
Weenink, Madeline Sarah
Wei, Kaichen
West, Emma Jane Sheona
Weston-Webb, Jade Frances
Whittaker, Matthew Thomas
Wilkes, Fergus Michael
Wilson, Nicole Arahia
Wooller, Samuel Bruce
Wu, Amy
Wu, Chenhao
Yang, Ning
Zhang, Haiyun
Zhang, Jia
Zhang, Nan
Zhou, Wenting
Zhou, Ying

Bachelor of Tourism Management
Pan, Chengyi

Postgraduate Diploma in Business (Professional)

Kasai, Kyoko

Postgraduate Diploma in Public Management

Carpenter, Davina Sarah Jane

Graduate Diploma in Commerce

Chaymaytakul, Sirapob, in Finance

Curtis, Fiona Nicole, in Marketing

Fisher, Emma Anne, in Human Resource Management and Employment Relations

McEwen, Amy Louise, in Marketing

Postgraduate Certificate in Information Studies

Coote, Matthew James

Ferguson, Abby Kate

Millard, Kylie Louise

West, Tyler J Stuart

Wittwer, Melanie

Postgraduate Certificate in Professional Accounting

Satya, Sheryl

Postgraduate Certificate in Public Management

Bhatnagar, Rushika Anish

Callard, Claire Angela

Layt, Jackie Michelle

Randall, Rupert Francis

Te Aika-Puanaki, Henare Te Kotuku

Teina, Claudine Ruth Tiare-Maori

Wyse, Kelly Jayne

Postgraduate Certificate in Public Policy

Gillett, Elizabeth Anne

McKee, Nicole Raima

Utikere, Tangi William Edward

WELLINGTON FACULTY OF EDUCATION

Master of Education

Aukuso-Lolo, Anastasia, with Distinction

Funatsu, Naoko, with Merit

Jongen, Penny Marie

Mao, Qiongyu

McBride, Bridget Alana Siobhan, with Merit

Master of Educational Psychology

Chen, Yuanqiao, with Distinction

Elder, Rebekah Lauren, with Merit

Fordyce, Amy Grace, with Merit

Peoples, Beth Frances Edie, with Distinction

Vanderburg, Sarah Louise, with Merit

Waddington, Molly Sarah, with Distinction

Master of Secondary School Leadership

Gardner, Luke Mathew Clifford, with Merit

Hodgkinson, Melanie Shirree, *with Merit*

Master of Teaching and Learning (Primary)

Fautley, Harry

Haves-Jonathan, Emma Katarina

Lynch, Jamie Derek, *with Merit*

Master of Teaching and Learning (Secondary)

Lawrence, Oscar Lee, *with Merit*

Xiong, Adam, *with Merit*

Bachelor of Education (Teaching) Early Childhood

Cooney, Niamh Brenda

Mckenzie, Alyssa Beth

O'Halloran, Grace Heather

Ranfurly, Aaliyah Loatalina Lisa

Scott, Alesha Jane

Yee, Nicola Maria

Postgraduate Diploma in Education

Fries, Annika Tanja, *with Distinction*

James, Rebecca Rose

Postgraduate Diploma in Educational Psychology Practice

Mapara, Leeloobhai Varajdas

Scarrow, Sarah Jane

Graduate Diploma of Teaching (Early Childhood Education)

Heyward, Madeline Wednesday Thursday Talulah Gloria

Otsuki, Emma Blanche

Graduate Diploma of Teaching (Primary)

Anderson, Michael Jack

Bagley, Hannah Rose

Dean, Ruby Francesca Northcott

Jones, Emily Tegan

Neely, Reuben Atawhai

Pou, Hannah Ngahuia

Singh, Tania

Van Woerkom, Olivia Beth

Graduate Diploma of Teaching (Secondary)

Davies, Lily Dickson Kane

Hurier, Kajal

Khokra, Partibha

Murphy, Adam James Michael

Nicholson, Malea Frances

Nuku, Harley Teancum Shortland

Woodmass, Olivia Doreen

Woodroffe, Mckayla Ashleigh

Postgraduate Certificate in Education

Fu, Xitao

Tamua, Kilisimasi

Von Schreibern, Christopher Peter

WELLINGTON FACULTY OF ENGINEERING

Master of Engineering

Carswell, Samuel Robert, *with Merit*

Master of Software Development

Middleton, Morgan Hart, *with Merit*

Bachelor of Engineering with Honours

Allen, Riley John, *with Second Class Honours (second division) in Electrical & Electronic Engineering*

Almand, Griffin Tilt, *with Second Class Honours (first division) in Electronic and Computer Systems Engineering*

Awme, Parvesh, *with Second Class Honours (first division) in Electronic and Computer Systems Engineering*

Badrick, Oliver Max, *with Second Class Honours (first division) in Software Engineering*

Blayney, Michael James, *with First Class Honours in Software Engineering*

Chan, Jason Cheok-Wai, *with First Class Honours in Software Engineering*

Chen, Ze, *with Second Class Honours (first division) in Software Engineering*

Chin, Hau Shian, *with Second Class Honours (first division) in Electronic and Computer Systems Engineering*

Chu-Fong, Ian Jeremy, *with Second Class Honours (first division) in Software Engineering*

Church, Bryony Helen, *with First Class Honours in Software Engineering*

Cigara, Gianpaolo Pineda, *with Second Class Honours (first division) in Software Engineering*

Ease, Anastasia, *with Second Class Honours (first division) in Software Engineering*

Friend, Ruby, *with Second Class Honours (first division) in Electronic and Computer Systems Engineering*

Giri, Dipanshu, *with Second Class Honours (first division) in Electronic and Computer Systems Engineering*

Gleadow, Magdalene Eliza Scott, *with First Class Honours in Electrical & Electronic Engineering*

Hodges, Joseph Grant, *with First Class Honours in Software Engineering*

Hucker, Morgan Alan, *with First Class Honours in Cybersecurity Engineering*

Jay, Matthew Thomas, *with First Class Honours in Software Engineering*

Jourdain, Jackson Louis, *with First Class Honours in Software Engineering*

Kingsford, Zach William Patrick, *with First Class Honours in Cybersecurity Engineering*

Kong, Zhanghao, *with Second Class Honours (second division) in Software Engineering*

Leo Anthony, Elgene Menon, *with First Class Honours in Software Engineering*

McConnell, Fraser Tikao Speedy, *with First Class Honours in Electrical & Electronic Engineering*

McTaggart, Sharon Elisabeth, *with First Class Honours in Electronic and Computer Systems Engineering*

Ramanujam, Mohnish, *with First Class Honours in Software Engineering*

Skelton, Jerome Baltazar, *with Second Class Honours (first division) in Software Engineering*

Soakai, Meleteukialupe, *with Second Class Honours (second division) in Software Engineering*

Sommerville, Luke, *with First Class Honours in Software Engineering*

Stobbs, Coby, *with First Class Honours in Software Engineering*

Stoupe, Henry William, *with Second Class Honours (first division) in Software Engineering*

Taumoepeau, Emma Meleane, *with First Class Honours in Cybersecurity Engineering*

Taylor, Hamish Thomas Edward, *with First Class Honours in Software Engineering*

Turner, Tyla Grace, *with First Class Honours in Cybersecurity Engineering*

Bachelor of Engineering

De Almeida, Rowan Asami Rhysand

WELLINGTON FACULTY OF HEALTH

Master of Health

Attenberger, Kristy Lea

Brownie, Emily Rose, *in Health Leadership and Management with Distinction*

Durville, Laura Grace, *in Health Promotion with Distinction*

Harduth, Sunjna, *in Health Leadership and Management with Distinction*
Haywood, Jessica Mary, *with Merit*
Johnson, Kyla-Marie, *in Nursing with Distinction*
Keir, Jana, *in Health Policy, Planning and Service Delivery with Merit*
Kiwi Kiwi, Jontel Piri Aroha Smith, *with Distinction*
Marcial, Robert Bryan Mucsin, *in Health Leadership and Management with Merit*
Marshall, Stella Marina, *in Health Promotion with Merit*
Nanayakkara, Yanya Sakunika, *in Health Leadership and Management with Distinction*
Smethurst, Madison, *in Health Leadership and Management*
White, Stephanie Emma, *with Merit*
Wichmann, Mia Jan Petronella, *in Workplace Health and Safety with Merit*
Yee, Bailey Patricia, *in Health Policy, Planning and Service Delivery with Distinction*

Master of Health Care

McNamara, Catherine Ann, *with Merit*

Master of Nursing Science

Barnes, Angela Jane, *with Merit*
Cowley, Lynne Hari, *with Merit*
Dann, Eliana Margaret McKay, *with Distinction*
Diedrichs-Farnan, Zari, *with Merit*
Langhorn, Tracy Michelle, *with Merit*
McAlister, Kirsty Laura, *with Distinction*
Walker, Nicola Anne, *with Merit*
Williams, Kirstie Anne, *with Merit*

Bachelor of Health

Bennett, Kendra Margaret Louise
Cobbold, Grace Ida Anak
Doyle, Raukura Te Ruihi Mihiata
Faulkner, Jack Walsh
Flower, Imogen Cate
Parkes, Tialie-Dawn Beverly
Shaw, Sadie Isobel Emily
Tantrum, Laura Alice

Postgraduate Diploma in Health

Scully, Amanda Rachel

Postgraduate Diploma in Health Psychology

Griffith, Rhys James

Postgraduate Diploma in Nursing Science

Ali, Natasha Nazia
Clatworthy, Sharon Veronica

Davidson, Lauren Wendy
Denton, Elaine Josephine
Gellatly, Victoria Sarah
Gordon, Nisha Elizabeth
Hodgkinson, Aimie Marie
Nagai, Yumi
Ramlose, Elaine Jean
Simpson, Lindsay
Wickham, Tamara Lee

Graduate Diploma in Health

Burge, Ella Mary Poppy, in *Health Psychology*

Postgraduate Certificate in Health

Corson, Rosie Garland

Postgraduate Certificate in Nursing Science

Bennett, Ella Nicole

Kneebone, Jessica Nicola

Pringle, Ethan Paul Houghton

Te Punga-MacKay, Maria Joanne

Trow, Ruth Catherine

Ward, Natasha Ann

Win, Mi Mi

WELLINGTON FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Master of Arts

Anak Joseph, Neil Obrien, in *Teaching English to Speakers of Other Languages with Merit*

Boniface-Webb, Thomas Christopher, in *Film with Distinction*

Cleary, Melanie Joanne Mereana, in *Creative Writing with Merit*

Crerar, Amy Marguerite, in *Creative Writing with Distinction*

Dissanayake, Romesh, in *Creative Writing with Distinction*

Dragas, Danijela, in *Creative Writing with Distinction*

Esau, Amber Tinei Maryann, in *Creative Writing with Distinction*

Faaita, Shoshanna Elenoa Bethany, in *Creative Writing with Merit*

Featherstone, Zita Rose, in *Creative Writing with Merit*

Gray, Claire Frances, in *Creative Writing with Distinction*

Hall, Natasha Maree, in *Creative Writing with Distinction*

Hann, Jane Louise, in *Education with Merit*

Hennessy, Timothy John, in *Creative Writing with Merit*

Jager, Femke Hannah, in *History with Distinction*

Jarvis, Holly May, in *Philosophy with Distinction*

Johnston, Melanie Jayne, in *Creative Writing with Distinction*

Klever, Delaney Gina Natalie, in *Creative Writing with Distinction*

Koteka, Teherenui Turou, in *Creative Writing with Merit*

Krumdieck, Kyan William, in *Creative Writing with Distinction*

Kutia-Baldwin, Kahu Christina, in *Creative Writing with Distinction*

Lee, Jacqueline Hoi Yee, in *Creative Writing with Distinction*

Leng, Beatrice Tan Pui, in *Teaching English to Speakers of Other Languages*

Mabey, Virginia Frances, in *Creative Writing with Merit*

Menzies, Christy Noelle, in *Creative Writing with Distinction*

Moala-Knox, Marlon Lawrence Frederick, in *Creative Writing with Distinction*

Molloy, Sean Damien, in *Creative Writing with Distinction*

Nimon, Jennifer Rachael, in *Creative Writing with Distinction*

Nuttall, Olive Chell, in *Creative Writing with Distinction*

Painter, Celia Imogen, in *History with Distinction*

Peoples, Rose Anne Edie, in *English Literature with Distinction*

Pickard, Penelope Catherine, in *Creative Writing with Merit*

Pigott, William Joseph, in *Creative Writing with Merit*

Purcell, Ronella Nadia Nafanua, in *Creative Writing with Distinction*

Robinson, Emma Jane, in *Creative Writing with Merit*

Sabih, Muhammad Taimur, in *Teaching English to Speakers of Other Languages with Merit*

Stanley, Judith Marian, in *Creative Writing and English with Merit*

Starr, Jillian, in *Creative Writing with Merit*

Tergas, Leslie Patricia, *in Creative Writing with Merit*
Tikao, Ariana Rahera, *in Creative Writing with Distinction*
Trevelyan, Jennifer Ruth, *in Creative Writing with Distinction*
Vass, David James, *in Creative Writing with Distinction*
Wano, Tunui Michael Anaru, *in Creative Writing*
Wright, Amy Louise McClymont, *in Creative Writing with Distinction*
Yiannett, Ella Ngaire, *in Creative Writing with Distinction*

Master of Communication

Miranda Costa Azevedo, Fernando, *with Merit*
Riekasapti, Tussie Ayu, *with Merit*
Schuyt, Max Patrick, *with Merit*
Verweij, Brielle Lauren McFarlane, *with Distinction*
Williams, Ellie

Master of Intercultural Communication and Applied Translation

Aljoj, Mohamed Ayman Bassam, *with Distinction*
Berl, Heidrun Christa, *with Distinction*
Bishton, Felicity Naomi Rachel, *with Distinction*
Hanbury-Sparrow, Robert Simon, *with Distinction*
Heasman, Charlotte Rose, *with Distinction*
Hope-Suveinakama, Lise Dannies, *with Distinction*
Quinn, Antonia Zhi-Xin, *with Distinction*
Soares, Julie Sophie, *with Distinction*
Toonen, Hyden, *with Distinction*
Wright, Joe William, *with Distinction*
Zheng, Yue, *with Merit*

Master of International Relations

Carruthers, Anna Lindsay, *with Distinction*
Kaur, Jaspreet, *with Merit*
Palmer, Charlotte Sophie Mary, *with Merit*
Perry, Emma Louise, *with Distinction*
Wells, Ian Andrew, *with Merit*

Master of Migration Studies

Adams, Jay Douglas, *with Distinction*

Master of Museum and Heritage Practice

Ayto, Ella Grace, *with Merit*
Dubbelt-Leitch, Una Inès, *with Distinction*
Errington, Elizabeth May, *with Distinction*
Hudspith-Gooch, Kate Eveline, *with Distinction*
Jackson, Rebekah Jean, *with Merit*
Mitchell, Louise Sarah, *with Distinction*
Russell, Olive Georgia Mary, *with Merit*
Speden, Ronan Ira Boyd, *with Distinction*
Walker, Helena Louise, *with Distinction*
Woodcock, Emily Helena Rose, *with Distinction*

Master of Musical Arts

Krupa, Kinga Renata, *in Performance with Distinction*

Master of Philosophy, Politics and Economics

Alqemzi, Alia Abdulla Mattar Alsiri
Daniels, Tian Lee, *with Merit*
Gray, William Robert, *with Distinction*

Howley, Patrick Martin
Sampson, Kate Anne, *with Distinction*
Sim, Kieran John Hanify, *with Merit*

Master of Political Science

Cama, Salote Kathleen Violet
Cantin-Buckley, Martine Cecile Francoise, *with Merit*
Heath, Anna Catherine, *with Distinction*
Inder, Mila Rose Junovich, *with Distinction*
Schou, Marcus Oliver, *with Merit*
Tims, Zoe Elizabeth Barbara, *with Distinction*
Wood, Simon Murray, *with Merit*

Master of Strategic Studies

Acworth, Flynn Wallace, *with Distinction*
Atkinson, Jennifer Louise, *with Distinction*
Berry, Caleb Christopher, *with Merit*
Boraston, Alice Jillian, *with Merit*
Borgman, Jeremy James, *with Merit*
Campbell, Felix William Hugh, *with Distinction*
Carter, Peter Richard Manley, *with Distinction*
Collier, Brent Mathew, *with Merit*
Czekierda, Robert, *with Merit*
Davenport, Abby Marie, *with Merit*
Davis, Aimee Maree, *with Merit*
Findlay-Clarke, Andrew Giles, *with Distinction*
Fundt, Sophie Dominique Valerie, *with Merit*
Green, Amanda Jayne, *with Distinction*
Gunawan, Gabrielle
Hannam, Hunter David, *with Merit*
Head, Benjamin Francis, *with Merit*
Ho, Kelvin Jun Jie, *with Distinction*
Lewer, Elizabeth Frances, *with Merit*
MacDonald, Emma June, *with Merit*
Marriott, Alan Bruce, *with Merit*
Marshall, Colin George, *with Distinction*
Martin, Nicola Carole, *with Merit*
McGrath, Benjamin James, *with Merit*
McGregor, Scott Fredrick, *with Distinction*
Miller, Samuel Verden, *with Merit*
Naivalu, Timoci Vulimailauala, *with Merit*
Nobel, Binggi, *with Merit*
Page, Jason Timothy, *with Merit*
Petre, Denis Christopher, *with Merit*
Rybinski, Jamie Mark, *with Merit*
Schoultz, Andrew Mark, *with Merit*
Tate, Tonia Maree, *with Merit*
Valentine, Gregory Dean Ponomaroff, *with Distinction*
Walker, Alan James, *with Distinction*
Walker, Arlene Patricia, *with Distinction*

Bachelor of Arts with Honours

Bhandari, Kabita, *with Second Class Honours (first division) in Sociology*
Crawford, Harrison Peter, *with First Class Honours in Sociology*
Evangelista, Felicia Therese Dorotheo, *with First Class Honours in Classical Studies*
Hehewerth, Dieuwertje, *with First Class Honours in Art History*
Heyward, Jed Samuel, *with First Class Honours in Criminology*

Huria, Tiaki John McCosh, *with First Class Honours in Philosophy*
Ikenaga, Alisa, *with First Class Honours in Media Studies*
Menon, Tejas Vinod, *with First Class Honours in International Relations*
Mitchell, Molly Jane, *with First Class Honours in Sociology*
Nurkka, Leroy Paul, *with First Class Honours in Film*
Pickard, Heather Mary, *with First Class Honours in Geography*
Russell, Anna Helen, *with First Class Honours in Sociology*
Soo Choon, Grace Tauranga, *with First Class Honours in Sociology*
Turner-Holmes, Isla Rosalind, *with First Class Honours in Cultural Anthropology*
Wright, Isis Serene Tristessa, *with Second Class Honours (first division) in History*
Wynn, Sophie Mary, *with First Class Honours in Political Science*

Bachelor of Music with Honours

Anderson, Isabella Maeve, *with First Class Honours in Classical Performance*
Brown, Reuben Joel, *with Second Class Honours (first division) in Classical Performance*
Carter, Nathan Thomas, *with First Class Honours in Composition/Sonic Arts*
Close, Henry Baxter Adams, *with Second Class Honours (first division) in Classical Performance*
Fowles, Devyn Maia Wheeler, *with Second Class Honours (first division) in Classical Performance*
Furey, Liam David Grieg, *with First Class Honours in Classical Performance and Composition/Sonic Arts*
Haynes, Duncan John, *with First Class Honours in Composition/Sonic Arts*
Jefferies, Alexander Georg, *with Second Class Honours (first division) in Classical Performance*
King, Kate Rachael, *with First Class Honours in Classical Performance*
Nola, Peter Teddy Sado, *with Second Class Honours (first division) in Jazz Performance*
Paligora, David, *with First Class Honours in Classical Performance*
Sparkes, Baileigh Suzannah, *with First Class Honours in Jazz Performance*
Spence, Clarke Wills Tatau O Te Rangi, *with Second Class Honours (first division) in Classical Performance*

Bachelor of Arts

Adler, Zoe Tasman
Algar, Zoe Lauretta Janet
Almao, Juliet Constance
Anderson, Vikki Anya
Babb, Jacob Lee
Bailey, Georgia Mary
Baker, Harry Viliamu
Battah, Elora Christina Francis
Beadle, Samuel Patrick Beaumont
Beaglehole, Dominic Tobias Cawte
Beamsley-Dick, Emillie Rubina Waka Adele
Beardsworth, Adam Hunter
Beattie, Ella Makareta
Beattie-Johnson, Dara Eva
Beaver, Samantha May
Beaconsall-Ryan, Isabelle Sydney
Beehre, Georgia Kate
Benitez, Lenbert Alvien Tiong
Beresford, Sean Aidan
Bettle, Samantha Dawn
Binoka, Jane Kaborauca Iaon
Blennerhassett, Emily Wilson
Borich, Grace Emily
Bourke, Morgan Sheridan
Bowman, Zachary James
Boyes, Ruby Francis
Bradford, Ella Victoria
Brenton-Rule, Caitlin Hazel

Browning, Sylvia Joy
Burton Smith, Michael
Callard, Shawn Alice
Cameron, Eva Shea Mareva
Campbell, Liam Gordon Angus
Campbell, Niamh Emily Rose
Challies-Gibb, Jonty William
Chaplin, Sean Richard
Chitty, Samuel Lloyd
Chiu, Ho Long
Choi, Yoon
Chrystall, Ashley Rose
Clegg, Lucy Emma
Clerk, Shannon Maria Frances
Collins, Louis Owen Lochiel
Collinson, Julia Rachel Hope
Cooke, Connor Finn Rogers
Cooper, Beth Taylor
Cooper, Mikaela Rihata
Costa, Jah'min Mesae
Couchman, Edward Albert Stewart
Courtney, Brendan James
Crawford, Harrison Peter
Cronin-Stone, Isabella Anahera
Crook, Benjamin Aubrey
Dale, Linda Katherine
Dalley, Olivia-Paige Margaret
Daly, Alfie James
Daly, Kathryn Janet
Dannefaerd, Nicholas Martin
Davies, Laura Caitlin
Dawson, Erica Elizabeth
Dayanghirang, Dara Daniella Rodriguez
Dee, Genevieve Carmel
Dempsey, Rioghnach Helen Rosaleen
Deo, Jolénna Olive Kitty
Dijkstra, Sophie Amelia
Dixon, Sarah Natalie
Dodd, Laura Hope
Drury, Benjamin Gordon Hugo
Dunlop-Storey, Amanda Catherine
Dunlop-Storey, Zara Elizabeth
Edlin, Stephanie Louise
Edwards, Carter Thomas
Edwards, Chanel Eileen
Elliott, Samantha Claire
Fakahau, Soane
Fan, Zhao
Field, Thomas Saben
Fisher, Ruby May
Fitzgerald Little, Cameron George Desmond
Fletcher, Brittany Jade
Fletcher, Catherine Ruth
Foon, Shania Grace
Forsyth, Charlotte Louise
Fraser, Ella Jane
Fuehrer, Ellie Sarah

Gencosmanoglu, Amine Frances
Getty, Isobel Mary
Gibbs, Levi Ernest
Gilchrist, Alisha Brooke
Greenlees, Annissa Jennifer
Grigg, Stella Charlotte Geraldine
Guiney, Gemma Hinemoana
Haidari, Ali Aqa
Hakimi, Abbas Ali
Hansen, Patrick Daniel
Harper, Susannah Frances
Harris, Florence Louisa Jim
Harward Jones, Daniel Stanley
Hawke, Elizabeth Julia McAllister
Hayes, Jed David
Henderson, Olivia Louise
Henderson, Sarah Anne
Hennebry Osborne, Lilian Rose
Higgison, Hannah Jane
Hill, Eleana Rosa Jocelyn
Hodgkinson, Madison Briana Jade
Holden, Grace Alice Linda
Holland, Eleanor Hope Palmer
Horsley, Oscar Hannan
Hughes, Sarah Marie
Hutchings, Louis Lagaluga
Ibrahim, Ronia
Ikenaga, Alisa
Illana, Raeann Melissa Loria
Iloilo, Iloni Vi Goriseba
Imrie-Milne, Carter Alexander William
Israelson, Casey Jaren
Jackson-Liew, Maya Angelica
James, Rebecca Rose
Jefferson, Jeanie Bell Waimana
Jonkers, Siobhan Clare
Karantze, Georgia Lily
Karlovsky, Andre Nicholas
Kelly, Benjamin Maxwell Wilson
Kerr, Holly Danielle
Kettell Evans, Cerys Daisy
Kiel, Olivia
King, Brendan Ronald
King, Maddison Aroha
King, Zoe Guo Xiang Wei
Kingi, Emma-Grace Apolonia
Kiwha, Wesley Tamati
Knott, Sophia Rosa Marie
Koneferenisi, Samson Peter
Lacy, Jackson William James
Lawlor, Mason Partington
Lawrence, Lexi Frances
Lawrence, Ruby Mackintosh
Lee, Jihyun
Lee, Ren Monn
Legg, Ellen Anita
Leggott-Rowse, Katrina Elizabeth

Liddell, Grace Lawson
Lin, Wei-Chi
Long, Jemimah Miriam Constance
Love, Benjamin John
Lu, Jinhui
Mackenzie, Nadia Kelly
Mackey-Pasene, Hinematererangi Tupele
Madams, Cameron Barry
Maharaj, Dipshaya Medha
Maitland, Alexander James
Malcolm-Stone, Jessie Kate
Marson-Wood, Holly Sigrid
Mataele, Ilaraine Tuavava'u Tupou Ahau
Matagi, Josiah Aaron
Maughan, Veronica Hunter
McFlynn, Christian James Carl
McHenry-van Veelen, Sophia Paige
McKee Wright, Sky Carole
McLachlan, MiMi Hunan
McLeod, Briah Zoe
McLoughlin, Eve
McPherson, Jemma Eve
McSweeney, Samuel Christopher
Melville, Zara Jean
Meredith, Cora Anne Norman
Micklefield, Maya Nusa Mulligan
Miller, Lucy Johanna
Mitchell, Tom
Morgan, Caylin Heneti Lee
Morrisey, Thomas Hugh Paul
Muir, Adam Roy Vikram
Napier, Angela
O'Shannessy, Natalie Frances
O'Sullivan, Amber Heather
Ogilvy Lapish, Jordan Alexander
Omur-Mackenzie, Yasmin
Op den Buysch, Danielle Truusje Ngaire
Palmer, Megan Sue
Parrish, Aidan Neil
Parsot, Jaidin Anil
Patel, Nisha Mukesh
Paterson, Alexandra Kate
Pearce, Luke William
Penman, Nicholas Henry Frances
Peoples, Beth Frances Edie
Perks, Caitlin Ella
Perks, Jessica Fiona
Pettifer, Tia-louise
Pettitt, Olivia Fleur
Plunket, Joseph Oliver Pearson
Porter, Meg Jennifer
Pover, Erin Anne
Quinn, Ruby Marama
Radovanovic, Alexander Djuro Jacob George
Rattrie, Livia Jean
Reece, Lucille Brittany
Reid, Chareece Merearahi Tuavalu

Rens, Sky
Repizo, Ina Krystiana Lee
Rivers, Fraser Antony
Robb, Kathryn Louise
Robinson, Finnian Doherty Glaister
Robinson, Hannah Grace
Robinson, Keir Duncan Johnstone
Robles Saavedra, Javiera Camila
Rogers, Brooklyn Meriana
Rogers, Cheyanne Tammy-Lea
Salmon, Harriet Isobel
Salmon, William Lucas John
Schuyt, Max Patrick
Secker, Anna Elizabeth
Sedcole, Ella Louie
Selim, Adam Mohamed Soliman
Shears, Pearl Grace
Sherrard, Alani Mereana Lys
Sherwin, Grace Abby
Smith, Chloe Hannah
Smith, Miles Vincent
St Cartmail, Imogen Anya Constantine
Stapleton Stevens, Oliver Gilbert
Stewart, Greta Florence
Stewart, Maura Seana
Sutherland, Holly Ella
Symonds, Pennymay Ruby
Szakats, Stephen Alexander Joseph
Takahashi, Erika Hill
Tawhai, Dusky-Rose Tuihana
Taylor, Oliver James William
Teviotdale, Ben Frank Hunter
Toomaga Tapuai, Lenia Lily
Toon-Lister, William James
Trower, Bailey George
Turnbull, Caleb Ta'ase
Turner, Toni Elizabeth
Uini Paulo, Jordan Jamal
Vanderpool, Ayla Zae
Vernon, Kayti Louise
Verwoerd, Eva Molly
Villocido, Aletheia Bungabong
Vriens, Olivia Ann Maree
Webster, Calista Theresa
Weldon, Sophie Anne Rose
Wells, Ella Ruby
Whiston, Saskia Taryn
Whitfield, Stella Margaret Domett
Wichman, Ines Annemarie
Wills-Pine, Kelly Natasha
Wilson, Francesca Judy
Wilson, Nicole Arahia
Worsley, Lara Paige
Wright, Bridgid Deborah
Young, Jakiah Nicholas

Bachelor of Communication

Beehre, Georgia Kate
Cashmore, Stella Maree
Chitty, Samuel Lloyd
Chunn, Jonathan Buster Stone
D'Mello, Taihli Ann
Duff, Saul Mizuki
Fan, Zhao
Gauld, Seraphina Lucy Peacocke
Hickling, Siena Haru
Hill, Sarah Grace
Howell, Azaria Isis Eve
Knight, Kian Taine
Lahman, Harrison Anthony
Mace, Hannah Claire
Maitland, Alexander James
McLachlan, MiMi Hunan
Nutsford, Francesca Georgia Pietkiewicz
Puleiata, Austin Jordan Ioritana
Quijano, Raymyvelin Faith Visto
Whitfield, Stella Margaret Domett
Wienk, Lucy Ria

Bachelor of Music

Brown, Reuben Joel
Brownlie, Nicholas Graham
Buxton, Simon Charles
Egan, Ciaran Martin
Gowan, Blair Hamish
Hamilton, Peter Oliver
Hertzog, Theodore Reuben
Ioannou, Zoe
Jefferies, Alexander Georg
Kelly, Benjamin Maxwell Wilson
Nola, Peter Teddy Sado
Perkins-Treacher, Keeson Boyd
Shanahan, Patrick Absie Daniel
Spence, Clarke Wills Tatau O Te Rangī
Stocks, Zoë Alexandra
Zydenbos, Jonty Louie

Postgraduate Diploma in Communication

Findlater, Harris Lei Carl
McMurtry, Graham Ross

Postgraduate Diploma in Intercultural Communication and Applied Translation

Daniel De Souza, Estevao
Khantoumani, Mais
Lee, Donghoon

Postgraduate Diploma in Music

Norgrove, Victoria Grace

Postgraduate Diploma in Political Science

Leitch, Alexander David George

Postgraduate Diploma in Strategic Studies

Souza-Richards, Aline Maria

Postgraduate Diploma in Teaching English to Speakers of Other Languages

Quade, Victoria Nancy Tippet

Graduate Diploma in Arts

Andrew, Hayes Parker, *in Criminology*

Cornali, Margherita, *in Art History*

Davies, Lily Dickson Kane, *in English Literature*

Gattsche, Alexa Katelina, *in Political Science*

Wakeling, Jade Savarna, *in Public Policy*

Williams, Jake Michael, *in History*

Graduate Diploma in Music

Leonard, Benjamin James

Morrow, Zebadiah Neumegen

Diploma in Māoritanga/Tohu Māoritanga

Bayne, Amiria Rose

Brown, Ethan Ngaroma

Chase, Kahurangi Campbell Mako-Wharemaihii

Gough, Lane Mahia-Mai-Tawhiti

Young, Ryan Tūheitia

Diploma in University Studies (Pasifika Pathways)

Bartley, Pauline Anastacia

Filo, Marie River Of Life

Jones-Taafuli, Mya Ellen

Manusina, Timothy Sauatia

Masoe, Daniel Emmanuel

Postgraduate Certificate in Communication

Carter, Adam Royd Wilkin

Postgraduate Certificate in Intercultural Communication and Applied Translation

Al Radwan, Halah Ahmed K

Bollino, Elena

Cao, Wanhua

Huang, Tiger

Kobayashi, Mika

Lee, Ji Young

Li, Huiping

Lu, Junren

Maang, Dennis Kham Kiim

Maldonado Gutierrez, Paola Andrea

Ngaruko, Bede

Nguyen, Hai Thi Hong

Sein, Myint Myint

Sharma, Sangeeta

Stephens, Natalia Gennadievna

Wagapu-Tuza, Noelyn Noso Kamuri

Wang, Wei

Zhou, Jessica

Postgraduate Certificate in Teaching English to Speakers of Other Languages

Volkova, Anna Aleksandrovna

Graduate Certificate in Teaching English to Speakers of Other Languages

Grice, Frances Rose

Hennebry Osborne, Lilian Rose

Woodhouse, Sophie Grace

Certificate of Proficiency in English

Hao, Ruiyao

Liu, Yuchen

Omiya, Wakana

Song, Yu

Tran, Minh Duc

Xu, Yiqing

Yang, Renzhong

Yu, Chengxuan

Zhang, Haiyun

Zheng, Yue

FACULTY OF LAW

Master of Laws

Tuuta, Jamie-Lee

Bachelor of Laws with Honours

Anderson, Nikki Jayne, with First Class Honours

Becconsall-Ryan, Isabelle Sydney, with First Class Honours

Courtney, Brendan James, with First Class Honours

Haszard, Kate Elizabeth, with First Class Honours

Holden, Grace Alice Linda, with First Class Honours

Kiel, Olivia, with First Class Honours

Kimpton, Rebecca Jessie Ellen, with First Class Honours

Lee, Catharina Jie Ying, with First Class Honours

Morrissey, Thomas Hugh Paul, with First Class Honours

Murray-Ragg, Nadia Yasmin, with First Class Honours

Reece, Lucille Brittany, with First Class Honours

Schubert, Leander Oliver Tim, with First Class Honours

Thom, Emily Grace, with First Class Honours

Tu'inukuafe, Max Sioape, with Second Class Honours (first division)

Bachelor of Laws

Amani-Lee, Paris Heather Tumau

Baker, Harry Viliamu

Balasingham, James Dillon

Barbalich, Florence Elizabeth

Barota, Bogdan Remy

Beadle, Ruby Hannah Beaumont

Benitez, Lenbert Alvien Tiong

Browning, Sylvia Joy

Burden, Matthew John

Campbell, Liam Gordon Angus

Chrystall, Ashley Rose

Clifford, Jack Nigel

Coates, Holly Ann

Cooper, Beth Taylor

Cronin-Stone, Isabella Anahera

Daly, Kathryn Janet

Davie, Daniel Graham
Doyle, Raukura Te Ruihi Mihiata
Drury, Benjamin Gordon Hugo
Elston, Clare Grace
Engel, Sarah Grace
Foon, Shania Grace
Foote, Joseph Riley
Forsyth, Charlotte Louise
French, Chloe Seaton
Gardiner, Emily Jane
Gencosmanoglu, Amine Frances
George, Ruby Rose Josephine
Gilchrist, Alisha Brooke
Goodman, Thomas Anquetil
Greenwood, Sophie Angel Hannah
Hakimi, Abbas Ali
Hansen, Patrick Daniel
Harper, Susannah Frances
Hu, Ziwen
Jackson-Liew, Maya Angelica
Jefferson, Jeanie Bell Waimana
Karantze, Georgia Lily
Kerr, Holly Danielle
Laird, Jack David
Lee, Jihyun
Lee, Ren Monn
Legg, Ellen Anita
Leslie, Stuart James
Madams, Cameron Barry
Maharaj, Dipshaya Medha
McGuire, Samuel Patrick
Melville, Zara Jean
Mitchell, Tom
Mody, Aaron Pravesh
Moores, Noah Gregor
Morgan, Joanna Areta
Nicklin, Tiari Rupene
O'Connor, Tara Maree
Owen, Brendan Neilson
Palmer, Megan Sue
Parrish, Aidan Neil
Parsot, Jaidin Anil
Plaisted, Poppy Ellen
Plunket, Joseph Oliver Pearson
Price, Cameron Said
Rahi, Manraj Singh
Rattrie, Livia Jean
Riddell-Garner, Richard Brooke
Robinson, Keir Duncan Johnstone
Rogers, Brooklyn Meriana
Ruvando, Tatenda
Schroder, Ella Jade
Sedcole, Ella Louie
Selim, Adam Mohamed Soliman
Simpson, Connor Patrick
Singh, Pranay
Smith, Miles Vincent

Symonds, Pennymay Ruby
Szakats, Stephen Alexander Joseph
Tahere, Melissa Jade
Tawhai, Dusky-Rose Tuihana
Te Huia, Jessica Anne
Turnbull, Caleb Ta'ase
Ung, Hollie Mary
Viviers, Jessica Elizabeth
Wells, Ella Ruby
West, Emma Jane Sheona
Whiston, Saskia Taryn
Whitaker, Maia Jaime Rose
Wilkes, Fergus Michael
Wilson, Francesca Judy
Wu, Amy

Graduate Certificate in Law
Brown, Andrew James Robertson
Coote, Aideen Grace
Mills, Jordan Elizabeth

WELLINGTON FACULTY OF SCIENCE

Master of Artificial Intelligence
Pawar, Ashwini Rajendra

Master of Applied Statistics
Truong, Alexander Wolf, *with Merit*

Master of Biomedical Science
Stepney, Ellie, *with First Class Honours*

Master of Climate Change Science and Policy
Betaillouloux, Elisabeth, *with Merit*
Crawford, Harrison Peter, *with Merit*
Crawford, Sophie Sarah, *with Merit*
Lupton, Emily Jayne, *with Merit*

Master of Clinical Immunology
Hardy, Sydney Alexandra, *with Distinction*
Ireland, Bridget Rose, *with Distinction*
Larnkham, Sonesavanh Sophie, *with Distinction*
Offer, Ishbel Lucy, *with Distinction*
Ricardos, Bianca Naboa, *with Distinction*
Thirunavuc Karasu, Biraveena, *with Distinction*

Master of Computer Science
Ransby, Michael Karl Arthur

Master of Data Science
Tomkies, Robert James, *with Merit*

Master of Environmental Science
Gularte Marques, Thais, *with Distinction*
Jenkins, Alice Kate, *with Distinction*
Keegan, Ngāpera Hekeiterangi Eris, *with Distinction*

Kuru, Rose Elizabeth, *with Merit*
Muniandy, Nishantini, *with Distinction*
Thor, Li-Yen, *with Distinction*
Vaai-Toomata, Sesilia Sara Athina

Master of Environmental Studies

Konemixay, Vannaly, *with Merit*

Master of Marine Conservation

Collinson, Leila Saffron Khalique, *with Merit*
McMahon, Arlo Sean
Strauss, Hannah Margaret, *with Merit*

Master of Meteorology

Antfalo, Boaz Levu
Barry, Dominic Francis, *with Merit*
Davenport, Kelly Geraldine, *with Distinction*
Holden, Alasdair James, *with Merit*
Johnston, Kirsten Elisabeth, *with Distinction*
McLeod, Tarentaise Lawn, *with Distinction*
Meyers, Tristan Jeffrey, *with Distinction*
O'Connor, Clare Margaret, *with Merit*
White, Braydon Peter Ernest, *with Distinction*
Wotherspoon, Ngaire Ellen, *with Distinction*

Master of Science

Askes, Matthew Stewart, *in Mathematics with Distinction*
Benson, Evelyn Beatrice, *in Mathematics with Distinction*
Cornes, Joe Peter, *in Cognitive and Behavioural Neuroscience with Distinction*
Janislowski, Karina, *with First Class Honours in Forensic Psychology*
Johnson, Cameron Bradley, *in Ecology and Biodiversity*
Kerr, Cassandra Anne-Marie, *in Psychology with Merit*
McLean, Lucy Robin, *in Psychology with Merit*
Owen, Flynn Julian, *in Statistics with Distinction*
Reason, Aiden, *with First Class Honours in Ecology and Biodiversity*
Watson, Aidan James, *in Physics with Distinction*
Whitten, Callum Keith Murdoch, *with First Class Honours in Geology*

Master of Science in Society

Bacon-Bootham, Freya Amy, *with Merit*
Gordon, Toni, *with Distinction*
Kelly, Amy Frances, *with Distinction*
McLaren-Swift, Hazel, *with Merit*

Bachelor of Biomedical Science with Honours

Brown, Kirby Lindsay, *with First Class Honours*
King, Zoe Alexandria, *with First Class Honours*

Bachelor of Science with Honours

Beckley, Jacinta Anne, *with First Class Honours in Psychology*
Bourne, Danielle Louise, *with First Class Honours in Psychology*
Brudvik-Lindner, Larkspur Ann Ming, *with First Class Honours in Mathematics*
Bueno, Georgia Eve, *with First Class Honours in Psychology*
Carr, Grace Phillips, *with First Class Honours in Geography*
Chambers, Eleanor Violet Woffenden, *with First Class Honours in Physics*
Chong Xiao Shyen, Ballerina, *with First Class Honours in Psychology*
Federico, Melanie Anna-Maria, *with First Class Honours in Psychology*

Jacobs, Emma Lily, *with First Class Honours in Psychology*
Johnson, Finley Ngarangi, *with First Class Honours in Psychology*
Knowles, Katie Olivia, *with First Class Honours in Psychology*
Lineham, Finn Patrick, *with First Class Honours in Psychology*
Palmer, Jade Theresa Taylor, *with First Class Honours in Molecular Microbiology*
Rawson, Zane Alexander, *with First Class Honours in Computer Science*
Rees, Charmaine, *with First Class Honours in Psychology*
Renwick, Douglas Owen, *with First Class Honours in Mathematics*
Sweet, Tylah Gail, *with First Class Honours in Chemistry*
Tasker, Gavin Konrad Lachlan, *with First Class Honours in Artificial Intelligence*
Uduwawela, Shehani Romesha, *with First Class Honours in Psychology*

Bachelor of Biomedical Science

Atkinson, Sophie Clare
Carmichael-Lowe, Amber Sophia
Gordon, Chantal Jade
King, Niamh Gabriella
Leynes, Maria Estella
Moore, Megan Monica
Singh, Navpreet
Stokes, Abbey Rose
Tucker, Charlotte Pip Hilson
Yu, Chengxuan

Bachelor of Science

Abbiss, Samuel Alexander
Anderson, Liam James Sahay
Ashby, Finian James
Backhouse, Isobel Alice
Bar-Even, Cosmos Odo Heath
Barrett, Declan John
Bava Ashok, Rakshaya
Beadle, Ruby Hannah Beaumont
Behan, Charlotte Lucy
Belov, Aleksey Valerievich
Birch-Haupt, Annie Lorraine
Broadbent, Sasha Mary-Ana Tui
Bull, Gracen John Njau
Bush, Benny Aimee Maddison
Calvert, Sarah Grace Abigail
Cameron, Jodie Anne
Carr, Grace Phillips
Chow, Suk Yee
Claridge, Sofie Anne Pickersgill
Clegg, Lucy Emma
Cook, Talia Faith
D'Souza, Sharon Maryann
Davies, Isabella Catelyn
Dench, Scott James
Deng, Gaoxiang
Dennehy, Laura Mary
Dussler, Maria Rosa
Edie, Philip James
Espiritu, Maria Bethzayda Freyra
Fauvel, Pip
Fisch, Nina Moana
Foley, Jack Richard

Ford, Jarod Reynold
Gallagher, Finn John Ian
Gawne, Harry Roy
George-Neich, Samantha Maree
Giacon, Lucia Gita
Gibson, Riley Michael Peter
Glover, Madeline Mary
Goodwin, Lucy Eibhlin O'Connell
Guiney, Gemma Hinemoana
Hall, Alexandra Grace
Harris, Jessica Rose
Hernandez Ospina, Deisi Alexandra
Hide-Tobin, Lillian Leah
Hikuroa, Turi Jack
Hindmarsh, Breanna Louise
Hoare, Tama Denzel
Hoobin, Reece Stuart
Houston, Zoe May
Howat, Christina Choi
Hunt, Simon Gregory Topp
Hussey, Bettina Rose
Hutton, James William Pohara
Iliffe, George Henry James
Janssen, Drew
Jensen, Zoe Felicity
Johnson, Jessica Elizabeth
Johnson, Maxwell Terence Denny
Jones, Madison Amy
Judd, Olivia Rose
Kamps, Bryce Blake
Kaur, Jaskirat
Keating, Hannah Victoria Rose
Kumar, Pawan
Lawton, Oliver Jacob
Leitner, Ella Xanthe
Levy, Elia Ocean
Linney, Georgia Claire
Lithgow, Reagan Riria
Marshall, Madeleine Rose
McElwain-Wilson, Benjamin Sherwood
McMillan, Samantha Alice
McTavish-Huriwai, Akira Karanata Catherine
Medyckyj-Scott, Joseph Michael
Mohamud, Khadar Mustafa
Morgaine, Hazel
Morley, Emma Frances
Muir, Henry James
Nathu, Anish
Newsome, Sophia Jane
Ngatai, Simeon Christian
Nistor, Rareş
Nordt, Philip Junior
Pettit, Henry Gerald Charles
Pope, Sierra Elizabeth
Pua, Gevin Miguel
Qin, Gaishuang
Rangiwai, Meiana Waititi

Rei, Tamati John
Reynolds, Hannah Louise
Roa, Natalia
Roberts, Joshua George
Romanes, Matt Lawrence Aguila
Rowe, Frost Alexander
Ruvando, Tatenda
Salmon, William Lucas John
Sampson, Catherine Anne
Sandoval, Carlos Miguel Ngan
Saxton, Joshua Aaron
Scanlon, Lee Dylan
Schapel, Hazel Licayan
Schubert, Leander Oliver Tim
Schultz, Braeden John
Sheridan, Andrew James Jack
Siesicki, Jessica Rowena
Simpson, Elena Joy
Smith, Xanthe Elizabeth Grace
Southward-Ellis, Daniel John
Stevenson, Lottie Rose
Sullivan, Ella Rose
Tailor, Dherya Deepak
Tarau, Rhianne Rose
Theelen, Emma Josephine
Thompson, Breanna Hayley
Thomson, Nicole Evelyn
Thorpe, Filipo James
Torrie, Catherine Elizabeth
Tran, Hai Thien
Turner, Ruby Janet
Vyas, Anurag
Wahanui Na, Te Atarotorangi Waimaatou Allyn
Watkins, Katrina Marie
Willis, Danielle Joy
Wilson, Jamie Alexander
Yim, Pauline Kanya
Zhang, Yifan
Zhang, Yuye

Postgraduate Diploma in Biomedical Science
Isaac, Ekaterina

Postgraduate Diploma in Clinical Psychology
Kustrin, Tjasa
Mclean, Lucy Robin
Whelan, Róisín

Postgraduate Diploma in Clinical Research
Ragsac, Lovely Rose Barut
Rathod, Suvarna

Postgraduate Diploma in Science
Burden, Ruby Ann, in Physical Geography
Hansen, Teagan Maye, in Chemistry
Simmons, Rosie Monica, in Forensic Psychology
Wong, Emily Karen, in Chemistry

Graduate Diploma in Science

Charteris-Scott, Jarrod Rakaia, *in Psychology*
Clayton, Laura Adrienne, *in Psychology*
Huston, Christian Adam, *in Psychology*
Inglis, Cameron William Donald, *in Statistics*
Jayne, Antonette Olmos, *in Psychology*
Lioubimova, Alexandra, *in Psychology*
MacIver, Kenneth, *in Statistics*
Mita, Ruben Robert Wainui, *in Ecology and Biodiversity*
Paki, Natalia Rimene Hanita Hongara, *in Psychology*
Patino Gonzalez, Luz Adriana, *in Psychology*
Ray, Frederick Lawrence Court, *in Geography*
Richardson, Max Alexander Cast, *in Ecology and Biodiversity*

Master of Nursing Practice

Apolinario, Cyrus Dan Librada
Cook, Lorin Maria, *with Distinction*
Davies, Huw William, *with Merit*
Irvine, Lauren Marie, *with Distinction*
Irwin, Grace Elizabeth, *with Merit*
Luke, Zoe Marie, *with Distinction*
Manas, Melvie Gia Gomapas, *with Merit*
Olateju, Oluwafunmilayo Oluwayomi
Power-Jones, Matilda Millicent, *with Merit*
Ren, Wenjie, *with Distinction*

Agenda Item 13

Annual report

To receive: a Council paper dated 21 March 2023 from the Chief Financial Officer, Mr Les Montgomery, regarding the 2022 Annual report (document VUWC 23/30).

