

Meeting of Council, Public - Order Paper and Documents (13/02/2023)

Public papers

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VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

MEETING OF
COUNCIL

ORDER PAPER AND DOCUMENTS

- PUBLIC -

MONDAY, 13 FEBRUARY 2023
COUNCIL CHAMBER, LEVEL 2,
HUNTER BUILDING



COUNCIL

Order paper for the meeting to be held in the
Council Chamber, Level 2, Hunter Building, Kelburn Campus and/or
via Zoom videoconference
at 9.00 am on Monday, 13 February 2023

PUBLIC BUSINESS

9.00 am	Karakia		<i>Chancellor</i>
	1. Welcome and Apologies		<i>Chancellor</i>
	2. Disclosure of Interests		<i>Chancellor</i>
	Procedural items		
9.10 am	3. Council Minutes, meeting held 28 November 2022		<i>Chancellor</i>
	Items for Noting		
	4. Report from the Chancellor	VUWC 23/01	<i>Chancellor</i>
	5. Report from the Vice-Chancellor	VUWC 23/02	<i>Vice-Chancellor</i>
	6. Financial report to 31 December 2022	VUWC 23/03	<i>CFO</i>
	7. Media and Social Media report	VUWC 23/04	<i>Vice-Chancellor</i>
	8. New Year Honours – 2023	VUWC 23/05	<i>Chancellor</i>
	9. Forthcoming Events and next Council meeting	VUWC 23/06	<i>Chancellor</i>
9.20 am	10. Pasifika quarterly report	VUWC 23/07	<i>AVC Pasifika</i>
	Items for Approval		
9.35 am	11. Conferment of Qualifications	VUWC 23/08	<i>Chancellor</i>
	12. Appointment of Council Member	VUWC 23/09	<i>Chancellor</i>
	13. Committee appointment	VUWC 23/10	<i>Chancellor</i>
	14. Appointment of Foundation Trustees	VUWC 23/11	<i>Chancellor</i>
9.40 am	15. Speaker Barbara McKerrow, Chief Executive, Wellington City Council	Oral report	<i>Chancellor</i>
10.15 am	16. Resolution to Exclude the Public	VUWC 23/12	<i>Chancellor</i>
	Adjourn for morning tea		
Attached	Governing Documents Council Manual, Standing Orders/Code of Conduct Te Tiriti o Waitangi Statute Committee Terms of Reference		

Karakia

Agenda Item 1

Welcome/Acknowledgements/Apologies

To:

- a) Welcome
- b) Acknowledge
- c) Note any apologies

To resolve: **that the apologies be sustained.**

Agenda Item 2

Disclosure of Interests

To receive: any declarations and disclosures of interest by members of Council.

To note:

- 1 that the Disclosures of Interest register is attached.
- 2 that the register is always available on the resource centre of board books.

To consider:

- 1 **declarations and conflicts of interest by Council Members.**
- 2 **whether a conflict of interest exists or is perceived to exist and, if so, how the matter should be managed.**

NAME	ENTITY	POSITION	START DATE (or entry date)	END DATE	UPDATED
John Allen	Be. Accessible Charitable Trust	Chair	June 2012		
	WellingtonNZ	Chief Executive	1 June 2020		
	Koi Tu, Centre for Informed Futures at Auckland University	Board Member	2 May 2020		
	Regional Skills Committee – Ministerial appointee	Member	July 2020		
	Wellington Uni-Professional	Director	August 2020		
	Creative HQ (Holding Co Wellington Regional Economic Development Agency Limited)	Director	June 2020		
	National Music Centre Collaborative Governance Group (CGG)	Non-voting Chair	July 2022		
	Victoria University of Wellington Foundation Board of Trustees	Trustee	January 2022		
Richard Arnold	Tertiary Education Union	Member	2001		
Brigitte Bönisch-Brednich	Nil				
Jaistone Finau	Trusthouse Foundation Porirua Regional Advisory Committee	Member	8/6/21		
	Tauira Pasifika	National President	1/1/21		
	Ministry of Foreign Affairs and Trade	Employee	28/11/22		
Pania Gray*	Kororā Consulting	Managing Director	August 2010	Ongoing	
	New Zealand Qualifications Authority	Deputy Chair	October 2021	Oct 2024	
	New Zealand Film Commission	Board Member	Feb 2020	Oct 2024	
	Education Services Limited	Board Member	July 2014	July 2024	
	Te Mātāwai Audit & Risk Committee	Independent Member	August 2019	Ongoing	
	Ministry of Health Risk & Assurance Committee	Independent Member	Nov 2021	June 2024	
	Te Wānanga o Raukawa	Part-time student	2021	Ongoing	
	Te Herenga Waka, son is a student in 2023		2020	2023	
Alan Judge	Aquatx Holdings Ltd	Chair/Shareholder	24/12/2008		
	Biotelliga Holdings Ltd	Shareholder	13/7/2017		
	The Dame Malvina Major Foundation	Trustee	28/3/2011		
	Habit Group Holdings Limited	Chair	31/12/18		
	Victoria University of Wellington Foundation Board of Trustees	Trustee	15/2/21		
	Maxwell Fernie Trust	Trustee	21/3/21		

NAME	ENTITY	POSITION	START DATE (or entry date)	END DATE	UPDATED
David McLean	Westpac NZ Ltd	Ex-CEO	2014		
	Bibi McLean Trustee Limited	Director	2019		
	Ian McLean Consultancy Services Limited	Shareholder	1999		
	NACEW	Member	2019		
	Kiwi Group Capital Ltd	Chair/Director	23.11.22		
	KiwiRail Holdings Ltd	Chair	1.10.22		
	NZ Railways Corporation	Chair	1.10.22		
Kelly Mitchell	Youth Movement Fund, Aotearoa	Committee member	1.2.22		
	Tertiary Education Union	Member	1.2.22		
Cath Nesus	Nesus & Associates	Director	Feb 2004		
Nic Smith	Queensland University of Technology	Adjunct Professor	1.9.2022		
	University of Auckland	Visiting Professor	24.3.2020		
	Victoria University of Wellington Foundation Board	Trustee	16.1.2023		
Maryan Street	KiwiRail Holdings Ltd	Director	7.7.22		
James Te Puni	Barnados NZ	Board Chairman	Nov 2015		
	Te Ahuru Mowai*	Kaiwhakahaere Matua/CEO	Mar 2020		
	<i>*Te Ahuru Mowai is involved in a research partnership with Te Herenga Waka funded by MBIE providing solar energy technology to 20 homes in Porirua</i>		Sep 2022		
	Waikanae Christian Holiday Park	Trustee	March 2021		
	Titahi Ltd	Director and Shareholder	March 2021		
	Switched On Group	Director	Nov 2021		

**Pania Gray to be appointed to Council on 13 February 2022*

Agenda Item 3

Council Minutes, Meeting held on 28 November 2022

To receive: the public Minutes of the Meeting of Council held on 28 November 2022.

To resolve: that the Minutes of the Meeting of Council held on 28 November 2022 be approved.



COUNCIL

**Minutes of the Council Meeting held on Monday, 28 November 2022
in the Council Chamber, Level 2, Hunter Building and via Zoom Videoconference
from 9.00 am to 3.45 pm**

PRESENT: Mr John Allen (Chancellor)
Professor Richard Arnold
Professor Brigitte Bönisch-Brednich
Mr Jaistone Finau
Ms Tiana Jakicevich
Mr Alan Judge
Mr David McLean
Ms Cath Nesus *via Zoom*
Hon Maryan Street (Pro-Chancellor)
Mr James Te Puni *via Zoom*
Professor Jennifer Windsor (Acting Vice-Chancellor)
Ms Caroline Ward (Secretary to Council)

APOLOGIES: Nil

IN ATTENDANCE: Ms Jackie Anderson, Acting General Counsel
Professor Dale Carnegie, Dean of Engineering
Mr Mark Daldorf, Director, People and Capability
Ms Katherine Edmond, Director, Communications
Professor Rawinia Higgins, Deputy Vice-Chancellor, Māori
Mr Andrew Jackson, Director, Strategic Projects
Mr Simon Johnson, Acting Chief Operating Officer
Professor Wendy Larner, Provost
Professor Sarah Leggott, Acting PVC, FHSS
Mr Blair McRae, Deputy Vice-Chancellor, Engagement
Professor Markus Melloh, Dean of Faculty of Health
Mr Les Montgomery, Chief Financial Officer
Mr Lincoln North, Project Manager *via Zoom*
Mr Phil O'Connell, Director, Safety, Risk & Assurance
Mr David Stevenson, Director Property Services
Ms Jessica Ye, 2023 VUWSA President-elect
Mr Ralph Zambrano, VUWSA President

INVITED SPEAKER: Mr Serge van Dam

22.202 WELCOME / ACKNOWLEDGEMENTS / APOLOGIES

Noted: 1 that Mr Allen warmly welcomed all to the meeting acknowledging that it was the final meeting for Professor Windsor in her capacity as Acting Vice-

Chancellor, and Ms Tiana Jakicevich, elected student representative (see also Minute 22.206).

2 that Ms Jakicevich led the Karakia

22.203 DECLARATIONS AND DISCLOSURE OF INTERESTS

Received: declarations and disclosure of interests by members of Council.

Noted: that the Interests Register will be updated to include Mr David McLean's appointment as Chair and Director of Kiwi Group Capital Ltd as at 23 November 2022.

Noted: that Council members were reminded to advise the Secretary to Council of any changes to their disclosure of interests listing between meetings.

22.204 COUNCIL MINUTES, MEETING HELD ON 10 OCTOBER 2022

Received: the public Minutes of the meeting of Council held on 10 October 2022.

Resolved: that the public Minutes of the meeting of Council held on 10 October 2022 be approved.

McLean/Finau
Carried
220177

22.205 ELECTION OF 2023 CHANCELLOR AND PRO-CHANCELLOR

Received: a Council paper from the Secretary to Council dated 22 November 2022 regarding the election of the Chancellor and Pro-Chancellor for 2023 (document VUWC 22/139).

Noted:

- 1 that an election had been held in accordance with the procedures set out in the Council manual.
- 2 that there was one nomination for Chancellor, Mr John Allen; and one nomination for Pro-Chancellor, Hon Maryan Street; therefore candidates for both positions are elected unopposed.
- 3 that Council was unanimous in supporting these nominations and congratulated and thanked Mr Allen and Hon Maryan Street for continuing as Chancellor and Pro-Chancellor in 2023.

Resolved:

- 1 that Mr John Allen be declared duly elected to the office of Chancellor for the period from 1 January 2023 to 31 December 2023;
- 2 that Hon Maryan Street be declared duly elected to the office of Pro-Chancellor for the period from 1 January 2023 to 31 December 2023.

Judge/McLean
Carried
220178

22.206 REPORT FROM THE CHANCELLOR

Received: a Council paper from the Chancellor, Mr John Allen, dated 22 November 2022 (document VUWC 22/140).

Noted:

- 1 that the report was taken as read.

- 2 that the work of departing Council member Tiana Jakicevich was recognised and applauded. The Chancellor acknowledged Tiana's significant contribution particularly in assisting Council in addressing issues such as colonisation, co-governance, and the position of Māori in the University community.
- 3 that today's meeting was also the final one for Acting Vice-Chancellor Professor Jennifer Windsor who commenced in the role in early March. Council recorded its appreciation of Professor Windsor's steadfast efforts and leadership whilst achieving her stated goal of building a bridge to the incoming Vice-Chancellor.
- 4 that the efforts of staff in presenting a budget that achieves a break-even position in 2023 were acknowledged, particularly given the challenging financial environment with lower-than-expected revenue, high inflation and ongoing impacts from COVID-19.
- 5 that the Chancellor expressed gratitude to those who have supported the University this year through philanthropy and bequests.
- 6 that the University continues its good faith bargaining with the Tertiary Education Union as part of the renewal of four collectives and it is hoped to achieve a settlement before Christmas.
- 7 that a large number of the University's community had attended the funeral of former Vice-Chancellor Pat Walsh's wife, Karen Roper. Among many special memories, Karen was remembered as a dedicated friend and supporter of the University.

Resolved: that the Chancellor's report be noted.

Arnold/Bönisch-Brednich
Carried
220179

22.207

REPORT FROM THE ACTING VICE-CHANCELLOR

Received: a report from the Acting Vice-Chancellor, Professor Jennifer Windsor, dated 17 November 2022 (document VUWC 22/141).

- Noted:**
- 1 that the report was taken as read.
 - 2 that the success of University researchers in annual awards and honours was commended. Particular mention was made of four recipients of Rutherford Discovery Fellowships and recipients of 2022 Te Aparangangi-Royal Society and Health Research Council Research Honours Aotearoa Awards.
 - 3 that the recent issue of Victorious, featuring the University's 125th Anniversary celebrations and achievements, had received an exceptionally positive reception from alumni and stakeholders.

Resolved: that the report from the Acting Vice-Chancellor be noted.

Jakicevich/Nesus
Carried
220180

22.208

FINANCIAL REPORT TO 31 OCTOBER 2022

Received: the Financial report to 31 October 2022 from the Chief Financial Officer, Mr Les Montgomery (document VUWC 22/142).

Noted: that the report was taken as read.

Resolved: that the Financial report to 31 October 2022 be noted.

Judge/Street
Carried
220181

22.209 COMMITTEE REPORTS AND REPORT OF THE ACADEMIC BOARD

Received: Committee Reports and Report of the Academic Board as follows:

- Finance Committee, 17 October 2022
- Te Aka Matua Committee, 7 November 2022
- Report of the Academic Board, 8 November 2022 (document VUWC 22/143)
- Audit & Risk Committee, 14 November 2022
- Finance Committee, 14 November 2022

Noted: that the Academic Board report and Committee minutes were taken as read.

Resolved: that the Committee Reports and Report of the Academic Board be noted.

Te Puni/Finau
Carried
220182

22.210 MEDIA AND SOCIAL MEDIA REPORT

Received: a Council paper from the Acting Vice-Chancellor, Professor Jennifer Windsor, dated 17 November 2022 providing a Media and Social Media report (document VUWC 22/144).

Noted:

- 1 that the report was taken as read.
- 2 that recent media attention has focussed on various research grants and nationwide strike action.
- 3 that the Stout Research Centre's podcast series *Rebellious Minds at Victoria University of Wellington*, as part of the University's 125th anniversary celebrations, reached the top of the University's Soundcloud 'popular tracks' ranking.

Resolved: that the Media and Social Media report be noted.

Arnold/McLean
Carried
220183

22.211 FORTHCOMING EVENTS AND NEXT COUNCIL MEETING

Received: a Council paper from the Secretary to Council, Ms Caroline Ward, dated 21 November 2022, listing Forthcoming Events (document VUWC 22/145).

Noted:

- 1 that the Council paper was taken as read.
- 2 that the official welcome for the new Vice-Chancellor, Professor Nic Smith, will take place on 31 January 2023.

- 3 that the next meeting of Council will take place on Monday, 13 February 2023, at 9.00 am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington and/or via Zoom.

Resolved: that the Council paper on Forthcoming Events and the date and details of the next Council meeting on Monday, 13 February 2023 be noted.

Bönisch-Brednich/Jakicevich
Carried
220184

at 9.25 am Mr Ralph Zambrano and Ms Jessica Ye joined the meeting

22.212 VUWSA PRESIDENT REPORT

Received: a report from the VUWSA President, Mr Ralph Zambrano, dated 18 November 2022 (document VUWC 22/146).

- Noted:**
- 1 that Mr Ralph Zambrano, the outgoing VUWSA President, and Ms Jessica Ye, the 2023 VUWSA President-elect were warmly welcomed to the meeting.
 - 2 that apologies had been received from Mr Harris Devon and Ms Teina Ngaia, the new Ngāi Tahu Co-Presidents who had been unable to take up the opportunity to speak this morning.
 - 3 that the report was taken as read. The Chancellor thanked Mr Zambrano for his work during 2023 highlighting achievements including VUWSA's Māori name, Te Aka Tahu, as well as progress on the Ti Tiriti partnership. He wished Mr Zambrano every success in his future endeavours which the Council will watch with interest.
 - 4 that Ms Ye outlined her priorities for 2023 including ongoing strengthening of the partnership between VUWSA and Ngāi Tahu, playing a key role in building student communities, and contributing to ongoing discussions about learning environments for the future.

- Resolved:**
- 1 that the report from the VUWSA President be noted.
 - 2 that a formal vote of thanks to 2022 VUWSA President, Mr Ralph Zambrano, be recorded.

Allen/McLean
Carried
220185

at 9.40 am Mr Ralph Zambrano and Ms Jessica Ye left the meeting

22.213 CONFERMENT OF QUALIFICATIONS

Received: the list of degrees, diplomas and certificates granted on 28 November 2022 (document VUWC 22/147).

Noted: that the achievement of a higher doctorate by Ms Christina Barton, Director of the Adam Art Gallery, was highlighted and commended.

- Resolved:**
- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 22/147, and that their names be entered on the Roll of Graduates on 28 November 2022.
 - 2 that a motion of congratulations to the Graduates be recorded.

Jakicevich/Finau

Carried
220186

22.214 APPOINTMENT OF COUNCIL MEMBER – PROFESSOR NIC SMITH

Received: a Council paper dated 22 November 2022 from the Chancellor regarding the appointment of incoming Vice-Chancellor, Professor Nic Smith, to Council effective 16 January 2023 (document VUWC 22/149).

Resolved: that under Section 5.1 (a) of the Council Membership Statute, Professor Nic Smith be appointed to Council as and from 16 January 2023, until Professor Smith ceases to hold the Office of Vice-Chancellor.

Allen/Street
Carried
220187

22.215 APPOINTMENT OF 2023 COMMITTEE CHAIRS AND MEMBERS

Received: a Council paper from the Chancellor dated 21 November 2022 regarding 2023 Committee Chairs and members (document VUWC 22/149).

Noted: that a further member will be appointed to the Audit & Risk Committee following completion of the process to appoint a Council member to the current vacancy.

Resolved: 1 that on the recommendation of the Chancellor:
Council Committee Membership and Chairs for 2023 be approved as follows:

Finance Committee

Mr Alan Judge – Chair
Mr John Allen
Professor Richard Arnold
Mr David McLean
Ms Kelly Mitchell
Professor Nic Smith
Hon Maryan Street
Mr James Te Puni

Audit and Risk Committee

Hon Maryan Street - Chair
Mr John Allen
Professor Bönisch-Brednich
Mr Jaistone Finau
(New external appointee - tbc)

Professor Nic Smith (the VC is not an official member but will attend ARC meetings as required).

Victoria Honours Committee

Mr John Allen – Chair
Ms Cath Nesus
Professor Nic Smith
Hon Maryan Street

Te Aka Matua Committee

Ms Cath Nesus – Chair
Mr John Allen
Professor Nic Smith
Ms Kelly Mitchell
Hon Maryan Street

People & Culture Committee

Mr John Allen – Chair
Ms Cath Nesus
Hon Maryan Street

Allen/Street
Carried
220188

2 that on the recommendation of the Te Aka Matua Committee:

- a. Associate Professor Meegan Hall be appointed to the Te Aka Matua Committee under clause 4.1e of its Terms of Reference.
- b. Mr Matthew Reweti be appointed to the Te Aka Matua Committee under clause 4.1g of its Terms of Reference for a four-year term from 28 November 2022 to 27 November 2026.

Nesus/Jakicevich
Carried
220189

at 9.50 am Mr Serge van Dam joined the meeting

22.216

SPEAKER: MR SERGE VAN DAM

Received: an address from Mr Serge van Dam, an active investor in early-stage software companies and Operating Partner at Movac, New Zealand's most successful venture capital firm.

Noted:

- 1 that the Chancellor warmly welcomed Mr van Dam to the meeting recognising him as an alumnus of the University following his graduation with a Bachelor of Arts with 1st class honours
- 2 that Mr van Dam discussed how the University can better prepare students for a career in technology saying the sector is hungry for talent in many areas and needs a range of skills - not just software development. With the sector paying higher wages than many others it presents significant opportunities for young people. He advised the University to develop a better understanding of what tech companies are doing and the talent they need and to look for ways to expose students. He emphasised the importance of including practical learning in course offerings so students are better prepared for the workplace.
- 3 that the Chancellor, on behalf of Council, thanked Mr van Dam for his address and thought provoking comments.

at 10.30 am Mr Serge van Dam left the meeting

22.217

RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received: a recommendation that certain items be taken with the public excluded (document VUWC 22/150).

Resolved: 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 17-35.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	Ground(s) under section 48(1) for the passing of this resolution
17. Minutes of the meeting held on 10 October 2022	s9(2)(a), s 9(2)(b)(ii), and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
18. Safety, Health & Wellbeing report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA s48(1)(a)(ii)
19. Chancellor's report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA s48(1)(a)(ii)
20. Acting Vice-Chancellor's report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA, s48(1)(a)(ii)
21. Financial report to 31 October 2022	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
22. 2023 Management Plan	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
23. 2023 Budget	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
24. Insurance renewal mandate	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
25. Audit fee	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
26. Debt refinance	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
27. Weir House Business case, Project Awarua	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
28. Living Pā	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
29. Nuku Learning Platform (Canvas)	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
30. Retrospective awarding of qualification	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)

31. Amendment of conferment date for two graduates	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
32. Holidays Act Remediation payments	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
33. Quarterly reports <ul style="list-style-type: none"> National Music Centre Foundation Student recruitment and marketing Digital roadmap 	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
34. Committee reports and Minutes of the Academic Board	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
35. Council only time	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA, s48(1)(a)(ii)

In relation to each of the above items, no public interest consideration has been identified favouring disclosure of the particular information in public proceedings of the meeting that would override the need to withhold the information.

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 35, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Finau/Arnold
Carried
220190

at 10.35 am the meeting adjourned for morning tea / at 11.00 am the meeting reconvened

Agenda Item 4

Report from the Chancellor

To receive: a Council paper from the Chancellor, Mr John Allen, dated 7 February 2023 (document VUWC 23/01).

To resolve: **that the Chancellor's report be noted.**



COUNCIL PAPER

TO	The University Council
FROM	John Allen, Chancellor
DATE	7 February 2023
SUBJECT	Chancellor's report to 13 February 2023 Council meeting
DOCUMENT #	VUWC 23/01

Kia ora tatou,

The death of the former Vice-Chancellor of this University Stuart McCutcheon was deeply felt at this University and across the country. Stuart was a visionary and effective Vice-Chancellor at both VUW and Auckland Universities and a strong voice for the importance of our sector. I extend our condolences to his family. Acting Vice-Chancellor Jennifer Windsor represented the University at Stuart's Funeral.

More positively, it has been my great pleasure and privilege to welcome Victoria's new Vice-Chancellor, Professor Nic Smith, to Te Herenga Waka – Victoria University of Wellington. In welcoming Nic I also extend a warm welcome to his family who have relocated to Wellington as he takes up the role. An official welcome was held last week in the Council Chamber and this followed a full day hui with Council members at which Professor Smith shared his early thoughts after two weeks in the job. The Senior Leadership team joined with Council members following the hui and the governance and leadership teams enjoyed the opportunity to strengthen relationships and discuss the challenges and opportunities ahead.

At the end of 2022 the Council farewelled Acting Vice-Chancellor, Professor Jennifer Windsor, and elected student Council member Tiana Jakicevich. I record my thanks and appreciation to both of them for their contribution to the University Council.

The Nominations Panel concluded its work on the vacancy created by the resignation of Dr Dianne McCarthy with a recommendation to appoint Ms Pania Gray to a four year term. Ms Gray accepted the offer of appointment and I look forward to working with her over the coming years. I would also like to thank all panel members for their time and commitment to complete this appointment.

The University continues to grapple with the increasingly challenging financial environment. It seems likely that our student numbers, at least at the beginning of the 2023 year will be below what we expected. To some extent this is a consequence of the continuing strength in the job market and the opportunities for international travel that are now available with the reopening of borders. It does however seem that THW – VUW is not achieving the share of domestic students we should expect – particularly from Wellington. This is an extremely competitive market. The Vice-Chancellor has established a task force to review and reinvigorate our recruitment process and programme. There is, in my view a need for a deeper and more active relationship between the University and the city. We need to ensure that issues such as city safety, the costs of transport and accommodation are addressed and our connections to key employers in the city are strengthened. Our strategy makes much of this being a place based University. To make that proposition compelling we have to make it real and bring it to life.

The announcement that Vic Books on our Kelburn campus will be closing sent shockwaves through the community. Although the business was not owned by the University and had struggled with changes in the market for some time, the loss of such a well-loved institution was unexpected and upsetting for many. The University has provided Vic Books with significant rent relief, but this was not enough. The question of how we sustain our commercial businesses on campus at a time when many students and staff are not spending time there is one we are actively working on.

The challenge of getting students and staff back on campus is a real one. With costs rising many students need to work longer hours in employment to fund their studies. Similarly, some staff find the opportunity to be able to work remotely from the campus when necessary convenient and attractive. We need to address this. If students are not experiencing face to face teaching what is their opportunity to engage with and learn from staff and their student colleagues? If they are not attending lectures and tutorials, what opportunity do they have to participate in the clubs, activities and events operating on the campus.

For this University to be successful we believe we must deliver a dynamic, stimulating, and enriching campus experience. That includes face to face lectures and tutorials and participation in the many social and educational opportunities available. Our University is not simply an on-line content provider. We are educators and researchers, and education requires

engagement. We are actively considering strategies to bring people back on the campus. This includes, consideration of the mix of commercial offerings available and how they are delivered.

The lower student numbers will have a financial impact on THW-VUW this year. We will, in this context, be reviewing our strategy and our capital programme to explore ways in which we can maximise revenues and ensure that we are applying our available resources in a manner which delivers to our strategic goals.

The Council strategy workshop on 30 January allowed us an opportunity to explore these issues and opportunities with our new Vice-Chancellor. I can say on the basis of that discussion that Council is aligned and ready to meet the challenges confronting us. Our University is strong and capable with 125 years of achievement behind it. It is full of talent. We can leverage this, and the ideas of our wider staff, student and alumni communities to make any changes required to ensure future success. I am confident that we have in our new Vice-Chancellor a leader capable of delivering that future and building the trust across the University required to do so.

Ngā mihi, nā

John Allen

Chancellor

Attached: Appendix 1, Chancellor engagements

Appendix 1

Chancellor engagements – 23 November 2022 to 6 February 2023

Weekly – 2022	Meeting with the Acting Vice-Chancellor and Secretary to Council
Fortnightly 2022	Meeting with the Vice-Chancellor Designate, Professor Nic Smith
Weekly 2023	Meeting with the new Vice-Chancellor, Professor Nic Smith
Weekly	Meeting with the Secretary to Council
23.11.22	Attended an event to celebrate Victoria University's Art Collection
24.11.22	Attended the University's International Day Celebration
28.11.22	Chaired the University Council meeting
29.11.22	Attended the Victoria University of Wellington Plus and Wellington International Leadership Programmes' Awards Ceremony
5.12.22	Attended the Pasifika graduation celebration in the Hub
6.12.22	Attended the PhD recipients celebration morning tea
6.12.22	Participated in the graduation rehearsal at the Michael Fowler Centre with Pro-Chancellor Maryan Street and Acting VC Professor Jennifer Windsor
6.12.22	Attended the honorary doctorate dinner
7.12.22	Led the Graduation parade from the Law School to Civic Square
7.12.22	Presided over two graduation ceremonies at the Michael Fowler Centre
8.12.22	Presided over two graduation ceremonies at the Michael Fowler Centre
12.12.22	Attended the Acting VC's end of year event in the Hub for all staff
13.12.22	Attended the Wellington Uni-Professional Board meeting
13.12.22	Attended the Foundation Board of Trustees meeting
3.11.22	Met with outgoing 2022 VUWSA President, Mr Ralph Zambrano
19.12.22	Chaired a Nominations Panel meeting
19.1.23	Met with Ms Pania Gray
30.1.23	Chaired an all-day Council Workshop at the Wharewaka
31.1.23	Attended and spoke at the official welcome for new Vice-Chancellor, Professor Nic Smith
31.1.23	Chaired a People & Culture Committee meeting
various	Individual meetings with Council members for end of year review conversations

Agenda Item 5

Report from the Vice-Chancellor

To receive: a report from the Vice-Chancellor, Professor Nic Smith, dated 2 February 2023 (document VUWC 23/02).

To resolve: that the report from the Vice-Chancellor be noted.



COUNCIL PAPER

TO	Members of Council
FROM	Vice-Chancellor, Professor Nic Smith
AUTHOR	Vice-Chancellor, Professor Nic Smith
DATE	2 February 2023
SUBJECT	Vice-Chancellor's Report - Public
DOCUMENT #	VUWC 23/02

Executive Summary

This report notes the priority activities of the various offices, faculties, and service units of the University during the period since the last Council Report was compiled.

Public Report

1. As reported in various media channels, the VUWSA Trust has decided that it will close the VicBooks store and café on the Kelburn campus on 31 March 2023. Textbooks and student notes for Trimester 1 will still be available prior to that date and the University and VicBooks will explore options to continue a textbooks-only operation. This is a hugely disappointing outcome for the University, our staff, our students, and the VicBooks staff and community. The University has provided all retailers on its campuses (including VicBooks) with financial support through rent waivers during the pandemic, and this has been extended into 2023. The University has engaged First Retail Group to undertake due diligence on the existing operation, consulting closely with Vic Books management and the Trust, to see what options might be available to retain an on-campus bookshop in some capacity. At the same time, other potential options are being assessed for the use of the space that will maintain and enhance the campus atmosphere that VicBooks currently makes a substantial contribution towards.

2. A Joint Visiting Fellowship for displaced Ukrainian academics has been launched in partnership with the University of Warsaw. The launch took place at the University's Kelburn campus and was attended by the Ukrainian and Polish Ambassadors to New Zealand, and the New Zealand Ambassador to Poland and Ukraine. Taking place on the same day as President Zelensky's virtual address to NZ Parliament meant it gained additional media coverage. The Fellowship will enable at least one displaced Political Science and International Relations Ukrainian scholar to continue their research at the University of Warsaw in Poland, fully covering the scholar's expenses for two semesters, or two scholars for one semester each. Staff, alumni, and the University itself contributed to the effort, raising the \$25,000 needed to launch the Fellowship, in a meaningful and distinctive gesture of academic solidarity to support scholars affected by the war.
3. The University received its latest results in THE subject rankings and is ranked in the top 1% of the world's 18,000+ universities in four of THE's 11 subjects: Education and Law (both ranked 101–125), Psychology (126–150), and Arts and Humanities (151–175). In addition, we were ranked 201-250 for Computer Science; 251-300 for Physical Sciences and for Social Sciences; and 401-500 for Business and Economics. The previous year we were 73rd for Education; 100th for of Psychology; 126-150 for Law; 201-250 for Arts and Humanities; 251-300 for Computer Science, Physical Sciences, and Social Sciences; 301-400 for Business and Economics; and 401-500 for Life Sciences.
4. We also re-entered the top 500 universities in the world in the latest US News and World Report's Best Global Universities Ranking, with a ranking of 495th. The previous year, we were ranked 510th. Subject results in these rankings were similar to our THE results: three top 1% results (Arts and Humanities at 114th, Geosciences at 162nd, and Psychiatry/Psychology at 174th). In addition, we were ranked 335th in Social Sciences and Public Health; 349th in Computer Science; 769th in Chemistry; and 897th in Clinical Medicine. The previous year we were ranked 109th in Arts and Humanities; 153rd in Geosciences; 222nd in Psychiatry/Psychology; 362nd in Social Science and Public Health; 416th in Plant and Animal Science; 783rd in Chemistry. Also, we debuted at 116th equal out of 700 universities (and 4th in New Zealand) for a new 'Sustainability' ranking from QS.
5. \$50,000 was pledged by the Stout Trust to support the Lydia Wevers Scholarship in New Zealand Studies.
6. \$67,500 was pledged by the New Zealand Institute of Economic Research to support students studying economics who have an interest in the Māori economy or issues affecting Māori.
7. Dr Yvette Tinsley and Judge John Walker from the Faculty of Law have secured a \$90,000 grant from the Michael and Suzanne Borrin Foundation to set up and launch the Centre for Justice Innovation.

