“There are a lot of different support networks for students at Victoria, especially in their first year.”

Petone Groom, Student, Bachelor of Design Innovation in Industrial Design

Know your mind
Mā te mōhio

Find out more about student experiences and study options at Victoria

www.victoria.ac.nz/why-victoria
STUDENT RECRUITMENT AND ORIENTATION

Our team is here to help with the journey from school to Victoria University. Contact us with any questions about coming to Victoria, choosing subjects or planning degrees.

WELLINGTON OFFICE
📍 Level 1, Hunter Building, Kelburn Campus
📞 04-463 5374 or 0800 VICTORIA (842 867)

AUCKLAND OFFICE
📍 Level 4, The Chancery, 50 Kitchener Street, Auckland
📞 09-300 2080 or 0800 VICTORIA (842 867)
✉️ course-advice@vuw.ac.nz

VICTORIA INTERNATIONAL
📍 Level 2, Easterfield Building, Kelburn Campus
📞 +64-4-463 5350
✉️ victoria-international@vuw.ac.nz
🌐 www.victoria.ac.nz/international

Cover: Students can enjoy a wealth of exciting and diverse activities in many spots around Wellington.

Important notice: Victoria University uses all reasonable skill and care to ensure the information contained in this document is accurate at the time of being made available. However, matters covered by this document are subject to change due to a continuous process of review, and to unanticipated circumstances. The University therefore reserves the right to make any changes without notice. So far as the law permits, the University accepts no responsibility for any loss suffered by any person due to reliance (either whole or in part) on the information contained in this document, whether direct or indirect, and whether foreseeable or not.
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As New Zealand’s globally ranked capital city university, Victoria University of Wellington offers a strong advantage to your son or daughter. We know that during their time at Victoria, our students will discover what excites them, what they are capable of and what they want to do with their lives.

At Victoria, students are challenged and supported to ensure they gain the confidence to know their mind, to think outside the square and gain new perspectives. All this leads to them taking on—and growing from—the challenge of tertiary education.

Victoria offers a wealth of support to enhance the learning experience. From day one, students are given access to academic skills workshops, peer-assisted studying and mentoring and a raft of co-curricular activities and wellbeing initiatives to ensure they make the most of, and enjoy, their time at Victoria.

By choosing Victoria, your daughter or son will be studying at a university that has international standing—one that is ranked within the top 2 percent of the world’s 18,000 universities.

Our students graduate from a university in which the opportunities for local and global engagement are a leading feature of the student experience. Victoria places great emphasis on personal attributes such as creativity, critical thinking and being a globally confident citizen. These qualities enhance students’ future employability above and beyond the competencies required by their first employer.

At Victoria, a range of study options is available. By providing a mix of professional degrees and more flexible general degrees, we cater for students who have identified their preferred career direction as well as those yet to discover the subjects that will inspire their future.

Your son or daughter will also discover that New Zealand’s capital city is a great place to live and study. Wellington is a fantastic city in which to be a student—it is safe, vibrant and welcoming. Our students relish being part of, and contributing to, Wellington’s energy and enthusiasm that makes this city the place of the possible.

This publication will give you insight into what to expect if your son or daughter chooses to study at Victoria.

We look forward to giving our new students the opportunity to be the best that they can be.

Professor Grant Guilford
Vice-Chancellor
Victoria University has been awarded five stars overall in the QS global university ratings. In addition, Victoria received five stars in each of the eight categories.*
$20.6M INVESTED IN SCHOLARSHIPS BY VICTORIA
953 FIRST-YEAR STUDENTS SUPPORTED WITH A SCHOLARSHIP

Top 1% of the world’s 18,000 universities for 17 subjects
Top 2% of the world’s 18,000 universities overall
In the top 40 law schools in the world, in the top 60 for arts and humanities and 83= for social sciences and management*

IN THE WORLD’S TOP 100 FOR 12 SUBJECTS
Archaeology, Development Studies, Earth Sciences, English, Geography, History, Hospitality, Law, Library Management, Linguistics, Performing Arts and Psychology*

TRIPLE CROWN—Victoria Business School is one of an elite group of commerce faculties worldwide that hold the triple crown of international accreditations of EQUIS, AACSB (Business) and AMBA.

* QS World University rankings 2018.
**CHOOSING SCHOOL SUBJECTS**

Students often ask what subjects they should take at school to help prepare them for particular subject areas at university. In most cases, there are introductory or bridging courses offered for those with a limited background in a subject area.

Some first-year courses require a certain achievement level of NCEA (National Certificate of Educational Achievement) or equivalent in Chemistry, Maths, Physics or Music. We offer introductory courses for those with a limited background in these subjects.

It is important for students to take approved subjects for University Entrance (UE) in order to gain admission to university (see page 12).

Following are lists of suggested subjects to take at school if your child is interested in certain degrees and/or subjects.

[www.victoria.ac.nz/school-subjects](http://www.victoria.ac.nz/school-subjects)

**ARCHITECTURE AND BUILDING SCIENCE**

Calculus, English, Physics, Statistics, Technology and creative areas such as arts, Design (Practical Art) or Graphics are recommended. No portfolio is required.

**BIOMEDICAL SCIENCE**

Biology, Chemistry and Statistics are highly recommended. The introductory course CHEM 191 is offered in Trimester Three for students without a good foundation in Chemistry.