To resolve: **that on the recommendation of the Audit & Risk Committee, Council:**

- 1 approve the 2022 Annual Report;**
- 2 approve the signing and release of the Representation Letter to EY;**
- 3 authorise the 2022 Annual Report for issue;**
- 4 approve the online publication of the 2022 Annual Report as soon as practical.**



COUNCIL PAPER

TO	Members of Council
FROM	Les Montgomery, Chief Financial Officer
AUTHORS	Les Montgomery, Chief Financial Officer Susan Hockley, Group Financial Controller
DATE	21 March 2023
SUBJECT	2022 Annual Report
DOCUMENT #	VUWC 23/30

Executive Summary

This paper provides Council with the final 2022 Annual Report, including audited financial statements and the accompanying Representation Letters (hard copies to be provided at the meeting).

Recommendation

That on the recommendation of the Audit & Risk Committee, Council:

- approve the 2022 Annual Report;
- approve the signing and release of the Representation Letter to EY;
- authorise the 2022 Annual Report for issue;
- approve the online publication of the 2022 Annual Report as soon as practical.

Supporting information

1. Audit and Risk Committee Review

The draft 2022 Annual Report was presented to the Audit and Risk Committee meeting on 13 March 2023.

EY were not present but held a prior meeting with the Chair to address any questions, and a summary of their audit findings was included with the draft Annual Report. No material concerns were identified or raised by EY.

2. Financial Overview

The operating deficit for the consolidated University Group was (\$25.2m), (3.3%) of revenue. This is made up of a (\$16.3m) deficit from the University Group and (\$8.9m) deficit from the Foundation.

The Foundation result relates to earnings from donations received and investment returns.

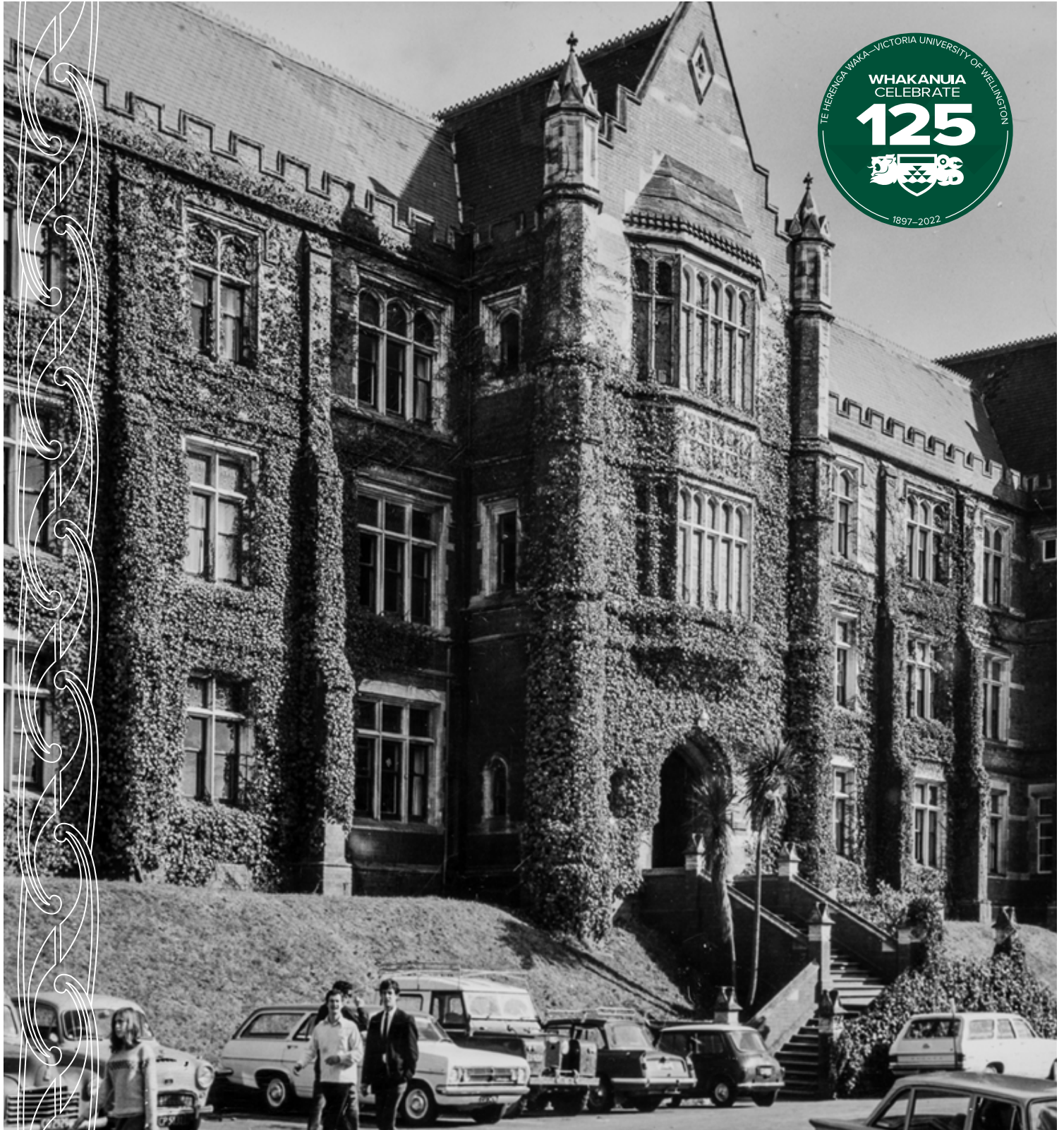
The 2022 Annual Report is attached as **Appendix 1**.

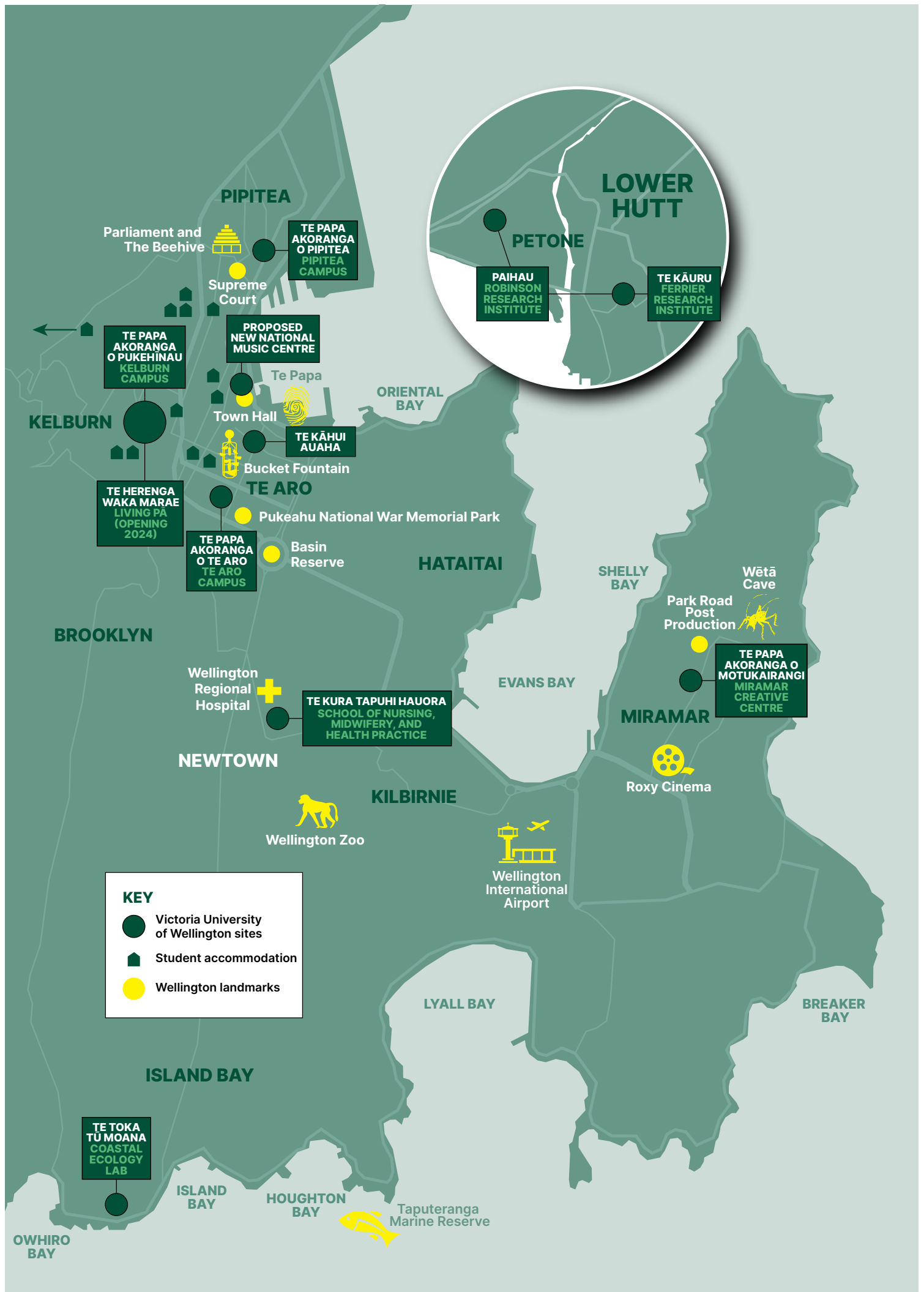
3. Representation Letters

Were reviewed in draft by the Audit and Risk Committee. Copies of the following representation letters will be provided in hard copy at the Council meeting:

- Representation letter from management to Council.
- Representation letter from Council to EY.

ANNUAL REPORT 2022





RĀRANGI KAUPAPA CONTENTS

02 Tackling the big challenges	03 Looking back at 2022	04 Year in review	08 At a glance	10 Statement of Service Performance
19 Equity, diversity, and inclusion	20 Sustainability	21 Student levies	23 Financial overview	24 Financial statements
25 Statement of responsibility	32 Notes to the financial statements	59 Independent Auditor's Report	64 Council	66 Senior Leadership Team

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March 2023

The cover page: Photograph of the Hunter Building,
c. 1965–1966. Thought to be taken by
the first university photographer Merv King.



HE KUPU NĀ TE MANUKURA TACKLING THE BIG CHALLENGES



It has been a busy year, to say the least. And it is no mean feat that we were able to welcome many students back to campus and in-person learning this year, despite the unprecedented wave of COVID-19 in our Halls of Residence and the Parliamentary protests that impacted staff and students in the Pipitea campus.

The pressure on our staff has been real as they have met the challenges of dual mode teaching, the impact of inflation and rising costs, uncertainty around when borders would re-open, and the cumbersome nature of some of our processes. The University has continued to grapple with a challenging financial environment, lower-than-expected revenue, high inflation, and the ongoing effects of the COVID-19 pandemic. We know that many of our staff and students have faced financial difficulties during the year and I would like to thank everyone for the resilience and focus they have shown.

In 2022 we marked the 125th anniversary of this wonderful institution. Te Herenga Waka—Victoria University of Wellington has much to be proud of in its history, its present and its future. Building on our close connection to Wellington, I'm pleased to see our footprint visibly expanding across the region. The Living Pā will draw together mātauranga Māori and sustainable practices at the heart of the Kelburn campus and prove what can be done when we act on our values and tikanga. The National Music Centre that we are developing, together with New Zealand Symphony Orchestra (NZSO) and the Wellington City Council, will be a globally-renowned creative precinct that will attract and involve people across New Zealand.

As a responsible member of society, we are committed to playing a role in leaving behind a better world for future generations. We have supported and led various initiatives towards meeting our sustainability targets, including a successful partnership with independent cafes on campus to end the use of single-use plastic cups.

The success of the philanthropic "What If" campaign, which has raised more than \$157 million over the past 10 years, is another milestone achieved during the year.

These contributions will be applied to student scholarships and hardship support, as well as supporting research and major strategic projects.

We aim to transform lives through the experiences we offer, and it has been wonderful to witness the tremendous contributions that our students have made in a range of fields. A big question for me is the impact that our work can have on the world at large. Admento and Liquium, two new companies launched with the support of Wellington UniVentures, our commercialisation arm, are visible examples of the application and relevance of the research that our staff and students undertake.

I would like to acknowledge the significant contribution made by all my colleagues on Council whose collective judgement, wisdom, and insights have helped us navigate 2022. I would also like to thank Professor Jennifer Windsor for her able leadership as Acting Vice-Chancellor for much of this year, including her efforts towards ensuring that the University was well positioned for new Vice-Chancellor Professor Nic Smith to start with us at the beginning of 2023.

John Allen
Chancellor

HE KUPU NĀ TE TUMU WHAKARAE LOOKING BACK AT 2022



Presenting this review for 2022—the University’s 125th year—is a good opportunity to reflect on our progress over the past year.

The quality and relevance of the research our staff undertake here at New Zealand’s number one university for intensity of high-quality research continues to be recognised in various ways, especially in major national and international awards, and in our external research income. This has included several staff receiving 2022 Research Honours Aotearoa Awards in fields as diverse as climate change, health, plate tectonics, sustainable energy, and equity in academia. Other staff were named Ngā Ahurei hou a Te Apārangi Fellows for their distinction in research and advancement of mātauranga Māori, humanities, technology, and science. Colleagues from across the University have received prestigious grants, enabling the University to finish the year with more than \$88 million in research revenue.

Our staff have consistently made significant efforts to address challenges our students have faced in teaching and learning as the impact of the COVID-19 pandemic continued to be felt in 2022. We have used this challenge as an opportunity to progress and strengthen our commitment to delivering education that transforms lives. The self-review that we undertook, as part of the sixth Academic Quality Audit, showcased the successful efforts undertaken by staff across the University to create an environment that enabled students to thrive despite the challenges presented by the pandemic, including dual course delivery methods. We have significantly advanced our technology platforms and ways of working to increase student success and satisfaction. This includes completing a multi-year, multi-pronged project that enhances admission processes, ensures students can access advice, course planning, and other services quickly and easily through one coordinated online system.

We have also introduced new systems that enhance the learning experience. For instance, we updated our web-based learning environment for all courses and introduced systematic learning design and professional support for course instructors. This work has been completed in conjunction with students as partners and formalised through a new Ngā Kīwai o te Kete—Student Engagement Framework.

More than 1,600 students and their families and whānau celebrated Graduation in December, at our first in-person ceremony since 2021. This was an important milestone for current students as well as alumni who completed their degrees during the pandemic.

Staff and students have been committed to creating an environment that is equitable, diverse, and inclusive. Towards ensuring this, another key milestone for us this year was completing a Tiriti self-review process to ensure our work across the University meets the eight principles in Te Tiriti o Waitangi statute. Implementation of some of the recommendations has commenced and all 32 recommendations will be implemented by 2025.

Finally, I take this opportunity to thank all of those who have supported the University this year, members of the University Council and the more than 3,000 academic and professional staff who work tirelessly to make this institution as successful as it is. Even in fiscally constrained times and global uncertainty, tertiary education remains a fundamental pillar of healthy societies, and the University looks forward to Professor Nic Smith leading us into the future.

Professor Jennifer Windsor
Acting Vice-Chancellor



NGĀ MEA HIRAHIRA YEAR IN REVIEW



RESEARCH FOR TRANSFORMATIVE IMPACT

- Professors Claudia Geiringer, John Townend, and Bastiaan Kleijn were named 2022 Ngā Ahurei hou a Te Apārangi Fellows elected to the Academy of the Royal Society Te Apārangi for their distinction in research and advancement of mātauranga Māori, humanities, technology, and science.
- Dr Deborah Harris from the School of Nursing, Midwifery, and Health Practice was part of a team awarded the prestigious Prime Minister's Science Prize, recognising her work on neonatal hypoglycaemia and preventing brain damage in newborn babies.
- Professor Winston Seah was one of only three recipients of the James Cook Research Fellowship, for his research on designing new protocols for the Quantum Internet—a network of quantum computing devices, future generation 'supercomputers'.
- Five researchers received 2022 Research Honours Aotearoa Awards for their contributions across a wide range of fields from climate change and health to plate tectonics, sustainable energy, and equity in academia. They are Professor Colin Simpson, Professor Rod Badcock, Professor Rupert Sutherland, Dr Chris Cornwall, and Dr Tara McAllister.
- With a total external research revenue of over \$88 million, University researchers were successful in securing funding to address key questions of global relevance. The funding included over \$7 million from the Marsden Fund for 12 projects, and four out of the 12 Rutherford Discovery Fellowships awarded in 2022.
- The University welcomed the establishment of two new research centres, He Whenua Taurikura—The National Centre of Research Excellence for Preventing and Countering Violent Extremism and Te Hau Kori—Centre for Physical Activity and Wellbeing.





PREPARING STUDENTS FOR AN EXTRAORDINARY LIFE

- ▶ The University underwent an academic audit by the Academic Quality Agency (AQA) with the report now publicly available. This was part of AQA's Cycle 6 academic audit of all New Zealand universities.
- ▶ A new learning platform, Nuku, was launched, anchored by Canvas—a system that enables the delivery of online and blended learning, including content delivery, assessment, tracking of student progress, and engagement between lecturers and students.
- ▶ The University has recently completed a multi-year application and enrolment project, aimed at delivering a seamless experience for students. This includes the creation of Pūaha, a single student-facing portal, which is dynamically linked to Kurawai, our new Customer Relationship Management software.
- ▶ The teaching-intensive pathway continued to grow and become more diverse, with over 30 academics employed across seven faculties. Professor John Randal (Wellington School of Business and Government) and Professor Peter Addis (Te Kawa a Maui) were the first staff members appointed to the role of Professor (Teaching) on the pathway.
- ▶ The University continued to meet changing market trends with the introduction of new programmes including the Bachelor of Global Studies and the Master of Urban and Regional Planning, and majors in Artificial Intelligence and Space Science, all of which commence in 2023.
- ▶ Associate Professor Christian Schott and lecturer David Cox won 2022 Tertiary Teaching Excellence Awards in the Innovation in Learning, Teaching and Curriculum category.





NGĀ MEA HIRAHIRA YEAR IN REVIEW

DEEPENING RELEVANCE AND IMPACT

- ▶ The University's 125th anniversary was marked with events and activities throughout the year, including the successful Whakanuia Celebrate 125—Heritage Open Day, which celebrated our rich history and connection to the capital city.
- ▶ Professor Beverley Lawton, director of Te Tātai Hauora o Hine—the National Centre for Women's Health Research Aotearoa, won the Innovation, Science & Health category in the 2021 Women of Influence Awards.
- ▶ Further consolidating its relationship with Wellington city, the University sponsored the Youth Award category at the Welly Awards ceremony and the New Thinking Award at the Wellington Gold Awards.
- ▶ An inaugural seminar series to honour the legacy and work of Emerita Professor Lydia Wevers was hosted by the Stout Research Centre, addressing themes that were central to the late Professor Wevers' work.
- ▶ Deputy Vice-Chancellor (Māori) Professor Rawinia Higgins (Ngāi Tūhoe) was appointed to the Board of the Reserve Bank of New Zealand.
- ▶ Master of Architecture (Professional) student Eloise Blewden was named Future Thinker of the Year 2022 by the New Zealand Green Building Council.
- ▶ An event held at Parliament celebrated the 50-year legacy of Professor Stephen Levine from the School of History, Philosophy, Political Science and International Relations.
- ▶ Books from Te Herenga Waka University Press received two awards in the prestigious 2022 Ockham New Zealand Book Awards.
- ▶ The University's Facilities Management team, along with the Kingfisher Group, was named Facilities Management team of the Year by the Facilities Management Association of New Zealand (FMANZ).
- ▶ \$14.4 million was received in philanthropic donations.
- ▶ The University continues to enhance its international profile with new educational partnerships and research collaborations confirmed with institutions in Vietnam, India, China, Switzerland, and the United States of America.



O TE TAU



GROWING OUR IHO

- ▶ Further to a detailed Tiriti self-review process undertaken in 2022, 32 recommendations were made towards ensuring that activities across the University meet the eight principles in Te Tiriti o Waitangi statute. Implementation of the recommendations will be completed by 2025.
- ▶ An event was organised by Te Hōhaieti o te Reo Māori (Te Reo Māori Society) and Ngāi Taura (Victoria University Māori Students' Association) to celebrate the 50th Anniversary of Te Pētihana Māori with original members of the Te Reo Māori Society.
- ▶ Four hundred and thirty scholarships were awarded to taura Māori. This equates to an investment of over \$718,000 towards Taihonoa scholarships and Summer Internships.
- ▶ The Te Herenga Waka Māori Postdoctoral Fellowship 2022 was launched to attract, retain, and employ early-career Māori postdoctoral research fellows into the University.
- ▶ Construction of the Living Pā continued, and a blog—He Pā Kaiao—was initiated to keep the community updated on key construction milestones, events, design, and construction team strategies and innovations.
- ▶ A specialisation in Māori Design and Environments was introduced as part of the Bachelor of Architectural Studies degree, enabling students to focus more deeply on mātauranga Māori.
- ▶ Over 300 staff members attended our Te Hāpai programmes—which include sessions on Te reo Māori, Tikanga, Te Tiriti O Waitangi and Applying Te Tiriti in the Workplace—this year.



HE WHAKARĀPOPOTOTANGA AT A GLANCE

=275th of the world's **18,000** universities*

TOP 1% of the world's universities **for 18 subjects**
and in the **top 2% of universities overall**

**In the world's top 100
for 10 subjects***

Development Studies, English Language and Literature,
Geography, Hospitality and Leisure Management, Law,
Library and Information Management, Linguistics,
Performing Arts, Politics and International Studies,
Psychology.

**Ranked number 12
globally**

for '**Climate Action**' in the international Times Higher
Education (THE) University Impact Rankings 2022

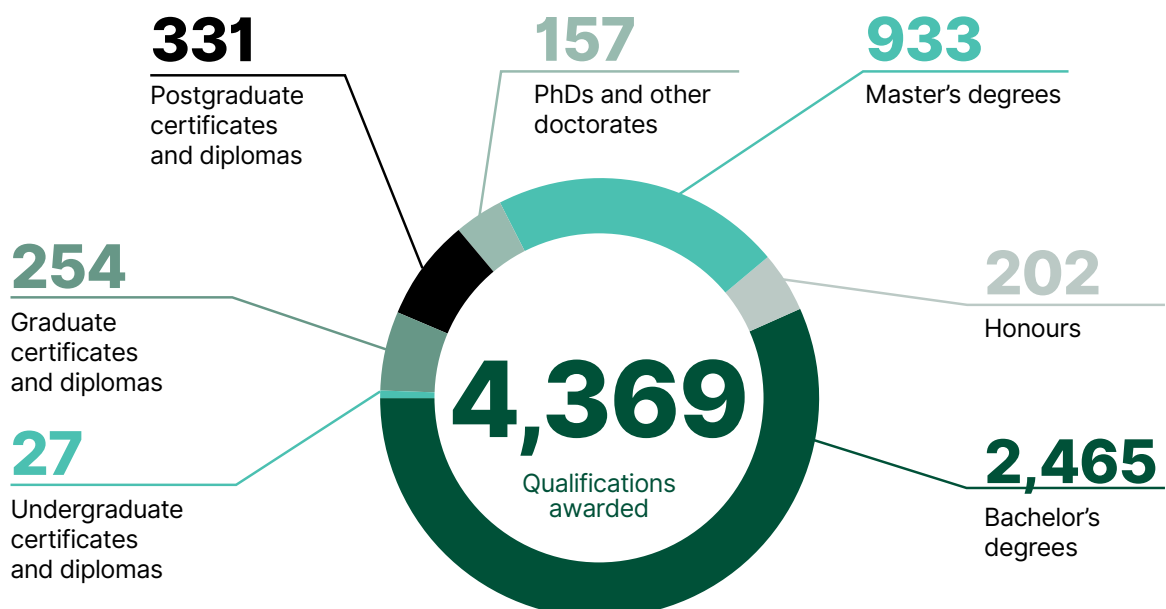


Māori EFTS**
1,902, an increase
of 25% since 2013



Pasifika EFTS**
1,045, an increase
of 34% since 2013

*QS World University Rankings 2022 **Domestic Equivalent Full-Time Students



\$24.2M
invested in scholarships
by the University

Total revenue
\$494M
Total expenditure
\$510M



96%
of teachers were
assessed by students
as 'excellent', 'very good',
or 'good'

External research income
\$88.4M

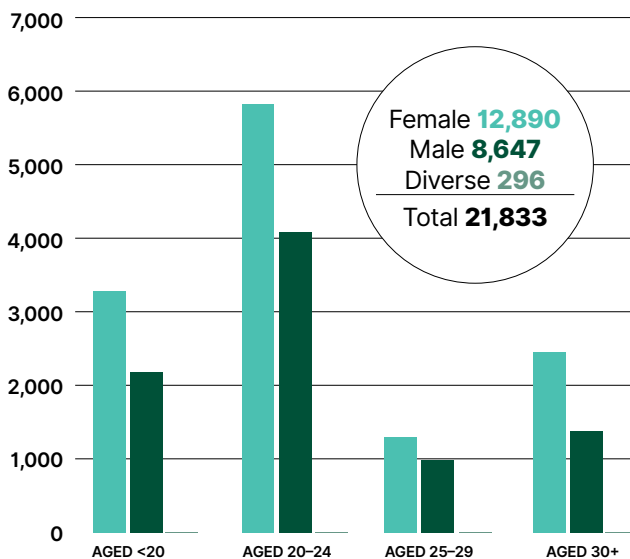
Equivalent full-time students

15,605 *** government
funded

1,098 full fee

*** 15,596 SAC funded and 9 STAR funded

Student distribution¹



2,355
staff (full-time equivalent)
1,110
teaching and research staff

¹ Student distribution by headcount

TE TAUĀKI WHAKAMAUNGA ATU STATEMENT OF SERVICE PERFORMANCE 2022

FOR THE YEAR ENDED 31 DECEMBER 2022



The Statement of Service Performance illustrates progress made during 2022 towards achieving our vision.

As New Zealand's globally ranked capital city university, Te Herenga Waka—Victoria University of Wellington's vision is to be a world-leading capital city university and one of the great global-civic universities. A civic university is one that values close involvement with the social, cultural, and economic life of its city and region. This is the mandate upon which the University was founded 125 years ago, and it remains as important today.

The vision the University has adopted will ensure the University can continue to make a significant contribution to achieving the desired outcomes of the Tertiary Education Strategy (TES) and New Zealand's education vision. The TES sets out the Government's long-term strategic direction and current and medium-term priorities for tertiary education.

The University's Strategic Plan is designed to guide the University towards achieving this vision. The Strategic Plan drives all decision-making and resource allocation across the University and focuses our activities and development of capability.

Our Outcomes and Performance Framework shows how strategic objectives align with, and respond to, what is expected of tertiary education organisations and the outcomes of a world-leading education system that equips learners with knowledge, skills, and values to be successful citizens in the twenty-first century.

The 2022 Statement of Service Performance has been prepared with reference to the University's 2020–2024 Strategic Plan which can be found on our website: www.wgtn.ac.nz/about/governance/strategic-plan

The Strategic Plan identifies six inter-related strategies that will support the University to achieve its vision of being a world-leading capital city university and one of the great global-civic universities. The distinctive qualities of the University are leveraged in each of the six strategies:

- S1:** Ambitious research for transformative impact
- S2:** Education preparing students for an extraordinary life
- S3:** Engagement that deepens relevance, impact, and reputation
- S4:** Equitable outcomes for all
- S5:** Belonging to the Asia-Pacific region
- S6:** Transforming the way we work.

These strategies draw on our heritage, position, iho (essence), and strategic context. The University's distinctiveness is further defined by a number of particular attributes that matter to our staff, students, and communities: Governing for the future; Living and making the Wellington vibe; Being Asia-Pacific globally minded; Thriving through creativity; Honouring Te Tiriti o Waitangi; Commitment to sustainability and wellbeing.

Our key outcomes

The Statement of Service Performance is organised around our three key outcomes—Research, Teaching and Learning, and Engagement. These outcomes broadly align with the six strategies in our Strategic Plan and with the characteristics of a university as defined in the Education and Training Act 2020.

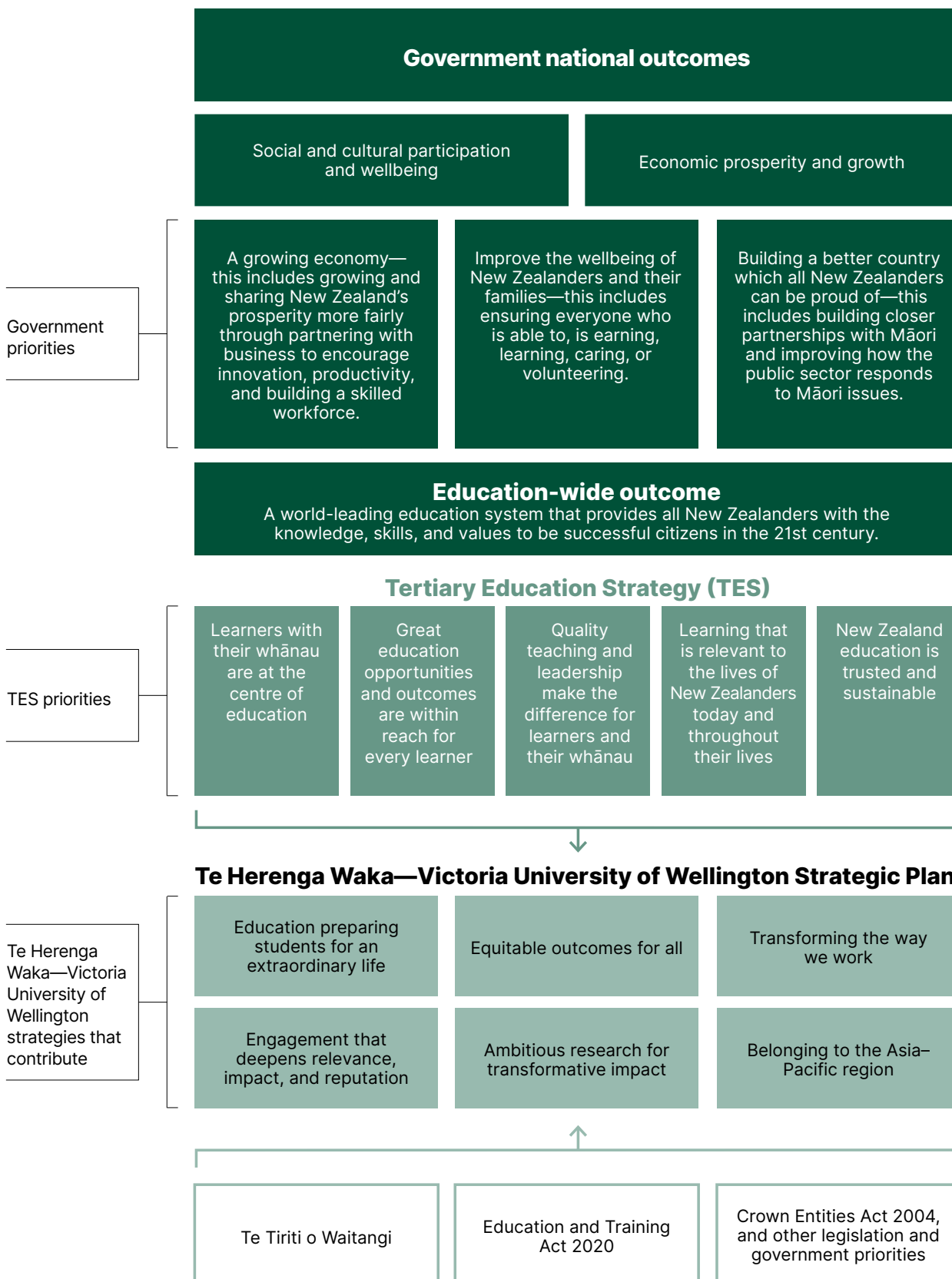
Excellence in research, learning, and teaching lie at the heart of our vision. Over the medium term, Te Herenga Waka—Victoria University of Wellington has an ambitious Learning and Teaching Strategy that signals the University's commitment to working in partnership with students to create and maintain an effective and inclusive learning and teaching environment, and a commitment to quality in design, delivery, and outcomes. Victoria University of Wellington invests significantly to make its student experience the best possible, from the initial contact in school and prior to university entry to the learning experience and after graduation.

The University's Research Strategy 2020–2024 builds on the existing culture of research excellence across Te Herenga Waka—Victoria University of Wellington as the highest ranked university for Performance-Based Research Funding (PBRF). The Strategy guides the University's efforts to increase the international recognition of our research, to build on our distinctive location in Aotearoa New Zealand's political and cultural capital, and to leverage the significant value that we gain from bringing mātauranga Māori to bear on both basic and applied research activity across all disciplines.

The Strategic Plan also signals our long-term commitment to working with the communities we serve, including our commitment to Māori as tangata whenua and Treaty partners; effective engagement with Māori and Pasifika learners, whānau, and communities; working with industry and innovation partners to increase the volume and effectiveness of commercial innovation; and growing the University's international linkages.

A complete list of all performance indicators can be found on pages 17–18.

Outcomes and Performance Framework



Service performance reporting

Since 2019, the University has adopted PBE FRS 48, a standard that establishes requirements for improved reporting of service performance information in order to meet the needs of users of general-purpose financial reports. This standard aligns with the University's progress towards more integrated reporting of information about the University's activities.

COVID-19

COVID-19 continued to have an impact on our teaching, learning, research, and engagement activities during 2022. Restrictions under the COVID-19 Protection Framework were in force until September 2022, along with our own vaccine mandate policy January–April 2022. The University was particularly impacted by an outbreak of COVID-19 in the Wellington Region in February and March, concentrated in the Halls of Residence, with consequences on recruitment, student transition, and staff workload. The effect of the pandemic on the University's performance is noted, where relevant, in the following pages of the Statement of Service Performance (SSP). Performance indicators particularly impacted by this continued global pandemic in 2022 include student numbers, the composition of the student body, student and staff satisfaction, and international tuition fee revenue.

Disclosure of judgements

In determining key service performance information for each outcome, management has used judgement based on indicators that align with the mission and annual activities of the University. The University seeks to maintain consistency across years where appropriate and to determine service performance information that is relevant, reliable, neutral, understandable, and complete. The University's desire to be a world-leading institution also guides the selection of measures that are based on externally validated information and likely to be comparable with national and international universities. In addition to the University-selected measures, the Tertiary Education Commission (TEC) requires inclusion of TEC-defined Educational Performance Indicators (EPs). These are provided on page 18 and commented on within.

Linkages between financial and non-financial information

A key concept introduced by PBE FRS 48 is that financial statements and service performance information are both important components of a public benefit entity's general purpose financial report. The two documents convey a coherent picture about the performance of the entity, and they are linked through the resources that have been applied to each of the three outcomes.

For example, to achieve high-quality research outcomes, the University relies on PBRF funding and external research income, as well as income gained from other sources. All of these sources of funding are relevant to the University's ability to deliver key outcomes.

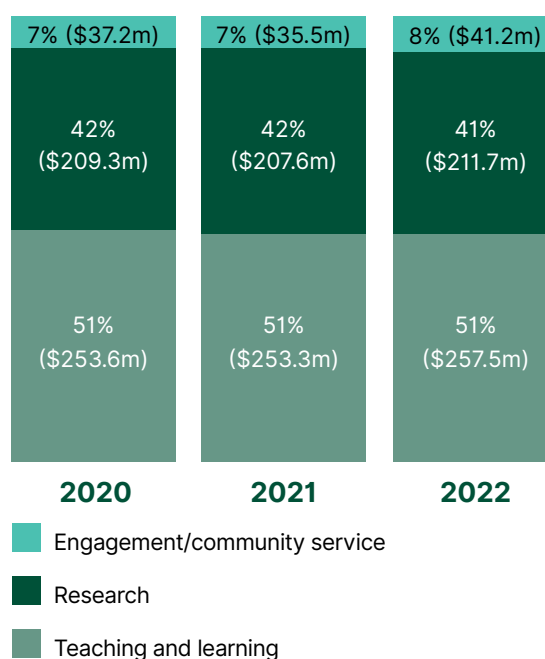
A University's performance objectives are long term and not meaningfully captured within singular output categories. University research and teaching are closely interdependent (as required by the Education and Training Act 2020) and the outcomes of university activities are not fully known within one year (e.g., research results, graduate outcomes).

While noting these interdependencies, the University, using high-level assumptions, is able to estimate that in 2022, 41.5% of total operating expenses was attributable to research, 50.5% to teaching and learning, and 8.0% to engagement/community service. This result reflects the distinctive nature of a research-led university committed to the student experience, high-quality research, and serving its communities.

In determining this estimate of allocation of expenditure, the University has reviewed major operating expenses as reported in the financial statements. Where there is a clear allocation of cost to a particular output, these have been adopted. Where there is ambiguity (e.g., related to the interdependencies described above) the University has exercised judgement based on an underlying workload principle for academic staff involved in both teaching and research of 40–40–20 (i.e., 40% research, 40% teaching, and 20% administration, with administration then allocated proportionally to teaching, research and engagement/community service). Costs not directly or solely attributable to teaching and learning or research, such as general administrative support or facilities management, have been apportioned on the same basis as academic salaries.

The following pages explore these outputs in greater detail, focusing on successes and challenges during 2022.

Estimated expenditure by output category



RANGAHAU RESEARCH

S1

S3

S6

Service Performance Information indicator

Approximately 41% of total revenue is sourced from either government funding, the PBRF, or research-specific contracts. Of this, the University allocates \$119m to Research activities. The remainder of revenue has a non-government source, (i.e., direct tuition or commercial revenue).

See full list of Performance Indicators (including TEC Educational Performance Indicators) on pages 17–18.

Progress made during 2022

Te Herenga Waka—Victoria University of Wellington, New Zealand's number one university for intensity of high-quality research, had another successful year for research.¹ Our researchers were again successful in securing funding to address key questions of global relevance, including over \$7 million from Te Pūtea Rangahau a Marsden (the Marsden Fund) for 12 projects, and four out of only 12 Rutherford Discovery Fellowships awarded nationally in 2022.

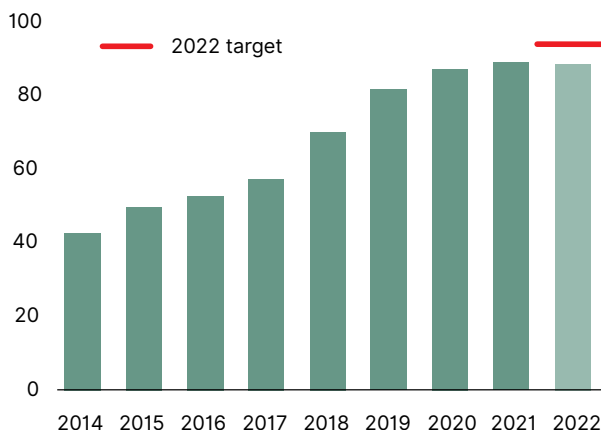
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Five researchers received 2022 Research Honours Aotearoa Awards for their contributions across a wide range of fields from climate change to health, plate tectonics, sustainable energy, and equity in academia. They are Professor Colin Simpson, Professor Rod Badcock, Professor Rupert Sutherland, Dr Chris Cornwall, and Dr Tara McAllister.

Two research programmes led by Professors Tim Naish and Richard Levy from the Antarctic Research Centre, and Professor Jim Johnston from the School of Chemical and Physical Sciences, were awarded a total of \$19.3 million under the Ministry of Business, Innovation, and Employment Endeavour Research Programmes.

A research programme led by the University's Antarctic Research Centre received \$13 million from the Endeavour Fund administered by the Ministry of Business, Innovation and Employment (MBIE) to improve the understanding of the impacts of sea-level rise on coastal communities and infrastructure.

External Research Income 2014–2022 (\$m)



External Research Income (ERI), as part of PBRF reporting requirements, was \$79.6m, a 0.9% increase from 2021 (\$78.9m). Continued strong success with contestable funds contributed to a \$6.4m increase to \$71.4m in contracted research revenue (\$65.0m in 2021) in the University Research Trust. Other research revenue streams within the University were \$8.2m (\$14.5m in 2021), including Wellington UniVentures (\$4.5m) and the University Foundation (\$1.7m). Sub-contracted research, which is excluded from the figures above, was \$8.8m in 2022 (\$9.5m in 2021). This brings total ERI to \$88.4m (also \$88.4m in 2021) against a target of \$92m.

A total of \$9.3 million was awarded to four University research projects through the Health Research Council of New Zealand for research ranging from Whānau-centric coronial processes to improve suicide prevention strategies and improving outcomes for whānau to tackling antimicrobial resistance and developing non-addictive pain medications.

Four University-based projects were awarded \$1 million each as part of the MBIE Smart Ideas grants. The projects include research on antibody therapy to control viruses and Varroa parasites in honeybees, detecting aneuploidy from embryo secretions, plant-based bioactives for protecting our crops and ecosystem respectively and research on efficient spintronic terahertz emitter for beyond-the-lab applications of terahertz spectroscopy.