8. Dr Mele Tupou Vaitohi from the Faculty of Law is the research lead for the ground-breaking 'Improving Pasifika Legal Education' project, funded by the Michael and Suzanne Borrin Foundation. The report, 'Fofola na ibe—Improving Pasifika Legal Education in Aotearoa Report on Talanoa Research Findings and Recommendations' was launched in December. The launch took place in December and was attended by over 100 people from across the industry, University, and Pasifika community.
9. Professor Bing Xue, Professor Neil Dodgson, and Dr Yi Mei from the School of Engineering and Computer Science have been honoured as Fellows of Engineering New Zealand—following the footsteps of Professor Mengjie Zhang who was elected in 2021. Fellows are recognised as leaders in the industry by their peers, and are upheld as industry experts.
10. Professor Noam Greenberg from the School of Mathematics and Computer Sciences received the 2022 New Zealand Mathematical Society (NZMS) Research award for “contributions and significant advances in computability theory, proof theory, set theory, computable structure theory and algorithmic information theory”.
11. Two Faculty of Education staff received prestigious awards at the annual conference of the NZ Association for Research in Education (NZARE):
 - Associate Professor Jenny Ritchie received the McKenzie Award which honours a current NZARE member's significant contribution to education research and the NZARE itself, recognising contributions to new knowledge and being an exemplary researcher in the education community in a chosen discipline
 - Associate Professor Mere Skerrett received the Tohu Pae Tāwhiri award which recognises researchers who have made a significant contribution to Māori education by conducting high-quality research over an extended period of time.
12. Music researcher Dr Michael David Brown has been appointed as the 2023 JD Stout Fellow, hosted by the Stout Research Centre for New Zealand Studies. Dr Brown's research on the role of electronic popular music for a current generation of New Zealanders will build on his previous work completed at the Alexander Turnbull Library, where he is currently the music curator.
13. Acclaimed short story writer Colleen Maria Lenihan (Te Rarawa, Ngāpuhi) has been appointed as the International Institute of Modern Letters (IIML) and Creative New Zealand Emerging Māori Writer in Residence for 2023. Ms Lenihan's first book of stories, *Kōhine*, was published this year to rave reviews. While holding the three-month residency, Ms Lenihan will work on a novel set in Aotearoa in pre-European times.

14. Trish Wilson has been appointed as the new Te Paetara—University Librarian. Trish was currently Te Paetara Tuarua—Deputy University Librarian, having held a range of leadership roles in Te Pātaka Kōrero—the Library for just over 11 years. She has extensive prior experience, having previously worked in libraries in government agencies in both New Zealand and Australian universities.
15. The Associate Director, International Recruitment, has recently returned from a New Zealand Universities delegation trip to the Middle East. The objective was to hold Government-level engagement with the Ministries of each country. The outcomes of the trip were largely positive with both Saudi Arabian and Omani Ministries agreeing to include the University on a list of endorsed universities to receive scholarship recipients.
16. Deputy Vice-Chancellor (Māori) Professor Rawinia Higgins travelled to Paris in December 2022 for the official launch of the Decade for Indigenous Languages at UNESCO headquarters in Paris. She then travelled on to New York to address the United Nations General Assembly. In her speech, Rawinia encouraged world governments to protect Indigenous languages by law and she called upon Governments from around the world to unite and help to revitalise the Indigenous languages that are being lost. Professor Higgins was elected to the decade's Global Taskforce almost two years ago, representing the Pacific region, and she had been invited to address both events.
17. The Stout Research Centre won a bid to host the biennial Association of Critical Heritage Studies conference in 2026. This is a major international event for heritage scholars and practitioners, and the proposed theme of whakapapa/relationality will engage with an Aotearoa and wider Pacific perspective.
18. The Sustainability team received a 'highly commended' award in the Powerful Partnerships category of the Australasian Green Gown Awards for the Growing our Future tree planting initiative, run in collaboration with the Wellington City Council.
19. In December, New Zealand School of Music's Composition Programme and community interface was awarded Creative New Zealand funding for two 2023 Composer-in-Residence positions, to span contemporary and jazz composition.
20. Ngāi Tauira —the Māori students' association, was acknowledged at Ngā Kākā Kura Māori Language Awards in December. This award ceremony acknowledged those who have made significant contributions to the revitalisation of te reo Māori over the past 50 years. Ngāi Tauira was included for continuing the work of Ngā Tamatoa and the Te Reo Māori Society which were responsible for the Māori Language Petition in 1972.

21. The School of Languages and Cultures received record enrolments in its summer course, LANG504 Interpreting in Aotearoa New Zealand: Theory and Practice. This course has received accreditation from the National Accreditation Authority for Translators and Interpreters in Australia and has led to a three-year collaboration between Victoria University of Wellington and the Ministry of Business, Innovation and Employment (MBIE) to upskill community interpreters.
22. Student entrepreneur and political science student Shuari Naidoo won one of five prizes in the inaugural Tata Consultancy Service (TCS) Sustainathon, a problem-solving competition that attracted 260 entries from tertiary students across Australia and New Zealand. The pair won the Fletcher Building challenge titled 'Waste: Gone' with their idea, an app called 'Unwasteable', designed to prompt the reuse and reselling of construction waste and packaging waste from commercial construction companies.
23. December graduation was highly successful with four large ceremonies, including Te Hui Whakapūmau, and a graduation parade. Nearly 1500 graduates crossed the stage, including Professor Paul Healy, who received an honorary degree in Commerce, and 60 doctoral graduates.
24. For Trimester 1 2023, there will be 81 outbound exchange students from the University and 100 inbound students coming here. The numbers are comparable with pre-Covid years and reflect that student interest in international experiences is returning despite the travel costs being significantly higher. This is the first time since Trimester 1 2020 that the University has been able to welcome international exchange students.
25. The Fale Malae Trust project continues to progress with all stakeholders and partners to attend regular meetings throughout the year. Focus continues for in-depth plans including floor plan and draft sustainability principles and the development of the fundraising strategy. The Assistant Vice-Chancellor (Pasifika) will be meeting with the new Wellington City Council Mayor, Tory Whanau, to discuss the project.
26. Preparation for new students moving into halls is well underway, with Takere (RA training) having commenced. Work continues on improving the hall experience with smoother onboarding inductions and renegotiated changes to the catering and cleaning in catered halls. Staff are working closely with Mauri Ora and Regional Public Health about processes for managing infectious diseases, particularly while COVID-19 continues to be experienced in the community.
27. The Rutherford House refurbishment project has been ongoing for the past eight years and is now complete. There remains a restacking piece of work being undertaken to ensure the most efficient use of the tower floors. These works will be completed by the end of March, after which no further works will be undertaken.

28. The Murphy annex refurbishment and seismic upgrade has been issued a Certificate of Public use by the Wellington City Council. This is an important teaching facility for the University, and the Property Services team is completing final project works in preparation for this facility being ready for Trimester 1 2023 teaching.
29. The Senior Leadership Team has endorsed Te Parahia: the Sustainability Outcomes Framework 2023–2030. The Framework provides clear direction for everyone in the University to contribute towards our sustainability goals and is the culmination of many months of engagement with stakeholders.
30. In the latter half of 2022, the human resources team progressed several initiatives, including the Anti-Racism initiative, confirmed by SLT as a key priority for 2023; an extension to the Te Hāpai programme, with a Te Reo Māori Level 2 course, offered with Wellington Uni Professional; and implemented the Your Voice exit survey.
31. Te Pātaka Kōrero—the University Library has invested in Recollect, a platform to make its heritage and archive collections available online. The platform went live early 2023.
32. The University's web team advanced its work on a new website design for wgn.ac.nz in December. In the time since the current design was introduced, design trends have changed, along with user expectations. User research conducted as part of the design process found the existing design does not meet users' expectations and creates unnecessary effort and confusion for users. Once deployed, a new, modern design will address both of these issues, enable accessibility improvements, introduce bilingual navigation, and improve how the University is perceived relatively in the digital space.
33. The Wellington School of Business and Government (WSBG) successfully ran a trial throughout 2022 of the Inspira remote invigilation tool, to meet requirements for accounting and actuarial professional bodies. By December, this project had impacted over 1500 students, and the Project team won a University Staff excellence award. The trial will continue in 2023.
34. The successful reaching (and exceeding) of the University's first fundraising campaign target of \$150 million was celebrated. Over 50 donors joined for an evening to celebrate the impact of the 'What If...' campaign. Speakers included the Acting Vice-Chancellor, Professor Jennifer Windsor, the Brian Picot Chair in Ethical Leadership, Professor Karin Lasthuizen, Poet Bill Nelson and Board Chair, Dame Kerry Prendergast, and special musical guests Tokowhā performed.

Agenda Item 6

Financial report to 31 December 2022

To receive: the Financial report to 31 December 2022 from the Chief Financial Officer, Mr Les Montgomery (document VUWC 23/03).

To resolve: that the Financial report to 31 December 2022 be noted.



DECEMBER 2022

SUMMARY MONTHLY PUBLIC FINANCIAL REPORT

Draft FY22 result subject to finalisation and external audit review

CONSOLIDATED STATEMENT OF FINANCIAL PERFORMANCE

STATEMENT OF FINANCIAL PERFORMANCE	Full Year 2022		
	Act	Bud	Var
		\$m	
Government Grants incl PBRF	200.7	205.9	-5.2
Tuition Fees	125.4	133.3	-7.8
Research, Commercial & Other	167.9	167.3	0.6
REVENUE	494.1	506.5	-12.4
People	283.9	280.5	-3.4
Occupancy	42.4	41.6	-0.9
Operating	132.9	132.2	-0.7
EXPENDITURE	459.3	454.3	-5.0
EBITDA	34.8	52.2	-17.4
Depreciation & Amortisation	48.4	48.9	0.5
Interest Expense	2.2	1.8	-0.4
UNIVERSITY GROUP SURPLUS/(DEFICIT)	-15.7	1.6	-17.3
%	-3.2%	0.3%	
CONSOLIDATED GROUP DEFICIT	-24.7	5.1	-29.7
%	-5.0%	1.0%	

Presentation of figures rounded to nearest \$100k can lead to minor rounding differences in tables.

Full Year Overview

- Government Grants including PBRF and Tuition Fees is unfavourable to budget by \$13.0m, mainly due to lower EFTS than budget.
- Research, Commercial and Other revenue is favourable to budget by \$0.6m mainly due to higher research activity and lower commercial revenue.
- Total expenditure is \$5.0m unfavourable to budget and is primarily due to additional SaaS project costs and people related expenditure.
- Depreciation and Amortisation expense is \$0.5m favourable to budget mainly due to lower capital expenditure.
- The Consolidated Group deficit includes the Foundation. The Foundation has a deficit of \$9.0m, which is unfavourable to budget by \$12.5m, largely due to continuing volatile financial markets, resulting in full year investment losses.

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

STATEMENT OF FINANCIAL POSITION	As At:	
	Dec-22 Actual	Dec-21 Actual
	\$m	
Cash & Cash Equivalents	70.1	86.0
Investments	65.1	63.2
Accounts Receivable & Accruals	16.8	6.7
Pre-Paid Expenses	20.8	19.5
Other Current Assets	9.5	6.5
TOTAL CURRENT ASSETS	182.3	181.9
Property, Plant and Equipment	1,273.1	1,055.1
Intangibles	4.3	4.4
Investments in Related Parties	4.7	3.5
TOTAL NON-CURRENT ASSETS	1,282.2	1,062.9
TOTAL ASSETS	1,464.5	1,244.8
Accounts Payable & Accruals	67.9	60.0
Revenue in Advance	88.3	63.6
Bank Borrowings Current	-	-
Employee Entitlements	19.1	17.9
Current Liabilities - Other	2.6	3.0
TOTAL CURRENT LIABILITIES	177.9	144.5
Non-Current Liabilities - Other	-	-
Employee Entitlements	19.5	22.4
Bank Debt	83.0	61.0
TOTAL NON-CURRENT LIABILITIES	102.5	83.4
TOTAL LIABILITIES	280.4	227.9
NET ASSETS	1,184.1	1,016.9
Accumulated Surplus	479.0	447.9
Current Year Earnings	(24.7)	31.7
Other Reserves	729.7	537.3
TOTAL COMMUNITY EQUITY	1,184.1	1,016.9
TOTAL LIABILITIES & COMMUNITY EQUITY	1,464.5	1,244.8

Presentation of figures rounded to nearest \$100k can lead to minor rounding differences in tables

Agenda Item 7

Media and Social Media report

To receive: a Council paper from the Vice-Chancellor, Professor Nic Smith, dated 1 February 2023, providing a Media and Social Media report (document VUWC 23/04).

To resolve: that the Media and Social Media report be noted.



COUNCIL PAPER

TO	Members of Council
FROM	Vice-Chancellor, Professor Nic Smith
AUTHOR	Katherine Edmond, Director, Communications
DATE	1 February 2023
SUBJECT	Media and Social Media Report
DOCUMENT #	VUWC 23/04

Media report

All media releases issued by the University and much of the commentary published in the media by University academics, is [published on our website](#).

The web address to view this information is: <https://www.wgtn.ac.nz/news>

You can also [view commentary from our academics on the 'Ideas Room' section of Newsroom](#) and on the website of [The Conversation](#)

Due to the time that passes between this report being compiled and the Council meeting you may already be aware of much of what is contained in this report and, additionally, there may be some media issues that have had prominence recently that are not covered here.

Below are a few selected highlights in media coverage related to the University and the tertiary sector.

Research and opinion

From the University's Health Services Research Centre, Associate Dean Māori Dr Lynne Russell (Ngāti Kahungunu, Rangitāne, Kāi Tahu, Ngāti Porou) and senior research fellow Dr Mona Jeffreys recently co-led a nationwide study regarding the effects of COVID-19. Results of the study were shared across a large range of media outlets in January, including Newshub, the Science Media Centre, the NZ Herald, Te Ao Māori News, and Kaniva Tonga to name a few. Results of the study indicate that long COVID has had a severe impact on Māori, Pasifika, and disabled communities. It was also reported that people with pre-existing heart disease or a high BMI were more at risk of experiencing long COVID.

Postdoctoral research assistant Dr Valerio Micaroni and Marine Biology PhD candidate Francesca Strano spotted a rare native fish in Wellington Harbour known as a scaly gurnard. Researchers claim it is one of the few times it has been photographed in its natural habitat. The two saw the rare fish while they were looking at animal communities that live in shallow waters around Wellington. News and imagery of the elusive fish was shared by RNZ, Newshub, and 1News.

A study from PhD student Jana Dobelmann and her supervisor Professor Phil Lester demonstrated a link between invasive ant species and increased levels of disease in bees. Professor Lester was interviewed on RNZ about the research.

The recent flooding in Auckland has drawn extensive expert opinion from School of Geography, Environment and Earth Sciences' climate scientist Professor James Renwick. Professor Renwick told The Conversation, Newsroom, the NZ Herald, Stuff, and NewstalkZB that we will see more of these events unless we can get on top of emissions and reduce climate change.

The Guardian shared professor of Comparative Politics Jon Fraenkel's piece describing the likely shape of Fijian politics under the new government elected in December 2022. Professor Fraenkel stated that it was clear the Republic of Fiji Military Forces (RFMF) is reluctant to disappear from the political scene and does not want to relinquish the advantages it gained under the post-2006 coup military-backed government that was defeated at the polls in late 2022.

Through The Conversation, professor of Taxation Lisa Marriott analysed whether it's time to introduce a "windfall tax"—to be triggered whenever an industry has made "too much profit", as record profits are reported by banks, fuel retailers, energy companies, and other businesses at a time many New Zealanders are struggling to make ends meet. Professor Marriott's commentary was also shared by RNZ, Newshub, NZ Herald, and various other smaller media outlets.

A piece in Newsroom by Associate Professor Jocelyn Cranefield examined the rise of AI and its increased use in attempting to improve productivity and wellbeing. Her research looks at the usefulness and reliability of this technology.

University updates

A wide range of major national and international media outlets covered the announcement of the resignation of former Prime Minister Jacinda Arden and news of her replacement, Prime Minister Chris Hipkins. It was noted in most articles that the Hon. Mr Hipkins is an alumnus of the University. Meanwhile, political commentator and a research associate in the University's Institute of Governance and Policy Studies Bryce Edwards gave commentary to publications such as RNZ, the NZ Herald, the Otago Daily Times, Newshub, and The Democracy Project, on various political topics during the period. This included political predictions for 2023, political parties' election-year campaigns, commentary on Jacinda Arden leaving office, and what it means for the country to have Prime Minister Hipkins taking her place.

The upcoming closure of University bookshop and cafe Vic Books, after nearly 50 years on campus, made headlines on Stuff, Newsroom, RNZ's Morning Report and RNZ Afternoons, Newshub, and The Spinoff. Acting chief operating officer Simon Johnson stated that the University community is very disappointed at news of the closure and that the University will continue to work with and support Vic Books until they close at the end of March.

News of Victoria University of Wellington opting for a \$1.8 million loss rather than a higher increase in hall fees made news on Stuff during the period. The media outlet reported an estimated \$400,000 rates rebate was effectively being passed back to students in the form of a lower increase to hall fees for 2023. Acting chief operating officer Simon Johnson said the loss was not unexpected given the combined impact of COVID-19 and record high inflation which the University recognised was also affecting students.

Stuff posted an obituary dedicated to former New Zealand diplomat and inaugural director of the Centre for Strategic Studies at Victoria University of Wellington Terence O'Brien, who died in December 2022. RNZ also shared the news.

Former University Vice-Chancellor Stuart McCutcheon died in early January 2023 and the news of his death was shared by RNZ, Stuff, the NZ Herald, NewstalkZB, Newshub, and other media outlets.

Tertiary sector issues

Newshub reported that cheating university students are being blackmailed by companies paid to write their assignments. University of Auckland and Victoria University of Wellington were reported to have received notifications from contract sites showing evidence of students using a contractor to do their assignments. Faculty of Engineering software engineering lecturer Dr Simon McCallum was interviewed for the piece. He said that while it is unclear how many students are using contracting cheating at these universities, a study found that 10 percent of university students in Australia were using this method.

In the same manner, a recent uptake in the AI programme ChatGPT has universities changing their approach to education in a bid to combat cheating. RNZ reported that universities are looking to address the issue by changing the way they teach and learn. Newsroom, Stuff, and the NZ Herald, as well as New Zealand universities and their academics also reported on the matter.

During graduation last December, Stuff reported on how the pandemic has changed the university experience for graduates of the COVID-19 cohort. Students reported they enjoyed their university experience, despite the interruptions of various events.

Student communications

During the reporting period, two issues of Whīiki—the University's student e-newsletter—were sent to all enrolled students (the newsletter is paused during breaks in the academic year). Each newsletter was opened by between 10 and 20 percent of students.

Stuff reported that a group of current and former Victoria University of Wellington students are fighting for oil company BP senior executives to be investigated and tried in the International Criminal Court. It's one of the first cases targeting the people leading a fossil fuel organisation, rather than the company itself. The law students are investigating legal roads to promote climate action, with the help of established lawyers working pro bono.

A group of Victoria University of Wellington indoor football players set a new Guinness World Record for the longest continuous football game after two teams played for 45 hours. Held at an indoor facility at Kelburn campus, the game kicked off at 1 pm on Friday 18 November and concluded at 10 am on Sunday 21 November. 1News and RNZ reported the teams raised \$52,000 for charity Gumboot Friday.

Social media summary

Below are some highlights from activity on the University's social media channels for the period from 7 November 2022 to 29 January 2023. During this period, the University's main Twitter account was deactivated due to low engagement levels and uncertainty around the platform's future under Elon Musk's ownership.

Facebook

During the period, the top-performing post reflected on the history of the Hub, as part of the University's 125 anniversary celebrations. The post received a large amount of engagement from alumni, with over 20 comments and close to 230 reactions.

Two other top-performing posts during the period showcased two videos in the "Standpoint" campaign: senior lecturer in Educational Psychology Hannah Waddington's stance on whether autism should be cured, and associate professor in Taxation Jonathan Barrett opinion's on whether graffiti improves public spaces.

All these posts performed well with engagement rates between 11.5 and 12.9 percent (rates between 1 and 5 percent are the current standard of good engagement).

LinkedIn

The top post on LinkedIn was also the post about the history of the Hub, with an engagement rate of 33.8 percent. A post congratulating the newly appointed Prime Minister Chris Hipkins, and a post featuring our 125 faces campaign also performed well.

Instagram

The top three most popular posts featured imagery on the history of the Hub, a throwback photo of Prime Minister Chris Hipkins as VUWSA president and a student at Victoria University of Wellington, and a post asking students to submit questions they have about the December graduation process.

Agenda Item 8

New Year Honours – 2023

To receive: a Council paper from the Secretary to Council dated 7 February 2023 regarding New Year Honours - 2023 (document VUWC 23/05).

To resolve: that Council conveys its congratulations to all Te Herenga Waka - Victoria University of Wellington graduates, friends and stakeholders honoured in the 2023 New Year Honours.



COUNCIL PAPER

TO	Members of Council
FROM	Caroline Ward, Secretary to Council
DATE	7 February 2023
SUBJECT	New Year Honours List 2023 Victoria University of Wellington graduates, donors and stakeholders
DOCUMENT #	VUWC 23/05

Council members please note the following list of Victoria University of Wellington graduates, donors and stakeholders honoured in the 2022 New Year Honours.

Recommendation:

that Council conveys its congratulations to all Victoria University of Wellington graduates, friends and stakeholders honoured in the 2022 New Year Honours.

New Year Honours List 2023

To be Companions of the said Order (CNZM):

Mr Paul Te Poa Karoro Reginald **Morgan**
CBUSAD 1994
For services to Māori and business

To be Officers of the said Order (ONZM):

Ms Michèle Edith **A'Court**
BA 1983
For services to the entertainment and comedy industries

Mr Kenneth Michael **Williams**
BA 1971
For services to governance and the community

To be Members of the said Order (MNZM):

Ms Wendy **Allison**
BA 2012
For services to drug harm reduction

Ms Priscilla June **Baken**
MAAPPL 1999
For services to midwifery

Mr Brian Raymond **Coffey**
BA 1983
For services to people with disabilities.

Ms Dale Winifred **Farrar**
BA 1976, LLB 1978
For services to the State.

Mr Albert Christopher **Grinter**
BAHONS 1974
For services to education and Māori.

Ms Christina Angela **Hape**
MPM 2009
For services to Māori and governance

Mr Ian Robert Archibald **Hastie**
MED 2005
For services to education.

Dr Paul Allan **Maunder**
BA 1965
For services to the arts and the community

Ms Bonnie Jane **Robinson**
BA 1986
For services to seniors and social services

Dr Gregory Howard **Sherley**
BSCHONS 1980
For services to conservation.

The Queen's Service Medal (QSM):

Mr Matthew Vincent **Frost**
Certificate in Business Administration 1994
For services to people with autism

The New Zealand Distinguished Service Decoration (DSD):

Captain Brendon John **Clark**
MSS 2021
For services to the New Zealand Defence Force

Victoria University of Wellington connections

To be Knights Companion of the said Order:

Mr Markus **Dunajtschik**
Significant Donor
For services to philanthropy.

Agenda Item 9

Forthcoming Events and next Council meeting

- To receive:** a Council Paper from the Secretary to Council, Ms Caroline Ward, dated 2 February 2023 regarding Forthcoming Events for February and March (document VUWC 23/06).
- To note:** that the next meeting of Council will take place on Monday, 27 March 2023 at 9.00 am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington.
- To resolve:** that the Council Paper on Forthcoming Events and the date and details for the next Council meeting on Monday, 27 March 2023 be noted.



COUNCIL PAPER

FROM	Caroline Ward, Secretary to Council
AUTHOR	Engagement and Alumni Team
DATE	2 February 2023
SUBJECT	Forthcoming Events for February and March 2023
REF TO STRAT PLAN	All
DOCUMENT #	VUWC 23/06

Executive Summary

Council members are welcome to attend the following events.

February 2023

Welcome Festival	Friday 24 February, 11am	Kelburn Park	Council members are invited to watch this official welcome for our new students for 2023. The welcome includes speeches from the Vice-Chancellor, Mayor of Wellington City and the VUWSA President. There are performances and the famous Hall chant off competition.
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March 2023

Victoria Legacy Club afternoon tea	Wednesday 8 March, 2pm	Victoria Room, Level 2, Hunter Building	This stewardship event is for our Victoria Legacy Club members who have made provision or indicated they have left a gift to the University in their will. Council members are welcome to join us to thank them for their support. Invitations to come.
Inaugural lecture Professor Samantha Owens	Thursday 9 March, 6pm	Hunter Council Chamber	Samantha Owens is Professor of Musicology from the New Zealand School of Music —Te Kōkī.

			Invitations to come.
Inaugural lecture Professor Catherine Iorns	Tuesday 21 March, 6pm	TBC	Professor Catherine Iorns is from the Faculty of Law. Invitations to come.
Staff Awards	Thursday 23 March, 5pm	The Hub	Council members are invited to celebrate the 2022 staff award recipients. Invitations to come.

Agenda Item 10

Pasifika report

To receive: a Council paper dated 7 February 2023 from Associate Professor Hon. Luamanuvao Dame Winnie Laban, Assistant Vice-Chancellor (Pasifika) providing a Pasifika update (document VUWC 23/07).

To resolve: **that the Pasifika update and presentation be noted.**



COUNCIL PAPER

TO	Members of Council
FROM	Associate Professor Hon. Luamanuvao Dame Winnie Laban Assistant Vice-Chancellor (Pasifika)
AUTHOR	Associate Professor Hon. Luamaunvao Dame Winnie Laban Assistant Vice-Chancellor (Pasifika)
DATE	7 February 2023
SUBJECT	Pasifika Te Herenga Waka – Victoria University of Wellington
DOCUMENT #	VUWC 23/07

Executive Summary:

The Council has requested a quarterly report on progress against the Pasifika Strategy and Operational Plan 2021-2025. This update covers the key strategic goal areas and data including:

- Plans to grow VUW's Pasifika Identity
- Pasifika Student Success Plan
- Pasifika Staff Success Plan
- OAVC (Pasifika) project teams including engagement with Pasifika communities domestically and the Pacific region.

Supporting information:

Refer to the following report.

Recommendation:

That Council note the Pasifika report .

Pasifika

at

Te Herenga Waka–Victoria University of Wellington

Associate Professor Hon. Luamanuvao Dame Winnie Laban
Assistant Vice-Chancellor (Pasifika)

Office of the Assistant Vice-Chancellor (Pasifika)

Council Update 13 February 2023

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Pasifika context



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Vice-Chancellor's Office

Senior Leadership Team

Provost

Vice-Chancellor

Provost



DVC (Engagement)

DVC (Māori)

PVC and Dean, FHSS and Educ

PVC and Dean, SHEADI

PVC and Dean, Law

PVC and Dean, Business and
Government

Chief Operating Officer

Chief Financial Officer

Director, Human Resources

Associate Professor Luamanuvao Dame Winnie Laban
Assistant Vice-Chancellor (Pasifika)

CAD

Equity

Library

Sustainability

Vice-Provost (Academic)

Vice-Provost (Research)

Wellington Uni-Professional

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Office of the Assistant Vice-Chancellor (Pasifika)



Associate Professor Luamanuvao Dame Winnie Laban
Assistant Vice-Chancellor (Pasifika)
Office of the Assistant Vice-Chancellor (Pasifika)



Pelesa Semu
Senior Adviser to the AVC (Pasifika)
Office of the Assistant Vice-Chancellor (Pasifika)



Mary Runton
Pasifika Administrator
Office of the Assistant Vice-Chancellor (Pasifika)



Grace Brennan
Fale Malae - Senior Development Manager
Victoria Foundation-Development Office (0.2FTE)



Fa'amatuāinu Aaron Nonoa
Manager
Pasifika Student Success Team (PSST),
Office of the AVC (Pasifika)



Fabiefara Filo
Acting Manager
Pasifika Student Success Team (PSST)
Pasifika Engagement Adviser – FHSS, FoEduc, PSST, OAVC (Pasifika)



Stariana Framhein
Pasifika Engagement Adviser – FHSS, FoEduc, PSST, OAVC (Pasifika)



Rhegan Tu'akoi
Pasifika Engagement Adviser – Law, PSST, OAVC (Pasifika)



Mela Kaufusi
Pasifika Engagement Adviser – WSBG, PSST, OAVC (Pasifika)



Mele Porter
Pasifika Engagement Adviser – WF S, H, E, PSST, OAVC (Pasifika)



Ofisa Taeao
Pasifika Outreach Adviser,
PSST, OAVC (Pasifika)



Pasifika Engagement Adviser – WFADI, PSST, OAVC (Pasifika)

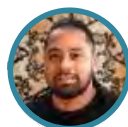
Pasifika Staff supporting Pasifika Students outside the Office of the AVC (Pasifika)



Tapu Ki Tea Vea
Pasifika Future Students' Adviser,
Future Students



Fa'aaliga Leota
Pasifika Future Students' Adviser,
Future Students



Lionel Taito-Matamua
Future Students' Adviser,
Future Students



Louise Falepau
Senior Learning Adviser,
Student Learning



Moe Nanai
Learning Adviser,
Student Learning



Shalini Gajadhar
Pasifika Library Navigator,
Library



Eseta Malua-Fa'afia
Pasifika Student Liaison,
Library



Gail Ah-Hi
Equity Scholarships Programme Manager,
Office of the Vice-Provost (Research)



Sera Vatuloka
Programme Director,
Pasifika Pathways



Joe Polu
Teaching Technology Specialist,
Digital Solutions



Helen Woolner
Postdoctoral Researcher in
Chemical Genetics
School of Biological Sciences



Kiritia Escott
Asst Lecturer
School of Engineering and Computer Science



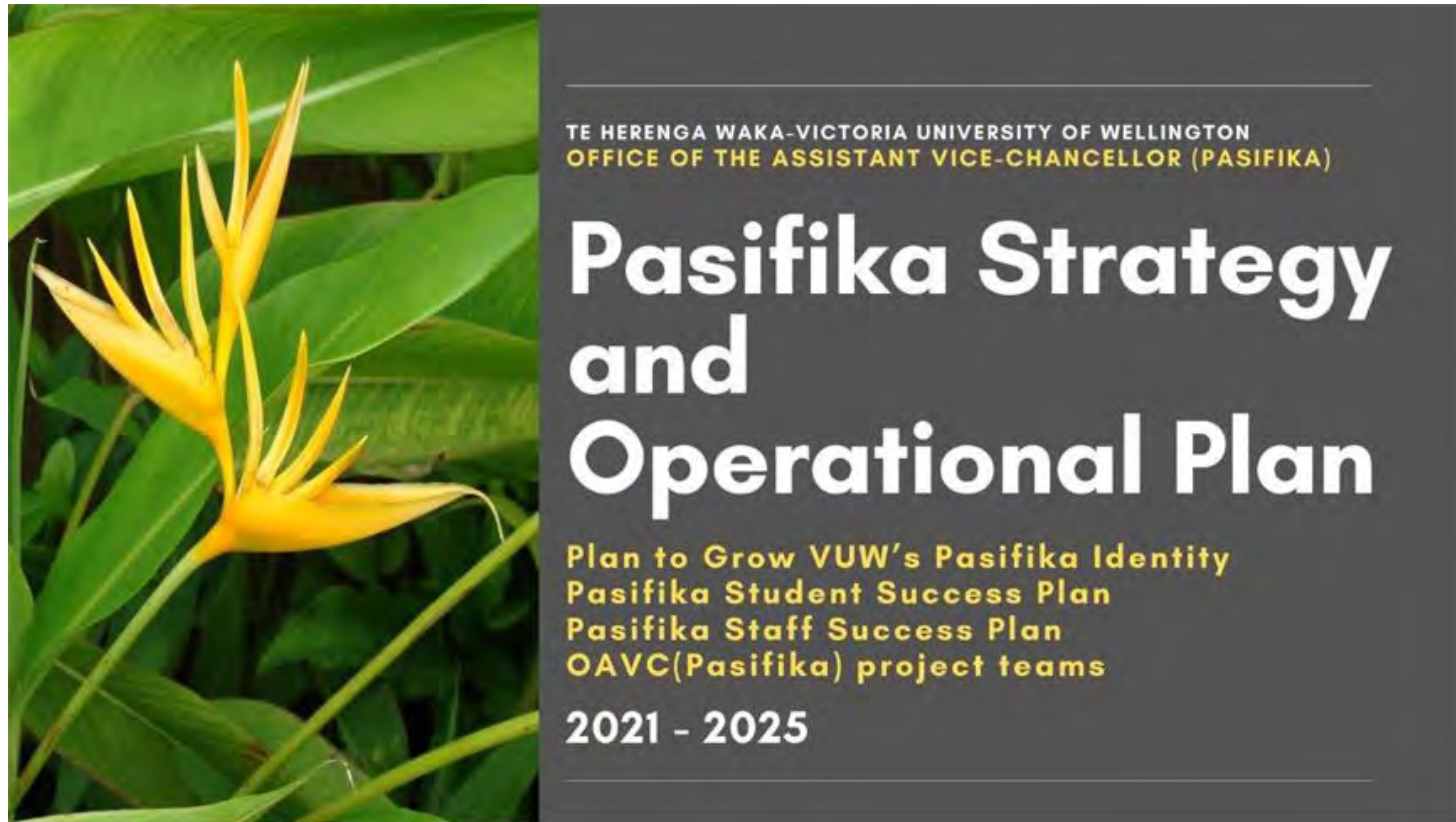
Jasmine Hall
Asst Lecturer
School of Mathematics and Statistics