**COMMERCE**

Statistics and essay-based subjects such as English and History are recommended. Accounting and Economics provide good preparation, but are not essential as these subjects are taught from an introductory level.

**DESIGN INNOVATION**

Arts, Design, Digital Technologies, Graphics, Media Studies and Technology are recommended. Essay-based subjects are also highly recommended. No portfolio is required.

**ENGINEERING**

Engineering and computing are rewarding disciplines that build on fundamental skills in digital technology and mathematics. Computer Science, Cybersecurity and Software Engineering rely on broad mathematics, while Computer Graphics and Electronic and Computer Systems Engineering need Calculus. Physics is also recommended for Electronic and Computer Systems Engineering.
HEALTH
There are no prerequisites for the Bachelor of Health (BHlth). However, Biology, English, Health Education, Physical Education, Physics, Science, Social Studies and Statistics are recommended. Calculus and Digital Technologies are also useful for Health Software Development.

LAW
Essay-based subjects such as Classics, Economics, English, History, History of Art and Geography are recommended.

MUSIC
Music (or Grade 5 theory) is recommended. Classical Performance and Jazz students must audition.

SCIENCE
Most Bachelor of Science (BSc) majors can be started at introductory level and completed within three years. However, students of Applied Physics, Physics, Geophysics, Chemistry, Mathematics, Actuarial Science and Electronic and Computer Systems will need to have met NCEA or equivalent requirements of core courses linked to these majors to complete in this time. Students who have not met these requirements can complete the majors, but may need to take bridging or additional courses.

TEACHER EDUCATION
Subjects relevant to those the student plans to teach are important preparation for those intending to follow a secondary pathway. For those intending a primary pathway, this also includes Mathematics and Science. Creative areas such as Health and Physical Education, Design (Practical Art), Music and arts are useful for those following a primary or early childhood pathway.

HUMANITIES AND SOCIAL SCIENCES
Any Bachelor of Arts (BA) major can be started from an introductory level in the first year. For some subjects, it is useful to have studied the relevant subject at school.

TOURISM MANAGEMENT
Accounting, Business Studies, Economics, English, Geography, Statistics and languages are recommended.
CAREERS AND EMPLOYMENT

Victoria's Careers and Employment webpages have career development tools to help future students: ‘Making career decisions’ and ‘What can I do with my degree/subject?’

www.victoria.ac.nz/careers

The Careers New Zealand website has excellent interactive tools that assist students to think broadly about what careers they might be suited for. The job database on the same website shows the occupations that are going to be in high demand now and in the next few years.

The careers adviser at your son’s or daughter’s school will also be able to help.

www.careers.govt.nz

WHAT EMPLOYERS LOOK FOR

Some job roles, such as an architect or lawyer, demand a specific degree, but increasingly, well-developed transferable skills and the ability to adapt are seen as important assets for today’s workplace. Successful people have a flexible outlook and take advantage of opportunities.

Employers look for enthusiasm and passion as well as good grades. They hire graduates who are able to explain why they chose their particular course of study and why they enjoyed it.

The right attitude to life, study and work is what gives people a competitive edge when applying for jobs.

Our statistics show that Victoria graduates are employed in a variety of sectors. Our annual Job Report shows that in 55 percent of vacancies advertised, employers did not specify any particular degree or subject area. There was a strong demand for graduates across all disciplines—doing any Victoria degree widens potential career options.

SKILLS AND ATTRIBUTES

Our research shows that employers value competencies that Victoria fosters, both inside and outside lecture theatres. In addition to sound academic achievement, these competencies include:

- analytical and critical thinking
- energy and enthusiasm
- initiative and enterprise
- interpersonal skills
- problem solving
- self-management
- team work
- verbal communication skills
- work ethic
- written communication skills.

www.victoria.ac.nz/skills-survey
GETTING INVOLVED

We offer a range of opportunities for students to get involved, meet new people and try new things. Extracurricular activities are a great way for students to boost their CVs, broaden their minds and ensure a good work–life balance.

TAKE ON A LEADING ROLE

VICTORIA INTERNATIONAL LEADERSHIP PROGRAMME

The Victoria International Leadership Programme (VILP) has been developing global citizens at Victoria for 10 years. It is a free extracurricular programme for students wishing to enhance their global awareness and get involved in internationally related events and activities. The VILP deepens knowledge of international issues, develops leadership potential and fosters cross-cultural engagement. It provides chances to network with the diplomatic and broader international community, and opens up opportunities for multicultural and international experiences. The VILP Global Leader Grant ($1,000) also assists students undertaking a Victoria Abroad exchange.

www.victoria.ac.nz/vilp

VICTORIA PLUS PROGRAMME

The Victoria Plus Programme is the University’s prestigious service and leadership development programme and is for students who want to get involved and make a significant contribution to volunteering and student support work within the University and the Wellington community. Students will develop leadership, social responsibility and employability skills.

www.victoria.ac.nz/victoria-plus

GO ON AN OVERSEAS EXCHANGE

VICTORIA ABROAD

Victoria’s exchange programme offers students the opportunity to broaden their horizons overseas while studying towards their Victoria degree and continuing to pay Victoria tuition fees. The programme has more than 140 partner universities in over 33 countries. More than half of the exchange partners teach in English. Students could study at some of the world’s most prestigious universities located in Argentina, Canada, Fiji, France Hong Kong or Spain and many places in between.