Reader Māmari Stephens from Te Kauhanganui Tātai Ture—Faculty of Law was awarded \$220,000 by the Borrin Foundation to design a digital resource to assist in the learning, teaching and practice of law in Aotearoa New Zealand. The project aims to understand how tikanga Māori operates as legal norms for Māori communities, and how those norms can interact with the general legal system.

¹ Performance-Based Research Fund, the country's main measure of research activity.

In 2022, Wellington UniVentures continued to deliver on its mandate to create new ventures from University research, despite a challenging year for commercialisation ecosystems in New Zealand and beyond. To reflect a COVID-19 driven slowdown in research activity, which has now flowed through to a decrease in commercialisation opportunities, Wellington UniVentures adjusted its invention disclosures target from 75 to 50 new disclosures. The revised target was achieved and included 45 disclosures across seven faculties plus five disclosures lodged on behalf of external organisations as part of its growing third party commercialisation services. Wellington UniVentures also created two new companies, closed four license deals and supported six early career researchers across biology, education, psychology, and Robinson Research Institute, through KiwiNet's Emerging Innovator Programme.

Doctoral enrolments continued their recovery from 2020, increasing again to 1,246 students compared with 1,202 in 2021. This is a pleasing result and the outcome of a continued campaign to grow domestic doctoral enrolments including offshore enrolment of international doctoral students during COVID-19 border restrictions.

Research postgraduate EFTS now represent 6.9% of total EFTS, up from 6.1% in 2021 and in line with the 2022 target. Meanwhile the proportion of taught postgraduate EFTS fell from their high in 2021 of 13.2% to 12.6% in 2022. Commencing research postgraduate EFTS² numbered 96 in 2022 (98 in 2021) and the total number of research degree completions held steady at 540 in 2022 (compared with 539 in 2021).

The Te Herenga Waka Māori Postdoctoral Fellowship 2022 was launched to attract, retain, and employ early-career Māori postdoctoral research fellows into the University.

The University welcomed the establishment of two new research centres, He Whenua Taurikura—The National Centre of Research Excellence for Preventing and Countering Violent Extremism and Te Hau Kori—Centre for Physical Activity and Wellbeing.

AKO TEACHING AND LEARNING

S1

S2

S5

S6

Service Performance Information indicator

Approximately 51% of total revenue is sourced from either government funding, the PBRF, or research-specific contracts. Of this, the University allocates \$157m to Teaching and Learning activities. The remainder of revenue has a non-government source (i.e., direct tuition or commercial revenue). Of this \$125m can be attributed to Teaching and Learning activities.

See full list of Performance Indicators (including TEC Educational Performance Indicators) on pages 17–18.

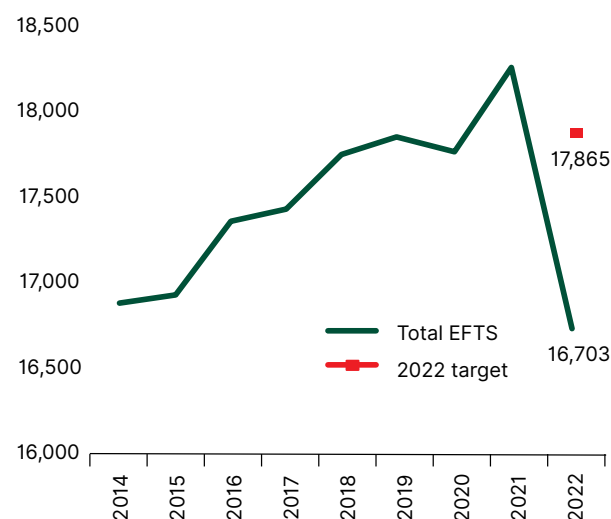
Progress made during 2022

After an exceptional year for domestic enrolments in 2021, the University ended 2022 with 16,703 EFTS, 1,538 less than 2021 (-8.4%). Government-funded EFTS³ fell from 16,931 EFTS in 2021 to 15,605 EFTS in 2022. This was below target within the context of ongoing high levels of employment and strong competition for school leaver recruitment across the country.

The decrease in SAC-funded domestic EFTS from 2021 (-1,329 EFTS or -7.9%) was observable across all faculties, except Health, taking the University back to domestic EFTS levels similar to those seen prior to 2019.

International full-fee EFTS performed relatively well in this context, nearly meeting the target for 2022 despite closed borders for much of the year.

Total EFTS 2014–2022



² Commencing students are defined as those new to Te Herenga Waka—Victoria University of Wellington and are only a subset of new students (many of whom had undertaken previous study at the University).

³ Government-funded EFTS comprised of SAC-funded 15,596 EFTS and STAR (Secondary Tertiary Alignment Resource) 9 EFTS.

Many international students commenced or continued to study with the University from offshore. However, overall, international full-fee EFTS continued to contract in 2022 due to the ongoing effects of COVID-19 restrictions and global uncertainty, decreasing from 1,311 EFTS in 2021 to 1,098 EFTS in 2022, a decrease of 213 EFTS (-16.2%).

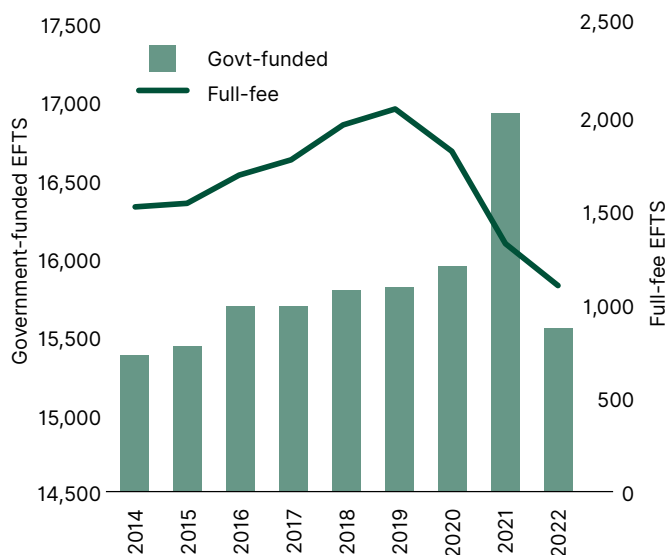
The number of international students (including government-funded international PhD candidates) decreased from 2,586 in 2021 to 2,134 in 2022, with enrolments from 93 countries. International students (including government-funded international PhD candidates) constituted 9.8% of the total student body (headcount), down from 11.2% in 2021 (and 14.3% in 2020).

After an increase in 2021, the overall number of commencing EFTS declined from 5,395 in 2021 to 4,654 including 294 commencing international full-fee EFTS.

Māori EFTS grew to 12.2% of the domestic student population, up from 11.9% in 2021. Māori commencing EFTS decreased, from a high of 648 in 2021 to 561, falling short of the University's target of 710 EFTS.

Pasifika EFTS increased from 6.5% to 6.7% of the domestic student population. Pasifika commencing EFTS fell slightly from 359 in 2021 to 344 in 2022, short of the target of 380 EFTS.

EFTS by funding source 2014–2022



Māori participation rates at Level 7 (degree) increased, from 13.1% in 2021 to 13.2% in 2022, just short of the target of 13.4%. At postgraduate level, Māori participation increased from 8.4% to 8.5%, exceeding the target of 7.6%. Participation rates for Level 7 (degree) Pasifika students also improved, hitting the target for 2022 at 7.2% of domestic funded EFTS. This was an increase of 0.2 percentage points from 2021. Pasifika participation at postgraduate level fell very slightly, from 4.1% to 4.0%, short of the target of 5.0%. Amid challenging external conditions,

after relatively pleasing retention rates in 2021, Māori Level 7 retention fell in 2022, to 69.5% against a target of 75%. Retention for non-Māori and non-Pasifika Level 7 students also fell below target, to 77.8% down from 81.0% in 2021 and against a target of 81.0%. Pasifika retention also fell, from 78.5% to 74.4% (target 75.0%). The University remains committed to improving student retention. Refer TEC-defined Educational Performance Indicators (EPis) on page 18.

430 scholarships were awarded to taura Māori in 2022. This equates to an investment of over \$718,000 towards Taihonoa scholarships and Summer Internships.

A total of 906 courses and 1,283 teachers were evaluated in 2022, with 85% of courses, and 96% of teachers assessed as good, very good, or excellent (up from 84% and 95% in 2021, respectively). 90% of coursework students say lecturers are respectful, treat students equitably and fairly, increase their enthusiasm for a subject, and support them with online learning.

Student satisfaction with services and facilities fell slightly to 75.9% in 2022 compared with 77.0% in 2021. This is below the pre-COVID-19 baseline target of >90% within the context of continued uncertainty and interruptions to the learning environment caused by the third year of the pandemic.

The University's graduates remain in high demand, with 98% in employment, further study, and not seeking work in their first-year post-graduation (up again from 97% in 2021 and 95% in 2020).

The University underwent an academic audit by the Academic Quality Agency for New Zealand Universities (AQA) with the report due to be released in early-2023. This was part of AQA's Cycle 6 academic audit of all New Zealand universities, and had a scope of teaching, learning, support and outcomes for students.

In November, a new learning platform, Nuku, was launched, anchored by Canvas, a system that enables the delivery of online and blended learning, including content delivery, assessment, tracking of student progress, and engagement between teachers and students.

2022 saw the completion of a multi-year project that delivers a seamless experience for students, including Pūaha, a student-facing portal for admission, accommodation and scholarships, dynamically linked to Kurawai, our new CRM (Customer Relationship Management) software. A new, two-step Admission and Enrolment system was also launched enabling students to apply for study at any time during the year.

The teaching-intensive pathway continues to grow and become more diverse, with now over 30 academics employed across seven faculties. John Randal (Wellington School of Business and Government) and Peter Adds (Te Kawa a Maui) were the first two members of staff appointed to the role of Professor (Teaching) on the pathway.

The University continued to meet changing market trends with the introduction of new programmes including the Bachelor of Global Studies and the Master of Urban and Regional Planning, and majors in Artificial Intelligence and Space Science, all of which commence in 2023.

A specialisation in Māori Design and Environments was introduced as part of the Bachelor of Architectural Studies degree, enabling students to focus more deeply on mātauranga Māori.

Associate Professor Christian Schott and lecturer David Cox both won a 2022 Tertiary Teaching Excellence Award in the Innovation in Learning, Teaching and Curriculum category, presented as part of the Te Whatu Kairangi—the Aotearoa Tertiary Educator Awards.

A Pastoral Care Code gap analysis undertaken in 2021 identified that the University was already meeting the

majority of its obligations under the Code (effective from 1 January 2022), and that it would benefit from further work in 5 of the 38 process requirements. In 2022 a Pastoral Care Code (PCC) Oversight Group including staff and students was established and an action plan developed for a programme of work. Work during 2022 has focused on strategic goals and plans to support the wellbeing and safety of learners, the development of a wellbeing and safety dashboard, referral pathways to manage student concerns and identify emerging trends, development of a complaints oversight process that enables a consistent approach for managing complaints across the University, and staff training and communications.

RUAWHETU ENGAGEMENT

S3

S5

S6

See full list of Performance Indicators (including TEC Educational Performance Indicators) on pages 17–18.

Progress made during 2022

The University's 125th anniversary was marked with events and activities throughout the year, including the successful Whakanuia Celebrate 125—Heritage Open Day, which celebrated our rich history and connection to the capital city.

In June 2022 the University Council announced that internationally renowned scholar and senior university sector leader Professor Nic Smith was appointed to be the next Vice-Chancellor of Te Herenga Waka—Victoria University of Wellington, commencing January 2023. The appointment results from a global search after previous Vice-Chancellor Professor Grant Guilford retired in March 2022 after eight years at the helm.

We progressed our Zero Carbon Plan with emission reductions ahead of schedule, with an emphasis on managing air travel as border restrictions were lifted. Our 'Growing our Future' collaboration with Wellington City Council to re-establish native forest on an 11 hectare block of land in the Outer Green Belt was recognised at the Australasian Green Gown Awards. Close to 200,000 disposable cups have been avoided from landfill through a successful partnership with all independent cafes on our campuses.

Our sustainability work was reflected in the Times Higher Education Impact Rankings, where we ranked 85th out of 1,400 institutions around the world and 12th for Climate Action.

Work continued on construction of the Living Pā on Kelburn Parade and a blog—He Pā Kaiao—was initiated to keep our community updated on key construction milestones, events, design and construction team strategies and innovations.

We continue to be inspired by the support of charitable foundations, individuals, whānau, and our alumni community, whose gifts make growing student success, ground-breaking research, and community engagement possible. As of 31 December 2022, we are pleased to report that we have exceeded our \$150 million target, raising a total of \$158 million since 2011. Our Foundation endowment capital funds remain strong, with all of our scholarship and prize endowments maintaining enough income to be able to provide all awards requested. We also saw a continued commitment from alumni donating to our appeals programme. Initiatives like our Alumni Appeal Scholarships, Student Hardship Fund and tree planting programme, Growing our Future, were all funded through the support of our alumni community.

The first in-person Open Day since 2019 was held in August, attended by over 5,000 future students, whānau, and supporters from all over the country.

Once borders reopened, we resumed alumni engagement offshore, with events in Southeast Asia, Europe, Canada and the United States of America. The University continues to enhance its international profile with new educational partnerships and research collaborations confirmed with institutions in Vietnam, India, China, Switzerland and the United States of America.

Further consolidating its relationship with Wellington city, the University sponsored the Youth Award category at the Welly Awards ceremony and the New Thinking Award at the Wellington Gold Awards.

Deputy Vice-Chancellor (Māori) Professor Rawinia Higgins (Ngāi Tūhoe) was appointed to the Board of the Reserve Bank of New Zealand.

Professor Beverley Lawton, Director of Te Tātai Hauora o Hine—the National Centre for Women's Health Research Aotearoa, won the Innovation, Science & Health category in the 2021 Women of Influence Awards.

Further to a detailed Te Tiriti self-review process undertaken in 2022, 32 recommendations were made towards ensuring that activities across the University incorporated a Māori or Tiriti dimension. Implementation of the recommendations has started and will be completed by 2025.

Te Hōhaieti o te Reo Māori and Ngāi Tauira (Victoria University Māori Students' Association) collaborated to celebrate the 50th Anniversary of Te Pētihana Māori with original members of the Te Reo Māori Society.

Te Herenga Waka University Press received two awards in the prestigious 2022 Ockham New Zealand Book Awards.

In January, the University joined hands with the wider Tongan community to raise funds in support of families who had lost their homes and livelihoods after the eruption of Hunga-Tonga-Hunga-Ha'apai in Tonga. The second

annual Pasifika Week was expanded to cover all three campuses and featured programmes to engage the wider University community, including our alumni, government agencies, and the private sector.

The University's Facilities Management team, along with the Kingfisher Group, was named Facilities Management team of the Year by the Facilities Management Association of New Zealand (FMANZ).

All performance indicators

STRATEGY	INDICATOR	2022 ACTUAL	2022 TARGET	2021 ACTUAL	2020 ACTUAL
Research (pages 13–14)					
S1	External Research Income (\$m)	88.4	92.0	88.4 ⁴	86.8
S1	Number of new invention disclosures	50	75	70	61
S1	Publications (Scopus-indexed) in top 25% of journals (%) ⁵	56.8	59.0	56.7	53.8
S1, S2	Research postgraduate/Total EFTS (%)	6.9	6.9	6.1	6.1
S1, S2	Commencing research postgraduate EFTS	96	120	98	100
Teaching and Learning (pages 14–16)					
S2	Taught postgraduate/Total EFTS (%)	12.6	14.0	13.2	12.9
S2	Teachers assessed as ≥ good by students (%)	96	96	95	96
S3, S3	Graduates in employment, further study, and not seeking work first year post-graduation (%)	98	96	97	95
S2, S6	Proportion of students rating services and facilities as 'good' or 'very good' (%)	75.9	>90.0	77.0	77.8
S2, S4	Commencing Māori student EFTS	561	710	648	561
S2, S4, S5	Commencing Pasifika student EFTS ⁶	344	380	359	310
S4	Proportion of professors who are female (%)	26.9	28.5	27.5	27.8
S4	Proportion of academic staff who are Māori (%)	5.7	7.5	5.8	5.9
S4, S5	Proportion of academic staff who are Pasifika (%)	2.6	4.0	2.1	1.9
Engagement (pages 16–17)					
S3, S5	Commencing international full-fee EFTS	294	320	336	648
S3	Fundraising campaign (\$m)—as per accounting policy includes all bequests, pledges, as well as cash donations	158.0	150.0	143.5	122.1
All (pages 13–17)					
S6	Revenue retained as surplus for reinvestment (%)	-5.1	1.0	6.1	-0.7
S6	Staff satisfaction—Your Voice (%)	N/A⁷	75	67	N/A

⁴ Total ERI 2021 recast following PBRF final audit result May 2022.

⁵ Indicator lagged by one year as provisional data not available on annual reporting timeline. 2022 results are as confirmed June 2022 based on 2021 publications at 2021 ranking.

⁶ Includes international Pasifika students.

⁷ Your voice survey runs on a triennial basis, last conducted in 2021.

TEC-defined Educational Performance Indicators (EPIs)

EPI TYPE	DESCRIPTION	2022 PROVISIONAL	2022 TARGET	2021 ACTUAL	2020 ACTUAL
Participation	The proportion of total SAC ⁸ eligible EFTS enrolled at the TEO who are non-Māori, non-Pasifika at level 4–7 (non-degree) (%) ⁹	35.8	59.0	54.5	46.2
Participation	The proportion of total SAC eligible EFTS enrolled at the TEO who are Māori at level 4–7 (non-degree) (%) ⁹	21.8	35.0	20.2	29.3
Participation	The proportion of total SAC eligible EFTS enrolled at the TEO who are Pasifika at level 4–7 (non-degree) (%) ¹⁰	43.2	25.0	33.3	26.1
Participation	The proportion of total SAC eligible EFTS enrolled at the TEO who are non-Māori, non-Pasifika at level 7 degree (%)	80.7	81.0	81.1	82.2
Participation	The proportion of total SAC eligible EFTS enrolled at the TEO who are Māori at level 7 degree (%)	13.2	13.4	13.1	12.4
Participation	The proportion of total SAC eligible EFTS enrolled at the TEO who are Pasifika at level 7 degree (%)	7.2	7.2	7.0	6.4
Participation	The proportion of total SAC eligible EFTS enrolled at the TEO who are non-Māori, non-Pasifika at level 8–10 (%)	87.9	87.5	88.8	88.3
Participation	The proportion of total SAC eligible EFTS enrolled at the TEO who are Māori at level 8–10 (%)	8.5	8.4	7.6	8.0
Participation	The proportion of total SAC eligible EFTS enrolled at the TEO who are Pasifika at level 8–10 (%)	4.0	5.0	4.1	4.2
First Year Retention	The first-year retention rate for non-Māori, non-Pasifika students at level 7 degree (%)	77.8	81.0	81.0	82.6
First Year Retention	The first-year retention rate for Māori students at level 7 degree (%)	69.5	75.0	75.6	72.6
First Year Retention	The first-year retention rate for Pasifika students at level 7 degree (%)	74.4	75.0	78.5	74.9
Course Completion	The course completion rate for non-Māori, non-Pasifika students (SAC eligible EFTS) at level 1–10 (%) ¹⁰	85.0	89.2	88.3	89.3
Course Completion	The course completion rate for Māori students (SAC eligible EFTS) at level 1–10 (%) ¹⁰	76.0	82.5	79.2	82.4
Course Completion	The course completion rate for Pasifika students (SAC eligible EFTS) at level 1–10 (%) ¹⁰	65.0	77.5	70.0	74.7
Research	The amount of External Research Income earned (\$m) ¹¹	79.6	77.5	78.9	77.5
International	The number of international student EFTS ¹²	1,098	1,129	1,311	1,817
Research	The number of research degrees completed	540	565	539	552

8 Student Achievement Component funding.

9 Participation rates for non-degree EFTS are subject to high variability due to small numbers.

10 Course completion rates remain provisional until after all final 2022 academic year (including Trimester 3) results are submitted in the following April Single Data Return (SDR). The provisional results tend to underestimate final course completion rates as a result.

11 PBRF definition, excluding sub-contracts to other New Zealand universities. PBRF ERI 2021 result recast following final PBRF audit May 2022.

12 International full-fee paying students plus NZAID and Commonwealth Scholarship students.

MANA TAURITE, KANORAU ME TE WHAKAWHĀITI EQUITY, DIVERSITY, AND INCLUSION



We are committed to creating an inclusive and supportive environment that enables every member of our community to thrive. We hold equity, diversity, and inclusion (EDI) at the heart of our operations, including our teaching, learning, research, and engagement. Our EDI Framework outlines our policy goals related to the recruitment, development, and retention of a diverse community of talented staff and students and informs our practices across the university.¹³

We have made strong progress on two areas of priority identified by the EDI Steering Group as a result of the current state project undertaken last year. To address our priority for EDI visibility, we have developed a new EDI page for the University's website. The page provides information to current and prospective staff and students, as well the wider public, about how we enact the kaupapa of equity, diversity and inclusion through our people, policies, and practices. The webpage is intended to be a live space, with additional content and resources being continually added as they become available.

Our priority for structural/systemic change is centred on a university-wide Anti-Racism Initiative. Work in 2022 focused on initial research and engagement, and on building a dedicated and diverse project team of staff and students from across the university. We conducted a stocktake of relevant Te Herenga Waka reports and data, and reviewed similar initiatives in both national and international tertiary institutions. In addition, we spoke to a small group of staff and student leaders and members of diverse university communities about what a meaningful and effective response might look like within our context, drawing on their expertise and lived experiences.

Our initial findings from those reviews and discussions were that the university faces a culture of tolerance of racism which exists to varying degrees across the community, and a lack of clarity on how to respond when racism occurs. These challenges manifest in incidents going unreported, and bystanders being unable or unwilling to intervene. Staff and students alike discussed the importance of leadership having a well understood role in combating racism, and the key role that middle management plays in the reporting process. As we reflected on these conversations and the University's goals and commitments, we were able to identify three strands of work—education, reporting, and accountability.

The Anti-Racism Initiative is committed to striking a careful balance between our work being driven by the needs and perspectives of those with lived experience of racism, and ensuring responsibility, commitment, and labour are shared by everyone at the University. We are planning a series of facilitated community wānanga in 2023, where staff and students can share their personal experiences, perspectives, and expertise with the project. These learnings, alongside findings from a review of the University's policies and procedures against national and

international standards of good practice, will inform our future programme of work for 2023 and beyond.

Our commitment to EDI can also be seen in programmes like Te Hāpai – which supports our staff community to increase their understanding of and engagement with Māori culture, language, and Te Tiriti o Waitangi – and the work of teams like Āwhina, Pasifika Student Success, and Te Pūrengi-Student Experience and Wellbeing, who offer specialist services for students including Indigenous students and students with disabilities, refugee backgrounds, international backgrounds, and rainbow identities.

The role of Refugee-Background Student Adviser continues to be the only such role in a New Zealand university which results in Te Herenga Waka being more attractive to refugee-background students. During 2022, the Adviser provided significant enrolment support to many incoming students and their whānau, as well as both critical and ongoing support for students at high risk. The development of a strong relationship with the student rep group VIC.Without.Barriers provided opportunity for several collaborative and community building events throughout the year.

A new Rainbow specific space (Rainbow Room) was established on level 2 of the Student Union Building and the number of Rainbow Student Leaders employed increased from two to three. Totoweka Scholarships specifically for Rainbow school leavers have also been introduced. There continues to be ongoing review and updating of systems to support students wishing to change their names and supporting accessibility and avoidance of being deadnamed. Events, peer support group and services are informed by student voice, often delivered by students for students.

Work to support students with disabilities included ensuring the University's COVID-19 response was inclusive of these students. This included developing resources, contributing to decision making, leading events to promote mask wearing, and coordinating the University wide provision of free masks/RATS for students and staff. Recognising that our note taking services are not resilient in times of high sickness, Disability Services introduced Glean digital note taking software to 170 students. This service is now scalable, digital savvy and resilient. We also worked closely with the Centre for Academic Development to select Canvas/Nuku and Ally teaching tools and maximise their accessibility functionality. In collaboration with school administrators and key academic staff we introduced a new approach to obtaining the assessment information we need from across the University which has decreased staff workload and student stress. True advances in disability inclusion take a whole of organisation approach and this year more than ever our team enjoyed closely collaborating with other student services, student leaders, and academic staff to support student success, particularly those with the most need.

13 <https://www.wgtn.ac.nz/documents/policy/academic/equity-diversity-and-inclusion-framework.pdf>

TOITŪTANGA SUSTAINABILITY



At Te Herenga Waka—Victoria University of Wellington we recognise the critical importance of responding to our global environmental crises and are committed to supporting the transition to a sustainable future through our teaching, research, engagement, and operational practices.

In 2022, we continued to expand our sustainability-focused curriculum content across the University, so that more students are gaining the necessary skills and knowledge to lead and participate in a more sustainable future. The first cohort of students were welcomed into our new minor in Business Ethics and Sustainability Management. In addition, a new Bachelor of Global Studies degree was approved with minors such as Environment and Sustainability, Globalisation, Movement and Change, and World Affairs and Organisations. New programmes such as these are helping to increase student access to sustainability curriculum content from across the University.

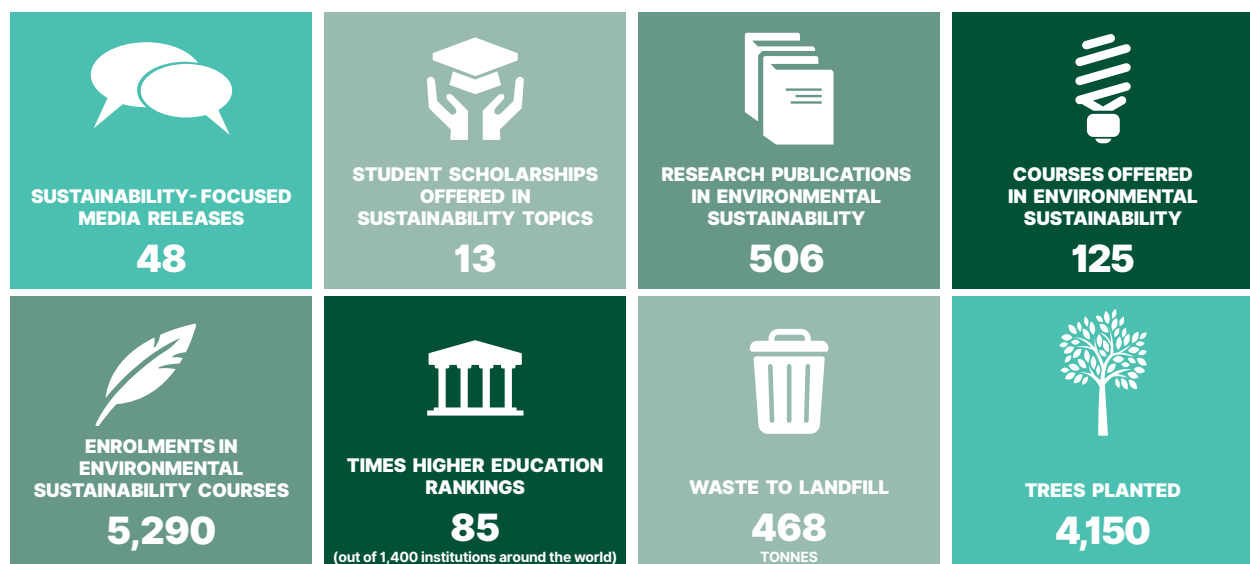
We continue to produce leading research that contributes to a more sustainable future. Examples include the development of Master's student Charlie Walkley's new textile made from wool waste, Prof Ramesh Rayudu and Dr Daniel Burmester's utilisation of hot water cylinders for cost-effective storage of solar power for community housing in collaboration with Te Āhuru Mōwai, and summer research scholar Shannon Bentley's work on the impact of small-scale on-farm wetland restoration. As a nominator for the 1 million pound Earthshot prize, we promoted three significant projects arising from University research. These included XFrame, an innovative method of green building; and Tasmanlon, a new more sustainable battery, as well as the Living Pā.

Our 'Growing our Future' collaboration with Wellington City Council to re-establish native forest on an 11-hectare block of land in Wellington's Outer Green Belt was recognised at the Australasian Green Gown Awards. With the support of community donors and staff, student, and alumni volunteers we planted 4,000 seedlings and continued field research monitoring the restoration.

We've considerably reduced our waste in partnership with all the independent cafés on campus with a reusable coffee cup campaign that has seen approximately 200,000 disposable cups avoided. We also completed our roll-out of glass milk bottles across all three campuses, seeing around 75,000 plastic bottles removed from our system.

Construction on The Living Pā—a redevelopment of our marae complex—continued through 2022. Once open, its achievement of Living Building Challenge certification will see this become a flagship for sustainable buildings. We continued good progress on our Zero Carbon Plan which aims for net-zero carbon emissions by 2030, with emission reductions ahead of schedule, and an emphasis on managing air travel as border restrictions lifted.

Our sustainability work was reflected in the Times Higher Education Impact Rankings, where we ranked 85th out of 1,400 institutions around the world and 12th for Climate Action.



NGĀ KAUPAPA I UTUA E NGĀ ĀKONGA STUDENT LEVIES



The Student Services Levy and a separate Student Assistance Levy are paid by all students to contribute to the development of a healthy and inclusive learning community. The Student Services Levy also improves services that can facilitate academic success and a positive student experience. A few services are fully funded by the Levy so they can be provided without individual user charge. Services that are partially funded by the Levy are provided to students at a heavily subsidised rate. Others are funded entirely from other sources.

Victoria University of Wellington staff work in partnership with the Advisory Committee on the Student Services Levy (ACSSL), an oversight body with student representatives from the Victoria University of Wellington Students' Association (VUWSA) and Ngāi Tahu executives who consult with other representation groups including PGSA, Pasifika Student's Council and other representative student bodies. They run a consultation process before a recommendation on the levy is made to ACSSL. The University works in partnership with students to ensure they have a strong voice in how the Student Services Levy is spent. In 2021, following significant consultation with students, the University approved a change to the Student Services Levy with effect from 2022 to a per-point charging structure (capped at 150 points) with a transitional rebate for existing Wellington-based students. The per-point charging structure is believed to more equitably allocate Student Services Levy charges across the student base.

Student levies made a net deficit of \$997,881 in 2022, due primarily to a fall in revenue due to lower student numbers, while maintaining the level of services provided to students. Annual carried forward surpluses and deficits are ring fenced and actively managed during the next financial year's levy budgeting and planning processes.

In 2022, an internal student was charged \$8.48 per point (up to a cap of 150 points) for the Student Services Levy, with some existing Wellington-based students receiving a transitional rebate. A Student Assistance Levy of \$28 was paid by all students. For a Wellington-based equivalent full-time student studying 120 points, the total Compulsory Student Service Fee per student in 2022 was \$1,046 excluding any rebate.

The revenue from the levies can be used only for those services that fall within the following government-specified categories:

Advocacy and legal advice

Advocacy services delivered by the University manage a range of resolution activities in relation to student complaints, disputes, appeals, pastoral (including accommodation) issues, and academic disputes. VUWSA is also contracted to deliver an independent advocacy service and train and support class representatives and faculty delegates to ensure that students have a meaningful and independent voice at Victoria University of Wellington.

Careers information, advice, and guidance

Careers and Employment aims to increase the employability of the University's students by providing career and course advice and assessments, and helping students prepare job applications, CVs, and develop interview skills.

Counselling services and pastoral care

Support services include Student Counselling, Āwhina and Pasifika Student Success for Māori and Pasifika students, peer mentoring, and student support coordinators based in halls of residence. A range of welfare services, such as food bank delivery, are delivered by VUWSA.

Employment information

The University provides information on jobs through publications, career expos, employer and industry presentations, and through an online service, CareerHub, which features study-related job vacancies.

Financial support and advice

The University's student finance advisers provide financial advice to students, administer the Hardship Fund, and teach financial literacy. The Student Assistance Levy contributes to the Hardship Fund (which has had a separate bank account since it was set up in 1991) and is available to assist students if they experience a short-term emergency or one-off immediate need.

Health services

The University's Student Health and Wellbeing services operate from the Kelburn and Pipitea campuses and include Student Health and Student Counselling. Counselling services are also available at Te Aro. Disability Services works alongside students with temporary and ongoing impairments to ensure they are able to engage fully and achieve in their studies. Wellbeing services operate from the Student Union Building on Kelburn campus along with Rainbow and Refugee student advisory services.

Media

VUWSA publishes the weekly magazine Salient and operates its website and podcasts. Salient provides paid work opportunities and skills development for its contributors, who are all students.

Childcare services

Victoria Kids provides childcare facilities for children of Victoria University of Wellington students.

Clubs and societies

The University has more than 150 clubs across political, cultural, sports, faith-based, and academic interests. Assistance is provided to clubs and societies through the provision of meeting rooms, activity spaces and resources, training programmes, and advice on club financial management.

Sports, recreation, and cultural activities

Victoria Recreation provides space and equipment for students to keep active. Sports leagues, tailored fitness and other programmes, recreational facilities, and venues for student events and activities are offered.

SERVICE CATEGORY	2022 STUDENT SERVICES LEVY (SSL) REVENUE	2022 STUDENT ASSISTANCE LEVY (SAL) REVENUE	2022 REVENUE FROM OTHER SOURCES	TOTAL REVENUE	TOTAL COST (SSL RELATED AND SAL GRANTS)	NET SURPLUS/ (COST)
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Advocacy and legal advice	892	–	–	892	1,010	(118)
Careers information, advice, and guidance	1,173	–	22	1,195	1,016	179
Counselling services and pastoral care	2,521	–	883	3,404	3,343	61
Employment information	568	–	8	576	518	58
Financial support and advice	456	492	444 ¹⁴	1,392	1,305	87
Health services	3,695	–	2,801	6,496	6,714	(218)
Media	245	–	–	245	245	–
Childcare services	195	–	–	195	195	–
Clubs and societies	975	–	–	975	1,149	(174)
Sports, recreation, and cultural activities	2,141	–	416	2,557	3,430	(873)
Total	12,861	492	4,574	17,927	18,925	(998)

¹⁴ Includes \$428,553 received via the Hardship Fund for Learners (HAFL) which was established by TEC to help tertiary education organisations (TEOs) provide temporary financial assistance for currently enrolled tertiary learners who were facing hardship due to the COVID-19 pandemic.

NGĀ TAUĀKI WHAKAHAERE PŪTEA FINANCIAL OVERVIEW



The operating deficit for the consolidated Group (excluding the University Foundation) was (\$16.3m), which is (3.3%) of revenue. The consolidated Group operating deficit (including all entities) was (\$25.2m), equating to (5.1%) of revenue.

The COVID-19 pandemic continued to have an impact on the financial results of the University through into 2022. In particular, the ongoing border restrictions resulted in a further fall in international full fee revenue as students completed their studies and were not replaced by as many

new students. There was also a reduction in domestic students compared to a very high 2021 due to many factors including the employment market and the cost-of-living students face.

	2022 \$ '000	2021 \$ '000	2020 \$ '000	2019 \$ '000	2018 \$ '000
Financial performance					
Total operating revenue ¹⁵	494,125	518,274	490,209	506,655	490,381
Group (excl Foundation) (deficit)/surplus for the year	(16,268)	21,915	(9,872)	5,608	15,869
EBITDA	23,529	70,557	49,241	60,908	68,046
(Deficit)/surplus (including the Foundation)	(25,224)	31,655	(3,267)	16,939	14,985
Financial position					
Total current assets	182,328	182,202	165,338	168,859	148,396
Total non-current assets	1,258,084	1,060,463	968,369	989,068	912,449
Total assets	1,440,412	1,242,665	1,133,707	1,157,927	1,060,845
Total current liabilities	177,907	144,762	156,376	209,996	137,867
Total non-current liabilities	102,515	83,440	85,193	51,133	115,112
Total liabilities	280,422	228,202	241,569	261,129	252,979
Total community equity	1,159,990	1,014,463	892,138	896,798	807,866
Statistics					
University surplus/(deficit) to total revenue	(3.3%)	4.2%	(2.0%)	1.1%	3.2%
University surplus/(deficit) to total assets	(1.1%)	1.8%	(0.9%)	0.5%	1.5%
Current assets to current liabilities	102%	126%	106%	80%	109%
Assets to equity	124%	123%	127%	129%	131%

The Victoria University of Wellington Foundation (the fundraising arm of the University) earned \$5.1m from donations but lost (\$7.6m) through investment returns. Funds raised through the generous engagement of alumni and civic supporters of the University are critical to help us invest in key initiatives and scholarships that support the realisation of the Strategic Plan. Total Foundation funds reduced to \$83.6m at year end.

Net cash flow from operations at \$44.0m decreased by \$30.8m from 2021 mainly due to 2021 insurance receipts and inflationary pressure across all operating expenditure. Capital expenditure for the year of \$76.6m was \$20.9m higher than the prior year with key projects such as refurbishment of Rutherford House being completed and the construction commencing on the Living Pā.

¹⁵ These numbers are University Group (excluding the Foundation).



TE TAUĀKI PŪTEA FINANCIAL STATEMENTS

For the year ended 31 December 2022

CONTENTS

Statement of responsibility	25
Financial statements	26
Te Tauāki whiwhinga, whakapaunga whānui Statement of comprehensive revenue and expense	26
Te Tauāki tūnga pūtea Statement of financial position	27
Te Tauāki nekeneke tūtanga Statement of changes in equity	28
Te Tauāki kapewhiti Statement of cash flows	29
Notes to the financial statements	32
Independent Auditor's Report	59

STATEMENT OF RESPONSIBILITY

We are responsible for:

- ▶ the preparation of the annual financial statements and statement of service performance and the judgements used in them;
- ▶ establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting.

In our opinion, the financial statements and statement of service performance for the financial year ended 31 December 2022 fairly reflect the financial position and operations of Victoria University of Wellington and the Group.

John Allen

Chancellor
27 March 2023

Nic Smith

Vice-Chancellor
27 March 2023

TE TAUĀKI WHIWHINGA, WHAKAPAUNGA WHĀNUI

STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE

For the year ended 31 December 2022

	NOTE	CONSOLIDATED			UNIVERSITY		
		ACTUAL 2022 \$'000	BUDGET 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	BUDGET 2022 \$'000	ACTUAL 2021 \$'000
Revenue							
Government funding		164,293	171,055	173,857	164,293	171,055	173,857
Performance-Based Research Fund (PBRF)		35,959	34,888	35,101	35,959	34,888	35,101
Domestic tuition		97,677	104,105	104,256	97,677	104,105	104,256
Full-fee tuition		27,756	29,161	31,817	27,756	29,161	31,817
Research		82,631	76,403	79,791	36,876	36,553	37,381
Commercial		13,925	21,875	12,581	7,884	11,371	9,638
Other revenue	2	71,884	69,024	80,871	66,759	66,571	68,440
Total operating revenue	2	494,125	506,511	518,274	437,204	453,704	460,490
Expenses							
People	3	283,916	280,490	268,330	260,535	260,306	247,177
Operating	4	133,481	132,228	138,134	100,017	100,601	103,625
Occupancy	4	42,442	41,571	41,253	41,457	42,242	39,633
Finance costs	5	2,191	1,800	1,795	3,829	3,000	2,219
Depreciation & amortisation	12,13	48,363	48,870	46,847	47,704	48,716	46,191
Total operating expenses		510,393	504,959	496,359	453,542	454,865	438,845
University surplus/(deficit)		(16,268)	1,552	21,915	(16,338)	(1,161)	21,645
Victoria University of Wellington Foundation:							
Movement of net assets	6	(8,956)	3,500	9,740	–	–	–
Surplus/(deficit) (including the Foundation)		(25,224)	5,052	31,655	(16,338)	(1,161)	21,645
Other comprehensive revenue and expense							
Movements in revaluation reserve	12	168,004	–	88,079	171,921	–	99,608
Net movement in cash flow hedges		2,747	–	2,591	2,747	–	2,591
Total other comprehensive income		170,751	–	90,670	174,668	–	102,199
Total comprehensive income		145,527	5,052	122,325	158,330	(1,161)	123,844

The accompanying notes form part of these financial statements.

TE TAUĀKI TŪNGA PŪTEA

STATEMENT OF FINANCIAL POSITION

As at 31 December 2022

		CONSOLIDATED			UNIVERSITY		
	NOTE	ACTUAL 2022 \$'000	BUDGET 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	BUDGET 2022 \$'000	ACTUAL 2021 \$'000
Current assets							
Cash & cash equivalents	8	48,449	78,657	49,675	14,482	40,000	12,893
Investments & other financial assets	9	86,786	57,466	99,501	14,681	–	24,405
Accounts receivable & accruals	10	16,754	19,822	7,020	26,794	20,000	9,054
Pre-paid expenses	11	20,800	15,795	19,489	17,677	14,000	16,253
Other current assets		9,539	4,500	6,517	441	100	97
Loans to related parties		–	–	–	6,760	4,000	6,010
Total current assets		182,328	176,240	182,202	80,835	78,100	68,712
Non-current assets							
Property, plant, & equipment	12	1,249,045	1,015,962	1,052,611	1,241,799	993,278	1,041,129
Intangibles	13	4,294	7,866	4,383	4,185	7,786	4,383
Investments in related parties	9,14	4,745	3,000	3,469	3,251	5,261	5,261
Total non-current assets		1,258,084	1,026,828	1,060,463	1,249,235	1,006,325	1,050,773
Total assets		1,440,412	1,203,068	1,242,665	1,330,070	1,084,425	1,119,485
Current liabilities							
Accounts payable & accruals	15	70,470	79,488	63,630	60,213	71,238	53,929
Revenue in advance	16	88,310	69,490	63,203	29,795	30,000	16,159
Related party borrowings	19	–	–	–	75,000	73,000	63,000
Employee entitlements	17	19,127	16,215	17,929	18,771	15,800	17,480
Other current liabilities		–	1,500	–	–	–	–
Total current liabilities		177,907	166,693	144,762	183,779	190,038	150,568
Non-current liabilities							
Employee entitlements	17	19,515	28,200	22,440	19,484	28,200	22,440
Bank borrowings	18	83,000	85,000	61,000	83,000	85,000	61,000
Total non-current liabilities		102,515	113,200	83,440	102,484	113,200	83,440
Total liabilities		280,422	279,893	228,202	286,263	303,238	234,008
Net assets		1,159,990	923,175	1,014,463	1,043,807	781,187	885,477
Community equity							
Accumulated surplus		454,418	476,853	479,642	326,458	338,533	342,794
Other reserves		705,628	446,323	534,877	717,349	442,654	542,683
Non-controlling interest		(56)	–	(56)	–	–	–
Total community equity		1,159,990	923,176	1,014,463	1,043,807	781,187	885,477

The accompanying notes form part of these financial statements.

TE TAUĀKI NEKENEKE TŪTANGA

STATEMENT OF CHANGES IN EQUITY

For the year ended 31 December 2022

	NOTE	CONSOLIDATED			UNIVERSITY		
		ACTUAL 2022 \$'000	BUDGET 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	BUDGET 2022 \$'000	ACTUAL 2021 \$'000
Community equity at 1 January		1,014,463	918,124	892,138	885,477	782,348	761,633
(Deficit)/surplus for the year		(25,224)	5,052	31,655	(16,338)	(1,161)	21,645
Other comprehensive revenue and expense							
Increase in asset revaluation reserve	12	168,004	–	88,079	171,921	–	99,608
Increase in cash flow hedge reserve		2,747	–	2,591	2,747	–	2,591
Community equity at 31 December	21	1,159,990	923,176	1,014,463	1,043,807	781,187	885,477
Community equity represented by:							
Accumulated surplus							
Opening balance		479,642	471,800	445,815	342,796	339,694	318,979
(Deficit)/surplus for the year		(25,224)	5,052	31,655	(16,338)	(1,161)	21,645
Transfer from revaluation reserve		–	–	2,172	–	–	2,172
Closing balance		454,418	476,852	479,642	326,458	338,533	342,796
Non-controlling interest							
Opening balance		(56)	–	(56)	–	–	–
Closing balance		(56)	–	(56)	–	–	–
Asset revaluation reserve							
Opening balance		534,573	446,323	448,666	542,377	442,654	444,941
Increase in revaluation reserve	12	168,004	–	88,079	171,921	–	99,608
Transfer to accumulated surplus		–	–	(2,172)	–	–	(2,172)
Closing balance		702,577	446,323	534,573	714,298	442,654	542,377
Cash flow hedge Reserve							
Opening balance		304	–	(2,287)	304	–	(2,287)
Increase in cash flow hedge reserve		2,747	–	2,591	2,747	–	2,591
Closing balance		3,051	–	304	3,051	–	304
Community equity at 31 December		1,159,990	923,176	1,014,463	1,043,807	781,187	885,477

The accompanying notes form part of these financial statements.