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Pasifika Strategy and Operational Plan (PSOP)



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Pasifika Staff at THW-VUW

92 Pasifika staff – FTE

2568 total staff – FTE

Breakdown of Gender:

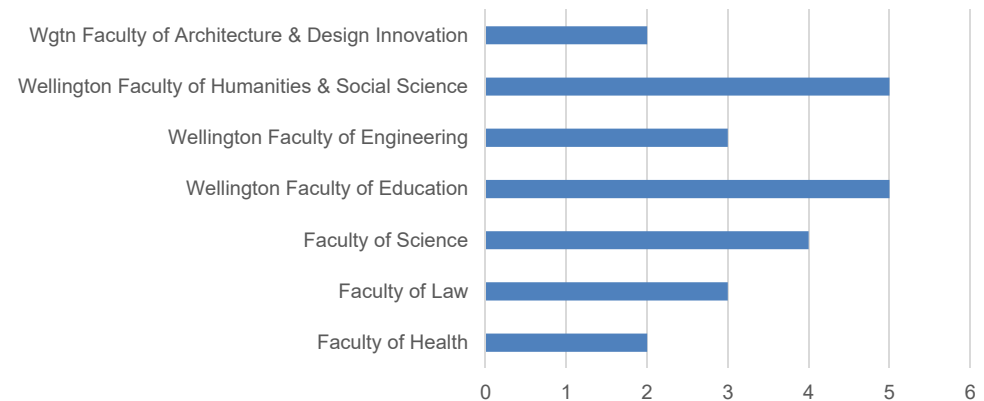
- 57 – Female
- 34 – Male
- 1 – Gender diverse

Breakdown of Pasifika Staff:

- 24 – Academics
- 68 – Professional



Breakdown of Pasifika Academics



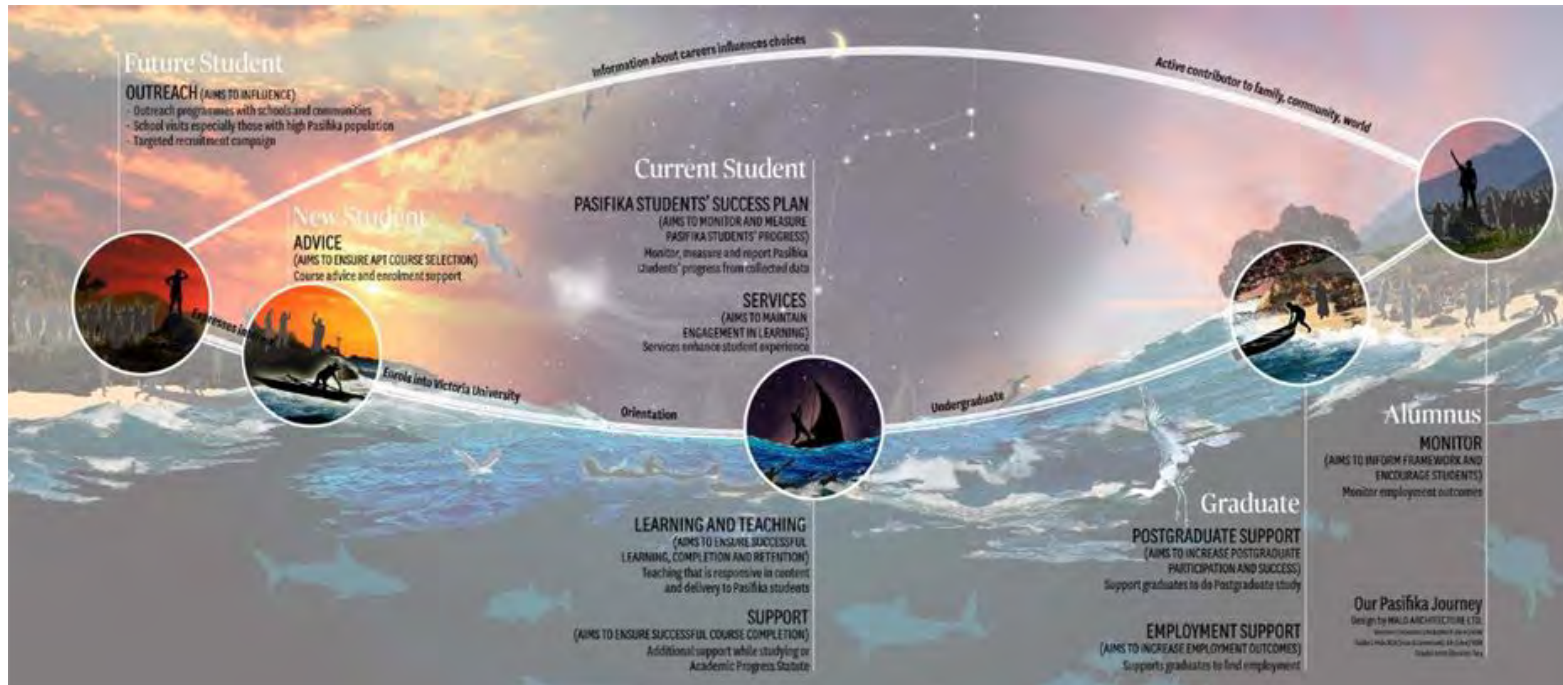
Source: Data provided by HR | 27/01/2023

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Le Malaga a le Pasifika: Pasifika Students' Success Plan



3 broad goals

1. Increase the percentage of Pasifika students in all Faculties at Victoria
2. Reduce the number of Pasifika students leaving Victoria without successfully completing their courses
3. Increase the percentage of Pasifika students completing undergraduate and postgraduate degrees

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Pasifika in New Zealand

Pacific Population, 2018 Census

381,642 Or 8.1% of the NZ's population identified with at least one Pacific Ethnic Group, *up from 7.4 percent in 2013*

New Zealand's Pacific peoples are a diverse and dynamic group with the fastest growing young population.

175,937 Or 46.1% of the Pacific population are less than 20 years old *compared with 27.4% for the total population*

136,246 Or 35.7% of the Pacific Peoples remained the major ethnic group with the highest proportion of children *compared with European 19.6%. Maori 33.8%. Asian 20.6% and Middle Eastern/Latin American/African 25.5%.*

By 2026, it is projected that Pacific Peoples will be 10% of the population, compared to 7.4% in 2013

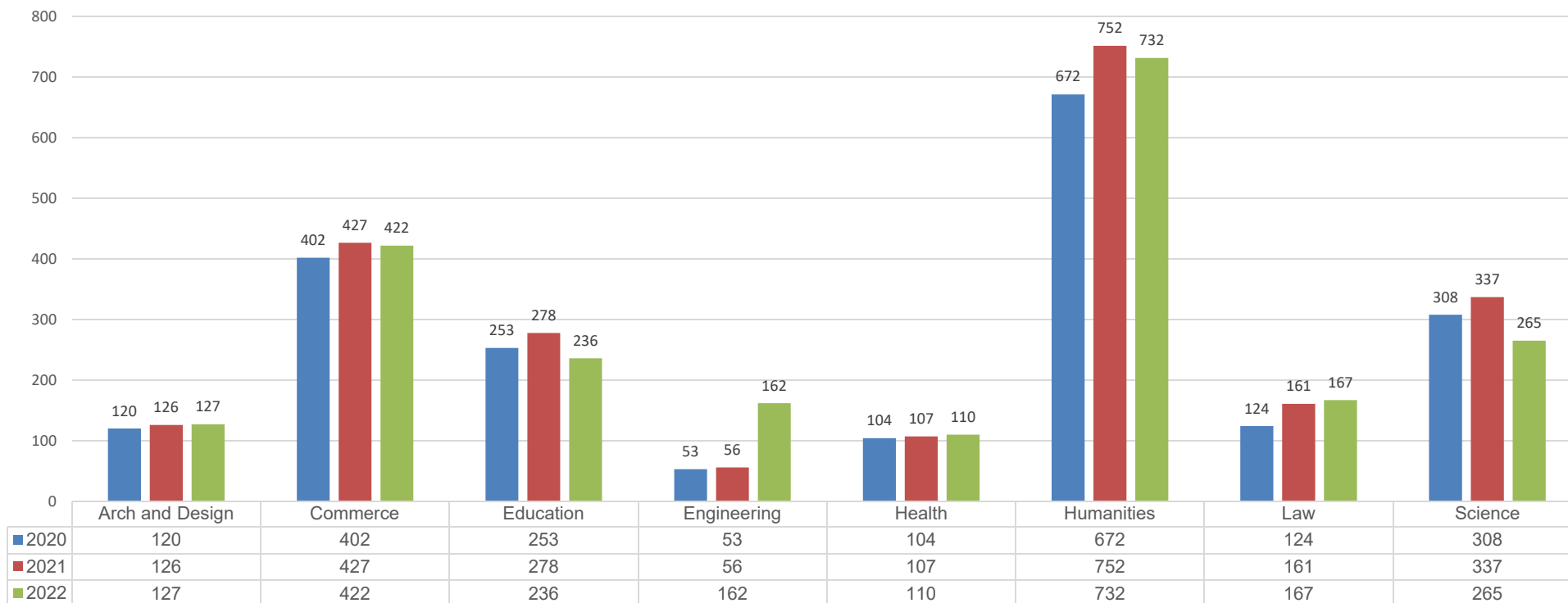
Source: Statistics New Zealand

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Pasifika Student Headcount* by Faculty 2020-2022



Source: SMS009 - Grade Summary | 26/01/2023

Note, the School of Maths and Stats moved from under the Faculty of Science to the Faculty of Engineering, hence the increase in Engineering in 2022, and a decrease in Science

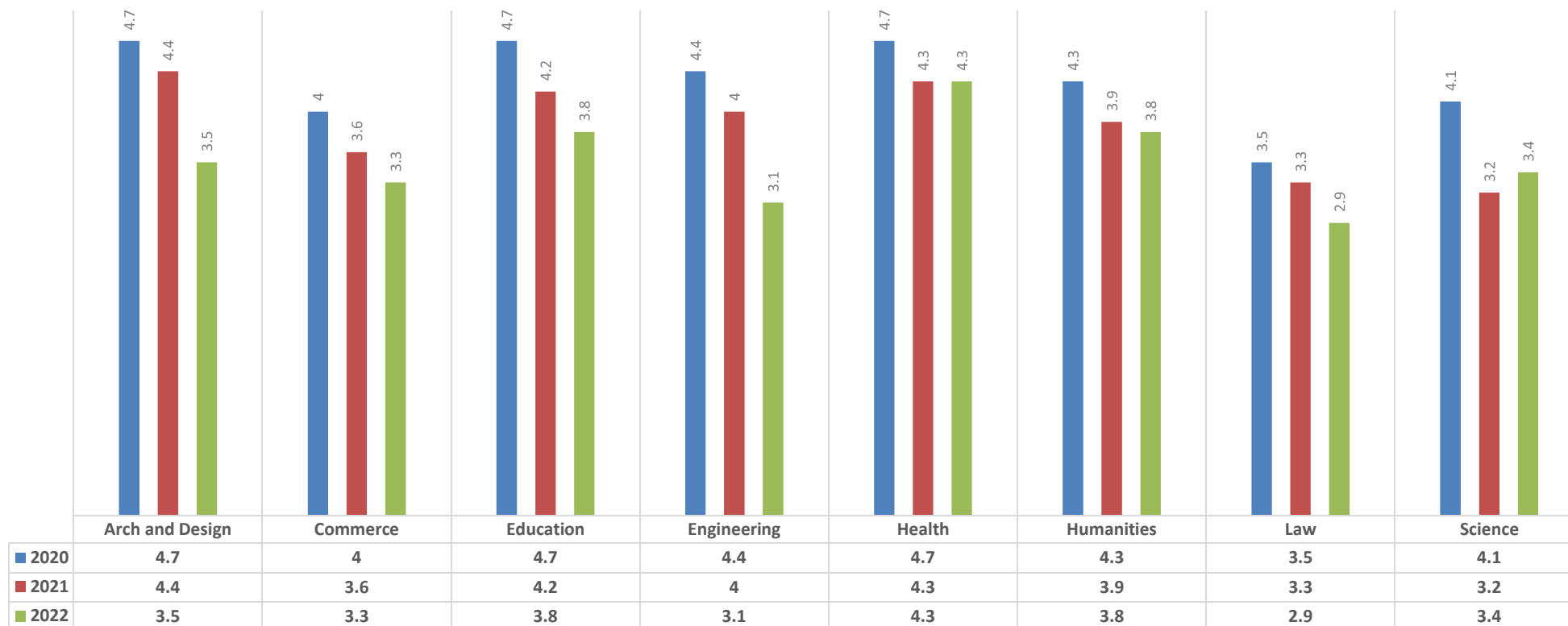
*This data is provisional, this is not final

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Pasifika Grade Point Average (GPA)* by Faculty 2020-2022



Source: SMS009 - Grade Summary | 26/01/2023

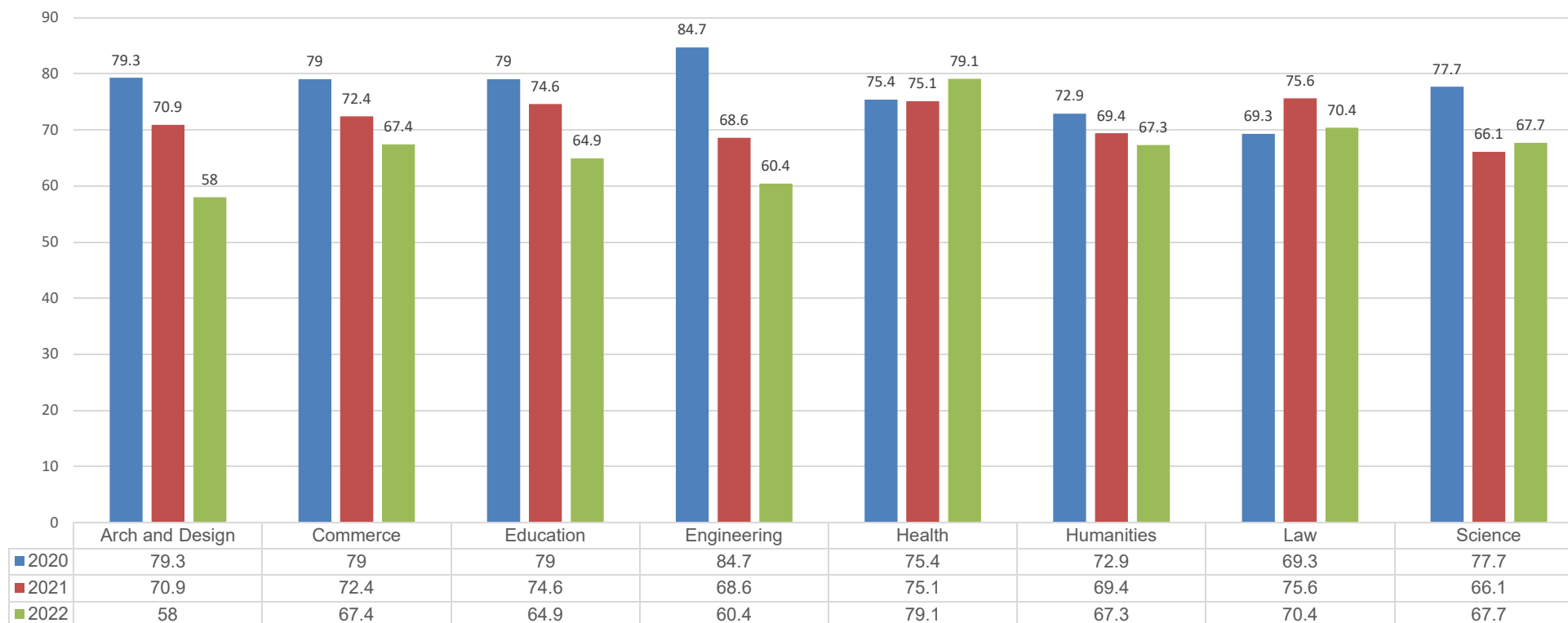
*This data is provisional. Note that 2022 results are not final

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Pasifika Course Completion rate* by Faculty 2020-2022



Source: SMS009 - Grade Summary | 26/01/2023

*This data is provisional. Note that 2022 results are not final

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Pasifika Students' Council

Pasifika Students' Council is the representative group for Pasifika students. Liaises closely with the Office of the AVC(Pasifika) and other key stakeholders, including VUWSA.

2023 President: Lulani Siemsen

Pasifika Students' Associations

1. KaiFiji (Fijian Students' Association)
2. Melanesian Students' Association
3. Niue Students' Association
4. PICSA (Pacific Island Commerce Students' Association)
5. PILS (Pacific Island Law Students)
6. Tautai o Tuvalu (Tuvalu Students' Association)
7. Te Namo Te Lumanaki (Tokelauan Students' Association)
8. VUSSA (Victoria University Samoan Students' Association)
9. VUWCIA (Victoria University Wellington Cook Island Association)
10. VUWTSA (Victoria University of Wellington Tongan Students' Association)



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Pasifika Student Success team, Office of the AVC (Pasifika)

Pasifika Engagement Advisers

- Focus on engagement, retention, and completion
- Work in partnership with the Titoko team to support students with course talanoa, graduation, enrolment, etc.
- Together with the Titoko team and Associate Deans (Students), we identify and follow up at risk Pasifika students
- Work in collaboration with Associate Deans (Teaching, Learning and Equity) and schools, re enhancing the experience of Pasifika students
- Liaise and connect students to key support services, and teaching staff
- Holistic appointments with Pasifika students
 - Wellbeing and pastoral support talanoa that includes – academic support, advocacy, health and wellbeing, cultural identity, family expectations and pressures, home life, finances and impacts of Covid-19
- Regular email updates
- Weekly drop-in sessions (in-person and online/phone)
- Events and workshops: study sessions, wellbeing activities, etc.



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Pasifika Events

- Engaging with Pasifika learners across faculties and schools, September – December 2022
- Tonga Language Week, September 2022
- KOKO (Keep On Keeping On) Evening, September 2022
- Study Sessions, September – October 2022
- Pasifika Outreach Celebration, October 2022
- Tokelau Language Week, October 2022
- Pasifika Science students Hospital visit, November 2022
- Improving Pasifika Legal Education in Aotearoa | Borrin Research Report launch, November 2022
- Pasifika Graduation Celebration, December 2022



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Pasifika Ongoing work

- Fale Malae
- Pasifika Orientation
- Komiti Pasifika Fono
- Engagement work in the Pacific
 - Organising and refreshing Memorandum of Understanding between the VUW (FGR) and National Universities in the Pacific, research institutions, etc.
 - Organising Alumni meetings in the Pacific
 - Establish and create research opportunities for VUW in the Pacific region
 - Ongoing connections for VUW in the Pacific
- Continued work in implementing PSOP for Staff and Students at THW-VUW
- Increase enrolment numbers particularly with Pasifika males and Pasifika students in STEM
- Space for Pasifika staff and students in the University e.g. 16KP and SU204
- Advocacy for additional resourcing required for OAVC (P) and the Pasifika Student Success Team
- May & December 2023 Graduation – Pasifika Graduation Celebration
- VUW projects: Pasifika Pathways, Scholarship Framework, Pastoral Care Code, Faculty Board Management meetings, Academic Reviews and Hardship Fund and Equity Grant meetings.





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Agenda Item 11

Conferment of Qualifications

To receive: the list of degrees, diplomas and certificates granted on 13 February 2023 (document VUWC 23/08).

To resolve:

- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 23/08 and that their names be entered on the Roll of Graduates on 13 February 2023
- 2 that a motion of congratulations be recorded.



DEGREES, DIPLOMAS AND CERTIFICATES TO BE GRANTED ON 13 FEBRUARY 2023

Doctor of Education

Cooper, Kathleen Fleur

Doctor of Philosophy

Alevropoulos-Borrill, Alanna Vanessa, in Physical Geography

Burgess, Tessa Caitlin, in Psychology

Fisher, Molly Isobel Mary, in Psychology

Haseeb, Junaid, in Computer Science

Highgate, Quenten Anthony, in Psychology

Irwin, Timothy Cressey, in Philosophy

Kithulgoda, Erandi, in Applied Linguistics

Madukwe, Kosisochukwu Judith, in Computer Science

Nguyen, Khac Giang, in Political Science

Storey, Mathew Ambrose, in Biotechnology

Stuart, Kay, in Law

Tielidze, Levan, in Physical Geography

Tribe, Anna Kathleen Weston, in Biomedical Science

Wang, Bin, in Computer Science

Xu, Peng, in Education

You, Shuangrong, in Engineering

Zhang, Yi, in Chemistry

WELLINGTON FACULTY OF ARCHITECTURE AND DESIGN INNOVATION

Master of Architecture (Professional)

Chok, Faiz Zarif Bin

Donaldson, Timothy David

Elkington, J'Adoube Rongotoa

Hamilton-Horne, Angus Joel, with Merit

Tamati, George Tuta Hongora, with Merit

Master of Design Innovation

Wang, Zeao

Master of User Experience Design

Lian, Jie

Master of Landscape Architecture

Graetz, Bliss Sunniva, *with Merit*

Bachelor of Architectural Studies

Agustin, Kristine Meg Montenegro

Chiu, I Kai

Christensen, Tobias Matthew

Crawford, Molly Anne

Dorresteyn, Hugo Lawrence

Jeffares, Nicholas John

Jenkin, Nasan Sadri

McHenry-Van Veelen, Natasja Dzidra

O'Flaherty, Benedict Peter

Prestidge, Scott Gregory

Smith, Annabelle Scarlett

Suerte Felipe, Angelu Alvarez

Bachelor of Building Science

Hall, Cameron Ross

Harland, Matthew Stewart

Tran, Cao Hoang Long

Bachelor of Design Innovation

Abbott, Maya Grace

Allott, Madison Ashleigh

Azmi, Ferbeen

Barton, Jessica Maree

Bishop, Samantha Jayne Marilyn

Chae, Boyoon

Chambers, Josephine Hilary

Elborough, Kelda Roseanne

Forsyth, Katherine Rose

Francis, Hayes McIntyre

Graham, Ella Felicity

Hall, Ayla Natasha

Hall, Caitlin Margaret Aimee

Hyde, Olivia Josephine

Mandowen, Basthen Yosua

Roberts, Andrew Simon

Swaney, Violetta Joy

Wright, Kayleigh Ann Taylor

Yarndley, Laura Elizabeth

Young, Si Wing

Graduate Diploma in Designed Environments

Ward, Olivia Grace, *in Architecture*

WELLINGTON SCHOOL OF BUSINESS AND GOVERNMENT

Executive Master of Business Administration

Adair, Michael Liam, *with Distinction*

Kleinhans, Zac, *with Merit*

Peters, Charlene Ann, *with Merit*

Master of Business Administration
Bonthapalli, Venugopal

Master of Business (Professional)
Dunkel, Tyler Kenton
Jia, Kefan

Master of e-Government
Nelson, Philippa Clare, with Merit

Master of Global Business
Aiyar, Sanjana Gauri, with Merit
Chen, Qi, with Merit
Coutts, Patricia Idameser, with Merit
Gilbert, Caroline Parker, with Merit
Liu, Mengwei, with Merit
Muir, Cassidy Rawinia Lovie, with Merit

Master of Information Studies
Ratana, Tiana Marie, in Library Science with Merit

Master of Professional Accounting
Bullen, Rebecca Kay
Hussey, Abigail Jane
Jivan, Dipti
Liu, Yingying
Queano, Jocelyn Cuarto
Rujhan, Yuuri Al Amin, with Merit
Scholefield, Hannah Leigh
Wang, Baoyu
Williams, Isaac John
Yang, Xiaojie
Zang, Chufan
Zhai, Ye
Zhang, Liang
Zhang, Yue, with Merit

Master of Professional Business Analysis
Sprunt, Kieren William Davison, with Distinction

Master of Public Management
Close, Natasha Erin, with Distinction
Karati, Helen Lilly Pamata

Master of Public Policy
Chan-McCarthy, Diana Grace, with Merit
Peterson, Rebecca Siân, with Merit
White, Luke Thomas Harlen, with Merit

Bachelor of Commerce with Honours
Baksh, Mohammed Shiraz, with Second Class Honours (second division) in Marketing
Everton, Lindsay Lee, with Second Class Honours (first division) in International Business and Marketing
Hamilton, Joshua James Wylie, with Second Class Honours (first division) in International Business
Malhotra, Varin, with Second Class Honours (first division) in Finance
Manaena, Rohan Kaitomuri, with Second Class Honours (first division) in Economics
McSweeney-Harte, Simon David, with First Class Honours in Economics

Nielsen, Mercina Angelique, *with First Class Honours in Marketing*
Watts, Kendall Amy, *with First Class Honours in International Business*

Bachelor of Commerce

Abd Manaf, Nur Hana Binti
Ackerman-Hart, Alexander Jade
Adam, Alma
Adamson, Justin Peter
Ahmed, Fatima
Ainsworth, Amy Caitlin
Akkerman, Ella Margaret
Akuhata-Christy, Treigh-John Claude
Allan, Ben Valle
Allen-Russell, Jack Johnathon Te Matau
Anas, Afah Labeeba
Andrews, Amber Jaide
Auckram, Taylor Raye
Audi, James Michael
Avery, Isabel Violet Rose
Baldwin, Harrison James
Barber-Stone, Catherine Rose
Barnett, Jonathon Graeme George
Bass, Sophie Greta
Beckwith, Jordan Bailey
Beglin, Cameron William
Bell, Nathan John
Bell, Richard John Harvey
Bengree, Matthew Joseph
Bethel, Hannah Lauren
Bharuchi, Safiya Leila
Bin Mahbob, Muhammad Zinedin Haziq
Bin Mashudi, Muhammad Thalith
Bin Wan Anuar, Wan Muizzuddin Nawawi
Binti Mohd Sufian, Ain Natrah
Binti Shukree, Siti Robiatul Adawiyah
Black, Rosa Jessica
Blackman, John Barry David
Boocock, Luke Peter
Botham, Clarke Thomas
Bowie, Joshua Phillip
Broadley, Ryan
Broe, Amelia Grace
Brown, Nina Louise
Brown, Oliver Kai
Butter, Joseph Stuart
Cameron, Luke Antony
Campbell, Hannah Louise
Canning, Vincent
Cawte, Amy Grace
Chand, Lauren Kyra
Chapman, Brittany Renee
Charles, Rafe Alexander Page
Chea, Phaloudam
Choma, Sophia Alexandra
Chrétien, Tom
Chubb, Russell David
Chung, Tiffany Jane

Clarke, Megan Elisabeth
Coates, Hannah Michelle
Coleman, Zachary Campbell
Collett, Rebecca Danielle
Comeskey, Emma Nancy Maisina
Conroy, Tessa Kate
Cook, Joseph Robert
Cooper, Cameron Stephen
Cooper-Penn, Hailey Deana Lily
Copeland, Caleb Francis
Cousins, Alexander Anthony John
Cresswell, Cameron Marshall
Crighton, Maxwell Lukas
Cunningham, Luke Thomas
Cunningham, Sarah Rose
Daelemans, Mika
Daniels, Charlotte Louise
Davey, Paris Celine Mary
Davies, Samuel William
Davis, Sophia Michelle
Desai, Isha
Dickins, Ayden Karl
Dickson, Mitchell James
Dinneen, Lily May Sharon
Dobbs, Edward Anthony Paul
Dolstra, Maggie Lydia
Dombroski, Cameron William
Donaldson, Nicola Gweneth
Donaldson, Sam John
Dromgool, Shaun Raymond
Drummond, Daniel John
Du, Boxi
Duan, Wenjie
Dunlop, Mackenzie
Dyer, Isaac Peter
Eccles, Campbell Michael Maxwell
Echaluze, Kristiana Rosario
Elias, Alaap Abraham
Ellis, James Anthony
Espeleta, Gian Inigo Orellana
Fan, Xuanhao
Finlayson, Kenzie Alana Davison
Fitz Patrick, Kaitlyn Paula
Fitzwater, Cullan Joseph
Fleming, Thomas Daniel
Fletcher, Aimee Simonne
Ford, Samantha Brooke
Foss, Thomas Arthur
Foster, Katrien Caitlyn
Free, Josie Bronwyn
Fulton, Logan Edward
Gadsby, Hannah Grace
Geng, Xuan
Geoghegan, James Edward
Gilmour, Alexander Stuart
Goonewardene, Zyan Thomas
Graham, Jordyn Anneka Megan

Griffin, Patrick Bruce
Gunawan, Calvin Putera
Hansen, Paige Nina
Harrington, Rozita Katerina Allen
Harris, Abigail Clare
Harrison, Billy Alexander
Harrison, Georgia Kate Lyne
Harrison, Sophia Anne
Harrison, Taylor Keith
Harstad, Astrid Jema
Hart, Ashleigh Hannah Grace
Hart, Max Hugo Bernhard
Haworth, Annaleise Kate
He, Caihong
He, Zhuocan
Henshall, Katelyn Rose
Hisatake, Olive Anastashia Vaega
Hodgson, Lilly Grace
Hollis, Renee Charlotte
Holloway, Shayla Mae
Holroyd, Geena
Holubicka, Sophie Agnieszka
Hooker, Greer Isabella
Hooper-Smith, Ryan Jesse Connor
Hoskin, Thomas Neil
Houghton, Abigail Dalgleish
Howat, Jack Stephen
Hoy, Steven
Huang, Yu
Huang, Yue
Huch, Maddison Marie
Huynh, Thi Anh Lam
Ingram, Anna Jane
Jiang, Jiechen
Jones, Macleay Te Aranui
Jones, Mason Joseph
Kan, Matthew Yuen Chit
Kanji, Rupesh Mahesh
Karimi, Thabo Gathiru
Karunanidhi, Mira
Keall, Emma Jean
Kelly, Isabella Rose
Kempster, Julia Connie Joy
Kennedy, Cole Robert
Kenrick, Lauren Faye
Kerr, Liam George
Kestle, Jamie Anthony
Khairil Aznan, Farah Khairina
Khairul Anuar, Umar Huzaifi
Khan, Carolyn Renuka Kiran
Kielland, Kristian Page
Kitiseni, Angelina Eunique Anahera
Kronast, Greer Stephanie
Kwan, Isabel Yee Xian
Lawson, Max Harris
Leckie, Angela Iola Shelley
Lee-Sanderson, James Robert