Students remain eligible for StudyLink Loans and Allowances while overseas and Victoria Abroad provides a $1,000 grant to each student. Other funding such as Prime Minister’s Scholarships for Latin America and Asia are also available.

www.facebook.com/VictoriaAbroadNZ
www.victoria.ac.nz/exchange
ADMISSION TO VICTORIA

The following applies to New Zealand and Australian citizens and permanent residents. For international students, refer to page 13.

Victoria offers a guarantee of acceptance to school leavers who gain University Entrance (UE) and achieve the Guaranteed Entry Score (GES) for their degree programme, provided they apply on time.

GUARANTEED ENTRY SCORE

The GES is a rank score calculated from students’ school results. Students who achieve UE but do not achieve the GES may be waitlisted and offered a place in their chosen programme if there are sufficient places.

The GES for 2019 for all undergraduate degrees will be published in the Guide to Undergraduate Study and on our website as soon as it is available.

UNDER-REPRESENTED GROUPS

Victoria is committed to providing pathways to university for under-represented groups. Māori and Pasifika students who achieve UE but not the GES will be assessed for admission. As part of studying for their degree, they will participate in support programmes.

UNIVERSITY ENTRANCE

All school leavers need to have UE—this could be through NCEA, Cambridge International Examinations (CIE) or International Baccalaureate (IB).

If your child wants to do an exchange in Year 13, they will need to do well in Year 12 to apply for Discretionary Entrance.

STUDENTS APPLYING WITH NCEA

AN NCEA LEVEL 3 CERTIFICATE

14 credits at Level 3 in an approved subject

LITERACY
10* credits at Level 2 or above (5 in reading, 5 in writing)

NUMERACY
10* credits at Level 1 or above

* From specified lists of standards. See www.nzqa.govt.nz

We strongly recommend that students take four or five approved subjects in Year 13. These will count towards their UE and rank score and means they are well prepared for the challenge of university study. The New Zealand Qualifications Authority (NZQA) website has a list of approved subjects for UE.

www.nzqa.govt.nz

GUARANTEED ENTRY SCORE

In 2018, the GES was 150 points (180 points for the Bachelor of Architectural Studies and the Bachelor of Building Science).
STUDENTS APPLYING WITH CIE

University Entrance through CIE consists of:

■ a minimum of 120 points on the UCAS Tariff at A or AS level from any syllabus groups, which are broadly equivalent to those in the list of approved subjects for NCEA

■ a D grade or better in syllabuses from at least three different syllabus groups (excluding Thinking Skills).

For the literacy and numeracy requirements, students will need:

■ an E grade or better in any one of AS level English Language, Language and Literature in English, Literature in English

■ a D grade or better in IGCSE or GCSE Mathematics.

GUARANTEED ENTRY SCORE

In 2018, the GES was 160 points (170 points for the Bachelor of Architectural Studies and the Bachelor of Building Science).

STUDENTS APPLYING WITH IB

University Entrance through IB consists of the full IB diploma (24 points minimum).

GUARANTEED ENTRY SCORE

In 2018, the GES was 28 points (29 points for the Bachelor of Architectural Studies and the Bachelor of Building Science).

INTERNATIONAL STUDENTS’ ADMISSION

International students have separate procedures for admission and first-year enrolment.

■ International students at school in New Zealand studying for the NCEA, CIE or IB will need to gain UE as described in the previous pages. The GES does not apply to international students.

■ If international students do not gain UE, they may consider either staying on at school to gain UE or enrolling in the Victoria Foundation Studies Programme, taught by ACG New Zealand International College. Successful completion of the programme will give them academic entrance to all Victoria undergraduate degrees. Some degrees have additional requirements.

■ International students who have not studied at a New Zealand secondary school will need to meet Victoria’s academic and English language requirements.

■ Further details are in the International Prospectus or on the Victoria International website.

■ All international students will need to contact Victoria International (see page 2 for contact details).

www.victoria.ac.nz/international-admission

OTHER FORMS OF ADMISSION

There are full details of other forms of admission on our website. If you have questions about admission to Victoria, contact us.

www.victoria.ac.nz/admission
STUDENT LIFE

University is an exciting time, full of change from secondary school study. Learn how you can support your child or whānau while they are studying, and help them get organised for the next stage in their lives.

TRANSITION TO UNIVERSITY

Some key differences between secondary school and university include:

- bigger class sizes—lectures can have up to 350 students
- attending small-group sessions called tutorials, where students can discuss topics with a tutor; attendance is often required to pass a course
- taking responsibility to keep track of class times and assignment due dates; no one takes the roll or sends out reminders
- being more independent and self-motivated
- spending less time in class—around 12 to 15 hours per week. Students are also expected to spend 30+ hours a week doing background reading, research, lab/studio work, writing and revision on their own
- having more choice and flexibility—students have more than 100 subjects to choose from
- making new friends, experiencing diverse cultures and, for some students, living in a new city.

www.victoria.ac.nz/prepare
SKILLS FOR SUCCESS

Being prepared for university is about more than just deciding what to study. Encourage your child to develop practical and personal skills to successfully manage transition to university life.

These skills might include:

■ cooking for themselves
■ doing laundry
■ budgeting and managing a fixed income
■ asking for help when they need it
■ developing learning skills and good study habits
■ being self-motivated and organised
■ learning how to prioritise their own health and wellbeing.

