



## COUNCIL

**Minutes of the Council Meeting held on Monday, 26 March 2018  
From 12.30 pm to 4.45 pm in the Council Chamber, Level 2, Hunter Building,  
Kelburn Campus**

**PRESENT:** Mr Neil Paviour-Smith (Chancellor)  
Mr John Allen  
Ms Robyn Bargh  
Professor Grant Guilford (Vice-Chancellor)  
Ms Traci Houpapa  
Associate Professor Kate Hunter  
Dr Carwyn Jones  
Mr Alan Judge  
Ms Lenihan-Ikin  
Ms Alexandria Mark  
Dr Farib Sos  
Dame Therese Walsh (Pro-Chancellor)  
Ms Caroline Ward (Secretary to Council)

**APOLOGIES:** Nil

**IN ATTENDANCE:** Ms Katherine Edmond, Associate Director, Communications and Marketing  
Professor Rawinia Higgins, Deputy Vice-Chancellor, Māori and Acting Deputy Vice-Chancellor, Engagement  
Mr Simon Johnson, General Counsel  
Professor Wendy Lerner, Provost  
Mr Mark Loveard, Chief Operating Officer  
Mr Les Montgomery, Chief Financial Officer  
Mr Phil O'Connell, Director, Safety Risk & Assurance  
Ms Madeleine Setchell, Director Communications, Marketing and Engagement  
Professor Steve Warburton, Assistant Vice-Chancellor, Digital Futures

### 18.30 WELCOME / APOLOGIES

- Noted:**
- 1 that the Chancellor welcomed everyone to the meeting.
  - 2 that Dame Therese Walsh advised that she needed to leave the meeting early at 2.45 pm.

### 18.31 DECLARATIONS AND DISCLOSURES OF INTERESTS

- Noted:**
- 1 that there were no disclosures of interest by a member of Council, by way of a general notice under the Education Act 1989 Section 175 and the Local Authorities (Members Interests) Act 1968.
  - 2 that the Disclosures of Interests Register was available at all times on the Resource Centre of Board books and circulated with material for all Council meetings.

- 3 that Ms Mark asked that her two disclosures be deleted as she had ceased involvement with UniQ Victoria University of Wellington and VUW Feminist Law at the conclusion of 2017.
- 4 that Ms Houpapa declared that she was talking with Victoria University about business modelling in her capacity as Chair of the Federation of Maori Authorities.
- 5 that the Chancellor reminded Council members to advise the Secretary to Council of any disclosures between meetings.

18.32

**MINUTES OF THE COUNCIL MEETING HELD ON  
26 FEBRUARY 2018**

- Received:** the Minutes of the Meeting of Council held on 26 February 2018.
- Noted:** that there were no matters arising.
- Resolved:** that the Minutes of the Meeting of Council held on 26 February 2018 be approved.

Paviour-Smith/Allen  
Carried  
180030

18.33

**FINANCIAL REPORT TO 28 FEBRUARY 2018**

- Received:** the Financial Report from the Chief Financial Officer to 28 February 2018 (VUWC 18/23).
- Noted:**
- 1 that the report was taken as read.
  - 2 that the result for the University Group excluding the Foundation for the month ended 28 February 2018 was a surplus of \$0.8m, \$4.5m favourable to budget.
- Resolved:** that the Financial report to 28 February 2018 be noted and approved.

Judge/Walsh  
Carried  
180031

18.34

**GRADUATES IN ABSENTIA – DEGREES TO BE GRANTED**

- Received:** the list of degrees, diplomas and certificates granted on 26 March 2018 (document VUWC 18/24).
- Resolved:**
- 1 that Council grants the degrees, diplomas and certificates in this University on those persons listed in document VUWC 18/24 and that their names be entered on the Roll of Graduates on 26 March 2018.
  - 2 that a motion of congratulations to the Graduates in Absentia was recorded.

Mark/Lenihan-Ikin  
Carried  
180032

18.35

### TE AKA MATUA COMMITTEE TERMS OF REFERENCE

**Received:** the revised Te Aka Matua Committee Terms of Reference showing tracked changes following review by the Committee at its meeting held on Monday, 5 March 2018.

**Noted:**

- 1 that the Treaty of Waitangi statute was currently under review and following consultation will come to a future Council meeting for approval.
- 2 that the Vice-Chancellor confirmed that there was a Komiti Pasifika which advises his office and that the Te Aka Matua Committee was focussed on matters Māori.

*Action:*

- 3 that the Assistant Vice-Chancellor (Pasifika) be invited to speak at an upcoming Council meeting to update Council on her area of responsibility.

*Action:*

- 4 that the words "assist Council" be added under clause 2.1 and that under clause 2.3 the Chair of the Committee was asked to add appropriate words to make it clear that matters such as recruitment, retention and are covered under management progress in achieving targets.