Lemon, Kate Nicole
Liang, Chaoyu
Liang, Min Yi Annie
Liao, Keqi
Lim, Richie
Longley, Jessica Margaret
Lumanto, Kaylyn Daphne
Lunny, Samuel William John
Lyons, Cameron John
Ma, Qiujie
Macneil-Allen, Charlize Rose
Marshall, Laura Stephanie
Martin, Abigail Grace
Martin, Anna Mckenzie
Maslin Fawcett, Jacob Thomas
Matthews, Tali Jordan
Mazengarb, Megan Kathryn
McCreary, Samuel Alexander
McGrath, Kate Louise Rose
McKay, Kelly Ann
McKelvie, Saffron Sophia Proszka
McKenzie, Harna Peta
McQuoid, Bradley Daniel
McQuoid, Miller Jackson
Mickleleson, Madeleine Julia
Milan, Emmanuel
Miller, Thomas John Sinclair
Mills, Charles Patrick Chesterman
Mills, Jack Alexander
Miners, Holly Jade
Mitchell, Zoe Barbara
Mohd Norzal, Muhammad Farhan Bin
Molloy, Minna Lucy Munro
Morgenstern, Philipp Mingfei
Morris, Caroline Elizabeth
Moy, Jordan Daniel
Munn, Thomas Alex Robert
Murphy, Jake Caleb
Nacu, Miguel Antonio Puzon
Najeeb, Nur Hafizah Binti
Nakamura, Reo
Nathan, Toby Andrew
Navera, Ceejay Chua
Naylor-Ford, Madison Lydia
Newton-Rencen, Constance Dawn
Ngatoa, Poppy Georgia Isobella
Nguyen, Dang Gia Khanh
Nguyen, Ho Bang Trinh
Northcroft, Braxton Che
O'Carroll-Nicholson, Anna Aromi
O'Connor, Liam Mitchell
Otway, Torban Bruce
Palmer, Avery Elizabeth
Papuni, Baden Louie Williams
Parker, Julia Jean
Parker, William
Patel, Heena

Patel, Mira Ishvarlal
Paulsen, Nadia Rose
Pena, Trixie Sy
Perkins, Harrison Anthony
Persson, Maia Rose
Pham, Khanh Mai
Poh, Shereen Li Ling
Prado Albareda, Valeria Gabriela
Prasad, Upasna
Price, Liam Craig Jackson
Purdie, Crystal-Eve
Qiu, Chen
Ravji, Shaam Rajesh
Reddiex, Ethan Robert
Reiher, Jessica Joan
Ren, Wenzhuo
Revfeim, Kristian Hunter
Richards, Nicholas James Robert
Riley, Grace Elizabeth
Roberts, Liam John Aplin
Robinson, Madison Jane
Rochester, Daniel Michael
Russell, Sam David
Russo, Natalie Maria
Ryan, Isabelle Grace
Sa'u, Eperu
Sami, Krischal Prithvi
Sands, Georgia Schwertfeger
Saunders, Isabella Rose
Scott, Anna Grace
Scott, Drew Kirkland
Service, Bailey Robert
Shue, Claire Claudia
Simmonds, Hannah Clare
Smith, Abigail Louise
Smith, Harley James
Smith, Jordan Grace
Smith, Joshua Ethan
Solomon, Mia Rose
Soroka, Hannah Grace Elizabeth
Steere, Kate Sarah
Storrer, Hayden Jack
Stringer, Rose Leigh
Stuthridge, Jayde Margaret
Su, Lishi
Sudhakaran, Vikasha
Sun, Ruipeng
Tararo, Tia Ratanui Jean
Taylor, Sophie Elizabeth
Tennent, Joel Trevor
Thompson, Finn Colm McHale
Thomson, Dylan David
Tian, Yazhe
Timoti, Makayla Hinehou
Tran, Ha Viet
Trotter, Ryan Neil
Trowell, Luke John Paul

Tungol, Micah Angelica
Tuohy, Sophie Maree
Turner, Jaime Kate
Tyree, Kenneth Mikhail Victor
Vallance, Caleb Mark
Van de Geest, Logan Klaas
Vandervelde, Nicholas Joseph
Vasquez Rojas, Javiera Francisca Rosario
Vaughan, Caelan Sarah
Vella, Lucano Marc
Vivier, Ashleigh Anne
Voss, Enzo Patrick
Waddell, Annabel Rose
Walker, Brook James Clifford
Wang, Jiamin
Wang, Jiuqi
Ward, Sophie Emanuelle
Watkinson, Shabila Amy
Watts, Daniel Mark
West, Guy Patrick Garth
West, Joshua Maxwell
White, Joshua Peter
Wilkes, Edward David
Wilkinson, Marshall Joseph
Willis, Henry Dare
Wilson, Troy John
Wilton, Angus Gordon
Winstanley, Jack Bertram
Wong-Toi Knight, Joel
Wood, Jacob Spenser
Woolley, Olivia Kate McKay
Wormald, Georgia Jane
Worthington, Benjamin Michael Meuli
Yan, Xinyao
Yang, Zihan
Yanko, Jayden John
Young, Cameron David
Young, Trent Gregory
Yue, Zephyrine Jacqueline
Zhang, Weilun
Zhang, Zhuoyan
Zhao, Boao
Zhao, Jiaqing
Zheng, Zhuan Li

Bachelor of Commerce and Administration
Su, Dan

Postgraduate Diploma in Public Policy
Grant, Roseanne Kate

Graduate Diploma in Commerce
Briggs, Henry Lewis, *in Economics*
Donelley, Katlin Paige, *in Management*
Johnson, Hannah Paige Wills, *in International Business*
Morgan, Georgia Helen, *in Human Resource Management and Employment Relations*
Opira, Jude Bidong, *in Public Policy*

Pogson, Matthew Ian, *in Finance*
Strawbridge, Grace Maree, *in Accounting*
Williamson, Myffanwy Claire, *in Economics*

Postgraduate Certificate in Business (Professional)
Leonard, Rory William

Postgraduate Certificate in Information Management
Peglar, Michelle Helen

Postgraduate Certificate in Information Studies
Saunders, Belinda Mary
Whitaker, Sarah Gael

Postgraduate Certificate in Professional Economics
Yarwood, Lisa

Postgraduate Certificate in Public Management

Balog, Beiyun
Botha, Clare Anna Nicholson
Brooks, Gemma Elizabeth
Carter, Jessica Chloe
Chau, David
Chiu, Pin Tzu
Coggan, Paul Anthony
Edwards, Elisabeth
Engelbrecht, Jarinda Sunita
Gaiqui, Natasha Margaret
Gamboni, Benjamin Joseph
Gawler-Lata, Judith Hinemoa
Genter, Julie Anne
Jones, Benjamin Richard Stanley
Lowe, Vivienne Enid
McCorry, Alana
Miocevich, Tiana
Murray, Connor Alexander
Nagel, Stephen Charles
O'Riordan, Niamh Patricia
Otukolo, Tania Lo'imata
Pagalilawan, Edmund Manio
Patil, Sandeep Santosh
Prasad, Irene Devi
Sridhar, Sreeram
Thomas, Simon Bramwell
Tou, Julia Ann
Tuisaula, Lynmara Marie
van Wijk, Matthew Kieran
Willing, David Gary

Postgraduate Certificate in Public Policy

Doocey, Matthew Maurice
Kuriger, Barbara Joan
Leary, Ingrid Marieke
McLellan, Tracey Lee
Muller, Todd Michael
Severin, Toni Gae
Smith, Stuart Tayler

WELLINGTON FACULTY OF EDUCATION

Master of Education

Moyle, Antonia Caitlin, *with Merit*
Sa'aga-Gucake, Eunice Simoli, *with Merit*
Steel, Charlotte Olivia Zilla Geddes, *with Distinction*
Va'a, Mary Kalina Tufui Opa, *with Merit*
Van Niekerk, Jana
Wu, Jiarong

Master of Educational Psychology

Balaji, Meera, *with Distinction*
Butterworth, Elle Georgia, *with Distinction*
Coffey, Sophie Grace, *with Distinction*
Connery, Grace Amelia Omundsen, *with Merit*
Dalley, Karen Phillippa, *with Merit*
Donald, Zoe Madeline Shirlaw, *with Distinction*
Fullerton-Smith, Blaire, *with Distinction*
Heath, Sydney Helen, *with Merit*
Hey, Rebecca Jannetje, *with Distinction*
Hygate, Molly Maeve Robb, *with Distinction*
Joseph-Tua, Georgina Teura Ana Marylyn
King, Camielle Hannah, *with Distinction*
Koeck, Alison Lee, *with Distinction*
Laulu, Ruth Rosalina, *with Merit*
Lintern, Ambah Renee, *with Distinction*
List, Elizabeth Mary, *with Merit*
Macadre, Estelle Poppy Laurianne, *with Merit*
McGeorge, Samantha Lucy Elizabeth, *with Merit*
Middleton, Ally Jane, *with Distinction*
Minnell, Hannah Chloe, *with Distinction*
Morrison, Brett Renee, *with Merit*
Oakes, Sarah Alayne, *with Distinction*
Payton, Jake David, *with Distinction*
Robinson, Hayley Sarah, *with Distinction*
Scott, Eadi Rose Shave, *with Distinction*
Smith, Yvonne Joyce, *with Distinction*
Sneath, Dijana Karen, *with Distinction*
Somasundaram, Balaji, *with Merit*
Taylor-Holmes, Isabel Rose, *with Distinction*
Taylor-Levey, Erin Kay, *with Distinction*
Tidswell Groot, Miro Bella Divera, *with Distinction*
Wallace, Henrietta Acland, *with Distinction*
Wood, Anya Arwen, *with Distinction*
Woolcock, Gemma Marie, *with Merit*

Master of Secondary School Leadership

Duston, Marianne Claire, *with Distinction*
Goodyer, Phillip James William
Tutaka, Denis Brown, *with Merit*

Master of Teaching and Learning (Primary)

Chapman, Katherine Grace Cox
Daines, Emma Marie, *with Merit*
Fisher, Amber Elizabeth, *with Merit*
Hepburn, Morgan Bailey
Hey, Brynne Rana Louise, *with Merit*
Holland, Peytyn Bronte, *with Merit*
Jolly, Amanda Rose
King, Lauren Anne, *with Merit*
Murphy, Hanna Mae, *with Merit*
Nortier, Liesl, *with Merit*
Pratt, Brianna Hayley, *with Merit*
Rudge, Nicola Jane, *with Merit*
Smith, Kezia Olivia Sharon
Smith, Lucy Merle
Smyth, Mereana Nita Tirakahurangi
St Clair-Teal, Violet Rowena, *with Merit*
Swan, Sarah-Ann Christelle, *with Merit*
Taylor, Laura Ann, *with Merit*
Watt, Naomi-Rose Livingstone, *with Merit*
Westenra, Sophie Alice Lockhart

Master of Teaching and Learning (Secondary)

Barclay, Gina Kereru, *with Merit*
Brighton-Mills, Aria, *with Merit*
Gilbert Keene, Sophie Garnet, *with Distinction*
Gorton, Tate James, *with Distinction*
Hammond, Joseph, *with Merit*
Hensen, Sophie Arabella Frances, *with Merit*
Kapea, Rawiri Tumanako Gendall, *with Merit*
Madsen, Sophie Charlotte, *with Merit*
Maisey, Rachel Jayne, *with Distinction*
Mulligan, Jayne Iris, *with Distinction*
Rosamond, Melissa Alice, *with Merit*
Ross, Brittany Maree, *with Merit*
Sinclair, Alexander James Croy, *with Merit*
Sinnema, Isabella Jannetje, *with Merit*
Thompson, Micah, *with Merit*
van Asbeck Fisher, Miro Eden

Bachelor of Education (Teaching) Early Childhood

Aldridge, Mackenzie Rose
Clayton, Bree Lily Lena
Davis, Anna Rose
Eaddy, Kirstin Anne
Evennett, Mollie Rose
Everson, Holly Pauline
Fa'atamala, Lita Leuaea
Giddens, Persephone Mary
Hicks, Summer Gracie
Hine, Elizabeth Grace
Hunter, Ruby Leslie
Kirby, Hannah Katherine
MacLennan, Sarah Alishia
Morrow, Sara-Jayne Lorraine
Murray, Jessica Anne Joy
Powell, Emma Louise
Slagter, Antonia Margaret Agnes

Spicer, Toby Rohan
Vis, Amber Leigh
Wheaton, Alicia Grace
Wilton, Mikayla Mary-Ann

Postgraduate Diploma in Educational Psychology Practice

Comerford, Nicola Gabrielle
Coyle, Rosalie Grace
Engineer, Tanya
Kaur, Ripdaman Jeet
McCallum, Pauline Winifred
Millar, Silvia Carolina
Moore, Rebecca Offerdahl Gados
Putt, Jean Beryl
Riley, Shenece Janice
Scott, Genevieve Jeanne Gahan
Wynne-Ewens, Grace May

Graduate Diploma of Teaching (Early Childhood Education)

Dias, Esha Swapneel
Farrow, Sophie Alexandra
Gabites, Donna Elizabeth
Gray, Natalie Mary
Hussein, Maryam
Keane, Sinéad Louise
Matheson, Anna Kate
McMaster, Sarah Elizabeth
Nozue, Akiko
Pathania, Poonam
Pei, Bin
Rees, Sarah Catherine Elizabeth

Graduate Diploma of Teaching (Primary)

Abdul Jabbar Arhaim, Reem Abdul Ghafour
Akavi, Ailish Anitonia
Auker, Annelise Rose
Balfoort, Sophia Nursabrina
Barrett, Riley Thomas
Bennett, Montana Camryn
Berkahn, Johanna Inga
Bottrill, Shannon Louise
Bowden, Murray Pacifico
Brearley, Nicholas Anton
Brill, Mason Elliot
Cammock, Teresa Dannille
Chauhan, Praveena
Dawson, Charles Robert Eliot
Edmonds, Jade Caitlin
Fawcett, Georgia Annie-May
Featherstone, Kynan Michael David
Fish, Aimee Victoria
Flattery-Donohoe, Emma Grace
Foster, Paige Julie
Frith, Ben Gordon
Garg, Divya

Green, Megan Elizabeth
Harrison, Connor Ross David
Hayes, Shannon Ashley
Henpity Jagoda Arachchige, Himanthi Gunawardana
Hughes, Sophia Elizabeth Wescott
Hunter, Keith Robert
Jones, Caroline Cathryn Hughes
Kim, Seongeun
Kosmadakis, Melissa
Laurence, Kathleen
Leith, Louise Jane
Lim, Hanna
Maich, Alun Maikol
Mason, Caitlin Emily
McDonald, Nicola Jane
McRobie, Grace Emma
Millwood, Phoebe Rose
Molony, Bethany Clare
Newbold, Sofia Molly
O'Neale, Kelsey Clare Kate
Pedersen, Philip Martin
Plowman, Emilee Louise
Polaczuk, Sandra
Poole, Mitchell Seddon
Power, Molly Jean
Ross, Ella Bess Macdonald
Ryle, Briagh Amy
Sanders, Bevan Wayne
Saward, Jessica Robyn
Schuler, Molly May
Sheppard, William Anthony
Smart, Madison Ellen Ann
Snaddon, Melanie Lisa
Sollano, Micah Mae Matias
Southgate, Rebecca Lucy
Speirs, Emilia Phuong
Swann, Elizabeth Hope
Thomson, Tamara Leigh
Treweek, Conrad Joseph
Turvey, Barbara Helen
Tutaki, Jada Anne-Louise
Viljoen, Demi
Walker, Darcy Rose
Walker, Ellen Rebecca
Walker, Laura Yvonne
Wallis, Patrick LeRoy
Walmsley, Chrystal-Marie Maureen
Wells, Jasmin Alice
Wildblood, Rebecca Rose
Wilkinson, Phoenix Wade
Williamson, Holly Jane Rose
Willis, Neale Atlee Frank
Wilson, Louisa Margaret

Graduate Diploma of Teaching (Secondary)

Andrews, Kaylee Rose
Atkins, Andrew Quintin George

Banks, Aston Devereux
Collie, Gabriel James
de Bruin, Hannah Maree
Duke, Oliver Michael
Dunoon, Antonia Alicia Jean
Eade, Cullen Jacob
Emery, Madeline Ruth Nash
Grootjans, Lennox Te Ata Kahurangi
He, Qiwei
Hollow, Caroline-Anne Janet
Jackson, Leanne Sarah
Karimee, Mariam
Kibblewhite, Georgia Beth
Kostanich, Milan George
Kraskosky, Jack David Feek
Lammers, Jan
Lane, Joseph Christophor
MacTaggart, Samantha Ferguson
Marshall, Henry George
Meszaros, Otinel
Morris, Paul Douglas
Myer, Charlie Christopher Rose
Nava, Alyssa Ann Navera
Neubauer, Emily Fleur
Noon, Robert
Phillips, John Lawrence
Pointon, Corban Mark
Roberts, Rachel Lauren
Salomen, Shoshanna Rimi
Small, Olivia Maree
Smith, Elisha John David
Smith, Gaia Tamara
Sneyd, Elizabeth Sarah Neal
Sumner, Ryan James
Tashkoff, Caleb James
Telfer, Aaron Scott
Telfer, Clarke
van Huyssteen, Johan Abraham
Wang, Yuxiao
Watts, Amy Louise

Postgraduate Certificate in Education

Bell, Laura Jane
Hales, Yosua Sidabutar
Taylor-Levey, Erin Kay

WELLINGTON FACULTY OF ENGINEERING

Master of Software Development

Han, Liheng, *with Merit*
McCullough, Christopher Ian, *with Merit*

Bachelor of Engineering with Honours

Absalom, Anthony Michael, *with Second Class Honours (first division) in Electronic and Computer Systems Engineering*

Alfred, Abraham, *with Second Class Honours (first division) in Cybersecurity Engineering*

Ariadi, Dimitri Deren, *with Second Class Honours (first division) in Software Engineering*

Benfell, Christopher David, *with First Class Honours in Software Engineering*

Beserra, Mitchell Scott, *with First Class Honours in Electrical and Electronic Engineering*

Camplin, Oscar Gregory, *with First Class Honours in Software Engineering*

Cecilio, John Eleigio Rudica, *with First Class Honours in Software Engineering*

Claydon, Aaron Ridley, *with Second Class Honours (first division) in Electronic and Computer Systems Engineering*

de Bruyn, Connor Johan, *with First Class Honours in Software Engineering*

Dewar, Georgina Florence, *with First Class Honours in Electronic and Computer Systems Engineering*

Ekambaram, Vaibhav Sridhar, *with First Class Honours in Software Engineering*

Evans, Emanuel Bennett, *with First Class Honours in Software Engineering*

Farah, Ghattas Ehab, *with Second Class Honours (first division) in Cybersecurity Engineering*

Fisher, Caitlin Alexandra, *with First Class Honours in Software Engineering*

Fitzgerald-Mansell, Conagh Finn, *with First Class Honours in Electronic and Computer Systems Engineering*

Franklin, Oliver Paul, *with First Class Honours in Software Engineering*

Gandhi, Sheil, *with First Class Honours in Software Engineering*

Glanfield, Samantha Ann, *with First Class Honours in Cybersecurity Engineering*

Hall, Alexandra Louise Anne, *with Second Class Honours (first division) in Cybersecurity Engineering*

Hawinkels, Luke Adam, *with Second Class Honours (first division) in Software Engineering*

Hobbs, Jake Daniel, *with First Class Honours in Cybersecurity Engineering*

Hollywood, William Dimitri, *with First Class Honours in Software Engineering*

Jayne, Joan Beatrice Olmos, *with First Class Honours in Software Engineering*

John, Taran Cyriac, *with First Class Honours in Software Engineering*

Macaskill, Callum Murdoch, *with First Class Honours in Software Engineering*

Madgwick, Caleb Joshua, *with First Class Honours in Software Engineering*

Olley, Fletcher Alexander, *with First Class Honours in Electronic and Computer Systems Engineering*

Singh, Sanjeeta, *with Second Class Honours (first division) in Software Engineering*

Strawbridge, Daniel William, *with First Class Honours in Electronic and Computer Systems Engineering*

Thoms, Michaiiah Amos, *with First Class Honours in Software Engineering*

Tomaz Ketley, Isabella Maria, *with First Class Honours in Cybersecurity Engineering*

Welgemoed, Tian, *with First Class Honours in Software Engineering*

Welsh, Jeremy Matthew, *with Second Class Honours (first division) in Software Engineering*

Postgraduate Certificate in Software Development

Mankatala, Abhishek

WELLINGTON FACULTY OF HEALTH

Master of Health

Adams, Kerry Adele, *with Merit*

Ferreira, Jane Caroline, *with Merit*

Sadgrove, Matthew Desmond, *in Workplace Health and Safety with Distinction*

Master of Health Research

Mulheron, Joanna, *with Merit*

Master of Nursing Science

Caddis, Lisa Ann, *with Merit*

Callinicos, Celine Monique Janet, *with Merit*

Dellabarca, Kerry Lee, *with Merit*
Galvan, Kimberly Hazel Nambatac, *with Merit*
Krakosky, Tania Marie Leo-Nor
Lefebvre, Evelyn Barbara, *with Merit*
Martin, Patricia Helen, *with Distinction*
Mason, Lisa Marie, *with Merit*
Mathieson, Renee Alissa Jane, *with Merit*
Parikh, Pratik Devdas, *with Merit*
van Haandel, Tegan Sandy, *with Merit*
Williams, Natalie Anne, *with Merit*

Bachelor of Health

Appleby, Jessica Rose
Baledrokadroka, Vanessa Naulu Loaloakubou
Bardsley, Georgia May
Brown, Nicole Kate
Cairns, Breeann Olivia
Calvert, Dana Ruby
Clayton, Hamish John
Coumbe, Lillian Jean
Hall, Bianca
Harkness, Louise Jane
Hepburn, McKenzie Rose
Johns, Chloe Ashley
Jones, Alice Louise
Kay, Bianca Stella van der Linden
Kirkpatrick, Kathleen Mabel
Liao, Carmen
Llewellyn, Lily Ruby
Longley, Jessica Margaret
Maxwell, Rory Terence
Megchelse, Brooke Emily-Joy
Mitchell, Ella Louise
Mourie, Emilie Juliette
Mullane-Ronaki, Nai-Vikoca Kokiri Kihirini
Nairne, Georgia Scarlett
Neal, Sarah Caitlin
Philip, Emily Gray
Pho, Arith
Reid, Hannah Elizabeth Aimee
Richards, Edward Bede Bell
Rohan, Brendan Russell
Shi, Margaret
Siraj, Samira Saleh
Skerrett, Carly Ellen
Thompson, Alice Rachel
Villanueva, Ernestina
Willis-Love, Taylor Anatohia

Postgraduate Diploma in Health

Bouman, Clarise
Chan, Yin Ki
Davenport, Deborah Ann
Estupiñan Freire, Veronica Atsumee
Newman, Abigail Jane
Reynolds, Helen Elizabeth
Vincent, Michelle Ann

Postgraduate Diploma in Nursing Science

Akkerman, Leah Wietske
Barr, Aimee Donna
Clearwater, Ellen Marie
Davis, Selina Catherine
Davis, Tennessee Rose
Farrell, Connagh Karauria
Fisher, Sophie Louise Mary
Frith, Sarah Michelle
Han, Lin
Hart, Victoria Nicole
Hendrikz, Cornelia Johanna
Heredia Santamaria, Fridman Giovanni
Jacobs, David Joshua
Joseph, Annabella Serafina Luafalealii,
Krakosky, Tania Marie Leo-Nor
Mackenzie, Joanna Lucy
McCartan, Sacha Rose Elizabeth
Merwood, Rachael Ellen
Miles, Amy Christina
Pearce, Leane Esther
Pook, Kirimoana Myra
Schofield, John Stephen
Smith, Hannah Amy
Spapens, Laura Kate
Spring, Amelia Frances
Sutherland, Danielle Jane
Thomson, Lara Elizabeth
Tulp, Dorothe Maria
Willis, Megan Tara

Graduate Diploma in Health

Bouttell, Maren, *in Health Promotion*

Postgraduate Certificate in Health

Albano, Katrina Grace Hermosisima
Forbes, Isla Megan
Ganley, Miles Joseph
Lindsay, Dayna Josephine
Matheson, Stephanie Rachel Sarah
Shone-Bell, Emma Louise
Smith, Charles Robert

Postgraduate Certificate in Health Psychology

Dayabhai, Nikisha

Postgraduate Certificate in Nursing Science

Abayhon, Bryan Macion
Amor, Emelita De Jesus
Berg-Heckman, Kaytlin Georgia
Bowater, Zoe Keely
Brewer, Sasha Louise Elizabeth
Carlyle, Katherine Suzanne
Dickins, Bella Rose
Fowler, Angela Jane
Inch, Stevie Lee

Lonsdale, Kathryn Louise
Loomans, Nicola Jean
Pansters, Matthew James
Robson, Brianna Hayley-Jayne
Seo, Sung Min

Graduate Certificate in Health

Guest, Thomas Edward, *in Population Health, Policy and Service Delivery*

WELLINGTON FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Master of Arts

Collins, Suzanne Aroha, *in Māori Studies*
Li, Xin, *in Applied Linguistics*
Lutyens, Daisy Elinor, *in Criminology with Distinction*
Malone, Theresa Dale, *in English with Merit*
Piw-ngam, Supana, *in Teaching English to Speakers of Other Languages with Merit*
Stevenson, Tyla Marie, *in Media Studies with Distinction*
Tan, Jude Phang Hui, *in Teaching English to Speakers of Other Languages with Merit*
Thanaboonrungsroch, Thanatnicha, *in Teaching English to Speakers of Other Languages*
Webb, Danielle Mihi Judith, *in Sociology with Merit*

Master of Indigenous Studies

Berryman-Kamp, Maia Valerie Akinchi, *with Distinction*
Crockett, Alexis Jessie, *with Distinction*
Moore, Elisabeth Richelle, *with Distinction*

Master of Music

Gregory, Isabella Scarlett Manser, *in Performance with Distinction*

Master of Philosophy, Politics and Economics

Owen, Peter Frederick Frean, *with Merit*

Master of Teaching English to Speakers of Other Languages

Kyaw, Tun Ohmar

Bachelor of Arts with Honours

Andrews, Lily Irina, *with First Class Honours in Cultural Anthropology*
Angus, Billie Rena, *with First Class Honours in Philosophy*
Anselmi, Mariah Jorden, *with First Class Honours in Criminology*
Arnold, Thomas Nathan, *with First Class Honours in History*
Baker, Holly Renee, *with Third Class Honours in History*
Bell, Kaitlyn Elizabeth, *with First Class Honours in Classical Studies*
Belton-Bodsworth, Tawhai Craig, *with First Class Honours in Philosophy*
Bhakta, Aruna Joy, *with First Class Honours in Classical Studies*
Borthwick, Lachlan, *with First Class Honours in Classical Studies*
Brooking, Roger Frank, *with First Class Honours in Criminology*
Bunn, Aaron Davidson, *with Second Class Honours (first division) in History*
Church, Hannah Grace, *with Second Class Honours (first division) in Criminology*
Cooper, Hayden Ray, *with First Class Honours in History*
Diggins, Eireann Ruth, *with First Class Honours in Classical Studies*
Donohue, Ciara Ann, *with First Class Honours in Classical Studies*

Duncan, Gabriella Kate, *with First Class Honours in Sociology*
Ellwood, Cassandra Rose, *with First Class Honours in Philosophy*
Foster, Rebecca Mary, *with Second Class Honours (first division) in Art History*
Goodenough, Hannah Frankie, *with First Class Honours in English*
Goodliffe, Lilian Grace, *with First Class Honours in English*
Guerin, Alexander Bede Hamer, *with First Class Honours in Classical Studies*
Hanlon, Jessica, *with First Class Honours in History*
Hill, Emma Monica, *with First Class Honours in Classical Studies*
Hillman, Kate Sophie, *with First Class Honours in Film*
Lal, Natasha, *with First Class Honours in Criminology*
Lamb, Jackie Rose, *with First Class Honours in English*
Liang, Dijiao, *with Second Class Honours (first division) in Philosophy*
Lindsay, Maggie Grace Bell, *with First Class Honours in History*
Maher, Ashley Nicole, *with First Class Honours in History*
McAnulty, Jared Thomas, *with First Class Honours in Criminology*
McCracken, Elizabeth Elinor, *with First Class Honours in Classical Studies*
McGhie, Grace Phyllis, *with First Class Honours in Japanese*
McGrath, Laura Elizabeth, *with First Class Honours in Criminology*
McKnight, Fiona Mabel, *with First Class Honours in History*
McPhail, Amy Grace, *with Second Class Honours (first division) in Theatre*
Millington, James Logan, *with First Class Honours in Cultural Anthropology*
Myles, Phoebe Georgia, *with First Class Honours in Criminology*
O'Connell, Liam George, *with Second Class Honours (first division) in History*
Oliver, Helen Louise, *with First Class Honours in Classical Studies*
Olssen, Susannah Mary Cooper, *with First Class Honours in Sociology*
Parker, Lauren Robyn, *with First Class Honours in History*
Piper, Kate Nicole, *with First Class Honours in Criminology*
Prendergast, Niamh, *with First Class Honours in Art History*
Randell, Grant Cameron, *with First Class Honours in Chinese*
Reweti-Gould, Maisie Janine, *with Second Class Honours (first division) in Cultural Anthropology*
Riach, James Garton, *with Second Class Honours (second division) in History*
Schumacher, Elizabeth Rose, *with Second Class Honours (second division) in History*
Sheahan, Grace Helen, *with Second Class Honours (first division) in Criminology*
Slicker, Joseph Louis, *with First Class Honours in Classical Studies*
Sparrow, Alexander Adrian, *with First Class Honours in Philosophy*
Steel, Blake Forbes, *with First Class Honours in International Relations*
Stenhouse, Jenna Anne, *with Second Class Honours (first division) in Criminology*
Stokes, Rachael Anne Louise, *with First Class Honours in Sociology*
van der Walt, Cara, *with Second Class Honours (first division) in Art History*
Vincent, Grace Isabella, *with First Class Honours in Sociology*
Winterbottom, Kate Alice, *with First Class Honours in Criminology*
Woods, Emily Patricia, *with First Class Honours in History*
Yeo Yuan Ling, Sophie Isabelle, *with First Class Honours in Cultural Anthropology*
Zhou, Yihao, *with First Class Honours in Philosophy*

Bachelor of Music with Honours

Everest, Christopher Martin John, *with First Class Honours in Classical Performance*
Gentry, Connor Dylan, *with First Class Honours in Jazz Performance*
Johns, Rory David, *with First Class Honours in Jazz Performance*
Lancaster, Lauren Elizabeth, *with First Class Honours in Classical Performance*
McCulloch, Aidan Paul, *with First Class Honours in Jazz Performance*
Robertson, Cameron Martin, *with First Class Honours in Jazz Performance*
Swan, Rafe Andrew Reid, *with First Class Honours in Music Studies*
Thompson, Micah, *with First Class Honours in Composition/Sonic Arts*

Bachelor of Arts

Adler, Cara Germaine Maplesden

Aimer, Harriet Mary Moran
Al-Nasih, Mohamed Abdul-Karim Qaddouri
Alderdice, Zoe Anne
Alexander, Jaz
Alexander, Mary Michele
Allan, Finn Mackenzie
Almendral, Martin Verdan
Amundsen, Laura Jane
Ashby, Daniella Lily
Ashworth-Lawson, Esther Rose
Auty, Burton Alexander Raife Edwin Julius
Aziz, Anne Joseph Naiem
Baldwin, Haley Rose
Baldwin, Hanna Lesley
Baldwin, Macie Rose
Bargh, Emma Jennifer
Barnard, Annie Mae
Barrett, Campbell Nairne
Barrott, Zoe Judith
Basham, Joseph Henry
Batchelor, Mackenzie Rosemary
Batten, Milla Jasmine
Bentley, Anais Tiri
Bermingham, Tyla Jane
Billington-Field, Holly Kate
Bing, Amelia Yun Mei
Binney, Sophie Olivia
Boeke, Emilie Annelies Viviane
Booker, Maria Jane
Borman, Lewis Clifford
Bostina, Elena
Bowatte, Tharushi Dinuka
Brace-Mallett, Emily Jane
Brand, Grayson Dean
Brennan, Alice Kay
Brennan, Noah Galileo
Brierley, Susan Betty
Bright, Miriam Sage
Brown, Alexandra Moira
Brown, Lauren Elise
Bruce, Tessa Joanne
Brunton, Holly Roisin
Bryant, Danica Jayne
Buckingham, Meg Emily
Burkitt, Sarah Hazel
Bush, Ava Jean
Butterfield, Rebekah Jane
Cammelot-Allan, Alessandra
Campbell, Amy-Rae
Carde, Bailey Andrew
Carroll, Stella Belle
Carson, Isabelle Rose
Carter, Charlotte Ann
Carter, Constance Eileen
Charles, Rafe Alexander Page
Chellan, Nevada Jade
Chen, Alex Lee