HOW YOU CAN HELP

The first year is important for setting up good study patterns to achieve success at university. You will not be so hands-on any more, but you can still offer to help.

You can help your child by:

■ keeping in touch and staying available to talk to
■ sending care packages
■ offering to proofread and check assignments.

You can encourage your child to:

■ establish good habits to stay healthy, fit and positive
■ take action and ask for help if needed; see page 20 for the services available
■ get involved and engaged in all areas of university life
■ make informed but independent decisions about courses
■ pursue employment and balance it with studies.

www.victoria.ac.nz/parents
**WHAT TO EXPECT IN THE FIRST TRIMESTER**

**THE FIRST WEEKS OF STUDY**

- **Get prepared**
  - Find your way
  - Find out about student services at Victoria
  - Plan study routine
  - Check the free Student Learning workshops available
  - Check course outlines
  - Make course changes by end of week 2
  - Meet faculty staff
  - Have fun and make friends
  - Treat study like a job

- **February–March**
  - New challenges and experiences
  - Living away from home, new country, culture, language and lifestyle
  - Being independent
  - Meeting new people
  - Worrying about skills and new courses
  - Feeling homesick

- **April**
  - Struggling with the new environment
  - Course doubts—can I do this?
  - Pressure, high workload, assignments due
  - Do I need to upskill?
  - Handling new relationships, living situation and homesickness
  - Possible health issues
  - Money issues

**REALITY**

**PREPARATION AND SUPPORT**

- **Apply on time** (see page 30)
- **Go to orientation**
- **Make an effort to meet people**

**SIX-WEEK DIP**

- Take action
- Get learning advice—tutors, Student Learning advisers, workshops
- Get advice—budgeting, personal, health, student finance adviser, Mauri Ora, Victoria International
- Plan how to use the mid-trimester break

**THERE WILL BE UPS AND DOWNS!**

- Apply on time (see page 30)
- Go to orientation
- Make an effort to meet people

**MAKE AN EFFORT TO MEET PEOPLE**

**GO TO ORIENTATION**

**APPLY ON TIME**

Victoria University of Wellington
CELEBRATION!

THE END OF THE FIRST TRIMESTER

REALITY
- Celebrate and/or reflect on the first trimester
- Confirm courses for next trimester
- Enjoy the break—travel home, explore Wellington, travel New Zealand

PREPARATION AND SUPPORT
- Get course advice from faculty if adjusting programme
- Enjoy the mid-year break—catch up with friends
- Get mentally ready for next trimester

SETTLING IN

REALITY
- New strategies support a more proactive study routine
- Excitement about social and academic life at university

PREPARATION AND SUPPORT
- Keep seeking help/workshops if needed
- Balance study/work/socialising/sleep/eating and exercise
- Check budget regularly

EXAMS

REALITY
- Self-doubt as students hit ‘crunch time’—final assessments and exams
- Stress, pressure and worry
- Possible health worries

PREPARATION AND SUPPORT
- Check exam details
- Attend exam preparation workshops at Student Learning
- Look after health and wellbeing—eat, sleep, exercise
- If stressed, students can seek confidential help at Mauri Ora or Victoria International
- Think and act positively

Mid-trimester: Time to take stock, catch up and get sorted for the second half of the trimester. This is not a holiday, but time to study without lectures and tutorials.
We offer a range of activities, events, services and programmes to help new students get settled in and make a smooth transition into university life.

**ORIENTATION**

Victoria’s New Students’ Orientation gives new students an opportunity to find their way around, meet new people and pick up some vital academic preparation skills. Specific sessions are run for Māori, Pasifika and international students. We encourage students to connect with each other, the University and the wider Wellington community while enjoying the range of fun activities and gigs all over campus, setting them up for a great first year of study.

[www.victoria.ac.nz/orientation](http://www.victoria.ac.nz/orientation)

**CAMPUS COACHES**

New students can join a Campus Coaches group, in which they’ll be placed with a senior student and other first-year students who are studying the same degree programme. The Campus Coaches programme is designed to help new students find their way around, connect with other students from their faculty and help them with the transition into university life and study.

[www.victoria.ac.nz/campus-coaches](http://www.victoria.ac.nz/campus-coaches)

**WGTN HALL**

WGTN Hall gives non-halls first-year students the chance to participate in social activities, sports and academic sessions. This programme of activities, run by senior students, is designed to help new students get involved and make the most of their first year.

[www.victoria.ac.nz/wgtn-hall](http://www.victoria.ac.nz/wgtn-hall)

**VICTORIA RECREATION**

Victoria Recreation provides fitness, sports, club services and wellbeing opportunities for the Victoria community. Playing in a sports league or attending a yoga class is a great way for students to connect with others and support their academic aspirations. A variety of spaces can be used casually and free of charge, and signing up for a fitness membership provides access to the gym’s weights and cardio equipment and/or popular group exercise timetable.

[www.victoria.ac.nz/recreation](http://www.victoria.ac.nz/recreation)

**JOIN A CLUB**

Joining a club is a great way for students to make friends, learn new skills outside lectures and make their experience at Victoria richer and more rewarding. There are more than 140 clubs on campus, including cultural, performing arts, political, religious and sporting groups. Victoria also supports its students competing in sports at a high level while studying.