TE TAUĀKI KAPEWHITI

STATEMENT OF CASH FLOWS

For the year ended 31 December 2022

	NOTE	CONSOLIDATED			UNIVERSITY		
		ACTUAL 2022 \$'000	BUDGET 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	BUDGET 2022 \$'000	ACTUAL 2021 \$'000
Government funding		173,662	171,055	170,334	173,662	171,055	169,371
PBRF revenue		35,959	34,888	35,101	35,959	34,888	35,101
Tuition fees		138,034	133,266	134,718	138,034	133,266	134,715
Research, commercial, & other revenue		167,139	159,777	179,544	91,659	107,276	112,328
Interest received		1,643	6,340	328	1,383	3,294	377
Cash donations		6,930	8,925	5,497	3,274	3,925	2,912
GST (net)		(4,486)	–	(457)	(4,305)	–	(424)
Payments to employees		(285,055)	(276,711)	(272,072)	(261,791)	(257,506)	(251,013)
Payments to suppliers		(187,641)	(181,230)	(176,435)	(142,683)	(142,047)	(143,539)
Interest paid		(2,191)	(1,800)	(1,795)	(3,829)	(3,000)	(2,219)
Net cash flow from operating activities		43,994	54,510	74,763	31,363	51,151	57,609
Cash flows from investing activities							
Receipts from sale of property, plant, equipment & intangibles	3	(563)	8	3	–	–	–
Purchase of property, plant, equipment & intangibles		(76,350)	(90,395)	(63,479)	(75,497)	(90,161)	(58,932)
Receipts/(payments) for investments		9,127	–	(25,540)	11,720	–	(14,100)
Net cash flow from investing activities		(67,220)	(90,958)	(89,011)	(63,774)	(90,161)	(73,032)
Cash flows from financing activities							
Proceeds from borrowings		47,000	57,000	–	47,000	57,000	–
Repayment of borrowings		(25,000)	(30,000)	(193)	(25,000)	(30,000)	(193)
Proceeds of related party borrowings		–	–	–	12,000	12,010	7,500
Net cash flow from financing activities		22,000	27,000	(193)	34,000	39,010	7,307
Net increase decrease in cash, cash equivalents, and bank overdrafts		(1,226)	(9,448)	(14,441)	1,589	–	(8,116)
Cash and cash equivalents at the beginning of the year		49,675	88,105	64,116	12,893	40,000	21,009
Cash, cash equivalents, and bank overdrafts at the end of the year	8	48,449	78,657	49,675	14,482	40,000	12,893

The accompanying notes form part of these financial statements.

Reconciliation of surplus to net cash flow from operating activities

For the year ended 31 December 2022

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
(Deficit)/surplus	(25,224)	31,655	(16,338)	21,645
Add/(less) non-cash items				
Depreciation & amortisation	48,363	46,847	47,704	46,191
Other non-cash items	(2,008)	877	1,844	183
Total non-cash items	46,355	47,724	49,648	46,374
Add/(less) items classified as investing activities				
Losses on disposal of property, plant, & equipment	592	6,592	592	6,600
Losses/(gains) on investments held at fair value	7,600	(641)	–	–
Total items classified as investing or financing activities	8,192	5,951	592	6,600
Add/(less) changes in working capital items				
(Increase)/decrease in receivables	(11,079)	3,654	(19,020)	6,344
(Increase)/decrease in deferred revenue	(1,018)	593	(1,018)	593
(Increase)/decrease in prepayments	(1,311)	(3,559)	(1,425)	(2,255)
(Increase)/decrease in other current assets	(3,023)	(2,080)	(344)	(1)
Increase/(decrease) in accounts payable	8,162	(7,500)	7,091	(10,691)
Increase/(decrease) in employment provisions	(1,820)	(1,782)	(1,110)	(1,922)
Increase/(decrease) in revenue received in advance	24,760	106	13,288	(9,078)
Net cash inflow/(outflow) from operating activities	43,994	74,763	31,363	57,609

The accompanying notes form part of these financial statements.

Reconciliation of liabilities arising from financing activities

CONSOLIDATED	2021 \$'000	CASH FLOWS \$'000	NON-CASH CHANGES \$'000	2022 \$'000
Bank borrowings	61,000	22,000	–	83,000
	61,000	22,000	–	83,000

CONSOLIDATED	2020 \$'000	CASH FLOWS \$'000	NON-CASH CHANGES \$'000	2021 \$'000
Bank borrowings	61,000	–	–	61,000
Other current liabilities	110	(110)	–	–
Other non-current liabilities	83	(83)	–	–
	61,193	(193)	–	61,000

UNIVERSITY	2021 \$'000	CASH FLOWS \$'000	NON-CASH CHANGES \$'000	2022 \$'000
Bank Borrowings	61,000	22,000	–	83,000
Related party borrowings	63,000	12,000	–	75,000
	124,000	34,000	–	158,000

UNIVERSITY	2020 \$'000	CASH FLOWS \$'000	NON-CASH CHANGES \$'000	2021 \$'000
Bank borrowings	61,000	–	–	61,000
Related party borrowings	54,000	9,000	–	63,000
Other current liabilities	110	(110)	–	–
Other non-current liabilities	83	(83)	–	–
	115,193	8,807	–	124,000

The accompanying notes form part of these financial statements.



NGA KORERO WHAKAMARAMA MO NGA TAUĀKI PŪTEA NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

1 STATEMENT OF ACCOUNTING POLICIES

THE REPORTING ENTITY

Victoria University of Wellington (the University) is a Tertiary Education Institution domiciled in New Zealand, and is governed by the Crown Entities Act 2004 and the Education and Training Act 2020.

The primary purpose of the Consolidated Group (the Group) is to provide tertiary education services. This includes advancing knowledge by teaching and research, and offering courses leading to a range of degrees, diplomas, and certificates. It also makes research available to the wider community for mutual benefit, and provides research and scholarships for the purpose of informing the teaching of courses. These aspects are covered fully in the statement of service performance.

The University and the Group are designated as Public Benefit Entities (PBEs) for the purpose of complying with New Zealand Generally Accepted Accounting Practice (NZ GAAP).

The financial statements of the University and the Group for the year ended 31 December 2022 were authorised for issue in accordance with a resolution of the Victoria University of Wellington Council (the University Council) on 27 March 2023.

BASIS OF PREPARATION

The accounting policies have been applied consistently to all periods presented. Significant accounting policies can be found in the specific notes to which they relate.

These financial statements are presented in accordance with Section 220 of the Education and Training Act 2020, the Crown Entities Act 2004, and NZ GAAP. They comply with PBE Accounting Standards.

The financial statements are presented in New Zealand dollars, which is the presentation currency and the functional currency of all entities within the Group. All values are rounded to the nearest thousand dollars (\$'000). The measurement base applied is historical cost except where specifically identified in their relevant notes.

All components in the financial statements are stated exclusive of GST, with the exception of receivables and payables, which include any GST invoiced. The University is exempt from income tax. However, there are some controlled entities within the Group that are not exempt from income tax.

The Group financial statements are prepared on a consolidation basis, which involves adding together like-items of assets, liabilities, equity, revenue, expenses, and cash flows on a line-by-line basis. All significant intra-group balances, transactions, revenue, and expenses are eliminated on consolidation. The Group financial statements comprise the financial statements of the University, its controlled entities (including controlled trusts and subsidiary companies), and investments in joint ventures as at 31 December each year. Investments in joint ventures have been recognised at fair value through surplus or deficit. Entities that aren't tax exempt did not make a taxable profit for the year ended 31 December 2022.

The budget for 2022 was approved by the University Council on 6 December 2021.

Standards, amendments, and interpretations issued that are not yet effective and have not been early adopted

There are no standards, amendments, and interpretations issued but not yet effective that have not been early adopted, and which are relevant to the University and Group.

Changes in accounting policy

Other than the adoption of new PBE Standards and amendments to PBE Standards as disclosed below, there have been no changes in the accounting policies of the Group and the University for the year ended 31 December 2022. Other than the changes disclosed below, all accounting policies and disclosures are consistent with those applied by the Group and the University in the previous financial year.

New and amended standards and interpretations

The Group applied for the first time certain standards and amendments which were effective for the year ending 31 December 2022.

PBE IPSAS 1 Going Concern Disclosures

Changes to PBE IPSAS 1 with specific relation to Going Concern disclosures came into effect on 1 January 2022. The Group has assessed these changes and there are no impacts on the financial statements as the Group remains a Going Concern.

PBE IPSAS 41 Financial Instruments

PBE IPSAS 41 Financial Instruments replaces parts of IPSAS 29 Financial Instruments: Recognition and Measurement, bringing together all three aspects of the accounting for financial instruments: classification and measurement; impairment; and hedge accounting.

The Group has applied PBE IPSAS 41 prospectively, with an initial application date of 1 January 2022. As it is not required by the standard, the Group has not restated comparative information, which continues to be reported under PBE IPSAS 29. There are no differences arising from the adoption of PBE IPSAS 41 that would have been recognised directly in accumulated comprehensive revenue and expense and other components of net assets/equity.

As a result of adopting PBE IPSAS 41 as at 1 January 2022 there were no changes to the value of assets or liabilities, rather a change in the measurement category of the assets.

The nature of adjustments are described below:

(i) Classification and Measurement of financial assets and liabilities

Under PBE IPSAS 41, financial assets are subsequently measured at fair value through surplus or deficit (FVTSD), amortised cost or fair value through other comprehensive revenue and expense (FVOCRE). Financial liabilities are subsequently measured at fair value through surplus or deficit (FVTSD) or amortised cost. Financial instruments

measured at amortised cost replaces the previous measurement category: loans and receivables, the change in category is outlined in the below table. The classification is based on two criteria: (1) the Group's business model for managing the assets; and (2) whether the instruments' contractual cash flows represent 'solely payments of principal and interest' on the principal amount outstanding.

The assessment of the Group's business model was made as at date of initial application namely 1 January 2022. The assessment of whether contractual cash flows on debt instruments are solely comprised of principal and interest was made based on the facts and circumstances as at the initial recognition of the assets.

Receivables from exchange and non-exchange transactions, term deposits and loans to related parties were classified as Loans and Receivables as at 31 December 2021 and are held to collect contractual cash flows and give rise to cash flows representing solely payments of principal and interest. These are classified and measured as Debt instruments at amortised cost beginning on 1 January 2022.

Upon the adoption of PBE IPSAS 41, the Group had the following required or elected reclassifications as at 1 January 2022.

	MEASUREMENT CATEGORY		MEASUREMENT CATEGORY	
	PBE IPSAS 29	PBE IPSAS 41	PBE IPSAS 29 \$'000	PBE IPSAS 41 \$'000
Financial Assets				
Cash and cash equivalents	Loans and Receivables	Amortised Cost	49,675	49,675
Receivables from exchange transactions	Loans and Receivables	Amortised Cost	5,084	5,084
Receivables from non-exchange transactions	Loans and Receivables	Amortised Cost	193	193
Term deposits	Loans and Receivables	Amortised Cost	36,319	36,319
Investment in joint ventures	FVTSD	FVTSD	2,272	2,272
Investments in related parties	FVTSD	FVTSD	1,197	1,197
Other Investments	FVTSD	FVTSD	63,170	63,170
Foreign exchange forward contracts	FVTSD	FVTSD	(293)	(293)
Interest rate swaps	Hedging Instrument	Hedging Instrument	305	305
Other current assets	Loans and Receivables	Amortised Cost	6,517	6,517
Financial Liabilities				
Interest bearing bank borrowings	Amortised Cost	Amortised Cost	61,000	61,000
Accounts Payable	Amortised Cost	Amortised Cost	22,193	22,193

FVTSD = Fair value through surplus and deficit

FVOCRE = Fair value through other comprehensive revenue and expense

Upon the adoption of PBE IPSAS 41, the University had the following required or elected reclassifications as at 1 January 2022.

	MEASUREMENT CATEGORY		MEASUREMENT CATEGORY	
	PBE IPSAS 29	PBE IPSAS 41	PBE IPSAS 29 \$'000	PBE IPSAS 41 \$'000
Financial Assets				
Cash and cash equivalents	Loans and Receivables	Amortised Cost	12,893	12,893
Receivables from exchange transactions	Loans and Receivables	Amortised Cost	8,745	8,745
Receivables from non-exchange transactions	Loans and Receivables	Amortised Cost	141	141
Term deposits	Loans and Receivables	Amortised Cost	24,100	24,100
Loans to related parties	Amortised Cost	Amortised Cost	6,010	6,010
Interest rate swaps	Hedging Instrument	Hedging Instrument	305	305
Other current assets	Loans and Receivables	Amortised Cost	97	97
Financial Liabilities				
Interest bearing bank borrowings	Amortised Cost	Amortised Cost	61,000	61,000
Accounts Payable	Amortised Cost	Amortised Cost	18,506	18,506
Related party borrowings	Amortised Cost	Amortised Cost	63,000	63,000

FVTSD = Fair value through surplus and deficit

FVOCRE = Fair value through other comprehensive revenue and expense

(ii) Impairment

The adoption of PBE IPSAS 41 has changed the Group's accounting for impairment losses of financial assets by replacing PBE IPSAS 29's incurred loss approach with a forward-looking expected credit loss (ECL) approach. PBE IPSAS 41 requires the Group to recognise an allowance for ECL's for all debt instruments not held at fair value through surplus and deficit.

Upon the adoption of IPSAS 41 on 1 January 2022, the Group did not recognise any additional impairment.

(iii) Hedge accounting

At the date of initial application, all of the Group's existing hedging relationships were eligible to be treated as continuing hedging relationships.

Significant accounting judgements and estimates

In applying the Group's accounting policies, management continually evaluates judgements, estimates, and assumptions based on experience and other factors, including expectations of future events that may impact the Group. All judgements, estimates, and assumptions made are believed to be reasonable, based on the most current set of circumstances available to management. Significant judgements, estimates, and assumptions made by management in the preparation of these financial statements are outlined below.

- ▶ Management relies on the services of an independent valuer to assess the recoverable value of land and building assets and the remaining useful lives on a regular basis (refer note 12).
- ▶ Asset impairment judgements will be made where there is reason to suggest that the carrying value of the assets

have changed materially since the previous balance date (refer notes 12 and 13).

- ▶ Management relies on the services of an independent actuary to assess the carrying value of retirement and long service entitlements (refer note 17).
- ▶ Valuation of Level 3 investments (refer note 9).
- ▶ Stage of completion of research projects is regularly assessed to determine the carrying value of deferred revenue recognised.

The Statement of Service Performance requires judgement from management. Refer to page 10 for further disclosure.

Effect of COVID-19

On 11 March 2020, the World Health Organization declared the outbreak of a coronavirus (COVID-19) Pandemic, and its effects continued into 2022. NZ Borders remained closed for non-residents until 31 July 2022, restricting the number of international students, particularly from China, able to attend the University.

While international students studying remotely increased, the overall number of international students reduced in 2021 and 2022.

The University has continued to offer its dual mode of Teaching and Learning activities (face-to-face and online) for 2022 and dual mode will again be offered in 2023.

Revenue related to full-fee tuition and, to a lesser extent, student accommodation has remained lower as government restrictions continued, and we have seen lengthy process times for immigration since the borders reopened.

Management has assessed the possible effect on accounts receivable and formed the view that no impairment needs to be recognised. Management has no evidence that the fair value of property, plant, and equipment has been affected by COVID-19 (refer note 12).

The Ministry of Education (MOE) provided permission to operate outside a number of financial covenants continued for 2022. The University has complied with all bank covenants for 2022.

Further COVID-19-related disclosures can be found in the Statement of service.

We anticipate the financial impact of COVID-19 will be ongoing for a number of years.

Going concern

These financial statements are prepared on a going concern basis with the Group having adequate resources to continue normal business operations for the foreseeable future. The University has traditionally been in a negative working capital position due to the impact of intercompany loans provided by the Group to support the liquidity needs of the University. When the Group makes a loss, as in 2022, certain financial covenants contained in the Consent to Borrow granted to the University by the Secretary for Education are breached, being interest cover ratio, net surplus ratio, and cash from operations ratio, and the Ministry of Education have acknowledged these breaches for 2020–2022.

This support has provided the Group with increased operational flexibility to manage the effects of COVID-19.

The 2023 Budget is for a breakeven surplus for the University along with a modest surplus in the Foundation. Key assumptions in the budget include expected student numbers, the largely regulated increases in student fees and government funding, and the anticipated inflationary pressure on costs.

2 REVENUE

Revenue is measured at fair value. The Group's significant revenue items are explained below.

Government funding: The University considers this funding to be non-exchange in nature. This funding is recognised as revenue as the courses to which the funding relates are taught, unless there is an obligation to return the funds if the conditions of the funding are not met. If there is such an obligation, the funding is initially recorded as a deferred revenue liability and then recognised as revenue when the conditions of the funding are satisfied.

Performance-Based Research Fund (PBRF) funding: This is non-exchange in nature, and is measured based on the estimated funding entitlement at the commencement of the year plus or minus adjustments from the previous year.

Domestic Tuition: Domestic student tuition fees are considered non-exchange. Revenue is recognised when the course withdrawal date has passed, which is when the student is no longer entitled to a refund. Domestic tuition revenue also includes fees-free funding received from the Tertiary Education Commission, which is also considered non-exchange in nature and recognised on the same basis as domestic student fees.

Full-fee Tuition: International student tuition fees are accounted for as exchange transactions and recognised as revenue on a course percentage of completion basis.

Pre-paid tuition: Pre-paid tuition for future years is recognised as deferred income until the year of study.

Research revenue: For an exchange research contract, revenue is recognised on a percentage of completion basis. The percentage of completion is measured with reference to the actual research expenditure incurred as a proportion to total expenditure expected to be incurred. For a non-exchange research contract, the total funding receivable under the contract is recognised as revenue immediately, unless there are substantive conditions in the contract. If there is a condition attached to the funding with performance and return obligations, the funds are recognised initially as a liability to the extent that the conditions remain unfulfilled. Revenue is then recognised when the conditions are satisfied.

Fees for accommodation and services provided to students: This revenue is recognised as a component of Other Revenue and is accounted for as exchange transactions. Accommodation and other services are provided to students on a straight-line basis over the academic year and revenue is recognised on this basis.

Payments on insurance claims: Proceeds from payment on insurance claims are recognised as non-exchange and in the year in which the payment was received.

Other Revenue

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Fees for accommodation and services provided to students	55,290	53,918	52,908	47,737
Payments on insurance claims	–	15,352	–	15,352
Proceeds from disposal of fixed assets	3	8	3	–
Interest received	1,802	608	1,529	512
Gains on investments	2,539	1,076	–	–
Donations received	1,938	865	1,938	858
Sundry Revenue	10,312	9,044	10,381	3,981
Total other revenue	71,884	80,871	66,759	68,440
Other revenue from exchange transactions	57,999	55,914	56,856	47,298
Other revenue from non-exchange transactions	13,885	24,957	9,903	21,142
Total other revenue	71,884	80,871	66,759	68,440

The interest amount is predominantly from on call or on short-term deposits. In 2022, interest rates ranged from 0.75% to 5.55% (2021: 0.15% to 2.05%).

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Revenue from exchange transactions	102,505	104,780	92,727	88,510
Revenue from non-exchange transactions	391,620	413,494	344,477	371,980
Total revenue	494,125	518,274	437,204	460,490

3 PEOPLE EXPENSES

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Salaries	264,196	250,027	242,833	231,155
Contractors	12,403	8,060	10,198	6,306
Entitlements	7,317	10,243	7,504	9,716
Total	283,916	268,330	260,535	247,177

Entitlements include contributions to KiwiSaver, UniSaver, and other defined contribution superannuation schemes, which are recognised as an expense when incurred.

4 OPERATING AND OCCUPANCY

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
The following items are included within operating & occupancy expenses:				
Audit fees to Ernst & Young	437	379	287	239
Property leases	17,824	17,044	17,562	16,871
Losses on disposal of property, plant, & equipment	595	6,600	595	6,600
Information technology	15,476	16,220	14,799	15,702
Grants & scholarships	24,786	31,705	7,815	11,768
Insurance	10,027	8,130	9,770	7,694
Travel & accommodation	6,309	2,593	2,409	1,320

Operating lease payments (net of any operating lease incentive received) are recognised as an expense on a straight-line basis over the lease term. Operating lease incentives are recognised as a reduction in the lease expense over the term of the lease. Note 20 provides a summary of lease commitments.

5 FINANCE COSTS

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Interest on borrowings	2,428	1,900	4,066	2,324
Capitalised borrowing costs	(237)	(105)	(237)	(105)
Total	2,191	1,795	3,829	2,219

Borrowing costs are expensed when incurred. The portion of borrowing costs directly attributable to qualifying assets are capitalised up to the point the qualifying asset is commissioned for use.

6 VICTORIA UNIVERSITY OF WELLINGTON FOUNDATION

The Victoria University of Wellington Foundation is a controlled subsidiary and included in the Consolidated Group financial statements. The movement of net assets for the Foundation includes investment losses of (\$7.6m) (2021: returns of \$6.9m), donation revenue of \$5.1m (2021: \$4.6m), and grants awarded of \$6.2m (2021: \$5.0m).

7 FINANCIAL INSTRUMENTS

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Financial Assets				
Derivatives designated as hedging instruments				
Interest rate swaps	3,051	305	3,051	305
Financial instruments at fair value through surplus or deficit				
Held for trading				
Investments in related parties	1,383	1,197	–	–
Investment in joint ventures	3,362	2,272	–	–
Other Investments	61,350	63,170	–	–
Foreign exchange forward contracts	717	(293)	–	–
Total financial assets at fair value	69,863	66,651	3,051	305
Debt instruments at amortised cost (excluding cash—refer to Note 8)				
Receivables from exchange transactions	14,355	5,084	25,856	8,745
Receivables from non-exchange transactions	355	193	286	141
Loans to related parties at amortised cost	–	–	6,760	6,010
Term deposits at amortised cost	21,667	36,319	11,630	24,100
Other current assets at amortised cost	9,539	6,517	441	97
Total financial assets at amortised cost	45,916	48,113	44,973	39,093
Represented by:				
Total current	111,034	111,295	48,024	39,398
Total non-current	4,745	3,469	–	–
Total financial assets (excluding cash)	115,779	114,764	48,024	39,398

Initial recognition and measurement

Financial assets are classified, at initial recognition, as subsequently measured at amortised cost, FVOCRE, or FVTSD.

The classification of financial assets at initial recognition depends on the financial asset's contractual cash flow characteristics and the Group's business model for managing them. With the exception of short-term receivables and payables that do not contain a significant financing component or for which the Group has applied the practical expedient, the Group initially measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through surplus or deficit, transaction costs.

In order for a financial asset to be classified and measured at amortised cost or FVOCRE, it needs to give rise to cash flows that are solely payments of principal and interest (SPPI) on the principal amount outstanding. This assessment is referred to as the SPPI test and is performed at an instrument level. Financial assets with

cash flows that are not SPPI are classified and measured at fair value through surplus or deficit, irrespective of the business model.

The Group's business model for managing financial assets refers to how it manages its financial assets in order to generate cash flows. The business model determines whether cash flows will result from collecting contractual cash flows, selling the financial assets, or both. Financial assets classified and measured at amortised cost are held within a business model with the objective to hold financial assets in order to collect contractual cash flows while financial assets classified and measured at FVOCRE are held within a business model with the objective of both holding to collect contractual cash flows and selling.

The Group's financial assets include: cash and term deposits, receivables from exchange and non-exchange transactions, loans, investments in joint ventures and related parties, loans to related parties, unquoted financial instruments and derivative financial instruments.

Subsequent measurement

For purposes of subsequent measurement, financial assets are classified into three categories:

- ▶ financial assets at amortised cost (debt instruments)
- ▶ financial assets at FVOCRE with recycling of cumulative gains or losses (debt instruments)
- ▶ financial assets at fair value through surplus or deficit.

Financial assets at amortised cost are subsequently measured using the effective interest rate (EIR) method and are subject to impairment. Gains or losses are recognised in surplus or deficit when the asset is derecognised, modified or impaired. The Group's financial assets at amortised cost includes trade receivables from exchange transactions, receivables from non-exchange transactions, investments in related parties, term deposits and a loan to an associate included under other non-current financial assets.

Financial assets at FVOCRE (debt instruments)

For debt instruments at FVOCRE, interest income and impairment losses or reversals are recognised in the statement of financial performance and computed in the same manner as for financial assets measured at amortised cost. The remaining fair value changes are recognised in OCRE. Upon derecognition, the cumulative fair value change recognised in OCRE is recycled to surplus or deficit.

The Group's debt instruments at FVOCRE are derivative financial instruments.

Financial assets at fair value through surplus or deficit

A financial asset is measured at fair value through surplus or deficit unless it is measured at amortised cost or at fair value through other comprehensive revenue and expense. Financial assets at fair value through surplus or deficit are carried in the statement of financial position at fair value with net changes in fair value recognised in the statement of financial performance.

This category includes derivative instruments, investments in related parties, investment in joint ventures, and other investments which are held for trading and which the Group had not irrevocably elected to classify at FVOCRE. Dividends on listed equity investments are recognised as revenue from exchange transactions in the statement of financial performance when the right of payment has been established.

Derecognition

A financial asset (or, where applicable, a part of a financial asset or part of a group of similar financial assets) is primarily derecognised (i.e. removed from the Group's statement of financial position) when:

- ▶ The rights to receive cash flows from the asset have expired or
- ▶ The Group has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either (a) the Group has transferred substantially

all the risks and rewards of the asset, or (b) the Group has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

Impairment

PBE IPSAS 41 requires the Group to record expected credit losses on all of its debt instruments classified at amortised cost or FVOCRE. The Group recognises loss allowances for expected credit losses (ECLs) on financial assets at amortised cost, the allowances for receivables of exchange and non-exchange transactions are measured, using the simplified approach, at an amount equal to lifetime ECLs, while all other debt instruments classified at amortised cost are measured using the general approach.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition and when estimating ECLs, the Group considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both qualitative and quantitative information and analysis, based on historical experience, informed credit assessments, and including forward looking information.

The Group assumes that the credit risk on a financial asset has increased significantly if it is more than 30 days past due. The Group considers a financial asset to be in default when:

- ▶ The borrower is unlikely to pay its credit obligations to the Group in full, without recourse by the Group; or
- ▶ The financial asset is more than 90 days old.

The Group considers writing off a financial asset primarily when the debt is older than a year and there has been no response after six months of being sent to debt collectors, however this is treated on a case by case basis.

The Group considers fixed interest and term deposit financial instruments to have low credit risk when its credit rating is equivalent to a credit rating of A+ or higher.

Lifetime ECLs are the ECLs that result from all possible default events over the expected life of a financial asset. The maximum period considered when estimating ECLs is the maximum contractual period over which the Group is exposed to the credit risk.

Financial assets at fair value through surplus or deficit include investments in managed funds. Fair values of these units are determined by reference to published price quotations in an active market. Also included is investments in equity shares of unquoted companies, namely Liquium, Ferronova, and Medical Kiwi. The group holds non-controlling interests in these companies.

Debt instruments at amortised cost are held to maturity and may generate a fixed or variable interest income for the Group. The carrying value may be affected by changes in the credit risk of the counterparties.

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Financial Liabilities				
Financial Liabilities at amortised cost				
Accounts payable	36,154	22,193	29,899	18,506
Bank borrowings	83,000	61,000	83,000	61,000
Related party borrowings	–	–	75,000	63,000
Total financial liabilities	119,154	83,193	187,899	142,506
Represented by:				
Total current	36,154	22,193	104,899	81,506
Total non-current	83,000	61,000	83,000	61,000
Total financial liabilities	119,154	83,193	187,899	142,506

Initial recognition and measurement

Financial liabilities at amortised cost are classified, at initial recognition and include loans and borrowings, or payables.

All financial liabilities are recognised initially at fair value and, in the case of loans and borrowings and payables, net of directly attributable transaction costs.

The Group's financial liabilities include payables under exchange transactions and loans and borrowings.

Subsequent measurement

After initial recognition, interest-bearing loans and borrowings or payables are subsequently measured at amortised cost using the effective interest rate (EIR) method. Gains or losses are recognised in surplus or deficit when the liabilities are derecognised as well as through the EIR amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortisation is included as finance costs in the statement of financial performance.

Derecognition

A financial liability is derecognised when the obligation under the liability is discharged, waived, cancelled, or expired. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, then such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in the statement of financial performance.

Derivative financial instruments and hedge accounting

The Group uses derivative financial instruments, such as forward foreign exchange contracts and interest rate swaps, to hedge its foreign currency risks and interest rate risks, respectively.

Such derivative financial instruments are initially recognised at fair value on the date on which a derivative contract is entered into and are subsequently remeasured at fair value. Derivatives are carried as financial assets when the fair value is positive and as financial liabilities when the fair value is negative.

For the purpose of hedge accounting, hedges are classified as cash flow hedges when hedging the exposure to variability in cash flows that is attributable to a particular risk associated with a recognised asset or liability. Our interest rate hedges are classified as cash flow hedges.

At the inception of a hedge relationship, the Group formally designates and documents the hedge relationship to which it wishes to apply hedge accounting and the risk management objective and strategy for undertaking the hedge.

The documentation includes identification of the hedging instrument, the hedged item, the nature of the risk being hedged and how the Group will assess whether the hedging relationship meets the hedge effectiveness requirements (including the analysis of sources of hedge ineffectiveness and how the hedge ratio is determined). A hedging relationship qualifies for hedge accounting if it meets all of the following effectiveness requirements:

- ▶ There is 'an economic relationship' between the hedged item and the hedging instrument
- ▶ The effect of credit risk does not 'dominate the value changes' that result from that economic relationship
- ▶ The hedge ratio of the hedging relationship is the same as that resulting from the quantity of the hedged item that the Group actually hedges and the quantity of the hedging instrument that the Group actually uses to hedge that quantity of the hedged item.

Hedges that meet all the qualifying criteria for hedge accounting are accounted for, as described below:

Cash flow hedges

The effective portion of the gain or loss on the hedging instrument is recognised in OCRE in the cash flow hedge reserve, while any ineffective portion is recognised immediately in the statement of financial performance. The cash flow hedge reserve is adjusted to the lower of the cumulative gain or loss on the hedging instrument and the cumulative change in fair value of the hedged item.

If cash flow hedge accounting is discontinued, the amount that has been accumulated in OCRE must remain in accumulated OCRE if the hedged future cash flows are still expected to occur. Otherwise, the amount will be immediately reclassified to surplus or deficit as a reclassification adjustment. After discontinuation, once the hedged cash flow occurs, any amount remaining in accumulated OCRE must be accounted for depending on the nature of the underlying transaction as described above.

Derivatives not designated as hedging instruments reflect the positive or negative change in fair value of those foreign exchange forward contracts which are not designated in hedge relationships, but are nevertheless intended to reduce the level of foreign currency risk for expected sales and purchases.

The Group uses foreign exchange forward contracts to manage some of its transaction exposures. The foreign exchange forward contracts are not designated as cash flow hedges and are entered into for periods consistent with foreign currency exposures of the underlying transactions, generally from one to 24 months.

Hedging activities and derivatives

The Group is exposed to certain risks relating to its ongoing business operations. The primary risks managed using derivative instruments are foreign currency risk and interest rate risk.

Market Risk

Currency Risk

Currency risk exposure arises on foreign exchange sales and purchases (typically library items and scientific equipment) denominated in a foreign currency. Wherever possible, the University transacts in the functional currency, including the setting of fees for international students. The Group's policies require that foreign

currency forward purchase contracts are used to limit the Group's exposure to movements in exchange rates on foreign currency denominated liabilities and purchase commitments above \$100,000, where the committed payment date is known and is within 12 months. The University entered into multiple foreign exchange contracts during 2022 to mitigate any such risk, including USD\$1.5m (2021: USD\$1.6m) of forward exchange contracts held at 31 December 2022 with a fair value of (\$113k) (2021: \$85k) across all currencies. These contracts are held to offset exchange rate risk on expected purchases.

The Foundation holds \$43.1m of investments at fair value through surplus or deficit (2021: \$44.9m), which are invested in a range of foreign denominations and are exposed to foreign exchange risk. The fair value of The Foundation's forward foreign exchange contracts totals \$0.7m (2021: \$(0.3m)). A 10% movement in the New Zealand dollar against all currencies would give rise to a \$1.4m gain or loss that would equally impact equity (2021: \$1.5m).

The foreign exchange forward contract balances vary with the level of expected foreign currency sales and purchases and changes in foreign exchange forward rates.

Price Risk

Price risk arises as the fair value of units in managed funds will fluctuate as a result of changes in market prices. Market prices for a particular share may fluctuate due to factors specific to the individual share or its issuer, or factors affecting all shares traded in the market. This price risk is managed by diversification of the portfolio. A 10% movement in the market price of investments at fair value through surplus or deficit would give rise to a \$4.1m gain or loss that would equally impact equity (2021: \$4.2m).

Fair value interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates. The Group is exposed to fair value interest rate risk due to the exposure created by interest rate swaps.

The hedge ineffectiveness can arise from:

- ▶ differences in the timing of the cash flows of the hedged items and the hedging instruments
- ▶ changes to the forecasted amount of cash flows of hedged items and hedging instruments.

The impact of hedging instruments on the statement of financial position of the Group and University was as follows:

	NOTIONAL AMOUNT \$'000	CARRYING AMOUNT \$'000	LINE ITEM IN THE STATEMENT OF FINANCIAL POSITION	CHANGES IN FAIR VALUE USED FOR MEASURING INEFFECTIVENESS FOR THE PERIOD \$'000
As at 31 December 2022*				
Interest rate swaps	75,000	3,051	Investments and other financial assets	2,747

* Note comparatives have not been presented.

The impact of hedged items on the statements of financial position of the Group and University was as follows:

	NOTIONAL AMOUNT \$'000	CARRYING AMOUNT \$'000	LINE ITEM IN THE STATEMENT OF FINANCIAL POSITION	CHANGES IN FAIR VALUE USED FOR MEASURING INEFFECTIVENESS FOR THE PERIOD \$'000
As at 31 December 2022*				
Bank borrowings	83,000	83,000	Bank borrowings	–

* Note comparatives have not been presented.

The effect of the cash flow hedge in the statement of financial position and the statement of comprehensive revenue and expense of the Group and University was as follows:

	TOTAL HEDGING GAIN/(LOSS) RECOGNISED IN OCRE \$'000	INEFFECTIVE- NESS RECOGNISED IN SURPLUS OR DEFICIT \$'000	LINE ITEM IN THE STATEMENT OF FINANCIAL PERFORMANCE \$'000	COST OF HEDGING RECOGNISED IN OCRE \$'000	AMOUNT RECLASSIFIED FROM OCRE TO SURPLUS OR DEFICIT \$'000	LINE ITEM IN THE STATEMENT OF FINANCIAL PERFORMANCE \$'000
As at 31 December 2022*						
Interest rate risk	2,747	–	Net movement in cash flow hedges	–	–	–

* Note comparatives have not been presented.

Impact of hedging on net assets/equity

The information set out below is the reconciliation of each component of net assets/equity and the analysis of other comprehensive revenue and expense.

	2022 CASH FLOW HEDGE RESERVE \$'000
As at 31 December 2021	304
Effective portion of changes in fair value arising from:	
Interest rate swaps	2,747
As at 31 December 2022*	3,051

* Note comparatives have not been presented.

The Group and University are holding the following interest rate swaps (aggregated undiscounted cashflows):

	LESS THAN 6 MONTHS	6 TO 12 MONTHS	1 TO 2 YEARS	2 TO 3 YEARS	MORE THAN 3 YEARS	TOTAL
As at 31 December 2022*	549	663	1,054	513	581	3,360

* Note comparatives have not been presented.

(a) Credit risk

Credit risk is the risk that a third party will default on its obligations to the Group, causing it to incur a loss. Due to the timing of its cash inflows and outflows, surplus cash is invested into term deposits, which gives rise to credit risk.

Receivables from exchange transactions

The Group transacts with its students. These transactions do not create a significant credit risk, as students have no concentration of credit because of the relatively low value of individual student transactions. The Group also transacts with the Crown. These transactions do not create significant credit risk.

The provision rates are based on days past due. The calculation reflects the probability weighted outcome, the time value of money and reasonable and supportable information that is available at the reporting date about past events, current conditions and forecasts of future economic conditions. The carrying amount of the asset is reduced through the use of the expected credit loss, and the amount of the loss is recognised in the surplus or deficit. When the receivable is uncollectable, it is written off against the expected credit loss account. Overdue receivables that have been renegotiated are reclassified as current (i.e. not past due).

In the normal course of business, the Group is exposed to credit risk from cash and term deposits with banks, debtors, other receivables, loans to subsidiaries, and derivative financial instrument assets. For each of these, the maximum credit exposure is best represented by their carrying amount.

The Group limits the amount of credit exposure to any one financial institution for term deposits to no more than the greater of \$40.0m or 40% of total investment held. The Group invests funds only with registered banks with high credit ratings and for a period not exceeding 370 days.

Investments held at fair value through surplus or deficit are predominantly managed by an external fund manager in a range of securities to diversify the risk.

The Group holds no collateral or other enhancements for financial instruments that give rise to credit risk.

The maximum exposure to credit risk as at the reporting date is the carrying value of each class of financial assets.

Receivables from exchange transactions

	DAYS PAST DUE					TOTAL \$'000
	CURRENT \$'000	< 30 DAYS \$'000	31-60 DAYS \$'000	61-90 DAYS \$'000	> 91 DAYS \$'000	
As at 31 December 2022*						
Expected credit loss rate	0.4%	1.3%	4.7%	5.0%	5.7%	
Estimated total gross carrying amount at default	10,682	1,906	1,666	283	2,147	16,684
Expected credit loss	(42)	(24)	(78)	(14)	(122)	(280)
Estimated total gross carrying amount at default, net of allowance for expected credit loss	10,640	1,882	1,588	269	2,025	16,404

* Note comparatives have not been presented.

Receivables from non-exchange transactions

The majority of the Group's receivables from non-exchange transactions arise from interest generated on term deposits. The gross carrying amount of interest receivable and the exposure to credit risk are set out in the following table.

	DAYS PAST DUE					TOTAL \$'000
	CURRENT \$'000	< 30 DAYS \$'000	31-60 DAYS \$'000	61-90 DAYS \$'000	> 91 DAYS \$'000	
As at 31 December 2022*						
Expected credit loss rate	1.4%	1.3%	4.7%	5.0%	5.7%	
Estimated total gross carrying amount at default	355	–	–	–	–	355
Expected credit loss	(5)	–	–	–	–	(5)
Estimated total gross carrying amount at default, net of allowance for expected credit loss	350	–	–	–	–	350

Financial instruments and cash deposits

Credit risk from balances with banks and financial institutions is managed by the Group's policy. Investments of surplus funds are made only with approval in accordance with the treasury policy.

The Group invests only in quoted debt securities with very low credit risk.

The Group's maximum exposure to credit risk for the components of the statement of financial position as at 31 December 2022* is the carrying amount of \$163m except for the derivative financial instruments. The Group's maximum exposure for financial derivative instruments is noted in the liquidity table.

* Note comparatives have not been presented.

	CONSOLIDATED ACTUAL 2022 \$'000	UNIVERSITY ACTUAL 2022 \$'000
Cash & cash equivalents	48,449	14,482
Investments	87,762	22,891
Accounts receivable	16,754	26,794
Other current assets	9,539	441
	162,504	64,608

Financial risk management objectives

Interest Rate Risk

Cash flow interest rate risk exposure arises due to the exposure on bank borrowings issued at variable interest rates. Generally, the Group raises long term borrowings at floating rates and enters interest rate swaps to manage the cash flow interest rate risk. Under the interest rate swaps, the Group agrees with other parties to exchange, at specified intervals, the difference between fixed term contract rates and floating rate interest amounts calculated by reference to the agreed notional principal amounts, and applies hedge accounting to ensure fair value fluctuations on the interest rate portfolio are taken to other comprehensive revenue or expense. The fair value of interest rate swaps totals \$3.1m (2021: \$0.3m). The fixed interest rates of interest rate swaps vary from 0.5% to 4.6% (2021: 0.5% to 3.0%).

Interest rate sensitivity

The following table demonstrates the potential effect of movements in interest rates on the University and Group's surplus or deficit and equity, if interest rates had been 0.5% higher or lower with all other variables held constant. The calculation effectively changes the actual average of the contracted borrowing rates for the year by 0.5%.

	CONSOLIDATED AND UNIVERSITY 2022	
	-50BPS \$'000	50BPS \$'000
Potential effect of movement in interest rates	(609)	596

(b) Liquidity risk

Liquidity risk is the risk that the Group may encounter difficulties in meeting financial liabilities as they fall due. The Group monitors and manages this risk in accordance with its Treasury Statute.

The Group's objective is to ensure there is access to cash, treasury investments, and committed bank funding at a future time when funds are required. The maturity profile of the total committed funding in respect of all external debt should be spread where practicable to reduce the concentration risk of having all or most of the University's committed funding maturing at the same time and at least 50% of committed funding facilities must expire more than 2 years beyond the reporting date. Note 18 provides a summary of bank loan facilities that are available to the University. The amount and expiry date of all bank loans, committed bank facilities, and term debt will not exceed the maximum amount and term of the Ministerial Consent to Borrow.

The Group's assessment of risk with respect to refinancing its debt is low. Access to sources of funding is sufficiently available and debt maturing within 12 months can be rolled over with existing lenders.

The maturity profile of the Group's financial liabilities based on contractual undiscounted payments is such that other than borrowings, all accounts payable are expected to be repaid within six months. Borrowings of \$0m will mature within 12 months and will need to be refinanced or repaid (2021: \$0m).

Financial liabilities—contract maturities

	CONSOLIDATED 2022 \$'000					TOTAL
	ON DEMAND	LESS THAN 3 MONTHS	3 TO 12 MONTHS	1 TO 5 YEARS	GREATER THAN 5 YEARS	
Accounts payable	–	36,154	–	–	–	36,154
Bank borrowings	–	–	–	83,000	–	83,000
Closing balance	–	36,154	–	83,000	–	119,154

	CONSOLIDATED 2021 \$'000					TOTAL
	ON DEMAND	LESS THAN 3 MONTHS	3 TO 12 MONTHS	1 TO 5 YEARS	GREATER THAN 5 YEARS	
Accounts payable	–	22,193	–	–	–	22,193
Bank borrowings	–	–	–	61,000	–	61,000
Closing balance	–	22,193	–	61,000	–	83,193

	UNIVERSITY 2022 \$'000					TOTAL
	ON DEMAND	LESS THAN 3 MONTHS	3 TO 12 MONTHS	1 TO 5 YEARS	GREATER THAN 5 YEARS	
Accounts payable	–	29,899	–	–	–	29,899
Bank borrowings	–	–	–	83,000	–	83,000
Related party borrowings	–	75,000	–	–	–	75,000
Closing balance	–	104,899	–	83,000	–	187,899

	UNIVERSITY 2021 \$'000					TOTAL
	ON DEMAND	LESS THAN 3 MONTHS	3 TO 12 MONTHS	1 TO 5 YEARS	GREATER THAN 5 YEARS	
Accounts payable	–	18,506	–	–	–	18,506
Bank borrowings	–	–	–	61,000	–	61,000
Related party borrowings	–	63,000	–	–	–	63,000
Closing balance	–	81,506	–	61,000	–	142,506

8 CASH AND CASH EQUIVALENTS

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Cash at bank	2,346	4,275	1,281	1,516
Bank on-call deposits	46,026	45,213	13,201	11,377
Short-term deposits	77	187	–	–
Closing balance	48,449	49,675	14,482	12,893

Including:

Funds held by controlled trusts	33,259	32,841	–	–
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Cash and cash equivalents comprise cash at bank and on hand, and short-term deposits with an original maturity of three months or less, which are readily convertible to known amounts of cash and subject to an insignificant risk of changes in value.

Funds held by controlled trusts may have donor restrictions and will be used for specified purposes. When donor restrictions exist, the funds are held in trust until the University fulfils the donor's request.