Cheyne, Uma Stephanie
Chisnall, Bridgette Louise
Chui, Mabel
Clark, Hannah Mary Theresa
Clarke, Crystal Sarah
Cloete, Morné
Collier, Kyrrah Mary Brooke
Cooke, Kiralee Catherine
Coyne, Anna Frances
Culling, Thomas Sidney
Dale, Frances Catherine
Daniels-Maxwell, Ruby Elizabeth
Dapitan, Ronee Gabrielle Jabla
Dashfield, Ian
Davey, Alexander Caius
Davies, Megan Elizabeth
De Atouguia, Daniella Delia Pombo
Dehmer, Luca Daniel
den Breems, Maegan Louise
Devon, Harris Puanaki
Dhillon Kaur, Raman Joot
Diao, Yanning
Donovan, Louis Sullivan
Dowse, Daniel James Ross
Drummond, Georgia Kate
Edser, Kate-Lyn Brooke
Edwards, Jasmine Hannah
Everett, Melissa Renee
Ewing, Lachlan Colin Yuretich
Fairweather, Zachary Nicholas Colin
Field, William John
Fisher, Marie Frances Arraj
Fitzgerald, Lily Isobella
FitzPatrick, Camryn Gloria
Fitzsimons, Hannah Rose
Flavell, Daisy
Fleming, Annabelle Elizabeth
Fogarty, Zoe Elizabeth
Foggo, Kate Madeleine
Ford, Kathryn Mary Halliday
Forde, Lydia Mary
Forward, Jacob William
Foster, Katrien Caitlyn
France, Kaitlyn Pania
Francis-Darrah, Aylana Isabel
Franklin, Hannah Rose
Fraser-Logman, Jasmine May
Fuller, Jasmin Lucy
Gallacher, Finnbar Kennard
Galyer, Samantha Lee
Garrett, Paige Madison
Gay, Caitlin Margaret
Gibb, Tiah Kathryn
Gibbins, Breana Jeni
Gibson, Juniper Elinor
Giles, Lysanah Amy-Rose Sherrileigh
Gilmour, Regan Kerry

Girvan, Margot Catherine
Glen, Macy Alexandra
Godfrey, John Malcolm
Goodwin, Louise Jaine
Gounder, Monisha Pracelyne
Graham, Lillian Frances Murray
Green, Georgia Mary
Grice, Frances Rose
Griffin, Zachary James Munro
Groves, Elyssa Vivienne
Gunn, Kaitlyn Anne
Guthrie, Amy Rose
Guy, Anna Katharine
Guy, Grace Leah
Hagger, Maddison Victoria
Hamill Butterworth, Jaimes Hope
Hanley-Steemers, Grier Ronald Geoffrey
Hansen, Paige Nina
Harris, Caleb Thomas
Harris, Keegan John
Hart, Ashleigh Hannah Grace
Hartfield, Olivia Kate
Harvey, Piper Mollie
Harvey, Samuel Ross
Hawken, Jessica Leah
Hearps, Samantha Maree
Hedlund, Lily Sahara
Hefford-Thomsen, Amy Saitauloa Margaret
Henderson, Alexandra Kate
Hengst, Grace Margaret
Henshall, Katelyn Rose
Heywood, Piper Leigh
Higgins, Cameron Rose
Hina, Jazmine Shaquille
Hitchcock, Lucy Robyn
Homan, Kasidy Lorraine
Hopgood, James Herbie Frederick
Hopkinson, Gina Kay
Hosnell, Rachel Lesley
Howell, Casper Charlie Wareham
Hughes, Nadine Irene Tabitha
Hume, Isobel Ariana Patrick
Hunt, Joseph Peter
Hunter, Sebastian Andrew
Hurdley, Ella Zeta-Jane
Ingoe, Maia J
Inkster, Mary Isabella
Irwin-Myrie, Kiana Grace
Jackson, Harry Nicholas
Jackson, Scott Thomas
Jackson, Tara Genève
Jagose-Dickens, Dara Fionnbar
Jagose-Dickens, Rusi Fergal
Janda, Zoe
Jayna, Marisa Esther
Jeffery, Joshua William
Jia, Zihao

Johnson, Ella Rose
Johnson, Guy Colin Keith
Jones, Abigail Mary
Jordan, Niquita Ashleigh Potangaroa
Judd, Devon Thomas
Kartono, Karina Beauty
Kaur, Jotleen
Kaur, Khushleen
Kelland, Tori May Louise
Kelly, Samantha Katharina
Khan, Anisha Musarat
Kilbride, Benjamin Mark
Kilmister, Che-leigh Jodie
King, Jasmine Joanna
Kirk, Aspen Rose
Klaver, Susannah Ruby
Klein, Zachary Wright
Kovacs, Ella Maria
Krum, Sydnee Lee
Kuwabara, Ayana
Labedzki, Riorden Peter
Lacey, Brooke Grace
Laing, Gloria Mary Tipani
Langit, Zhanella Justine Zamora
Lawler, Hannah Valerie
Lê, Bao Trung
Leach, Katie Jane
Lee, Esther Wing Sze
Lee, Ting Fong Isabella
Leiros-Anderson, Isabella
Lewis, Lily Crawford
Lewis, Nancy Erin
Li, Hao
Lightfoot, Zoe Bella
Lindsay, Grace Ashleigh
Liu, Siqi
Livingstone, Katelin Marie
Locker, Mary Linden
Lockhart, Henry Thorley
Lockwood, Rachel May
Loizou, Cleo Ebony
Lowndes, Caitlin Emma
Lowry, Scarlett Pearl Anna
Lundberg, Brigid Jayne
Luo, Hanyuan
Lutnant, Mathilde Elsie
MacKay, Daniel MacGregor
MacPherson, Jessica Rose
MacPherson, Rebekah Jane
Maher, Ashley Nicole
Main, Rosa McIntosh
Mansfield, Carrie Leigh
Mariner, Claralynn Faasu Herminoe
Marinkovich-Josey, Alex
Marsh, Cassidy Angela
Marshall, David Wallace
Marshall, Hazel Huia Gray

Martin, Hamilton Clark
Martin, Liam John
Mattison, Benjamin David Bruce
Maughan, Cass William
McCalman, Molly Kate
McCarthy-Joseph, Kiera Olivia
McCraith, Markus William
McDonald, Claudia Justine
McDonald, Keller Martan Darron
McDowall, Celia Claire
McGill, Daniel James Redmond
McGregor, Ashley Raiha
McKenzie, Alexandra Grace
McKenzie, Margaret Miriama
McLean, Rachel Beatrice
McLean, Xavier Jade
McQuilkin, Ella Joy
Mead, Rebecca Kathleen
Meyers, Bree Elizabeth Irene
Mihailovic Birchfield, Niko-Moon
Mills, Isabel Ruby
Moir, Phoebe Ellen McHardy
Molloy, Anika Kate
Montes de Oca Walker, Margarita
Morganti Pascual, Jimena
Muaiava, Asosaasaa Jennifer
Murfitt, Beth Ceilia Kloosterman
Newman, Brooke Elizabeth Grace
Newnham, Rebecca Sophie
Nicol, Caitlin Ella
Norman, Catherine Elizabeth
Norton, Jonothan Christopher
Nurkka, Madison Marie
O'Connor, Madelee Alexis
Oliver, Jackson
Oliver, Rosa Emmanuelle
Olssen, Susannah Mary Cooper
Orr, Sylvia Mary Sonia Elizabeth
Ortega, Sophia Mikaella
Palmer, Emma Gillian
Palmer, Holly Burns
Park, Hyunjeong
Parker-Auld, Devon Elizabeth
Paterson, Mekennah Elizabeth
Paton-Beverley, Sarah Rose
Patterson, Caelin Rose
Patton, Maxine Suchada
Paynter, Andrew David
Pelham, Angela Elizabeth
Pelham, Luke Wayne
Penrose, Olivia Mary
Percival, Charlotte Evelyn
Petersen, Shannen Georgia
Pettitt, Rhune James
Phillips, Chenae Alison
Pine, Alexander John Redfern
Pittams, Georgia Nicole

Pohio, Thomas Alan
Prendergast, Niamh
Prentice Askew, Lela Jessica
Prince, Taylor Jane Anne
Prior, Hannah Antonia
Proud, Taylor Morgan
Puryer, Curtis James
Qian, Linghan
Ramanlal, Dhruti Jayna
Rassekhi - Kelly, Grace Gaia
Rennie, Ysabella Ghislaine
Rice, Austin James
Roberts, Bailey Rose
Roberts, Caitlin Georgia
Roberts, Jack Henry Ross
Roberts, Lilian Hariata
Robinson, Caitlin Ann
Robinson, Isabelle Juliet
Robinson, Sarah Natasha
Roddick, Jacinta Jean
Rolfe, Alex Thomas James
Rose-Wood, Claudia-Joan
Rothwell, Bella Kate
Ruakere, Ruby Leigh
Rush-Stubbs, Emma Glenis Rosemarie
Russell, Amelia Kate
Sanderson, Caitlin Johanna Wyn
Schmack, Grace Adriana
Schumacher, Elizabeth Rose
Schumacher, Hannah Mary
Schwarz, Hugo Richmond
Scott, Caleb Louis
Sexton, Isabella Grace
Shallcrass-Wong, Rebecca Helen
Shand, Conor William O'Malley
Shasha, Rita Mazen
Sheehan, Bronte Mabyn
Shields, Madeleine Louise Pasion
Shirreffs, Charlotte Grace
Shuker, Taylah Jade
Siatiras, Alexandra Ioanna
Simblett, Liberty Rose
Simmons, Cobi Patricia West
Simões Sérgio Silva, Victoria
Singe, Ryan George
Singh, Surbjit Kaur
Smith, Alexandra Kate
Smith, Fenella Kate Tayler
Smith, Mackensy Maye
Smith, Seth Matthew Walmer
Speed, Lena
Speight, Abigail Jane
Spiller, Courtney Jane
Stancliffe, Lauren
Steel, Blake Forbes
Stelling, Lily Louise
Stevenson, Lana Maree

Stinton, Amber-Rose
Stock, Jasmine Isabelle Grace
Strang, Zoe Roseanna Mahina-a-rangi
Swallow, Zoe Melissa
Swart, Tarka Moon
Tanner, Hayley Jean
Tavoi, John Stephen
Taylor, Abbey Elise
Taylor-Green, Sophie Joy Ella
Te Awhe-Raston, Chelsea Emma
Telfer, Sophie Marianne Catherine
Tennent, Joel Trevor
Tesese, Jotham Alafia
Thistoll, Paige Diane
Thompson, Grace Elizabeth May
Thompson, Lily Grace Rose
Thompson, Sebastien
Tiatia, Italia
Tierney, Quinn Holmes
Tipene, Catriona Adelaide
Tipler Clemett, Juliet
Tran, Bao Han
Tran Quan, Gia Man
Trewern, Todd Patrick
Tromop-van Dalen, Grace Mihingarangi
Tu'inukuafe, Cale David
Tu'inukuafe, Jackson Edwards
Turner, Naomi Elizabeth
Twomey, Kate Alexandra
Valmores, Thea Paderon
Valyashko, Daria
Van Ausdall, Cameron Ivy
van der Walt, Cara
van Duin, Thelma Joanna
Vogt, Georgia Elizabeth
Vu, Ta Vi Anh
Walsh, Natalie Dorothy
Ward, Claudia Louise
Watkins, Nina Gaye
Watson, Andrew John Tumaini
Watson, Robert Campbell
Weerasundara, Vihanga Amandie
Weise, Campbell James
White, Bodhi Te Manu Arupe
Whitehead, Akaysha Louise
Whiteman, Ella Jayne
Whiteman, Matthew Trevor James
Whittaker, Holly
Williams, Hannah Aleyne
Wilson, Aimee Elza Alice
Wilson, Angus Charles Struthers
Wilson, Lucy Ellen
Wixon-Taylor, Gabrielle Te Aria
Woodhouse, Sophie Grace
Woodruffe, Felix Oscar
Worsnop, India Evie
Wright, Lily Edith Mcara

Wu, Kexin
Yates, Maddison Jade
Young, Findlay Ross
Zajtman, Mila Antonia
Zavahir, Mohamed Zayd
Zhang, Teng

Bachelor of Communication

Barnes, Louise Elizabeth
Callesen, Zach Andrew Frederick
Chamberlain, Polly Charlotte Fay
Dickson, Jessica Jade
Faulkner, Maggie Ruth
Fisher, Hannah Rose
Hall, William James
Hanna, Blaire Elizabeth
Harper, Charlie George
Hood, Maxwell James Stuart
Moke, Kahurangi Taylah Sherryl Margaret
Palmer Steeds, Gwendoline Eulalie
Patel, Sajan Paresh
Payne, Emily Rose
Phillips, Helen Ruth
Porou-Ellis, Te Rina Hinerangi Waikauri
Reidy-Stubbs, Lulu Charlotte Rose
Rose-Wood, Claudia-Joan
Ryan, Meg Alexandra
Smith, Charlotte Emma
Ward, Charlotte Kate
Williams, Felicity Marjie
Wilson, Angus John
Wood, Mitchell Muir

Bachelor of Music

Baillie, Abraham James
Baker, Lucas Albert
Beechey, Steven Philip Cranston
Dwyer-Leech, Eva Grace
Forte, Harry James King
Goodhue, Hamish David
Hayes, Patrick Lewis
Hotter, Liam Taine
Ishimnikova, Sofia
Lee, Nayeong
Rasmussen, Kodi Dennis
Roberts, Caitlin Georgia
Shimaoka, Miru
Trask, Alexander Michael
Van Pelt, Catherine Elizabeth Anne

Postgraduate Diploma in Arts

Gardenier, Olivia Elizabeth Kerr, in History

Postgraduate Diploma in Intercultural Communication and Applied Translation

Arango, Andrea
Lastra Sierra, Lina Maria
Liu, Fangyan

Wu, Hui-Tzu

Postgraduate Diploma in Music

Feng, Shangrong

Graduate Diploma in Arts

Beechey, Steven Philip Cranston, *in Philosophy*

Brooking, Roger Frank, *in Criminology*

George, Poppy Margaret, *in Sociology*

Hewitson, Eve Renee, *in Public Policy*

Li, You, *in Sociology*

Lin, Zhifei, *in Film*

Matheson, Anna Kate, *in Education*

Mills Workman, James Stenton, *in Public Policy*

Quinn, Oisin Philip, *in English Literature*

Stutchbury, Greg Michael, *in English Literature*

Wang, Jinghan, *in Film*

Wilson, Rebecca Ann, *in English Literature*

Yang, Ying, *in Psychology*

Graduate Diploma in Music

Patching, Hayden James

Diploma in Māoritanga/Tohu Māoritanga

Bidlake, Kathryn Leigh

Montague-Cripps, Sophie Eloise Lola

Diploma in University Studies (Pasifika Pathways)

Naufahu, Zachary Tupola

Postgraduate Certificate in Communication

Comeskey, Aimee Louise

Postgraduate Certificate in Intercultural Communication and Applied Translation

Bardhan, Aditi

Gonzalez Mendoza, Citlalic

Jackson, Suk Ching

Certificate of Proficiency in English

Bayrante, Aldrin Burgos

Chen, Yiyang

Kembol, Melissa Louise

Li, Zhiyu

Liu, Bohao

Liu, Yingying

Luo, Minghui

Ponothumadom Mahadevan, Sangeetha

Simeona, Falili

Sun, Ruipeng

Tippayamaskomon, Suwaree

Wang, Hanqing

Xu, Min

Yang, Jiadai

Yang, Xiaojie

You, Shuangrong

Zhang, Zhuoyan

Zhao, Boao

FACULTY OF LAW

Master of International Trade

Jolly, Nicholas Stuart William, *with Merit*

Master of Laws

Lowen, Koreen Victoria, *with Merit*

Bachelor of Laws with Honours

Colson, Sophie Grace, *with First Class Honours*

Drummond, Georgia Kate, *with First Class Honours*

Goodwin, Louise Jaine, *with First Class Honours*

Hollywood, Cait Verity, *with First Class Honours*

MacPherson, Jessica Rose, *with First Class Honours*

Moir, Phoebe Ellen McHardy, *with First Class Honours*

Schwarz, Hugo Richmond, *with First Class Honours*

Shasha, Rita Mazen, *with First Class Honours*

Thompson, Finn Colm McHale, *with Second Class Honours (first division)*

Bachelor of Laws

Aimer, Harriet Mary Moran

Baillie, Jack Alexander

Barry, Jenna Victoria

Calvert-Murray, Joanna Susan

Cam, George

Campbell, Hannah Louise

Carter, Charlotte Ann

Chand, Lauren Kyra

Chellan, Nevada Jade

Chen, Alex Lee

Chisnall, Bridgette Louise

Clarke, Hannah Louise

Ewing, Lachlan Colin Yurelich

Ford, Kathryn Mary Halliday

Gilmour, Regan Kerry

Guy, Anna Katharine

Guy, Grace Leah

Harvey, Jamie David

Haworth, Annaleise Kate

Hayes, Patrick Lewis

Hoogvliet, Alice Victoria

Hopkinson, Gina Kay

Howarth, Isabella Grace

Jagose-Dickens, Rusi Fergal

Jones, Abigail Mary

Karunanidhi, Mira

Kelly, Isabella Rose

Kitchin, Imke Ellen Receveur

Lenihan-Ikin, Isabella Beatrice

Lindsay, Grace Ashleigh

Lutnant, Mathilde Elsie

Mactaggart, Jamie Erin

Maher, Ashley Nicole

Main, Rosa McIntosh
Marshall, Brighid India
McGill, Daniel James Redmond
McIvor, Lydia Christina
McLeod, Ella Rose
Mills, Charles Patrick Chesterman
Murfitt, Beth Ceilia Kloosterman
Musson, Karen Jane
Nicholson, Ciara Katherine
Norman, Catherine Elizabeth
O'Carroll-Nicholson, Anna Aromi
Palmer, Emma Gillian
Poh, Shereen Li Ling
Roberts, Jack Henry Ross
Shand, Conor William O'Malley
Shuker, Taylah Jade
Smith, Fenella Kate Tayler
Steere, Kate Sarah
Thomas, Leah Jane Maryse
Tu'inukuafe, Cale David
Tu'inukuafe, Jackson Edwards
Tyree, Kenneth Mikhail Victor
Valmores, Thea Paderon
Walsh, Natalie Dorothy
Weerasundara, Vihanga Amandie
Whiteman, Ella Jayne
Wilson, Aimee Elza Alice
Wilson, Angus Charles Struthers
Wilson, Cameron Robert Thomas
Wilson, Charlotte May Silvester
Wilson, Martha Alice

WELLINGTON FACULTY OF SCIENCE

Master of Artificial Intelligence

Stout, Asher Kade, *with Distinction*

Master of Biomedical Science

Hong, Shee In, *with Merit*

Mamum, John Chiangijek, *with First Class Honours*

Master of Climate Change Science and Policy

Bassett, Sarah Leigh, *with Merit*

McLeod, Heather Dianne, *with Distinction*

Master of Computer Science

Shi, Gaofeng, *with Merit*

Master of Conservation Biology

Balmer, Jaimie Lyndall, *with Merit*

Prebble, Thomas Boyd, *with Distinction*

Master of Drug Discovery and Development

Luong, Brenda Sharon, *in Chemical Biology with Distinction*

Master of Environmental Science**Daly**, James Harrison Kevin, *with Merit***Hall**, Claudia Ruby, *with Merit***Master of Marine Conservation****Cider**, Abigail Louise, *with Distinction***Halligan**, Brenna Catherine, *with Merit***Hanley**, Asher Peter Anthony**Williams**, Meagan**Master of Science****Hart**, Fiona Catherine, *in Psychology with Merit***Bachelor of Biomedical Science with Honours****Day**, Isla Elizabeth, *with First Class Honours***Bachelor of Science with Honours****Auckram**, Jessie Scheyvens, *with First Class Honours in Psychology***Beiart**, Lara Elisabeth, *with First Class Honours in Psychology***Bravestone**, Lee Cameron, *with First Class Honours in Psychology***Cina**, Elliot Reuben, *with First Class Honours in Psychology***Cleland**, Evangeline Rose, *with First Class Honours in Psychology***Cox**, Ryan David, *with First Class Honours in Physics***Dale**, Frances Catherine, *with First Class Honours in Psychology***Darroch**, Lisetta Valerie, *with First Class Honours in Psychology***de Terte**, Zachary Jay, *with First Class Honours in Statistics***Dobbie**, April Marie, *with First Class Honours in Psychology***Drake**, Liam David, *with First Class Honours in Psychology***Driscoll O'Keefe**, Camille, *with First Class Honours in Psychology***Eves**, Iain Kevin, *with First Class Honours in Mathematics***Gadsby**, Elijah Ross, *with First Class Honours in Mathematics***Geris**, Sophia Sarah Jeffcott, *with First Class Honours in Physics***Hamilton**, Kellianne Marie, *with Second Class Honours (second division) in Psychology***Hart**, Samantha Rose, *with First Class Honours in Psychology***Hoskin**, Caitlin Grace, *with First Class Honours in Psychology***Hussain**, Amer, *with First Class Honours in Artificial Intelligence***Korduke**, Yulia Alexandrovna, *with First Class Honours in Psychology***Loo**, Ashleigh Katherine, *with First Class Honours in Psychology***Louw**, Lisa, *with First Class Honours in Psychology***MacMillan**, Neil James John, *with First Class Honours in Biotechnology***Maxwell**, Jayme Taylor, *with First Class Honours in Cell and Molecular Bioscience***McGuinness**, Erin Elizabeth, *with First Class Honours in Psychology***Nevill**, Mia Jessie, *with First Class Honours in Psychology***Parker**, Ruby Grace, *with First Class Honours in Biotechnology***Pedley**, Charlotte Faye, *with First Class Honours in Molecular Microbiology***Phillips**, Alyssa Lauren, *with First Class Honours in Psychology***Roberts**, Ben Kaleb McLaren, *with First Class Honours in Mathematics***Shippam**, Maggie Cliona Sinéad, *with First Class Honours in Psychology***Simpson**, Bronte Eliza, *with First Class Honours in Psychology***Taylor**, Cameron Charles, *with First Class Honours in Psychology***Taylor**, Rebecca Elizabeth, *with First Class Honours in Psychology***Taylor**, William James, *with First Class Honours in Psychology***Thompson**, Ryan Harper, *with First Class Honours in Mathematics***Thorpe-Loversuch**, Sam Brandon, *with First Class Honours in Geophysics***Trewick**, Edward Xenophon Morgan, *with First Class Honours in Physics***van der Watt**, Kevin, *with First Class Honours in Psychology*

Van Koughnet, Kiri Josephine, *with First Class Honours in Physics*
Williams, Gemma Catherine, *with First Class Honours in Cell and Molecular Bioscience*

Bachelor of Biomedical Science

Barrenechea, Candy Mae Carranza
Bateson, Clementine Catharine
Bennett, Francesca Mary
Browne, Emma Grace
Bruce, Denys Browning
Carr, Molly Phillips
Chandler, Brooke Louise
Day, Isla Elizabeth
Edwards, Olivia Rose
Ford, Molly Gregan
Fountaine, Jasmine Kate
Fox, Sophie Jane
Harman, Beth
Harris, Avilisha
Hawken, Bethany Rose
Henderson, Fallon Evelyn
Jenkins-Kirkwood, Bayleh Alma
Li, Zhiyu
Lovett, Eloise Sheila
Maddock, Pearl Ember
Masters, Emily Paige
Maxwell, Samara Louise
McKelvie, Keelin Lane
Myo Min, Nway Naychi
Neves Alves, Ana Victoria
Ooi, Robyn Jane Hwang
Roberts, Ben Kaleb McLaren
Singh, Shreeya
Stephen, Georgia Sarah
Waldram, Brooke Mary
Weekes, Jewel Joy Marguerite
Wrigley, Victoria Jayne

Bachelor of Science

Absalom, Brandon Mathew
Adcock, Rhys Daniel
Aknine, Amazir John Barrett
Alexander, Sophie Renee Gaynor
Alton, Lily
Angell, Jackson Danger
Archer, Hayden Hingho
Armstrong, Samuel Jay
Aydon, Sydney Joseph
Ballantyne, Ryan Ernest
Barrera Kerr, Margarita Paz
Baty, Thomas Ronald
Ben Shachar, Saphir
Benge, Angus Wilson
Bennington-Barr, Aslan
Black, Penelope Margaret Johnston
Blair, Jack Allan
Bone, Genevieve Rose Scott
Boulton, Bronwyn Lee

Bowatte, Tharushi Dinuka
Boyd, Lucia Kelly
Breen, Joshua Paul
Breen, Rachel
Brooky, Stelios Martin
Bueno, Gabrielle Angela Pantoja
Canal, Florence Molly Lane
Cannell, Christina Rose
Carley-Hendry, Ayesha Eileen
Carr, Emily Victoria
Challenger, Elliot
Chan, Andrew
Chan, Samuel Yi Sheng
Chapman, Jacob George McGregor
Chen, Yiyang
Cheng, Yusi
Chheng, Yor Linh
Clark, Inaya Jasmin-Marie
Clarke, Jemma Lisa
Clay-Nicol, Ashleigh Louise
Clayton-Smith, Madeline Grace
Connolly, Eden Marie
Cooper, Adam Jacob
Cooper, Katherine Ursula Crimmens
Cross, Grace Sarah
Crowe, Chloe Amber
Culver, Darian Isak
Davenport, Mitchell William
Davenport, Teresa Amy
Davies, Megan Elizabeth
de Rose, Anthony Joel
Dempsey, Esther Dora
Dhaliwal, Sidamjit Singh
Dillon, Joe Francis
Dong, Liangjie
Dong, Tingwei
Drake, Kody Logan
Duckett, Daniel Liam
Eastlake, Alexander Ryan
Edwards, Emma Belle
Eyer, Oscar Louis
Ferguson, Cameron Andrew
Forde, Lydia Mary
Foster, Amelia Ella
Fowler, Benjamin Jackson
Frost, Dylan Gavin
Gallagher, Skye Margaret
George, Sarah Jessie Lee
Gillespie, Claudia Dawn
Gloria, Johanah Sinel
Glover, Jessica Grace
Gooch, Hannah
Grant, Claire Florence
Greve, Emilia May Anjeanette
Gunawan, Geoffrey
Haitsma, Evi Neema
Hall, Jemma Rachel

Hansen, Lars Timothy William
Harrison, Molly Anne
Harvey-Broad, Otis Fredrick
Harvey-Brown, Taralee Yvonne
Hastie, Asha-Fern Beaumont
Hennessey, Kyle David
Herbst, Cameron James
Hermens, Oliver Nicholas
Holmes, Brianna Mary Margaret
Hopper, Jordan Micah
Hughes, Bethany Anne
Ibrahim, Raad Thoriq
Ireland, Paul Timothy
Jansen, Briar Marie
Jeram, Arnan Krishna
Jewiss, Kade Evan
Jiang, Zequn
Jorgensen, Bartholomew Taylor
Julaton, Frances Gabrielle Gelangco
Katsanos, Marie Christina
Keene, Elsa Rose
Kemp, Kellann Te Apa Kura Victoria
Kennedy, Holly Erin
Kerr, James Gillard
Kerr-Laurie, Emma Alice
King, Gabriel Robert
Kingdon, Harriet Elizabeth
Koch, Grace Mackenzie
Koorey, Zara Eleanor
Lang, Peter James
Levy, Michael Feehan
Liang, Yiming
Livingstone, Katelin Marie
Macdonald, Rhys Clifford
Mairs, Katrina Jane
Malata, Arnold Jr Caras
Malhotra, Varin
Manlangit, Julia Yna Codilla
Mansell, Abigail Kate
Manuel, Tiahn Wiremu Taiaroa
Markland, Zeb Joseph
Marshall, Brighid India
McAllister, Callan James
McCleane, Mariano Renato
McCleane, Phoebe Isabella
McCormick, Ella-Rose Marie
McKnight, Olivia Grace
McLachlan, George Flynn Whalan
McLaughlin, Jack David
Meehan, Luke Alexander
Menzies, Leon
Molony, Bethany Clare
Monk, Jordan Philip
Montes de Oca Walker, Margarita
Morris, Kate Isabella
Morse, Carlton Francis
Mudgway, Brad Raynor

Najim, Lawrence Layth
Newton, Adam Timothy
Newton-Long, Eleanor Joy
Noakes, Aleena Joan
Nolan, Arnoldus Maurice
Northmore, Alexandra Elaine Belle
Oakly, Matthew James
Paff, Nathaniel Will
Pahetogia, Faalili Junior Christ
Paish, Alexandra Megan
Parker, Jack McKenzie
Peake, Jeffrey Joel
Pearson, Luke Anthony
Penrose, Isabella Eva
Pereniki, Sfax Hani
Petersen, Max Bart
Pitt, Emma Louisa
Pohl, Nathanael
Pool, Scott Cameron
Powell, George
Prior, Hannah Antonia
Rais, Nathanael
Ramsden, Robyn Jo-Anne
Reeves, Sonya Dorothy
Rhodes, Conor Leith
Rhodes-Robinson, Emily Brooke
Rivers, Katherine Amy
Roberts, Ben Kaleb McLaren
Romcy de Azevedo Porto, Paula
Rosenberg, Steven Nicholas
Rowe, Cameron Isabella
Runciman, Patrick James
Ruston, Pearl Rose
Ryan, Georgia Rose
Saiyad, Mohammed Ruhaan Arifali
Sajwan, Saumya
Sami, Pallavi Vandhana
Saunders, Giana Grace
Schroder, Alina Maria
Searancke, Kirvil Moana Amdal
Shanks, Georgia Olliver
Shannon, Brodie Jon
Sheaff, Samuel Thomas
Smith, Hannah Jane
Smith, Joanne Jane Laidlaw
Smith, Zachary Telem
Sorenson, Jon-Erik
Southern, James Finlay Lai-Jou
Stelling, Lily Louise
Stewart, Andrew Louis
Straight, Fenella Anne
Tallon, Hamish William
Tam, Victor Tsz Him
Tan, Macsen Minking
Taylor, Harrison Neville
Teao Quiroga, Viti Viti
Thessman, Stephen Alan Newport

Thompson, Bryn Jasper
Tomkies, Alyssa Maree
Tong, Ming Shane
Townsend, Reef Jennifer-Rose
Tran, Nicholas
Trott, Antoinette Dawn
Tull, Donovan Vincent
Underhill-Bresaz, Maire-O-Akatokamanava Lucia Shirley
Urlich, Kyra Lore
Veale, Matthew John
Veitch, Connor James
Vice, Stella May
Wang, Hanqing
Ward, Caroline Dianne
Ward, Hannah Elizabeth
Wasuka, Bryan Moffat
Webster, Joseph Laki
Wei, Wei
Wellwood, Todd Liam
Wilkins, Jordyn Amelia Rose
Wilkinson, Emelia Kate Kenealy
Wilson, Cameron Brook
Wilson, Nicholas James
Wiltshire, Sam
Win, Alexia Kate
Wood, Bella Trinity Violet Wright
Woolf-Ben-Avraham, Nicholas Reuben
Wright, Tayla Janeice
Wyatt Watson, Lewis Jake
Xie, Peter Thomas
Yang, Jiadai
Yang, Jundi
Ye, Kevin
Yee, Bailey Harrison
Yu, Zhenchuan
Zhang, Yi
Zou, Rui
Zubairi, Huzaifa Farrukh

Postgraduate Diploma in Biomedical Science

Baskar, Prajna
Chiu, Dylan
Hong, Shee In

Postgraduate Diploma in Clinical Psychology

A'Court, Abigail Sarah
Davies, Tui Margaret Isabel
Fisher, Molly Isobel Mary
Hayward, Danielle Mary
Langton Burnell, Jonothan Richard

Postgraduate Diploma in Clinical Research

Armstrong, Kirsty Aliesha
Fuad, Maher D Fuad
Gray, Alix Belinda
Henderson, Kelly Anne
Kerse, Kyley Lesley

Sinha, Nivedita

Postgraduate Diploma in Drug Discovery and Development

Falloon, Paul Stephen

Postgraduate Diploma in Environmental Studies

Knappstein, Michelle Anna

Postgraduate Diploma in Science

Beattie, Callum Douglas, in *Ecological Restoration*

Graduate Diploma in Science

Barton, Rose Louise, in *Psychology*

Chan, Cheryl Xing-Ying, in *Data Science*

Chen, Kejing, in *Statistics*

Cox, Jennifer Ann, in *Psychology*

Edge, Dayna Hartley, in *Psychology*

Egan, Maeve Ella, in *Psychology*

Eliezer, Hans, in *Data Science*

Engineer, Tanya, in *Psychology*

Hickey, Cara Mary, in *Psychology*

Huang, Mei, in *Data Science*

Keller, Zita Anna Bacskai, in *Statistics*

Knight, Keryn Emily, in *Ecology and Biodiversity*

Knox, Andrea Lesley, in *Statistics*

Lewis-Woodley, Rhys David, in *Statistics*

Mendoza, Alessi Zapanta, in *Data Science*

Shetty, Nishka Manish, in *Psychology*

Steen, Mariel Sierra, in *Data Science*

Tan, Xinxue, in *Computer Science*

Taylor, Cameron Charles, in *Psychology*

Wood, Sarah Nicole, in *Marine Biology*

Postgraduate Certificate in Science

Gorbushina, Liudmila, in *Data Science*

Sorenson, Jon-Erik, in *Computer Science*

Agenda Item 12

Appointment of Council member

To receive: a Council paper dated 2 February 2023 from the Chancellor regarding the appointment of a Council member, Ms Pania Gray (document VUWC 23/09).