[www.victoria.ac.nz/clubs](http://www.victoria.ac.nz/clubs)
SERVICES TO HELP STUDENTS SUCCEED

Victoria has a range of services and programmes to help make students’ experience at university a successful one. All are run by friendly and experienced people who will provide information and guidance. Some services that first-year students find particularly useful are listed here and on our website.

www.victoria.ac.nz/student-support

CAREERS AND EMPLOYMENT

Careers and Employment helps students along their career path by ensuring their study plans reflect their career goals, helping them to apply for jobs and internships and providing resources for ongoing career development.

www.victoria.ac.nz/careers

DISABILITY SERVICES

Disability Services works in partnership with students to strengthen Victoria’s culture of inclusion, celebrate disability and ensure students can fully participate and achieve their aspirations. At Victoria, disability includes those who have physical, mental, learning or sensory impairments.

The team provides individual coaching, liaison with academic staff, adaptive technology, sign-language interpreting, note-taking assistance, mobility parking, exam support, ergonomic furniture and quiet places to rest and study.

Disability Services welcomes visits from parents and whānau, particularly in the transition to Victoria. The first point of contact will always be the students, whose consent is sought before interacting with anyone on their behalf. Contact Disability Services as early as possible before starting study.

www.victoria.ac.nz/disability

FINANCIAL ADVICE

Student finance advisers can help students get control of their money and take the stress out of coping financially, get emergency help if they need it (through the Hardship Fund), fill out scholarship applications and sort out StudyLink issues. See pages 24–25 for more information on money matters.

www.victoria.ac.nz/financial-advice

INTERNATIONAL STUDENTS

Victoria International is the office dedicated to international students. Victoria International also provides information, advice and support to new and current international students for academic, cultural and personal issues. International students can participate in the International Buddy Programme, in which they will be paired with current students who will be another point of contact during their time at Victoria and help them settle in to the University and Wellington.

www.victoria.ac.nz/international

LIBRARIES

Our four libraries offer excellent services and learning environments as well as world-class resources that support research, teaching and learning at Victoria. Friendly and knowledgeable staff help students make the most of the extensive print and electronic resources available.

www.victoria.ac.nz/library

REFUGEE-BACKGROUND STUDENTS

There are more than 100 students from diverse refugee backgrounds at Victoria. We have resources to assist refugee-background students settle in to Victoria. Feel free to contact us for more information about studying here.

www.victoria.ac.nz/refugee-background-students
STUDENT COUNSELLING

Counsellors are available at all campuses for professional and confidential counselling regarding any personal or academic issues that affect students’ general sense of wellbeing, relationships or learning. There are specialist counsellors for Māori and international students.

www.victoria.ac.nz/counselling

STUDENT HEALTH

Student Health offers a full range of affordable general medical and nursing services on campus, including contraception and sexual health care, health promotion, illness and injury care, preventative care and specialist referrals. Consultation prices vary, but are low cost for most students. Routine appointments are free for students who complete the enrolment form for Student Health.

www.victoria.ac.nz/student-health

STUDENT LEARNING

Students can build confidence and maximise academic success with support from Student Learning. The experienced Student Learning team provides one-on-one support as well as workshops and seminars to help students of all levels and from all backgrounds to upskill. Support topics include academic writing, maths and statistics, learning strategies, study skills and language skills.

www.victoria.ac.nz/student-learning
MĀORI STUDENTS
MĀORI LIAISON OFFICER
Tayla Cook, the Māori liaison officer/kaitakawaenga Māori, is the first point of contact for Māori students at Victoria, and provides advice on a range of support services, university study, planning programmes, queries about admission, accommodation, grants and scholarships.

04-463 6668
tayla.cook@vuw.ac.nz

SUPPORT
There is a range of support to help Māori students succeed in their studies.

■ Student Learning has a Māori learning adviser.
■ The kaitakawaenga ture/Māori law students’ coordinator provides mentoring and academic support programmes to students enrolled in Faculty of Law courses.
■ Student Counselling has a kairauhi tauira (Māori students’ counsellor).
■ Ngāi Tauira, the Victoria University Māori Students’ Association, provides services to all Māori students for their specific educational, cultural, political and social needs.
■ The kaiakiaki (Māori success coordinator) encourages and assists Māori students to participate and succeed at university.
■ The Library has a kairauhī/Māori subject librarian, providing advice and support to Māori students.

PASIFIKA STUDENTS
PASIFIKA LIAISON OFFICER
Tapu Vea, the Pasifika liaison officer, is the first point of contact for Pasifika students considering studying at Victoria. She is happy to answer questions from families and students about university life and study, course planning information, entrance and admission enquiries and scholarships.

04-463 6670	tapu.vea@vuw.ac.nz

SUPPORT
There is a range of support to help Pasifika students succeed in their studies.