9 INVESTMENTS AND OTHER FINANCIAL ASSETS

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Current portion				
Investments at fair value through profit or loss	65,119	63,182	3,051	305
Term deposits	21,667	36,319	11,630	24,100
Closing balance	86,786	99,501	14,681	24,405

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Non-current portion				
Investments in related parties	1,383	1,197	–	–
Investments in joint ventures	3,362	2,272	–	–
Closing balance	4,745	3,469	–	–

Quantitative disclosure of fair-value measurement hierarchy for investments as at 31 December 2022:

	CONSOLIDATED			CONSOLIDATED		
	2022 \$'000 LEVEL 1	2022 \$'000 LEVEL 2	2022 \$'000 LEVEL 3	2021 \$'000 LEVEL 1	2021 \$'000 LEVEL 2	2021 \$'000 LEVEL 3
Investments	–	61,350	4,745	–	63,170	3,469
Derivatives—Forward foreign exchange	–	717	–	–	(293)	–
Derivatives—Interest rate swaps	–	3,051	–	–	305	–
Closing balance	–	65,118	4,745	–	63,182	3,469

	UNIVERSITY			UNIVERSITY		
	2022 \$'000 LEVEL 1	2022 \$'000 LEVEL 2	2022 \$'000 LEVEL 3	2021 \$'000 LEVEL 1	2021 \$'000 LEVEL 2	2021 \$'000 LEVEL 3
Derivatives—Interest rate swaps	–	3,051	–	–	305	–
Closing balance	–	3,051	–	–	305	–

Due to the diverse nature of the Group's operations, the Group has a number of investments. Primarily, the Foundation holds investments in accordance with their Statement of Investment Policy (SIPO). Insurance proceeds received are held on deposit until reinvested in building and infrastructure. Investments to commercialise research are typically in unlisted entities, whose trading activity may be limited.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair-value hierarchy, described as follows, based on the lowest level input that is significant to the fair-value measurement as a whole.

Level 1: Fair value of investments in listed shares and fixed interest instruments obtained using quoted bid price at balance date.

Level 2: Fair value of investments in managed funds, obtained using closing unit prices as at balance date, published by the respective fund managers. The fair value of the forward foreign exchange contracts was determined by a present value model with reference to current forward exchange rates for contracts with similar maturity profiles at balance date. The fair values of interest rate swaps have been determined by calculating the expected cash flows under the terms of the swaps and discounting these values to present value.

Level 3: Fair value of investments in unlisted shares is derived by taking into account significant milestones, progress towards milestones, any recent share valuations or share transactions, as well as unobservable price data and other relevant models used by market participants.

The table below provides a reconciliation from the opening balance to the closing balance for the level 3 fair value investments.

	CONSOLIDATED	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Opening balance	3,469	3,140
Sale of Investments	(1,264)	(844)
Purchases	3,000	962
Gain or losses recognised in other revenue	(460)	211
Closing balance	4,745	3,469

The table below provides a sensitivity analysis for level 3 fair value measurements.

	2022		2021	
	\$'000 +10%	\$'000 -10%	\$'000 +10%	\$'000 -10%
Investments in related parties—aggregate share price at year end	138	(138)	120	(120)
Joint Venture—aggregate share price at year end	366	(366)	227	(227)
Change in fair value	504	(504)	347	(347)

Derivative financial instruments and hedge accounting

The Group does not hold or issue derivative financial instruments for trading purposes. The Group uses financial instruments to manage exposure to interest rate fluctuations and foreign exchange risks, and are stated at fair value. For the purposes of hedge accounting, hedges are classified as cash flow hedges where they hedge exposure to variability for a forecast transaction. Interest rate swaps that meet the conditions for hedge accounting as cash flow hedges can have the effective portion of the gain or loss on the hedging instrument recognised directly in other comprehensive revenue and expense and the ineffective portion recognised in the net surplus/(deficit). Hedge accounting is discontinued when the hedging instrument expires, is sold, terminated, exercised, or no longer qualifies for hedge accounting. At that time, any cumulative gain or loss on the hedging instrument recognised in the hedging reserve is kept in the reserve until the forecasted transaction occurs. If a hedged transaction is no longer expected to occur, the net cumulative gain or loss recognised in other comprehensive revenue and expense is transferred to the net surplus/(deficit) for the year. For derivatives that do not qualify for hedge accounting, any gains or losses arising from changes in fair value are taken direct to the net surplus/(deficit) for the year.

10 ACCOUNTS RECEIVABLE AND ACCRUALS

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Receivables & accruals	16,684	7,240	26,687	9,172
Less: allowance for expected credit losses	(285)	(413)	(179)	(259)
Other	355	193	286	141
Closing balance	16,754	7,020	26,794	9,054
Total Receivables comprise:				
Receivables from exchange transactions	16,399	6,827	26,508	8,912
Receivables from non-exchange transactions	355	193	286	141
Closing balance	16,754	7,020	26,794	9,053
Ageing of receivables and accruals				
Not past due	10,682	3,086	24,228	7,011
Past due 1–30 days	1,906	1,042	705	716
Past due 31–60 days	1,666	1,083	667	472
Past due 61–90 days	283	681	287	388
Past due over 91 days not impaired	1,862	936	620	326
Past due over 91 days impaired	285	412	179	259
Total gross trade receivables	16,684	7,240	26,686	9,172

Accounts receivable are initially measured at fair value and subsequently measured at amortised cost using the effective-interest-rate method, less any provision for impairment.

11 PREPAID EXPENSES

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Pre-paid insurance	10,333	8,613	10,333	8,470
Pre-paid expenses	10,467	10,876	7,344	7,783
	20,800	19,489	17,677	16,253

12 PROPERTY, PLANT, AND EQUIPMENT

CONSOLIDATED	LAND \$'000	BUILDINGS & INFRASTRUCTURE \$'000	COMPUTERS & NETWORKS \$'000	PLANT & EQUIPMENT \$'000	ART COLLECTION, HERITAGE, & LIBRARY \$'000	CAPITAL WORK IN PROGRESS \$'000	TOTAL \$'000
Cost and valuation							
Balance as at 1 January 2021	238,359	642,416	19,849	97,624	78,175	28,607	1,105,030
Additions	1,675	11,856	4,031	9,854	7,594	56,785	91,795
Disposals & reclassifications	–	(7,148)	(2,310)	(10,303)	(6,200)	(36,871)	(62,832)
Impairment	–	–	–	–	–	–	–
Valuation movement	88,079	–	–	–	–	–	88,079
Balance as at 31 December 2021	328,113	647,124	21,570	97,175	79,569	48,521	1,222,072
Additions	–	45,616	3,466	11,269	7,025	76,639	144,015
Disposals & reclassifications	–	20	(280)	(2,012)	–	(69,609)	(71,881)
Valuation movement	(18,107)	114,366	–	–	–	–	96,259
Balance as at 31 December 2022	310,006	807,126	24,756	106,432	86,594	55,551	1,390,465
Accumulated depreciation							
Balance as at 1 January 2021	–	27,497	12,447	57,479	48,588	–	146,011
Depreciation charge	–	24,543	3,043	9,057	7,279	–	43,922
Disposals	–	(1,666)	(2,310)	(9,936)	(6,560)	–	(20,472)
Balance as at 31 December 2021	–	50,374	13,180	56,600	49,307	–	169,461
Depreciation charge	–	26,279	3,299	9,228	7,237	–	46,043
Disposals & reclassifications	–	239	(265)	(2,313)	–	–	(2,339)
Valuation Movement	–	(71,745)	–	–	–	–	(71,745)
Balance as at 31 December 2022	–	5,147	16,214	63,515	56,544	–	141,420
Net book value							
As at 1 January 2021	238,359	614,919	7,402	40,145	29,587	28,607	959,019
As at 31 December 2021	328,113	596,750	8,390	40,575	30,262	48,521	1,052,611
As at 31 December 2022	310,006	801,979	8,542	42,917	30,050	55,551	1,249,045

UNIVERSITY	LAND \$'000	BUILDINGS & INFRASTRUCTURE \$'000	COMPUTERS & NETWORKS \$'000	PLANT & EQUIPMENT \$'000	ART COLLECTION, HERITAGE, & LIBRARY \$'000	CAPITAL WORK IN PROGRESS \$'000	TOTAL \$'000
Cost and valuation							
Balance as at 1 January 2021	224,590	634,852	19,714	95,559	78,165	27,686	1,080,566
Additions	1,675	11,856	3,972	9,073	7,594	55,682	89,852
Disposals & reclassifications	–	(7,148)	(2,310)	(10,303)	(6,200)	(36,034)	(61,995)
Valuation movement	99,608	–	–	–	–	–	99,608
Balance as at 31 December 2021	325,873	639,560	21,376	94,329	79,559	47,334	1,208,031
Additions	–	45,616	3,391	10,864	7,025	76,849	143,745
Disposals & reclassifications	–	(784)	(280)	(3,251)	–	(68,909)	(73,224)
Valuation movement	(17,646)	118,319	–	–	–	–	100,673
Balance as at 31 December 2022	308,227	802,711	24,487	101,942	86,584	55,274	1,379,225
Accumulated depreciation							
Balance as at 1 January 2021	–	27,497	12,369	55,654	48,588	–	144,108
Depreciation charge	–	24,404	2,995	8,588	7,279	–	43,266
Disposals & reclassifications	–	(1,665)	(2,310)	(9,937)	(6,560)	–	(20,472)
Balance as at 31 December 2021	–	50,236	13,054	54,305	49,307	–	166,902
Depreciation charge	–	26,151	3,176	8,841	7,237	–	45,405
Disposals & reclassifications	–	(117)	(265)	(3,251)	–	–	(3,633)
Valuation Movement	–	(71,248)	–	–	–	–	(71,248)
Balance as at 31 December 2022	–	5,022	15,965	59,895	56,544	–	137,426
Net book value							
As at 1 January 2021	224,590	662,349	32,083	151,213	126,753	27,686	1,224,674
As at 31 December 2021	325,875	589,324	8,322	40,024	30,252	47,332	1,041,129
As at 31 December 2022	308,227	797,689	8,522	42,047	30,040	55,274	1,241,799

Capital work in progress: This is valued on a basis of expenditure incurred and certified gross progress claim certificates up to balance date. Work in progress is not depreciated, and includes borrowing costs on qualifying assets. The total costs of the project are transferred to the relevant asset class on completion and then depreciated accordingly.

Additions: The cost of an item of property, plant, and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to the Group and the cost of the item can be measured reliably. In most instances, an item of property, plant, and equipment is initially recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Measurement subsequent to initial recognition for non-revalued assets: Computers and network assets, plant and equipment assets and library assets are measured after initial recognition at cost less accumulated depreciation and impairment. Art collections and heritage assets are measured after initial recognition at cost less accumulated impairment.

Disposals: Gains and losses on disposals are determined by comparing the disposal proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in the surplus or deficit. When revalued assets are sold, the amounts included in property revaluation reserves in respect of those assets are transferred to general funds within equity.

Depreciation: This is provided on a straight-line basis on all property, plant and equipment other than land and the art and heritage collections, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. Art and heritage collections are not depreciated because they are maintained such that they have indefinite or sufficiently long useful lives that any depreciation is considered negligible.

Impairment: Property, plant, and equipment are reviewed for indicators of impairment at each balance date and whenever events or changes in circumstances indicate that the carrying amount might not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. If an asset's carrying amount exceeds its recoverable amount,

the asset is considered to be impaired and the carrying amount is written-down to the recoverable amount. For revalued assets, the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the surplus or deficit. For assets not carried at a revalued amount, the total impairment loss is recognised in the surplus or deficit. The reversal of an impairment loss on a revalued asset is credited to other comprehensive revenue and expense and increases the asset revaluation reserve for that class of asset. However, to the extent that an impairment loss for that class of asset was previously recognised in the surplus or deficit, a reversal of an impairment loss is also recognised in the surplus or deficit. For assets not carried at a revalued amount, the reversal of an impairment loss is recognised in the surplus or deficit.

CLASS OF ASSET DEPRECIATED	ESTIMATED USEFUL LIFE	DEPRECIATION RATES
Buildings & infrastructure	9–85 years	Straight line
Computers & networks	3–10 years	Straight line
Plant & equipment	3–30 years	Straight line
Library	5–10 years	Straight line

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year end.

Asset revaluation reserve

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Land	285,259	303,366	293,731	311,377
Buildings & infrastructure	417,318	231,207	420,567	231,000
Total revaluation reserve	702,577	534,573	714,298	542,377

Land, buildings, and infrastructure are revalued with sufficient regularity to ensure that their carrying amount does not differ materially from fair value. Independent registered valuers undertake such revaluations every three years, unless there is reason to suggest that the values have changed materially in the intervening years, in which case a revaluation may be undertaken outside the three-year cycle. Property, plant, and equipment revaluation movements are accounted for on a class-of-asset basis.

An independent valuation of land, buildings, and infrastructure assets was undertaken as at 1 December 2022 by Mr P. Todd, registered valuer with RS Valuation Limited and member of the New Zealand Institute of Valuers.

The net revaluation results are credited or debited to other comprehensive revenue and expense and are accumulated to an asset revaluation reserve in equity for that class of asset. Where this would result in a debit balance in the asset revaluation reserve, this balance is recognised within the surplus or deficit. Any subsequent increase on revaluation that reverses a previous decrease in value recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously

expensed, and then recognised in other comprehensive revenue and expense.

The valuation of land occupied by non-residential buildings (i.e. the campuses) takes into account various factors, including zoning, title implications, alternative uses, subdivision, and development potential. Land is measured at fair value, which is determined by reference to its highest and best use if vacant, in line with market-based evidence.

Non-residential buildings are, for the purposes of the valuation, deemed to be 'specialised assets'. Specialised assets are valued using the optimised depreciated replacement cost methodology that is based on the current gross replacement cost of the building less allowances for physical deterioration (including planned future seismic and asbestos remediation), earthquake damage and optimisation for obsolescence and space efficiencies.

Residential buildings and properties located in the Wellington CBD are valued based on the market value that is the estimated price for properties should an exchange occur between a willing buyer and willing seller in an arm's

length transaction. As part of the revaluation process, the independent valuer provided the Group with estimates of remaining useful lives for buildings.

Under the Education and Training Act 2020, the University is required to obtain prior consent of the Ministry of Education to dispose of, or sell, assets where the value of those assets exceeds an amount determined by the Minister of Education.

The rate for capitalisation of borrowing costs was 5.1%.

Kaikoura Earthquake: The University's property, plant and equipment suffered damage as a result of a November 2016 earthquake. An ongoing structured work programme is supporting both the claim process with our insurers, and any required remediation works. The programme is supported by both external Consultant Engineers and Quantity Surveyors and is sequentially structured.

The initial focus has been on damage identification to the overall property portfolio, which has now progressed to remediation scopes and associated costing for a sample of buildings. Required activity within the programme may take a number of years to complete.

Damage has been identified to both buildings and infrastructure, and plant and equipment fixed asset categories. We have addressed major structural damage to the Rankine Brown building.

As a result of the Kaikoura earthquake, the University has incorporated a fair value adjustment within the movement in revaluation reserve of other comprehensive revenue and expense. The adjustment has been determined with reference to the damage identified to date, and associated reinstatement scopes, supported by insurance progress payments received.

13 INTANGIBLES

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Cost and valuation				
Opening balance	17,928	22,383	17,928	22,383
Additions	2,231	2,353	2,101	2,353
Disposals & reclassifications	(2,568)	(6,808)	(2,568)	(6,808)
Closing Balance	17,591	17,928	17,461	17,928
Accumulated amortisation				
Opening balance	13,545	16,173	13,545	16,173
Amortisation charge	2,320	2,925	2,299	2,925
Disposals & reclassifications	(2,568)	(5,553)	(2,568)	(5,553)
Closing Balance	13,297	13,545	13,276	13,545
Net Book Value	4,294	4,383	4,185	4,383

Intangible assets represent the Group's major digital systems and supporting processes that have been purchased, developed, and implemented. These are capitalised at cost, but only if they meet the definition and recognition criteria specified in PBE IPSAS 31 Intangible Assets.

Subsequent to initial recognition, intangible assets are measured at cost less accumulated amortisation and impairment. Amortisation for intangible assets is calculated using a straight-line basis and the amortisation periods are three to five years, with the expense recognised in the surplus or deficit.

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Useful lives have been assessed as three to five years. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised.

The amortisation charge for each period is recognised in the surplus or deficit in the Statement of Comprehensive Revenue and Expenses.

The amortisation period and amortisation method for each intangible asset are reviewed at each annual reporting date. If the expected useful life of the asset differs from previous estimates, then the amortisation period is amended accordingly. Also, the amortisation method will be amended if there are changes in the expected pattern of consumption of future economic benefits or service potential of the asset. Changes in the amortisation period or methodology are accounted for as changes in accounting estimates, in accordance with public benefit accounting standards.

In April 2021, the IFRS Interpretations Committee published additional guidance regarding the accounting treatment of configuration and customisation costs incurred in

implementing software as a service ('SaaS') arrangements. The Committee concluded that configuration and customisation costs should only be capitalised if the specific criteria for recognising a separate asset are met. As a result in 2021, the University changed its accounting policy in relation to configuration and customisation costs incurred in implementing SaaS arrangements.

These costs are expensed as operational expenditure, unless they result in the development of an intangible asset that meets the definition and recognition criteria outlined in PBE IPSAS 31 Intangible Assets. If these criteria are met, then the costs will be capitalised. The impact of this change in accounting policy was that \$4.2m of costs that would previously have been capitalised as intangible assets were expensed during 2021. Cash outflows of \$4.0m were included in payments to suppliers and employees in the statement of cash flows that

would previously have been included as payments to purchase intangible assets. In addition, a review of SaaS-related costs which had been capitalised in prior years identified \$1.2m of capitalised as intangible assets but under the updated accounting policy would not meet the capitalisation criteria. These intangible assets were written off in the 2021 year and the cost expensed within losses on disposal of assets.

Management exercised judgement in determining:

- ▶ whether cloud computing arrangements provide a software licence intangible asset; and
- ▶ whether costs to configure or customise SaaS arrangements create an intangible asset that meets the definition and recognition criteria under the applicable accounting standards. If costs do not meet these criteria, they are expensed as operational expenditure.

14 INVESTMENTS IN RELATED PARTIES

NAME	PERCENTAGE CONTROLLED / OWNED	PRINCIPAL ACTIVITY
Controlled entities		
Controlled trusts		
Victoria University of Wellington Foundation	100%	Manages funds raised for the University
Research Trust of Victoria University of Wellington	100%	Conducts academic research
Victoria University of Wellington Art Collection Funding Trust	100%	Supports the University's art collection
Victoria University of Wellington School of Government Trust	100%	Manages funds raised for the University
Presbyterian Methodist Halls of Residence Trust	100%	Provides student accommodation
Subsidiary companies		
Te Puni Village Limited	100%	Non-trading
Wellington Uni-Professional Limited	100%	Provides non-degree teaching
Victoria Link Limited (trading as Wellington UniVentures)	100%	Commercialises research
Wetox Limited	100%	Develops waste-water-treatment technology
Boutiq Science Limited	84%	Non-trading
New Zealand School of Music Limited	100%	Non-trading
General Cable Superconductors Limited	100%	Non-trading
Joint venture		
NZ Innovation Booster Limited Partnership	50%	Commercialises research

*All controlled entities have a 31 December balance date.

The Group recognises its share of the jointly controlled equity at fair value utilising the exemption for "Venture Capital Organisations" under paragraph 25 of PBE IPSAS 36 Investments in Associates and Joint Ventures. The Group's share in 2022 is \$3.4m (2021: \$2.3m).

15 ACCOUNTS PAYABLE AND ACCRUALS

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Accounts payable	17,357	13,010	11,103	9,323
Contract retentions	1,354	1,284	1,354	1,284
Deposits held on behalf of students	16,327	7,899	16,327	7,899
Other accruals	30,316	35,909	27,252	30,819
Statutory payables	5,116	5,528	4,177	4,604
Closing balance	70,470	63,630	60,213	53,929
Total payables comprise:				
Payables from exchange transactions	48,038	49,142	38,841	43,537
Payables from non-exchange transactions	22,432	14,488	21,372	10,392
Closing balance	70,470	63,630	60,213	53,929

Payables are initially recognised at fair value and subsequently measured at amortised cost using the effective-interest-rate method.

16 REVENUE IN ADVANCE

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Pre-paid tuition fees	20,686	14,952	19,925	14,517
Deferred revenue on research contracts	56,833	45,560	–	–
Other revenue in advance	10,791	2,691	9,870	1,642
Closing balance	88,310	63,203	29,795	16,159
Total revenue in advance comprises:				
Revenue in advance from exchange transactions	68,050	47,603	10,456	1,608
Revenue in advance from non-exchange transactions	20,260	15,600	19,339	14,551
Total revenue in advance	88,310	63,203	29,795	16,159

17 EMPLOYEE ENTITLEMENTS

	CONSOLIDATED		UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Current liabilities				
Annual leave	16,149	15,569	15,809	15,120
Retirement & long-service leave	2,978	2,360	2,962	2,360
Closing balance	19,127	17,929	18,771	17,480
Non-current liabilities				
Retirement & long-service leave	19,515	22,440	19,484	22,440
Closing balance	19,515	22,440	19,484	22,440

The retirement and long-service leave liabilities were independently assessed as at 31 December 2022 by Lee-Ann du Toit, an actuary with Deloitte and a Fellow of the New Zealand Society of Actuaries.

An actuarial valuation involves the projection, on a year-by-year basis, of the long-service leave and retirement leave benefit payment, based on accrued services in respect of current employees. These benefit payments are estimated in respect of their incidence according to assumed rates of death, disablement, resignation, and retirement, allowing for assumed rates of salary progression. Of these assumptions, the discount, salary progression, retirement age, and resignation rates are the most important. The projected cash flow is then discounted back to the valuation date at the valuation discounted rates. The present obligation appears on the statement of financial position and movements in those provisions are reflected in the statement of comprehensive revenue and expense.

The discount rate applied was a single rate of 4.55% (2021: 2.45%). The salary projections assume a 2.50% increase for 2025 onwards. Resignation rates vary with

age and the length of service and are reflective of the experience of company superannuation schemes of New Zealand. No explicit allowance has been made for redundancy.

Employee entitlements are recognised when the University has a present obligation (legal or constructive) as a result of a past event and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Liabilities in respect of employee entitlements that are expected to be paid or settled within 12 months of balance date are accrued at nominal amounts calculated on the basis of current salary rates. Liabilities in respect of employee entitlements that are not expected to be paid or settled within that period are accrued at the present value of expected future payments, using discounted rates as advised by the actuary.

Annual leave for all staff is accrued based on employment contract/agreement entitlements using current rates of pay. Annual leave is classified as a current liability. Long service leave has been accrued for qualifying general staff.

18 BANK BORROWINGS

The University has the following loan facility agreements.

NAME OF BANK	FACILITY LIMIT	TERM
Bank of New Zealand	\$56.25m	January 2027
ASB Bank Limited	\$56.25m	Maturing January 2025 and January 2027
Industrial and Commercial Bank of China (New Zealand) Limited	\$37.50m	Maturity January 2025

These facilities were approved by the Secretary for Education for the purposes of funding the University's long-term capital development programme.

The facilities under the Loan Agreements are unsecured. The lending banks receive the benefit of financial and other covenants under a Negative Pledge Deed including debt/debt equity ratio, interest cover ratio and Guaranteeing Group/Total Group asset ratio.

As at 31 December 2022, \$83m (2021: \$61m) of the above facilities have been drawn down. Interest rates on borrowings are reset for a period not exceeding 180 days, are based on standard bank indices (BKBM/OCR) and at balance date range from 4.80% to 5.63% (2021: 1.47% to 1.90%) before hedging.

Borrowings are initially recognised at the amount borrowed. After initial recognition, all borrowings are measured at amortised cost using the effect-interest-rate method. Borrowings are classified as current liabilities unless the University has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Interest rate swaps with a total face value of \$35.0m are in place to hedge the \$83.0m of borrowings drawn at balance date (2021: \$40.0m face value of interest rate swaps to hedge \$61.0m of borrowings).

19 RELATED PARTIES

Related party disclosures have not been made for transactions with related parties that are within a normal client/recipient relationship on terms and conditions no more or less favourable than those that are reasonable to expect that the Group would have adopted in dealing with the party at arm's length in the same circumstances.

a) Transactions with key management personnel

Key management personnel represent Council members and the Senior Leadership Team.

Council remuneration includes meeting fees and honoraria paid to Council members, but excludes salaries paid to Council members who are also staff members of the University (including the Vice-Chancellor and two other staff members on Council). There are 12 members of Council.

	CONSOLIDATED/UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Council members (3 FTE)*	236	233
Senior Leadership Team (12 FTE)	4,425	4,685
Total remuneration	4,661	4,918

* Due to the difficulty in determining the full-time equivalent for Council Members, the full-time equivalent figure is taken as the total number of Council Members who received compensation in their capacity as employees of the University.

	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Directors' fees		
Victoria Link Limited (trading as Wellington UniVentures)	102	90
Wellington Uni-Professional Limited	90	118
	192	208

Loans to related parties

The University has loans with certain 100% controlled subsidiaries as well as accounts payable and accounts receivable.

The University has loans to Victoria Link Limited, 31 December 2022 balance \$3.8m (2021:\$3.0m), to Presbyterian Methodist Halls of Residence Trust, 31 December 2022 balance \$2.0m (2021: \$2.0m), and Wellington Uni-Professional Limited, 31 December 2022 balance \$1.0m (2021: \$1.0m). The University has a loan from the Research Trust of Victoria University of Wellington, 31 December 2022 balance \$75.0m (2021: \$63.0m).

20 CONTINGENT LIABILITIES AND COMMITMENTS

Contingent liabilities

Construction

In common with many large construction projects, the University regularly reviews its construction projects. These discussions are often complex and technical and do not always result in a financial outcome. Accordingly, the University estimates a contingency in the event of damage created during the construction of the Living Pa for \$2.0m.

No other amounts payable have been estimated in relation to current variations or other risk sharing arrangements under review.

Commitments

Property, plant, and equipment

Projects for which firm commitments have been made are presented below. Commitments include planned maintenance costs and capital expenditure projects.

	CONSOLIDATED/UNIVERSITY	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Buildings	83,788	133,091

Non-cancellable leases and other commitments—the Group as lessee

The University has entered into commercial leases on certain land and buildings (remaining terms of between one to 65 years) and equipment (average term of three years) with no renewal option included in the contracts. There are no restrictions placed upon the lessee by entering into these leases. Future minimum rentals payable under non-cancellable operating leases are as follows.

	CONSOLIDATED	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Due not later than 1 year	18,002	17,075
Due between 1–5 years	66,281	64,175
Due later than 5 years	187,371	188,334
Total non-cancellable operating leases—the Group as lessee	271,654	269,584

Non-cancellable leases and other commitments—the Group as lessor

Property is leased under operating leases. The majority of these leases have a non-cancellable term of 36 months. The future aggregate minimum lease payments to be collected under non-cancellable operating leases are as follows.

	CONSOLIDATED	
	ACTUAL 2022 \$'000	ACTUAL 2021 \$'000
Due not later than 1 year	487	564
Due between 1–5 years	806	1,374
Due later than 5 years	612	737
Total non-cancellable operating leases	1,905	2,675

No contingent rents have been recognised during the year.

21 EQUITY AND CAPITAL MANAGEMENT

Equity is the community's interest in the Group, measured as the difference between total assets and total liabilities. Equity is made up of the following components:

- ▶ accumulated surplus
- ▶ the cash flow hedging reserve, which reflects the revaluation of derivatives designated as cash flow hedges. It consists of the cumulative effective portion of net changes in the fair value of these derivatives
- ▶ the asset revaluation reserve, which reflects the revaluation of those property, plant and equipment items that are measured at fair value after initial recognition
- ▶ the non-controlling interest is the portion of subsidiaries not 100% owned.

The Group's capital is its equity, which is represented by net assets. The Group is subject to the financial management and accountability provisions of the Education and Training Act 2020, which includes restrictions in relation to disposing of assets or interests in assets, ability to mortgage or otherwise charge assets or interests in assets, granting leases of land or buildings or parts of buildings and borrowing. The Group manages its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently, and in a manner that promotes the current and future interests of the community. The objective of managing the Group's equity is to ensure that it effectively and efficiently achieves the goals and objectives for which it has been established, while remaining a going concern.

22 EVENTS AFTER BALANCE DATE

The judgements and estimates made in preparing these financial statements were based on facts and circumstances as at 31 December 2022.

23 EXPLANATIONS OF MAJOR VARIANCES AGAINST BUDGET

Explanations for major variations against the 2022 budget are as follows.

Statement of comprehensive revenue and expense

- ▶ Government funding and Tuition revenue was \$13.5m unfavourable to budget driven by lower EFTS than was budgeted.
- ▶ Research revenue was \$6.2m favourable to budget mainly due to increased research activity.
- ▶ Commercial revenue was \$8.0m unfavourable to budget due to lower than anticipated growth in commercial activity. This was primarily in Wellington UniVentures and was partially offset by lower operating costs.
- ▶ People costs were \$3.4m unfavourable to budget primarily as a result of the expensing of contractor costs on SaaS-related projects.

Statement of financial position

- ▶ Cash and cash equivalents were \$30.2m lower than budget primarily as a result of funds being held in investments and longer-term deposits.
- ▶ Investments were \$29.3m higher than budget primarily as a result of funds being held in investments rather than cash and short-term deposits.
- ▶ Property, plant, and equipment was \$233.1m higher than budget primarily as a result of the 2022 land and buildings revaluation and the 2021 land revaluation (which occurred after the 2022 budget was finalised).
- ▶ Accounts payable and accruals were \$9.0m lower than budget as a result of timing of payments.
- ▶ Revenue in advance was 18.8m higher than budget as a result of the timing of receipts, particularly in relation to SAC funding, research, and full fee tuition fees from international students.
- ▶ Non-current Employee entitlement liabilities were \$8.7m lower than budget due to a lower actuarial valuation of non-current retirement and long service leave obligations, largely due to the increased discount rate used.
- ▶ Other reserves were \$259.3m higher than budget as a result of the 2021 revaluation of land (which occurred after the 2022 budget was finalised) and the 2022 revaluation of land and buildings.



TE PŪRONGO A TE KAIATĀTARI KAUTE MOTUHAKE INDEPENDENT AUDITOR'S REPORT



Chartered Accountants

TO THE READERS OF TE HERENGA WAKA VICTORIA UNIVERSITY OF WELLINGTON AND GROUP'S FINANCIAL STATEMENTS AND STATEMENT OF SERVICE PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2022

The Auditor-General is the auditor of Victoria University of Wellington (the University) and group. The Auditor-General has appointed me, David Borrie, using the staff and resources of Ernst & Young, to carry out the audit of the financial statements and statement of service performance of the University and group on his behalf.

Opinion

We have audited:

- ▶ the financial statements of the University and group on pages 26 to 58, that comprise the statement of financial position as at 31 December 2022, the statement of comprehensive revenue and expense, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- ▶ the statement of service performance of the University and group on pages 10 to 18.

In our opinion:

- ▶ the financial statements of the University and group on pages 26 to 58:
 - ▶ present fairly, in all material respects:
 - the financial position as at 31 December 2022; and
 - the financial performance and cash flows for the year then ended; and
 - ▶ comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Reporting Standards; and
- ▶ the statement of service performance on pages 10 to 18:
 - ▶ presents fairly, in all material respects, the University and group's service performance achievements as compared with the forecast outcomes included in the investment plan for the year ended 31 December 2022; and
 - ▶ complies with generally accepted accounting practice in New Zealand.

Our audit was completed on 27 March 2023. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Council and our responsibilities relating to the financial statements and the statement of service performance, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Key audit matters

Key audit matters are those that, in our professional judgement, were of most significance in our audit of the financial statements and statement of service performance for the current year. These matters were addressed in the context of our audit of the financial statements and statement of service performance as a whole, and in forming our opinion thereon, but we do not provide a separate opinion on these matters. For each matter below, our description of how our audit addressed the matter is provided in that context.

We have fulfilled the responsibilities described in the Responsibilities of the auditor for the audit of the financial statements and statement of service performance section of the audit report, including in relation to these matters. Accordingly, our audit included the performance of procedures designed to respond to our assessment of the risks of material misstatement of the financial statements and statement of service performance. The results of our audit procedures, including the procedures performed to address the matters below, provide the basis for our audit opinion on the accompanying financial statements and statement of service performance.

Student enrolment, academic results and Government grant revenue

WHY SIGNIFICANT	HOW OUR AUDIT ADDRESSED THE KEY AUDIT MATTER
<p>The core function of the University is to deliver tertiary education to students at a consistently high level of academic quality.</p> <p>The University recognised \$164m of Government funding, received through the Tertiary Education Commission (TEC), the quantum of which is based on equivalent full-time student enrolments (EFTS) and retention and achievement results.</p> <p>The University reports its actual achievement against enrolment, retention and achievement targets in the statement of service performance. Due to the significance of student enrolment, retention and academic results in assessing the University's overall performance for the period, we view the University's reporting of EFTS, Government funding revenue and retention and achievement results as a key audit matter.</p>	<p>In obtaining our audit evidence we:</p> <ul style="list-style-type: none"> ▶ understood the University's key processes, systems and controls to support accurate EFTS calculations and student achievement performance information; ▶ used our professional judgement to select performance measures that in our view are significant in terms of assessing the University's performance in the period. Our detailed testing was focused on assessing the accuracy of reported performance against these selected measures; ▶ tested on a sample basis the controls surrounding the Student Management System from which the reported enrolment, retention and achievement data is extracted; ▶ tested a sample of student enrolments and withdrawals and their recognition within the Student Management System to assess whether EFTS numbers have been accurately reported; ▶ tested the reconciliation of reported student achievement performance, on a sample basis, to the Student Management System; ▶ compared the University's actual EFTS results against target EFTS in the Investment Plan and sought to understand significant variances; ▶ reviewed correspondence and verified a sample of remittances from TEC to assess the appropriateness of Government grant revenue recorded in the financial statements; ▶ compared recorded Government grant revenue with the University's investment plan and sought to understand any significant variances; and ▶ considered Government grant revenue financial statement disclosures and the presentation of student enrolment, achievement and retention information in the statement of service performance for compliance with PBE IPSAS 23: Revenue from Non-Exchange Transactions and PBE FRS 48: Service Performance Reporting. <p>We considered the results of the procedures above satisfactory in forming our opinion on the financial statements as a whole.</p>

Land and buildings valuation

WHY SIGNIFICANT	HOW OUR AUDIT ADDRESSED THE KEY AUDIT MATTER
<p>The recorded values of land and buildings are \$1,112m which represents 77% of the group's total assets and \$1,106m which represents 83% of the University's total assets.</p> <p>The judgemental and subjective nature of the valuations coupled with the significance to the financial statements results in land and buildings being an area of audit focus. The group last valued its buildings in December 2019 and land in December 2021.</p> <p>Management engages an independent registered valuer to determine the fair value of these assets. Note 12 describes the methodology utilised by the valuer in arriving at the estimated fair values. The valuations require the exercise of significant judgment. Key amongst these judgements are:</p> <ul style="list-style-type: none"> ▶ the appropriate valuation methodology to apply based on the valuer's assessment of how specialised the specific assets are; ▶ where replacement cost based valuation methods are applied, what a modern equivalent asset cost would be; ▶ assessment of useful lives; and ▶ an assessment of what the highest and best use of the land is. <p>Management and an external valuer have also exercised judgement in assessing the condition of the existing assets, in particular the impact of the seismic damage on the fair value of the University's buildings.</p>	<p>In obtaining our audit evidence we:</p> <ul style="list-style-type: none"> ▶ assessed the competence, qualifications and objectivity of the external valuer; ▶ assessed the significant assumptions applied by the valuer including the valuation methods applied, replacement cost assumptions, useful lives and assessment of the highest and best use; ▶ assessed management's assumptions in relation to the cost of remediation for earthquake damage; ▶ considered data provided by the University to the independent valuer, for use as inputs to the valuations, on a sample basis to assess accuracy and completeness; ▶ considered the appropriateness of the recording of the valuation in the fixed asset register and its reconciliation to the financial statements; and ▶ assessed the adequacy of the related financial statement disclosures. <p>We considered the results of the procedures above satisfactory in forming our opinion on the financial statements as a whole.</p>

Responsibilities of the Council for the financial statements and the statement of service performance

The Council is responsible on behalf of the University and group for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Council is also responsible on behalf of the University and group for preparing a statement of service performance that is fairly presented and that complies with generally accepted accounting practice in New Zealand.

The Council is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and a statement of service performance that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the statement of service performance, the Council is responsible on behalf of the University and group for assessing the University and group's ability to continue as a going concern.

The Council is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Council intends to liquidate the University and group or to cease operations, or has no realistic alternative but to do so.

The Council's responsibilities arise from the Education and Training Act 2020 and the Crown Entities Act 2004.

Responsibilities of the auditor for the audit of the financial statements and the statement of service performance

Our objectives are to obtain reasonable assurance about whether the financial statements and the statement of service performance, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists.

Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements and statement of service performance.

For the budget information reported in the financial statements and the statement of service performance, our procedures were limited to checking that the information agreed to the University and group's Council approved budget for the financial statements and the Investment Plan for the statement of service performance.

We did not evaluate the security and controls over the electronic publication of the financial statements and the statement of service performance.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- ▶ We identify and assess the risks of material misstatement of the financial statements and the statement of service performance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ▶ We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the University and group's internal control.
- ▶ We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council.
- ▶ We evaluate the appropriateness of the reported performance information within the University's framework for reporting its performance.
- ▶ We conclude on the appropriateness of the use of the going concern basis of accounting by the Council and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the University and group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial

statements and the statement of service performance or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the University and group to cease to continue as a going concern.

- ▶ We evaluate the overall presentation, structure and content of the financial statements and the statement of service performance, including the disclosures, and whether the financial statements and the statement of service performance represent the underlying transactions and events in a manner that achieves fair presentation.
- ▶ We obtain sufficient appropriate audit evidence regarding the financial statements and the statement of service performance of the entities or business activities within the group to express an opinion on the consolidated financial statements and the consolidated statement of service performance. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with the Council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Council is responsible for the other information. The other information comprises the information included on pages 1 to 9, 19 to 25, and 64 to 67, but does not include the financial statements and the statement of service performance, and our auditor's report thereon.

Our opinion on the financial statements and the statement of service performance does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the statement of service performance, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the statement of service performance or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the University and group in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

We also provide assurance services in relation to the University's Performance-Based Research Fund return, on behalf of the Auditor-General. We have no other relationship with, or interest in, the University or any of its subsidiaries.



David Borrie

Ernst & Young
On behalf of the Auditor-General
Wellington, New Zealand



TE RŪNANGA COUNCIL 2022



Back row from left: Tiana Jakicevich (Ngāti Kahungunu, Whakatōhea, Tūhoe), Professor Richard Arnold, Secretary to Council Caroline Ward, Jaistone Finau, Professor Brigitte Bönisch-Brednich.

Front row from left: David McLean, Pro-Chancellor Hon. Maryan Street, Chancellor John Allen, Acting Vice-Chancellor Professor Jennifer Windsor, Alan Judge.

Absent: Cath Nesus (Ngāti Porou), James Te Puni (Ngāti Porou).

Meetings and payments

The payments to Council members listed below include attendance at Council and committee meetings during 2022. The Vice-Chancellor, Professor Grant Guilford, and the Acting Vice-Chancellor, Professor Jennifer Windsor, are not eligible to receive fee payments.

NAME	COUNCIL MEETINGS		COMMITTEE MEETINGS		PAYMENT (\$)
	ELIGIBLE TO ATTEND	ATTENDED	ELIGIBLE TO ATTEND	ATTENDED	
John Allen	8	8	24	24	40,000
Richard Arnold	8	8	6	6	20,000
Brigitte Bönisch-Brednich	8	7	9	7	20,000
Jaistone Finau	8	8	8	4	20,000
Grant Guilford	1	1	2	2	N/A
Tiana Jakicevich	8	8	12	11	20,000
Alan Judge	8	8	6	6	20,000
Dianne McCarthy	5	5	14	14	14,583
David McLean	7	7	5	4	16,667
Cath Nesus	8	8	9	9	20,000
Neil Paviour-Smith	1	1	4	4	3,333
Hon. Maryan Street	8	8	10	9	21,667
James Te Puni	8	7	6	4	20,000
Jennifer Windsor	7	7	15	15	N/A

Disclosures—Council 2022

John Allen

- ▶ Chair, Be. Accessible Charitable Trust
- ▶ Chief Executive, Wellington NZ
- ▶ Board Member, Koi Tu, Centre for Informed Futures at Auckland University
- ▶ Member, Regional Skills Committee—Ministerial appointee
- ▶ Director, Wellington Uni-Professional Ltd
- ▶ Director, Creative HQ
- ▶ Trustee, Victoria University of Wellington Foundation

Richard Arnold

- ▶ Member, Tertiary Education Union

Jaistone Finau

- ▶ Member, Trusthouse Foundation Porirua Regional Advisory Committee
- ▶ National President, Tauria Pasifika

Professor Grant Guilford

(retired March 2022)

- ▶ Director, New Zealand School of Music Ltd
- ▶ Trustee, Victoria University of Wellington Foundation
- ▶ Chair, Universities New Zealand Committee on International Policy

Tiana Jakicevich (Ngāti

Kahungunu, Whakatōhea, Tūhoe)

- ▶ Academic Officer/Faculty Representative, Ngā Rangahautira
- ▶ Collective member, Te Ara Whatu
- ▶ Member, Greenpeace Voting Assembly
- ▶ Board Member, New Zealand Climate Action Network

Alan Judge

- ▶ Chair/Shareholder, Aquatx Holdings Ltd
- ▶ Shareholder, Biotelliga Holdings Ltd
- ▶ Chair, Habit Group Holdings Ltd
- ▶ Trustee, The Dame Malvina Major Foundation
- ▶ Trustee, Victoria University of Wellington Foundation
- ▶ Trustee, Maxwell Fernie Trust

Dr Dianne McCarthy, CRSNZ CNZM (resigned August 2022)

- ▶ Deputy Chair, NZ Institute of Economic Research
- ▶ Trustee, Malaghan Institute of Medical Research
- ▶ Trustee, Hearing Research Foundation
- ▶ Member Governance Group, Dodd Walls Centre for Photonic and Quantum Technologies
- ▶ Director, Bragato Research Institute
- ▶ Trustee, Royal Society of NZ Endowment Fund Trust

David McLean

(appointed March 2022)

- ▶ Ex-CEO, Westpac New Zealand Ltd
- ▶ Director, Bibi McLean Trustee Ltd
- ▶ Shareholder, Ian McLean Consultancy Services Ltd
- ▶ Member, National Advisory Council on the Employment of Women
- ▶ Chair/Director, Kiwi Group Capital Ltd (November 2022)
- ▶ Chair, KiwiRail Holdings Ltd (October 2022)
- ▶ Chair, New Zealand Railways Corporation (October 2022)

Cath Nesus (Ngāti Porou)

- ▶ Director/Shareholder, Nesus & Associates

Neil Paviour-Smith

(final term concluded February 2022)

- ▶ Managing Director, Forsyth Barr Ltd (and various subsidiaries and related entities)
- ▶ Chair, New Zealand Regulatory Board (Chartered Accountants Australia and New Zealand)
- ▶ Director, The New Zealand Initiative Ltd
- ▶ Director, NZ Art Show

Hon. Maryan Street

- ▶ Director, KiwiRail Holdings Ltd (July 2022)

James Te Puni (Ngāti Porou)

- ▶ Chair, Barnados New Zealand
- ▶ Kaiwhakahaere Matua/CEO, Te Ahuru Mowai
- ▶ Director, Switched On Group
- ▶ Trustee, Waikanae Christian Holiday Park
- ▶ Director/Shareholder, Titahi Ltd

Professor Jennifer Windsor

(appointed March 2022)

- ▶ Trustee, Adam Art Gallery Collection Funding Trust
- ▶ Trustee, Adam Art Gallery Collection Trust
- ▶ Acting Chair, Adam Art Gallery Advisory Board
- ▶ Trustee, Victoria University of Wellington Foundation

Nothing to disclose

Professor Brigitte Bönisch-Brednich



TE TUMU WHAKAHAERE SENIOR LEADERSHIP TEAM 2022



Back row from left: Provost Professor Wendy Larner, Director, Human Resources Mark Daldorf, Chief Financial Officer Les Montgomery, Acting Chief Operating Officer Simon Johnson, Deputy Vice-Chancellor (Māori) Professor Rawinia Higgins (Tūhoe).

Front row from left: Vice-Provost (Research) Professor Margaret Hyland, Pro-Vice-Chancellor Humanities and Education Professor Sarah Leggott, Acting Vice-Chancellor Professor Jennifer Windsor, Deputy Vice-Chancellor (Engagement) Blair McRae (Kahungunu ki te Wairoa), Senior Leadership Team Secretary Vicki Faint, Pro-Vice-Chancellor Science, Health, Engineering, Architecture and Design Innovation Ehsan Mesbahi.

Absent: Pro-Vice-Chancellor Government, Law and Business Professor Mark Hickford, Vice-Provost (Academic) Professor Stuart Brock.