To resolve: **that on the recommendation of the Nominations Panel:**

in accordance with clause 6.1 of the Council Membership Statute, Ms Pania Gray be appointed to Council for a four year term from 1 January 2023 to 31 December 2026.



COUNCIL PAPER

TO	Members of Council
FROM	John Allen, Chancellor
AUTHOR	Caroline Ward, Secretary to Council
DATE	2 February 2023
SUBJECT	External appointment – Pania Gray
DOCUMENT #	VUWC 23/09

At its 19 December 2022 meeting, the Nominations Panel recommended to Council that Ms Pania Gray be appointed to Council, subject to reference checking. Satisfactory reference checking was concluded by 21 December and Ms Gray accepted the offer of appointment on 22 December 2022.

The Council and Nominations Panel were advised of this by email late on Thursday, 22 December 2022.

A short bio for Ms Gray is attached as Appendix 1.

With this appointment, the requirements of the Council membership statute will be met with the makeup of Council as at 13 February 2023 attached as Appendix 2.

Recommendation:

that on the recommendation of the Nominations Panel:

in accordance with clause 6.1 of the Council Membership Statute, Ms Pania Gray be appointed to Council for a four year term from 1 January 2023 to 31 December 2026.

Appendix 1

Pania Gray (Ngāpuhi) holds a number of governance roles, including as the Deputy Chair of the New Zealand Qualifications Authority, and as a board member for the New Zealand Film Commission. She recently chaired the Ministry of Education's Future Education Programme governance advisory board, was previously Deputy Chair for the Academic Quality Agency for New Zealand Universities, and was a member of the New Zealand Council for Educational Research. She also has extensive governance experience in the not-for-profit and private sectors.

Appendix 2**Composition and terms of Council members as at 13 February 2023**

	Name	At least 5 women	At least 2 people who are Māori	At least 2 Alumni	Current Term	Number of Terms	Normal Length of term
Ministerial Appointment	John Allen	M		Y	1.1.22-31.12.25	2	Ministerial discretion, up to four years
Ministerial Appointment	David McLean	M		Y	1.3.22-28.2.26	1	
Ministerial Appointment	Cath Nesus	F	Y	Y	26.2.20-25.2.24	1	
Ministerial Appointment	Maryan Street	F		Y	8.9.21-7.9.25	1	
Vice-Chancellor	Nic Smith	M			For term of contract		
Staff (elected)	Brigitte Bönisch-Brednich	F			1.1.20-31.12.23	1	4 years
Staff (elected)	Richard Arnold	M		Y	1.1.22-31.12.25	1	4 years
Student (elected)	Kelly Mitchell	F	Y		1.1.23-31.12.24	1	2 years
Student (elected)	Jaistone Finau	M			1.1.22-31.12.23	1	2 years
External Appointment	Alan Judge	M			1.1.22-31.12.25	2	Up to 4 years
External Appointment	Pania Gray	F	Y	Y	1.1.23 – 31.12.26	1	
External Appointment	James Te Puni	M	Y	Y	1.1.21-31.12.24	1	
	Staff = 2 Students = 2	M=7 F=5	4	7			

Agenda Item 13

Audit & Risk Committee appointment

To receive: a Council paper from the Chancellor dated 2 February 2023 regarding the appointment of a Council member to the Audit & Risk Committee (document VUWC 23/10).

To resolve: that on the recommendation of the Chancellor:

Ms Pania Gray be appointed to the Audit & Risk Committee under clause 4.1(b) of its Terms of Reference.



COUNCIL PAPER

TO	Members of Council
FROM	John Allen, Chancellor
AUTHOR	Caroline Ward, Secretary to Council
DATE	2 February 2023
SUBJECT	Appointment of Council Member to Audit & Risk Committee
DOCUMENT #	VUWC 23/10

This paper proposes the appointment of Ms Pania Gray to the Audit & Risk Committee following her appointment to Council under item 12 of the 13 February Council meeting.

All other Council Committee appointments were confirmed at the 28 November 2022 meeting with one vacancy remaining on the Audit & Risk Committee.

Ms Gray has confirmed her availability and agreement to this appointment.

Attached at Appendix 1 is the full listing of 2023 Council Committees and their membership.

Recommendation:

that on the recommendation of the Chancellor:

Ms Pania Gray be appointed to the Audit & Risk Committee under clause 4.1(b) of its Terms of Reference.

Appendix 1

Council Committees – 2023

Finance Committee Alan Judge – Chair John Allen Richard Arnold David McLean Kelly Mitchell Nic Smith Maryan Street James Te Puni	Audit and Risk Committee Maryan Street – Chair John Allen Brigitte Bönisch-Brednich Jaistone Finau Pania Gray Nic Smith <i>ex officio</i>	Victoria Honours Committee John Allen - Chair Cath Nesus Nic Smith Maryan Street Phil Lester* Nicole Moreham* Vacancy* Kevin Dew* Bonnie-Estelle Trotter-Simons (PGSA)** <i>*Note - this Committee has members from the Academic Staff and also the **PGSA President</i>
Te Aka Matua Committee Cath Nesus – Chair John Allen Rawinia Higgins Meegan Hall Kelly Mitchell Nic Smith Maryan Street <i>2 external members</i> Matiu Rei Matthew Reweti <i>Co-presidents of Ngāi Tauira 2023:</i> Harris Devon Teina Ngaia Vacancy – one student member not on Ngāi Tauira executive <i>Note – this Committee has external members and two staff members</i>	People & Culture Committee John Allen – Chair Cath Nesus Maryan Street	Nominations Panel John Allen - Chair Nic Smith (VC) Robyn Bargh (external) Brenda Pilott (external) Winnie Laban (prof staff) Jessica Ye (VUWSA president) Carmen Dalli (ac staff) Rawinia Higgins (Te Aka Matua) <i>Chancellor and VC sit on this panel, only allowed 2 Council members</i>

Agenda Item 14

Appointment of Foundation Trustees

To receive: a Council paper from the Chancellor dated 2 February 2023 regarding the appointment of Foundation Trustees (document VUWC 23/11).

To resolve:

- 1 that Mr Alan Judge be re-appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.2 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2023 to 31 December 2023.
- 2 that Ms Jessica Ye, having been nominated by the Victoria University of Wellington Students' Association, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.3 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2023 to 31 December 2023.



COUNCIL PAPER

TO	Members of Council
FROM	John Allen, Chancellor
AUTHOR	Caroline Ward, Secretary to Council
DATE	2 February 2023
SUBJECT	Appointment of Trustees – Victoria University of Wellington Foundation
DOCUMENT #	VUWC 23/11

Executive Summary

This paper recommends that the following two persons be appointed as Trustees of the Victoria University of Wellington Foundation (the *Foundation*):

- Mr Alan Judge (Council Member)
- Ms Jessica Ye (VUWSA recommendation)

Appointment of Trustees

Under clause 2 of the First Schedule to the Foundation Trust Deed (the *Foundation*), the Trustees shall comprise:

- 2.1 *the holders for the time being of the following offices within the University (in each case without any requirement of formal proof of appointment):*
 - (a) *the Chancellor; and*
 - (b) *the Vice-Chancellor.*
- 2.2 *one member of the Council who shall be appointed annually by the Council and shall hold office as Trustee for one year but who shall be eligible for reappointment;*
- 2.3 *one student of the University who shall be appointed annually by the Council on the nomination of the Victoria University of*

- Wellington Students' Association and shall hold office for one year;
and*
- 2.4 *as many Trustees as may from time to time be appointed by the
Council on the recommendation of a majority of the Trustees
referred to in Rules 2.1 and 2.2,*

*but so that there shall at all times be not fewer than ten nor more than
twenty Trustees.*

The position reserved for a member of Council (Rule 2.2) was held by Mr Alan Judge in 2022 and the position reserved for a student of the University (Rule 2.3) is currently vacant. Mr Alan Judge is available and willing to be re-appointed as the Trustee appointed under Rule 2.2 and Ms Jessica Ye has been nominated by VUWSA under Rule 2.3 (a copy of the nomination is attached as Appendix 2).

Brief biographical details of each person are in Appendix 1.

Recommendations

1. **That Mr Alan Judge be re-appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.2 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2023 to 31 December 2023**
2. **That Ms Jessica Ye, having been nominated by the Victoria University of Wellington Students' Association, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.3 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2023 to 31 December 2023.**

Appendix 1: Biographical information

Mr Alan Judge, Council appointee

Alan is a retired partner of EY, former Chair of EY New Zealand and a former member of the EY Asia Pacific Advisory Board. Alan is a director of a number of private companies and a Trustee of the Dame Malvina Major Foundation.

He is a Fellow of the Chartered Accountants Australia and New Zealand (CAANZ) and a member of the Institute of Directors.

Mr Judge has chaired the Council's Finance Committee since 2018.

Alan lives in and is passionate about Wellington.

Jessica Ye, VUWSA President

Jessica Ye is the VUWSA - Te Aka Tauira President for 2023. She is responsible for supporting the VUWSA team to act effectively, working with Ngāi Tauira and student representative groups, and forming positive relationships with university and political leaders to ensure students' needs are met. Jessica is also VUWSA's main media spokesperson.

As President, Jessica will make sure that VUWSA strongly engages with the student body and campaigns for the issues that students care about most. Alongside student representative groups, building collective student action, getting students voting, and strengthening communities are the way forward for students to see the transformation they need in barrier-free education, housing affordability, climate change, pastoral care and more. Lastly, Jessica is always keen to hear students' suggestions on what VUWSA can do to make being a student easier.



TO	Caroline Ward Secretary to the University Council
FROM	VUWSA EXECUTIVE 2023
DATE	7 February 2023
SUBJECT	Appointment of the VUWSA Representative on the VUW Foundation Board

Kia ora Caroline,

I am writing to inform you the VUWSA Executive passed a resolution via email that states “that Jessica Ye be appointed by Council as the VUWSA representative on the VUW Foundation Board.”

This memorandum acts as a formal request that the University Council approve my appointment to the VUW Foundation Board.

Kind regards,

A handwritten signature in black ink, appearing to read 'Jessica Ye', is written over a horizontal line.

Jessica Ye

President

Te Aka Tauira - Victoria University of Wellington Students Association

Agenda Item 15

Speaker: Ms Barbara McKerrow

To welcome: Ms Barbara McKerrow
Chief Executive, Wellington City Council

Agenda Item 16

Resolution to exclude the public

To receive: a recommendation that certain items be taken with the public excluded (document VUWC 23/12).

To resolve: 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 17-29.
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	Ground(s) under section 48(1) for the passing of this resolution
17. Minutes of previous meeting held on 28 November 2022	s9(2)(a), s 9(2)(b)(ii), and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
18. Safety, Health & Wellbeing report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA s48(1)(a)(ii)
19. Chancellor's report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA s48(1)(a)(ii)
20. Vice-Chancellor's report	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA, s48(1)(a)(ii)
21. Admissions and enrolments report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
22. Financial report to 31 December 2022	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
23. Strategy – standing item	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
24. Naming	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
25. Report on Appeal Committee Hearings	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
26. Pastoral Care Code Annual report	s9(2)(b)(ii) and s9(2)(i)	LGOIMA, s48(1)(a)(ii)
27. Quarterly reports <ul style="list-style-type: none"> Digital roadmap Student recruitment and marketing 	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
28. Committee reports	s 9(2)(a), s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)

<ul style="list-style-type: none"> • Nominations Panel • People & Culture Committee 		
29. Council only time	s9(2)(a), s9(2)(b)(ii), s9(2)(i), s9(2)(ba)(i), and s9(2)(g)(i)	LGOIMA, s48(1)(a)(ii)

In relation to each of the above items, no public interest consideration has been identified favouring disclosure of the particular information in public proceedings of the meeting that would override the need to withhold the information.

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 29, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Te Herenga Waka
Victoria University of Wellington



VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

Council Manual

**CAPITAL THINKING.
GLOBALLY MINDED.**
MAI I TE IHO KI TE PAE

EXECUTIVE SUMMARY

Te Herenga Waka Victoria University of Wellington

Te Herenga Waka - Victoria University of Wellington (the University) was established in 1897 for the advancement of knowledge and the dissemination and maintenance of this knowledge by teaching and research. It is one of the major universities in New Zealand, and is engaged in a wide range of national and global programmes.

Strategic Plan

The 2020-2024 Strategic Plan, approved by Council on 14 October 2019, contains the University's vision, values and commitments, purpose and six key strategies:

Ambitious research for transformative impact

Education preparing students for an extraordinary life

Engagement that depends relevance, impact and reputation

Equitable outcomes for all

Belonging to the Asia-Pacific region

Transforming the way we work.

Role of Council

The role of Council is to be the governing body of the University. The functions, powers and duties of Council are set out in the Education and Training Act 2020 and can be summarised as follows:

Functions of Council (section 280)

1. Appointing a Vice-Chancellor (and monitoring and evaluating his or her performance);
2. Preparing and submitting a proposed investment plan;
3. Ensuring the University is managed in accordance with, and determining policies to implement, the investment plan;
4. Determining policies in relation to the management of the University's affairs; and
5. Undertaking planning relating to the University's long-term strategic direction.

Powers of Council (section 283)

Council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively. Many of these powers are delegated to the Vice-Chancellor as Chief Executive.

Duties of Council (section 281)

1. Strive to ensure that the University attains the highest standards of excellence in education, training and research;
2. Acknowledge the principles of the Treaty of Waitangi;
3. Encourage the greatest possible participation by the communities served by the University so as to maximise the educational potential of all members of those communities with particular emphasis on those groups in those communities that are under-represented among the University's students;
4. Ensure that the University does not discriminate unfairly against any person;
5. Ensure that the University operates in a financially responsible manner that ensures the efficient use of resources and maintains the University's long-term viability; and
6. Ensure that proper standards of integrity, conduct and concern for the public interest and the wellbeing of students attending the University are maintained.

Management of the University

The Vice-Chancellor is responsible and accountable for the management of the University.

Council composition and mix

The composition of Council is determined by the Education and Training Act 2020, Council's Constitution and the Council Membership Statute.

Council consists of 12 members, each of whom may serve a maximum of three terms of up to four years each. The Vice-Chancellor is appointed *ex officio* for the term of appointment or reappointment.

Updated on 1 February 2023

The Minister of Education appoints four Council members and Council appoints eight (including the Vice-Chancellor). The Nominations Panel oversees the appointments process of the three external members. The Returning Officer and Secretary to Council conducts elections to determine two staff representatives and two student representatives.

Chancellor and Pro-Chancellor

Each year Council elects from among the lay members (i.e. those who are not staff or students) a Chancellor and Pro-Chancellor. The Pro-Chancellor deputises for the Chancellor in his or her absence or at his or her request.

Secretary to Council

The Secretary to Council is responsible for ensuring that Council procedures are followed, that the applicable rules and regulations for the conduct of the affairs of Council are complied with and that Council is efficiently managed.

All Council members have access to the advice and services of the Secretary to Council.

Vice-Chancellor

The Vice-Chancellor is the link that connects the University's governance (Council) and management functions. All Council authority conferred on management is delegated through the Vice-Chancellor so that the authority and accountability of management is considered to be the authority and accountability of the Vice-Chancellor.

Between Council meetings the Chancellor maintains communication between Council and the Vice-Chancellor, expects to be kept informed by the Vice-Chancellor on all important matters, and is available to the Vice-Chancellor to provide counsel and advice where appropriate.

Council procedures

Council takes a disciplined approach to performing its role, with emphasis on strategic issues and stewardship. Council members must always act within any limitations imposed by Council on its activities.

Council and committee meetings are conducted in accordance with Council's Standing Orders. Council members are expected to perform their individual duties under Schedule 11 section 10 of the Act and comply with Council's Code of Conduct.

Council has sole authority over its agenda and exercises this through the Chancellor. Any person may, through the Chancellor, request the addition of an item to the agenda.

Council meetings are held at approximately 6-weekly intervals from approximately 9am to 5pm. The length of the meetings allows time for in-depth discussion on specific topics. Additional meetings may be scheduled as the occasion requires.

Council committees

Council committees are formed to facilitate efficient decision-making and provision of advice. Council committees operate under approved terms of reference and observe the same rules of conduct and procedure as Council unless Council determines otherwise. Council committees only speak or act for Council when authorised. The authority conferred on a Council committee does not derogate from the authority delegated to the Vice-Chancellor.

Council has four standing committees, namely the Audit and Risk, Finance, Te Aka Matua (Māori Advisory), and People and Culture committees. Two other committees, the Victoria Honours Committee and the Nominations Panel meet as and when required. Additional committees may be formed for specific purposes and disbanded as required.

Council and member evaluations

Each year Council critically evaluates its own performance including its processes and procedures. From time to time the performance of individual members is also evaluated by self-assessment.

Induction of new members

An induction programme is run for all new Council members, to ensure that all Council members have a good understanding of the University and the environment in which it operates. As part of the

programme, members receive essential Council and University information, meet key management and visit the University's facilities.

Members' remuneration

Council members will be paid fees in accordance with Schedule 11 section C of the Education and Training Act 2020. Actual out of pocket expenses (such as travel costs) may also be claimed.

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1 INTRODUCTION TO THIS MANUAL

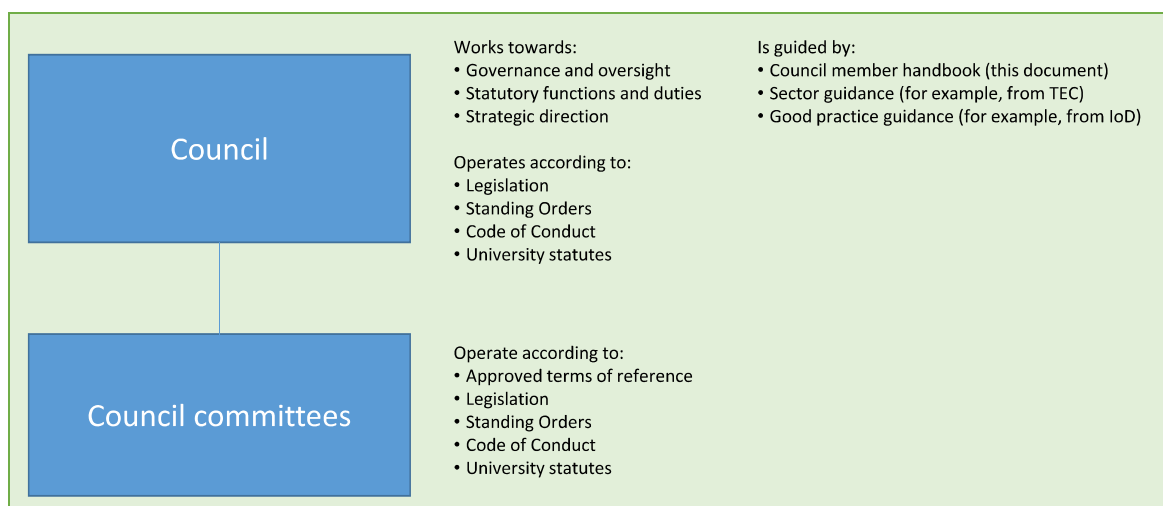
This section provides a brief introduction to this manual.

1.1 Context

It is Council's intention to be a high-performing governance team. This manual is one element in the set of governance resources provided to support Council to operate effectively and efficiently.

Other key governance resources include:

- Standing Orders;
- Code of Conduct;
- Terms of reference for Council committees;
- Tertiary Education Commission's (TEC) *"Governance Guide for Council Members of Tertiary Education Institutions"* (a generic guide applicable to all tertiary education institutions in New Zealand);
- Institute of Directors (IoD): corporate membership, *"Four Pillars"* Governance Best Practice guide (a generic guide applicable to all types of organisations) and related training; and
- The University's Strategic Plan, Investment Plan, Annual Budget and Annual Report.



1.2 Purpose of this manual

This manual is intended to be:

- A standard reference for Council members;
- High-level and explanatory in nature – with information about where to get more detail when required;
- Publicly available to other people interested in how the University's Council works; and
- Relatively static (i.e. not contain rapidly changing data such as contact details in the main document).

1.3 Manual ownership

The owner of this manual is the Secretary to Council.

Updated on 1 February 2023

1.4 Distribution

This manual is expected to be made available to:

- Council and Senior Leadership Team (SLT) members, as a Board book (and in hardcopy if required);
- Other senior leadership electronically (as a Board book for those managers who have access to Board books, and as a PDF file for those who do not) and/or on the University website; and
- Other parties, on the University website.

2 TE HERENGA WAKA VICTORIA UNIVERSITY OF WELLINGTON

This section sets out the context of the University's operations and the Council's scope of governance responsibilities.

History and current operations

Victoria University of Wellington was established in 1897 for the advancement of knowledge and the dissemination and maintenance of this knowledge by teaching and research.

It is one of the major universities in New Zealand. It operates across three campuses in Wellington (Kelburn, Pipitea, and Te Aro). It also has operations in Auckland, Miramar (Miramar Creative Centre), Gracefield (Ferrier and Robinson Institutes), and Island Bay (Coastal Ecology Laboratory). It is engaged in a wide range of national and global programmes.

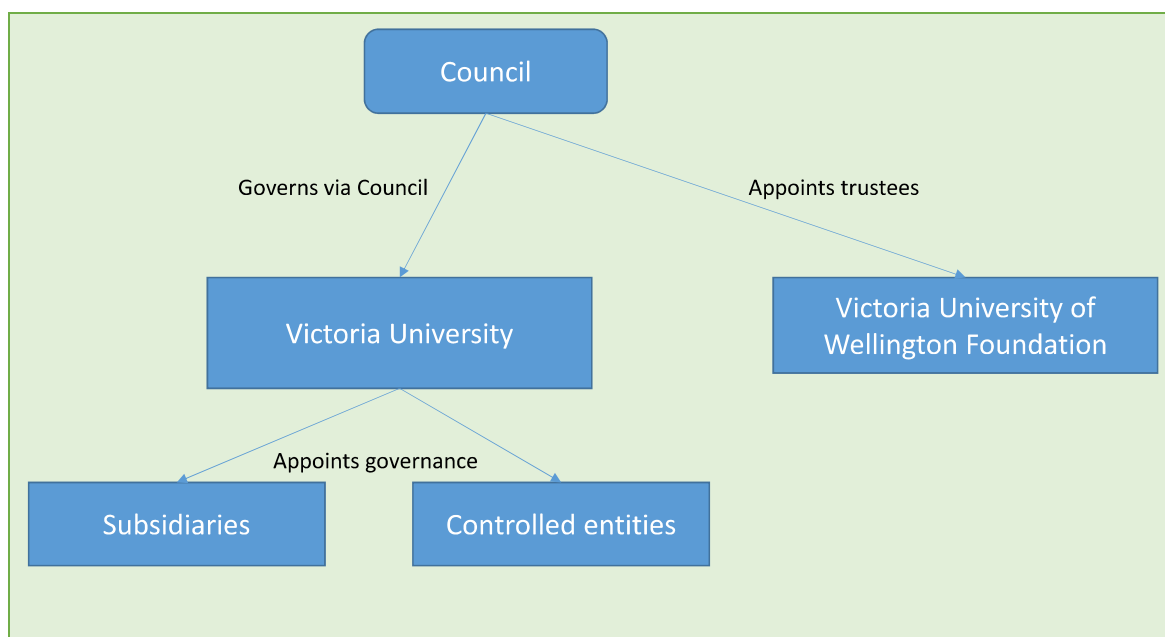
2.1 University, subsidiaries and controlled enterprises

Victoria University of Wellington is a registered charity (CC47181) with its main sector of operation recorded as education, training and research.

As well as having responsibility for the University's governance, Council members need to be aware of the governance relationship between Council, the Victoria University of Wellington Foundation (the Foundation) and subsidiaries and other entities that the University controls.

Council governs the University through the approval of the Strategic Plan, the direction it gives the Vice-Chancellor, approval of University statutes and consideration of the information it receives. It governs the Foundation indirectly through appointing the trustees.

Council does not directly govern other University subsidiaries and controlled entities. Directors and Trustees of these are appointed by the Vice-Chancellor (in consultation with the Chancellor) who is ultimately responsible to Council for their operation and performance.



Updated on 1 February 2023

3 COUNCIL OVERVIEW

This section sets out the purpose of Council and explains how it obtains its authority. It also identifies the key legislation and governance documents that are relevant to Council in directing the University towards its strategic goals.

3.1 Treaty of Waitangi commitments

The Te Tiriti o Waitangi Statute is the formal expression of the University's commitment to Māori as tangata whenua and Treaty partners.

The University values te Tiriti o Waitangi, rangatiratanga (leadership), manaakitanga (the generous fostering of knowledge), kaitiakitanga (responsibility for, and guardianship of, knowledge), whai mātauranga (intellectual curiosity), whanaungatanga (collaboration and collectiveness) and akoranga (collective responsibility for learning).

3.2 Council's role and responsibilities

Council is the governing body of Victoria University of Wellington. The functions, powers and duties of Council are defined in the Education and Training Act 2020 as set out below.

3.2.1 Functions of Council (section 280)

Council's functions are:

280 Functions of councils

The functions of an institution's council are—

- (a) to appoint a chief executive in accordance with the [\[Public Service Act 2020\]](#), and to monitor and evaluate the chief executive's performance:*
- (b) to prepare and submit a proposed plan if the institution is seeking funding under a funding mechanism that provides for funding via plans:*
- (c) if the institution has a plan,—*
 - (i) to ensure that the institution is managed in accordance with that plan; and*
 - (ii) to determine policies to implement that plan:*
- (d) to determine, subject to the [\[Public Service Act 2020\]](#), the policies of the institution in relation to the management of its affairs:*
- (e) to undertake planning relating to the institution's long-term strategic direction.*

3.2.2 Powers (283)

Council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively. Many of the powers in section 283 have been delegated to management through the Vice-Chancellor. The Reserved Powers of Council are found in Appendix 3 to the Delegations Statute.

283 Powers of councils

- (1) An institution's council has all powers reasonably necessary to enable it to perform its functions efficiently and effectively.
- (2) Except where they are exercised by delegation under this Act, the following powers of an institution may be exercised only by its council:
 - (a) to provide courses of study or training, admit students (including by discretion and *ad eundem statum*) and grant awards:
 - (b) to grant fellowships, scholarships, bursaries, or prizes:
 - (c) to authorise the making of grants or loans out of the money of the institution to the chief executive, to members of the staff or students of the institution, or to any association of staff or students, on the terms and conditions that the council thinks fit and guarantee loans made by other persons to the chief executive or members of the staff of the institution for housing purposes:
 - (d) to accept gifts, devises, and bequests made to the institution, whether on trust or otherwise:
 - (e) to agree to the disestablishment of the institution and its incorporation in another institution of the same class or a different class:
 - (f) to agree to the incorporation in the institution of another institution or other institutions, whether of the same class as itself or a different class from itself:
 - (g) to arrange for the manufacture of, and distribution of (whether by way of sale or otherwise), any article or thing bearing a mark, symbol, or writing that is associated with the institution:
 - (h) to arrange for the provision of (whether by sale or otherwise) goods and services to staff or students of the institution or other persons using, or otherwise attending at, facilities of the institution:
 - (i) to prescribe fees payable by students of the institution or any of them:
 - (j) to establish bodies within the institution to give advice to the council:
 - (k) to do anything incidental to the exercise of any of the preceding powers.
- (3) Subsection (2)(e) and (f) does not apply to [Te Pūkenga—New Zealand Institute of Skills and Technology's] council.
- (4) An institution's council has the power to appoint committees consisting of the persons, whether or not members of the council, that the council determines to exercise the powers that are delegated to them under section 285 and the powers that are conferred on them by statutes made by the council, and to alter, discharge, and reconstitute committees so appointed.

Reserved Powers of Council

Govern the University	in accordance with relevant legislation and the Investment Plan and Strategic Plan
Approve the University's long-term strategic direction, Strategic Plan, Mission, Values and Vision	
Approve the budget	on the recommendation of the Finance Committee
Approve the Annual Report	on the recommendation of the Audit and Risk Committee
Appoint, reappoint (and remove) a Vice-Chancellor	
Monitor and evaluate the Vice-Chancellor's performance	on the recommendation of the HR Committee
Appoint (and remove) an acting Vice-Chancellor	
Authorise other people to execute documents on behalf of the University	
Oversee and monitor the assessment and management of risk across the University and its controlled entities	
Approve the internal audit charter	on the recommendation of the Audit and Risk Committee
Approve statutes	
Agree to the disestablishment of the University and its incorporation in another institution of the same class or a different class	
Agree to the incorporation in the University of another institution or other institutions, whether of the same class as itself or a different class from itself	
Grant honorary degrees and Hunter Fellowships	on the recommendation of the Victoria Honours Committee

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Approve naming rights	on the recommendation of the Victoria Honours Committee
Determine objective criteria for consideration of Council members	
Appoint as a member of Council the Vice-Chancellor and up to 7 other people	taking into account the recommendations of the Nominations Panel
Elect (and remove) a Chancellor and Pro-Chancellor	
Determine rates of payment for members of Council (other than the Vice-Chancellor)	
Dismiss or suspend a member of Council or recommend to the Minister that a member be removed from office	
Initiate action against a member of Council for breach of any individual duty	
Recommend to the Minister that the Constitution of the Council be amended	
Determine Council's annual work plan and anything necessary to support the business of Council	
Determine procedures for meetings of Council and Committees of Council	
Manage disclosures of interest from Members of Council	
Assess the performance of Council	
Appoint, alter, discharge and reconstitute committees of Council, other committees to exercise delegated powers and boards or other bodies within the University to give advice to Council	
Delegate or revoke any of Council's powers to the Vice-Chancellor or to a committee (including the Academic Board)	
Decide how to fill casual vacancies on Council	Includes deciding not to fill a vacancy that occurs within 3 months of the end of Council member's term of office
Appoint trustees of the Victoria University of Wellington Foundation	
Approve any new subsidiary or controlled entity of the University or the disestablishment of any existing entity	
Academic	
Establish an Academic Board and consider any advice from the Academic Board	
Determine the composition of the Academic Board	
Grant (and revoke) qualifications and awards	
Decide on grievance about an action of the Academic Board	in accordance with section 4.3(c) of the Academic Board statute
Establish targeted admissions schemes for students from equity groups	
Determine minimum entry requirements	
Determine wording on Qualification Certificate	
Approve amendment of already issued Qualification Certificate	
Finance and Contracts	
Approve any matter requiring a "Level 0" approval in the Financial Delegated Authority Limits set out in Appendix 2	
Determine tuition fees and student services levies	taking into account the recommendations of the Finance Committee
Approve limits on treasury financial transactions and financial authorities (as set out in the Treasury Statute)	taking into account the recommendations of the Finance Committee
Authorise grants or loans to the Vice-Chancellor, members of staff, students, or to any association of staff or students, and guarantee loans to the Vice-Chancellor or members of staff for housing purposes	
Approve the level of insurance coverage	
Authorise the common seal to be affixed to any document	Common seal must be countersigned by two people (other than for qualification certificates), one of whom must be a member of Council.
Enter into agreements which, if made by a private person, must be by deed.	Requires common seal to be affixed and countersigned by two people with delegated authority (at least one of whom must be a member of Council).