■ Student Learning has a Pasifika learning adviser.
■ The Faculty of Law has a Pasifika law coordinator.
■ The Pasifika Students’ Council delivers events and programmes for all Pasifika students to support their academic and holistic journey at university.
■ There are nine cultural associations for Pasifika students on campus, including the Pasifika Law Students’ Society and the Pacific Island Commerce Students’ Association.
■ The Library has a Pasifika navigator/subject librarian and a Pasifika student liaison, providing advice and support to Pasifika students.
TE PŪTAHI ATAWHAI

Te Pūtahi Atawhai translates as ‘where people come together to get assistance’. All Māori and Pasifika students can get support and advice and can study in a whānau or aiga environment as a member of this learning community. Te Pūtahi Atawhai delivers an academic mentoring programme to Māori and Pasifika students in the Faculties of Education and Humanities and Social Sciences, the New Zealand School of Music and Victoria Business School. Te Pūtahi Atawhai also offers pastoral and holistic services and numerous learning events designed to help make the transition into university smoother and more successful.

www.victoria.ac.nz/te-putahi-atawhai

TE RŌPŪ ĀWHINA

Te Rōpū Āwhina is an on-campus whānau for Māori and Pasifika students studying in the Faculties of Science, Engineering, Architecture and Design. Students become part of an inclusive whānau environment where collective success, high expectations, aspirations and achievements are celebrated. We do this by providing academic mentoring and holistic support, from first-year to postgraduate level.

www.victoria.ac.nz/awhina

PASIFIKA HAOS

Pasifika Haos is a place of belonging for all Pasifika students on campus. It is run by the Pasifika Students’ Council executive and leaders of the Pasifika students’ associations. Pasifika Haos has study and social spaces, including an undergraduate computer room, a postgraduate computer room, meeting rooms and a kitchenette.

ASSISTANT VICE-CHANCELLOR (PASIFIKA)

The Assistant Vice-Chancellor (Pasifika) provides strategic direction and support for Pasifika students and staff.

ASSOCIATE PROFESSOR HON. LUAMANUVAO WINNIE LABAN

04-463 6152
winnie.laban@vuw.ac.nz

www.victoria.ac.nz/vicpasifika
MONEY MATTERS

FEES-FREE TERTIARY STUDY
From 1 January 2018, tertiary education is fees free for eligible first-time tertiary students. Domestic students who have previously studied fewer than 60 points at tertiary level can confirm their eligibility for fees-free study at www.feesfree.govt.nz This policy covers tuition, associated mandatory fees and compulsory student service fees. It does not cover students’ association fees, club memberships, course materials and late fees. Students who want to apply for a Student Allowance or the two non-fees components of a Student Loan—living costs and course-related costs—for 2019, will still need to apply to StudyLink.

www.victoria.ac.nz/fees-free

SCHOLARSHIPS
Our school-leaver scholarships recognise and support high achievement, leadership and equity and help remove the barriers to university study that exist for students facing hardship or disadvantage. Worth $5,000, these scholarships can be put towards accommodation costs at a Victoria hall of residence or, for students not in a hall, as a stipend to contribute towards their first-year living costs. There are also three-year scholarships worth up to $30,000 for the highest achieving school-leaver scholarship applicants.

Check our website in April for details on scholarships to support students wishing to study at Victoria in 2019.

www.victoria.ac.nz/scholarships

FEES
Tuition fees at Victoria are calculated on a per-point basis and vary by faculty or subject. Most full-time students will take around 120 points. In addition to the tuition fees, there are other compulsory fees of about $780 per year to cover student support services such as counselling, health services, financial advice, careers guidance, student advocacy, student publications and student representation.

Students must pay their fees in full or check their eligibility for free fees before courses start. Domestic tuition fees for 2019 will be set in October 2018.

www.victoria.ac.nz/fees

HOW TO PAY
Fee payments are due by 5pm on the Friday prior to the start of the course or, if students enrol during the year, immediately upon enrolment.

Domestic students enrolled in at least two courses in at least two trimesters may request to pay their fees by instalments. To arrange this, contact the student fees advisers. Fees paid by Student Loan cannot be paid in instalments.

www.victoria.ac.nz/payments

OTHER COSTS
Students need to budget for additional costs that include course costs (text books, materials and field trips), accommodation and travel costs.

Contact the student fees advisers for more information.

04-463 5484
student-finance@vuw.ac.nz
www.victoria.ac.nz/fees
FINANCING STUDY

STUDYLINK

Student Allowances and Student Loans are administered through StudyLink. We recommend applying early. You don’t need to be accepted or enrolled to apply.

📞 0800 889 900
🌐 www.studylink.govt.nz

STUDENT ALLOWANCES

The Student Allowance is a weekly payment to help students with living costs while they are studying full time and is based on parental income. Unlike the Student Loan, the Student Allowance does not need to be repaid.

To qualify for a Student Allowance, a student must be:

- 18 years or older (some 16- and 17-year-olds may qualify)
- a full-time student, or have limited full-time status
- on a recognised programme at an approved institution
- a New Zealand permanent resident for at least three years
- within the combined parental income thresholds.

Both parents’ incomes are taken into account, even if the parents are separated. StudyLink has a calculator on its website that allows students to determine their eligibility.

STUDENT LOANS

Student Loans are made up of three parts, and students can choose one, two or all three options:

- payment for tuition fees made directly to Victoria
- course-related costs, if they are studying full time
- a weekly amount for living costs if they are studying full time.

At the time of print, the Student Loan is interest-free while studying and after graduation if the student remains in New Zealand. Some students unnecessarily increase the size of their Student Loan by borrowing for living costs when they don’t need to. Any financial assistance you are able to provide can help your child manage their living costs as wisely as possible and minimise the amount borrowed from the Student Loan.
ACCOMMODATION

Finding the right place to live will help students make the most of their time at Victoria. Many first-year students live in a hall of residence, either catered or self-catered. Other options include sharing a flat or private boarding.