Disclosures—Senior Leadership Team 2022

Current SLT Members:

Professor Jennifer Windsor

- ▶ Director, New Zealand School of Music Ltd
- ▶ Trustee, Victoria University of Wellington Foundation
- ▶ Member, Victoria University of Wellington Council
- ▶ Trustee, VUW Art Gallery Collection Trust

- ▶ Trustee, VUW Art Gallery Collection Funding Trust
- ▶ Advisory Board Member, New Zealand Contemporary China Research Centre (until March 2022)
- ▶ Advisory Board Member, Confucius Institute at VUW (until March 2022)

Blair McRae (Kahungunu ki te Wairoa)

- ▶ Committee Member, UNZ International Committee
- ▶ Chair, Victoria University Confucius Institute
- ▶ Trustee, Williamstown Trust
- ▶ Director, Wellington Uni-Professional Limited
- ▶ Trustee, VUW Art Gallery Collection Trust

- ▶ Trustee, VUW Art Collection Funding Trust
- ▶ Member, Centres of Asia-Pacific Excellence Management Committee
- ▶ Chair, Adam Art Gallery Advisory Boards
- ▶ Member, Universities New Zealand Policy Committee

Professor Ehsan Mesbahi

- ▶ Trustee, The Research Trust of Victoria University of Wellington
- ▶ Director, Victoria Link Ltd
- ▶ Board member, MacDiarmid Institute Board
- ▶ Chair, Malaghan Medical Research Institute and VUW
- ▶ Board Member, Gracefield Development Governance Group

Les Montgomery

- ▶ Director, Te Puni Village Ltd
- ▶ Trustee, The Research Trust of Victoria University of Wellington
- ▶ Trustee, VUW School of Government Trust
- ▶ Trustee, Fale Malae Trust
- ▶ Director/shareholder, Bessmount Investments Ltd

Professor Margaret Hyland

- ▶ Director, Victoria Link Ltd
- ▶ Director, Cirrus Materials Science Limited
- ▶ Trustee, Eureka! Trust (resigned 28 Feb 2022)
- ▶ Chair, Research Trust of VUW
- ▶ Director, NIWA
- ▶ Trustee, Karori Sanctuary Trust trading as Zealandia Te Māra a Tāne
- ▶ Member, MPI, Leadership Group for the Biological Emissions

Mark Daldorf (from February 2022)

- ▶ Director, The Rise 2008 Ltd
- ▶ Trustee, Jinju Family Trust
- ▶ Director, Edgewater Dive and Spa Resort

Professor Mark Hickford

- ▶ Panel member, Borin Foundation Grants and Scholarships Committee
- ▶ Board member, Te Kura Kaiwhakawā—Institute of Judicial Studies
- ▶ Board Member, Australia New Zealand School of Government (ANZSOG)

Professor Rawinia Higgins (Tūhoe)

- ▶ Member, Waitangi Tribunal
- ▶ Board member, Ngā Pae o te Māramatanga, Centre of Research Excellence
- ▶ Commissioner, Te Taura Whiri I te Reo (Māori Language Commission)
- ▶ Member, UN Global Taskforce
- ▶ Chair, Te Hāpāi Ō—Māori Advisory Board for Te Kawa Mataaho—Public Service Commission
- ▶ Board Member, Reserve Bank

Sarah Leggott (Acting PVC (HSSE)) (from March 2022)

- ▶ Advisory Board Member, Confucius Institute at VUW
- ▶ Advisory Board Member, New Zealand Contemporary China Research Centre

Simon Johnson (Acting COO) (from March 2022)

- ▶ Chair, Karori Normal School Board of Trustees
- ▶ Trustee, WN Presbyterian Methodist Hall of Residence Trust

Professor Stuart Brock

- ▶ CEO/member Australasian Association of Philosophy Board

Professor Wendy Larner

- ▶ Chair, Fulbright New Zealand
- ▶ Director, Wellington Uni-Professional Limited
- ▶ Co-Chair, TEC PBRF Sector Reference Group for the Quality Evaluation 2025
- ▶ Co-Moderator, TEC PBRF Quality Evaluation 2025

Past SLT Members:

Annemarie de Castro

(until February 2022)

- ▶ Director, Adams Properties (Blenheim) Ltd

Professor Grant Guilford

(until March 2022)

- ▶ Director, New Zealand School of Music Ltd
- ▶ Trustee, Victoria University of Wellington Foundation
- ▶ Chair, Universities New Zealand Committee on International Policy
- ▶ Member, Victoria University of Wellington Council

Mark Loveard (until March 2022)

- ▶ Director, Strategy 2 Results Ltd
- ▶ Director, Te Puni Village Ltd
- ▶ Director, Victoria Link Ltd







**CAPITAL THINKING.
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Agenda Item 14

School of Science in Society in the Faculty of Science

To receive: a Council paper from the Vice-Chancellor, Professor Nic Smith, dated 16 March 2023, regarding the Establishment of the School of Science in Society in the Faculty of Science (document VUWC 23/31).

To resolve: **that on the recommendation of the Academic Board, Council:**

- 1 approve the disestablishment of the Centre for Science in Society, and**
- 2 approve the establishment of the School of Science in Society in the Faculty of Science.**



COUNCIL PAPER

TO	Members of Council
FROM	Professor Nic Smith, Vice-Chancellor
AUTHOR	Claire Williams, Executive Officer to Academic Board
DATE	16 March 2023
SUBJECT	Establishment of the School of Science in Society
DOCUMENT #	VUWC 23/31

Executive Summary

At the 14 March 2023 Academic Board, members were presented with a proposal that supported the disestablishment of the Centre for Science in Society and establishment of the School of Science in Society.

Members were requested to make a recommendation to Council on the merits of the proposal that had the full endorsement of the Vice-Chancellor, the PVC Science, Health, Engineering, Architecture and Design Innovation (SHEADI), the Faculty of Science's Board, and SHEADI's leadership.

Recommendation (s)

That Council:

1. **Approve:** the disestablishment of the Centre for Science in Society, and
2. **Approve:** the establishment of the School of Science in Society in the Faculty of Science.

Agenda Item 14

Speakers:

Associate Professor Christina Barton

Mr Fergus Barrowman

To welcome: Associate Professor Christina Barton, Director, Adam Art Gallery

<https://www.adamartgallery.nz/>

Mr Fergus Barrowman, Publisher, Te Herenga Waka University Press

<https://teherengawakapress.co.nz/>

Agenda Item 16

Resolution to exclude the public

To receive: a recommendation that certain items be taken with the public excluded (document VUWC 23/21).

To resolve: 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 17-31.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	Ground(s) under section 48(1) for the passing of this resolution
17. Minutes of previous meeting held on 13 February 2023	s9(2)(a), s 9(2)(b)(ii), and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
18. Safety, Health & Wellbeing report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA s48(1)(a)(ii)
19. Chancellor's report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA s48(1)(a)(ii)
20. Vice-Chancellor's report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA, s48(1)(a)(ii)
21. Financial report to 28 February 2022 and Financial update	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
22. Admissions and enrolments report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
23. Q4 report against 2022 Annual Management Plan	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
24. 2024 International (Full Fee) Recommendations	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
25. National Music Centre – stage 1	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
26. Finance Committee workshop, 13 March 2023	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
27. AQA Academic audit report	s9(2)(ba)(i), and s9(2)(g)	LGOIMA, s48(1)(a)(ii)
28. Exit survey report	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)

29. Foundation Quarterly report to 31 December 2022	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
30. Committee reports and Academic Board minutes	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
31. Council only time	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA, s48(1)(a)(ii)

In relation to each of the above items, no public interest consideration has been identified favouring disclosure of the particular information in public proceedings of the meeting that would override the need to withhold the information.

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 31, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Te Herenga Waka
Victoria University of Wellington



VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

Council Manual

**CAPITAL THINKING.
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EXECUTIVE SUMMARY

Te Herenga Waka Victoria University of Wellington

Te Herenga Waka - Victoria University of Wellington (the University) was established in 1897 for the advancement of knowledge and the dissemination and maintenance of this knowledge by teaching and research. It is one of the major universities in New Zealand, and is engaged in a wide range of national and global programmes.

Strategic Plan

The 2020-2024 Strategic Plan, approved by Council on 14 October 2019, contains the University's vision, values and commitments, purpose and six key strategies:

Ambitious research for transformative impact

Education preparing students for an extraordinary life

Engagement that depends relevance, impact and reputation

Equitable outcomes for all

Belonging to the Asia-Pacific region

Transforming the way we work.

Role of Council

The role of Council is to be the governing body of the University. The functions, powers and duties of Council are set out in the Education and Training Act 2020 and can be summarised as follows:

Functions of Council (section 280)

1. Appointing a Vice-Chancellor (and monitoring and evaluating his or her performance);
2. Preparing and submitting a proposed investment plan;
3. Ensuring the University is managed in accordance with, and determining policies to implement, the investment plan;
4. Determining policies in relation to the management of the University's affairs; and
5. Undertaking planning relating to the University's long-term strategic direction.

Powers of Council (section 283)

Council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively. Many of these powers are delegated to the Vice-Chancellor as Chief Executive.

Duties of Council (section 281)

1. Strive to ensure that the University attains the highest standards of excellence in education, training and research;
2. Acknowledge the principles of the Treaty of Waitangi;
3. Encourage the greatest possible participation by the communities served by the University so as to maximise the educational potential of all members of those communities with particular emphasis on those groups in those communities that are under-represented among the University's students;
4. Ensure that the University does not discriminate unfairly against any person;
5. Ensure that the University operates in a financially responsible manner that ensures the efficient use of resources and maintains the University's long-term viability; and
6. Ensure that proper standards of integrity, conduct and concern for the public interest and the wellbeing of students attending the University are maintained.

Management of the University

The Vice-Chancellor is responsible and accountable for the management of the University.

Council composition and mix

The composition of Council is determined by the Education and Training Act 2020, Council's Constitution and the Council Membership Statute.

Council consists of 12 members, each of whom may serve a maximum of three terms of up to four years each. The Vice-Chancellor is appointed *ex officio* for the term of appointment or reappointment.

Updated on 16 March 2023

The Minister of Education appoints four Council members and Council appoints eight (including the Vice-Chancellor). The Nominations Panel oversees the appointments process of the three external members. The Returning Officer and Secretary to Council conducts elections to determine two staff representatives and two student representatives.

Chancellor and Pro-Chancellor

Each year Council elects from among the lay members (i.e. those who are not staff or students) a Chancellor and Pro-Chancellor. The Pro-Chancellor deputises for the Chancellor in his or her absence or at his or her request.

Secretary to Council

The Secretary to Council is responsible for ensuring that Council procedures are followed, that the applicable rules and regulations for the conduct of the affairs of Council are complied with and that Council is efficiently managed.

All Council members have access to the advice and services of the Secretary to Council.

Vice-Chancellor

The Vice-Chancellor is the link that connects the University's governance (Council) and management functions. All Council authority conferred on management is delegated through the Vice-Chancellor so that the authority and accountability of management is considered to be the authority and accountability of the Vice-Chancellor.

Between Council meetings the Chancellor maintains communication between Council and the Vice-Chancellor, expects to be kept informed by the Vice-Chancellor on all important matters, and is available to the Vice-Chancellor to provide counsel and advice where appropriate.

Council procedures

Council takes a disciplined approach to performing its role, with emphasis on strategic issues and stewardship. Council members must always act within any limitations imposed by Council on its activities.

Council and committee meetings are conducted in accordance with Council's Standing Orders. Council members are expected to perform their individual duties under Schedule 11 section 10 of the Act and comply with Council's Code of Conduct.

Council has sole authority over its agenda and exercises this through the Chancellor. Any person may, through the Chancellor, request the addition of an item to the agenda.

Council meetings are held at approximately 6-weekly intervals from approximately 9am to 5pm. The length of the meetings allows time for in-depth discussion on specific topics. Additional meetings may be scheduled as the occasion requires.

Council committees

Council committees are formed to facilitate efficient decision-making and provision of advice. Council committees operate under approved terms of reference and observe the same rules of conduct and procedure as Council unless Council determines otherwise. Council committees only speak or act for Council when authorised. The authority conferred on a Council committee does not derogate from the authority delegated to the Vice-Chancellor.

Council has four standing committees, namely the Audit and Risk, Finance, Te Aka Matua (Māori Advisory), and People and Culture committees. Two other committees, the Victoria Honours Committee and the Nominations Panel meet as and when required. Additional committees may be formed for specific purposes and disbanded as required.

Council and member evaluations

Each year Council critically evaluates its own performance including its processes and procedures. From time to time the performance of individual members is also evaluated by self-assessment.

Induction of new members

An induction programme is run for all new Council members, to ensure that all Council members have a good understanding of the University and the environment in which it operates. As part of the

programme, members receive essential Council and University information, meet key management and visit the University's facilities.

Members' remuneration

Council members will be paid fees in accordance with Schedule 11 section C of the Education and Training Act 2020. Actual out of pocket expenses (such as travel costs) may also be claimed.

Executive summary	3
1 Introduction to this manual.....	7
1.1 Context	7
1.2 Purpose of this manual	7
1.3 Manual ownership	7
1.4 Distribution	8
2 TE HERENGA WAKA Victoria University of Wellington.....	9
2.1 History and current operations	9
2.2 University, subsidiaries and controlled enterprises	9
3 Council overview.....	10
3.1 Treaty of Waitangi commitments.....	10
3.2 Council's role and responsibilities	10
3.3 Strategy	13
3.4 Legislation	14
3.5 Other key governance material	14
4 Council organisation	16
4.1 Council composition	16
4.2 The Nominations Panel oversees the appointments process for the three positions appointed directly by Council.	17
4.3 The Secretary to Council and Returning Officer conducts the elections for the two staff representatives and the two student representatives. The successful candidates are appointed at the next available Council meeting.	17
4.4 The Vice-Chancellor is appointed <i>ex officio</i> for the length of his/her employment contract.	17
4.5 Chancellor and Pro-Chancellor (Chair and Deputy Chair).....	17
4.6 Officers of Council.....	18
4.7 Council committees	18
4.8 Academic Board	21
4.9 Vice-Chancellor	21
4.10 Secretary to Council	21
4.11 General Counsel	22
5 Council processes and procedures	23
5.1 Annual work programme	23
5.2 Items for Council consideration.....	24
5.3 Interactions with University staff.....	24
5.4 Dealing with disruptions by members of the public.....	24
6 Other guidance for Council members.....	25
6.1 Induction.....	25
6.2 Individual roles and responsibilities	25
6.3 Fees, allowances and travel costs	25
6.4 Insurance.....	25
6.5 Independent professional advice	26
6.6 Information access and technology	26
6.7 Physical security on campus.....	26
6.8 Self-evaluation.....	27
6.9 Training and development.....	27
6.10 Declarations	27
6.11 Where to get more information.....	27
Appendices.....	28
Appendix A – Other relevant publications and information	28
Appendix B – Additional papers provided to Council members only	29
Appendix C - Karakia	

1 INTRODUCTION TO THIS MANUAL

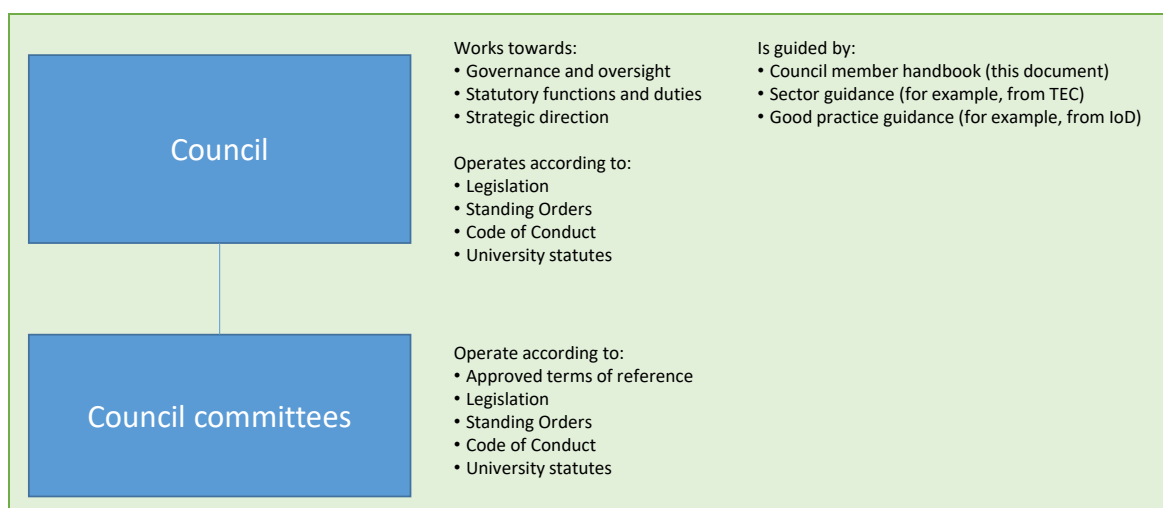
This section provides a brief introduction to this manual.

1.1 Context

It is Council's intention to be a high-performing governance team. This manual is one element in the set of governance resources provided to support Council to operate effectively and efficiently.

Other key governance resources include:

- Standing Orders;
- Code of Conduct;
- Terms of reference for Council committees;
- Tertiary Education Commission's (TEC) *"Governance Guide for Council Members of Tertiary Education Institutions"* (a generic guide applicable to all tertiary education institutions in New Zealand);
- Institute of Directors (IoD): corporate membership, *"Four Pillars"* Governance Best Practice guide (a generic guide applicable to all types of organisations) and related training; and
- The University's Strategic Plan, Investment Plan, Annual Budget and Annual Report.



1.2 Purpose of this manual

This manual is intended to be:

- A standard reference for Council members;
- High-level and explanatory in nature – with information about where to get more detail when required;
- Publicly available to other people interested in how the University's Council works; and
- Relatively static (i.e. not contain rapidly changing data such as contact details in the main document).

1.3 Manual ownership

The owner of this manual is the Secretary to Council.

Updated on 16 March 2023

1.4 Distribution

This manual is expected to be made available to:

- Council and Senior Leadership Team (SLT) members, as a Board book (and in hardcopy if required);
- Other senior leadership electronically (as a Board book for those managers who have access to Board books, and as a PDF file for those who do not) and/or on the University website; and
- Other parties, on the University website.

2 TE HERENGA WAKA VICTORIA UNIVERSITY OF WELLINGTON

This section sets out the context of the University's operations and the Council's scope of governance responsibilities.

History and current operations

Victoria University of Wellington was established in 1897 for the advancement of knowledge and the dissemination and maintenance of this knowledge by teaching and research.

It is one of the major universities in New Zealand. It operates across three campuses in Wellington (Kelburn, Pipitea, and Te Aro). It also has operations in Auckland, Miramar (Miramar Creative Centre), Gracefield (Ferrier and Robinson Institutes), and Island Bay (Coastal Ecology Laboratory). It is engaged in a wide range of national and global programmes.

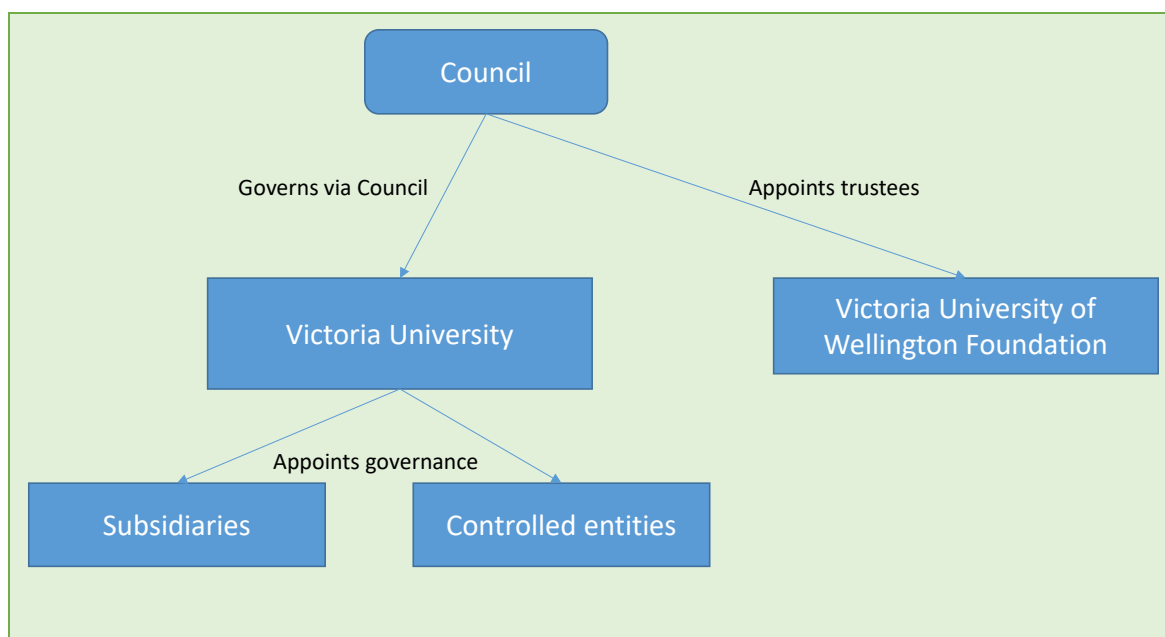
2.1 University, subsidiaries and controlled enterprises

Victoria University of Wellington is a registered charity (CC47181) with its main sector of operation recorded as education, training and research.

As well as having responsibility for the University's governance, Council members need to be aware of the governance relationship between Council, the Victoria University of Wellington Foundation (the Foundation) and subsidiaries and other entities that the University controls.

Council governs the University through the approval of the Strategic Plan, the direction it gives the Vice-Chancellor, approval of University statutes and consideration of the information it receives. It governs the Foundation indirectly through appointing the trustees.

Council does not directly govern other University subsidiaries and controlled entities. Directors and Trustees of these are appointed by the Vice-Chancellor (in consultation with the Chancellor) who is ultimately responsible to Council for their operation and performance.



Updated on 16 March 2023

3 COUNCIL OVERVIEW

This section sets out the purpose of Council and explains how it obtains its authority. It also identifies the key legislation and governance documents that are relevant to Council in directing the University towards its strategic goals.

3.1 Treaty of Waitangi commitments

The Te Tiriti o Waitangi Statute is the formal expression of the University's commitment to Māori as tangata whenua and Treaty partners.

The University values te Tiriti o Waitangi, rangatiratanga (leadership), manaakitanga (the generous fostering of knowledge), kaitiakitanga (responsibility for, and guardianship of, knowledge), whai mātauranga (intellectual curiosity), whanaungatanga (collaboration and collectiveness) and akoranga (collective responsibility for learning).

3.2 Council's role and responsibilities

Council is the governing body of Victoria University of Wellington. The functions, powers and duties of Council are defined in the Education and Training Act 2020 as set out below.

3.2.1 Functions of Council (section 280)

Council's functions are:

280 Functions of councils

The functions of an institution's council are—

- (a) *to appoint a chief executive in accordance with the [\[Public Service Act 2020\]](#), and to monitor and evaluate the chief executive's performance:*
- (b) *to prepare and submit a proposed plan if the institution is seeking funding under a funding mechanism that provides for funding via plans:*
- (c) *if the institution has a plan,—*
 - (i) *to ensure that the institution is managed in accordance with that plan; and*
 - (ii) *to determine policies to implement that plan:*
- (d) *to determine, subject to the [\[Public Service Act 2020\]](#), the policies of the institution in relation to the management of its affairs:*
- (e) *to undertake planning relating to the institution's long-term strategic direction.*

3.2.2 Powers (283)

Council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively. Many of the powers in section 283 have been delegated to management through the Vice-Chancellor. The Reserved Powers of Council are found in Appendix 3 to the Delegations Statute.

283 Powers of councils

- (1) *An institution's council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively.*
- (2) *Except where they are exercised by delegation under this Act, the following powers of an institution may be exercised only by its council:*
 - (a) *to provide courses of study or training, admit students (including by discretion and ad eundem statum) and grant awards:*
 - (b) *to grant fellowships, scholarships, bursaries, or prizes:*
 - (c) *to authorise the making of grants or loans out of the money of the institution to the chief executive, to members of the staff or students of the institution, or to any association of staff or students, on the terms and conditions that the council thinks fit and guarantee loans made by other persons to the chief executive or members of the staff of the institution for housing purposes:*
 - (d) *to accept gifts, devises, and bequests made to the institution, whether on trust or otherwise:*
 - (e) *to agree to the disestablishment of the institution and its incorporation in another institution of the same class or a different class:*
 - (f) *to agree to the incorporation in the institution of another institution or other institutions, whether of the same class as itself or a different class from itself:*
 - (g) *to arrange for the manufacture of, and distribution of (whether by way of sale or otherwise), any article or thing bearing a mark, symbol, or writing that is associated with the institution:*
 - (h) *to arrange for the provision of (whether by sale or otherwise) goods and services to staff or students of the institution or other persons using, or otherwise attending at, facilities of the institution:*
 - (i) *to prescribe fees payable by students of the institution or any of them:*
 - (j) *to establish bodies within the institution to give advice to the council:*
 - (k) *to do anything incidental to the exercise of any of the preceding powers.*
- (3) *Subsection (2)(e) and (f) does not apply to [Te Pūkenga—New Zealand Institute of Skills and Technology's] council.*
- (4) *An institution's council has the power to appoint committees consisting of the persons, whether or not members of the council, that the council determines to exercise the powers that are delegated to them under section 285 and the powers that are conferred on them by statutes made by the council, and to alter, discharge, and reconstitute committees so appointed.*

Reserved Powers of Council

Govern the University	<i>in accordance with relevant legislation and the Investment Plan and Strategic Plan</i>
Approve the University's long-term strategic direction, Strategic Plan, Mission, Values and Vision	
Approve the budget	<i>on the recommendation of the Finance Committee</i>
Approve the Annual Report	<i>on the recommendation of the Audit and Risk Committee</i>
Appoint, reappoint (and remove) a Vice-Chancellor	
Monitor and evaluate the Vice-Chancellor's performance	<i>on the recommendation of the HR Committee</i>
Appoint (and remove) an acting Vice-Chancellor	
Authorise other people to execute documents on behalf of the University	
Oversee and monitor the assessment and management of risk across the University and its controlled entities	
Approve the internal audit charter	<i>on the recommendation of the Audit and Risk Committee</i>
Approve statutes	
Agree to the disestablishment of the University and its incorporation in another institution of the same class or a different class	
Agree to the incorporation in the University of another institution or other institutions, whether of the same class as itself or a different class from itself	
Grant honorary degrees and Hunter Fellowships	<i>on the recommendation of the Victoria Honours Committee</i>

Updated on 16 March 2023

Approve naming rights	on the recommendation of the Victoria Honours Committee
Determine objective criteria for consideration of Council members	
Appoint as a member of Council the Vice-Chancellor and up to 7 other people	taking into account the recommendations of the Nominations Panel
Elect (and remove) a Chancellor and Pro-Chancellor	
Determine rates of payment for members of Council (other than the Vice-Chancellor)	
Dismiss or suspend a member of Council or recommend to the Minister that a member be removed from office	
Initiate action against a member of Council for breach of any individual duty	
Recommend to the Minister that the Constitution of the Council be amended	
Determine Council's annual work plan and anything necessary to support the business of Council	
Determine procedures for meetings of Council and Committees of Council	
Manage disclosures of interest from Members of Council	
Assess the performance of Council	
Appoint, alter, discharge and reconstitute committees of Council, other committees to exercise delegated powers and boards or other bodies within the University to give advice to Council	
Delegate or revoke any of Council's powers to the Vice-Chancellor or to a committee (including the Academic Board)	
Decide how to fill casual vacancies on Council	Includes deciding not to fill a vacancy that occurs within 3 months of the end of Council member's term of office
Appoint trustees of the Victoria University of Wellington Foundation	
Approve any new subsidiary or controlled entity of the University or the disestablishment of any existing entity	
Academic	
Establish an Academic Board and consider any advice from the Academic Board	
Determine the composition of the Academic Board	
Grant (and revoke) qualifications and awards	
Decide on grievance about an action of the Academic Board	in accordance with section 4.3(c) of the Academic Board statute
Establish targeted admissions schemes for students from equity groups	
Determine minimum entry requirements	
Determine wording on Qualification Certificate	
Approve amendment of already issued Qualification Certificate	
Finance and Contracts	
Approve any matter requiring a "Level 0" approval in the Financial Delegated Authority Limits set out in Appendix 2	
Determine tuition fees and student services levies	taking into account the recommendations of the Finance Committee
Approve limits on treasury financial transactions and financial authorities (as set out in the Treasury Statute)	taking into account the recommendations of the Finance Committee
Authorise grants or loans to the Vice-Chancellor, members of staff, students, or to any association of staff or students, and guarantee loans to the Vice-Chancellor or members of staff for housing purposes	
Approve the level of insurance coverage	
Authorise the common seal to be affixed to any document	Common seal must be countersigned by two people (other than for qualification certificates), one of whom must be a member of Council.
Enter into agreements which, if made by a private person, must be by deed.	Requires common seal to be affixed and countersigned by two people with delegated authority (at least one of whom must be a member of Council).

Updated on 16 March 2023

3.2.3 Duties (section 281)

The duties of Council are:

281 Duties of councils

- (1) *It is the duty of an institution's council, in performing its functions and exercising its powers,—*
- (a) *to strive to ensure that the institution attains the highest standards of excellence in education, training, and research:*
 - (b) *to acknowledge the principles of Te Tiriti o Waitangi:*
 - (c) *to encourage the greatest possible participation by the communities served by the institution so as to maximise the educational potential of all members of those communities, with particular emphasis on groups in those communities that are under-represented among the students of the institution:*
 - (d) *to ensure that the institution does not discriminate unfairly against any person:*
 - (e) *to ensure that the institution operates in a financially responsible manner that ensures the efficient use of resources and maintains the institution's long-term viability:*
 - (f) *to ensure that proper standards of integrity, conduct, and concern for the public interest and the well-being of students attending the institution are maintained.*
- (2) *In addition, NZIST's council must comply with section 97 of the Crown Entities Act 2004 in respect of its subsidiaries.*

Under the Health and Safety at Work Act 2015, Council members have a duty as officers of the University to exercise “due diligence” to ensure that the University complies with its duties and obligations under that Act.

Due diligence is defined (in section 44(4)) as including taking reasonable steps to:

- (a) *to acquire, and keep up to date, knowledge of work health and safety matters; and*
- (b) *to gain an understanding of the nature of the operations of the business or undertaking of the PCBU and generally of the hazards and risks associated with those operations; and*
- (c) *to ensure that the PCBU has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of the business or undertaking; and*
- (d) *to ensure that the PCBU has appropriate processes for receiving and considering information regarding incidents, hazards, and risks and for responding in a timely way to that information; and*
- (e) *to ensure that the PCBU has, and implements, processes for complying with any duty or obligation of the PCBU under this Act; and*
- (f) *to verify the provision and use of the resources and processes referred to in paragraphs (c) to (e).*

(PCBU = a person conducting a business or undertaking (section 17(1)). In this context, the relevant PCBU is Victoria University of Wellington.

This duty essentially directs that the University's health and safety culture be controlled and managed by those in governance (and senior management) roles.

3.3 Strategy

3.3.1 Strategic Plan

Council is responsible for setting the University's strategic direction and for monitoring progress toward attaining the strategic goals. It does this by approving the Strategic Plan which sets out the University's:

- Vision;
- Context – heritage and position;
- Mission and purpose;
- 6 key strategies;
- and
- Values and commitments.

The 2020-2024 Strategic Plan, approved by Council on 14 October 2019, is available on the website: <https://www.wgtn.ac.nz/about/governance/strategic-plan> and as a downloadable file https://www.wgtn.ac.nz/data/assets/pdf_file/0005/1791824/strategic-plan-2020-2024.pdf.

Updated on 16 March 2023

One consideration when Council determines the University's Strategic Plan is the Tertiary Education Strategy (TES) described below. While our Strategic Plan needs to align with the TES priorities, the scope of the University's Strategic Plan is broader.

3.3.2 The Statement of National Education and Learning Priorities (NELP) and the Tertiary Education Strategy

The Statement of National Education and Learning Priorities (NELP) and the Tertiary Education Strategy (TES) are issued under the Education and Training Act 2020. The TES sets out the Government's long-term strategic direction for tertiary education, including economic, social, and environmental goals and the development aspirations of Māori and other population groups

The full Tertiary Education Strategy (TES) can be found at this link:

<https://www.education.govt.nz/assets/Documents/NELP-TES-documents/FULL-TES-2020.pdf>

3.4 Legislation

A further consideration in governing Victoria University of Wellington is the application of relevant legislation.

The primary items of legislation directing the University are:

- Education and Training Act 2020 (parts 5 and in particular part 4 subpart 3— Administration of tertiary institutions);
- Victoria University of Wellington Act 1961. Most of the original elements of this Act have now been repealed and replaced by equivalent elements in the Education Act. The provisions that remain include:
 - Section 3 – defines what the University consists of
 - Section 20 – gives Council power to award certificates, fellowships, scholarships, bursaries, and prizes, and to make other awards.
 - Section 21 – gives Council power to provide lectures and instruction to members of the public and award certificates for this;
- Crown Entities Act 2004. The University is a Crown Entity. Only the provisions listed in Schedule 4 apply to Tertiary Education Institutions; and
- Public Finance Act 1989. Only certain provisions of the Act apply, particularly the restrictions on investment in section 65I of that Act.

Governance and management of the University must also comply with other legislation.

The General Counsel conducts an annual legislative compliance survey and the results of this are reported to the Audit and Risk Committee and then Council.

3.5 Other key governance material

Council members also need to be familiar with the following key governance material:

3.5.1 Standing Orders

Standing Orders set out Council's rules for meetings of Council and its committees. They incorporate and extend the rules set out in Schedule 11 sections 15 and 16 of the Education and Training Act 2020. They also incorporate key requirements of Part 7 of the Local Government Official Information and Meetings Act 1987 which apply to Council and its committees.

3.5.2 Council Code of Conduct

The Council Code of Conduct sets out expected standards of behaviour for Council members. It should be read in conjunction with applicable legislative requirements.

3.5.3 Investment Plan

The Investment Plan is submitted to the TEC to seek government funding for domestic students.

Updated on 16 March 2023

To meet TEC's requirements, the Investment Plan must describe:

- How the University will achieve government priorities set out in the TES;
- The University's mission and role in the tertiary sector;
- All the tertiary education programmes and activities run or undertaken by the University; and
- The outcomes proposed by the University, including performance indicators.

3.5.4 Annual Budget

The Annual Budget identifies the projected revenue and operating and capital expenditures required to achieve the University's fiscal targets, the targets specified in the Investment Plan and agreed initiatives to support the Strategic Plan in each calendar year. Council approves the Annual Budget.

3.5.5 Annual Report

The Annual Report includes the University's audited financial statements and the Statement of Service Performance (SSP) which reports against performance measures specified in the Investment Plan. Council approves the Annual Report.

3.5.6 Council statutes

Section 284 of the Education and Training Act 2020 gives Council the authority to make statutes. University statutes are the highest level component of the University's policy framework.

Where a statute has academic implications, Council must take advice from the Academic Board. Statutes are permanent in nature although subject to periodic review. Compliance with statutes is mandatory and non-compliance is actionable through appropriate conduct policy documents.

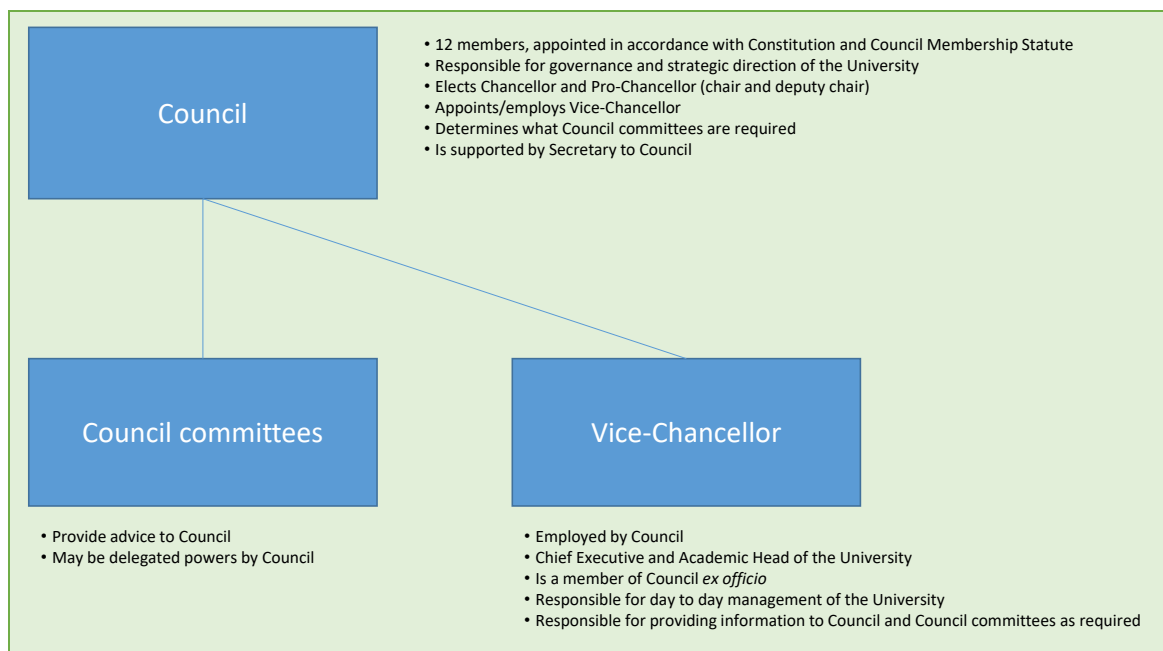
Other components of the University's policy framework include policies, regulations, procedures and guidelines. These are published in a standard format on the website.

3.5.7 Delegations

Delegations are the formal mechanism by which Council authorises committees and the Vice-Chancellor to exercise the power of Council. The Delegations Statute sets out all the decision-making authorities across the University (including those sub-delegated by the Vice-Chancellor). More information can be found at this link - <https://www.wgtn.ac.nz/about/governance/delegations>.

4 COUNCIL ORGANISATION

This section sets out how Council organises itself.



4.1 Council composition

The composition of Council is determined by the Education and Training Act 2020, Council's Constitution (gazetted on 24 September 2015 <https://gazette.govt.nz/notice/id/2015-au5554>) and the Council Membership Statute <https://www.wgtn.ac.nz/documents/policy/governance/council-membership-statute.pdf>).

The Constitution is a short document that essentially states that the University's Council must comprise 12 members, of whom:

- Four are appointed by the Minister of Education; and
- Eight are appointed by Council in accordance with its statutes.

The Constitution also specifies that the maximum number of occasions on which a person may be appointed as a Council member is three, although Council's expectation is that no Council member would be appointed on more than two occasions.

The detail of the composition of Council is set out in the Council Membership Statute, which also sets out the basis on which the eight members appointed by Council are elected or selected.

- 4.2 The Nominations Panel oversees the appointments process for the three positions appointed directly by Council.**
- 4.3 The Secretary to Council and Returning Officer conducts the elections for the two staff representatives and the two student representatives. The successful candidates are appointed at the next available Council meeting.**
- 4.4 The Vice-Chancellor is appointed *ex officio* for the length of his/her employment contract.**

4.5 Chancellor and Pro-Chancellor (Chair and Deputy Chair)

Council has two specific positions that are determined by election within Council each year.

4.5.1 Chancellor

The Chancellor is elected by Council as chairperson and is eligible for re-election to this office. This is traditionally for a one year term.

The Chancellor chairs Council and is responsible for providing leadership to Council in the execution and review of its governance responsibilities. The Chancellor represents Council at meetings concerned with governance issues across the sector (for example, Chancellors' meetings, meetings with representatives of government etc.) and provides advice and support to the Vice-Chancellor. The Chancellor is also typically the spokesperson for Council and the University on governance issues.

The Chancellor:

- Convenes Council meetings;
- Is a member *ex officio* of all committees of Council;
- Convenes or is a member of working parties of Council as deemed appropriate;
- Attends meetings of the NZ Chancellors;
- Is a Trustee of the Victoria University of Wellington Foundation (*ex officio*);
- Presides at the University's Graduation Ceremonies; and
- Represents the University at corporate and cultural functions.

4.5.2 Pro-Chancellor

The Pro-Chancellor is elected by Council as deputy chairperson and is eligible for re-election to this office. This is traditionally for a one year term.

The Pro-Chancellor is the Chancellor's deputy in governance and ceremonial roles and, on occasion as required, acts on the Chancellor's behalf.

If the Chancellor is not present at a meeting of Council or if there is no Chancellor, the Pro-Chancellor presides at the meeting and has all the powers and functions of the Chancellor for the purpose of the meeting.

The Pro-Chancellor:

- Deputises for the Chancellor as the leader of Council and as the Ceremonial Head of the University ;
- Is a member *ex officio* of all committees of Council except the Nominations Panel; and
- Represents the University at corporate and cultural functions.

4.5.3 Election process

Schedule 11 section 15 of the Education and Training Act 2020 sets out general guidance, including the constraint that Council members who are the Vice-Chancellor, members of staff or students are not eligible for election to be Chancellor or Pro-Chancellor.

The election process will be supervised by the Secretary to Council, who will provide formal notice of the date of the election, receive nominations and, if there are two or more nominations for one office, conduct a secret ballot.

Updated on 16 March 2023

The election process normally followed is:

1. The election will be held at the last meeting of Council in each calendar year.
2. The Secretary to Council will call for nominations two weeks before the final Council meeting of the year
3. Nominations (proposed and seconded) must be received in writing by the Secretary to Council by the Monday preceding the Council meeting.
4. Nominations will only be accepted from the floor if no written nominations have been received.
5. If there are two or more nominations for one office, a secret ballot will be conducted.
6. If the ballot results in a tie, a second ballot will be held. If the second ballot results in a tie, then the Secretary to Council will supervise the determination of the outcome by lot.

4.6 Officers of Council

The “Officers of Council” are the Chancellor, the Pro-Chancellor, the Vice-Chancellor and the Chair of the Finance Committee.

4.7 Council committees

Council committees are formed to facilitate efficient decision-making and provision of advice. Council has the power to form committees under section 283(4) of the Education and Training Act 2020 as required. Standing Orders require committees to operate under approved terms of reference and observe the same rules of conduct and procedure as Council unless Council determines otherwise. Council committees only speak or act for Council when authorised. The authority conferred on a Council committee does not derogate from the authority delegated to the Vice-Chancellor.

The committee structure is as follows:

Permanent committees

- Finance Committee;
- Audit and Risk Committee;
- Te Aka Matua (Māori Advisory Committee); and
- People and Culture Committee

Special purpose committees

- Victoria Honours Committee; and
- Nominations Panel.

Membership of each committee is determined by Council at the start of each year, and on other occasions as the need arises.

Each committee operates with agreed terms of reference, which set out:

- The scope, purpose, responsibilities and authority of the committee;
- Membership and attendance;
- Meetings;
- Information and reporting; and
- Review requirements.

The Secretary to Council has a template for the creation of terms of reference for new committees or advisory groups when required.

Committee	Purpose	Meeting frequency	Members
Finance	Assists Council in relation to financial planning, capital management and financial performance.	Quarterly (or as required)	Chancellor and/or Pro-Chancellor Vice-Chancellor Up to five other Council Members
Audit and Risk	Assists Council in relation to oversight of strategic, financial and operational risk management, health and safety management, internal and external audit, statutory financial reporting and legislative compliance.	Quarterly (or as required)	Chancellor and/or Pro-Chancellor Up to five other Council Members
Te Aka Matua – Māori Advisory committee	The purpose of Te Aka Matua is to assist Council discharge its governance responsibilities in relation to Māori and Te Tiriti o Waitangi	Six times per year	Chancellor Pro-Chancellor Vice-Chancellor Deputy Vice-Chancellor Māori Assistant Vice-Chancellor (Mātauranga Māori); Up to two other Council members Two external members from mana whenua iwi, Ngāti Toa and Taranaki Whānui At least two Ngāi Tahu student members One student representative who is not a member of the Ngāi Tahu executive
People and Culture Committee	Assists Council to meet its responsibility to monitor and evaluate the Vice-Chancellor's performance and undertake the Vice-Chancellor's annual remuneration review. Develop a culture at the University which supports the delivery of its strategic priorities as they relate to people and culture;	As required	Chancellor Pro-Chancellor up to two other lay members of Council
Victoria Honours committee	Makes recommendations to Council regarding the criteria, conferment or award for/of an honorary degree, Hunter Fellowship, naming rights, or any other honorary award which Council may wish to bestow.	As required	Chancellor Pro-Chancellor Vice-Chancellor two other Council members President of the PGSA Academic staff as per TOR
Nominations Panel	Ensures Council has the skills, knowledge, diversity and experience for the University to meet the challenges ahead and to achieve its strategic	As required	Chancellor Vice-Chancellor

Updated on 16 March 2023

	goals. It also oversees the selection and recommendation process of three Council members.		Academic Board nominee member of Professional Staff VUWSA President or nominee Te Aka Matua nominee two external members
VC Appointment Committee	To assist Council in appointing a Vice-Chancellor as defined by the Terms of Reference	As and when required	Chancellor Pro Chancellor Chair of Te Aka Matua Committee Student Member of Council Staff Member of Council

4.8 Academic Board

Schedule 11 section 18(2) of the Education and Training Act 2020 requires Council to establish an academic board to advise Council on matters relating to courses of study or training, awards, and other academic matters.