**Resolved:** that the Te Aka Matua Committee recommends to Council:

that the revised Terms of Reference, including the amendments above, be approved.

Paviour-Smith/Bargh

Carried

180033

18.36

### REPORT FROM THE CHANCELLOR

**Received:** an oral report from the Chancellor.

**Noted:** that since the last meeting of Council on 26 February 2018 the Chancellor:

- attended a briefing meeting with the Vice-Chancellor
- met with the TEU, Vice-Chancellor, Chair of Finance Committee and VUW management regarding the Living Wage
- chaired the Audit & Risk Committee meeting
- attended the Te Aka Matua Committee meeting
- met with the interview Panel to short list applicants for the Deputy Vice-Chancellor Engagement position
- chaired the Human Resources Committee meeting
- met with the Vice-Chancellor
- chaired the Honours Committee
- met with the Mayor, WCC Chief Executive and the Vice-Chancellor
- met with Professor Kate McGrath, the Vice-Chancellor and Alan Judge
- was a member of the panel for DVCE interviews
- met with Michael Ahie, Chancellor of Massey University for an informal discussion
- met with Marlon Drake, President VUWSA
- met with the Secretary to Council

- attended the NZ Initiative leaders' forum at which Grant Robertson and Simon Bridges spoke including their thoughts about tertiary education.

**Resolved:** that the Chancellor's report be noted.

Paviour-Smith/Bargh  
Carried  
180034

### 18.37 REPORT FROM THE VICE-CHANCELLOR

**Received:** a report from the Vice-Chancellor dated 20 March 2018 (document VUWC 18/26).

**Noted:**

- 1 that the report was taken as read.
- 2 that the Vice-Chancellor highlighted the following:
  - the University's contribution to the arts in Wellington through support for this year's Summer Shakespeare – *A Comedy of Errors* and the New Zealand Festival
  - the success of the recent Pacific Climate Change Conference
  - the research by Chris Bowden from the Faculty of Education into suicide bereavement in young NZ men had resulted in extensive media coverage.

**Resolved:** that the Vice-Chancellor's report be noted.

Paviour-Smith/Sos  
Carried  
180035

### 18.38 REPORTS FROM COMMITTEE CHAIRS

**Received:** the Minutes from the following meetings:

- Audit & Risk Committee Meeting, 5 March 2018
- Te Aka Matua Committee Meeting, 5 March 2018

**Resolved:** that the Minutes be noted.

Paviour-Smith/Allen  
Carried  
180036

### 18.39 FORTHCOMING EVENTS AND NEXT MEETING

**Received:** a Council Paper from the Secretary to Council dated 9 March 2018 listing Forthcoming Events (document VUWC 18/27).

**Noted:**

- 1 that the Chancellor encouraged Council members to attend May graduation ceremonies, parades and the CAPES launch event.
- 2 that the next meeting of Council will take place on Monday, 30 April 2018 starting at 12.00 noon with a light lunch in the Hunter Common Room. The formal meeting will commence at 12.30 pm in the Hunter Council Chamber.

**Resolved:** that the Council Paper on Forthcoming Events and the date and details for the next Council meeting on Monday, 30 April 2018 be noted.

Mark/Lenihan-Ikin  
Carried  
180037

18.40

**RATIFICATION OF 2017 ANNUAL REPORT**

**Received:** 1 a Council Paper from the Chancellor dated 19 March 2018 regarding the 2017 Annual Report (document VUWC 18/25).  
2 the final 2017 Annual report.  
3 the signed Council to Ernst Young representation letter.

**Noted:** 1 that the Chancellor brought this item forward from the confidential agenda.  
2 that at the Audit & Risk Committee meeting held on 5 March, management requested that Council approve, by circular resolution, the 2017 Annual report. The Audit & Risk Committee agreed to this request.  
3 that Council was asked to respond to the circular resolution by email, and by close of business on Wednesday, 7 March a unanimous response in favour was received.

**Resolved:** that Council ratify the circular resolution approved by email on Wednesday, 7 March 2018:

1. that the 2017 Annual Report and Financial statements be approved.
2. that the Chancellor and Vice-Chancellor be authorised to sign the 'Council to Ernst Young' representation letter.

Judge/Sos  
Carried  
180038

18.41

**RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC**

**Received:** a recommendation that certain items be taken with the public excluded (document VUWC 18/28).

**Resolved:** that the public be excluded from the meeting for the discussion of items 13-25 for the reasons and duration outlined in the recommendation, with the exception of such members of the management team as the Chancellor and the Vice-Chancellor may request to remain for the public excluded part of the agenda as they have knowledge relevant to particular issues to be discussed.

Paviour-Smith/Jones  
Carried  
180039