HALLS OF RESIDENCE

Halls of residence are a great option for all first-year students, as they are an opportunity to meet new people from a variety of backgrounds. They are a supportive and fun environment—every hall organises a programme of events and activities so students can make new friends, socialise and enjoy a balanced life.

Academic achievement is strongly encouraged—staff at each hall focus on maintaining a living environment that supports academic success. Every hall has facilities for study and recreation.

Each hall has residential advisers, who are successful senior students, to promote community building. They organise events and are a friendly face to talk to, as they understand the pressures of university life and living away from home.

More information about our halls is available on our website, or in the Accommodation Guide. This is sent to all schools in May, or you can contact us to request a copy or view it on our website. You are welcome to visit any of the halls of residence—please make an appointment before your arrival so someone is available to show you around and answer your questions.

APPLYING FOR A HALL

Online applications for hall accommodation in 2019 are from 1 August to 1 October 2018. Halls will start to review applications from 15 September, so we recommend students complete their application as early as possible. Each application requires a confidential reference from an appropriate person such as a school principal or Year 13 dean.

There is a non-refundable application fee of $100 for first-time applicants, which can be paid online.

Apply for halls from 1 August to 1 October.

BEING OFFERED A PLACE

All students with NCEA Level 2 endorsed with Excellence (or equivalent) are guaranteed an offer of a place in one of our halls, though it may not be one of their initial three choices. All students who are awarded a school-leaver scholarship (see page 24) are also guaranteed an offer of accommodation (provided their application is made by 1 October).

Most accommodation offers are made approximately one week after the application due date. Additional offers will be made until February as places become available.

When your child is offered a place in a hall, a deposit of approximately $400–$800 needs to be paid and their signed contract should be returned, to confirm their place.

Accommodation charges must be paid in advance in 9- or 10-week instalments. StudyLink assistance is not paid in time to meet the first instalment of between $2,000 and $4,000 and is not sufficient to cover the full cost of hall charges for an academic year, so careful budgeting may be necessary.

OTHER ACCOMMODATION OPTIONS

Victoria Accommodation can also help students find a place to live if they do not want to stay in a hall of residence. For information about accommodation options (such as flatting or private board), and to see accommodation listings, contact Victoria Accommodation.

www.victoria.ac.nz/accommodation
BUDGETING

The reality for many students is that there is never much money left over after paying bills, so it is important for them to have a plan to manage their money and be aware of their spending habits. It can be helpful to have a conversation with your child before they leave for Victoria about what costs they will have and how they will pay for them.

Students can meet with the University’s student finance advisers to work out a budget and discuss options for keeping on top of their finances.

www.victoria.ac.nz/financial-advice

For more information about the cost of living, managing a limited income and controlling budgeting and spending, read the Financial Survival Guide.

www.victoria.ac.nz/financial-survival

COMMUNITY SERVICES CARD

Your child should apply for a Community Services Card to access discounts on health care and other services. Up to 90 percent of students qualify, as eligibility is based on their personal income (limit of $27,942 per annum), not their parents’ income.

www.workandincome.govt.nz
SAMPLE WEEKLY BUDGET FOR LIVING IN A FLAT

(for a student flatting with two or three others)

<table>
<thead>
<tr>
<th>Weekly income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Loan for living costs $228.81</td>
<td>$228.81</td>
</tr>
<tr>
<td>or Student Allowance full entitlement, net (under 24)</td>
<td>$227.03</td>
</tr>
<tr>
<td>Accommodation benefit*</td>
<td>$60.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$228.81 or $287.03</strong></td>
</tr>
</tbody>
</table>

* From 1 April 2018.

<table>
<thead>
<tr>
<th>Weekly expenses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Essentials</strong></td>
<td></td>
</tr>
<tr>
<td>Rent $200</td>
<td></td>
</tr>
<tr>
<td>Power $20</td>
<td></td>
</tr>
<tr>
<td>Internet $6</td>
<td></td>
</tr>
<tr>
<td>Mobile phone $5</td>
<td></td>
</tr>
<tr>
<td>Groceries $70</td>
<td></td>
</tr>
<tr>
<td>Toiletries $6</td>
<td></td>
</tr>
<tr>
<td>Transport—bus pass* $37</td>
<td></td>
</tr>
<tr>
<td>Contents/liability insurance $7</td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$351</strong></td>
</tr>
<tr>
<td><strong>Extras</strong></td>
<td></td>
</tr>
<tr>
<td>Snacks/lunches $30</td>
<td></td>
</tr>
<tr>
<td>Entertainment $30</td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$60</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$411</strong></td>
</tr>
</tbody>
</table>

* Based on GO Wellington 30-day pass.

This budget has a weekly shortfall of either $124 or $182. Over two trimesters (37 weeks), this could total $4,500 to $6,800.

The Student Allowance and/or Student Loan living costs are not enough to cover all expenses. Ways to make up the difference include:

- family help
- interest-free overdraft
- part-time work
- savings from summer work
- scholarships
- Student Loan course-related costs.

In addition to weekly expenses, students will also need to take into account one-off additional costs such as course-related costs, trips home and clothing. Students going flatting will also need to put aside approximately $1,500 for a bond and setting up their flat.

Many students will not receive their first Student Allowance or Student Loan living costs payment until mid- to late-March, so it is important they budget carefully.