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3.2.3 Duties (section 281)

The duties of Council are:

281 Duties of councils

- (1) *It is the duty of an institution's council, in performing its functions and exercising its powers,—*
- (a) *to strive to ensure that the institution attains the highest standards of excellence in education, training, and research:*
 - (b) *to acknowledge the principles of Te Tiriti o Waitangi:*
 - (c) *to encourage the greatest possible participation by the communities served by the institution so as to maximise the educational potential of all members of those communities, with particular emphasis on groups in those communities that are under-represented among the students of the institution:*
 - (d) *to ensure that the institution does not discriminate unfairly against any person:*
 - (e) *to ensure that the institution operates in a financially responsible manner that ensures the efficient use of resources and maintains the institution's long-term viability:*
 - (f) *to ensure that proper standards of integrity, conduct, and concern for the public interest and the well-being of students attending the institution are maintained.*
- (2) *In addition, NZIST's council must comply with section 97 of the Crown Entities Act 2004 in respect of its subsidiaries.*

Under the Health and Safety at Work Act 2015, Council members have a duty as officers of the University to exercise “due diligence” to ensure that the University complies with its duties and obligations under that Act.

Due diligence is defined (in section 44(4)) as including taking reasonable steps to:

- (a) *to acquire, and keep up to date, knowledge of work health and safety matters; and*
- (b) *to gain an understanding of the nature of the operations of the business or undertaking of the PCBU and generally of the hazards and risks associated with those operations; and*
- (c) *to ensure that the PCBU has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of the business or undertaking; and*
- (d) *to ensure that the PCBU has appropriate processes for receiving and considering information regarding incidents, hazards, and risks and for responding in a timely way to that information; and*
- (e) *to ensure that the PCBU has, and implements, processes for complying with any duty or obligation of the PCBU under this Act; and*
- (f) *to verify the provision and use of the resources and processes referred to in paragraphs (c) to (e).*

(PCBU = a person conducting a business or undertaking (section 17(1)). In this context, the relevant PCBU is Victoria University of Wellington.

This duty essentially directs that the University's health and safety culture be controlled and managed by those in governance (and senior management) roles.

3.3 Strategy

3.3.1 Strategic Plan

Council is responsible for setting the University's strategic direction and for monitoring progress toward attaining the strategic goals. It does this by approving the Strategic Plan which sets out the University's:

- Vision;
- Context – heritage and position;
- Mission and purpose;
- 6 key strategies;
- and
- Values and commitments.

The 2020-2024 Strategic Plan, approved by Council on 14 October 2019, is available on the website: <https://www.wgtn.ac.nz/about/governance/strategic-plan> and as a downloadable file https://www.wgtn.ac.nz/_data/assets/pdf_file/0005/1791824/strategic-plan-2020-2024.pdf.

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One consideration when Council determines the University's Strategic Plan is the Tertiary Education Strategy (TES) described below. While our Strategic Plan needs to align with the TES priorities, the scope of the University's Strategic Plan is broader.

3.3.2 The Statement of National Education and Learning Priorities (NELP) and the Tertiary Education Strategy

The Statement of National Education and Learning Priorities (NELP) and the Tertiary Education Strategy (TES) are issued under the Education and Training Act 2020. The TES sets out the Government's long-term strategic direction for tertiary education, including economic, social, and environmental goals and the development aspirations of Māori and other population groups

The full Tertiary Education Strategy (TES) can be found at this link:

<https://www.education.govt.nz/assets/Documents/NELP-TES-documents/FULL-TES-2020.pdf>

3.4 Legislation

A further consideration in governing Victoria University of Wellington is the application of relevant legislation.

The primary items of legislation directing the University are:

- Education and Training Act 2020 (parts 5 and in particular part 4 subpart 3— Administration of tertiary institutions);
- Victoria University of Wellington Act 1961. Most of the original elements of this Act have now been repealed and replaced by equivalent elements in the Education Act. The provisions that remain include:
 - Section 3 – defines what the University consists of
 - Section 20 – gives Council power to award certificates, fellowships, scholarships, bursaries, and prizes, and to make other awards.
 - Section 21 – gives Council power to provide lectures and instruction to members of the public and award certificates for this;
- Crown Entities Act 2004. The University is a Crown Entity. Only the provisions listed in Schedule 4 apply to Tertiary Education Institutions; and
- Public Finance Act 1989. Only certain provisions of the Act apply, particularly the restrictions on investment in section 65I of that Act.

Governance and management of the University must also comply with other legislation.

The General Counsel conducts an annual legislative compliance survey and the results of this are reported to the Audit and Risk Committee and then Council.

3.5 Other key governance material

Council members also need to be familiar with the following key governance material:

3.5.1 Standing Orders

Standing Orders set out Council's rules for meetings of Council and its committees. They incorporate and extend the rules set out in Schedule 11 sections 15 and 16 of the Education and Training Act 2020. They also incorporate key requirements of Part 7 of the Local Government Official Information and Meetings Act 1987 which apply to Council and its committees.

3.5.2 Council Code of Conduct

The Council Code of Conduct sets out expected standards of behaviour for Council members. It should be read in conjunction with applicable legislative requirements.

3.5.3 Investment Plan

The Investment Plan is submitted to the TEC to seek government funding for domestic students.

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To meet TEC's requirements, the Investment Plan must describe:

- How the University will achieve government priorities set out in the TES;
- The University's mission and role in the tertiary sector;
- All the tertiary education programmes and activities run or undertaken by the University; and
- The outcomes proposed by the University, including performance indicators.

3.5.4 Annual Budget

The Annual Budget identifies the projected revenue and operating and capital expenditures required to achieve the University's fiscal targets, the targets specified in the Investment Plan and agreed initiatives to support the Strategic Plan in each calendar year. Council approves the Annual Budget.

3.5.5 Annual Report

The Annual Report includes the University's audited financial statements and the Statement of Service Performance (SSP) which reports against performance measures specified in the Investment Plan. Council approves the Annual Report.

3.5.6 Council statutes

Section 284 of the Education and Training Act 2020 gives Council the authority to make statutes. University statutes are the highest level component of the University's policy framework.

Where a statute has academic implications, Council must take advice from the Academic Board. Statutes are permanent in nature although subject to periodic review. Compliance with statutes is mandatory and non-compliance is actionable through appropriate conduct policy documents.

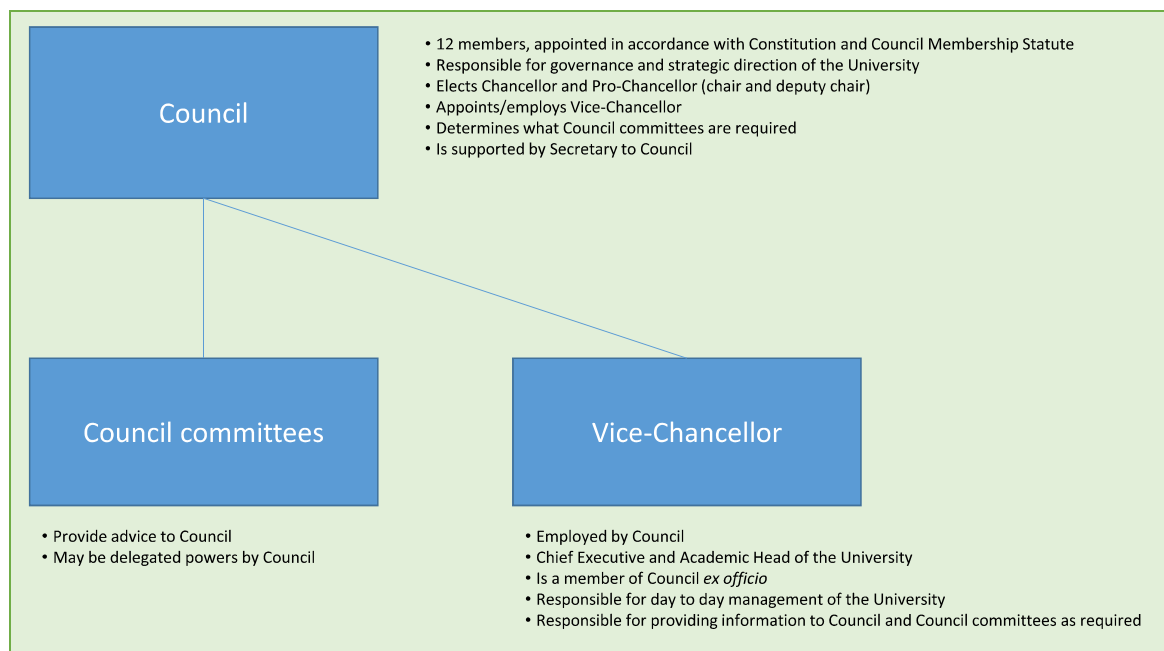
Other components of the University's policy framework include policies, regulations, procedures and guidelines. These are published in a standard format on the website.

3.5.7 Delegations

Delegations are the formal mechanism by which Council authorises committees and the Vice-Chancellor to exercise the power of Council. The Delegations Statute sets out all the decision-making authorities across the University (including those sub-delegated by the Vice-Chancellor). More information can be found at this link - <https://www.wgtn.ac.nz/about/governance/delegations>.

4 COUNCIL ORGANISATION

This section sets out how Council organises itself.



4.1 Council composition

The composition of Council is determined by the Education and Training Act 2020, Council's Constitution (gazetted on 24 September 2015 <https://gazette.govt.nz/notice/id/2015-au5554>) and the Council Membership Statute <https://www.wgtn.ac.nz/documents/policy/governance/council-membership-statute.pdf>).

The Constitution is a short document that essentially states that the University's Council must comprise 12 members, of whom:

- Four are appointed by the Minister of Education; and
- Eight are appointed by Council in accordance with its statutes.

The Constitution also specifies that the maximum number of occasions on which a person may be appointed as a Council member is three, although Council's expectation is that no Council member would be appointed on more than two occasions.

The detail of the composition of Council is set out in the Council Membership Statute, which also sets out the basis on which the eight members appointed by Council are elected or selected.

- 4.2 The Nominations Panel oversees the appointments process for the three positions appointed directly by Council.**
- 4.3 The Secretary to Council and Returning Officer conducts the elections for the two staff representatives and the two student representatives. The successful candidates are appointed at the next available Council meeting.**
- 4.4 The Vice-Chancellor is appointed *ex officio* for the length of his/her employment contract.**

4.5 Chancellor and Pro-Chancellor (Chair and Deputy Chair)

Council has two specific positions that are determined by election within Council each year.

4.5.1 Chancellor

The Chancellor is elected by Council as chairperson and is eligible for re-election to this office. This is traditionally for a one year term.

The Chancellor chairs Council and is responsible for providing leadership to Council in the execution and review of its governance responsibilities. The Chancellor represents Council at meetings concerned with governance issues across the sector (for example, Chancellors' meetings, meetings with representatives of government etc.) and provides advice and support to the Vice-Chancellor. The Chancellor is also typically the spokesperson for Council and the University on governance issues.

The Chancellor:

- Convenes Council meetings;
- Is a member *ex officio* of all committees of Council;
- Convenes or is a member of working parties of Council as deemed appropriate;
- Attends meetings of the NZ Chancellors;
- Is a Trustee of the Victoria University of Wellington Foundation (*ex officio*);
- Presides at the University's Graduation Ceremonies; and
- Represents the University at corporate and cultural functions.

4.5.2 Pro-Chancellor

The Pro-Chancellor is elected by Council as deputy chairperson and is eligible for re-election to this office. This is traditionally for a one year term.

The Pro-Chancellor is the Chancellor's deputy in governance and ceremonial roles and, on occasion as required, acts on the Chancellor's behalf.

If the Chancellor is not present at a meeting of Council or if there is no Chancellor, the Pro-Chancellor presides at the meeting and has all the powers and functions of the Chancellor for the purpose of the meeting.

The Pro-Chancellor:

- Deputises for the Chancellor as the leader of Council and as the Ceremonial Head of the University ;
- Is a member *ex officio* of all committees of Council except the Nominations Panel; and
- Represents the University at corporate and cultural functions.

4.5.3 Election process

Schedule 11 section 15 of the Education and Training Act 2020 sets out general guidance, including the constraint that Council members who are the Vice-Chancellor, members of staff or students are not eligible for election to be Chancellor or Pro-Chancellor.

The election process will be supervised by the Secretary to Council, who will provide formal notice of the date of the election, receive nominations and, if there are two or more nominations for one office, conduct a secret ballot.

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The election process normally followed is:

1. The election will be held at the last meeting of Council in each calendar year.
2. The Secretary to Council will call for nominations two weeks before the final Council meeting of the year
3. Nominations (proposed and seconded) must be received in writing by the Secretary to Council by the Monday preceding the Council meeting.
4. Nominations will only be accepted from the floor if no written nominations have been received.
5. If there are two or more nominations for one office, a secret ballot will be conducted.
6. If the ballot results in a tie, a second ballot will be held. If the second ballot results in a tie, then the Secretary to Council will supervise the determination of the outcome by lot.

4.6 Officers of Council

The “Officers of Council” are the Chancellor, the Pro-Chancellor, the Vice-Chancellor and the Chair of the Finance Committee.

4.7 Council committees

Council committees are formed to facilitate efficient decision-making and provision of advice. Council has the power to form committees under section 283(4) of the Education and Training Act 2020 as required. Standing Orders require committees to operate under approved terms of reference and observe the same rules of conduct and procedure as Council unless Council determines otherwise. Council committees only speak or act for Council when authorised. The authority conferred on a Council committee does not derogate from the authority delegated to the Vice-Chancellor.

The committee structure is as follows:

Permanent committees

- Finance Committee;
- Audit and Risk Committee;
- Te Aka Matua (Māori Advisory Committee); and
- People and Culture Committee

Special purpose committees

- Victoria Honours Committee; and
- Nominations Panel.

Membership of each committee is determined by Council at the start of each year, and on other occasions as the need arises.

Each committee operates with agreed terms of reference, which set out:

- The scope, purpose, responsibilities and authority of the committee;
- Membership and attendance;
- Meetings;
- Information and reporting; and
- Review requirements.

The Secretary to Council has a template for the creation of terms of reference for new committees or advisory groups when required.

Committee	Purpose	Meeting frequency	Members
Finance	Assists Council in relation to financial planning, capital management and financial performance.	Quarterly (or as required)	Chancellor and/or Pro-Chancellor Vice-Chancellor Up to five other Council Members
Audit and Risk	Assists Council in relation to oversight of strategic, financial and operational risk management, health and safety management, internal and external audit, statutory financial reporting and legislative compliance.	Quarterly (or as required)	Chancellor and/or Pro-Chancellor Up to five other Council Members
Te Aka Matua – Māori Advisory committee	The purpose of Te Aka Matua is to assist Council discharge its governance responsibilities in relation to Māori and Te Tiriti o Waitangi	Six times per year	Chancellor Pro-Chancellor Vice-Chancellor Deputy Vice-Chancellor Māori Assistant Vice-Chancellor (Mātauranga Māori); Up to two other Council members Two external members from mana whenua iwi, Ngāti Toa and Taranaki Whānui At least two Ngāi Tahu student members One student representative who is not a member of the Ngāi Tahu executive
People and Culture Committee	Assists Council to meet its responsibility to monitor and evaluate the Vice-Chancellor's performance and undertake the Vice-Chancellor's annual remuneration review. Develop a culture at the University which supports the delivery of its strategic priorities as they relate to people and culture;	As required	Chancellor Pro-Chancellor up to two other lay members of Council
Victoria Honours committee	Makes recommendations to Council regarding the criteria, conferment or award for/of an honorary degree, Hunter Fellowship, naming rights, or any other honorary award which Council may wish to bestow.	As required	Chancellor Pro-Chancellor Vice-Chancellor two other Council members President of the PGSA Academic staff as per TOR
Nominations Panel	Ensures Council has the skills, knowledge, diversity and experience for the University to meet the challenges ahead and to achieve its strategic	As required	Chancellor Vice-Chancellor

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	goals. It also oversees the selection and recommendation process of three Council members.		Academic Board nominee member of Professional Staff VUWSA President or nominee Te Aka Matua nominee two external members
VC Appointment Committee	To assist Council in appointing a Vice-Chancellor as defined by the Terms of Reference	As and when required	Chancellor Pro Chancellor Chair of Te Aka Matua Committee Student Member of Council Staff Member of Council

4.8 Academic Board

Schedule 11 section 18(2) of the Education and Training Act 2020 requires Council to establish an academic board to advise Council on matters relating to courses of study or training, awards, and other academic matters.

The Academic Board may exercise powers delegated to it by Council and the Vice-Chancellor under sections 285 and 295 of the Education and Training Act 2020.

The Academic Board is not a committee of Council, although for convenience it is deemed to be one for the purposes of receiving and exercising delegated authority from Council.

The Academic Board is chaired by the Vice-Chancellor (*ex officio*). The membership, functions and powers of the Board are defined in the Academic Board statute and the Delegations Statute.

4.9 Vice-Chancellor

The Vice-Chancellor is the University's Chief Executive and as such is responsible for managing the academic and administrative affairs of the University. The Vice-Chancellor is the employer of all University staff. The Vice-Chancellor is *ex officio* a member of Council and of all committees of Council except the Human Resources committees.

One of the key functions of Council is to appoint, and then monitor the performance of, the Vice-Chancellor.

The Vice-Chancellor is the link that connects the University's governance (Council) and management functions. All Council authority conferred on management is delegated through the Vice-Chancellor so that the authority and accountability of management is considered to be the authority and accountability of the Vice-Chancellor so far as Council is concerned.

Between Council meetings the Chancellor maintains communication between Council and the Vice-Chancellor, expects to be kept informed by the Vice-Chancellor on all important matters, and is available to the Vice-Chancellor to provide counsel and advice where appropriate. Only decisions of Council acting as a body are binding on the Vice-Chancellor. Individual Council members, officers or committees should not give decisions or instructions to the Vice-Chancellor except in those instances where specific authorisation is given by Council.

Accountability of Vice-Chancellor to Council

The Vice-Chancellor is accountable to Council for management of the University. At each of its normal monthly meetings Council expects to receive from or through the Vice-Chancellor:

- Operational and other reports and proposals; and
- Such other information and assurances as Council considers necessary.

4.10 Secretary to Council

The Secretary to Council is responsible for ensuring that Council procedures are followed, that the applicable rules and regulations for the conduct of the affairs of Council are complied with and for all matters associated with the maintenance of Council or required for its efficient operation.

All Council members have access to the advice and services of the Secretary's office.

The role of the Secretary includes:

- Working closely with the Chancellor to manage Council's work programme and related meetings;
- Preparing, publishing and distributing Council and Council committee papers including agendas and minutes;
- Maintaining Council's register of interests and conflicts of interest;
- Preparing the Council section of the Annual Report;
- Ensuring Council related information on the University's website is current;
- Administering Council fees and expenses;
- Organising continuing professional development for Council;

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- Managing elections and external appointments of Council members;
- Providing executive advice and support to the Chancellor (including for graduation, key events, communication, and other logistics);
- Liaising with TEC and the Minister's office on behalf of Council;
- Managing information requests from Council members to University staff through the Vice-Chancellor; and
- Being the key contact point for all matters relating to Council.

4.11 General Counsel

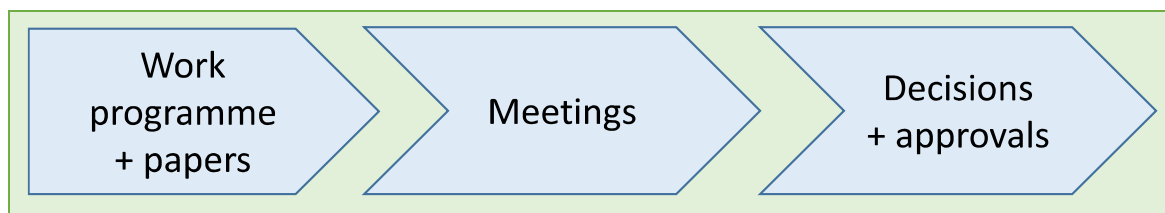
General Counsel is responsible for the provision of constitutional and legal advice. In relation to Council business this may include:

- Advice on interpretation and application of relevant legislation;
- Advice on appropriate procedure;
- Advice on the creation, interpretation and application of Council's own procedural documents including Standing Orders, Code of Conduct and Terms of Reference for committees, boards and advisory bodies; and
- Engaging external legal services when required.

Any request for, and provision of, legal advice should be directed through the Chancellor or, in relation to a committee, the chair of that committee.

5 COUNCIL PROCESSES AND PROCEDURES

This section sets out how Council operates.



Council takes a disciplined approach to performing its role, with emphasis on strategic issues and policy. Council members must always act within any limitations imposed by Council on its activities.

5.1 Annual work programme

Council works to a set timetable throughout the year. Council accomplishes its work through a series of Council meetings and Council committee meetings.

5.1.1 Council meetings

Council normally holds formal meetings at six-weekly intervals during standard business hours from approximately 9 am to 5.00 pm. Council may also hold additional meetings as the occasion requires.

Formal Council meetings and Council committee meetings are conducted in accordance with Council's Standing Orders. These may be amended from time to time by Council as Council sees fit, and they are also reviewed by the Secretary to Council and General Counsel on an annual basis to ensure that they remain current and relevant.

Members are expected to use their best endeavours to attend all Council meetings and to prepare thoroughly. Members are expected to participate fully, frankly and constructively in Council discussions and other activities and to bring the benefit of their particular knowledge, skills and experience to the Council table.

Council discussions are expected to be open and constructive, recognising that genuinely-held differences of opinion can, in such circumstances, bring greater clarity and lead to better decisions. The chair of the meeting will endeavour to seek a consensus in Council but may, if necessary, call for a vote.

Minutes are prepared for all formal Council and Committee meetings. These summarise the items considered and the decisions made.

5.1.2 Council committee meetings

Council committee meetings are held in accordance with the agreed timetable and the terms of reference for each specific committee. Meetings of standing committees are publicly notified on the website. Minutes of committee meetings are reported back to Council by inclusion in the agenda for the next Council meeting.

5.1.3 Council workshops

From time to time Council holds a workshop to look at particular topics in more detail. Workshops are not formal meetings of Council and are therefore not open to the public. The chair of the workshop decides the extent to which the proceedings of workshops are recorded and reported back to Council.

5.1.4 Council performance evaluation

Council will assess its performance on an annual basis. This process may include obtaining input from external parties.

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5.2 Items for Council consideration

5.2.1 Agenda

Council has sole authority over its agenda, and the Chancellor is responsible, in consultation with the Vice-Chancellor and the Secretary, for determining the agenda for each Council meeting. This is generally determined based on the annual work programme, matters arising from previous Council meetings and Council committees, and on new items put forward for consideration.

Any person may, through the Chancellor, request the addition of an item to the agenda.

At each ordinary meeting the interests register is updated as necessary and Council considers:

- A report from the Chancellor;
- Reports from Council committee chairs;
- A report from the Vice-Chancellor;
- A performance report (including financials and major projects)
- A Health and Safety report; and
- Reports on activities from other areas of the University's activities as appropriate.

The sequencing and the allocation of time to items is determined based on the strategic importance of the item and the range of other items that need to be considered at each meeting.

Each Council meeting has a public session and a public-excluded session. This is a critical part of agenda planning.

5.2.2 Council papers

Council papers (including formal notice of meeting and agenda) are distributed to Council members using Diligent Board books. Council papers are usually made available at least three calendar days before meetings. Late papers are only accepted where this has been agreed in advance by the Chancellor.

Papers are expected to use the standard template for Council and Committee papers. This template is available from the Secretary to Council.

5.3 Interactions with University staff

It is expected that from time to time Council members will need to interact with members of staff. While this is generally encouraged, as it enables Council collectively to obtain a broader understanding of how the University is operating, it is also important for Council members to understand that they do not have authority to direct staff to provide information or undertake other activities unless specifically authorised to do so by the Chancellor or Vice-Chancellor.

It is expected that all interactions between Council members and University staff will be conducted in an open and transparent manner to ensure there are no surprises. The Secretary to Council can facilitate interactions between Council and the appropriate University staff, keeping the Chancellor and Vice-Chancellor informed.

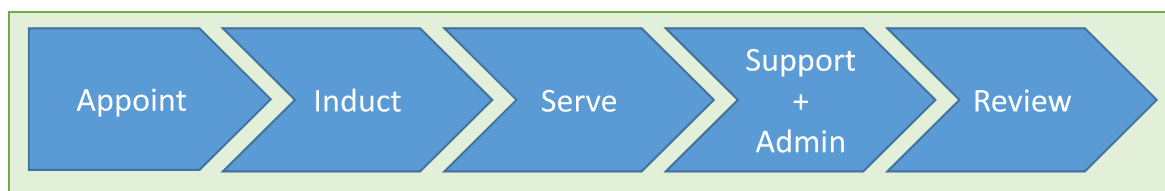
If University staff are approached directly by Council members, they are expected to advise their manager, who in turn may redirect the request to the Vice-Chancellor's Office.

5.4 Dealing with disruptions by members of the public

If a Council meeting is disrupted by members of the public during the public section of a meeting (to the extent that reasonable debate by Council is prevented, or Council members feel threatened harassed or intimidated) then Council will manage the situation in accordance with the provisions of section 50 of the Local Government Official Information and Meetings Act 1987.

6 OTHER GUIDANCE FOR COUNCIL MEMBERS

This section addresses other topics relevant to Council members.



6.1 Induction

At the start of each year, and on any occasion when a new person joins Council, an induction programme is run for all new Council members. This is intended to ensure that all Council members have a good (and consistent) understanding of the University and the environment and markets in which it operates. As part of the programme, members receive essential Council and University information and meet key members of the management team.

Having a good understanding of the context, purpose, organisation and processes of Council and the University is vital for Council to be able to operate as a high-performing team.

The induction programme ensures that:

- New Council members are brought up to speed;
- Council as a whole understands the work programme for the year ahead; and
- Council understands its current mix of knowledge, skills, experience and diversity.

6.2 Individual roles and responsibilities

As well as attending all Council meetings and workshops, Council members are also expected to serve on one or more Council committees.

Council members are expected to keep themselves abreast of changes and trends in the University's environment and markets and in the economic, political, social and legal climate generally.

Council members are welcome and encouraged to attend graduation celebrations usually held in May and December.

Council members are expected to perform their individual duties under Schedule 11 section 10 of the Act in accordance with Council's Code of Conduct and in accordance with all relevant University statutes (such as the Conflicts of Interest Statute).

Council members must not act as spokesperson for, or make any public comment on behalf of, Council or the University unless specifically authorised to do so by the Chancellor or Vice-Chancellor.

Council members, as officers of the University, must also ensure that they exercise due diligence to ensure that the University complies with its duties and obligations under the Health and Safety at Work Act 2015.

6.3 Fees, allowances and travel costs

Council members may be paid fees in accordance with Schedule 11 section 17 of the Education and Training Act 2020. Actual out of pocket expenses (such as travel costs) may also be claimed.

Where travel on Council business is required, the University will make the travel arrangements and cover the cost. Travel must be approved in advance by the Chancellor.

6.4 Insurance

The University maintains a comprehensive portfolio of insurance policies. This section provides an overview of the main insurance policies relevant to Council members.

Updated on 1 February 2023

6.4.1 Directors & Officers

This policy covers both individual Council members as well as the University itself for claims made against Council members for wrongful acts in the discharge of their University duties. The policy covers both defence costs and settlements of claims.

6.4.2 Statutory Liability

This policy covers both individual Council members as well as the University itself for claims alleging unintentional breaches of New Zealand statutes. The policy covers both defence costs and penalties awarded against an insured (although there are some exceptions; for instance, fines following breaches of Health and Safety legislation cannot be insured).

6.4.3 Trustees Liability

This policy covers claims made against trustees in the discharge of their duties on behalf of a Trust (or fund). The policy covers defence costs, damages and judgements against trustees.

6.4.4 General requirements

Council members are required to complete a very brief declaration annually for the purposes of the renewal of the University's liability policies. The declaration typically asks whether the Council member has been involved in any companies that have been in receivership or liquidation and whether there has ever been a claim against him or her in the capacity as a Council member or a director, officer or senior employee of any entity.

All policies also require prompt notification of any circumstance which could give rise to a claim. A failure to do so may void the insurance cover. Such notifications are to be made in the first instance to Secretary to Council.

6.5 Independent professional advice

Any Council member is entitled to obtain independent professional advice relating to his or her responsibilities as a member. If a member considers such advice is necessary the member is expected to first discuss it with the Chancellor.

6.6 Information access and technology

6.6.1 Information access

Council members are given digital access to all Council papers and related material via Diligent Board books which ensures timely, effective and secure provision of Council information. This is the only University provided system that Council members are required to access as a Council member.

Council members are allowed access to the University's library.

Council members do not require (and are not provided with) University identity or access cards.

Council members who do not have access to suitable technology may make arrangements to borrow the necessary equipment for the duration of their term. Free WiFi is available on all University campuses.

6.6.2 Information security

Council members are expected to keep all information relating to Council and the University secure. If Council members have reason to believe that there may have been any loss of, or inappropriate access to, University information in their care, they should advise Secretary to Council as soon as possible.

6.7 Physical security on campus

Campus security can be contacted on 0800 842 8888

Updated on 1 February 2023

6.8 Self-evaluation

As part of Council's goal to be a high-performing Council, Council members are expected to periodically self-evaluate their performance, and to take any appropriate steps in response to the outcome of this evaluation.

6.9 Training and development

Council has a "boardWide" corporate membership of the IoD which provides all Council members full IoD membership benefits (except voting rights). Council expects that all Council members will attend basic governance training.

6.10 Declarations

After becoming a member of Council, and whenever circumstances change after that, Council members are required to complete a number of formal declarations. These include:

- Details for Register of Interests. These interests will be published in the Annual Report;
- Insurance declaration; and
- A declaration to confirm that:
 - The person is not disqualified from appointment under section 277 of the Education and Training Act 2020 or section 16 of the Charities Act 2005 (for example as an undischarged bankrupt); and
 - The person agrees to comply with Council's Standing Orders and Code of Conduct.

The Secretary to Council arranges the completion of these declarations.

6.11 Where to get more information

More information may be obtained from:

- Chancellor, Pro-Chancellor and Vice-Chancellor;
- Secretary to Council
- General Counsel; and
- The University's website and other websites (such as TEC, legislation.govt.nz, Ministry of Education, etc.)

Appendices

Appendix A – Other relevant publications and information

Document name	Publisher	Link
Resources for TEI councils	TEC	https://www.tec.govt.nz/teo/working-with-teos/tei/governance/resources-for-councils/
Strategic Plan	The University	https://www.wgtn.ac.nz/_data/assets/pdf_file/0005/1791824/strategic-plan-2020-2024.pdf
Investment Plan	The University	https://www.wgtn.ac.nz/about/governance/university-publications/investment-plan2/investment-plan.pdf
Annual Budget	The University	On board books resource centre
Annual Report	The University	https://www.wgtn.ac.nz/about/governance/university-publications/annual-report
Strategies, Statutes and Policies	The University	https://www.wgtn.ac.nz/about/governance/strategy
Detailed legislation	Parliamentary Counsel Office	http://www.legislation.govt.nz/

Updated on 1 February 2023

Appendix B – Additional papers provided to Council members only

The following working papers are provided (via the resource centre of board books) to Council members on a regular basis whenever they are created and or updated.

Document name	Description
Meeting schedule	Schedule setting out the timetable of Council and committee meetings
Work programme	Schedule setting out the particular topics to be considered by Council across the year
Council member contact list	Details of Council members' contact details

**CAPITAL THINKING.
GLOBALLY MINDED.**
MAI I TE IHO KI TE PAE



VICTORIA UNIVERSITY OF
WELLINGTON
TE HERENGA WAKA

Updated on 1 February 2023

Te Tiriti o Waitangi Statute

1. Purpose

- a) The purpose of this Statute is to outline the principles adopted by Council to enact the University's obligations that derive from section 281(b) of the Education and Training Act 2020.
- b) As a university, we embrace the Treaty of Waitangi as one of our distinctive qualities. The principles, as articulated in this Statute, enable Victoria University of Wellington to realise opportunities under Te Tiriti o Waitangi/Treaty of Waitangi to further advance the University and contribute to the betterment of New Zealand society.

2. Application of Statute

- a) This Statute applies to staff members, students, and Council members of the University.