The Academic Board may exercise powers delegated to it by Council and the Vice-Chancellor under sections 285 and 295 of the Education and Training Act 2020.

The Academic Board is not a committee of Council, although for convenience it is deemed to be one for the purposes of receiving and exercising delegated authority from Council.

The Academic Board is chaired by the Vice-Chancellor (*ex officio*). The membership, functions and powers of the Board are defined in the Academic Board statute and the Delegations Statute.

4.9 Vice-Chancellor

The Vice-Chancellor is the University's Chief Executive and as such is responsible for managing the academic and administrative affairs of the University. The Vice-Chancellor is the employer of all University staff. The Vice-Chancellor is *ex officio* a member of Council and of all committees of Council except the Human Resources committees.

One of the key functions of Council is to appoint, and then monitor the performance of, the Vice-Chancellor.

The Vice-Chancellor is the link that connects the University's governance (Council) and management functions. All Council authority conferred on management is delegated through the Vice-Chancellor so that the authority and accountability of management is considered to be the authority and accountability of the Vice-Chancellor so far as Council is concerned.

Between Council meetings the Chancellor maintains communication between Council and the Vice-Chancellor, expects to be kept informed by the Vice-Chancellor on all important matters, and is available to the Vice-Chancellor to provide counsel and advice where appropriate. Only decisions of Council acting as a body are binding on the Vice-Chancellor. Individual Council members, officers or committees should not give decisions or instructions to the Vice-Chancellor except in those instances where specific authorisation is given by Council.

Accountability of Vice-Chancellor to Council

The Vice-Chancellor is accountable to Council for management of the University. At each of its normal monthly meetings Council expects to receive from or through the Vice-Chancellor:

- Operational and other reports and proposals; and
- Such other information and assurances as Council considers necessary.

4.10 Secretary to Council

The Secretary to Council is responsible for ensuring that Council procedures are followed, that the applicable rules and regulations for the conduct of the affairs of Council are complied with and for all matters associated with the maintenance of Council or required for its efficient operation.

All Council members have access to the advice and services of the Secretary's office.

The role of the Secretary includes:

- Working closely with the Chancellor to manage Council's work programme and related meetings;
- Preparing, publishing and distributing Council and Council committee papers including agendas and minutes;
- Maintaining Council's register of interests and conflicts of interest;
- Preparing the Council section of the Annual Report;
- Ensuring Council related information on the University's website is current;
- Administering Council fees and expenses;
- Organising continuing professional development for Council;

Updated on 16 March 2023

- Managing elections and external appointments of Council members;
- Providing executive advice and support to the Chancellor (including for graduation, key events, communication, and other logistics);
- Liaising with TEC and the Minister's office on behalf of Council;
- Managing information requests from Council members to University staff through the Vice-Chancellor; and
- Being the key contact point for all matters relating to Council.

4.11 General Counsel

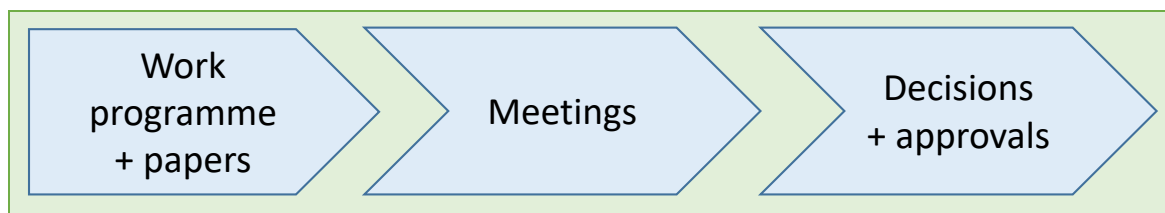
General Counsel is responsible for the provision of constitutional and legal advice. In relation to Council business this may include:

- Advice on interpretation and application of relevant legislation;
- Advice on appropriate procedure;
- Advice on the creation, interpretation and application of Council's own procedural documents including Standing Orders, Code of Conduct and Terms of Reference for committees, boards and advisory bodies; and
- Engaging external legal services when required.

Any request for, and provision of, legal advice should be directed through the Chancellor or, in relation to a committee, the chair of that committee.

5 COUNCIL PROCESSES AND PROCEDURES

This section sets out how Council operates.



Council takes a disciplined approach to performing its role, with emphasis on strategic issues and policy. Council members must always act within any limitations imposed by Council on its activities.

5.1 Annual work programme

Council works to a set timetable throughout the year. Council accomplishes its work through a series of Council meetings and Council committee meetings.

5.1.1 Council meetings

Council normally holds formal meetings at six-weekly intervals during standard business hours from approximately 9 am to 5.00 pm. Council may also hold additional meetings as the occasion requires.

Formal Council meetings and Council committee meetings are conducted in accordance with Council's Standing Orders. These may be amended from time to time by Council as Council sees fit, and they are also reviewed by the Secretary to Council and General Counsel on an annual basis to ensure that they remain current and relevant.

Members are expected to use their best endeavours to attend all Council meetings and to prepare thoroughly. Members are expected to participate fully, frankly and constructively in Council discussions and other activities and to bring the benefit of their particular knowledge, skills and experience to the Council table.

Council discussions are expected to be open and constructive, recognising that genuinely-held differences of opinion can, in such circumstances, bring greater clarity and lead to better decisions. The chair of the meeting will endeavour to seek a consensus in Council but may, if necessary, call for a vote.

Minutes are prepared for all formal Council and Committee meetings. These summarise the items considered and the decisions made.

Meetings open and close with Karakia. See appendix C for more information.

5.1.2 Council committee meetings

Council committee meetings are held in accordance with the agreed timetable and the terms of reference for each specific committee. Meetings of standing committees are publicly notified on the website. Minutes of committee meetings are reported back to Council by inclusion in the agenda for the next Council meeting.

5.1.3 Council workshops

From time to time Council holds a workshop to look at particular topics in more detail. Workshops are not formal meetings of Council and are therefore not open to the public. The chair of the workshop decides the extent to which the proceedings of workshops are recorded and reported back to Council.

5.1.4 Council performance evaluation

Council will assess its performance on an annual basis. This process may include obtaining input from external parties.

5.2 Items for Council consideration

5.2.1 Agenda

Council has sole authority over its agenda, and the Chancellor is responsible, in consultation with the Vice-Chancellor and the Secretary, for determining the agenda for each Council meeting. This is generally determined based on the annual work programme, matters arising from previous Council meetings and Council committees, and on new items put forward for consideration.

Any person may, through the Chancellor, request the addition of an item to the agenda.

At each ordinary meeting the interests register is updated as necessary and Council considers:

- A report from the Chancellor;
- Reports from Council committee chairs;
- A report from the Vice-Chancellor;
- A performance report (including financials and major projects)
- A Health and Safety report; and
- Reports on activities from other areas of the University's activities as appropriate.

The sequencing and the allocation of time to items is determined based on the strategic importance of the item and the range of other items that need to be considered at each meeting.

Each Council meeting has a public session and a public-excluded session. This is a critical part of agenda planning.

5.2.2 Council papers

Council papers (including formal notice of meeting and agenda) are distributed to Council members using Diligent Board books. Council papers are usually made available at least three calendar days before meetings. Late papers are only accepted where this has been agreed in advance by the Chancellor.

Papers are expected to use the standard template for Council and Committee papers. This template is available from the Secretary to Council.

5.3 Interactions with University staff

It is expected that from time to time Council members will need to interact with members of staff. While this is generally encouraged, as it enables Council collectively to obtain a broader understanding of how the University is operating, it is also important for Council members to understand that they do not have authority to direct staff to provide information or undertake other activities unless specifically authorised to do so by the Chancellor or Vice-Chancellor.

It is expected that all interactions between Council members and University staff will be conducted in an open and transparent manner to ensure there are no surprises. The Secretary to Council can facilitate interactions between Council and the appropriate University staff, keeping the Chancellor and Vice-Chancellor informed.

If University staff are approached directly by Council members, they are expected to advise their manager, who in turn may redirect the request to the Vice-Chancellor's Office.

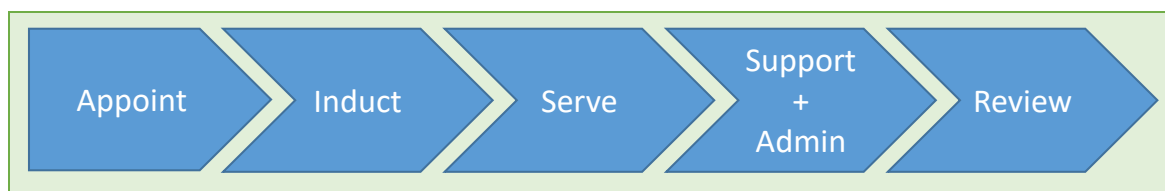
5.4 Dealing with disruptions by members of the public

If a Council meeting is disrupted by members of the public during the public section of a meeting (to the extent that reasonable debate by Council is prevented, or Council members feel threatened harassed or intimidated) then Council will manage the situation in accordance with the provisions of section 50 of the Local Government Official Information and Meetings Act 1987.

Updated on 16 March 2023

6 OTHER GUIDANCE FOR COUNCIL MEMBERS

This section addresses other topics relevant to Council members.



6.1 Induction

At the start of each year, and on any occasion when a new person joins Council, an induction programme is run for all new Council members. This is intended to ensure that all Council members have a good (and consistent) understanding of the University and the environment and markets in which it operates. As part of the programme, members receive essential Council and University information and meet key members of the management team.

Having a good understanding of the context, purpose, organisation and processes of Council and the University is vital for Council to be able to operate as a high-performing team.

The induction programme ensures that:

- New Council members are brought up to speed;
- Council as a whole understands the work programme for the year ahead; and
- Council understands its current mix of knowledge, skills, experience and diversity.

6.2 Individual roles and responsibilities

As well as attending all Council meetings and workshops, Council members are also expected to serve on one or more Council committees.

Council members are expected to keep themselves abreast of changes and trends in the University's environment and markets and in the economic, political, social and legal climate generally.

Council members are welcome and encouraged to attend graduation celebrations usually held in May and December.

Council members are expected to perform their individual duties under Schedule 11 section 10 of the Act in accordance with Council's Code of Conduct and in accordance with all relevant University statutes (such as the Conflicts of Interest Statute).

Council members must not act as spokesperson for, or make any public comment on behalf of, Council or the University unless specifically authorised to do so by the Chancellor or Vice-Chancellor.

Council members, as officers of the University, must also ensure that they exercise due diligence to ensure that the University complies with its duties and obligations under the Health and Safety at Work Act 2015.

6.3 Fees, allowances and travel costs

Council members may be paid fees in accordance with Schedule 11 section 17 of the Education and Training Act 2020. Actual out of pocket expenses (such as travel costs) may also be claimed.

Where travel on Council business is required, the University will make the travel arrangements and cover the cost. Travel must be approved in advance by the Chancellor.

6.4 Insurance

The University maintains a comprehensive portfolio of insurance policies. This section provides an overview of the main insurance policies relevant to Council members.

Updated on 16 March 2023

6.4.1 Directors & Officers

This policy covers both individual Council members as well as the University itself for claims made against Council members for wrongful acts in the discharge of their University duties. The policy covers both defence costs and settlements of claims.

6.4.2 Statutory Liability

This policy covers both individual Council members as well as the University itself for claims alleging unintentional breaches of New Zealand statutes. The policy covers both defence costs and penalties awarded against an insured (although there are some exceptions; for instance, fines following breaches of Health and Safety legislation cannot be insured).

6.4.3 Trustees Liability

This policy covers claims made against trustees in the discharge of their duties on behalf of a Trust (or fund). The policy covers defence costs, damages and judgements against trustees.

6.4.4 General requirements

Council members are required to complete a very brief declaration annually for the purposes of the renewal of the University's liability policies. The declaration typically asks whether the Council member has been involved in any companies that have been in receivership or liquidation and whether there has ever been a claim against him or her in the capacity as a Council member or a director, officer or senior employee of any entity.

All policies also require prompt notification of any circumstance which could give rise to a claim. A failure to do so may void the insurance cover. Such notifications are to be made in the first instance to Secretary to Council.

6.5 Independent professional advice

Any Council member is entitled to obtain independent professional advice relating to his or her responsibilities as a member. If a member considers such advice is necessary the member is expected to first discuss it with the Chancellor.

6.6 Information access and technology

6.6.1 Information access

Council members are given digital access to all Council papers and related material via Diligent Board books which ensures timely, effective and secure provision of Council information. This is the only University provided system that Council members are required to access as a Council member.

Council members are allowed access to the University's library.

Council members do not require (and are not provided with) University identity or access cards.

Council members who do not have access to suitable technology may make arrangements to borrow the necessary equipment for the duration of their term. Free WiFi is available on all University campuses.

6.6.2 Information security

Council members are expected to keep all information relating to Council and the University secure. If Council members have reason to believe that there may have been any loss of, or inappropriate access to, University information in their care, they should advise Secretary to Council as soon as possible.

6.7 Physical security on campus

Campus security can be contacted on 0800 842 8888

Updated on 16 March 2023

6.8 Self-evaluation

As part of Council's goal to be a high-performing Council, Council members are expected to periodically self-evaluate their performance, and to take any appropriate steps in response to the outcome of this evaluation.

6.9 Training and development

Council has a "boardWide" corporate membership of the IoD which provides all Council members full IoD membership benefits (except voting rights). Council expects that all Council members will attend basic governance training.

6.10 Declarations

After becoming a member of Council, and whenever circumstances change after that, Council members are required to complete a number of formal declarations. These include:

- Details for Register of Interests. These interests will be published in the Annual Report;
- Insurance declaration; and
- A declaration to confirm that:
 - The person is not disqualified from appointment under section 277 of the Education and Training Act 2020 or section 16 of the Charities Act 2005 (for example as an undischarged bankrupt); and
 - The person agrees to comply with Council's Standing Orders and Code of Conduct.

The Secretary to Council arranges the completion of these declarations.

6.11 Where to get more information

More information may be obtained from:

- Chancellor, Pro-Chancellor and Vice-Chancellor;
- Secretary to Council
- General Counsel; and
- The University's website and other websites (such as TEC, legislation.govt.nz, Ministry of Education, etc.)

Appendices

Appendix A – Other relevant publications and information

Document name	Publisher	Link
Resources for TEI councils	TEC	https://www.tec.govt.nz/teo/working-with-teos/tei/governance/resources-for-councils/
Strategic Plan	The University	https://www.wgtn.ac.nz/_data/assets/pdf_file/0005/1791824/strategic-plan-2020-2024.pdf
Investment Plan	The University	https://www.wgtn.ac.nz/about/governance/university-publications/investment-plan2/investment-plan.pdf
Annual Budget	The University	On board books resource centre
Annual Report	The University	https://www.wgtn.ac.nz/about/governance/university-publications/annual-report
Strategies, Statutes and Policies	The University	https://www.wgtn.ac.nz/about/governance/strategy
Detailed legislation	Parliamentary Counsel Office	http://www.legislation.govt.nz/

Updated on 16 March 2023

Appendix B – Additional papers provided to Council members only

The following information is available:

Document name	Description	
Meeting schedule	Schedule setting out the timetable of Council and committee meetings	Website
Work programme	Schedule setting out the particular topics to be considered by Council across the year	Each confidential board book
Council member contact list		Board books resource centre

Updated on 16 March 2023

Appendix C – Karakia

**CAPITAL THINKING.
GLOBALLY MINDED.**
MAI I TE IHO KI TE PAE

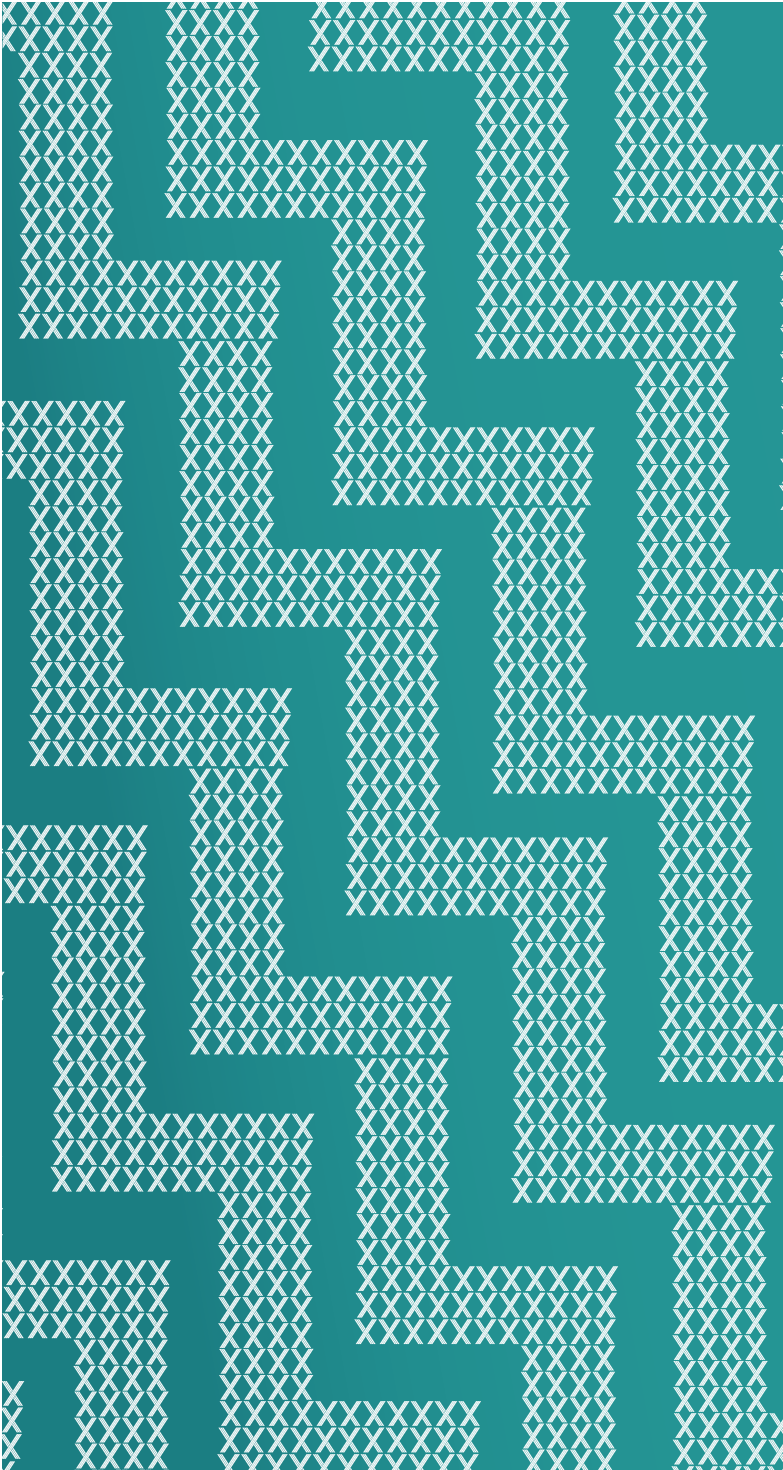


VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

Updated on 16 March 2023

TIKANGA MĀORI AT VICTORIA

NGĀ TIKANGA MĀORI KI TE WHARE
WĀNANGA O TE ŪPOKO O TE IKA A MĀUI
**MĀORI CUSTOMARY CONCEPTS AT
VICTORIA UNIVERSITY OF WELLINGTON**



INTRODUCTION

Kei ngā hoa mahi o Te Whare Wānanga o Te Ūpoko o te Ika a Māui, tēnā koutou katoa. Tēnā tātou e whai whakaaro ana ki ngā tikanga Māori i roto i ētahi āhuatanga o ā tātou mahi. Ahakoa he tīmatanga noa, he iti noa, he pounamu kē hai whakatairanga i ngā tikanga a kui mā, a koro mā.

Welcome to the *Tikanga Māori at Victoria* booklet. This text was compiled to help staff and other members of Victoria University of Wellington's community incorporate more tikanga Māori (Māori customs and protocols) into our university environment and culture.

While we have taken care to be as accurate as possible with the information contained in this booklet, it is only a starting point. There may be finer details or different protocols necessary for a range of Māori events and contexts not covered here. However, by engaging with the material in this booklet, you can be confident that you will be more prepared and informed to support Māori students, staff, events and activities on campus.

ACKNOWLEDGEMENTS

A number of people have contributed to the compilation of this booklet. In particular, we would like to thank Meremoana Potiki for her initial research, Te Ripowai Higgins for her insights and the team in Victoria's Communications and Marketing group for their work in editing, formatting and printing the booklets. Ngā mihi nunui ki a koutou.

WHY YOU SHOULD KNOW ABOUT TIKANGA MĀORI AT VICTORIA

There are many reasons for a booklet like this, from the cultural, to the political to the practical. Overall, however, the University's Vision Statement has affirmed that "Victoria will be imbued with distinctive qualities through its values and through the Treaty of Waitangi, mātauranga Māori and te reo Māori" (*Victoria University of Wellington Strategic Plan*, page 7).

The values referred to in that statement are *akoranga*, *whanaungatanga*, *whai mātauranga*, *kaitiakitanga*, *manaakitanga* and *rangatiratanga*. Each of these concepts requires an understanding and commitment to *tikanga* Māori.

Akoranga means teaching and place of learning. It is derived from the root word *ako*, which means both to teach and to learn, and recognises the reciprocal relationship of both processes.

Whanaungatanga is based on the root word *whānau* (extended family). It acknowledges the familial and close relationships and bonds that are formed through collective experiences that provide a sense of belonging.

Whai mātauranga comprises two words—*whai*, meaning to pursue, search or aim at, and *mātauranga*, meaning knowledge, wisdom and understanding. Together, they express a commitment to investigating and exploring ideas in order to create new and better understandings of old knowledge.

Kaitiakitanga is commonly translated as guardianship. Its root word is *tiaki*, which means to guard, care for and conserve. The prefix *kai* indicates 'the person who does the action' and, therefore, the meaning of *kaitiaki* becomes guardian or trustee.

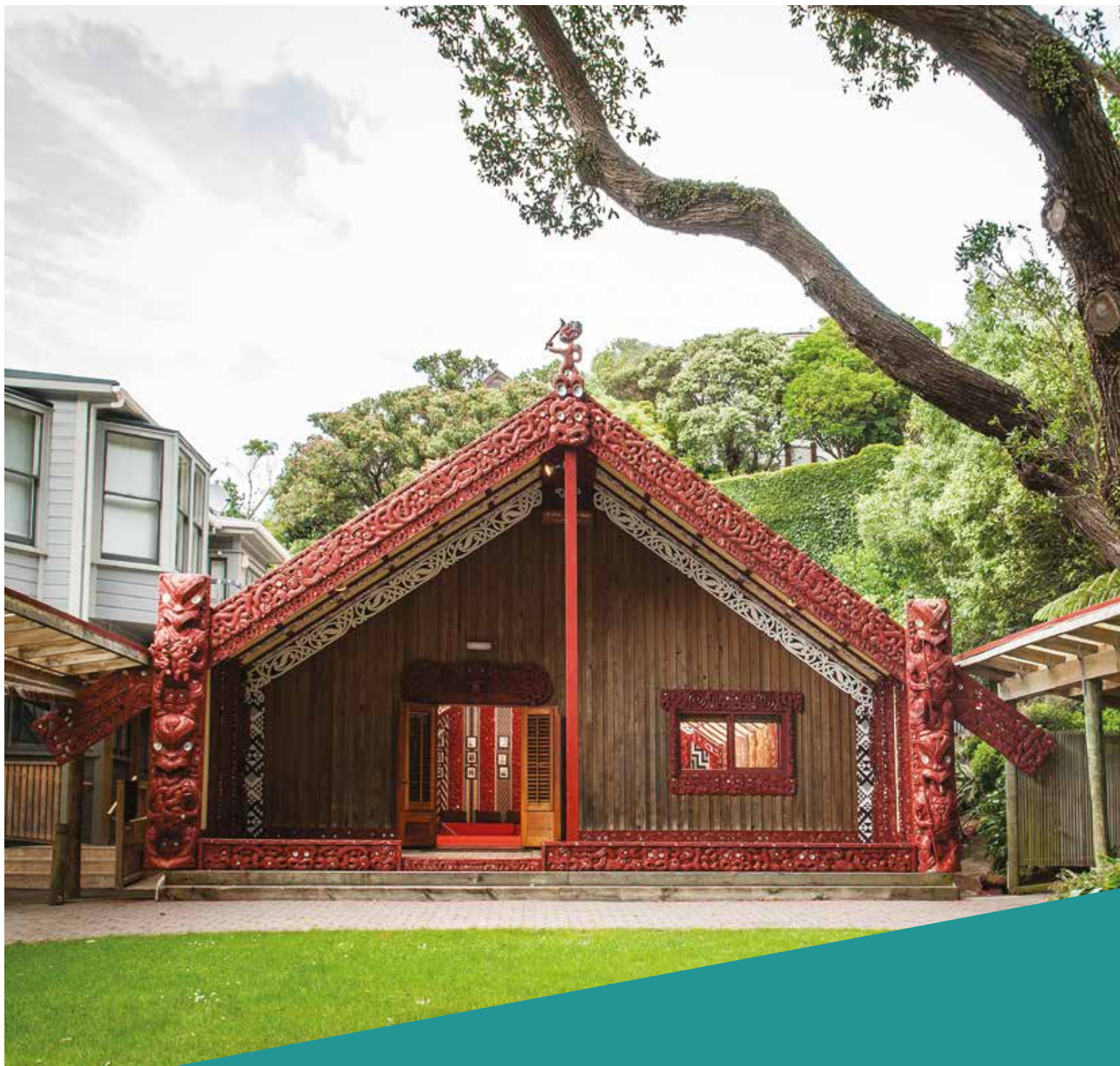
Manaakitanga conveys notions of hospitality, based on the compound word *manaaki*, which means to support and respect. It also encapsulates the root word *mana*, which translates as reputation, influence and authority. Thus, in Māori tradition, a person could enhance her or his *mana* by being generous and sharing with others.

Rangatiratanga is based on the root word *rangatira*, which means to be noble or chiefly. With the added 'tanga' suffix, it alludes to such English language concepts as sovereignty, autonomy and leadership.

By incorporating *tikanga* Māori into your academic practices, not only will you be helping to invoke each of these university values, but you will also be giving effect to Victoria's Treaty of Waitangi Statute (www.victoria.ac.nz/policy) along with many of our institution's other strategic documents and plans. Together, we can make Victoria a more inclusive place for Māori students and staff, and provide a more distinctive, place-based educational experience for all our students.



Tikanga Māori at Victoria 1



TE HERENGA WAKA MARAE

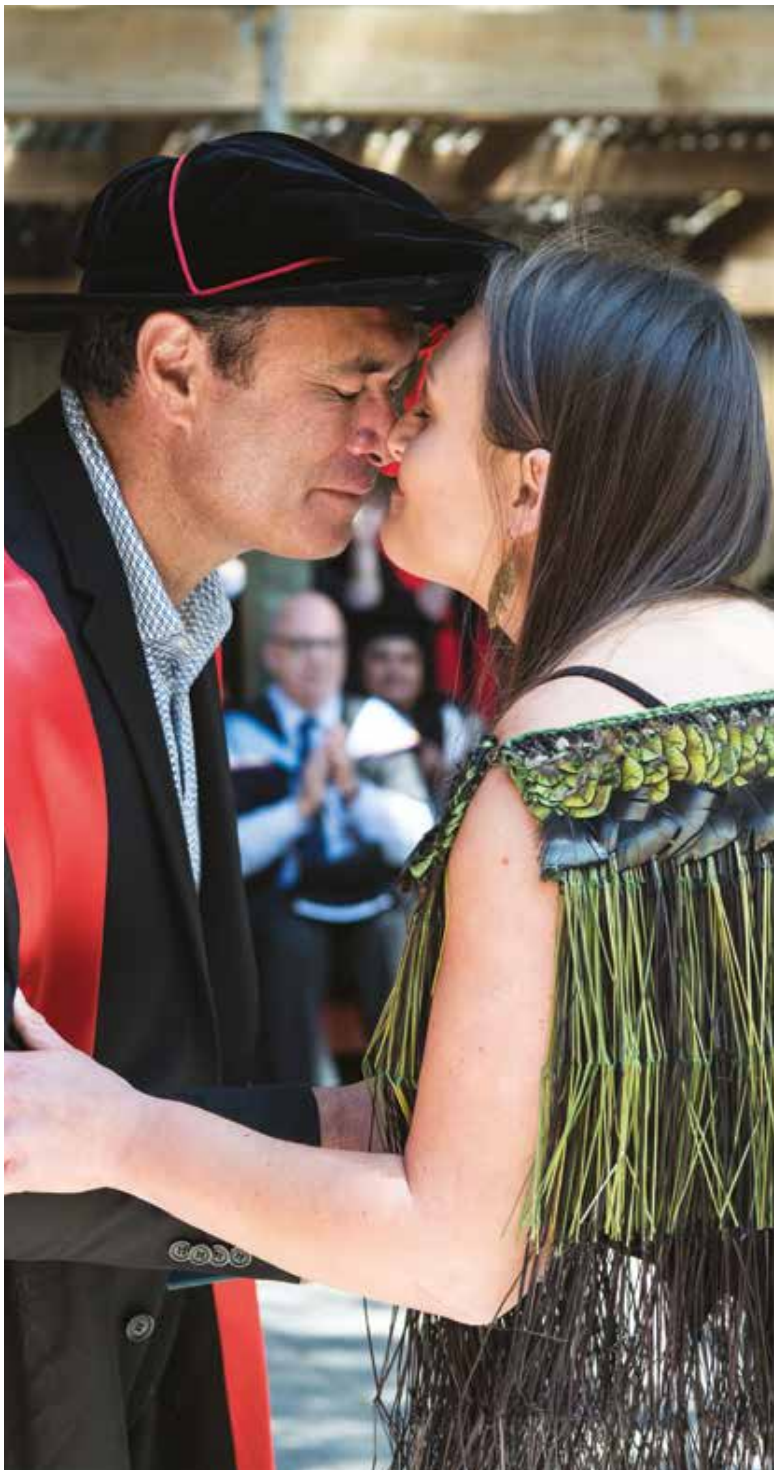
In 1980, Victoria established the first marae (Māori meeting house/ place) at a university. Te Herenga Waka marae was in a refurbished building on Kelburn Parade. A few years later, Professor Hirini Moko Mead, along with Dr Wiremu Parker and tohunga (cultural expert), Te Rangiāhuta Ruka Broughton, were instrumental in the construction of a newly carved meeting house, Te Tumu Herenga Waka, which was opened on 6 December 1986. Located next to the meeting house at 46 Kelburn Parade is the wharekai (dining room and kitchen) called Ngā Mokopuna.

Since that time, the marae complex has been well utilised for a range of Māori activities and events. Its primary purpose is to serve the learning and teaching needs of Victoria's students and staff. It is used for lectures, tutorials, noho marae (marae stay overs), assessments, orientations, meetings, wānanga (seminars and forums), conferences and debates. It is also used for a range of social and cultural gatherings such as kapa haka practices, student association gatherings, weddings, christenings and tangihanga (funerals). Highlights of the marae calendar are the hosting of Te Hui Whakapūmau, a Māori graduation celebration held in May, and a graduation ceremony held in December.

For more information about Te Herenga Waka marae or to contact marae staff, go to www.victoria.ac.nz/marae

FURTHER READING

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PŌHIRI

MĀORI RITUAL OF WELCOME

In traditional (pre-European) times, Māori developed a process to receive visitors that was designed to protect the hosts from attack and set an appropriate tone for the gathering. In contemporary times, the risk of confrontation has waned but Māori still take time to welcome guests formally and establish the purpose of their visit. This ritual, known as a pōhiri (or pōwhiri in some dialects), is routinely performed at the beginning of Māori events, meetings and celebrations. At Victoria, pōhiri are often held to welcome students and staff at the start of the academic year, to welcome new staff into senior leadership roles, to welcome international visitors, at the start of conferences held on campus and as part of graduation celebrations.

In the pōhiri, men and women have different, but complementary, roles. The pōhiri is performed outside, in front of the wharenui (meeting house) in the realm of the Māori atua (god) called Tūmatauenga. The stages of the welcome are prescribed to ensure the physical and spiritual safety of the participants. Despite a number of tribal and regional variations, the basic flow of the pōhiri is as on the following pages.



PREPARATION FOR THE PŌHIRI

As the manuhiri (visitors) assemble at the entrance of the marae (Māori community space), they should gather their thoughts for the pōhiri ahead. The speaker and/or leader of the group may recite a waerea (incantation) to prepare and protect the group. The group should arrange themselves to walk on the marae together, with their female elders towards the front, the remaining women and children gathered behind them and the men flanking the group and bringing up the rear.

At Te Herenga Waka marae, all formal pōhiri procedures are conducted entirely in te reo Māori (the Māori language). After the Māori cultural formalities are over, however, visitors may be invited to give speeches in other languages.

KARANGA

The first voices heard as part of the pōhiri are usually those of Māori women. First, a woman from the tangata whenua (host group) will call words of welcome (karanga), in the Māori language, to the visiting group. In reply, a woman from the manuhiri will reply. They will continue in their exchange of calls as the visiting group, led by the kaikaranga (female caller), enters the grounds of the marae and makes their way to the paepae (visitor seating area).

Generally, the karanga will include an exchange of greetings between the groups, the paying of respects to people, connected to either group, who have recently passed away and an acknowledgement of the purpose of the gathering. The karanga exchange will continue until the manuhiri have arrived at their seating area.

At Te Herenga Waka marae, the front row of the paepae is reserved for the male speakers and other male leaders within the group. For their protection, women and children in the group must sit behind the front row.

WHAIKŌRERO

The next phase of the pōhiri is an exchange of whaikōrero (speeches), delivered by men in each group. Traditionally, these speeches greet the other group, emphasise their shared relationships and acknowledge the purpose of the gathering. The order in which these speeches are delivered depends on the kawa (sacred protocols) observed by the marae. The two different types of speech-making kawa are pāeke and tāuutuutu. Pāeke refers to an exchange where the tangata whenua speakers deliver their speeches first and then the manuhiri deliver theirs. In contrast, tāuutuutu refers to a speaking order where the two sides alternate their speakers, starting and ending with a speaker from the tangata whenua.

The kawa of Te Herenga Waka is pāeke. In pāeke, all speakers from the tangata whenua speak before the manuhiri during whaikōrero. The first speaker is seated closest to the house, and the speaking order continues away from the house until all speakers have finished. The order then crosses to the manuhiri side. Here, the order is reversed, with the first speaker seated furthestmost from the house, and the last speaker situated closest to the marae. Done in this way, the mauri (life force) of the ceremony begins with, and is restored, to the wharenui at completion (Mead, 2003, page 16).

Whatever the kawa, holding the pōhiri outside means that it is in the realm of Tūmatauenga (the Māori god of war), speakers are welcome to use traditional Māori weapons and other adornments (such as tokotoko (walking sticks) and patu (clubs)) to enhance their oratory.

WAIATA

After each speaker, their group performs a waiata (song). This indicates the support of the group for the speaker and his speech. Different iwi (tribes) will often sing particular songs from their area. Groups should stand near their speaker to sing their waiata and then return to their seats as soon as it finishes.

KOHA

When the final speech from the manuhiri has finished, the speaker may place on the ground in front of him a koha (gift) for the hosts. In pre-European times, the koha would have been produce or treasures specific to the manuhiri. Today, the koha is more likely to be in the form of cash. Koha is a practical response to sharing the cost of coming together, so people should consider what they bring as their contribution. Usually, the costs of events at Te Herenga Waka marae that involve Victoria University staff and/or students are covered by the University but it would be appropriate to give koha on some occasions, such as tangihanga (funerals).

HONGI

The next stage is for the two groups to come together for the hongi. This involves the manuhiri lining up and, one-by-one, pressing their noses together with the tangata whenua to symbolise the unity of the group. Today, this usually includes a handshake and often a kiss on the cheek too.

It is usually appropriate for everyone in the visiting group to be involved in the hongi. However, there are a number of situations when this might not be appropriate:

- If a visiting group is really large and it would take too long to hongi everyone, the people nearest the speakers may be called forward to hongi on behalf of their group.
- If any of the visitors are sick, it is best for them to stay seated rather than pass on any illness.
- If it is against the cultural or religious beliefs of any of the visitors to be in such close proximity with another person, it is best for the specific members of the visiting group to remain in their seats during the hongi. No offence will be taken.

KAI

A shared kai (food) marks the final formal stage of the pōhiri. Māori believe that the participants in a pōhiri move into a heightened state of tapu (sacredness) and that this sacred state is removed by eating food. Food is not eaten inside the wharenuī. Instead, the people move into the wharekai (dining room) next to the wharenuī for the meal.

VARIATIONS AND ADDITIONAL ELEMENTS

There are other stages or variations that may occur as part of the pōhiri:

- For particularly auspicious pōhiri, a wero (challenge) may be performed. This involves one or more Māori males approaching the manuhiri at the beginning of the pōhiri with a taki (dart) or something similar. The idea is to test the visiting group to see if they come in peace, or not.
- Some iwi (tribes) conduct their pōhiri in a different order. For example, the Te Atiawa and Taranaki people will hongī with their visitors before the speeches begin. This links to the passive resistance movement that evolved in Parihaka, a Taranaki settlement, in the late 1800s, and acknowledges the philosophy of their charismatic leaders, Te Whiti o Rongomai and Tohu Kākahi.
- Some tribes have a tradition of women delivering whaikōrero as part of the pōhiri. However, when Te Herenga Waka marae's protocols were established, it was decided to emulate the more common practice of women performing the karanga and men performing the whaikōrero.

MIHI WHAKATAU

Sometimes, the manuhiri may be welcomed inside the whareniui. This is generally called a mihi whakatau.

The rules of a mihi whakatau are slightly different from an outdoor pōhiri. For example, it begins with a karakia (prayer) to set the tone. Also, speakers are not allowed to use ceremonial weapons inside the house as it is considered to be the realm of Rongomātāne (the Māori god of peace). In addition, the places for the manuhiri and tangata whenua to sit are reversed from their outside locations.

Mihi whakatau can also be conducted in places other than a marae. For example, government departments, schools and community groups may decide it is more appropriate to host a mihi whakatau to welcome visitors.

At Te Herenga Waka marae, a mihi whakatau is sometimes held instead of a pōhiri. This means that the manuhiri sit inside, on the right-hand side of the whareniui. The kawa of the marae is still followed though, and the formalities are still conducted in te reo Māori.

FURTHER READING

Higgins, R., & Moorfield, J., 2003. 'Ngā Tikanga o te Marae'. In Ka'ai, T., Reilly, M., Moorfield, J., & Moseley, S., *Ki te Whaiao: Introduction to Māori society and culture*. Auckland: Pearson Longman, pp. 73–84.

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Salmond, A., 2009. *Hui: A story of Māori ceremonial gatherings*. 3rd edition. North Shore: Raupo.

Tauroa, H., & Tauroa, P., 1986. *Te Marae: A guide to customs and protocol*. Auckland: Reed Methuen.



KARAKIA AND WAIATA

FURTHER READING

For lyrics and sound files of popular Māori songs, go to www.folksong.org.nz/waiata.html

For more about Māori spiritual beliefs, go to www.nzetc.victoria.ac.nz/tm/scholarly/tei-corpus-ElsdonBest.html

KARAKIA

There are many situations at Victoria where it may be appropriate to conduct a short karakia (prayer). A karakia can be said at the beginning or end of a meeting or gathering.

The karakia listed on the following pages are short, quite simple and suitable for most occasions.

This karakia was composed by Professor Rawinia Higgins and Dr Mike Ross. It can be used to start or close a meeting or event. It has no religious connotations so is suitable for any gathering.

Mauri oho
Mauri tū
Mauri ora ki a tātou
Haumi e, hui e, tāiki e!

*Awaken the spirit
Engage the spirit
The spirit of life amongst us
Be united in purpose!*

This is a more traditional karakia that calls on the elements to focus the people and ensure a successful gathering. It can be said at the beginning of an event or meeting.

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
Kia hī ake ana te atakura
He tio, he huka, he hau hū
Tīhei mauri ora!

*Cease the winds from the west
Cease the winds from the south
Let the breeze blow over the land
Let the breeze blow over the ocean
Let the red-tipped dawn come with a sharpened air
A touch of frost, a promise of a glorious day
Let there be life!*

This is another traditional Māori karakia but it is said at the end of an event to draw the gathering to a close.

Unuhia, unuhia,
Unuhia ki te uru tapu nui
Kia wātea, kia māmā te ngākau,
te tinana, te wairua i te ara takatā
Koia rā e Rongo, whakairia ake ki runga
Kia tina! Tina! Hui e! Tāiki e!

*Draw on, draw on,
Draw on the supreme sacredness
To clear, to free the heart,
the body and the spirit of mankind
Rongo, high above us
Draw together! Affirm!*

It is common Māori practice to say karakia before eating meals. The following is a karakia for kai that draws on Christian tradition.

E te Atua
Whakapainga ēnei kai
Hei oranga mō ō mātou tinana
Whāngaia hoki ō mātou wairua
ki te taro o te ora
Ko Ihu Karaiti tō mātou Ariki
Ake, ake, ake
Amine

*Lord God
Bless this food
For the goodness of our bodies
Feeding our spiritual needs
also with the bread of life
Jesus Christ, our Lord
Forever and ever
Amen*

This karakia is another that can be used to bless food before eating. It is more traditional in style and has no Christian connotations.

Nau mai e ngā hua

o te wao

o te ngākina

o te wai tai

o te wai Māori

Nā Tāne

Nā Rongo

Nā Tangaroa

Nā Maru

Ko Ranginui e tū iho nei

Ko Papatūānuku e takoto nei

Tūturu whakamaua

Kia tina! Tina! Hui e! Tāiki e!

Welcome the gifts of food

from the sacred forests

from the cultivated gardens

from the sea

from the fresh waters

The food of Tāne

of Rongo

of Tangaroa

of Maru

I acknowledge Ranginui who is above me

Papatuanuku who lies beneath me

Let this be my commitment to all!

Draw together! Affirm!

WAIATA

There are many situations where it may be appropriate to perform a waiata (song). A waiata may be sung in support of a speaker or to create a sense of group unity.

These three waiata are short, simple and suitable for most occasions. Sound recordings of all three are available online.

Māku rā pea

Māku rā pea

I will perhaps

Māku rā pea

I will perhaps

Māku koe e awhi e

I will help you

Ki te ara, ara tupu

Upon the pathway, of progress

Māku koe e awhi e

I will indeed help you

E tū kahikatea—Nā Hirini Melbourne

E tū kahikatea

Stand like the kahikatea [tree]

Hei whakapae ururoa

To brave the storms

Awhi mai, awhi atu

Embrace and receive

Tātou, tātou e

We are one together

Mā wai ra—Nā Henare Te Owai

Mā wai ra

Who will stand

e taurima

to deliver

te marae i waho nei?

on the marae now?

Mā te tika

Let it be justice

Mā te pono

Let it be truth

me te aroha e

and let it be love

This waiata was composed by Te Rangiāhuta Ruka Broughton shortly before his passing in 1986, just a few months before Te Tumu Herenga Waka was opened. The waiata is about his ill health, which is said to have been the utu (sacrifice) for the building of the wharenui. The waiata urges students and staff members who enter the wharenui to uplift each other, to think critically and to engage in higher learning. This waiata is performed by the tangata whenua during most pōhiri at Te Herenga Waka marae. It is important to note that this waiata is sung only by the tangata whenua of the marae, and is not appropriate for anyone coming on to Te Herenga Waka as manuhiri.

A recording of this waiata is available from the Language Learning Centre at Victoria. Victoria staff, students or alumni who would like an electronic copy of the sound recording can email ako@vuw.ac.nz and it will be emailed.

Kāore taku raru—Nā Te Rangiāhuta Ruka Broughton

Kāore taku raru te āta mōhiotia
i ngā rau rangi nei.
Ko ngā ngaru kai waka
i te au a Tāne.
Pākia mai rā
e ngā pōtiki a Rakamamao
e hūhū rā he hiku taniwha pea ngē
kei te aukume,
kei te auna,
kei te aukaha
te tau a Whiro.
E tū e hine mā, e tama mā,
whakaarahia ake ngā poupou
o tō whare
o Te Herenga Waka
me tōna tāhuhu.
Ko te pātaka kai iringa hoki
o te kupu o te kōrero
a te kāhui kāhika
o ngā rā ki tua.
Kia toka ia nei
te paepae tapu
kei ngā waha kākā nui a Tāne,
kei ngā manu tioriori
pari karangaranga o Rongomaraeroa.
Pūkana whakarunga
Pūkana whakararo
Ko Poutūterangi tonu
kei ngā huihuinga a Matariki
hei rāhiri mai i te ngahue tangata
Ka huri au ki te whare
mōwai rokiroki hai!