SAMPLE BUDGET FOR LIVING IN A HALL

<table>
<thead>
<tr>
<th>Standard single catered room (2018 rates)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total cost of hall fees</td>
<td>$15,162</td>
</tr>
<tr>
<td>Maximum help from Student Loan living costs*</td>
<td>$8,466</td>
</tr>
<tr>
<td>Shortfall</td>
<td>$6,696</td>
</tr>
</tbody>
</table>

OR

| Total cost of hall fees                  | $15,162|
| Maximum help from Student Allowance*     | $10,620|
| Shortfall                                | $4,542 |

* Maximum available, paid weekly over 37 weeks.

Personal toiletries, laundry, mobile phone and entertainment will also have to be budgeted for—$70 per week on average, a total of $2,590 over 37 weeks.

Detailed hall payment schedules for all halls are online.

www.victoria.ac.nz/hall-payment-schedules
WHAT’S NEXT?

HOW TO APPLY

Students can apply online from 1 October. Applications for scholarships and halls of residence are due earlier—check the key dates below.

The following steps will assist students to apply to enrol for study at Victoria.

STEP 1: EXPLORE AREAS OF STUDY

Explore the degrees, subjects and courses offered by Victoria on our website or in our Guide to Undergraduate Study, which is available in July.

www.victoria.ac.nz/study-options

STEP 2: PLAN A PROGRAMME

Before applying to enrol, it is important that students plan their first year of study. As part of the online enrolment process, students choose their degree, major/s and courses, so it is a good idea for them to start thinking early about this.

To help plan their courses, students can:

- Refer to the Guide to Undergraduate Study.
- Talk to our liaison officers, who visit schools in terms three and four to help students with course planning. We can also help with course planning via phone, email, Skype or in person in Wellington and Auckland.
- Explore our website for general advice, and check the online course finder for information about particular courses, including prerequisites and timetables.

www.victoria.ac.nz/course-planning

STEP 3: APPLY

- Apply to enrol online, and check application closing dates (see below).
- Apply to StudyLink if paying fees by Student Loan.

STEP 4: AFTER APPLICATION

Students will need to:

- check and accept their Offer of Study
- provide supporting documents to Victoria.

STEP 5: FINALISING ENROLMENT

Students will receive a Confirmation of Study once everything is finalised.

www.victoria.ac.nz/apply

INTERNATIONAL STUDENTS

International students should contact Victoria International for information on how to apply.

www.victoria.ac.nz/international-apply

KEY DATES

- APPLY FOR SCHOOL-LEAVER SCHOLARSHIPS
  From July to 15 September
- APPLY FOR HALLS OF RESIDENCE
  From 1 August to 1 October
- APPLY TO ENROL
  From 1 October to 20 January
CONNECT WITH US

ASK QUESTIONS
The Student Recruitment and Orientation team can help with questions about admission, enrolment, degree and course planning. With offices in both Wellington and Auckland, we also offer specialised Māori and Pasifika student support, assist with special needs and connect students with our faculties and services. See page 2 for contact details.

MEET US AT SCHOOL VISITS AND EXPOS
We attend careers expos and visit most schools around the country. During our school visits, we talk to students about admission, our degrees and subjects, support services and accommodation. We also help students plan their first-year programme.

COME TO AN INFORMATION EVENING
Attending an information evening in your area is a great opportunity to speak to Victoria staff and find out about life and study at Victoria. See page 32 for information evening dates.

COME TO OUR OPEN DAY
Get a feel for life at Victoria by joining us at the Study at Victoria Open Day on 31 August 2018. Come along to check out our facilities and support services, tour the halls of residence, chat with faculty staff and attend sample lectures. There are also informative sessions for parents and students about the transition from school to university, financing a degree and making good career choices. Tours of the halls of residence are also run the day before the open day.

TAKE A CAMPUS TOUR
Next time you’re in Wellington, join a tour of the Kelburn campus. Campus tours run every Monday and Wednesday at 11am, and every Friday at 11am and 3pm. Book online or call 0800 VICTORIA (842 867).

GET COURSE ADVICE
Students can make an appointment with us in Wellington or Auckland and get help with first-year course planning. We can also do course planning via email, phone or Skype.

www.victoria.ac.nz/open-day
www.victoria.ac.nz/campus-tours
www.victoria.ac.nz/course-planning
### KEY DATES

<table>
<thead>
<tr>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2018</strong></td>
<td><strong>2019</strong></td>
</tr>
<tr>
<td>May</td>
<td>January</td>
</tr>
<tr>
<td>Accommodation Guide available</td>
<td>20 Jan—Enrolment applications due</td>
</tr>
<tr>
<td>July</td>
<td>February</td>
</tr>
<tr>
<td>Guide to Undergraduate Study available</td>
<td>25 Feb—New Students’ Orientation Week (through to 1 Mar)</td>
</tr>
<tr>
<td>NZSM performance audition applications due mid-July</td>
<td>March</td>
</tr>
<tr>
<td>August</td>
<td>4 Mar—Trimester One begins</td>
</tr>
<tr>
<td>1 Aug—Halls of residence applications open for 2019</td>
<td></td>
</tr>
</tbody>
</table>
KNOW WHAT YOU STAND FOR.
KNOW WHERE YOUR PASSIONS LIE.
KNOW YOUR NEXT MOVE.

KNOW YOUR MIND