Statute Content

3. Principles

- a) The following principles have been drawn from Te Tiriti o Waitangi, New Zealand case law, Waitangi Tribunal reports, Crown policy documents, the University's governance documents, and mātauranga Māori.
- b) The principle of Kāwanatanga stems from Article One of Te Tiriti o Waitangi, which used Kāwanatanga to mean governance. In the context of the University, this means that the Council has an obligation to provide good governance for the University as a whole and to act reasonably and in good faith, including with its Māori staff, students and stakeholders.
- c) The principle of Rangatiratanga recognises Māori autonomy and self-determination, as guaranteed in Article Two of Te Tiriti o Waitangi. In the context of the University, it means encouraging senior Māori leadership roles and entities, spaces and events where tikanga Māori prevails, and engagement with and rights over te reo and mātauranga Māori.
- d) The principle of Options (Kōwhiringa) acknowledges Māori rights to pursue their own personal direction, whether that be in accordance with tikanga Māori or not. In the context of the University, this means that Māori staff and students have a choice about whether or not to access Māori specific processes, services or support within the University environment.
- e) The principle of Partnership (Mahi tahi) requires Māori and the Crown to work together for mutually beneficial outcomes. In the context of the University, this Principle underpins the integrity of the relationships formed between the University and its Māori stakeholders.
- f) The principle of Kaitiakitanga (Protection) ensures Māori rights and interests are actively protected through honourable conduct, fair processes, robust consultation and good decision-making. In the context of the University, this means actively protecting Māori student, staff and stakeholder rights and interests in relation to University activities.
- g) The principle of Participation (Whai wāhi) ensures that Māori are fully involved in all parts of New Zealand society. In the context of the University, it requires the University to ensure Māori

representation in key decision-making bodies and the involvement of Māori across all parts of the University.

- h) The principle of Equality (Rite tahi) focuses on providing an environment that supports equitable Māori outcomes. In the context of the University, it means actively working towards achieving equitable outcomes for Māori students and staff.
- i) The principle of Redress (Whakaoranga) provides for the effective resolution of Māori grievances. In the context of the University, this means actively addressing any inequities for Māori across the institution.

Related Documents and Information

4. Related Documents

[Education and Training Act 2020](#)

[Treaty of Waitangi](#)

5. Document Management and Control

Approver	Council
Approval Date	11 February 2019
Effective Date	11 February 2019
Last Modified	
Review Date	
Sponsor	Deputy Vice-Chancellor (Māori)
Contact Person	Deputy Vice-Chancellor (Māori) Ext: 5303

Standing Orders of Council

Introduction

These Standing Orders set out rules for meetings of Council and its committees. They incorporate and extend the rules set out in Schedule 11 sections 15 and 16 of the Education and Training Act 2020. They also incorporate key requirements of Part 7 of the Local Government Official Information and Meetings Act 1987 which apply to Council and its committees.

Interpretation

The Chancellor (or other member presiding) is responsible for ruling on any question about the interpretation or application of these Standing Orders and for deciding cases not otherwise covered.

Definitions

In these Standing Orders:

Chancellor means the Chairperson of Council

Council means the Council of the University

EA means the Education and Training Act 2020

LGOIMA means the Local Government Official Information and Meetings Act 1987

member presiding means the Chancellor, Pro-Chancellor or whoever is presiding at a meeting

Pro-Chancellor means the Deputy Chairperson of Council

Secretary means the Secretary to Council

University means Victoria University of Wellington

Vice-Chancellor means the Chief Executive of the University

Meetings

1. Ordinary meetings of Council will be held at such places and times as the Chancellor determines are necessary for the efficient performance of the functions of Council (EA Schedule 11 sections 15(1) and (2)).
2. The Chancellor may at any time of his/her own motion call a special meeting of Council.
3. If requested by written notice by at least three members of Council, the Chancellor must convene a special meeting (EA Schedule 11 section 16(3)).
4. If there is no Chancellor, or for any reason the Chancellor is not available, the Pro-Chancellor has the powers and duties of the Chancellor under orders 1, 2 and 3 (EA Schedule 11 section 16(4)).

Quorum

5. No business may be transacted at a Council meeting unless a majority of Council members are present (EA Schedule 11 section 16(7)). Business can be progressed by email between meetings but must be ratified at the next Council meeting.

Notice of meeting

6. Notice of every Council meeting must be sent to each member at a contact address they have provided (which may be an email address). The notice must be sent at least five or, in the case of email or other electronic format, three calendar days before the date of the meeting and must specify the business to be transacted.

7. If the Chancellor or a majority of Council believes that an urgent meeting is required, he or she or they may call a meeting on such period of notice as he or she determines (which may, in cases of emergency, be less than 24 hours). Notice of an urgent meeting may be given or sent by any form of communication (including telephone or email) to contact details held for the relevant Council member. In the absence or unavailability of the Chancellor, the Pro-Chancellor may exercise the Chancellor's powers under this clause.
8. Failure to send or receive a notice of meeting does not invalidate proceedings at that meeting.

Chancellor and Pro-Chancellor

9. The Council must elect one of its members to be the Chancellor, and another of its members to be the Pro-Chancellor (EA Schedule 11 section 15(1)). The election must be for a stated period, not exceeding the elected member's unexpired term of office as a member of Council (EA Schedule 11 section 15(3)).
10. A member of Council who is the Vice-Chancellor, a member of staff or a student enrolled at the University is not eligible for election as the Chancellor or Pro-Chancellor (EA Schedule 11 section 15(4)).
11. The Chancellor and Pro-Chancellor hold office for the period for which they are elected, but are eligible for re-election (EA Schedule 11 section 15(5)). If the term of office of the Chancellor or Pro-Chancellor expires before a successor is elected, he or she continues in office until a successor is elected (EA Schedule 11 section 15(6)).
12. The election process will be supervised by the Secretary, who will provide formal notice of the date of the election, receive nominations and, if there are two or more nominations for one office, conduct a secret ballot.
13. The Chancellor will preside at every Council meeting at which he or she is present (EA Schedule 11 section 16(8)).
14. If the Chancellor is not present at a Council meeting but the Pro-Chancellor is present, the Pro-Chancellor will preside (EA Schedule 11 section 16(9)).
15. If neither the Chancellor nor the Pro-Chancellor is present at a meeting, the members present will appoint one of their number to preside (EA Schedule 11 section 16(10)).
16. At any time during the meeting the member presiding may request any member present to take the chair temporarily as acting member presiding.

Attendance

17. A meeting of Council may be held either:
 - a) by a number of members who constitute a quorum being assembled together at the place, date, and time appointed for the meeting; or
 - b) where approved by the Chancellor (or Pro-Chancellor in the Chancellor's absence) by means of audio, or audio and visual, communication by which all members participating and constituting a quorum can simultaneously hear each other throughout the meeting.

Conflicts of interest

18. A member of Council who has an interest in a matter being considered or about to be considered, must, as soon as possible after the relevant facts have come to the member's knowledge, disclose the nature of the interest at a meeting of Council (EA Schedule 11 section 8(1)).
19. A disclosure under order 18 must be recorded in the minutes of the meeting and the member must not, unless Council decides otherwise:
 - (a) be present during any deliberation with respect to that matter; or
 - (b) take part in any decision with respect to that matter (EA Schedule 11 section 8(2)).

20. For the purposes of orders 18 and 19, a person has an interest in a matter if, and only if, the matter relates to the conditions of service of the person as Vice-Chancellor or a member of the staff of the University or the person has any other direct or indirect pecuniary interest in the matter (EA Schedule 11 section 8(3)).
21. The University's Conflict of Interest Statute (and any associated procedures) will apply to the identification, disclosure and management of a conflict of interest of a Council member to the extent consistent with these Standing Orders.

Voting

22. Every question before Council at a meeting will be decided by a majority of the votes cast on it by the members present (EA Schedule 11 section 16(11)).
23. At any meeting of Council the member presiding has a deliberative vote on every question and, on any question where the deliberative votes for and against are equal, also has a casting vote (EA Schedule 11 section 16(12)).
24. Voting will be by voices and the member presiding will declare the result of the voting. Unless a show of hands or secret ballot is called for, his/her declaration of the result will be final.
25. At any time before the member presiding declares the result of a vote, any member may request voting to be by show of hands or secret ballot.
 - (a) If a show of hands is requested, the member presiding will call for a show of hands and will declare the result.
 - (b) If a secret ballot is requested, the Secretary will conduct a secret ballot and will declare the result.
26. When a question is decided by a show of hands, any member may request each member's vote be recorded in the minutes. Unless any three members object, the Secretary will ensure they are recorded.
27. A member who has voted against a resolution, or has abstained from voting, may request that this fact be recorded in the minutes and, if requested, the Secretary must ensure it is recorded.

Business

28. The Chancellor, in conjunction with the Vice-Chancellor and Secretary, will decide the agenda for each Council meeting.
29. Matters put forward to Council should be appropriate for Council to consider in accordance with its statutory role.
30. Members of the University community or other persons who wish to put forward items for inclusion on the agenda of a Council meeting must notify the Secretary in writing at least two weeks prior to the meeting of Council. The decision on whether or not to include such items on the agenda will be made in accordance with order 28, having regard to order 29.
31. An item of business that is not on the agenda for a meeting of Council may be discussed at the meeting if it is a minor matter relating to the general business of Council. The member presiding must explain at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed. No resolution, decision or recommendation may be made in respect of such an item except to refer it to a subsequent meeting for further discussion (LGOIMA section 46A(7A)).
32. An item of business that is not on the agenda for a meeting of Council may be dealt with at the meeting if Council so resolves. The member presiding must explain at the meeting, at a time when it is open to the public, the reason why the item is not on the agenda and why discussion of the item cannot be delayed until a subsequent meeting (LGOIMA section 46A(7)).
33. At any special meeting of Council no business may be transacted other than the business specified in the notice of the meeting and reasonably incidental matters.

Procedures

34. The member presiding will have general control over the procedure to be followed at a meeting, and power to make binding rulings on the procedure to be followed.
35. Without limiting order 34, the member presiding may in his/her discretion at any stage of the meeting:
 - (a) impose speaking time limits on each member speaking on a matter; or
 - (b) rule that no member may speak more than once on a matter.

Admission of media and public

36. Media representatives and other members of the public may be admitted to Council meetings in accordance with the provisions of the Local Government Official Information and Meetings Act 1987 and may also be excluded from Council meetings in accordance with the provisions of that Act (LGOIMA sections 48 and 50).
37. A person who is not a Council member may be invited to speak at a Council meeting at the discretion of the member presiding.

Committees and delegation of powers

38. The Council may establish boards or other bodies within the University to give advice to Council (EA section 283(2)(j)).
39. The Council may appoint committees consisting of such persons, whether or not members of Council, as Council determines to exercise delegated powers under EA section 285 and 286 and such powers as are conferred on them by statutes made by Council. The Council may alter, discharge and reconstitute committees so appointed (EA section 238(4)).
40. The quorum of a board, advisory body or committee to which Council has delegated power will be a majority of the members unless the Terms of Reference for that board, advisory body or committee state otherwise.
41. The chairs of Council committees will be appointed annually by Council, on the recommendation of the Chancellor. This does not apply to the Academic Board or where otherwise provided in University statutes or law.
42. Boards, advisory bodies and committees of Council must operate under terms of reference approved by Council and in accordance with these Standing Orders, which will apply to them with all necessary changes. In the event of conflict between any terms of reference and these Standing Orders, the terms of reference will prevail, unless the Standing Orders reflect legal requirements.

Minutes

43. Accurate minutes must be kept of the proceedings of meetings of Council, and of any board, advisory body or committee. Minutes will be reasonably promptly circulated following the meeting to all members of the Council or relevant Committee. The next appropriate meeting will formally approve the minutes when they have been accepted as a true and correct record of proceedings.

Alteration of Standing Orders

44. Except where these Standing Orders embody statutory provisions, they may be amended by ordinary resolution passed at any meeting of Council. Notice of intention to propose an alteration of Standing Orders and of the terms of the proposed alteration must be included in the relevant notice of the meeting.

Suspension of Standing Orders

45. Standing Orders may be suspended, with the unanimous consent of the meeting, in regard to any item of business. The suspension will not apply to Standing Orders which reflect legal requirements.

Review of Standing Orders

46. Standing Orders will be reviewed on an annual basis.

Code of Conduct

Council of Victoria University of Wellington

Purpose of the Code

This Code sets out expected standards of conduct for Council members. It should be read in conjunction with applicable legislative requirements.

Code of Conduct for Council Members

When acting as a Council member in any circumstance, Council members must:

1. behave in a way that reflects and upholds the values of Victoria University as contained in the Strategic Plan;
2. comply with the individual duties in Schedule 11 section 10 of the Education and Training Act 2020 (set out below);
3. accept and support all Council decisions once made. Council operates under the principle of collective responsibility;
4. accept and, together with other Council members, ensure that Council can undertake its statutory responsibilities, duties and functions;
5. uphold the principles of being a good employer;
6. avoid, to the extent possible, any conflicts of interest. Where an interest in a matter being considered or about to be considered by Council arises, promptly disclose that interest in accordance with the Standing Orders;
7. not direct the actions of or raise concerns with individual members of University staff unless authorised to do so by the Chancellor or Vice-Chancellor.
8. not act as spokesperson for, or make any public comment on behalf of, Council or the University unless specifically authorised to do so by the Chancellor (in consultation with the Vice-Chancellor, where appropriate); and
9. be familiar with the operations of the University and the environment in which it operates.

Breach of Duties or the Code

A breach of any of the individual duties in Schedule 11 section 10 of the Education and Training Act 2020, or this Code of Conduct, may result in removal from office under sections 12 and 13 of the Act.

Schedule 11

10 Individual duties of council members

(1) A council member, when acting as a council member in any circumstances,—

(a) must—

- (i) act with honesty and integrity; and
- (ii) act in the interests of the institution as a whole; and
- (iii) act in a manner that promotes the performance of the functions characteristic of an institution of the kind to which the member belongs, and the duties of the council; and
- (iv) act in good faith, and not pursue the member's own interests at the expense of the council's interests; and

(b) must exercise the care, diligence, and skill that a reasonable person would exercise in the same circumstances, taking into account—

- (i) the nature of the institution; and
- (ii) the nature of the action; and
- (iii) the position of the person as a council member, and the nature of the responsibilities undertaken by the council member; and

(c) may not disclose any information to which subclause (3) applies to any person, or make use of, or act on, that information, except—

- (i) in the performance of the council's functions; or
- (ii) as required or permitted by law; or
- (iii) if the member has earlier been authorised to do so by the council; or
- (iv) if disclosing, making use of, or acting on it does not, or is unlikely to, prejudice the council or the institution; or
- (v) in complying with requirements for members to disclose interests.

(2) The fact that a council member was appointed by the council in accordance with a statute providing for the appointment of a member (or 2 or more members) to represent the interests of a stated institution or of people or institutions of a stated description does not limit or affect the council member's duty under subclause (1)(a)(ii) to act in the interests of the institution as a whole.

(3) This subclause applies to information that—

- (a) a council member has in their capacity as a council member; and
- (b) would not otherwise be available to the member.

(4) This clause does not apply to a member of [Te Pūkenga—New Zealand Institute of Skills and Technology's] council.

Audit and Risk Committee

Terms of reference

1 Introduction

The Audit and Risk Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

- 2.1 The purpose of the Committee is to assist Council to discharge its governance responsibilities in relation to oversight of strategic, financial and operational risk management, health and safety management, internal and external audit, statutory financial reporting and legislative compliance.

- 2.2 The scope of the Committee is outlined below.

2.3 Strategic and Operational Risk

- a) Risk management framework.
- b) Quarterly strategic & operational risk status reports.
- c) Disaster management and business continuity planning.
- d) Annual insurance plan.

2.4 Health and Safety

- a) Health & safety policy and management systems.
- b) Quarterly health & safety report.

2.5 External Audit

- a) Recommend appointment of external auditors, terms of reference and their remuneration.
- b) Annual external audit plan.
- c) External auditors report & opinions.
- d) Status of open audit items

2.6 Internal Audit

- a) Internal Audit Plan (to be approved by the Committee along with any subsequent changes to the Plan)
- b) Recommend appointment of internal auditors.
- c) Internal audit reports
- d) Status of open audit items

2.7 Statutory Financial Reporting

- a) Annual financial statements, accounting policies and annual report.

2.8 Legislative Compliance

- a) Legislative compliance policy.

- b) Annual legislative compliance status report.

2.9 Independence

In addition to the scope above, the Committee will assure the independence of the Audit function by:

- a) Reviewing and ratifying the appointment or dismissal of the Director, Safety Risk Assurance..
- b) Acting as an independent reporting channel for the external and internal audit functions to report any matters of concern which involve senior management and/or where senior management is conflicted.
- c) Considering any difficulties encountered in the work, and any restrictions placed on the scope of work or access to required information or personnel.

2.10 General

The Committee will maintain oversight of specific audit and risk issues and examine other matters as required by Council.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.
- 3.2 The Committee, through the Chair, is authorised by Council to investigate any activity within its terms of reference. All staff members will be directed to cooperate with any reasonable request.
- 3.3 The Committee, through the Chair, is authorised by Council to obtain outside legal or other independent professional advice and to arrange for the attendance of outside parties with relevant experience and expertise at meetings. General Counsel will be consulted before obtaining outside legal advice. These services will be funded from the Council cost centre. If the resulting expenditure will exceed the approved budget, then the Committee will need to consult with Council and obtain its approval at the next Council meeting.
- 3.4 Nothing in this terms of reference limits the responsibility and authority of the Vice-Chancellor to commission internal audits and reviews to be undertaken at any time. The Committee will be consulted or informed of any such audits as appropriate.

4 Membership

- 4.1 Unless Council decides otherwise the membership of the Committee will be as follows:
 - a) The Chancellor and/or the Pro-Chancellor;
 - b) Up to five other members of Council appointed by the Council each year on the recommendation of the Chancellor.
- 4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Vice-Chancellor and any staff or student members of the Committee will not be eligible for appointment as Committee Chair.

5 Meetings

- 5.1 The Committee will meet at least four times a year as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor, Pro-Chancellor or Committee Chair.
- 5.3 Meetings will be chaired by the Chair, or in their absence by another member of the Committee as decided by the members of the Committee present at the meeting.

- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 The Committee will maintain direct lines of communication with the Vice-Chancellor, the Director, Safety Risk Assurance and the external auditors.
- 6.2 The Director, Safety Risk Assurance and external auditors are encouraged to meet with the Chair of the Committee independent of University management.
- 6.3 The Committee may receive advice from external parties who have relevant expertise and experience.
- 6.4 In addition to provision of scheduled information and reports, the Vice-Chancellor is responsible for drawing to the Committee's attention any material matter that appears likely to create a significant risk for the University in relation to audit and risk matters.
- 6.5 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.
- 6.6 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on:	21 March 2016 by Council
These terms of reference take effect from:	21 March 2016
These terms of reference were amended on:	12 December 2016 by Council
	27 February 2017 by Council
	26 February 2018 by Council

9 Delegation by Council

In accordance with sections 285(1) and 286(1) of the Education and Training Act 2020, Council delegates to the Audit and Risk Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Finance Committee

Terms of reference

1 Introduction

The Finance Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

2.1 The purpose of the Committee is to assist Council to discharge its governance responsibilities in relation to financial planning, capital management and financial performance.

2.2 The Committee will review the areas listed below, provide feedback to management and to Council.

2.3 Financial planning

- a) Long term financial and capital plans to support the Strategic Plan.
- b) The business plan, budget and statutory Investment Plan.
- c) Business cases for major investments.

2.4 Capital management

- a) Treasury policy
- b) Funding strategy
- c) New funding facilities and/or transactions outside the Vice-Chancellor's delegated authority

2.5 Financial performance

- a) Periodic review of business performance¹ versus approved business plan
- b) Review of quarterly Treasury report

Note: The Audit & Risk Committee is responsible for reviewing the Annual Report and Financial Statements

3 Authority

3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

4.1 Unless Council decides otherwise the membership of the Committee will be as follows:

- a) The Chancellor and/or the Pro-Chancellor;
- b) The Vice-Chancellor; and
- c) Up to five other members of Council appointed by Council each year on the recommendation of the Chancellor.

¹ Includes performance versus budget

- 4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Vice-Chancellor and any staff or student members of the Committee will not be eligible for appointment as Committee Chair.

5 Meetings

- 5.1 The Committee will meet at least four times a year as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor, Pro-Chancellor or Committee Chair.
- 5.3 Meetings will be chaired by the Chair, or in his or her absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 In addition to provision of scheduled information and reports, the Vice-Chancellor is responsible for drawing to the Committee's attention any material matter that appears likely to create a significant risk for the University in relation to financial matters.
- 6.2 After each meeting of the Committee the Chair will report the Committee's findings and conclusions to Council.
- 6.3 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on:	21 March 2016 by Council
These terms of reference take effect from:	21 March 2016
These terms of reference were amended on:	12 December 2016 by Council
	27 February 2017 by Council
	26 February 2018 by Council

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Finance Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____



Te Aka Matua Kōmiti – Māori Advisory Committee

Terms of reference

1 Introduction

The Te Aka Matua Kōmiti – Māori Advisory Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

2.1 The purpose of Te Aka Matua is to assist Council discharge its governance responsibilities in relation to Māori and Te Tiriti o Waitangi.

2.3 In fulfilling this purpose, Te Aka Matua will provide **advice** to Council on:

- a. Understanding and applying Te Tiriti o Waitangi to support Council decisions, business and processes;
- b. The strategic direction of the University and its implications, opportunities and connections with Māori, including mana whenua;
- c. How the Council and its committees can reflect Council's commitment to Te Tiriti o Waitangi;
- d. Building Council's Māori capability so that all Council members are confident in their understanding of Te Tiriti o Waitangi, mātauranga Māori, te reo Māori and tikanga Māori and are aware of their relevance for Council business;
- e. Building and maintaining positive external relationships with iwi, and other Māori organisations and entities; and
- f. Any other matters consistent with the above responsibilities as requested from time to time by Council.

2.4 Te Aka Matua will also:

- g. Receive reports on a quarterly basis, from Māori student representatives on the Māori student experience;
- h. Receive reports on a quarterly basis, on topics including:
 - i. Māori student recruitment, retention and achievement;
 - ii. Māori human resource issues including staffing levels; and
 - iii. Engagement with kaupapa Māori.
- j. Undertake mātautanga (deep probes) on specific Te Tiriti o Waitangi and Māori aspects of university activity, as identified by Te Aka Matua through its planning process, and approved by Council.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

- 4.1 Unless Council decides otherwise the core membership of the Committee will be as follows:
- a. The Chancellor;
 - b. The Pro-Chancellor;
 - c. The Vice-Chancellor;
 - d. The Deputy Vice-Chancellor (Māori);
 - e. The Assistant Vice-Chancellor (Mātauranga Māori);
 - f. Up to two other members of Council;
 - g. Two members - one member each from mana whenua iwi, Ngāti Toa and Taranaki Whānui, appointed by Council on the nomination of the relevant mana whenua iwi. Neither member shall be Council members and can be appointed for up to a four-year term;
 - h. Appointed by Council on the nomination of Ngāi Tauira:
 - i. At least two Ngāi Tauira Executive student members, for a term of at least one year and up to two years. At the time of appointment student members must be members of the Ngāi Tauira Executive but can remain on the Te Aka Matua committee beyond the conclusion of their term on the Ngāi Tauira Executive;
 - ii. One student representative who is not a member of the Ngāi Tauira Executive;
- 4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee. The Vice Chancellor and any staff or student members of the Committee will not be eligible for appointment as the Committee Chair.

5 Meetings

- 5.1 The Committee will meet at least six times a year as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be a majority of the members of the Committee one of whom must be the Chancellor, Pro-Chancellor or Committee Chair.
- 5.3 Meetings will be chaired by the Chair, or in their absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information, explanations and who bring diverse perspectives and insights to inform its views and advice.
- 5.5 The Committee Chair will appoint a secretary to the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.

- 6.2 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on:	7 June 2016
These terms of reference take effect from:	7 June 2016
These terms of reference were amended by Council on:	26 February 2018
These terms of reference were amended by Council on:	26 March 2018
These terms of reference were amended by Council on:	29 October 2018
These terms of reference were amended by Council on:	10 October 2022

9. Delegation by Council

- 9.1 In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Te Aka Matua Kōmiti – Māori Advisory Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Victoria Honours Committee

Terms of reference

1 Introduction

The Victoria Honours Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987 and Standing Orders of Council. The Committee's scope encompasses the University and its subsidiaries and controlled entities.

2 Purpose and responsibilities

2.1 The purpose of the Committee is to:

- a) Recommend to Council, from time to time, criteria to be considered when proposing Honorary Degrees, Hunter Fellowships and Distinguished Alumni Awards;
- b) Recommend to the Academic Board and to Council the names of persons considered to be worthy of the conferment of an honorary degree, a Hunter Fellowship or a Distinguished Alumni Award, and the reasons for such recommendations in the context of the Honorary Degrees and Hunter Fellowships Statute and the Committee's current guidelines for such honours;
- c) Recommend to Council naming in accordance with the Victoria Naming Statute;
- d) Oversee the Chancellor's Lecture and the Chancellor's Dinner; and
- e) Recommend to Council, from time to time, the establishment of, and criteria for, any other honorary awards which the Council may wish to bestow.

3 Authority

3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

4.1 Unless Council decides otherwise the membership of the Committee will be as follows:

- a) The Chancellor;
- b) The Pro-Chancellor;
- c) The Vice-Chancellor;
- d) Two members of Council who are not members of the Academic Board;
- e) Two senior members of the academic staff appointed by Council on the nomination of the Chancellor for an initial term of four years, renewable once for a further four year term;
- f) Three members of the academic staff of different faculties appointed by Council on the nomination of the Academic Board for an initial term of four years, renewable once for a further four year term;
- g) One member, being a graduate, nominated by the Post Graduate Students' Association and appointed by Council for a term of two years.

4.2 Council will, each year on the recommendation of the Chancellor, appoint a Committee Chair from among the members of the Committee.

5 Meetings

- 5.1 The Committee will meet as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be a majority of the members of the Committee.
- 5.3 Meetings will be chaired by the Chair, or in his or her absence by another member of the Committee as decided by the members of the Committee present at the meeting.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Secretary to Council will also be the Secretary of the Committee.
- 5.6 All proceedings under the Honorary Degrees and Hunter Fellowships Statute are confidential and taken in committee. A resolution of Council conferring an honorary degree or a Hunter fellowship is also taken in committee and remains confidential until the award is accepted.
- 5.7 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 After each meeting of the Committee the Chair will report the Committee's findings, conclusions and recommendations to Council.
- 6.2 The confirmed minutes of all Committee meetings will be circulated to members of Council, the Vice-Chancellor and to any other people as Council and the Vice-Chancellor direct.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on: 25 July 2016 by Council

These terms of reference were amended by Council on: 26 February 2018

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Victoria Honours Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Council People and Culture Committee

Terms of reference

1 Introduction

The People and Culture Committee is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council.

2 Purpose and responsibilities

The Committee shall assist Council to meet its responsibilities to:

- establish key performance objectives for the Vice-Chancellor, evaluate the Vice-Chancellor's performance and undertake the Vice-Chancellor's annual remuneration review;
- review and support personal development priorities and programs for the Vice-Chancellor;
- develop a culture at the University which supports the delivery of its strategic priorities as they relate to people and culture;
- ensure the wellbeing, health and safety of staff and students;
- ensure the Vice-Chancellor, as the employer of staff, is discharging their responsibilities effectively and is building organisational performance and culture;
- provide advice and guidance in relation to key staff-related strategies, policies and priorities;
- review the approach to and feedback from formal staff engagement exercises;
- provide an environment in which staff and students can achieve to their full potential;
- ensure that equity, diversity and inclusion practices and priorities are being achieved;
- ensure there are effective succession plans in place for key personnel; and
- such other matters as may be referred to it by Council from time to time.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.
- 3.2 The Committee, through the Chair, is authorised by Council to investigate any activity within its terms of reference.

4 Membership

- 4.1 The membership of the Committee will be as follows:
 - a) The Chancellor (Chair)
 - b) The Pro-Chancellor

c) Up to two lay members of Council

- 4.2 The Committee Chair will be the Chancellor or such other member of the Committee appointed as Chair by the Council.

5 Meetings

- 5.1 The Committee will meet as determined by the Chair or as otherwise requested by Council.
- 5.2 A quorum at meetings of the Committee will be two Members, one of whom must be the Chancellor or Pro-Chancellor.
- 5.3 Meetings will be chaired by the Chair or in their absence by another member of the Committee.
- 5.4 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.5 The Committee Chair will appoint a Secretary of the Committee in conjunction with the Secretary to Council.
- 5.6 The Standing Orders of Council will apply to any meetings of the Committee except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 The Committee will maintain direct lines of communication with the Council.

7 Review

- 7.1 The Committee will undertake an annual review of its responsibilities and activities and report to Council on that review.

8 Key Dates

- 8.1 These terms of reference were approved on: 14 February 2022 by Council
- These terms of reference take effect from: 14 February 2022

Council People and Culture Committee

Terms of reference

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the People and Culture Committee all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Nominations Panel

Terms of reference

1 Introduction

The Nominations Panel is a committee of Council. It operates within the relevant provisions of the Education and Training Act 2020, the Local Government Official Information and Meetings Act 1987, the Health and Safety at Work Act 2015 and Standing Orders of Council.

2 Purpose and responsibilities

- 2.1 The purpose of the Committee is to make recommendations to Council on its membership in accordance with the Council Membership Statute.
- 2.2 In particular, the Nominations Panel is responsible for:
- a) identifying and recommending to Council suitable candidates to fill Council vacancies as and when they arise;
 - b) ensuring that there is an appropriate mix of knowledge, skills, experience and diversity on Council so as to ensure the Council is capable of undertaking its responsibilities, duties and function; and
 - c) considering any other matters referred to the Panel by Council.

3 Authority

- 3.1 The Committee has no authority independent of the functions delegated to it by Council in these terms of reference.

4 Membership

- 4.1 The membership of the Committee will be as follows:
- a) The Chancellor (or the Pro-Chancellor where the person holding office as Chancellor is being considered for recommendation)
 - b) a senior member (Professor or Associate Professor) of the University's academic staff appointed by Council on the nomination of the Academic Board for a term of up to four years
 - c) a member of the University's professional staff appointed by Council for a term of up to four years
 - d) the President of the Victoria University of Wellington Students' Association (or nominee);
 - e) a person appointed by Council on the nomination of Te Aka Matua for a term of up to four years
 - f) the Vice-Chancellor;
 - g) up to 2 external members appointed by the Council for a term of up to four years
- 4.2 The Panel will be chaired by the Chancellor (or Pro-Chancellor if the person holding office as Chancellor is being considered for recommendation)

- 4.3 At least two members of the Panel must be graduates of the University.
- 4.4 None of the members of the Nominations Panel, other than the Chancellor (or Pro-Chancellor) and Vice Chancellor, may be members of Council.

5 Meetings

- 5.1 The Panel will meet when convened by the Chair or as requested by the Council.
- 5.2 A quorum at meetings of the Committee will be three Members, one of whom must be the Chancellor (or Pro-Chancellor).
- 5.3 The Committee may have in attendance any other people it considers necessary to provide appropriate information and explanations.
- 5.4 The Chair will appoint a Secretary of the Panel in conjunction with the Secretary to Council.
- 5.5 The Standing Orders of Council will apply to any meetings of the Panel except to the extent inconsistent with these Terms of Reference.

6 Information and reporting

- 6.1 The Committee will maintain direct lines of communication with the Council.

7 Review

- 7.1 The Panel will undertake a periodic review of its responsibilities and activities and report to Council on that review.

8 Key dates

These terms of reference were approved on: 29 July 2019 by Council

These terms of reference take effect from: 29 July 2019

These terms of reference were amended and
approved by Council on: 23 March 2020

These terms of reference take effect from: 23 March 2020

9 Delegation by Council

In accordance with section 285(1) of the Education and Training Act 2020, Council delegates to the Nominations Panel all functions and powers necessary to discharge its responsibilities in accordance with these terms of reference.

Signed: _____
Council member

Full name: _____

Date: ____/____/____

Signed: _____
Council member

Full name: _____

Date: ____/____/____