*My sickness is unresolved
these many days past.
It afflicts me like the canoe-eating waves
raging against Tāne.
Slapped
by the winds of Rakamamao,
that swishes like the tail of the taniwha
and creates a whirlpool,
an ever-deepening whirlpool,
that gathers strength
and causes Whiro to sing.
Arise young men and women,
raise the posts
of your house
Te Herenga Waka
and its ridgepole.
The storehouse from which suspends the world and history
of the towering assemblage
of past times.
Make strong
the sacred benches
of the speakers of Tāne,
of the singing birds
that reverberate
on the marae.
Stare fiercely above,
stare fiercely downwards.
'Tis Poutūterangi
of the gathering of Matariki
that welcomes the multitudes.
Thus I turn to the house
of infinite calm!*



GENERAL TIKANGA TIPS

Generally speaking, tikanga are Māori customary practices or behaviour. The concept is derived from the Māori word tika, which means 'right' or 'correct', so, in Māori terms, to act in accordance with tikanga is to behave in a way that is culturally proper or appropriate. The relationship Māori have with the different atua (gods) is reflected in the customs and rituals that make up tikanga Māori (Ka'ai et. al., 2004, page 13).

The basic principles underpinning the tikanga noted below are common throughout New Zealand. However, different iwi, hapū (sub-tribes) and marae often have their own variations. These guidelines relate to practices endorsed by Te Kawa a Māui / School of Māori Studies and are modelled at the University's Te Herenga Waka marae. They can be reflected and upheld on any Victoria University premises and in other situations.

HEAD (MĀHUNGA)

Māori regard the head as the most tapu (sacred) part of a person (Mead, 2003) and you should avoid touching someone's head unless invited.

FOOD (KAI)

There are many Māori rituals and practices relating to food. In a teaching and learning context, it is common for Māori to share food as a means of welcoming people, removing tapu, celebrating and further building rapport. However, when dealing with food, ensure it is not passed over anyone's head and that it is kept well away from hats and pillows. Food is not to be brought into classes held in the whareniui.

TABLES (TĒPU)

Avoid sitting on tables, particularly any with food on them or tables that are likely to have food on them at some point.

BAGS (PĒKE)

Avoid placing bags on tables. Instead, place them on a chair or on the floor.

PILLOWS (PERA)

Linked with the idea that heads are tapu, anything that relates to heads, like pillows, should be treated carefully. Do not sit on pillows or cushions.

HATS (PŌTAE)

Similarly, hats need to be handled carefully. Do not place hats on tables and, if possible, avoid wearing a hat during karakia.

SPEAKING (KŌRERO)

In a Māori context, it is considered rude for a person to enter and cross a room, or speak, while someone is addressing an audience. To avoid offence, either wait quietly by the door until a break in the dialogue or, when that is not appropriate, enter as discreetly as possible. Try to avoid walking directly in front of the speaker and, if you cannot avoid this, crouch down as you pass as a sign of respect.

FURTHER READING

Barlow, C., 1991. *Tikanga Whakaaro: Key concepts in Māori culture*. Auckland: Oxford University Press.

Mead, H.M., 2003. *Tikanga Māori: Living by Māori values*. Wellington: Huia Publishers.



TIKANGA AND RESEARCH

Increasingly in New Zealand, research activities and funding applications are expected to include a Māori dimension. If you are engaging in research, in whatever field or topic, it may help you to be aware of the following tikanga.

ETHICS

Any research conducted by Victoria's staff and students that involves human participants or human tissue or affects people's privacy, rights and freedoms, is subject to the Human Ethics Policy. The Human Ethics application process requires applicants to consider the following question: How does your research conform to the University's Treaty of Waitangi Statute? This question requires a full and thoughtful response. The Human Ethics Committee is not usually swayed by statements that the Treaty of Waitangi is 'not applicable' or 'not relevant' to the research project. In fact, the provision of such a response is likely to slow down the approval process of an application.

The Human Ethics application form also asks if you are specifically recruiting from particular groups. If you select 'Māori' from the list of options, you will need to explain the consultation you have undertaken with Māori. This can be challenging for researchers who have not formed research relationships with Māori groups before submitting their application. Researchers are strongly encouraged to engage with Māori groups as early as possible to establish relationships (and achieve the required ethical approval).

For further help in developing relationships with Māori people and groups, or for conducting Māori-related research, contact the Office of the Deputy Vice-Chancellor (Māori).

For more information about the Human Ethics application process, go to www.victoria.ac.nz/human-ethics

VISION MĀTAURANGA

Vision Mātauranga is a government policy designed to encourage research that draws on Māori knowledge, resources and people.

Since 2010, the goals of Vision Mātauranga have been integrated across all of the Ministry of Business, Innovation and Employment (MBIE) investment-priority areas. This means that in order to, for example, apply to the Endeavour Fund, you will need to demonstrate how your research will give effect to Vision Mātauranga. The Vision Mātauranga framework is even applied beyond MBIE. For example, the Marsden Fund, which is administered by the Royal Society of New Zealand, also requires applicants to consider the Vision Mātauranga policy in the development of their proposals.

For more information about Māori research at Victoria, go to www.victoria.ac.nz/maori-research

FURTHER READING

Health Research Council of New Zealand, 2010. *Guidelines for Researchers on Health Research Involving Māori*. Available at www.hrc.govt.nz

Ministry of Research Science and Technology, 2007. *Vision Mātauranga*. Available at www.mbie.govt.nz/info-services/science-innovation/pdf-library/vm-booklet.pdf

Pihama, L., Cram, F., & Walker, S., 2002. Creating methodological space: A literature review of kaupapa Māori research. *Canadian Journal of Native Education*, 26(1), p. 30.

TIKANGA AND TEACHING

There are many ways to incorporate tikanga Māori into the classroom. The key to the effective use of Māori content is the way that the content is delivered. We know from ample research that the demeanour and enthusiasm of the lecturer affects the way students engage with a course. Similarly, it stands to reason that the way lecturers and tutors approach the delivery of Māori course content will impact on how positively the students receive it.

If you are new to teaching with, or about, Māori cultural practices, you could start by inviting a Māori guest lecturer into your course, or co-teaching with them. Another useful way to introduce Māori ideas is by engaging in comparative analysis, either in a lecture, tutorial or an assignment.

Another example is to model the concept of manaakitanga (hospitality). You could do this not just as a topic of study but as a means to acknowledge the contribution of others; for example, in the way that guest lecturers are greeted and thanked by the class or how you demonstrate your gratitude for student contributions.

Other tikanga Māori that you could model or advocate in your courses include such things as sharing kai, not sitting on tables, having mihihi (introductions) at the beginning of the course and ending the course with a poroporoaki (an opportunity for students to farewell and thank each other).



MĀORI REPRESENTATION AND SUPPORT

There are a number of Māori entities at Victoria as well as support for people interested in developing their Māori cultural competence.

OFFICE OF THE DEPUTY VICE-CHANCELLOR (MĀORI)

The Office of the Deputy Vice-Chancellor (Māori) is responsible for leadership and oversight of all things Māori at Victoria. It is led by Professor Rawinia Higgins (Ngāi Tūhoe), who was appointed to the role of Te Tumu Ahurei / Deputy Vice-Chancellor (Māori) in July 2016. Professor Higgins is ably backed by an administrative team that provides her with policy, strategy, liaison and operational support.

A key priority of the Office is the realisation of its strategic outcomes framework, *Mai i te Iho ki te Pae* (go to www.victoria.ac.nz/outcomes-framework). This document aims to more effectively link Victoria's Māori-related activities with our Māori-related outcomes. Every staff member at Victoria is encouraged to engage with this document and contribute to the fulfilment of its goals.

TOIHUAREWA

Toihuarewa is a subcommittee of the Academic Board and a vehicle for Māori academic issues at Victoria. Toihuarewa is also a tangible form of the University's commitment to the Treaty of Waitangi. The Deputy Vice-Chancellor (Māori) is the convener of Toihuarewa.

Toihuarewa members provide Māori representation on a number of university committees, including the:

- Academic Board
- Academic Committee
- Equity and Diversity Committee
- Faculty of Graduate Research
- Human Ethics Committee
- Learning and Teaching Committee / Te Maruako
- Research Evaluation Committee
- Student Experience Committee
- University Research Committee.

In addition, Toihuarewa members are regular participants in university reviews, academic audits, faculty committees, school committees and programme committees.

Toihuarewa meets monthly. To be part of a Toihuarewa meeting, for example, to discuss a Māori-related project or issue, contact the Office of the Deputy Vice-Chancellor (Māori).

To talk to a Toihuarewa representative about learning and teaching or research matters, contact the Assistant Vice-Chancellor (Mātauranga Māori) via ako@vuw.ac.nz or the Office of the Deputy Vice-Chancellor (Māori) at tumu.ahurei@vuw.ac.nz

TE HAUHIKU

Te Hauhiku is the representative body for Māori professional staff at Victoria. The group has evolved somewhat organically; however, its purpose is to support Māori professional staff and engage with issues that relate to Māori professional staff activities.

Te Hauhiku meets monthly. To be part of a Te Hauhiku meeting, for example, to discuss a Māori professional staff-related project or issue, contact the Office of the Deputy Vice-Chancellor (Māori).

TE HĀPAI PROGRAMME

Te Hāpai is a staff development programme designed to increase the understanding, and use of, Māori culture, language and the Treaty of Waitangi within the University.

The courses are coordinated by Victoria's Human Resources team, with the support of the Office of the Deputy Vice-Chancellor (Māori). Courses include an introduction to te reo Māori, an introduction to tikanga Māori and an introduction to the Treaty of Waitangi. All three courses are designed specifically for the Victoria context and include discussion and experiential learning.

To find out more about the programme and to enrol, go to www.victoria.ac.nz/te-hapai

FEEDBACK ON COURSE OR QUALIFICATION PROPOSALS

At Victoria, most proposals for new or amended courses or qualifications require a statement about how they will demonstrate the University's commitment to the principles of the Treaty of Waitangi. It is an opportunity to reflect on how well the course or qualification can create meaningful outcomes for Māori students. Proposers should refer to the *Māori Strategic Outcomes Framework / Mai i te Iho ki te Pae* (www.victoria.ac.nz/outcomes-framework) and indicate how the proposal will align with the Framework. For example, how will Māori concepts and examples be taught? Are Māori staff likely to be involved in an advisory, teaching or research capacity, and if so, who will they be? What opportunities are there for Māori research associated with the proposal?

For advice on incorporating Māori research, tikanga, perspectives and examples into courses and programmes and to find out about the *Māori Strategic Outcomes Framework / Mai i te Iho ki te Pae*, contact the Office of the Deputy Vice-Chancellor (Māori) or email ako@vuw.ac.nz or tumu.ahurei@vuw.ac.nz

FREQUENTLY ASKED QUESTIONS

This booklet is a basic introduction to tikanga Māori at Victoria, so will not address every question readers may have. Below are a few common and/or important questions that are often asked and have not been addressed earlier in this booklet.

Q When can I come to a marae?

A The first time you visit a marae you should be welcomed at a pōhiri. When this is over, you are considered part of the marae community and you can generally return to the marae at your leisure.

At Victoria University of Wellington, we host a mass pōhiri at the start of each year to welcome new students and staff. This means that, even if you did not attend the pōhiri in person, you were symbolically welcomed and so you are able to attend classes and other events at the marae without the need for another pōhiri.

Q Why are the women seated behind the men at the pōhiri?

A When a man conducts his whaikōrero on the marae ātea (the outside area in front of the marae) he is entering into the spiritual realm of Tūmataunga. As women are revered in Māori society for their ability to give life, Māori are conscious not to expose women to threats that might be made on the marae and may affect subsequent generations (Ka'ai et al., 2004).

Q I am not cisgendered, so where should I sit during the pōhiri?

A The overall point of the pōhiri at Te Herenga Waka marae is to welcome people so that they can become part of the community and have a positive and successful learning experience. The practice at Te Herenga Waka marae is for people to participate in the pōhiri in a way that is appropriate for their personal identity, without overtly transgressing the kawa of the marae. So, for example, a person who was born a biological male but who identifies as female can sit with the women during the pōhiri. Similarly, a person who was born a biological female but who identifies as male can sit with the men.

Q Why do we take off our shoes before entering the wharenuī?

A The wharenuī is considered to symbolically represent a Māori ancestor. It is a mark of respect for people to remove their shoes before entering the metaphorical body of the tipuna (ancestor). Others believe that dust and dirt from the marae ātea being the realm of Tūmataunga, should not be brought inside the wharenuī. Whatever the case, you should assume that you will need to remove your shoes when visiting a marae.

Q Can I eat food in the wharenuī?

A Generally speaking, food cannot be consumed inside the wharenuī at Te Herenga Waka marae. The only exceptions are water, which can be drunk to avoid dehydration, and medicine, which can be taken as required.

Q What is said in the whaikōrero?

A The structure of a whaikōrero is determined by the speaker but generally follows a set format:

- Whakaaraara
Tauparapara/tau
Mihi ki te marae and whare tipuna
Mihi mate
Mihi ora
Take
- Mōteatea, waiata and /or haka
- Forms of karakia
- Acknowledging the marae
Acknowledging ancestors
Acknowledging the living
Acknowledging the purpose of the meeting/pōhiri
Singing a traditional chant or waiata

REFERENCES

Ka'ai, T.M., Moorfield, J. C., Reilly, M.P.J., & Mosley, S. (Eds.), 2004. *Ki te Whaiao: An introduction to Māori culture and society*. Auckland: Pearson Education New Zealand Limited.

Mead, H.M., 2003. *Tikanga Māori, Living by Māori values*. Wellington: Huia Publishers.

Victoria University of Wellington, 2015. *Victoria University of Wellington Strategic Plan*. Available at www.victoria.ac.nz/strategic-plan



Capital thinking. Globally minded.

Te Tiriti o Waitangi Statute

1. Purpose

- a) The purpose of this Statute is to outline the principles adopted by Council to enact the University's obligations that derive from section 281(b) of the Education and Training Act 2020.
- b) As a university, we embrace the Treaty of Waitangi as one of our distinctive qualities. The principles, as articulated in this Statute, enable Victoria University of Wellington to realise opportunities under Te Tiriti o Waitangi/Treaty of Waitangi to further advance the University and contribute to the betterment of New Zealand society.

2. Application of Statute

- a) This Statute applies to staff members, students, and Council members of the University.

Statute Content

3. Principles

- a) The following principles have been drawn from Te Tiriti o Waitangi, New Zealand case law, Waitangi Tribunal reports, Crown policy documents, the University's governance documents, and mātauranga Māori.
- b) The principle of Kāwanatanga stems from Article One of Te Tiriti o Waitangi, which used Kāwanatanga to mean governance. In the context of the University, this means that the Council has an obligation to provide good governance for the University as a whole and to act reasonably and in good faith, including with its Māori staff, students and stakeholders.
- c) The principle of Rangatiratanga recognises Māori autonomy and self-determination, as guaranteed in Article Two of Te Tiriti o Waitangi. In the context of the University, it means encouraging senior Māori leadership roles and entities, spaces and events where tikanga Māori prevails, and engagement with and rights over te reo and mātauranga Māori.
- d) The principle of Options (Kōwhiringa) acknowledges Māori rights to pursue their own personal direction, whether that be in accordance with tikanga Māori or not. In the context of the University, this means that Māori staff and students have a choice about whether or not to access Māori specific processes, services or support within the University environment.
- e) The principle of Partnership (Mahi tahi) requires Māori and the Crown to work together for mutually beneficial outcomes. In the context of the University, this Principle underpins the integrity of the relationships formed between the University and its Māori stakeholders.
- f) The principle of Kaitiakitanga (Protection) ensures Māori rights and interests are actively protected through honourable conduct, fair processes, robust consultation and good decision-making. In the context of the University, this means actively protecting Māori student, staff and stakeholder rights and interests in relation to University activities.
- g) The principle of Participation (Whai wāhi) ensures that Māori are fully involved in all parts of New Zealand society. In the context of the University, it requires the University to ensure Māori

representation in key decision-making bodies and the involvement of Māori across all parts of the University.

- h) The principle of Equality (Rite tahi) focuses on providing an environment that supports equitable Māori outcomes. In the context of the University, it means actively working towards achieving equitable outcomes for Māori students and staff.
- i) The principle of Redress (Whakaoranga) provides for the effective resolution of Māori grievances. In the context of the University, this means actively addressing any inequities for Māori across the institution.

Related Documents and Information

4. Related Documents

[Education and Training Act 2020](#)

[Treaty of Waitangi](#)

5. Document Management and Control

Approver	Council
Approval Date	11 February 2019
Effective Date	11 February 2019
Last Modified	
Review Date	
Sponsor	Deputy Vice-Chancellor (Māori)
Contact Person	Deputy Vice-Chancellor (Māori) Ext: 5303

Standing Orders of Council

Introduction

These Standing Orders set out rules for meetings of Council and its committees. They incorporate and extend the rules set out in Schedule 11 sections 15 and 16 of the Education and Training Act 2020. They also incorporate key requirements of Part 7 of the Local Government Official Information and Meetings Act 1987 which apply to Council and its committees.

Interpretation

The Chancellor (or other member presiding) is responsible for ruling on any question about the interpretation or application of these Standing Orders and for deciding cases not otherwise covered.

Definitions

In these Standing Orders:

Chancellor means the Chairperson of Council

Council means the Council of the University

EA means the Education and Training Act 2020

LGOIMA means the Local Government Official Information and Meetings Act 1987

member presiding means the Chancellor, Pro-Chancellor or whoever is presiding at a meeting

Pro-Chancellor means the Deputy Chairperson of Council

Secretary means the Secretary to Council

University means Victoria University of Wellington

Vice-Chancellor means the Chief Executive of the University

Meetings

1. Ordinary meetings of Council will be held at such places and times as the Chancellor determines are necessary for the efficient performance of the functions of Council (EA Schedule 11 sections 15(1) and (2)).
2. The Chancellor may at any time of his/her own motion call a special meeting of Council.
3. If requested by written notice by at least three members of Council, the Chancellor must convene a special meeting (EA Schedule 11 section 16(3)).
4. If there is no Chancellor, or for any reason the Chancellor is not available, the Pro-Chancellor has the powers and duties of the Chancellor under orders 1, 2 and 3 (EA Schedule 11 section 16(4)).

Quorum

5. No business may be transacted at a Council meeting unless a majority of Council members are present (EA Schedule 11 section 16(7)). Business can be progressed by email between meetings but must be ratified at the next Council meeting.

Notice of meeting

6. Notice of every Council meeting must be sent to each member at a contact address they have provided (which may be an email address). The notice must be sent at least five or, in the case of email or other electronic format, three calendar days before the date of the meeting and must specify the business to be transacted.

7. If the Chancellor or a majority of Council believes that an urgent meeting is required, he or she or they may call a meeting on such period of notice as he or she determines (which may, in cases of emergency, be less than 24 hours). Notice of an urgent meeting may be given or sent by any form of communication (including telephone or email) to contact details held for the relevant Council member. In the absence or unavailability of the Chancellor, the Pro-Chancellor may exercise the Chancellor's powers under this clause.
8. Failure to send or receive a notice of meeting does not invalidate proceedings at that meeting.

Chancellor and Pro-Chancellor

9. The Council must elect one of its members to be the Chancellor, and another of its members to be the Pro-Chancellor (EA Schedule 11 section 15(1)). The election must be for a stated period, not exceeding the elected member's unexpired term of office as a member of Council (EA Schedule 11 section 15(3)).
10. A member of Council who is the Vice-Chancellor, a member of staff or a student enrolled at the University is not eligible for election as the Chancellor or Pro-Chancellor (EA Schedule 11 section 15(4)).
11. The Chancellor and Pro-Chancellor hold office for the period for which they are elected, but are eligible for re-election (EA Schedule 11 section 15(5)). If the term of office of the Chancellor or Pro-Chancellor expires before a successor is elected, he or she continues in office until a successor is elected (EA Schedule 11 section 15(6)).
12. The election process will be supervised by the Secretary, who will provide formal notice of the date of the election, receive nominations and, if there are two or more nominations for one office, conduct a secret ballot.
13. The Chancellor will preside at every Council meeting at which he or she is present (EA Schedule 11 section 16(8)).
14. If the Chancellor is not present at a Council meeting but the Pro-Chancellor is present, the Pro-Chancellor will preside (EA Schedule 11 section 16(9)).
15. If neither the Chancellor nor the Pro-Chancellor is present at a meeting, the members present will appoint one of their number to preside (EA Schedule 11 section 16(10)).
16. At any time during the meeting the member presiding may request any member present to take the chair temporarily as acting member presiding.

Attendance

17. A meeting of Council may be held either:
 - a) by a number of members who constitute a quorum being assembled together at the place, date, and time appointed for the meeting; or
 - b) where approved by the Chancellor (or Pro-Chancellor in the Chancellor's absence) by means of audio, or audio and visual, communication by which all members participating and constituting a quorum can simultaneously hear each other throughout the meeting.

Conflicts of interest

18. A member of Council who has an interest in a matter being considered or about to be considered, must, as soon as possible after the relevant facts have come to the member's knowledge, disclose the nature of the interest at a meeting of Council (EA Schedule 11 section 8(1)).
19. A disclosure under order 18 must be recorded in the minutes of the meeting and the member must not, unless Council decides otherwise:
 - (a) be present during any deliberation with respect to that matter; or
 - (b) take part in any decision with respect to that matter (EA Schedule 11 section 8(2)).

20. For the purposes of orders 18 and 19, a person has an interest in a matter if, and only if, the matter relates to the conditions of service of the person as Vice-Chancellor or a member of the staff of the University or the person has any other direct or indirect pecuniary interest in the matter (EA Schedule 11 section 8(3)).
21. The University's Conflict of Interest Statute (and any associated procedures) will apply to the identification, disclosure and management of a conflict of interest of a Council member to the extent consistent with these Standing Orders.

Voting

22. Every question before Council at a meeting will be decided by a majority of the votes cast on it by the members present (EA Schedule 11 section 16(11)).
23. At any meeting of Council the member presiding has a deliberative vote on every question and, on any question where the deliberative votes for and against are equal, also has a casting vote (EA Schedule 11 section 16(12)).
24. Voting will be by voices and the member presiding will declare the result of the voting. Unless a show of hands or secret ballot is called for, his/her declaration of the result will be final.
25. At any time before the member presiding declares the result of a vote, any member may request voting to be by show of hands or secret ballot.
 - (a) If a show of hands is requested, the member presiding will call for a show of hands and will declare the result.
 - (b) If a secret ballot is requested, the Secretary will conduct a secret ballot and will declare the result.
26. When a question is decided by a show of hands, any member may request each member's vote be recorded in the minutes. Unless any three members object, the Secretary will ensure they are recorded.
27. A member who has voted against a resolution, or has abstained from voting, may request that this fact be recorded in the minutes and, if requested, the Secretary must ensure it is recorded.

Business

28. The Chancellor, in conjunction with the Vice-Chancellor and Secretary, will decide the agenda for each Council meeting.
29. Matters put forward to Council should be appropriate for Council to consider in accordance with its statutory role.
30. Members of the University community or other persons who wish to put forward items for inclusion on the agenda of a Council meeting must notify the Secretary in writing at least two weeks prior to the meeting of Council. The decision on whether or not to include such items on the agenda will be made in accordance with order 28, having regard to order 29.
31. An item of business that is not on the agenda for a meeting of Council may be discussed at the meeting if it is a minor matter relating to the general business of Council. The member presiding must explain at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed. No resolution, decision or recommendation may be made in respect of such an item except to refer it to a subsequent meeting for further discussion (LGOIMA section 46A(7A)).
32. An item of business that is not on the agenda for a meeting of Council may be dealt with at the meeting if Council so resolves. The member presiding must explain at the meeting, at a time when it is open to the public, the reason why the item is not on the agenda and why discussion of the item cannot be delayed until a subsequent meeting (LGOIMA section 46A(7)).
33. At any special meeting of Council no business may be transacted other than the business specified in the notice of the meeting and reasonably incidental matters.

Procedures

34. The member presiding will have general control over the procedure to be followed at a meeting, and power to make binding rulings on the procedure to be followed.
35. Without limiting order 34, the member presiding may in his/her discretion at any stage of the meeting:
 - (a) impose speaking time limits on each member speaking on a matter; or
 - (b) rule that no member may speak more than once on a matter.

Admission of media and public

36. Media representatives and other members of the public may be admitted to Council meetings in accordance with the provisions of the Local Government Official Information and Meetings Act 1987 and may also be excluded from Council meetings in accordance with the provisions of that Act (LGOIMA sections 48 and 50).
37. A person who is not a Council member may be invited to speak at a Council meeting at the discretion of the member presiding.

Committees and delegation of powers

38. The Council may establish boards or other bodies within the University to give advice to Council (EA section 283(2)(j)).
39. The Council may appoint committees consisting of such persons, whether or not members of Council, as Council determines to exercise delegated powers under EA section 285 and 286 and such powers as are conferred on them by statutes made by Council. The Council may alter, discharge and reconstitute committees so appointed (EA section 238(4)).
40. The quorum of a board, advisory body or committee to which Council has delegated power will be a majority of the members unless the Terms of Reference for that board, advisory body or committee state otherwise.
41. The chairs of Council committees will be appointed annually by Council, on the recommendation of the Chancellor. This does not apply to the Academic Board or where otherwise provided in University statutes or law.
42. Boards, advisory bodies and committees of Council must operate under terms of reference approved by Council and in accordance with these Standing Orders, which will apply to them with all necessary changes. In the event of conflict between any terms of reference and these Standing Orders, the terms of reference will prevail, unless the Standing Orders reflect legal requirements.

Minutes

43. Accurate minutes must be kept of the proceedings of meetings of Council, and of any board, advisory body or committee. Minutes will be reasonably promptly circulated following the meeting to all members of the Council or relevant Committee. The next appropriate meeting will formally approve the minutes when they have been accepted as a true and correct record of proceedings.

Alteration of Standing Orders

44. Except where these Standing Orders embody statutory provisions, they may be amended by ordinary resolution passed at any meeting of Council. Notice of intention to propose an alteration of Standing Orders and of the terms of the proposed alteration must be included in the relevant notice of the meeting.

Suspension of Standing Orders

45. Standing Orders may be suspended, with the unanimous consent of the meeting, in regard to any item of business. The suspension will not apply to Standing Orders which reflect legal requirements.

Review of Standing Orders

46. Standing Orders will be reviewed on an annual basis.

Code of Conduct

Council of Victoria University of Wellington

Purpose of the Code

This Code sets out expected standards of conduct for Council members. It should be read in conjunction with applicable legislative requirements.

Code of Conduct for Council Members

When acting as a Council member in any circumstance, Council members must:

1. behave in a way that reflects and upholds the values of Victoria University as contained in the Strategic Plan;
2. comply with the individual duties in Schedule 11 section 10 of the Education and Training Act 2020 (set out below);
3. accept and support all Council decisions once made. Council operates under the principle of collective responsibility;
4. accept and, together with other Council members, ensure that Council can undertake its statutory responsibilities, duties and functions;
5. uphold the principles of being a good employer;
6. avoid, to the extent possible, any conflicts of interest. Where an interest in a matter being considered or about to be considered by Council arises, promptly disclose that interest in accordance with the Standing Orders;
7. not direct the actions of or raise concerns with individual members of University staff unless authorised to do so by the Chancellor or Vice-Chancellor.
8. not act as spokesperson for, or make any public comment on behalf of, Council or the University unless specifically authorised to do so by the Chancellor (in consultation with the Vice-Chancellor, where appropriate); and
9. be familiar with the operations of the University and the environment in which it operates.

Breach of Duties or the Code

A breach of any of the individual duties in Schedule 11 section 10 of the Education and Training Act 2020, or this Code of Conduct, may result in removal from office under sections 12 and 13 of the Act.

Schedule 11

10 Individual duties of council members

(1) A council member, when acting as a council member in any circumstances,—

(a) must—

- (i) act with honesty and integrity; and
- (ii) act in the interests of the institution as a whole; and
- (iii) act in a manner that promotes the performance of the functions characteristic of an institution of the kind to which the member belongs, and the duties of the council; and
- (iv) act in good faith, and not pursue the member's own interests at the expense of the council's interests; and

(b) must exercise the care, diligence, and skill that a reasonable person would exercise in the same circumstances, taking into account—

- (i) the nature of the institution; and
- (ii) the nature of the action; and
- (iii) the position of the person as a council member, and the nature of the responsibilities undertaken by the council member; and

(c) may not disclose any information to which subclause (3) applies to any person, or make use of, or act on, that information, except—

- (i) in the performance of the council's functions; or
- (ii) as required or permitted by law; or
- (iii) if the member has earlier been authorised to do so by the council; or
- (iv) if disclosing, making use of, or acting on it does not, or is unlikely to, prejudice the council or the institution; or
- (v) in complying with requirements for members to disclose interests.

(2) The fact that a council member was appointed by the council in accordance with a statute providing for the appointment of a member (or 2 or more members) to represent the interests of a stated institution or of people or institutions of a stated description does not limit or affect the council member's duty under subclause (1)(a)(ii) to act in the interests of the institution as a whole.

(3) This subclause applies to information that—

- (a) a council member has in their capacity as a council member; and
- (b) would not otherwise be available to the member.

(4) This clause does not apply to a member of [Te Pūkenga—New Zealand Institute of Skills and Technology's] council.

Audit and Risk Committee

Terms of reference

1 Introduction

The Audit and Risk Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

- 2.1 The purpose of the Committee is to assist Council to discharge its governance responsibilities in relation to oversight of strategic, financial and operational risk management, health and safety management, internal and external audit, statutory financial reporting and legislative compliance.

- 2.2 The scope of the Committee is outlined below.

2.3 Strategic and Operational Risk

- a) Risk management framework.
- b) Quarterly strategic & operational risk status reports.
- c) Disaster management and business continuity planning.
- d) Annual insurance plan.

2.4 Health and Safety

- a) Health & safety policy and management systems.
- b) Quarterly health & safety report.

2.5 External Audit

- a) Recommend appointment of external auditors, terms of reference and their remuneration.
- b) Annual external audit plan.
- c) External auditors report & opinions.
- d) Status of open audit items

2.6 Internal Audit

- a) Internal Audit Plan (to be approved by the Committee along with any subsequent changes to the Plan)
- b) Recommend appointment of internal auditors.
- c) Internal audit reports
- d) Status of open audit items

2.7 Statutory Financial Reporting

- a) Annual financial statements, accounting policies and annual report.

2.8 Legislative Compliance

- a) Legislative compliance policy.

- b) Annual legislative compliance status report.

2.9 Independence

In addition to the scope above, the Committee will assure the independence of the Audit function by:

- a) Reviewing and ratifying the appointment or dismissal of the Director, Safety Risk Assurance..
- b) Acting as an independent reporting channel for the external and internal audit functions to report any matters of concern which involve senior management and/or where senior management is conflicted.
- c) Considering any difficulties encountered in the work, and any restrictions placed on the scope of work or access to required information or personnel.

2.10 General

The Committee will maintain oversight of specific audit and risk issues and examine other matters as required by Council.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.
- 3.2 The Committee, through the Chair, is authorised by Council to investigate any activity within its terms of reference. All staff members will be directed to cooperate with any reasonable request.
- 3.3 The Committee, through the Chair, is authorised by Council to obtain outside legal or other independent professional advice and to arrange for the attendance of outside parties with relevant experience and expertise at meetings. General Counsel will be consulted before obtaining outside legal advice. These services will be funded from the Council cost centre. If the resulting expenditure will exceed the approved budget, then the Committee will need to consult with Council and obtain its approval at the next Council meeting.
- 3.4 Nothing in this terms of reference limits the responsibility and authority of the Vice-Chancellor to commission internal audits and reviews to be undertaken at any time. The Committee will be consulted or informed of any such audits as appropriate.

4 Membership

- 4.1 Unless Council decides otherwise the membership of the Committee will be as follows:
 - a) The Chancellor and/or the Pro-Chancellor;
 - b) Up to five other members of Council appointed by the Council each year on the recommendation of the Chancellor.
- 4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Vice-Chancellor and any staff or student members of the Committee will not be eligible for appointment as Committee Chair.

5 Meetings

- 5.1 The Committee will meet at least four times a year as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor, Pro-Chancellor or Committee Chair.
- 5.3 Meetings will be chaired by the Chair, or in their absence by another member of the Committee as decided by the members of the Committee present at the meeting.

- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 The Committee will maintain direct lines of communication with the Vice-Chancellor, the Director, Safety Risk Assurance and the external auditors.
- 6.2 The Director, Safety Risk Assurance and external auditors are encouraged to meet with the Chair of the Committee independent of University management.
- 6.3 The Committee may receive advice from external parties who have relevant expertise and experience.
- 6.4 In addition to provision of scheduled information and reports, the Vice-Chancellor is responsible for drawing to the Committee's attention any material matter that appears likely to create a significant risk for the University in relation to audit and risk matters.
- 6.5 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.
- 6.6 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on:	21 March 2016 by Council
These terms of reference take effect from:	21 March 2016
These terms of reference were amended on:	12 December 2016 by Council
	27 February 2017 by Council
	26 February 2018 by Council

9 Delegation by Council

In accordance with sections 285(1) and 286(1) of the Education and Training Act 2020, Council delegates to the Audit and Risk Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Finance Committee

Terms of reference

1 Introduction

The Finance Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

2.1 The purpose of the Committee is to assist Council to discharge its governance responsibilities in relation to financial planning, capital management and financial performance.

2.2 The Committee will review the areas listed below, provide feedback to management and to Council.

2.3 Financial planning

- a) Long term financial and capital plans to support the Strategic Plan.
- b) The business plan, budget and statutory Investment Plan.
- c) Business cases for major investments.

2.4 Capital management

- a) Treasury policy
- b) Funding strategy
- c) New funding facilities and/or transactions outside the Vice-Chancellor's delegated authority

2.5 Financial performance

- a) Periodic review of business performance¹ versus approved business plan
- b) Review of quarterly Treasury report

Note: The Audit & Risk Committee is responsible for reviewing the Annual Report and Financial Statements

3 Authority

3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

4.1 Unless Council decides otherwise the membership of the Committee will be as follows:

- a) The Chancellor and/or the Pro-Chancellor;
- b) The Vice-Chancellor; and
- c) Up to five other members of Council appointed by Council each year on the recommendation of the Chancellor.

¹ Includes performance versus budget

- 4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Vice-Chancellor and any staff or student members of the Committee will not be eligible for appointment as Committee Chair.

5 Meetings

- 5.1 The Committee will meet at least four times a year as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor, Pro-Chancellor or Committee Chair.
- 5.3 Meetings will be chaired by the Chair, or in his or her absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 In addition to provision of scheduled information and reports, the Vice-Chancellor is responsible for drawing to the Committee's attention any material matter that appears likely to create a significant risk for the University in relation to financial matters.
- 6.2 After each meeting of the Committee the Chair will report the Committee's findings and conclusions to Council.
- 6.3 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on:	21 March 2016 by Council
These terms of reference take effect from:	21 March 2016
These terms of reference were amended on:	12 December 2016 by Council
	27 February 2017 by Council
	26 February 2018 by Council

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Finance Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____



Te Aka Matua Kōmiti – Māori Advisory Committee

Terms of reference

1 Introduction

The Te Aka Matua Kōmiti – Māori Advisory Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

2.1 The purpose of Te Aka Matua is to assist Council discharge its governance responsibilities in relation to Māori and Te Tiriti o Waitangi.

2.3 In fulfilling this purpose, Te Aka Matua will provide **advice** to Council on:

- a. Understanding and applying Te Tiriti o Waitangi to support Council decisions, business and processes;
- b. The strategic direction of the University and its implications, opportunities and connections with Māori, including mana whenua;
- c. How the Council and its committees can reflect Council's commitment to Te Tiriti o Waitangi;
- d. Building Council's Māori capability so that all Council members are confident in their understanding of Te Tiriti o Waitangi, mātauranga Māori, te reo Māori and tikanga Māori and are aware of their relevance for Council business;
- e. Building and maintaining positive external relationships with iwi, and other Māori organisations and entities; and
- f. Any other matters consistent with the above responsibilities as requested from time to time by Council.

2.4 Te Aka Matua will also:

- g. Receive reports on a quarterly basis, from Māori student representatives on the Māori student experience;
- h. Receive reports on a quarterly basis, on topics including:
 - i. Māori student recruitment, retention and achievement;
 - ii. Māori human resource issues including staffing levels; and
 - iii. Engagement with kaupapa Māori.
- j. Undertake mātaitanga (deep probes) on specific Te Tiriti o Waitangi and Māori aspects of university activity, as identified by Te Aka Matua through its planning process, and approved by Council.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

- 4.1 Unless Council decides otherwise the core membership of the Committee will be as follows:
- a. The Chancellor;
 - b. The Pro-Chancellor;
 - c. The Vice-Chancellor;
 - d. The Deputy Vice-Chancellor (Māori);
 - e. The Assistant Vice-Chancellor (Mātauranga Māori);
 - f. Up to two other members of Council;
 - g. Two members - one member each from mana whenua iwi, Ngāti Toa and Taranaki Whānui, appointed by Council on the nomination of the relevant mana whenua iwi. Neither member shall be Council members and can be appointed for up to a four-year term;
 - h. Appointed by Council on the nomination of Ngāi Tauira:
 - i. At least two Ngāi Tauira Executive student members, for a term of at least one year and up to two years. At the time of appointment student members must be members of the Ngāi Tauira Executive but can remain on the Te Aka Matua committee beyond the conclusion of their term on the Ngāi Tauira Executive;
 - ii. One student representative who is not a member of the Ngāi Tauira Executive;
- 4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Vice Chancellor and any staff or student members of the Committee will not be eligible for appointment as the Committee Chair.

5 Meetings

- 5.1 The Committee will meet at least six times a year as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be a majority of the members of the Committee one of whom must be the Chancellor, Pro-Chancellor or Committee Chair.
- 5.3 Meetings will be chaired by the Chair, or in their absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information, explanations and who bring diverse perspectives and insights to inform its views and advice.
- 5.5 The Committee Chair will appoint a secretary to the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.

- 6.2 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on:	7 June 2016
These terms of reference take effect from:	7 June 2016
These terms of reference were amended by Council on:	26 February 2018
These terms of reference were amended by Council on:	26 March 2018
These terms of reference were amended by Council on:	29 October 2018
These terms of reference were amended by Council on:	10 October 2022

9. Delegation by Council

- 9.1 In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Te Aka Matua Kōmiti – Māori Advisory Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Victoria Honours Committee

Terms of reference

1 Introduction

The Victoria Honours Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

2.1 The purpose of the Committee is to:

- a) Recommend to Council, from time to time, criteria to be considered when proposing Honorary Degrees, Hunter Fellowships and Distinguished Alumni Awards;
- b) Recommend to the Academic Board and to Council the names of persons considered to be worthy of the conferment of an honorary degree, a Hunter Fellowship or a Distinguished Alumni Award, and the reasons for such recommendations in the context of the Honorary Degrees and Hunter Fellowships Statute and the Committee's current guidelines for such honours;
- c) Recommend to Council naming in accordance with the Victoria Naming Statute;
- d) Oversee the Chancellor's Lecture and the Chancellor's Dinner; and
- e) Recommend to Council, from time to time, the establishment of, and criteria for, any other honorary awards which the Council may wish to bestow.

3 Authority

3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

4.1 Unless Council decides otherwise the membership of the Committee will be as follows:

- a) The Chancellor;
- b) The Pro-Chancellor;
- c) The Vice-Chancellor;
- d) Two members of Council who are not members of the Academic Board;
- e) Two senior members of the academic staff appointed by Council on the nomination of the Chancellor for an initial term of four years, renewable once for a further four year term;
- f) Three members of the academic staff of different faculties appointed by Council on the nomination of the Academic Board for an initial term of four years, renewable once for a further four year term;
- g) One member, being a graduate, nominated by the Post Graduate Students' Association and appointed by Council for a term of two years.

4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee.

5 Meetings

- 5.1 The Committee will meet as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be a majority of the members of the Committee.
- 5.3 Meetings will be chaired by the Chair, or in his or her absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Secretary to Council will also be the Secretary of the Committee.
- 5.6 All proceedings under the Honorary Degrees and Hunter Fellowships Statute are confidential and taken in committee. A resolution of Council conferring an honorary degree or a Hunter fellowship is also taken in committee and remains confidential until the award is accepted.
- 5.7 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.
- 6.2 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on: 25 July 2016 by Council

These terms of reference were amended by Council on: 26 February 2018

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Victoria Honours Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Council People and Culture Committee

Terms of reference

1 Introduction

The People and Culture Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council.

2 Purpose and responsibilities

The Committee shall assist Council to meet its responsibilities to:

- establish key performance objectives for the Vice-Chancellor, evaluate the Vice-Chancellor's performance and undertake the Vice-Chancellor's annual remuneration review;
- review and support personal development priorities and programs for the Vice-Chancellor;
- develop a culture at the University which supports the delivery of its strategic priorities as they relate to people and culture;
- ensure the wellbeing, health and safety of staff and students;
- ensure the Vice-Chancellor, as the employer of staff, is discharging their responsibilities effectively and is building organisational performance and culture;
- provide advice and guidance in relation to key staff-related strategies, policies and priorities;
- review the approach to and feedback from formal staff engagement exercises;
- provide an environment in which staff and students can achieve to their full potential;
- ensure that equity, diversity and inclusion practices and priorities are being achieved;
- ensure there are effective succession plans in place for key personnel; and
- such other matters as may be referred to it by Council from time to time.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.
- 3.2 The Committee, through the Chair, is authorised by Council to investigate any activity within its terms of reference.

4 Membership

- 4.1 The membership of the Committee will be as follows:
 - a) The Chancellor (Chair)
 - b) The Pro-Chancellor

c) Up to two lay members of Council

- 4.2 The Committee Chair will be the Chancellor or such other member of the Committee appointed as Chair by the Council.

5 Meetings

- 5.1 The Committee will meet as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be two Members, one of whom must be the Chancellor or Pro-Chancellor.
- 5.3 Meetings will be chaired by the Chair or in their absence by another member of the Committee.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 The Committee will maintain direct lines of communication with the Council.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key Dates

- 8.1 These terms of reference were approved on: 14 February 2022 by Council
- These terms of reference take effect from: 14 February 2022

Council People and Culture Committee

Terms of reference

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the People and Culture Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Nominations Panel

Terms of reference

1 Introduction

The Nominations Panel is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council.

2 Purpose and responsibilities

- 2.1 The purpose of the Committee is to make recommendations to Council on its membership in accordance with the Council Membership Statute.
- 2.2 In particular, the Nominations Panel is responsible for:
- a) identifying and recommending to Council suitable candidates to fill Council vacancies as and when they arise;
 - b) ensuring that there is an appropriate mix of knowledge, skills, experience and diversity on Council so as to ensure the Council is capable of undertaking its responsibilities, duties and function; and
 - c) considering any other matters referred to the Panel by Council.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

- 4.1 The membership of the Committee will be as follows:
- a) The Chancellor (or the Pro-Chancellor where the person holding office as Chancellor is being considered for recommendation)
 - b) a senior member (Professor or Associate Professor) of the University's academic staff appointed by Council on the nomination of the Academic Board for a term of up to four years
 - c) a member of the University's professional staff appointed by Council for a term of up to four years
 - d) the President of the Victoria University of Wellington Students' Association (or nominee);
 - e) a person appointed by Council on the nomination of Te Aka Matua for a term of up to four years
 - f) the Vice-Chancellor;
 - g) up to 2 external members appointed by the Council for a term of up to four years
- 4.2 The Panel will be chaired by the Chancellor (or Pro-Chancellor if the person holding office as Chancellor is being considered for recommendation)

- 4.3 At least two members of the Panel must be graduates of the University.
- 4.4 None of the members of the Nominations Panel, other than the Chancellor (or Pro-Chancellor) and Vice Chancellor, may be members of Council.

5 Meetings

- 5.1 The Panel will meet when convened by the Chair or as requested by the Council.
- 5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor (or Pro-Chancellor).
- 5.3 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.4 The Chair will appoint a Secretary of the Panel in conjunction with the Secretary to Council.
- 5.5 The Standing Orders of Council will apply to any meetings of the Panel except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 The Committee will maintain direct lines of communication with the Council.

7 Review

- 7.1 The Panel will undertake a periodic review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on: 29 July 2019 by Council

These terms of reference take effect from: 29 July 2019

These terms of reference were amended and
approved by Council on: 23 March 2020

These terms of reference take effect from: 23 March 2020

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Nominations Panel all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____